

NOVEMBER 16, 2011 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON NOVEMBER 16, 2011, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

Also in attendance were Secretary Mavanee Loftus, Student Learning Director Cade Douglas, Principals Teresa Robinson, Selena Terry, Chet Torgersen, Ted Chappell, and Jade Shepherd, SEA President Barry Erickson, teachers Jana Ames, Kim Balazie, and Kimberly Keisel.

President Johnson welcomed everyone to the meeting.

Superintendent Mickelsen offered the reverence, and led the group in the Pledge of Allegiance.

ITEM #2. – ELEMENTARY PRINCIPALS REPORT. Elementary principals Teresa Robinson, Ashman, Chet Torgersen, Koosharem, Ted Chappell, Monroe, Selena Terry, Pahvant, and Jade Shepherd, Salina, provided a PowerPoint presentation that included combined information of their schools. This was the first report for the 2011-12 school year where building level principals collaborated to develop one presentation.

The group of principals collectively spoke about the following District initiatives:

- 1) NWEA: administration of tests three times per year; goal setting; differentiated instruction, and informing parents.
- 2) Yearly Progress Pro (YPP): weekly curriculum-based measurement; school celebrations and incentives; teach and differentiate to the standards, and progress monitor student growth.
- 3) iObservation: administrative goal is to observe 10 classrooms weekly; learning the tool: faculty meetings, collaborations; professional development days, and fostering learning conversations and attitude.
- 4) Professional Learning Communities (PLCs): structured and devoted meeting times; tightly focused on District initiatives; referenced and sustained by data analysis, and focused professional development: iObservation, Common Core.
- 5) Common Core Curriculum: Core academy; standards review; writing, and preparing for math 2011-12.

Also provided was a status data report in relationship to NWEA testing. Each principal addressed their school's objectives and also shared the challenges they and their staffs face as educators. Board members and the principals were encouraged to ask questions and make comments.

President Johnson complimented the group on their presentation and expressed appreciation to the principals and their staffs for their dedication in educating students and the excellent job they do.

INSERT A

ITEM #3. – CONSENT AGENDA. There was a brief discussion and clarification in regards to the homeless students policy. Mr. Douglas explained that the federal policy contains six definitions of being homeless.

President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #3.A. – APPROVAL OF MINUTES. Minutes from the October 12, 2011, Board Meeting and Closed Meeting were approved.

ITEM #3.B.1. – NEW POLICY #3250, CONCUSSION/HEAD INJURY – SECOND READING. Revisions to the new policy received second reading approval.

INSERT B

ITEM #3.B.2. – NEW POLICY #3240, SERVICES FOR HOMELESS STUDENTS – FIRST READING. The proposed policy was created to bring the District into compliance with federal law under the McKinney-Vento Homeless Education Act. The new policy received first reading approval.

ITEM #3.C. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Tevita Vakautakakala** as an instructional assistant at South Sevier Middle (*remainder of 2011-12 school year*) **Janel Parry** as an arts specialist teacher at Pahvant Elementary; **Erin Robb** as a tobacco prevention coordinator assistant (*until December 22, 2011*); **Courtney Allen** as a cook at South Sevier High; **Jackie Nowers** as a cook at South Sevier High, and **Janet Stewart** as an instructional assistant at the Monroe Preschool.

ITEM #3.D. – RECOGNITION OF STUDENTS. Students were recognized and congratulated on their achievements. A letter of congratulations will be sent to each student.

INSERT C

ITEM #3.E. – RECOGNITION OF SCHOOLS. The Utah State Office of Education announced that Monroe Elementary and Salina Elementary Schools were recipients of the 2011 Utah High Performing Title I Schools Recognition. This recognition is provided to Utah Title I schools that are able to demonstrate high levels of student achievement.

INSERT D

ITEM #3.F. – TRUST LANDS PLAN REVISION. South Sevier High School updated their budget allocation within their Trust Lands plan. The components of the plan remain the same; just the budget items are being changed. Revisions to SSHS's Trust Lands Plan for the 2011-12 school year received Board approval.

