



Grand County Emergency Medical Services Special Service District

Board Meeting
November 16, 2020
9:00 a.m.

Electronic Meeting via Go To Meeting
Due to COVID-19

Agenda

1. Call to Order
2. Approval of Minutes:
 - a. 10/19/2020 (Regular Meeting)
3. Action Items
 - a. Ratification of bills for 3rd quarter
 - b. Approve tentative 2021 budget
 - c. Approve Board Reappointment Recommendation of Elizabeth Tubbs to County Council
4. Chair Report
 - a. Change of December meeting date
5. Treasurer Report
6. Director Report
 - a. Operational Update
 - b. Building Update
 - COVID-19 Update
7. Discussion Items
8. Future Considerations
9. Citizens to be heard
10. Closed Meeting (if necessary)
11. Adjourn

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Emergency Medical Services Special Service District meetings are encouraged to contact the District Board two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any other questions or comments can be communicated to: (435) 259-1301.

Posted by: _____

Date: _____ Time: _____

Grand County Emergency Medical Services Special Service District
520 East 100 North
Moab, Utah

October 19, 2020
9:00 a.m.

1. The Grand County Emergency Medical Services Special Service District met in regular session on the above date and time using “Go To Meeting” as the platform for an electronic meeting due to the COVID-19 pandemic. Elizabeth Tubbs called the meeting to order at 9:01 a.m. In attendance were Board Members Elizabeth Tubbs, Rarni Schultz, Steve Hawks, Rani Derasary, Evan Clapper, and Lionel Weeks. Jason Taylor arrived at 9:08 a.m. Also present were EMS Director Andy Smith, Administrative Coordinator/Clerk, Michelle Mefret, Administrative Assistant Margo Leech.
2. **Approval of Minutes:**
 - a. Motion made by Board Member Evan Clapper to approve the August 17, 2020 regular meeting minutes and the October 8, 2020 special meeting minutes. Motion seconded by Steve Hawks. Motion carried 6-0.
3. **Chair Report:** Chair, Elizabeth Tubbs gave a briefing of what to expect with the upcoming job descriptions in the action items. The Administrative Coordinator II job description was updated to say “may” act as SSD Clerk in the list of job duties. She also verified that the by-laws of the district state that an employee of the district may act as the clerk. Elizabeth Tubbs also wanted to remind all board members to take the online board member training required by the State Auditor’s office if they have not already done so. She asked the Clerk, Michelle Mefret or Margo Leech to send out the link to the training.
4. **Treasurer Report:** Treasurer, Rarni Schultz gave a brief report on the account balances. The general fund balance as of the morning of 10/19/2020 is \$86,647.07. The PTIF savings account balance as of 10/16/20 is \$450,906.53.
5. **Director Report:**
 - a. **Operational Update:** Executive Director, Andy Smith gave an operational update. The YTD call volume statistics put us as 5% behind 2019’s numbers. October has been extremely busy and call volumes are putting the agency on track for the busiest October in GCEMS history. Call volumes over the last 4 weeks compounded by the traffic has caused some significant delays in EMS response. This last weekend we staged an ambulance north of town at the Thompson fire station. The demand going north of town continues to increase and we may not be far off from needing at least a seasonally staffed station at the airport or in Thompson. Board member Rani Derasary asked if there was any information related to the traffic issues that could be shared with the city or county officials that may help. Director Smith stated that it would be nice for UDOT to keep open an emergency lane through the construction zone, especially on weekends. Director Smith also gave an update on the fire deployments. The department was requested six times but could only deploy four of the requests. He will be working with Margo Leech to have a full report of income and expenses due to the fire assignments. The additional income has been much needed and has contributed to the agency being in a better financial position than anticipated.
 - b. **Building Update:** Demolition is getting close, we are just waiting on a few more corrections of minor details in the agreement with the County. Once that is approved the MBA bond attorney will draw up the bond paperwork. It is anticipated that we will close the loan with CIB

within the next couple of weeks. In the last conversation with CIB it was requested that the project up to that \$100k and not request reimbursement. We are also waiting on final approval of the site design from Moab City. The demolition permit and grading permit have been secured. Director Smith has also been working with the American Legion to have them removed from the deed and come to an agreement regarding their continued use of the building. Andy would like to have some sort of informal demolition ceremony with the staff and board members if possible.

- c. **COVID-19:** Grand County has seen a significant increase in COVID numbers recently. Every couple of weeks there are still conference calls to discuss what is happening in our area. Matt McCune has managed to get a Clinical Laboratory Improvement Amendment waiver, which allows our service to administer rapid COVID tests. We are on a waiting list to receive these from BEMS. We still have not had any positive cases within the department.

6. Action Items:

- a. **Updated job description for Administrative Coordinator** – Motion made by board member Rani Derasary to approve changes to the position and title of the Administrative Coordinator. Motion seconded by Lionel Weeks. Motion carried 7-0.
- b. **Updated job description for Administrative Assistant** - Motion made by board member Evan Clapper to approve the changes to the Administrative Assistant job description including the name and pay grade. Motion seconded by Jason Taylor. Motion carried 7-0.

7. Presentation: None

8. Discussion Items:

- a. 2020 Amended Budget- Executive Director Smith presented some updates to the amended budget. See attached packet for budget updates presented.
- b. 2021 Tentative Budget- Executive Director Smith briefly reviewed his initial projections with the board. He has asked that the budget committee meet to help develop the rest of the 2021 budget before the next board meeting in November. See attached packet for the tentative 2021 budget numbers.
- c. RFP for annual audit- Michelle and Margo will start looking into the process of what is required to hire an auditor and get the process started.
- d. Annual Meeting – Chair, Elizabeth Tubbs proposes that we move our annual meeting in December to January. If the board decides to, there will need to be an update to the by-laws.
 - i. Election of officers- Elections of officers takes place at the annual meeting. Because of the two positions being up for reappointment, this affects the Chair position that Elizabeth Tubbs holds. Something for other board members to consider.
 - ii. Appointment of board members- Two positions are up for appointment this year. Elizabeth Tubbs has re-applied, Steve Hawks indicated that he would like to return. Once we receive all applications from the County, the board will interview and make recommendations to the county council.
 - iii. 2021 meeting dates- There was a lot of discussion regarding if we should change the dates to another day of the week for 2021. This will be decided upon during the annual meeting.

9. Future Considerations: None

10. Citizens to be heard: None

11. Closed Meeting (if necessary)

12. Adjourn: 10:46 a.m.

Agenda Summary
Grand County Emergency Medical Services SSD
November 16, 2020
Agenda Item #3a

Title:	Ratification of payment of bills
Presenter:	Treasurer, Rarni Schultz
Summary:	\$579,558.50 ratification of payment of bills. July 1 st – September. 30 th 2020 Correct number is \$517,349.91
Fiscal Impacts:	
Recommended Motion:	"I move to approve the ratification of payment of bills in the amount of \$579,558.50, for the period of July 1 st – September 30 th 2020."
Process:	\$517,349.91
Attachments:	July-September 2020 Transaction Detail

Grand County Emergency Medical Services SSD
Transaction Detail by Account
July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
2.1.1 · Salaries										
General Journal	07/02/2020	07-02-20 P	√		-MULTIPLE-		MACU Payroll Checking	35,434.33		35,434.33
General Journal	07/02/2020	07-02-20 P	√		To Reduce		MACU Payroll Checking		5,877.09	29,557.24
General Journal	07/16/2020	07-16-20 P	√		-MULTIPLE-		MACU Payroll Checking	46,521.78		76,079.02
General Journal	07/16/2020	07-16-20 P	√		to reduce		MACU Payroll Checking		8,900.62	67,178.40
General Journal	07/30/2020	07-30-20 P	√		-MULTIPLE-		MACU Payroll Checking	38,744.12		105,922.52
General Journal	07/30/2020	07-30-20 P	√		To Reduce		MACU Payroll Checking		8,371.35	97,551.17
General Journal	08/13/2020	08-13-20 P	√		-MULTIPLE-		MACU Payroll Checking	48,561.84		146,113.01
General Journal	08/13/2020	08-13-20 P	√		To Reduce		MACU Payroll Checking		9,348.35	136,764.66
General Journal	08/27/2020	08-27-20 P	√		-MULTIPLE-		MACU Payroll Checking	38,097.21		174,861.87
General Journal	08/27/2020	08-27-20 P	√		to reduce		MACU Payroll Checking		5,831.28	169,030.59
General Journal	09/10/2020	09-10-20 P	√		-MULTIPLE-		MACU Payroll Checking	49,365.76		218,396.35
General Journal	09/10/2020	09-10-20 P	√		to reduce		MACU Payroll Checking		10,462.48	207,933.87
General Journal	09/24/2020	09-24-20 P	√		-MULTIPLE-		MACU Payroll Checking	45,897.47		253,831.34
General Journal	09/24/2020	09-24-20 P	√		to reduce		MACU Payroll Checking		11,883.95	241,947.39
General Journal	09/24/2020	9-24-20 PA	√		EE		MACU Payroll Checking	30.14		241,977.53
Bill	09/24/2020	09242020 Fire Pay		Robin Reibold	Pay difference between current wage and medic for fi		Accounts Payable	181.25		242,158.78
General Journal	09/30/2020	9-24-20 PA2	√		EE - Taxes Only Manual Check to Robin Reibold		MACU Payroll Checking	44.35		242,203.13
Total 2.1.1 · Salaries								302,878.25	60,675.12	242,203.13
2.1.2 · Overtime										
General Journal	07/02/2020	07-02-20 P	√		EE (Fed Tax, Social Security, Medicare, State Income		MACU Payroll Checking	1,765.40		1,765.40
General Journal	07/16/2020	07-16-20 P	√		Overtime		MACU Payroll Checking	4,858.15		6,623.55
General Journal	07/30/2020	07-30-20 P	√		Overtime		MACU Payroll Checking	3,753.15		10,376.70
General Journal	08/13/2020	08-13-20 P	√				MACU Payroll Checking	5,269.89		15,646.59
General Journal	08/27/2020	08-27-20 P	√		Overtime		MACU Payroll Checking	927.08		16,573.67
General Journal	09/10/2020	09-10-20 P	√		overtime		MACU Payroll Checking	6,185.49		22,759.16
Bill	09/24/2020	FIRE OT Payroll		Jordan Lister			Accounts Payable	311.98		23,071.14
General Journal	09/24/2020	09-24-20 P	√				MACU Payroll Checking	7,889.21		30,960.35
Bill	09/24/2020	09242020 Fire Pay		Robin Reibold	Pay difference between current waage and medic for		Accounts Payable	163.14		31,123.49
Total 2.1.2 · Overtime								31,123.49	0.00	31,123.49
2.1.3 · On Call Pay										
General Journal	07/02/2020	07-02-20 P	√		On-Call, Backup		MACU Payroll Checking	3,720.74		3,720.74
General Journal	07/16/2020	07-16-20 P	√		On-Call/Backup		MACU Payroll Checking	2,968.41		6,689.15
General Journal	07/30/2020	07-30-20 P	√		On-Call and Backup		MACU Payroll Checking	3,409.32		10,098.47
General Journal	08/13/2020	08-13-20 P	√				MACU Payroll Checking	3,664.46		13,762.93
General Journal	08/27/2020	08-27-20 P	√		On Call, Backup		MACU Payroll Checking	4,172.00		17,934.93
General Journal	09/10/2020	09-10-20 P	√		on call + backup		MACU Payroll Checking	3,821.21		21,756.14
General Journal	09/24/2020	09-24-20 P	√		On-Call + BU		MACU Payroll Checking	3,233.49		24,989.63

