MINUTES

UTAH
PRIVATE PROBATION PROVIDER LICENSING BOARD
MEETING

December 15, 2011

Room 475 – 4th Floor – 10:00 a.m.
Heber Wells Building
Salt Lake City, UT 84111

CONVENED: 10:02 a.m.	**ADJOURNED:** 11:35 a.m.
Bureau Manager:	Clyde Ormond
Board Secretary:	Yvonne King
Board Members Present:	Larry Chatterton, Chairperson Ann Taylor, Richard Packham Ruth Potkins
Board Members Absent:	Sylvester Daniels
Guests:	Wendy Colton, Probationer John Washington, Probationer Janiel Wirth, Application Review
DOPL Staff Present:	Debra Troxel, Compliance

TOPICS FOR DISCUSSION	**DECISIONS AND RECOMMENDATIONS**
ADMINISTRATIVE BUSINESS: Approval of the June 16, 2011 Board Meeting Minutes	Mr. Packham seconded by Ms. Taylor made a motion to approved the June 16, 2011 Board Meeting Minutes. The motion carried unanimously.
APPOINTMENTS:	
10:15 Compliance	Debra Troxel from compliance reviewed the status of the probationers as follows:

John Washington:
Mr. Washington was current regarding employer, therapy, and supervision reports. Mr. Washington was also current on drug testing, however the Board suggested Mr. Washington continue to complete his three year probation.

Wendy Colton:
The Compliance Unit suggested an early release from probation for Ms. Colton however after the Board reviewed her drug screens, they had a concern on some of the abnormal and diluted results. Ms. Taylor suggested a hair follicle test may be more accurate. The Board also felt it was too early to consider Ms. Colton for an early release of her probation.

10:30 John Washington

Mr. Washington appeared before the Board for his scheduled appointment. Ms. Taylor performed the interview. It was noted that Mr. Washington was current on employer, therapist and peer reports and was current on all outside counseling. Mr. Washington submitted the required 40 hours of training and his license was renewed. Mr. Washington was also attending a Twelve Step program and stated he was working on steps five, six and seven. Mr. Washington stated that he contacts his sponsor every day, is currently working with the same employer, and all current prescriptions are on file.

Ms. Taylor seconded by Mr. Packham made a motion to not require Mr. Washington to meet before this Board due to Mr. Washington being monitored by the Professional Counselor Board contingent Mr. Washington remains compliant. The motion carried unanimously.

10:45 Wendy Colton

Ms. Colton appeared before the Board for her scheduled appointment. Mr. Chatterton performed the interview.

Ms. Colton stated that she was doing well and had a great support group with the counselors she worked with.

Mr. Chatterton expressed a concern on drug testing results. Ms. Colton stated that she did not realize that some of the tests were abnormal or diluted and had contacted Connie Call about the issue.

Mr. Chatterton suggested monitoring Ms. Colton's probation for another six months and increasing the number of drug tests during that time before making a determination for early release of her probation. The Board also determined that Ms. Colton would not be required to turn in an employer report provided the drug tests were negative.

The Board considers Ms. Colton compliant with her probation.

11:00 Janiel Wirth

Ms. Wirth appeared before the Board for her scheduled appointment. Mr. Ormond reviewed her application. There was a concern on whether Ms. Wirth's education and experience fell under the qualifications for licensure. Ms. Wirth provided documentation of a bachelor's degree with a major in family, consumer, and human development and a minor in sociology. Ms. Wirth also stated she had extensive training in community service and investigative work. The Board felt that her education and experience met the qualifications for licensure.

The Board recommended approving licensure for Ms. Wirth as a Private Probation Provider contingent on Ms. Wirth providing proof of a business license.

DISCUSSION ITEMS:

Legislation

Ms. Taylor stated that legislation is being looked at with respect to the Division of Treatment and Probation. Ms. Taylor stated that the courts are appointing treatment facilities to conduct the probation which includes drug testing however the treatment facilities are not required to adhere to the same guidelines as the private probation provider.

Mr. Ormond stated that the same issue was raised some years ago due to unpopulated areas having limited resources.

Mr. Ormond also raised an issue on locking devices for vehicles with respect to DUI's. Mr. Ormond stated that he spoke to an individual who was inquiring information on the issue. Ms. Taylor noted that this was overseen by the Drivers License Division.

ADJOURN: 11:35 a.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

6-27-13
Date Approved

(ss)
Chairperson, Private Probation Provider Licensing Board

6/27/2013
Date Approved

(ss)
Bureau Manager, Division of Occupational & Professional Licensing