

SEPTEMBER 14, 2011 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON SEPTEMBER 14, 2011, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

Also in attendance were Secretary Mavanee Loftus, Principals Stewart Shaver and Brent Gubler, SEA President Barry Erickson, teachers Gaylene Dobish, Marc Peterson, and Rand Janes.

President Johnson welcomed everyone to the meeting.

Jack Hansen offered the reverence and led the group in the Pledge of Allegiance.

ITEM #2. – CONSENT AGENDA. President Johnson asked if there were any questions concerning the items for the consent agenda. Mr. Naser asked for clarification on the proposed policy #3250, Concussion & Head Injury. After some discussion, a minor change was recommended for the last sentence on page 4. It was explained that this policy is a legislative requirement for school districts.

President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the August 10, 2011, Board Meeting and Closed Meeting were approved.

ITEM #2.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Sabrina Leddy** as a part-time English teacher at Red Hills Middle; **Jami Bingham** as an instructional assistant at the Monroe Preschool (*year to year*); **Charlene Howell** as an instructional assistant at Monroe Elementary (*one year only*); **Sharalee Stewart** as an instructional assistant at Monroe Elementary (*one year only*); **Kamie Allen** as a part-time custodian at South Sevier High; **Ivy Carroll** as a noon duty supervisor at Ashman Elementary (*year to year*); **Heather Utley** as a noon duty supervisor at Ashman Elementary (*year to year*), and **Galina Lisyanskaya** as a bus assistant for the Richfield attendance area.

ITEM #2.C.1. – PRINCIPAL JOB DESCRIPTION – SECOND READING. The new policy received second reading approval.

INSERT A

ITEM #2.C.2. – REVISED POLICY #2020, INSURANCE – SECOND READING. Revisions to the policy received first reading approval.

INSERT B

ITEM #2.C.3. – REVISED POLICY #2150, REIMBURSEMENT FOR USE OF PRIVATE VEHICLE – SECOND READING. Revisions to the policy received second reading approval.

INSERT C

ITEM #2.C.4. – NEW POLICY #3250, CONCUSSION/HEAD INJURY – FIRST READING. This policy was created to fulfill the requirements of H.B. 204 and State Board Rule R277-614. The policy will be distributed to parents along with the required signature page. There were minor revisions made to the new policy. There was discussion about revising the last paragraph of the policy. The policy received first reading approval.

ITEM #2.D. – FINANCIAL SUMMARY. The financial summary for the period ending August 31, 2011, was approved as well as the list of checks issued in August 2011.

ITEM #3. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #4.A. – DISCUSSION – ITEMS FROM THE BOARD. The following items were discussed:

- USBA Delegate Assembly report – Mr. Hales explained that he wasn't able to attend the Delegate Assembly; however, he provided the USBA/USSA/UASBO priorities for the 2012 Legislative session. The list of priorities led to further discussion.

Superintendent Mickelsen explained that he and Mr. Wilson attended a meeting on September 13 with Senator Stephenson, Senator Osmond, and Representative Newbold, chairpersons of the various educational committees. HB 301, School District Property Tax Revisions, was addressed in the meeting and may be revised during the 2012 legislative session. Also discussed was collective bargaining, orderly termination, certified employee evaluations and tenure, online education, and capital outlay equalization. Superintendent explained that new legislation regarding secondary high school students attending vocational classes at UCAT institutions does not allow the WPU to flow to public education.

- Audit entrance conference – Mr. Orr explained that prior to the Board meeting the audit committee met with Rick Roberts of Kimball & Roberts, CPA's. The audit will go from September 14 to October 3.

- The Audit exit conference was set for Thursday, September 29 at 9:00 a.m.

President Johnson asked principals Brent Gubler and Stewart Shaver if they had any items to address. Mr. Gubler voiced some concerns in regards to accountability expectations for principals outlined in the principal job description. He felt they already had so much on their plates and that it was hard to find the time to fulfill all that is expected of them. Superintendent Mickelsen explained that a committee was formed and information gathered from various districts in developing the job description. He stated that the committee didn't feel it was an expansion of an administrator's responsibilities but inclusive of the things they were already doing. The legislature is pushing for greater accountability and improvement.

Principal Shaver explained that he attended an audit for Work-Based Learning, where he is the coordinator for the program. He stated that the District was not in compliance and that efforts were being made to correct that.

There was further discussion on legislative issues. Mr. Wilson stated that one of the challenges districts are facing is that the legislature wants to put everything above the line and create backpack funding - a one-size-fits-all student. He explained that they spoke adamantly against this at the meeting on September 13. There are many reasons why line items exist and the legislature is anxious to combine them into the WPU. Many students who have the greatest need would not receive those services because the needs are not the same for every district. Superintendent and Mr. Wilson agreed that the legislature really believes that they have responded to what the public has asked them to do. They also are leaning toward giving the

funds that go to districts to the community councils to direct for expenditure. This is due to parents coming to them and saying that their districts and schools are ineffective and that the only way they can get what they need is through the community councils. Mr. Wilson stated that most community councils do not want that kind of responsibility.

Superintendent Mickelsen stated that educators are in a business to help students because they like students and like what they do. They don't lobby or try to sell a product. They don't unite to promote themselves. Students know it and parents know it. The group that is swaying so much legislative opinion is the parents for choice organization.