Grand County Emergency Medical Services SSD Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Total 2.1.3 · On Call Pay								24,989.63	0.00	24,989.63
2.1.4 · Benefits										
Check	07/01/2020	auto		Health Equity		MACU Payroll Checking		805.07		805.07
Check	07/01/2020	auto		Utah State Retire		MACU Payroll Checking		4,948.34		5,753.41
Check	07/02/2020	electronic		Regence BlueCross BlueShield of Utah	201640001566	MACU Checking		11,258.65		17,012.06
Deposit	07/06/2020			Deposit		MACU Checking			702.00	16,310.06
Check	07/15/2020	auto		Utah State Retire		MACU Payroll Checking		5,466.36		21,776.42
Check	07/16/2020	auto		Health Equity		MACU Payroll Checking		2,172.57		23,948.99
Bill	07/20/2020	0123124740		Public Employees Health Program		Accounts Payable		278.20		24,227.19
Check	07/29/2020	auto		Health Equity		MACU Payroll Checking		2,142.57		26,369.76
Check	07/29/2020	auto		Utah State Retire		MACU Payroll Checking		5,372.13		31,741.89
Bill	07/31/2020	July 2020		PEHP Long-Term Disability		Accounts Payable		274.01		32,015.90
Check	08/01/2020	electronic		Regence BlueCross BlueShield of Utah	Invoice #201940049824	MACU Checking		11,258.65		43,274.55
Check	08/12/2020	auto		Health Equity		MACU Payroll Checking		835.07		44,109.62
Check	08/12/2020	auto		Utah State Retire		MACU Payroll Checking		5,109.29		49,218.91
Bill	08/20/2020	0123152234		Public Employees Health Program		Accounts Payable		278.20		49,497.11
Check	08/26/2020	auto		Health Equity		MACU Payroll Checking		805.07		50,302.18
Check	08/26/2020	auto		Utah State Retire		MACU Payroll Checking		5,028.91		55,331.09
Bill	08/31/2020	Aug 2020		PEHP Long-Term Disability		Accounts Payable		252.06		55,583.15
Check	09/01/2020	electronic		Regence BlueCross BlueShield of Utah	Invoice #201940049824	MACU Checking		9,569.85		65,153.00
Check	09/10/2020	auto		Health Equity		MACU Payroll Checking		805.07		65,958.07
Check	09/10/2020	auto		Utah State Retire		MACU Payroll Checking		4,945.92		70,903.99
Bill	09/20/2020	123180003		Public Employees Health Program		Accounts Payable		278.20		71,182.19
Check	09/23/2020	auto		Health Equity		MACU Payroll Checking		835.07		72,017.26
Check	09/24/2020	auto		Utah State Retire		MACU Payroll Checking		5,651.07		77,668.33
Bill	09/30/2020	Sept 20		PEHP Long-Term Disability		Accounts Payable		274.37		77,942.70
Total 2.1.4 · Benefits								78,644.70	702.00	77,942.70
2.1.5 · Taxes										
General Journal	07/02/2020	07-02-20 P	√		ER (SS, Medicare, Fed and State Unemployment)	MACU Payroll Checking		3,102.47		3,102.47
General Journal	07/16/2020	07-16-20 P	√		ER Includes -8.71 tax credit from FMLA	MACU Payroll Checking		4,026.03		7,128.50
General Journal	07/30/2020	07-30-20 P	√		ER Includes -9.32 tax credit from FMLA	MACU Payroll Checking		3,293.36		10,421.86
General Journal	08/13/2020	08-13-20 P	√		ER	MACU Payroll Checking		4,210.87		14,632.73
General Journal	08/27/2020	08-27-20 P	√		ER	MACU Payroll Checking		3,216.64		17,849.37
General Journal	09/10/2020	09-10-20 P	√		ER	MACU Payroll Checking		4,207.78		22,057.15
General Journal	09/24/2020	09-24-20 P	√		ER	MACU Payroll Checking		3,968.52		26,025.67
General Journal	09/24/2020	9-24-20 PA	√		ER	MACU Payroll Checking		26.17		26,051.84
General Journal	09/30/2020	9-24-20 PA2	√		ER - Taxes Only Manual Check to Robin Reibold	MACU Payroll Checking		34.02		26,085.86
Total 2.1.5 · Taxes								26,085.86	0.00	26,085.86
2.1.6 · Event Pay										

Grand County Emergency Medical Services SSD Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
General Journal	07/02/2020	07-02-20 P	√		Event Pay		MACU Payroll Checking	210.95		210.95
General Journal	07/16/2020	07-16-20 P	√		Event Pay		MACU Payroll Checking	203.42		414.37
General Journal	08/27/2020	08-27-20 P	√		Event Pay		MACU Payroll Checking	130.20		544.57
General Journal	09/10/2020	09-10-20 P	√		event pay		MACU Payroll Checking	239.78		784.35
General Journal	09/24/2020	09-24-20 P	√				MACU Payroll Checking	2,057.07		2,841.42
Total 2.1.6 · Event Pay								2,841.42	0.00	2,841.42
								466,563.35	61,377.12	405,186.23

2.2.1 · Subscriptions & Memberships

Check	07/06/2020	auto		Adobe	Adobe Acropro		MACU Checking	16.30		16.30
Check	07/20/2020	auto		Adobe	Adobe PR Creative		MACU Checking	22.83		39.13
Check	08/06/2020	auto		Adobe	Adobe Acropro		MACU Checking	16.30		55.43
Check	08/18/2020	dc		National EMS Management Association	300000414		MACU Checking	450.00		505.43
Check	08/20/2020	auto		Adobe	Adobe PR Creative		MACU Checking	22.83		528.26
Check	09/06/2020	auto		Adobe	Adobe Acropro		MACU Checking	16.30		544.56
Check	09/20/2020	auto		Adobe	Adobe PR Creative		MACU Checking	22.83		567.39
Total 2.2.1 · Subscriptions & Memberships								567.39	0.00	567.39

2.2.10 · Insurance Billing Contract

Bill	07/10/2020	20H5001221		Utah Department of Health			Accounts Payable	4,888.43		4,888.43
Bill	07/31/2020	101241		Health Services Integration Inc.			Accounts Payable	4,219.00		9,107.43
Bill	08/31/2020	101258		Health Services Integration Inc.			Accounts Payable	4,257.00		13,364.43
Bill	09/30/2020	101277		Health Services Integration Inc.			Accounts Payable	3,510.00		16,874.43
Total 2.2.10 · Insurance Billing Contract								16,874.43	0.00	16,874.43

2.2.11 · Professional Fees

22.11.1 · Accounting

Bill	07/01/2020	101		Cathy Bonde			Accounts Payable	240.00		240.00
Bill	07/31/2020	102		Cathy Bonde			Accounts Payable	330.00		570.00
Bill	08/31/2020	103		Cathy Bonde			Accounts Payable	430.00		1,000.00
Bill	09/30/2020	104		Cathy Bonde			Accounts Payable	440.00		1,440.00
Total 22.11.1 · Accounting								1,440.00	0.00	1,440.00

22.11.2 · IT Contracting

Bill	07/01/2020	26970		Pro Velocity			Accounts Payable	1,022.50		1,022.50
Bill	08/01/2020	27425		Pro Velocity			Accounts Payable	1,022.50		2,045.00
Bill	09/01/2020	27833		Pro Velocity			Accounts Payable	1,022.50		3,067.50
Total 22.11.2 · IT Contracting								3,067.50	0.00	3,067.50

22.11.4 · Payroll

Bill	07/10/2020	560515754		ADP, LLC			Accounts Payable	566.83		566.83
Bill	08/07/2020	562193087		ADP, LLC			Accounts Payable	572.91		1,139.74
Bill	09/11/2020	564208714		ADP, LLC			Accounts Payable	877.57		2,017.31

Grand County Emergency Medical Services SSD

Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Total 22.11.4 · Payroll								2,017.31	0.00	2,017.31
22.11.5 · Miscellaneous										
Check	07/25/2020	dc		LogMein {Go to Meeting}		MACU Checking		5.60		5.60
Bill	07/27/2020	2284736-07-2020		ADP Screening and Selection Services		Accounts Payable		359.65		365.25
Bill	07/31/2020			Doug Murdock		Accounts Payable		250.00		615.25
Check	08/25/2020	dc		LogMein {Go to Meeting}		MACU Checking		5.60		620.85
Bill	08/28/2020	193030		Gilbert and Stewart		Accounts Payable		7,000.00		7,620.85
Bill	08/31/2020			Doug Murdock		Accounts Payable		250.00		7,870.85
Bill	08/31/2020	2284736-6		ADP Screening and Selection Services		Accounts Payable		7.57		7,878.42
Check	09/25/2020	dc		LogMein {Go to Meeting}		MACU Checking		5.60		7,884.02
Bill	09/30/2020			Doug Murdock		Accounts Payable		250.00		8,134.02
Total 22.11.5 · Miscellaneous								8,134.02	0.00	8,134.02
Total 2.2.11 · Professional Fees								14,658.83	0.00	14,658.83
2.2.13 · HSI Refund Requests										
Bill	07/17/2020	200523-1243		United Healthcare		Accounts Payable		988.64		988.64
Bill	07/17/2020	191116-0616		Brenton Kreiger		Accounts Payable		661.91		1,650.55
Bill	07/28/2020	200102-0823		Blue Cross Blue Shield		Accounts Payable		492.85		2,143.40
Bill	09/11/2020	190813-2107		Christopher Weed		Accounts Payable		211.05		2,354.45
Total 2.2.13 · HSI Refund Requests								2,354.45	0.00	2,354.45
2.2.14 · Cell Phone Allowance										
General Journal	07/30/2020	07-30-20 P	√		Cell Phone Allowance	MACU Payroll Checking		350.00		350.00
General Journal	08/27/2020	08-27-20 P	√		Cell Phone Allowance	MACU Payroll Checking		350.00		700.00
General Journal	09/24/2020	09-24-20 P	√			MACU Payroll Checking		350.00		1,050.00
Total 2.2.14 · Cell Phone Allowance								1,050.00	0.00	1,050.00
2.2.15 · Special Dept Supplies/Uniforms										
Check	08/27/2020	dc		Amazon	1720243	MACU Checking		855.41		855.41
Check	09/01/2020	dc		Amazon	6113053	MACU Checking		148.70		1,004.11
Check	09/30/2020	dc		Amazon	4578654 Medic Backpack	MACU Checking		299.00		1,303.11
Total 2.2.15 · Special Dept Supplies/Uniforms								1,303.11	0.00	1,303.11
2.2.16 · Medical Supplies										
Bill	07/01/2020	23309		Henderson Leasing Company LLC		Accounts Payable		270.08		270.08
Bill	07/02/2020	3097298		Zoll Data Systems	Circuit, Vent, Kit, Adult Mask Harness for Ventilator	Accounts Payable		746.35		1,016.43
Bill	07/07/2020	1016230		Life-Assist, Inc.		Accounts Payable		1,367.95		2,384.38
Bill	07/10/2020	1017379		Life-Assist, Inc.		Accounts Payable		30.80		2,415.18
Bill	07/13/2020	164263		Walker Drug		Accounts Payable		8.97		2,424.15
Bill	07/13/2020	1017911		Life-Assist, Inc.		Accounts Payable		554.28		2,978.43
Bill	07/14/2020	1018008		Life-Assist, Inc.		Accounts Payable		105.00		3,083.43
Bill	07/14/2020	1018258		Life-Assist, Inc.		Accounts Payable		45.72		3,129.15
Bill	07/15/2020	Lees 07152020		Doug Murdock		Accounts Payable		173.46		3,302.61

Grand County Emergency Medical Services SSD Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Bill	07/15/2020	07152020		Doug Murdock		Accounts Payable		58.26		3,360.87
Bill	07/15/2020	1018795		Life-Assist, Inc.		Accounts Payable		275.73		3,636.60
Bill	07/16/2020	1018915		Life-Assist, Inc.		Accounts Payable		41.28		3,677.88
Bill	07/16/2020	1019271		Life-Assist, Inc.		Accounts Payable		179.04		3,856.92
Bill	07/17/2020	83701739		Bound Tree Medical, LLC.		Accounts Payable		54.08		3,911.00
Bill	07/20/2020	83703386		Bound Tree Medical, LLC.		Accounts Payable		175.97		4,086.97
Bill	07/20/2020	1020025		Life-Assist, Inc.		Accounts Payable		696.96		4,783.93
Bill	07/21/2020	1020128		Life-Assist, Inc.		Accounts Payable		121.50		4,905.43
Bill	07/22/2020	83706699		Bound Tree Medical, LLC.		Accounts Payable		115.34		5,020.77
Bill	07/22/2020	307657673		Health Care Logistics		Accounts Payable		59.46		5,080.23
Bill	07/22/2020	23396		Henderson Leasing Company LLC		Accounts Payable		190.00		5,270.23
Bill	07/23/2020	857901		Walkers True Value Hardware		Accounts Payable		31.98		5,302.21
Bill	07/24/2020	1021761		Life-Assist, Inc.		Accounts Payable		169.68		5,471.89
Bill	07/27/2020	83711548		Bound Tree Medical, LLC.		Accounts Payable		123.98		5,595.87
Bill	07/28/2020	1022364		Life-Assist, Inc.		Accounts Payable		81.87		5,677.74
Bill	07/30/2020	83717271		Bound Tree Medical, LLC.		Accounts Payable		319.90		5,997.64
Bill	07/30/2020	1023472		Life-Assist, Inc.		Accounts Payable		133.01		6,130.65
Bill	07/31/2020	1023883		Life-Assist, Inc.		Accounts Payable		13.40		6,144.05
Bill	08/05/2020	32460		Henderson Leasing Company LLC		Accounts Payable		348.03		6,492.08
Bill	08/05/2020	83724377		Bound Tree Medical, LLC.		Accounts Payable		147.00		6,639.08
Bill	08/05/2020	1025220		Life-Assist, Inc.		Accounts Payable		913.37		7,552.45
Bill	08/06/2020	1025428		Life-Assist, Inc.		Accounts Payable		34.40		7,586.85
Bill	08/10/2020	1026040		Life-Assist, Inc.		Accounts Payable		119.70		7,706.55
Bill	08/11/2020	164524		Walker Drug		Accounts Payable		11.98		7,718.53
Bill	08/12/2020	307680967		Health Care Logistics		Accounts Payable		25.54		7,744.07
Bill	08/12/2020	1027080		Life-Assist, Inc.		Accounts Payable		375.59		8,119.66
Bill	08/12/2020	1027004		Life-Assist, Inc.		Accounts Payable		210.00		8,329.66
Bill	08/13/2020	63699162		Bound Tree Medical, LLC.		Accounts Payable		57.00		8,386.66
Bill	08/13/2020	83734453		Bound Tree Medical, LLC.		Accounts Payable		113.83		8,500.49
Bill	08/17/2020	1028182		Life-Assist, Inc.		Accounts Payable		286.50		8,786.99
Bill	08/18/2020	83739510		Bound Tree Medical, LLC.		Accounts Payable		166.99		8,953.98
Bill	08/24/2020	83746031		Bound Tree Medical, LLC.		Accounts Payable		229.62		9,183.60
Bill	08/24/2020	1029642		Life-Assist, Inc.		Accounts Payable		164.64		9,348.24
Bill	08/31/2020	1031252		Life-Assist, Inc.		Accounts Payable		452.92		9,801.16
Bill	08/31/2020	83754687		Bound Tree Medical, LLC.		Accounts Payable		119.97		9,921.13
Bill	09/01/2020	1031842		Life-Assist, Inc.		Accounts Payable		210.00		10,131.13
Bill	09/01/2020	1031950		Life-Assist, Inc.		Accounts Payable		403.41		10,534.54
Bill	09/02/2020	1032453		Life-Assist, Inc.		Accounts Payable		210.00		10,744.54
Bill	09/02/2020	1032104		Life-Assist, Inc.		Accounts Payable		105.00		10,849.54