INSERT E

ITEM #3.G. – FINANCIAL SUMMARY. The financial summary for the period ending October 31, 2011, was approved as well as the list of checks issued in October 2011.

ITEM #4. – PATRON DIALOGUE. SEA President Barry Erickson expressed that he felt the Board and District Administration were very supportive of teachers and welcomed them to visit classrooms and see the good things that were happening with the students.

Mavanee Loftus commented that some employees still have some anxiety about keeping their jobs. Employees need to be praised, have conversations with one another, and have trusted relationships.

Teacher Kimberly Keisel stated that there were some feelings of fear amongst teachers with the new iObservation tool as well as feeling overloaded. She praised the District for being ahead of the game and felt they have the best interests at heart for students and teachers.

ITEM #5.A. – DISCUSSION – ITEMS FROM THE BOARD. The following items were discussed:

There was discussion in regards to the proper protocol for Board members to visit schools/classrooms. Superintendent Mickelsen suggested going into a classroom by invitation.

- USBA Conference registration was finalized.
- Zion's Bank luncheon: Friday, January 13, 2012 (spouses included). A count was taken for the requested RSVP.
- Board's impression of meeting with the Legislature on Necessarily Existent Small Schools (NESS): President Johnson felt that the presentation was outstanding and wished that more people could have attended. Mr. Orr felt that it was a very valuable meeting and that everyone walked away with a greater knowledge and understanding of this much needed funding. Mr. Wilson informed the Board that a presentation would be made to the State Board of Education on December 2. Senator Stephenson has indicated his intent to roll everything into the WPU, which would dramatically impact rural school Districts. One of the challenges is that most of the people who sit on these committees are urban. Representative Newbold has indicated that her intent is to eliminate the professional staffing money and use it for performance pay purposes.

ITEM #5.B. – DISCUSSION – ITEMS FROM ADMINISTRATION. The following items were discussed:

**Items from Superintendent Mickelsen**

- CUES Legislative meeting: Board members were encouraged to attend the meeting scheduled for November 29, 2011, at 6:00 p.m. in Juab District.
- Governor's Education Excellence Commission: Superintendent provided a list of the commission's priorities.
- Education Interim Committee legislative bills: Senator Dayton is sponsoring the bill for EPAS and Representative Hughes is sponsoring the adaptive testing bill. There appears to be good support for both bills.
- Seeking input and perspective from our educators: Superintendent Mickelsen provided a handout in regards to the orderly termination act. Senator Osmond would like to make some changes and have employment on a contractual basis rather than on a guarantee of employment basis, which used to be called tenure. He has held three meetings in the state to gather input before sponsoring a bill at this year's legislature. Superintendent, Mrs. Albrecht, and several principals and teachers attended the meeting in Cedar City on November 10. He felt it was a very worthwhile meeting and was glad for the opportunity to attend. Senator Osmond stated

that he had gained such an appreciation of public education and learned things he had never known. Superintendent Mickelsen stated that the same challenges that were heard today in the principals' presentation are what Senator Osmond has been hearing statewide. It appears that Senator Osmond's motives are very sincere. Superintendent extended an invitation to him to visit Sevier School District.

### **Items from *Pat Wilson***

- Construction update

NSHS Vo Ag Shop addition and remodel: There are still some items incomplete; however, the building is functional. A change order will be forthcoming on the project.

MES/PES restroom-upgrade and remodel: The project is very close to be completed. There are a few warranty items and some change orders that are pending.

SSMS HVAC upgrade: The system is running and the District is working through some of the minor kinks that come with this kind of equipment.

Site improvements 2011: These projects are basically complete. The main water line between the main building and the shop building broke at SSMS and is being repaired.

