Davis County Budget Committee

Meeting Minutes

October 9, 2020

The Budget Committee of Davis County met on October 9, 2020, at 8:30 a.m. in room 131A of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Committee members present were: Commissioner Randy B. Elliott; Commissioner Lorene Miner Kamalu; Curtis Koch, Clerk/Auditor; Heidi Voordeckers, Chief Deputy Clerk/Auditor; and Mark Langston, Information Systems Director. Shairise Bills, Deputy Clerk/Auditor, recorded the minutes for the meeting. Commissioner Bob J Stevenson joined the meeting at 10:30 a.m.

There was no public attendance.

The meeting commenced at 8:42 a.m. The following agenda items, as shown in bold, were discussed. The times shown are approximate.

1. **8:30 – 10:30 a.m.** **Health and Senior Services— *Presented by Brian Hatch, Davis County Health Director; and Diana Reich, Health Department Office Manager***

   The core functions and services were presented for both Health and Senior Services Divisions. Currently, there are 200 new COVID cases daily. The department is fighting to keep up with the need for contact tracing. Health is not a static organization; it needs to be flexible to respond quickly to the community's needs and demands. The 2020 projected outcomes included being fully engaged in the COVID response, Davis4Health collaborations, and continuing progress in the department's five-year strategic plan. The 2021 budget initiative is built around maintaining current health programs and initiatives that have proven effective in meeting the department's mission and vision. However, the 2021 budget is much more complicated than previous years and includes funding for the continued COVID-19 pandemic response. The department has not added any new initiatives this year, except COVID-19 funding and a request for six electric vehicles to begin improving their fleet and moving them to a cleaner fleet. There is a $2.8 million increase in the 2021 budget for COVID response.
   (See attachments A-B.)

2. **10:30- 11:15 a.m.** **Davis Park— *Presented by Brad Stone, Davis County Golf Professional***

   Brad explained the impact the UDOT is having on the property. They are installing water lines at the top of the driving range under Highway 89. Next, they will be installing a retention basin at the pond. The County will need financial compensation for the impact of the installation. It will infringe on the teeing surface, so he is in the process of getting some teeing bids. Fruit Height City needs to find the golf course a secondary water source from October-April.
   (*See Attachments C1-C2.)*

3. **11:15- 12:00 p.m.** **Valley View— *Presented by Dustin Volk, Golf Professional***

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Dustin explained the department's core functions and services. He said that 2020 will go down as the best and most challenging year ever for the golf course. Revenues are $300,000 ahead of last year and still increasing. Pre-paid registrations have potentially changed the golf fund forever. Next year's budget initiatives included a $30,000 request for cart path renovations, the purchase of 30 golf carts, and $80,000 for golf course equipment. (*See Attachments D1-D2.)*

4. 12:00- 1:00 p.m. Budget Committee's Review of Requests-Working Lunch

The committee discussed the budget proposals that have been presented thus far.

5. 1:00- 1:30 p.m Treasurer— *Presented by Mark Altom, Davis County Treasurer*

Mark asked if the Treasurer's office could piggyback on the tax notice's Request of Proposal (RFP) to print the valuation notices. The primary focus for next year will be the completion of the CoreTax software program. *(See Attachments E1-E2.)*

6. 1:30- 2:00 p.m. Recorder— *Presented by Richard Maughan, Davis County Recorder*

The department's core functions and services were presented. Their revenue is up substantially, and COVID has significantly impacted the market. Many people are buying and refinancing their properties. The budget initiatives for 20201 included requests for one FTE Recorder Tech, one FTE Cadastral Mapper (for the increased volume in mapping requirements due to HB61 for the conversion of Data Base to NAD 83 coordinates), and five laptop computers for offsite telecommuting.
(See Attachments F1-F3.)

7. 2:00- 2:30 p.m. Surveyor— *Presented by Max Elliott, Davis County Surveyor*

Max gave explained the 2019 inputs/outputs and the core functions and services provided by the department. He said they are still changing from the Davis County coordinates system to the NAD 83 coordinates system. *(See Attachments G1-G2.)*

8. 2:30- 4:00 p.m. Personnel—CLOSED SESSION

Commissioner Stevenson moved to closed session as allowed under UCA §52-4-205. Commissioner Elliott seconded the motion and all voted, aye.

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9. 4:00- 5:00 p.m. Budget Committee's Review of Requests

The budget committee remained in closed session until the end of this meeting. The reviews will continue on October 14, 2019, during the committee's final budget review.

The meeting adjourned at 5:38 p.m.

The audio recording for this meeting is available based upon the County's current retention schedule.

All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments are identified as follows:

A1-A3.	Health 2021 Budget Summary
B1-B3.	Health 2021 Budget Summary_Seniors
C1-C2.	Davis Park 2021 Budget Summary
D1-D2.	Valley View 2021 Budget Summary
E1-E2.	Treasurer 2021 Budget Summary
F1-F2.	Recorder 2021 Budget Summary
G1-G2	Surveyor 2021 Budget Summary

Minutes prepared by:

Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 11/09/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor— Budget Officer

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