Grand County Emergency Medical Services SSD Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Bill	09/02/2020	1032367		Life-Assist, Inc.		Accounts Payable		5.04		10,854.58
Bill	09/04/2020	1032895		Life-Assist, Inc.		Accounts Payable		9.38		10,863.96
Bill	09/04/2020	1032932		Life-Assist, Inc.		Accounts Payable		177.60		11,041.56
Bill	09/09/2020	1033644		Life-Assist, Inc.		Accounts Payable		105.00		11,146.56
Bill	09/10/2020	1034276		Life-Assist, Inc.		Accounts Payable		1,547.07		12,693.63
Bill	09/24/2020	1037525		Life-Assist, Inc.		Accounts Payable		484.55		13,178.18
Total 2.2.16 · Medical Supplies								13,178.18	0.00	13,178.18
2.2.17 · Non Medical Supplies										
Bill	07/01/2020	14103665 070120		Deep Rock		Accounts Payable		42.38		42.38
Check	07/17/2020	dc		City Market	donuts for personnel at house fire	MACU Checking		15.99		58.37
Bill	07/20/2020	164327		Walker Drug		Accounts Payable		27.42		85.79
Bill	08/01/2020	14103665 080120		Deep Rock		Accounts Payable		32.19		117.98
Bill	08/06/2020	152126		Packard Wholesale Co.		Accounts Payable		113.69		231.67
Bill	08/22/2020	164664		Walker Drug		Accounts Payable		1.39		233.06
Bill	08/27/2020	08272020		Chris Canning		Accounts Payable		32.99		266.05
Bill	09/01/2020	634840114103665		Deep Rock		Accounts Payable		39.95		306.00
Bill	09/08/2020	153750		Packard Wholesale Co.		Accounts Payable		214.51		520.51
Bill	09/24/2020	154686		Packard Wholesale Co.		Accounts Payable		78.41		598.92
Total 2.2.17 · Non Medical Supplies								598.92	0.00	598.92
2.2.19 · Inventory										
Check	08/04/2020	dc		Amazon	Replacement Computer for Michelle	MACU Checking		828.90		828.90
Bill	08/06/2020	164476		Walker Drug		Accounts Payable		899.98		1,728.88
Check	08/13/2020	dc		Amazon		MACU Checking		769.00		2,497.88
Deposit	08/21/2020			Amazon	Refund Minus 20% restocking fee for Michelle's New	MACU Checking			643.32	1,854.56
Check	08/27/2020	dc		Amazon		MACU Checking		422.28		2,276.84
Bill	09/02/2020	230639		Desert West Office Supply		Accounts Payable		203.99		2,480.83
Total 2.2.19 · Inventory								3,124.15	643.32	2,480.83
2.2.2 · Public Notices										
Bill	09/22/2020	1842		Moab Sun News		Accounts Payable		280.00		280.00
Total 2.2.2 · Public Notices								280.00	0.00	280.00
2.2.3 · Travel Transfers										
General Journal	07/02/2020	07-02-20 P	√		Per Diem	MACU Payroll Checking		180.00		180.00
General Journal	07/16/2020	07-16-20 P	√		Per Diem	MACU Payroll Checking		270.00		450.00
General Journal	07/30/2020	07-30-20 P	√		Travel Transfer/Per Diem	MACU Payroll Checking		216.00		666.00
General Journal	08/13/2020	08-13-20 P	√			MACU Payroll Checking		414.00		1,080.00
General Journal	08/27/2020	08-27-20 P	√		Meal Per Diem	MACU Payroll Checking		252.00		1,332.00
General Journal	09/10/2020	09-10-20 P	√		per diem	MACU Payroll Checking		216.00		1,548.00
General Journal	09/24/2020	09-24-20 P	√			MACU Payroll Checking		594.00		2,142.00
Total 2.2.3 · Travel Transfers								2,142.00	0.00	2,142.00

Grand County Emergency Medical Services SSD
Transaction Detail by Account
July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
2.2.4 · Office Supplies										
Check	07/07/2020	dc		Amazon	Ink for check printer		MACU Checking	40.89		40.89
Check	07/14/2020	dc		USPS			MACU Checking	7.75		48.64
Bill	07/18/2020	13137		Canyonlands Copy Center			Accounts Payable	12.89		61.53
Check	07/21/2020	dc		USPS			MACU Checking	55.00		116.53
Bill	07/21/2020	229576		Desert West Office Supply			Accounts Payable	129.99		246.52
Bill	07/23/2020	229624		Desert West Office Supply			Accounts Payable	15.86		262.38
Bill	07/27/2020	229623		Desert West Office Supply			Accounts Payable	12.10		274.48
Bill	07/28/2020	229577		Desert West Office Supply			Accounts Payable	129.99		404.47
Check	07/29/2020	dc		USPS			MACU Checking	1.60		406.07
Check	08/07/2020	dc		USPS			MACU Checking	4.05		410.12
Bill	08/18/2020	230278		Desert West Office Supply			Accounts Payable	14.94		425.06
Check	08/19/2020	dc		USPS			MACU Checking	18.85		443.91
Check	08/26/2020	dc		USPS			MACU Checking	148.00		591.91
Check	08/27/2020	dc		Amazon	3627456		MACU Checking	119.20		711.11
Bill	08/28/2020	230537		Desert West Office Supply			Accounts Payable	38.94		750.05
Bill	08/28/2020	230547		Desert West Office Supply			Accounts Payable	12.98		763.03
Bill	09/02/2020	230639		Desert West Office Supply			Accounts Payable	7.13		770.16
Bill	09/08/2020	230805		Desert West Office Supply			Accounts Payable	63.96		834.12
Bill	09/09/2020	8511		TURN Secure Shredding			Accounts Payable	40.00		874.12
Bill	09/15/2020	14070		Canyonlands Copy Center			Accounts Payable	17.89		892.01
Bill	09/16/2020	231070		Desert West Office Supply			Accounts Payable	14.94		906.95
Bill	09/30/2020	EA958251		Les Olson Company			Accounts Payable	125.73		1,032.68
Total 2.2.4 · Office Supplies								1,032.68	0.00	1,032.68
2.2.6 · Equipment Maintenance & Supply										
Bill	07/02/2020	68942		Utah Communications Authority			Accounts Payable	300.00		300.00
Check	07/21/2020	dc		A SmartSign Store			MACU Checking	237.95		537.95
Bill	08/05/2020	August		Angel Watch Storage			Accounts Payable	150.00		687.95
Check	08/07/2020	dc		Amazon			MACU Checking	30.88		718.83
Check	08/07/2020	dc		Amazon			MACU Checking	89.99		808.82
Bill	08/26/2020	860991		Walkers True Value Hardware			Accounts Payable	67.60		876.42
Bill	08/28/2020	861160		Walkers True Value Hardware			Accounts Payable	228.11		1,104.53
Check	09/01/2020	dc		Microsoft	Michelle's Computer Upgrade		MACU Checking	107.66		1,212.19
Check	09/03/2020	dc		Amazon	6169810		MACU Checking	27.99		1,240.18
Bill	09/07/2020	861911		Walkers True Value Hardware			Accounts Payable	20.86		1,261.04
Check	09/08/2020	dc		Amazon	3834643		MACU Checking	51.72		1,312.76
Check	09/09/2020	dc		Amazon	7245050		MACU Checking	285.98		1,598.74
Check	09/09/2020	dc		Amazon	2515408		MACU Checking	374.85		1,973.59
Check	09/10/2020	dc		Amazon	0433056		MACU Checking	89.99		2,063.58

Grand County Emergency Medical Services SSD

Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Bill	09/18/2020	862927		Walkers True Value Hardware			Accounts Payable	11.99		2,075.57
Bill	09/21/2020	Sept Oct 2020		Angel Watch Storage	rent for American Legion - September and October 2020		Accounts Payable	300.00		2,375.57
Bill	09/25/2020	863476		Walkers True Value Hardware			Accounts Payable	13.99		2,389.56
Total 2.2.6 · Equipment Maintenance & Supply								2,389.56	0.00	2,389.56
2.2.7 · Building Maintenance										
Check	07/23/2020	dc		Amazon	PTAC for MVFD Office		MACU Checking	899.00		899.00
Check	07/25/2020	dc		Amazon	Lights for MFVD Office		MACU Checking	357.98		1,256.98
Deposit	07/28/2020			Amazon	Credit from Smartsign for PTAC for MVFD Office		MACU Checking		19.15	1,237.83
Bill	08/27/2020	115744		Chris Canning	Reimburse for Disposing of old A/C/Heater from MVF		Accounts Payable	15.00		1,252.83
Bill	09/03/2020	861649		Walkers True Value Hardware			Accounts Payable	7.56		1,260.39
Bill	09/03/2020	861618		Walkers True Value Hardware			Accounts Payable	3.87		1,264.26
Bill	09/04/2020	611245		Gary's Lock & Key			Accounts Payable	544.00		1,808.26
Total 2.2.7 · Building Maintenance								1,827.41	19.15	1,808.26
2.2.8 · Utilities										
2.2.8.1 · Water & Sewer										
Bill	07/31/2020	4873		Moab City Corporation			Accounts Payable	332.52		332.52
Bill	08/31/2020	Aug 20		Moab City Corporation			Accounts Payable	384.79		717.31
Bill	09/30/2020	Sept 20		Moab City Corporation			Accounts Payable	710.65		1,427.96
Total 2.2.8.1 · Water & Sewer								1,427.96	0.00	1,427.96
2.2.8.3 · Power										
Bill	07/14/2020	70507748-001 4		Rocky Mtn Power			Accounts Payable	1,020.67		1,020.67
Bill	07/14/2020	70507748-002 2		Rocky Mtn Power			Accounts Payable	93.98		1,114.65
Bill	08/13/2020	70507748-001 4		Rocky Mtn Power			Accounts Payable	564.86		1,679.51
Bill	08/13/2020	70507748-002 2		Rocky Mtn Power			Accounts Payable	79.28		1,758.79
Bill	09/14/2020	70507748-001 4		Rocky Mtn Power			Accounts Payable	519.21		2,278.00
Bill	09/14/2020	70507748-002 2		Rocky Mtn Power			Accounts Payable	61.61		2,339.61
Total 2.2.8.3 · Power								2,339.61	0.00	2,339.61
2.2.8.4 · Gas										
Check	07/30/2020	auto		Dominion Energy	-MULTIPLE-		MACU Checking	32.95		32.95
Check	08/28/2020	auto		Dominion Energy	-MULTIPLE-		MACU Checking	71.74		104.69
Check	09/24/2020	auto		Dominion Energy	-MULTIPLE-		MACU Checking	32.36		137.05
Total 2.2.8.4 · Gas								137.05	0.00	137.05
2.2.8.5 · Telephone & Internet										
Bill	07/01/2020	1141900		Emery Telcom			Accounts Payable	135.74		135.74
Bill	07/01/2020	3626500		Emery Telcom			Accounts Payable	104.95		240.69
Bill	07/01/2020	1082600		Emery Telcom			Accounts Payable	135.35		376.04
Check	07/01/2020	auto		Verizon			MACU Checking	199.42		575.46
Bill	07/01/2020	IN2036		Zen Communications			Accounts Payable	171.00		746.46
Check	07/31/2020	auto		Verizon			MACU Checking	200.23		946.69