Warehouse parking lot: There is a signed agreement with Staker-Parsons to have them return next year and make any necessary changes or repairs. A second opinion on the project was obtained from Sunrise Engineering and the District chose to go with their recommendation.

Mr. Wilson reviewed the change orders with the group for the Red Hills Middle School gymnasium project from a couple of years ago, which has now closed out the job. Change orders for the Monroe/Pahvant restroom project were also reviewed.

- Support Services Complex entrance modifications w/UDOT: UDOT has wanted to change the entrance to the support services complex for some time and has not had the funding to put in a right hand turn lane and a left hand turn lane coming from Salina. They were only going to put in the left hand turn lane that would access the dirt road. The reason for this is because a death occurred there sometime in the past. They now have the funds to relocate the entrance and provide the District with a commercial highway access and both turning lanes, to be completed by May of 2012. The District will fence out the easements and eliminate having to close gates, which will make this area much more secure.

### INSERT F

- A Board work session was scheduled for December 13, 2011, at 12:00 p.m.
- The December Board meeting date & time were changed to December 13, 2011, at 2:00 p.m.
- The Board Christmas Social is on December 13, 2011, at 5:30 p.m.
- Necessarily Existent Small Schools: The rural districts will continue to pursue NESS, and hopefully, be successful in keeping and increasing the funding.
- A breakfast program was recently implemented at Cedar Ridge High School. There are approximately 20 students participating. Mr. Wilson expressed thanks to Karen Pace and Lois Robins for their efforts in providing breakfast for these students.
- Mr. Wilson informed the Board that the District purchased the Haynie property. It will be retained as a rental property and the final sale price was \$133,500, included some personal property.
- An addendum to the property management agreement with ERA was provided that includes the management of the Haynie property as a rental.

- A newsletter on Utah's Economy was provided and Board members were encouraged to read it. Mr. Wilson commented that Workforce Services has an excellent website for economic news. Wolverine Oil's explosion of assessed valuation has kept the county's property taxes in tact. They have grown so fast that they've offset the declines in all of the other commercial and residential properties. Many facts and statistics will be provided in the audit report in December.

**ITEM #6. – CLOSED MEETING.** A motion was made at 5:39 p.m. by Jack Hansen and seconded by Richard Orr to take a break and go into the Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s), negotiations, real property, and litigation. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

A motion was made at 6:13 p.m. by Don Naser and seconded by Jack Hansen to go out of a Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

**ITEM #7. – ACTION ITEMS.** A motion was made by Jack Hansen and seconded by Don Naser to approve the purchase of the Haynie property, including some personal property, for the amount \$133,500, and to approve the addendum to the property management contract with ERA. Motion passed unanimously.

A motion was made by Jack Hansen and seconded by Don Naser to schedule a work session for December 13, 2011, at 12 noon, and change the date of the Board meeting from December 14 to December 13, 2011, and the time from 3:00 p.m. to 2:00 p.m. Motion passed unanimously.

A motion was made by Richard Orr and seconded by Don Naser to provide Sevier School District employees, who are employed as of November 10, 2011, a one-time compensation adjustment of three percent of the base salary with a \$100 minimum to restore on a one-time basis a portion of the reductions the District has made over the last few years in regards to compensation. The compensation adjustment should be paid immediately. Motion passed unanimously.

A motion was made by Richard Orr and seconded by Tom Hales to include the current travel allowance into the base salary for Patrick Wilson for the purposes of the compensation adjustment only. Motion passed unanimously.

A motion was made by Don Naser and seconded by Jack Hansen to approve change orders #10-14 for the Monroe/Pahvant Elementary restrooms remodel, and change orders #39-40 for the Red Hills Middle School construction project. Motion passed unanimously.

INSERTS G & H

**A motion was made at 6:28 p.m. by Jack Hansen and seconded by Tom Hales to adjourn the meeting. Motion passed unanimously.**

*I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 13<sup>th</sup> day of December 13, 2011. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.*

---

*Patrick Wilson, Business Administrator*