



Minutes of the North Logan City
City Council
Held on November 4, 2020
At the North Logan City Library, North Logan, Utah

*(The time stamps throughout the minutes below, located next to an item, indicate the time an item begins in the recording of the meeting.)

*00:00:10

The meeting was called to order by Mayor Damon Cann at 6:30 p.m.

Council members present were: Roger Anderson, Buzzy Mullahkhel, Bruce Lee, Craig Humphreys and Brad Crookston.

Others present were: Ulysses Black, Gabrielle Hawkes Blackburn, Braxton Blackburn, Michael Hawkes, Matt Fowers, Lydia Embry, Brad Hannig, Scott Bennett, Spencer Burt, Jordan Oldham, Alan Luce and Marie Henchman.

The Pledge of Allegiance was led by Brad Crookston.
An invocation was given by Craig Humphreys.

Adoption of Agenda

00:01:22 Motion

Brad Crookston made a motion to adopt the agenda as presented. Craig Humphreys seconded the motion. A vote was called and the motion passed unanimously with Roger Anderson, Buzzy Mullahkhel, Bruce Lee, Craig Humphreys and Brad Crookston voting in favor.

Approval and Follow-up of Minutes of October 21, 2020 City Council Meeting, Regular and Executive (Closed) Session

00:01:41

Both sets of minutes were approved as presented.

Review of Action Items

00:02:06

Alan Luce reviewed the list with the council.

Bruce Lee asked about the paving of 3100 North in relation to the upcoming cold weather.

Jordan Oldham addressed this and explained various options.

Roger Anderson asked about the asphalt plant which Alan addressed.

Recognition of Exemplary Staff Member

00:11:11

Mayor Damon Cann recognized Gabby Hawkes Blackburn, the Planning Department intern, for her exemplary work in her department.

New Business

Current Action Items

6:35 Public Hearing to receive public input on adjusting the boundary of lots 1 and 2 of the Fowers Lane subdivision and moving the Public Utility Easement located between the two parcels located at approximately 1810 N 1200 E, North Logan in accordance with Utah Code 10-a-609.5.

00:12:59

Spencer Burt introduced the item and explained the situation. He used a map of the site to show further details. He explained the request for the boundary line adjustment. He said the two lots were done as part of a subdivision and they have public utility easements; and explained that state code requires the City to vacate that in a public hearing. He further explained the documentation that was submitted and approved by the City Engineer, Lance Anderson.

58 Spencer said the City Council now just needs to review and approve moving the public utility
59 easement to where the new lot line is. He commented further, briefly.

60
61 *Mayor Damon Cann read aloud the guidelines for speaking at a public hearing and opened the*
62 *public hearing at 6:44 p.m., and then closed it, as there were no public comments forthcoming.*
63

64 Brad Crookston asked about the fact that this is in a subdivision and whether they need to get
65 any other approvals; and also asked about the acreage. Spencer explained that it is only for
66 these two lots and that the owners own both of them. He explained further, in relation to the
67 boundary line.

68
69 **00:16:40 Motion**

70 *Roger Anderson made a motion to approve the boundary line adjustment. Bruce Lee seconded*
71 *the motion. A vote was called and the motion passed unanimously with Roger Anderson, Buzzy*
72 *Mullahkhel, Bruce Lee, Craig Humphreys and Brad Crookston voting in favor.*
73

74 Consideration of an ordinance modifying North Logan City, City Code dealing with Administrative
75 Remedies and Administrative Abatement (Title 3-600 through Title 3-605).

76 **00:17:07**

77 Alan Luce explained the ordinance and a city's ability to do administrative remedies and
78 enforcements, that generally deal with land use related items, particularly nuisances, and
79 explained further. He discussed the review and recommendations made by City Attorney, Seth
80 Tait. Alan further discussed the updates and changes made to our code for this. He further
81 reviewed the fees and the process for dealing with administrative remedies.

82 Brad Crookston asked about the timeline of the process and how that gets determined, which
83 Alan explained, including discussing Seth's recommendations.

84 Mayor Damon Cann commented on this and said discretion is very important on this depending
85 on the situation, and explained further.

86 Alan said the cost portion also still needs to be reviewed, and explained further.

87 The discussion continued.

88

89 **00:26:07 Motion**

90 *Bruce Lee made a motion to approve this ordinance 12-15. Buzzy Mullahkhel seconded the*
91 *motion. A vote was called and the motion passed unanimously with Roger Anderson, Buzzy*
92 *Mullahkhel, Bruce Lee, Craig Humphreys and Brad Crookston voting in favor.*
93

94 Consideration of an ordinance establishing an Internal Audit Committee for North Logan City.

95 **00:26:37**

96 Alan Luce explained the impetus behind this ordinance and the need to have this in place,
97 particularly as it relates to fraud assessment.