Grand County Emergency Medical Services SSD

Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Bill	08/01/2020	3626500		Emery Telcom			Accounts Payable	104.95		1,051.64
Bill	08/01/2020	1141900		Emery Telcom			Accounts Payable	135.74		1,187.38
Bill	08/01/2020	1082600		Emery Telcom			Accounts Payable	135.47		1,322.85
Bill	08/01/2020	IN2575		Zen Communications			Accounts Payable	171.00		1,493.85
Bill	09/01/2020	1082600		Emery Telcom			Accounts Payable	670.36		2,164.21
Bill	09/01/2020	3626500		Emery Telcom			Accounts Payable	104.95		2,269.16
Bill	09/01/2020	1141900		Emery Telcom			Accounts Payable	135.74		2,404.90
Bill	09/01/2020	2775		Zen Communications			Accounts Payable	171.00		2,575.90
Check	09/01/2020	auto		Verizon			MACU Checking	200.21		2,776.11
Total 2.2.8.5 · Telephone & Internet								2,776.11	0.00	2,776.11
Total 2.2.8 · Utilities								6,680.73	0.00	6,680.73
2.2.9 · Automobile Expense										
2.2.9.1 · Fuel										
Bill	07/31/2020	July 2020		Fuelman / Kellerstrass Ent			Accounts Payable	2,037.75		2,037.75
Bill	08/22/2020	Cam Tvl		Mark Marcum	Fuel Purchased by Marcum on Cameron Peak Fire.		Accounts Payable	25.02		2,062.77
Bill	08/31/2020	Aug 2020		Fuelman / Kellerstrass Ent			Accounts Payable	2,288.81		4,351.58
Bill	09/24/2020	8550		Todd Bogan	Reimbursement for Fuel - no card in vehicle		Accounts Payable	30.00		4,381.58
Bill	09/25/2020	2490694652		Brett Sherman	Fuel Reimbursement - Card Lost in Med 3		Accounts Payable	34.77		4,416.35
Bill	09/30/2020	Sept 20		Fuelman / Kellerstrass Ent			Accounts Payable	2,749.31		7,165.66
Total 2.2.9.1 · Fuel								7,165.66	0.00	7,165.66
2.2.9.3 · Repairs & Maintenance										
Bill	07/01/2020	June 2020		Wash-It Express			Accounts Payable	163.05		163.05
Bill	07/11/2020	3792-112191		O'Reilly			Accounts Payable	93.37		256.42
Bill	07/29/2020	3792-114764		O'Reilly			Accounts Payable	18.99		275.41
Bill	08/01/2020	Aug 2020		Wash-It Express			Accounts Payable	177.85		453.26
Bill	08/04/2020	3792-115500		O'Reilly			Accounts Payable	65.94		519.20
Check	08/19/2020	dc		Point S	67586		MACU Checking	30.00		549.20
Check	08/20/2020	dc		Point S	67622		MACU Checking	30.00		579.20
Bill	08/21/2020	99678		Grand Tire Pros			Accounts Payable	1,044.00		1,623.20
Bill	08/22/2020	67687		Point S			Accounts Payable	30.00		1,653.20
Bill	08/24/2020	89686		Lube It Express			Accounts Payable	82.90		1,736.10
Bill	08/24/2020	89683		Lube It Express			Accounts Payable	126.82		1,862.92
Bill	08/24/2020	67742		Point S			Accounts Payable	30.00		1,892.92
Bill	08/24/2020	67717		Point S			Accounts Payable	30.00		1,922.92
Bill	09/01/2020	Aug 20		Wash-It Express			Accounts Payable	137.27		2,060.19
Bill	09/07/2020	3792-120076		O'Reilly			Accounts Payable	25.96		2,086.15
Bill	09/09/2020	89991		Lube It Express			Accounts Payable	55.62		2,141.77
Bill	09/09/2020	89986		Lube It Express			Accounts Payable	259.35		2,401.12
Bill	09/09/2020	3792-120438		O'Reilly			Accounts Payable	35.66		2,436.78

Grand County Emergency Medical Services SSD

Transaction Detail by Account

July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Bill	09/09/2020	3792-120374		O'Reilly			Accounts Payable	79.01		2,515.79
Bill	09/09/2020	68274		Point S			Accounts Payable	30.00		2,545.79
Bill	09/10/2020	90018		Lube It Express			Accounts Payable	138.10		2,683.89
Bill	09/15/2020	1-19906		RC Tire & Lube	Tires for 512		Accounts Payable	1,266.25		3,950.14
Total 2.2.9.3 · Repairs & Maintenance								3,950.14	0.00	3,950.14
Total 2.2.9 · Automobile Expense								11,115.80	0.00	11,115.80
								79,177.64	662.47	78,515.17

2.3.1 · Local Training

Check	07/02/2020	dc		American Heart Association			MACU Checking	127.50		127.50
Deposit	07/16/2020				Michelle reimbursement for AEMT Book		MACU Checking		169.00	-41.50
Check	07/22/2020	dc		American Heart Association			MACU Checking	417.20		375.70
Check	07/28/2020	dc		Utah Department of Health			MACU Checking	150.00		525.70
Bill	08/06/2020	164474		Walker Drug			Accounts Payable	2.29		527.99
Check	08/13/2020	dc		Amazon			MACU Checking	79.90		607.89
Check	08/14/2020	dc		City Market			MACU Checking	25.64		633.53
Check	08/15/2020	dc		American Heart Association	491323		MACU Checking	442.00		1,075.53
Check	08/15/2020	dc		American Heart Association	491370		MACU Checking	50.15		1,125.68
Check	09/05/2020	dc		American Heart Association	528946		MACU Checking	510.00		1,635.68
Check	09/09/2020	dc		Utah Department of Health	001DD8B723FB		MACU Checking	300.00		1,935.68
Bill	09/11/2020	202005		ADF			Accounts Payable	500.00		2,435.68
Check	09/16/2020	dc		American Heart Association	545118		MACU Checking	204.00		2,639.68
Check	09/22/2020	dc		American Heart Association	554724		MACU Checking	221.00		2,860.68
Total 2.3.1 · Local Training								3,029.68	169.00	2,860.68

2.3.2 · Local Training Meals

Check	08/25/2020	dc		Dominos Pizza	Meal at CME		MACU Checking	151.29		151.29
Check	09/15/2020	dc		Dominos Pizza	Meal at CME		MACU Checking	114.72		266.01
Bill	09/15/2020	139460		King Soopers Customer Charges			Accounts Payable	40.44		306.45
Total 2.3.2 · Local Training Meals								306.45	0.00	306.45

2.3.3 · Local Training Lodging

Bill	09/10/2020	234693		Moab Valley Inn			Accounts Payable	126.30		126.30
Total 2.3.3 · Local Training Lodging								126.30	0.00	126.30
								3,462.43	169.00	3,293.43

2.4.1 · CME Travel

Check	09/14/2020	dc		Winderton Suites	Lodging for Jordan Lister - East Fork Fire Invoice 53:		MACU Checking	513.72		513.72
Check	09/14/2020	dc		Winderton Suites	Lodging for Brett Sherman - East Fork Fire		MACU Checking	513.72		1,027.44
Total 2.4.1 · CME Travel								1,027.44	0.00	1,027.44

2.4.2 · CME Meals

Grand County Emergency Medical Services SSD
Transaction Detail by Account
July through September 2020

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Bill	08/22/2020	Cam Tvl		Mark Marcum	Meals During Travel for Cameron Peak Fire		Accounts Payable	86.00		86.00
Total 2.4.2 · CME Meals								86.00	0.00	86.00
								1,113.44	0.00	1,113.44
3.1.2 · Capital Equipment										
Bill	07/02/2020	3097298		Zoll Data Systems	ventilator, carrier		Accounts Payable	28,663.50		28,663.50
Total 3.1.2 · Capital Equipment								28,663.50	0.00	28,663.50
								28,663.50	0.00	28,663.50
Check	07/02/2020	Tx		Merchant Services - V	Monthly Fees - June 2020		MACU Checking	117.61		117.61
Check	08/03/2020	Tx		Merchant Services - V	Monthly Fees - July 2020		MACU Checking	316.46		434.07
Check	09/03/2020	Tx		Merchant Services - V	Monthly Fees - August 2020		MACU Checking	144.07		578.14
								578.14	0.00	578.14
								579,558.50	62,208.59	517,349.91

Grand County Emergency Medical Services SSD

Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1.1 · Charges for Services				
1.1.1 · Private Insurance	313,629.42	188,750.01	124,879.41	166.16%
1.1.10 · CPR Training	2,572.92	3,750.00	-1,177.08	68.61%
1.1.11 · Sales Fixed Assets	0.00	3,750.00	-3,750.00	0.0%
1.1.13 · Medicare	216,329.00	50,000.01	166,328.99	432.66%
1.1.2 · Medicaid	57,419.00	11,250.00	46,169.00	510.39%
1.1.3 · Collections	7,261.06	5,625.00	1,636.06	129.09%
1.1.4 · Commercial Services	4,708.95	6,249.99	-1,541.04	75.34%
1.1.6 · Interest	417.63	500.01	-82.38	83.52%
1.1.9 · EMT Training	1,941.10	3,999.99	-2,058.89	48.53%
Total 1.1 · Charges for Services	604,279.08	273,875.01	330,404.07	220.64%
1.2 · Sales Tax	87,670.66	216,249.99	-128,579.33	40.54%
1.3 · TRT / PILT / ML Contribution	142,305.88	37,574.49	104,731.39	378.73%
1.4 · Grants				
1.4.1 · State EMS Grant	0.00	2,499.99	-2,499.99	0.0%
Total 1.4 · Grants	0.00	2,499.99	-2,499.99	0.0%
1.7 · Contribution from Other Entity	12.00			
1.8 · Sale of Asset	765.00			
Total Income	835,032.62	530,199.48	304,833.14	157.49%
Expense				
2.1 · Salaries and Benefits				
2.1.1 · Salaries	242,203.13	221,250.00	20,953.13	109.47%
2.1.2 · Overtime	31,123.49	15,000.00	16,123.49	207.49%
2.1.3 · On Call Pay	24,989.63	15,000.00	9,989.63	166.6%
2.1.4 · Benefits	77,942.70	82,500.00	-4,557.30	94.48%
2.1.5 · Taxes	26,085.86	23,750.01	2,335.85	109.84%
2.1.6 · Event Pay	2,841.42	3,750.00	-908.58	75.77%
Total 2.1 · Salaries and Benefits	405,186.23	361,250.01	43,936.22	112.16%
2.2 · Maintenance & Operations				
2.2.1 · Subscriptions & Memberships	567.39	249.99	317.40	226.97%
2.2.10 · Insurance Billing Contract	16,874.43	16,250.01	624.42	103.84%
2.2.11 · Professional Fees				
22.11.1 · Accounting	1,440.00	3,450.00	-2,010.00	41.74%
22.11.2 · IT Contracting	3,067.50	3,900.00	-832.50	78.65%
22.11.3 · Legal	0.00	2,400.00	-2,400.00	0.0%
22.11.4 · Payroll	2,017.31	4,500.00	-2,482.69	44.83%
22.11.5 · Miscellaneous	8,134.02	7,749.99	384.03	104.96%
Total 2.2.11 · Professional Fees	14,658.83	21,999.99	-7,341.16	66.63%
2.2.12 · Permits & Licensing	0.00	549.99	-549.99	0.0%
2.2.13 · HSI Refund Requests	2,354.45	2,499.99	-145.54	94.18%
2.2.14 · Cell Phone Allowance	1,050.00	1,149.99	-99.99	91.31%
2.2.15 · Special Dept Supplies/Uniforms	1,303.11	3,000.00	-1,696.89	43.44%
2.2.16 · Medical Supplies	13,178.18	11,874.99	1,303.19	110.97%

Grand County Emergency Medical Services SSD
Profit & Loss Budget vs. Actual
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
2.2.17 · Non Medical Supplies	598.92	1,250.01	-651.09	47.91%
2.2.18 · Insurance Expense	0.00	11,000.01	-11,000.01	0.0%
2.2.19 · Inventory	2,480.83	6,249.99	-3,769.16	39.69%
2.2.2 · Public Notices	280.00	275.01	4.99	101.81%
2.2.3 · Travel Transfers	2,142.00	2,000.01	141.99	107.1%
2.2.4 · Office Supplies	1,032.68	1,374.99	-342.31	75.11%
2.2.5 · Return Check Fees	0.00	24.99	-24.99	0.0%
2.2.6 · Equipment Maintenance & Supply	2,389.56	4,875.00	-2,485.44	49.02%
2.2.7 · Building Maintenance	1,808.26	500.01	1,308.25	361.65%
2.2.8 · Utilities				
2.2.8.1 · Water & Sewer	1,427.96	500.01	927.95	285.59%
2.2.8.3 · Power	2,339.61	500.01	1,839.60	467.91%
2.2.8.4 · Gas	137.05	500.01	-362.96	27.41%
2.2.8.5 · Telephone & Internet	2,776.11	1,500.00	1,276.11	185.07%
Total 2.2.8 · Utilities	6,680.73	3,000.03	3,680.70	222.69%
2.2.9 · Automobile Expense				
2.2.9.1 · Fuel	7,165.66	7,500.00	-334.34	95.54%
2.2.9.2 · Licensing	0.00	125.01	-125.01	0.0%
2.2.9.3 · Repairs & Maintenance	3,950.14	2,499.99	1,450.15	158.01%
Total 2.2.9 · Automobile Expense	11,115.80	10,125.00	990.80	109.79%
Total 2.2 · Maintenance & Operations	78,515.17	98,250.00	-19,734.83	79.91%
2.3 · Education				
2.3.1 · Local Training	2,860.68	7,125.00	-4,264.32	40.15%
2.3.2 · Local Training Meals	306.45	875.01	-568.56	35.02%
2.3.3 · Local Training Lodging	126.30	249.99	-123.69	50.52%
Total 2.3 · Education	3,293.43	8,250.00	-4,956.57	39.92%
2.4 · Travel Expense				
2.4.1 · CME Travel	1,027.44	812.49	214.95	126.46%
2.4.2 · CME Meals	86.00	500.01	-414.01	17.2%
2.4.3 · CME Seminars	0.00	1,625.01	-1,625.01	0.0%
2.4.4 · CME Lodging	0.00	1,500.00	-1,500.00	0.0%
Total 2.4 · Travel Expense	1,113.44	4,437.51	-3,324.07	25.09%
3.1 · Capital Assets				
3.1.1 · Capital Buildings	0.00	36,249.99	-36,249.99	0.0%
3.1.2 · Capital Equipment	28,663.50	43,749.99	-15,086.49	65.52%
Total 3.1 · Capital Assets	28,663.50	79,999.98	-51,336.48	35.83%
Total Expense	516,771.77	552,187.50	-35,415.73	93.59%
Net Ordinary Income	318,260.85	-21,988.02	340,248.87	-1,447.43%
Other Income/Expense				
Other Income				
HHS Stimulus	19,825.37			
Total Other Income	19,825.37			
Other Expense				
Bank Service Charges	578.14	375.00	203.14	154.17%