ITEM 4.B. – DISCUSSION – ITEMS FROM ADMINISTRATION. The following items were discussed:

Items from Superintendent Mickelsen

- Principal presentations: Superintendent Mickelsen explained that there had been a general consensus on ideas for the principal presentations. It was suggested that the principals report as school level groups, one report per quarter. Principals meet on September 20 and the report procedures will be discussed at that time. President Johnson was very much in favor of the suggestion.

Items from Gail Albrecht

- Opening Institute report: Mrs. Albrecht provided the names of those teachers who had completed their master's degree and were recognized among their peers. She also mentioned some of the great points of Mike Schlappi's presentation.
- iObservation training session report: On August 11, twenty-seven observers attended the sixth training, which explored advanced features of the program. They also received training on how this should be used for Professional Learning Communities (PLC's), developing professional growth plans, and collaboration.
- Sevier District growth, proficiency, and EPAS goals: Mrs. Albrecht provided a PowerPoint presentation to the group that explained the District's proficiency goals. The 90 percent proficiency goal has changed since Sevier District became a pilot district for NWEA because the NWEA scores are much more valid and they have a national scope. Proficiency is the percent of students who meet or exceed the spring national norm and it is based on the 50th percentile. Growth is the percent of students who meet or exceed their fall to spring growth target. Each student receives a growth target. A growth and proficiency analysis for the elementary schools was reviewed and an analysis was also developed for the middle and high schools.

INSERT D

Items from Superintendent Mickelsen

- Legislation for grading of schools: Superintendent Mickelsen explained that this has caused some great concern. In order to grade a school, there would have to be accurate data. The state is beginning to build a U-PASS report that has some of the same descriptors of growth and proficiency that NWEA does. They have paid attention to what the pilot districts are doing as far as being able to identify more accurate information with growth and proficiency. However, they still have the political cut score, which is not accurate because it changes from year to year and will not accurately define the status of what will be interpreted as the accountability data to establish the grade.

- Superintendent explained that approximately 40 states, including Utah, have joined a group called the Smarter Balance Assessment Consortium (SBAC), in which they are trying to build many of the components that NWEA already has. The District is not interested in being graded according to the state legislature without better data than what's available to the state.

Items from *Pat Wilson*

- Construction Update/Change Orders: Mr. Wilson gave an update on each of the following projects:

NSHS Vo-Ag shop addition and remodel: The project is basically finished and the job came in very well. The District didn't exceed the allocation for change orders. Mr. Wilson complimented Valley Builders for a job well done.

MES/PES restrooms upgrade and remodel: The bathroom stalls have been completed at Monroe Elementary and there are only a few small items to finish the project. At Pahvant Elementary, the tile and the change of the galvanized pipe to copper pipe is completed.

SSMS HVAC upgrade: The project has gone very well. SR Mechanical had the large unit set the day before school. The manufacturer has the responsibility to get the system up and going.

Site improvements 2011: The replacement of the concrete steps to the two south doors of the District Office has begun. The SSHS, SSMS, and RHS projects are completed. The warehouse project has had many challenges. The septic tank had to be replaced. Rather than concrete, asphalt will be used to finish the project. Mr. Wilson reviewed change order #3 with the group.

- Preliminary student count: Mr. Wilson explained that the state projected Sevier District at approximately 4700 students; however, the District count appears to be 60+ students below that. If trends hold accurate in comparison, we could drop another 60 students. These numbers are below the District's projections and the decrease is not in one specific area. He explained there are 26 students enrolled in the online school, and seven of those are dual enrolled. He also felt that this would be the future trend.

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- Garbage removal proposal: Mr. Wilson explained that after three weeks of advertising, there was only one proposal received for the garbage removal contract, which was from White's Sanitation. The proposal was shared with the group and Mr. Wilson explained that the same scoring procedures were used even though only one proposal was received. The proposal accommodated increases and decreases in fuel prices. He praised White's Sanitation for the good job they've done for the District. Administration recommended awarding the three-year contract to White's Sanitation.

- Bussing and attendance area concerns: Mr. Wilson explained that some questions have arisen about student eligibility for bus transportation. The District policy provides transportation for students to the school that is tied to the attendance area in which they live. Once a student is accepted into an attendance area and they live outside of that attendance area, then they are responsible for their own transportation under the open enrollment policy.

- NSBA intentions (April 21-23, 2012, Boston – preconference April 20): Mr. Orr and Mr. Hales felt that with all of the budget cuts, they didn't feel right about attending. It appeared that no one would be attending the convention.

ITEM #5. – CLOSED MEETING. There were no items for a closed meeting.

ITEM #6. – ACTION ITEMS. A motion was made by Don Naser and seconded by Jack Hansen to approve change order #3 for the site improvement projects. Motion passed unanimously.

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A motion was made by Jack Hansen and seconded by Richard Orr to approve a three-year contract with White's Sanitation for garbage removal. Motion passed unanimously.

INSERT G

A motion was made at 4:55 p.m. by Tom Hales and seconded by Jack Hansen to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 12th day of October 2011. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Patrick Wilson, Business Administrator