98

99 **00:27:43 Motion**

100 *Bruce Lee made a motion to approve ordinance 12-16. Craig Humphreys seconded the motion.*
101 *A vote was called and the motion passed unanimously with Roger Anderson, Buzzy Mullahkhel,*
102 *Bruce Lee, Craig Humphreys and Brad Crookston voting in favor.*
103

104 Consider approval of proposed appointments to the North Logan Library Board.

105 **00:28:26**

106 Mayor Damon Cann said there have been two positions that have opened on the Library Board,
107 and discussed the two candidates he recommended, Steve Derrick and Kate Peterson.

108

109 **00:30:23 Motion**

110 *Buzzy Mullahkhel made a motion to approve the Mayor's recommendation of Steve Derrick and*
111 *Kate Peterson for appointments to the Library Board. Bruce Lee seconded the motion. A vote*
112 *was called and the motion passed unanimously with Roger Anderson, Buzzy Mullahkhel, Bruce*
113 *Lee, Craig Humphreys and Brad Crookston voting in favor.*
114

115

116 **City Council Work Session Items**

117 Discussion of COVID-19, CARES Act Funds Proposed Usage, and municipal strategies.

118 **00:31:00**

119 Alan Luce explained the current CARES Act Funds situation and what the funds have been used
120 for. He further discussed upcoming needs for the City and potentially using monies that have
121 been offset by being able to use the COVID funds, for various needed expenses.

122 Mayor Cann commented on this and discussed how careful and strategic we've been in utilizing
123 these funds, and conforming to the requirements. He discussed not knowing how long the
124 pandemic is going to last and that the COVID funds were available through the end of December;
125 but that now there is the potential that the worse part of the pandemic could be taking place in
126 December with the funds about to run out. He said the funds are required to be spent by the end
127 of December or we lose them. He discussed some of the items still being of need well into the
128 future, like masks and similar items, and as well as the continuing need for social distancing and
129 that we may need to consider purchasing more of those items. He also said we have been able
130 to secure some rapid test kits and discussed the use of them further.

131 Alan discussed the status of the COVID grants for residents and businesses and the outreach
132 that has been done.

133 Alan discussed the programs in our Recreation Department and Jesse Howe's work with the Bear
134 River Health Department in determining what programs he can move forward with and what
135 modifications he might need to make. Alan commented further.

136 Mayor Cann commended on the many cities across the state that have contacted North Logan
137 City and are using our model to follow on the COVID program. He said we were one of the first to
138 utilize the program, and many are now following it.

139

140 **Reports from city officers, boards, and committees**

141 **00:41:07**

142 Brad Hannig said today is the Logan Fire Department's 140-year anniversary and commented
143 further. He said one of the former North Logan City [Fire Department] volunteers has been hired
144 on full-time. He also said they have their ambulance up and running. He said the Engine 121
145 deal finalized with the county this week.

146

147 Alan Luce mentioned the upcoming meeting schedule. He said there won't be a company
148 Christmas party per usual because of COVID, but that there will be higher bonuses this year. He
149 said the meeting in December will have a large agenda, and asked the Mayor and council if they
150 wanted two meetings in December or one. The City Council agreed to have one meeting; but the
151 Mayor asked them to keep Dec 9th open in case they use that for the December meeting; and that
152 if there are a lot of upcoming items, there may have to be two meetings, to which the City Council
153 agreed.

154

155 Bruce Lee asked to have a future discussion item on the agenda about what we're going to do
156 with the City office building and the library.

157

158 **00:47:36 Motion**

159 *Craig Humphreys made a motion to adjourn the meeting. Brad Crookston seconded the motion.*
160 *A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Roger Anderson,*
161 *Bruce Lee, Craig Humphreys and Brad Crookston voting in favor.*

162

163 The meeting adjourned at: 7:17 p.m.

164

165 Approved by City Council:

November 18, 2020

166

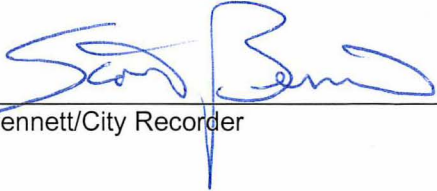
167 Transcribed by Marie Henchman

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169 Recorded by

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Scott Bennett/City Recorder