Grand County Emergency Medical Services SSD
Profit & Loss Budget vs. Actual
July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Interest Expense	0.00	1,500.00	-1,500.00	0.0%
Total Other Expense	578.14	1,875.00	-1,296.86	30.83%
Net Other Income	19,247.23	-1,875.00	21,122.23	-1,026.52%
	337,508.08	-23,863.02	361,371.10	-1,414.36%

STATEMENT OF ACCOUNT

PTIF

UTAH PUBLIC TREASURERS' INVESTMENT FUND

David Damschen, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

www.treasurer.utah.gov

GRAND COUNTY EMERG MED SERV SSD

TREASURER

520 EAST 100 NORTH

MOAB UT 84532

Account**Account Period****8721**

January 01, 2020 through November 12, 2020

Summary

Beginning Balance	\$ 402,303.89	Average Daily Balance	\$ 334,233.62
Deposits	\$ 640,155.06	Interest Earned	\$ 3,453.68
Withdrawals	\$ 591,371.36	360 Day Rate	1.1735
Ending Balance	\$ 451,087.59	365 Day Rate	1.1898

Date	Activity	Deposits	Withdrawals	Balance
01/01/2020	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 402,303.89
01/24/2020	Payroll/	\$ 0.00	\$ 100,000.00	\$ 302,303.89
01/30/2020	GG-EM-PA	\$ 152,235.22	\$ 0.00	\$ 454,539.11
01/31/2020	REINVESTMENT	\$ 722.04	\$ 0.00	\$ 455,261.15
02/11/2020	To Gener	\$ 0.00	\$ 52,235.22	\$ 403,025.93
02/25/2020	GG-EM-PA	\$ 48,136.14	\$ 0.00	\$ 451,162.07
02/27/2020	Jan 2020	\$ 0.00	\$ 48,136.14	\$ 403,025.93
02/29/2020	REINVESTMENT	\$ 709.17	\$ 0.00	\$ 403,735.10
03/24/2020	AP Liabi	\$ 0.00	\$ 75,000.00	\$ 328,735.10
03/31/2020	REINVESTMENT	\$ 542.80	\$ 0.00	\$ 329,277.90
04/07/2020	Payroll	\$ 0.00	\$ 55,000.00	\$ 274,277.90
04/17/2020	GG-EM-PA	\$ 83,458.70	\$ 0.00	\$ 357,736.60
04/21/2020	Payroll	\$ 0.00	\$ 44,000.00	\$ 313,736.60
04/30/2020	REINVESTMENT	\$ 366.35	\$ 0.00	\$ 314,102.95
05/19/2020	Payroll	\$ 0.00	\$ 46,000.00	\$ 268,102.95
05/31/2020	REINVESTMENT	\$ 299.14	\$ 0.00	\$ 268,402.09

STATEMENT OF ACCOUNT

PTIF

UTAH PUBLIC TREASURERS' INVESTMENT FUND

David Damschen, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

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Date	Activity	Deposits	Withdrawals	Balance
06/02/2020	Payroll	\$ 0.00	\$ 55,000.00	\$ 213,402.09
06/10/2020	GG-EM-PA	\$ 87,466.54	\$ 0.00	\$ 300,868.63
06/30/2020	REINVESTMENT	\$ 215.49	\$ 0.00	\$ 301,084.12
07/14/2020	Payroll	\$ 0.00	\$ 20,000.00	\$ 281,084.12
07/30/2020	Vents/He	\$ 0.00	\$ 41,000.00	\$ 240,084.12
07/31/2020	REINVESTMENT	\$ 180.37	\$ 0.00	\$ 240,264.49
08/07/2020	GG-EM-PA	\$ 35,285.97	\$ 0.00	\$ 275,550.46
08/11/2020	Payroll	\$ 0.00	\$ 55,000.00	\$ 220,550.46
08/20/2020	GG-EM-PA	\$ 52,384.69	\$ 0.00	\$ 272,935.15
08/31/2020	REINVESTMENT	\$ 118.31	\$ 0.00	\$ 273,053.46
09/30/2020	REINVESTMENT	\$ 118.95	\$ 0.00	\$ 273,172.41
10/08/2020	GG-EM-PA	\$ 177,734.12	\$ 0.00	\$ 450,906.53
10/31/2020	REINVESTMENT	\$ 181.06	\$ 0.00	\$ 451,087.59
11/12/2020	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 451,087.59

{Effective: 01/31/2020} The GASB Fair Value factor at December 31, 2019 is 1.00415276

{Effective: 06/30/2020} IF THERE ARE ANY ERRORS IN YOUR STATEMENT, CONTACT ABBY AT THE OFFICE OF THE STATE AUDITOR, 385-271-2881

{Effective: 07/31/2020} The GASB Fair Value factor at June 30, 2020 is 1.00244845

Agenda Summary
Grand County Emergency Medical Services SSD
November 16, 2020
Agenda Item #3b

Title:	Adoption of tentative 2021 budget
Presenter:	Andy Smith
Summary:	All summaries attached.
Fiscal Impacts:	Revenue 3,207,000.00 Expenses 3,380,450.00
Recommended Motion:	"I move to adopt the 2021 tentative budget of the Grand County Emergency Medical Services Special Service District and set the public hearing date for December ____ 2020 "
Process:	If the tentative budget is adopted, the District will need to hold a public hearing before it can be fully approved. Some modification will be needed pending the outcome of the County Council on CARES act funding, and necessary adjustments to bring the budget more in line with income.
Attachments:	2021 Tentative Budget 2021 CARES funding scenario 2021 Budget Summary

Grand County Emergency Medical Services Special Service District 2021 proposed budget

11/16/2020



Mission Statement

As a community built agency, Grand County Emergency Medical Services is dedicated to providing the highest level of Public Safety and Public Health services for our residents and visitors. We protect lives through pre-hospital emergency medical care, transport, rescue, disaster response and public education.

Values

Professionalism · Integrity · Knowledge · Respect

Budget Overview

Revenue Summary:

The district derives revenue from several sources. The main sources are insurance billing and collections, a healthcare sales tax, and County contributions (TRT, PILT, ML). Revenue for 2021 is expected to stay flat over 2020 estimates. This is mainly due to the uncertainty of COVID-19 and the additional HHS and other grant funds that were received in 2020 but are not anticipated to be available in 2021.

In 2021 as in previous years the greatest challenge will be to seek out and develop other revenue sources and optimize current sources.

Expense Summary:

Expenses for 2021 are expected to increase over 2020 by 7%. These increases are due to several factors including, rent payments to the fire department, a proposed shared Emergency coordinator position between MVFD and us, the bond payment, and fully funding both the Captain position and the Educational Coordinator.

Increase in salaries and benefits

I am requesting a 1.5% COLA in 2021. Staff received a raise when moving over to the district in 2019 but did not receive a COLA in 2020. Grand County is doing a 1.4% COLA in 2021 and did an additional COLA in 2020. Other increases in the salary category are due to fully funding the Captain position and the Education Coordinator position. Previously the Education Coordinator position, while an approved full-time position, had only been partially budgeted for.

In 2020 the District transitioned from PEHP insurance to Blue Cross Blue Shield, in that process we also moved to only offer a high deductible plan with an HSA. Our staff have been happy with BC/BS and the high deductible plan. Our quote from BC/BS for 2021 was a 19% increase over 2020 premiums. This has caused us to change the plan offered to our employees from a “premium plan” to a bit less than premium. The new plan reduces the amount of hospitals that are covered. Doing this has reduced the increase to 9% instead of 19%. We are also proposing adjusting the HSA employer contributions to bring our benefits cost to an overall 2% increase.

Capital Equipment

I have budgeted for several needed capital items in 2021. These include a new QRV (quick response vehicle) to replace a 2003 vehicle, and a UTV and trailer. We had budgeted for the QRV in 2020 but needed to remove it due to budget constraints. One of the functions of the QRV is to assist with ambulance and personnel decontamination after transporting a COVID-19 patient, due to this it is eligible for CARES funding. I have requested funds for the QRV from CARES act funding.

Bond Payment

In the 2021 budget I currently have the full cost of the bond payment budgeted for 2021. At this current time, we still don't have an absolute answer on whether that will be due in 2021. Since its fairly certain that the building will not be completed by the date of the first payment both CIB and our Bond counsel have indicated that the payment will be moved to 2022. At this time, I have left it in as a "worse case scenario".

Staffing Plan

Overview:

Call volume has been consistent with 2019 despite the pandemic. We are not proposing any changes to staffing other than simply fully budgeting for all the allotted full-time spots.

	<i>2016</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>
<i>F/T Admin *</i>	3	3	3	3	4	5
<i>F/T Field Sups</i>	1	1	3	3	3	3
<i>F/T Field Staff</i>	3	6	6	6	6	6
<i>P/T Regular</i>	0	4	8	8	10	8
<i>P/T Irregular</i>	20	14	12	10	10	20

* most admin staff are certified EMTs or Paramedics and fill in regularly on shifts

Attachments:

1. Tentative 2021 District budget
2. Amended 2020 District budget
3. Proposed Salary placements
4. Org Chart

**Grand County Emergency Medical Services Special Service District
General Fund 2021 Tentative Budget**

As of 11/6/2020

	2020 Budget	2020 Updated amended	2021 Tentative	Notes	
Ordinary Income/Expense					
Income					
1.1 · Charges for Services					
1.1.1 · Private Insurance	755,000.00	860,000.00	900,000.00	2021 tentative includes total billed, not just expected income	
1.1.10 · CPR Training	15,000.00	8,500.00	15,000.00		-
1.1.11 · Sales Fixed Assets	15,000.00	47,851.00	6,000.00	Selling one QRV	
1.1.13 · Medicare	200,000.00	740,000.00	776,000.00	2021 tentative includes total billed, not just expected income	
1.1.2 · Medicaid	45,000.00	265,000.00	278,000.00	2021 tentative includes total billed, not just expected income	
1.1.3 · Collections	22,500.00	23,000.00	26,000.00		-
1.1.4 · Commercial Services	25,000.00	100,000.00	95,000.00	Fire income estimate has been added (20k events, 75k fire)	
1.1.6 · Interest	2,000.00	4,000.00	5,000.00		-
1.1.8 · Donations	-	1,000.00	1,000.00		-
1.1.9 · EMT Training	16,000.00	20,000.00	20,000.00		-
Charges for service other	-	2,190.72	-		-
Total 1.1 · Charges for Services	1,095,500.00	2,071,541.72	2,122,000.00		-
1.2 · Sales Tax	865,000.00	700,000.00	865,000.00	40% of sales tax (Total est at 2.12MM 2019's #)	-
1.3 · TRT / PILT / ML Contribution	150,298.00	154,167.50	155,000.00		-
1.4 · Grants			-		-
1.4.1 · State EMS Grant	10,000.00	65,225.00	65,000.00		-
1.4.2 · AFG Grant	-	-	-		-
1.4.3 · Other Grant	-	35,108.82	-		-
Total 1.4 · Grants	10,000.00	100,333.82	65,000.00		-
1.5 · Transfer from Other Funds	-	-	-		-
1.6 · Contribution from Fund Balance	95,452.00	-	-		-
1.7 · Contribution from Other Entities	-	165,000.00	-		-
1.8 · Sale of Assets	-	765.00	-		-
Total Income	2,216,250.00	3,191,808.04	3,207,000.00		-

	2020 Budget	2020 Updated Amended	2021 Tentative	Notes	
Expense					
2.1 · Salaries and Benefits					
2.1.1 · Salaries	885,000.00	865,000.00	915,000.00	Includes the additional funding to fill the open Captain position, a 1.5% COLA	
2.1.2 · Overtime	60,000.00	95,000.00	95,000.00		-
2.1.3 · On Call Pay	60,000.00	98,000.00	98,000.00		-
2.1.4 · Benefits	330,000.00	315,000.00	335,000.00	Change of Health plan to cheaper version, adjust employer HSA contributions down to keep the same health care cost as 2020.	
2.1.5 · Taxes	95,000.00	96,000.00	100,000.00		-
2.1.6 · Event Pay	15,000.00	12,000.00	15,000.00		-
2.1 Salaries and Benefits-Other	-	-	-		-
Total 2.1 · Salaries and Benefits	1,445,000.00	1,481,000.00	1,558,000.00		-
2.2 · Maintenance & Operations					-
2.2.1 · Subscriptions & Memberships	1,000.00	900.00	1,000.00		-
2.2.10 · Insurance Billing Contract	65,000.00	68,000.00	68,000.00		-
2.2.11 · Professional Fees					-
22.11.1 · Accounting	13,800.00	10,500.00	8,000.00	Reduced due to change with Larsen Accounting	
22.11.2 · IT Contracting	15,600.00	12,500.00	16,000.00	A bit added to cover additional cost of new building	
22.11.3 · Legal	9,600.00	-	6,500.00		-
22.11.4 · Payroll	18,000.00	9,500.00	9,500.00		-
22.11.5 · Miscellaneous	31,000.00	31,000.00	30,000.00		-
2.2.11 · Professional Fees - Other	-	-	40,000.00	Shared Emergency Coordinator position with MFD	
Total 2.2.11 · Professional Fees	88,000.00	63,500.00	110,000.00		-
		-			-
2.2.12 · Permits & Licensing	2,200.00	2,000.00	2,000.00		-
2.2.13 · HSI Refund Requests	10,000.00	15,000.00	10,000.00		-
2.2.14 · Cell Phone Allowance	4,600.00	4,200.00	4,600.00		-
2.2.15 · Special Dept Supplies/Uniforms	12,000.00	7,200.00	12,500.00		-
2.2.16 · Medical Supplies	47,500.00	42,500.00	47,500.00		-
2.2.17 · Non Medical Supplies	5,000.00	3,500.00	4,250.00		-
2.2.18 · Insurance Expense	44,000.00	38,984.00	44,000.00	Still waiting on final quote for 2021	
2.2.19 · Inventory	25,000.00	18,600.00	25,000.00	4 New computers, training supplies, radio equipment	
2.2.2 · Public Notices	1,100.00	1,100.00	1,100.00		-
2.2.3 · Travel Transfers	8,000.00	6,800.00	7,250.00		-
2.2.4 · Office Supplies	5,500.00	3,200.00	5,500.00		-
2.2.5 · Return Check Fees	100.00	100.00	100.00		-
2.2.6 · Equipment Maintenance & Suppl	19,500.00	18,500.00	14,500.00		-
2.2.7 · Building Maintenance	2,000.00	5,000.00	2,500.00		-
2.2.8 · Utilities		-	-		-
2.2.8.1 · Water & Sewer	2,000.00	4,000.00	3,500.00		-
2.2.8.3 · Power	2,000.00	6,500.00	4,000.00		-
2.2.8.4 · Gas	2,000.00	4,600.00	3,250.00		-

2.2.8.5 · Telephone & Internet	6,000.00	10,350.00	10,000.00		-
2.2.8 · Utilities - Other	-	-	31,500.00	Est. rent for fire department & storage unit for Legion	-
Total 2.2.8 · Utilities	12,000.00	25,450.00	52,250.00		-
		-			-
2.2.9 · Automobile Expense		-			-
2.2.9.1 · Fuel	30,000.00	25,000.00	30,000.00		-
2.2.9.2 · Licensing	500.00	-	-		-
2.2.9.3 · Repairs & Maintenance	10,000.00	14,000.00	14,000.00		-
Total 2.2.9 · Automobile Expense	40,500.00	39,000.00	44,000.00		-
		-			-
	2020 Budget	2020 Updated Amended	2021 Tentative	Notes	
Total 2.2 · Maintenance & Operations	393,000.00	363,534.00	456,050.00		-
		-			-
2.3 · Education					-
2.3.1 · Local Training	28,500.00	17,000.00	28,500.00		-
2.3.2 · Local Training Meals	3,500.00	1,000.00	3,500.00		-
2.3.3 · Local Training Lodging	1,000.00	500.00	1,250.00		-
Total 2.3 · Education	33,000.00	18,500.00	33,250.00		-
		-			-
2.4 · Travel Expense		-			-
2.4.1 · CME Travel	3,250.00	2,130.89	3,550.00		-
2.4.2 · CME Meals	2,000.00	506.00	2,500.00		-
2.4.3 · CME Seminars	6,500.00	3,500.00	7,000.00		-
2.4.4 · CME Lodging	6,000.00	2,422.00	6,250.00		-
Total 2.4 · Travel Expense	17,750.00	8,558.89	19,300.00		-
		-			-
2.5 Allowance for Doubtful		-			-
Private insurance		180,000.00	185,000.00		-
Medicare		560,000.00	575,000.00		-
Medicaid		164,000.00	177,000.00		-
					-
3.1.1 · Capital Buildings	145,000.00	110,000.00	118,000.00	Unsure if we will be making this payment in 2021 due to late start	-
3.1.2 · Capital Equipment	175,000.00	223,000.00	120,000.00	2021 Budget includes last motorola payment, new QRV, UTV & Trailer	-
3.1.3 · Debt Service					-
3.1.3.1 · Principal		57,779.92	120,000.00	Ambulance Payments	-
3.1.3.2 · Interest Expense		6,825.32	16,000.00	Ambulance Payments	-
Total 3.1.3 · Debt Services	-	64,605.24	136,000.00		-
		-			-

Other Expense				-
Bank Service Charges	1,500.00	2,750.00	2,850.00	-
Interest Expense	6,000.00	-	-	-
Contribution to Fund Balance		-	-	-
				-
Total Expense	2,216,250.00	3,175,948.13	3,380,450.00	-
Income Over Expense	-	15,859.91	(173,450.00)	-

Possible scenario with CARES funding

Grand County Emergency Medical Services Special Service District General Fund 2021 Tentative Budget

As of 11/6/2020	2020 Budget	2020 Updated amended	2021 Tentative	Notes
Ordinary Income/Expense				
Income				
1.1 · Charges for Services				
1.1.1 · Private Insurance	755,000.00	860,000.00	900,000.00	2021 tentative includes total billed, not just expected income
1.1.10 · CPR Training	15,000.00	8,500.00	15,000.00	-
1.1.11 · Sales Fixed Assets	15,000.00	47,851.00	6,000.00	Selling one QRV
1.1.13 · Medicare	200,000.00	740,000.00	776,000.00	2021 tentative includes total billed, not just expected income
1.1.2 · Medicaid	45,000.00	265,000.00	278,000.00	2021 tentative includes total billed, not just expected income
1.1.3 · Collections	22,500.00	23,000.00	26,000.00	-
1.1.4 · Commercial Services	25,000.00	100,000.00	95,000.00	Fire income estimate has been added (20k events, 75k fire)
1.1.6 · Interest	2,000.00	4,000.00	5,000.00	-
1.1.8 · Donations	-	1,000.00	1,000.00	-
1.1.9 · EMT Training	16,000.00	20,000.00	20,000.00	-
Charges for service other	-	2,190.72	-	-
Total 1.1 · Charges for Services	1,095,500.00	2,071,541.72	2,122,000.00	-
1.2 · Sales Tax	865,000.00	700,000.00	865,000.00	40% of sales tax (Total est at 2.12MM 2019's #)
1.3 · TRT / PILT / ML Contribution	150,298.00	154,167.50	155,000.00	-
1.4 · Grants			-	-
1.4.1 · State EMS Grant	10,000.00	65,225.00	65,000.00	-
1.4.2 · AFG Grant	-	-	-	-
1.4.3 · Other Grant	-	35,108.82	-	-
Total 1.4 · Grants	10,000.00	100,333.82	65,000.00	-
1.5 · Transfer from Other Funds	-	-	-	-
1.6 · Contribution from Fund Balance	95,452.00	-	-	-
1.7 · Contribution from Other Entities	-	165,000.00	-	-
1.8 · Sale of Assets	-	765.00	-	-
Total Income	2,216,250.00	3,191,808.04	3,207,000.00	-

Possible scenario with CARES funding

	2020 Budget	2020 Updated Amended	2021 Tentative	Notes	
Expense					-
2.1 · Salaries and Benefits					
2.1.1 · Salaries	885,000.00	865,000.00	915,000.00	Includes the additional funding to fill the open Captain position, a 1.5% COLA	
2.1.2 · Overtime	60,000.00	95,000.00	95,000.00		-
2.1.3 · On Call Pay	60,000.00	98,000.00	98,000.00		-
2.1.4 · Benefits	330,000.00	315,000.00	335,000.00	Change of Health plan to cheaper version, adjust employer HSA contributions down to keep the same health care cost as 2020.	
2.1.5 · Taxes	95,000.00	96,000.00	100,000.00		-
2.1.6 · Event Pay	15,000.00	12,000.00	15,000.00		-
2.1 Salaries and Benefits-Other	-	-	-		-
Total 2.1 · Salaries and Benefits	1,445,000.00	1,481,000.00	1,558,000.00		-
2.2 · Maintenance & Operations					-
2.2.1 · Subscriptions & Member	1,000.00	900.00	1,000.00		-
2.2.10 · Insurance Billing Contr	65,000.00	68,000.00	68,000.00		-
2.2.11 · Professional Fees					-
22.11.1 · Accounting	13,800.00	10,500.00	8,000.00	Reduced due to change with Larsen Accounting A bit added to cover additional cost of new building	
22.11.2 · IT Contracting	15,600.00	12,500.00	16,000.00		
22.11.3 · Legal	9,600.00	-	6,500.00		-
22.11.4 · Payroll	18,000.00	9,500.00	9,500.00		-
22.11.5 · Miscellaneous	31,000.00	31,000.00	30,000.00		-
2.2.11 · Professional Fees - (	-	-	40,000.00	Shared Emergency Coordinator position with MFD	
Total 2.2.11 · Professional Fees	88,000.00	63,500.00	110,000.00		-
		-			-
2.2.12 · Permits & Licensing	2,200.00	2,000.00	2,000.00		-
2.2.13 · HSI Refund Requests	10,000.00	15,000.00	10,000.00		-
2.2.14 · Cell Phone Allowance	4,600.00	4,200.00	4,600.00		-
2.2.15 · Special Dept Supplies/U	12,000.00	7,200.00	12,500.00		-
2.2.16 · Medical Supplies	47,500.00	42,500.00	47,500.00		-
2.2.17 · Non Medical Supplies	5,000.00	3,500.00	4,250.00		-
2.2.18 · Insurance Expense	44,000.00	38,984.00	44,000.00	Still waiting on final quote for 2021 4 New computers, training supplies, radio equipment	
2.2.19 · Inventory	25,000.00	18,600.00	25,000.00		
2.2.2 · Public Notices	1,100.00	1,100.00	1,100.00		-
2.2.3 · Travel Transfers	8,000.00	6,800.00	7,250.00		-
2.2.4 · Office Supplies	5,500.00	3,200.00	5,500.00		-
2.2.5 · Return Check Fees	100.00	100.00	100.00		-

Possible scenario with CARES funding

2.2.6 · Equipment Maintenance	19,500.00	18,500.00	14,500.00	-
2.2.7 · Building Maintenance	2,000.00	5,000.00	2,500.00	-
2.2.8 · Utilities		-	-	-
2.2.8.1 · Water & Sewer	2,000.00	4,000.00	3,500.00	-
2.2.8.3 · Power	2,000.00	6,500.00	4,000.00	-
2.2.8.4 · Gas	2,000.00	4,600.00	3,250.00	-
2.2.8.5 · Telephone & Internet	6,000.00	10,350.00	10,000.00	-
2.2.8 · Utilities - Other	-	-	31,500.00	-
Total 2.2.8 · Utilities	12,000.00	25,450.00	52,250.00	-
		-		-
2.2.9 · Automobile Expense		-		-
2.2.9.1 · Fuel	30,000.00	25,000.00	30,000.00	-
2.2.9.2 · Licensing	500.00	-	-	-
2.2.9.3 · Repairs & Maintenance	10,000.00	14,000.00	14,000.00	-
Total 2.2.9 · Automobile Expenses	40,500.00	39,000.00	44,000.00	-
		-		-
	2020 Budget	2020 Updated Amended	2021 Tentative	Notes
Total 2.2 · Maintenance & Operation	393,000.00	363,534.00	456,050.00	-
		-		-
2.3 · Education				-
2.3.1 · Local Training	28,500.00	17,000.00	28,500.00	-
2.3.2 · Local Training Meals	3,500.00	1,000.00	3,500.00	-
2.3.3 · Local Training Lodging	1,000.00	500.00	1,250.00	-
Total 2.3 · Education	33,000.00	18,500.00	33,250.00	-
		-		-
2.4 · Travel Expense		-		-
2.4.1 · CME Travel	3,250.00	2,130.89	3,550.00	-
2.4.2 · CME Meals	2,000.00	506.00	2,500.00	-
2.4.3 · CME Seminars	6,500.00	3,500.00	7,000.00	-
2.4.4 · CME Lodging	6,000.00	2,422.00	6,250.00	-
Total 2.4 · Travel Expense	17,750.00	8,558.89	19,300.00	-
		-		-
2.5 Allowance for Doubtful		-		-
Private insurance		180,000.00	185,000.00	-
Medicare		560,000.00	575,000.00	-
Medicaid		164,000.00	177,000.00	-
				-

Est. rent for fire department & storage unit for Legion

Possible scenario with CARES funding

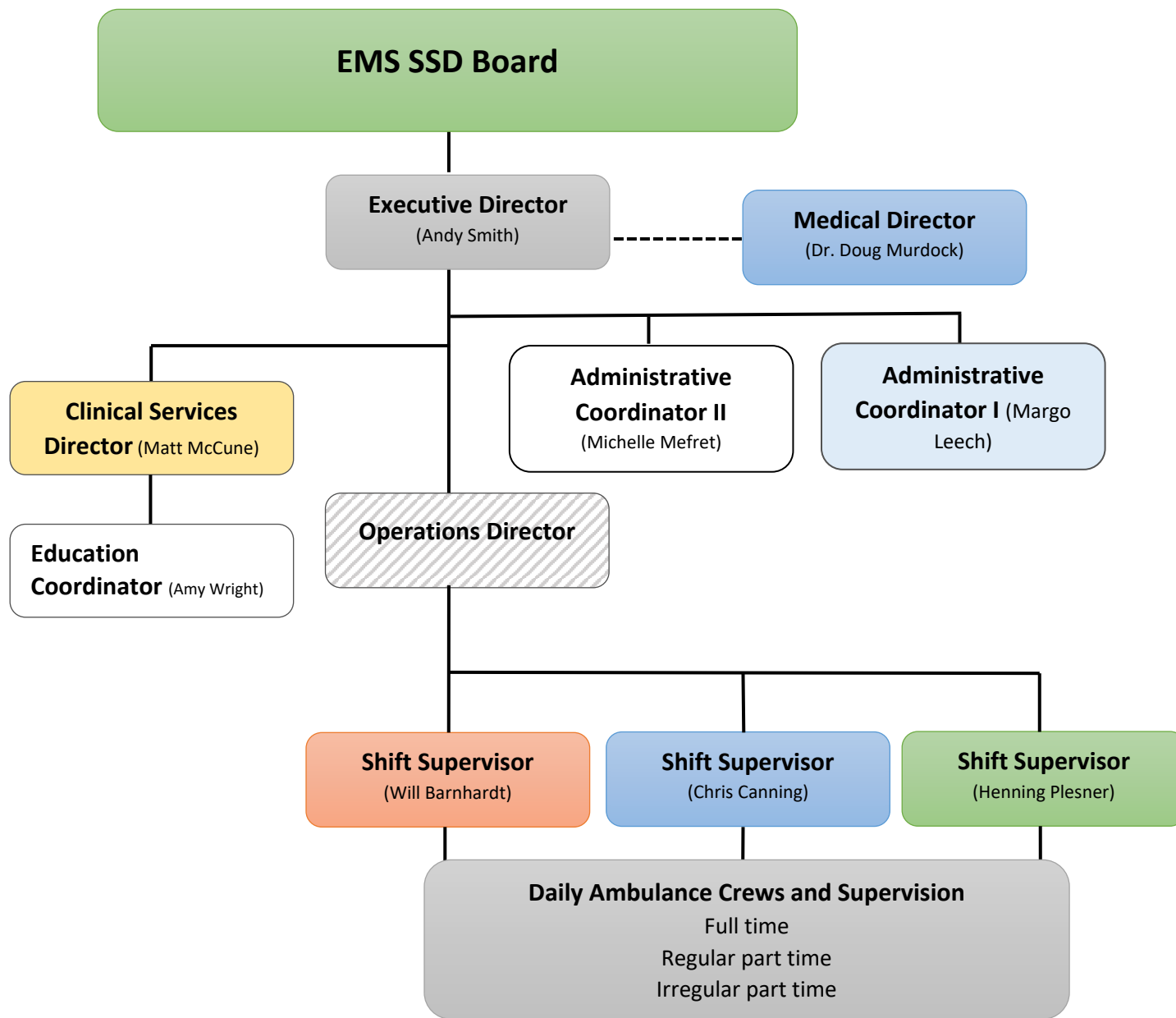
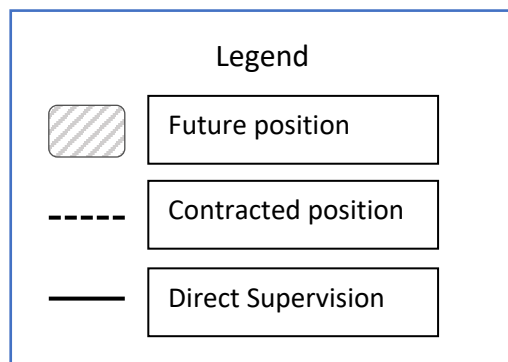
3.1.1 · Capital Buildings	145,000.00	110,000.00	40,000.00	If we don't have to make the bond payment	
3.1.2 · Capital Equipment	175,000.00	223,000.00	25,000.00	If we receive CARES funds	
3.1.3 · Debt Service					-
3.1.3.1 · Principal		57,779.92	120,000.00	Ambulance Payments	
3.1.3.2 · Interest Expense		6,825.32	16,000.00	Ambulance Payments	
Total 3.1.3 · Debt Services	-	64,605.24	136,000.00		-
		-			-
Other Expense					-
Bank Service Charges	1,500.00	2,750.00	2,850.00		-
Interest Expense	6,000.00	-	-		-
Contribution to Fund Balance		-	-		-
					-
Total Expense	2,216,250.00	3,175,948.13	3,207,450.00		-
Income Over Expense	-	15,859.91	(450.00)		-

2021 Grand County EMS SSD Proposed Pay Structure

Job Title	Grade	Hourly Starting	Hourly Max	Annual Starting	Annual Max
Executive Director	18	\$33.21	\$50.24	\$69,080	\$104,489
Administrative Coordinator II	9	\$21.41	\$32.38	\$44,529	\$67,355
Administrative Coordinator I	8	\$20.39	\$30.84	\$42,409	\$64,147
Operations Director	15	\$28.69	\$43.40	\$59,674	\$90,262
Clinical Services Director	15	\$28.69	\$43.40	\$59,674	\$90,262
Education Coordinator	12	\$24.78	\$37.49	\$51,548	\$77,971
Captain II	12	\$24.78	\$37.49	\$51,548	\$77,971
Captain I	9	\$21.41	\$32.38	\$44,529	\$67,355
Paramedic II	9	\$21.41	\$32.38	\$44,529	\$67,355
Paramedic I	8	\$20.39	\$30.84	\$42,409	\$64,147
Advanced II	5	\$17.61	\$26.64	\$36,634	\$55,413
Advanced I	4	\$16.77	\$25.37	\$34,890	\$52,774
EMT II	3	\$15.98	\$24.16	\$33,228	\$50,261
EMT I	2	\$15.21	\$23.01	\$31,646	\$47,868



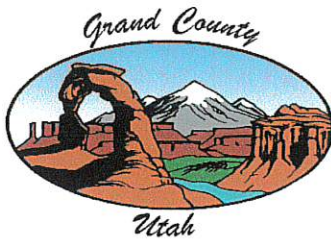
Grand County Emergency Medical Services Special Service District Organizational Chart (11/14/20)



Agenda Summary
Grand County Emergency Medical Services SSD
November 16, 2020
Agenda Item #3c

Title:	Reappointment recommendation of Elizabeth Tubbs to the EMS SSD Board
Presenter:	Chairwomen Elizabeth Tubbs
Summary:	At the end of the year Elizabeth Tubbs 2-year term will expire as a member of the board. Chairwomen Tubbs has submitted her application for consideration of reappointment. The board needs to make a reappointment recommendation to the County Commission.
Fiscal Impacts:	None
Recommended Motion:	"I move to recommend Elizabeth Tubbs for reappointment to the EMS SSD Board"
Process:	
Attachments:	Elizabeth Tubbs application

RECEIVED
10/13/20



Board and Commission Application and Certification Form

Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or council@grandcountyutah.net

Board or Commission Applied For: GRAND COUNTY EMS SSD

Name: ELIZABETH TUBBS

Mailing Address: 3195 GEORGE WHITE RD.

City: MOAB State: UT ZIP Code: 84532

Day Phone: 801-330-0651 Email Address: etubbsmoab@gmail.com

In what year did you establish your current residency in Grand County? 2005
(residency is required for all Boards; some District boards require residency within the District, which may not include Moab City limits; **two** years' residency prior to assuming board membership is required for Planning Commission)

If not Grand County, which county do you reside in? (applicable for Historical Preservation Commission and Housing Authority of Southeastern Utah) NA

Occupation or professional training: Retired

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

Please see attached (from my original application)

Update to that:

I have served on The EMS Board since the inception of the SSD in 2018. Since Jan. 2019 (inception of independent entity) I have served as chair, a position I currently held.

I no longer serve on HSMV board, but maintain a position as VICE Chair of the FCCBH board.

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

See attached

CERTIFICATION

I have read Resolution No. 3184, I understand the eligibility requirements for serving on the above-named Board or Commission, and I certify, that all the information on this form is true and correct.

Additionally, I have read and understand the County's Professional Ethics and Conflict of Interest Ordinance No. 593 (2019), including my duty to disclose non-restricted conflicts of interest prior to relevant discussions and votes and recuse myself from discussions and votes involving my restricted conflicts of interest.

If appointed, I agree to faithfully attend the meetings and adhere to the State law, County resolution and ordinance, and the Bylaws that govern the Board or Commission on which I am appointed to serve.

Signature: _____

Eizabeth Tuths

Date: _____

October 12, 2020

EMS Special Service District

Board of Trustees Application

Applicant: Elizabeth Tubbs

3195 George White Rd.

Moab, Utah 84532

Phone: 801-330-0651

Email: etubbsmoab@gmail.com

I have been a full-time resident of Grand County since 2008 and am a registered voter in Grand County.

I am retired.

My previous relevant work experience includes:

Utah Department of Health (UDOH) – While my specific assignments in this position were as a Training and Conference Coordinator, the Preparedness Grant for which I worked, was administratively organized and supervised by the EMS Program Director. The two programs shared space and participated in joint trainings and other activities. I had the unique opportunity to learn much about the functioning and organization of EMS programs throughout the state of Utah, including Grand County. I was also able to learn much about the training requirements and needs for levels of EMT's, Para-medics etc. as well as the various levels of service (i.e. BLS, ALS).

My interest in emergency medical response developed while working for the American Red Cross (in Kansas City and Salt Lake City Chapters) as an instructor for First Aid and CPR Courses (Certificate Courses). I did primarily corporate training and moved on to become the primary Instructor Trainer. Prior to the 2002 Olympic Winter Games in Salt Lake City I became an Instructor for Certified First Responder Training Courses and was the primary instructor for volunteers assigned to games venues.

Although it is not strictly relevant to this application my background includes a BA in Education (Northeastern Illinois University 1972), an MS in Rehabilitation Services Administration (DePaul University 1976). My resume includes 25+ years of management experience in administrative positions in the fields of education, vocational rehabilitation, psychiatric in-patient program administration, public health and various not-for profit organizations.

I currently serve on the Canyonlands SSD board, the FCCBH board and the Humane Society of Moab Valley board. I have a thorough understanding of the role, functions, authority and limitations of board membership. I understand the difference between advisory boards and governance boards as well as the difference in requirements between governmental and non-profit boards (501-C-3's). I have either led or participated in developing/amending by-laws and in developing policy for each board on which I currently serve. I have undergone the "Open and Public Meeting Act" training at least 5 times and

frequently consult with the Director of the UASD (Legrand Bitters) on questions of policy and law as it relates to current board duties.

I believe that my service as an elected official (County Council member 2013 thru 2016) provides me with a thorough understanding of how the EMS functions in our county, how SSD's operate and interact with the legislative body of Grand County. While serving on the County Council the EMS department underwent a professional, external assessment approved by the Council. The findings were presented to the Council and resulted in the establishment of a committee with a charge to make recommendations to the County Council regarding various aspects of the future of the service. I participated in this process first as an appointed County Council representative and, after my term ended, as a citizen. This process furthered my understanding of the needs and requirements of EMS in Grand County.

I believe that I would bring a great deal of value to the board in that I am well prepared to "hit the ground running" with a thorough understanding of the issues as well as the technical aspects of board membership.

Thank you for your consideration.

Elizabeth Tubbs



GRAND COUNTY EMERGENCY MEDICAL SERVICE SSD

Andy Smith, Executive Director

520 East 100 North

Moab, Utah 84532

Phone: (435) 259-1301

Cell: (801) 891-2459

Email: asmith@grandcountyems.net

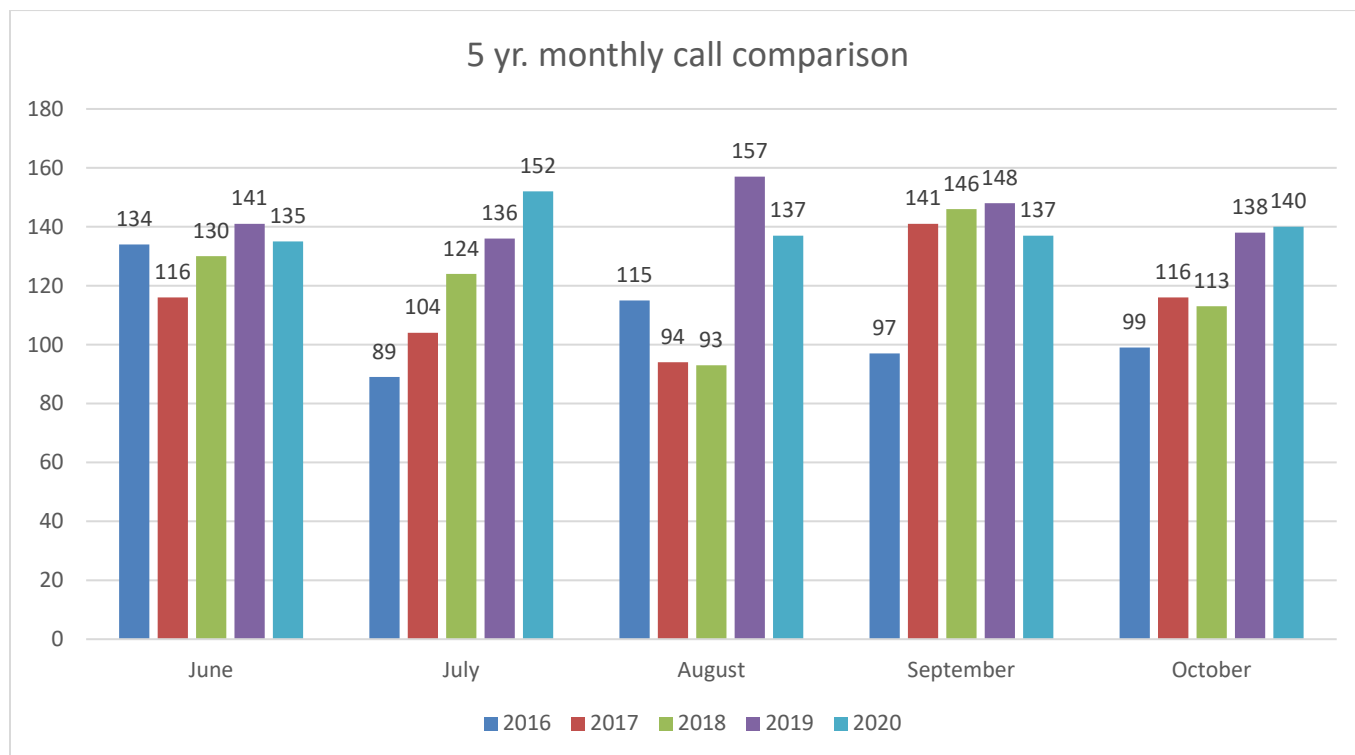
Report to: EMS SSD Board

Subject: Meeting update and report

Date: November 13th, 2020

Operational Report

We are starting to see a bit of a seasonal slowdown. October stayed very busy up until the weather came. So far in 2020 we have had 1,189 calls for service compared to 2019's 1,238 which puts us about 4% behind 2019's call volume.



Building Update

The building is demolished and cleaned up. All necessary signatures for contracts etc. have been signed. Michelle was able to get the legion deed restriction done a couple weeks ago, this was a huge feat! We are waiting on the closing of the CIB loan and the Moab city building permit. We have run into several issues regarding the site plan review and the building permit process. On Monday, the 9th we had a meeting with all involved parties regarding those issues

and I believe we have them resolved. Our site plan review is complete, and it will go in front of the planning commission on December 10th. The City has given us the go ahead to get a site development permit which will allow us to start excavation and site work before the building permit is issued. Once the CIB loan is closed Hogan will start excavation.

COVID-19

Our area has seen a significant increase in COVID numbers recently. Our Department is now able to do rapid COVID testing in house. We are screening on shift department members weekly. We are also working with the MVFD, Moab City PD, Grand County SO, and UHP to test their staff on an as needed basis.

New Captain

Just last week we offered the Captain position to Chris Canning. Chris is one of our part time members who has been with the Department since 2016. We are excited to have Chris in this position. Since he is internal the training period will be much shorter.

CARES Funding request

I have included a copy of the CARES funding request I submitted to the County; I feel we have a very good chance of receiving all of those funds. If so, we will be able to acquire some very important equipment to ensure we can be safe while treating COVID patients. In addition, some of the funds can offset planned purchases next year to reduce the amount needed from the fund balance for 2021.

Community Paramedics

Over the last few months several of our department members have been working with Dr. Mack from Moab Regional Hospital to focus more on preventative measures. Our staff have accompanied her in the homes of some of her patients to assist with taking vitals and help with any medical treatments needed. Community Paramedicine has been a developing focus of EMS over the last 10 years, and an area that we would like to explore. As the program develops, I will have those in charge give a presentation at one of our board meetings.

**Grand County Emergency Medical Services Special Service District
General Fund 2020 Updated Amended**

11/6/2020	2020 Budget	2020 Updated amended	Notes
Ordinary Income/Expense			
Income			
1.1 · Charges for Services			
1.1.1 · Private Insurance	755,000.00	860,000.00	2020 updated to account for all billed income, not just expected income
1.1.10 · CPR Training	15,000.00	8,500.00	
1.1.11 · Sales Fixed Assets	15,000.00	47,851.00	
1.1.13 · Medicare	200,000.00	740,000.00	
1.1.2 · Medicaid	45,000.00	265,000.00	
1.1.3 · Collections	22,500.00	23,000.00	
1.1.4 · Commercial Services	25,000.00	100,000.00	Fire Deployment income has been added
1.1.6 · Interest	2,000.00	4,000.00	
1.1.8 · Donations	-	1,000.00	
1.1.9 · EMT Training	16,000.00	20,000.00	
Charges for service other	-	2,190.72	
Total 1.1 · Charges for Services	1,095,500.00	2,071,541.72	
 1.2 · Sales Tax	 865,000.00	 700,000.00	
1.3 · TRT / PILT / ML Contribution	150,298.00	154,167.50	
1.4 · Grants			
1.4.1 · State EMS Grant	10,000.00	65,225.00	
1.4.2 · AFG Grant	-	-	
1.4.3 · Other Grant	-	35,108.82	
Total 1.4 · Grants	10,000.00	100,333.82	
 1.5 · Transfer from Other Funds	 -	 -	
1.6 · Contribution from Fund Balance	95,452.00	-	
1.7 · Contribution from Other Entities	-	165,000.00	CARES funds 29,405.89 for vents/ 6,089.64 for video laryngoscopes/ 40,000 vehicle/ 88,677.00 med tent.
1.8 · Sale of Assets	-	765.00	
Total Income	2,216,250.00	3,191,808.04	

	2020 Budget	2020 Updated Amended	Notes
Expense			
2.1 · Salaries and Benefits			
2.1.1 · Salaries	885,000.00	865,000.00	Includes 12.5k in fire pay to staff & funds to hire open Captain position for last 2 months of the year 18k fire overtime
2.1.2 · Overtime	60,000.00	95,000.00	
2.1.3 · On Call Pay	60,000.00	98,000.00	
2.1.4 · Benefits	330,000.00	315,000.00	Added HSA contributions back in for the last 2 months of the year
2.1.5 · Taxes	95,000.00	96,000.00	
2.1.6 · Event Pay	15,000.00	12,000.00	*11/6 changed to 12k
2.1 Salaries and Benefits-Other	-	-	
Total 2.1 · Salaries and Benefits	1,445,000.00	1,481,000.00	
2.2 · Maintenance & Operations			
2.2.1 · Subscriptions & Memberships	1,000.00	900.00	
2.2.10 · Insurance Billing Contract	65,000.00	68,000.00	
2.2.11 · Professional Fees			
22.11.1 · Accounting	13,800.00	10,500.00	
22.11.2 · IT Contracting	15,600.00	12,500.00	
22.11.3 · Legal	9,600.00	-	
22.11.4 · Payroll	18,000.00	9,500.00	
22.11.5 · Miscellaneous	31,000.00	31,000.00	
2.2.11 · Professional Fees - Other	-	-	
Total 2.2.11 · Professional Fees	88,000.00	63,500.00	
		-	
2.2.12 · Permits & Licensing	2,200.00	2,000.00	
2.2.13 · HSI Refund Requests	10,000.00	15,000.00	
2.2.14 · Cell Phone Allowance	4,600.00	4,200.00	
2.2.15 · Special Dept Supplies/Uniforms	12,000.00	7,200.00	
2.2.16 · Medical Supplies	47,500.00	42,500.00	Added funds for gloves 1800.00
2.2.17 · Non Medical Supplies	5,000.00	3,500.00	
2.2.18 · Insurance Expense	44,000.00	38,984.00	
2.2.19 · Inventory	25,000.00	18,600.00	Added 6100.00 for video laryngoscopes
2.2.2 · Public Notices	1,100.00	1,100.00	
2.2.3 · Travel Transfers	8,000.00	6,800.00	
2.2.4 · Office Supplies	5,500.00	3,200.00	
2.2.5 · Return Check Fees	100.00	100.00	

2.2.6 · Equipment Maintenance & Supply	19,500.00	18,500.00
2.2.7 · Building Maintenance	2,000.00	5,000.00
2.2.8 · Utilities		
2.2.8.1 · Water & Sewer	2,000.00	4,000.00
2.2.8.3 · Power	2,000.00	6,500.00
2.2.8.4 · Gas	2,000.00	4,600.00
2.2.8.5 · Telephone & Internet	6,000.00	10,350.00
2.2.8 · Utilities - Other	-	-
Total 2.2.8 · Utilities	12,000.00	25,450.00
2.2.9 · Automobile Expense		
2.2.9.1 · Fuel	30,000.00	25,000.00
2.2.9.2 · Licensing	500.00	-
2.2.9.3 · Repairs & Maintenance	10,000.00	14,000.00
Total 2.2.9 · Automobile Expense	40,500.00	39,000.00
Total 2.2 · Maintenance & Operations	393,000.00	363,534.00

removed 500.00 from this category
Unexpected new tires on backcountry rig due to fire

	2020 Budget	2020 Updated Amended	Notes
2.3 · Education			
2.3.1 · Local Training	28,500.00	17,000.00	
2.3.2 · Local Training Meals	3,500.00	1,000.00	
2.3.3 · Local Training Lodging	1,000.00	500.00	
Total 2.3 · Education	33,000.00	18,500.00	
2.4 · Travel Expense			
2.4.1 · CME Travel	3,250.00	2,130.89	
2.4.2 · CME Meals	2,000.00	506.00	
2.4.3 · CME Seminars	6,500.00	3,500.00	
2.4.4 · CME Lodging	6,000.00	2,422.00	
Total 2.4 · Travel Expense	17,750.00	8,558.89	
2.5 Allowance for Doubtful			
Private insurance	-	180,000.00	
Medicare	-	560,000.00	
Medicaid	-	164,000.00	

	2020 Budget	2020 Updated Amended	Notes
3.1.1 · Capital Buildings	145,000.00	110,000.00	
3.1.2 · Capital Equipment	175,000.00	223,000.00	Added 24k for zoll monitor, 88,677 for med tent, 40,000 for decon vehicle
3.1.3 · Debt Service			
3.1.3.1 · Principal		57,779.92	
3.1.3.2 · Interest Expense		6,825.32	
Total 3.1.3 · Debt Services	-	64,605.24	
		-	
Other Expense			
Bank Service Charges	1,500.00	2,750.00	
Interest Expense	6,000.00	-	
Contribution to Fund Balance		-	
Total Expense	2,216,250.00	3,175,948.13	
Income Over Expense	-	15,859.91	

**GRAND COUNTY EMERGENCY MEDICAL SERVICE SSD****Andy Smith, Executive Director****520 East 100 North****Moab, Utah 84532****Phone: (435) 259-1301****Cell: (801) 891-2459****Email: asmith@grandcountyems.net**

Request to: Grand County Commission
Subject: CARES Funding Request Summary
Date: October 3rd, 2020

Introduction

As a transporting EMS agency for all Grand County, Grand County EMS SSD has been working on response plans to the COVID-19 Pandemic since it was first made known in early February. GCEMS assisted with the Counties response processes and planning as well. Our personnel have been closely following regional, state, and national updates on impacts and best practices, we are involved in weekly remote conferences with the Utah Department of Health, as well as with FICEMS (Federal interagency committee on emergency medical services). The CDC and the Utah Department of Health have issued guidance on everything from PPE selection, to treatment plans, to decontamination guidelines. Our department has put into place policies and procedures to ensure not only our patients health and safety, but to also protect our providers and their families.

While current active cases of COVID-19 in our area have been as high as other places, our department has treated and transported several COVID-19 positive patients, including critically ill patients on ventilators.

We believe that Grand County will continue to have active cases until such time a vaccine or other means of eradication is found. In addition to confirmed cases, we are also required to treat all patients with symptoms similar to COVID-19 as if they were COVID-19 confirmed positive. This puts an extra burden on our staff especially as we come into the flu season.

Request

Grand County EMS SSD would like to request funding support for several items to ensure our providers and the patients are safe. Below is an overview of each item requested:

Ventilators

Earlier this year Grand County EMS purchases 2 automatic ventilators, these ventilators have been used for COVID-19 patients. In addition to EMS use of these items, we have an arrangement that they could be used in hospital at MRH if they were to be needed. These ventilators significantly improved our ability to treat and care for COVID-19 patients in

respiratory failure. At the time of purchase COVID funding was still unknown, the District has paid for these items and is requesting reimbursement from the CARES act funding allotted to the County.

Video Laryngoscopes

The coronavirus is mainly an airborne disease. Any procedure that creates aerosolized particles significantly increase the potential of spread. This is especially true in an enclosed and confined area such as the back of an ambulance. Many of the treatments used for a COVID-19 patient create extra aerosolization like oxygen delivery, small volume nebulized respiratory medication, and airway ventilations.

The CDC recommendation for airway management for a critically ill patient includes rapid endotracheal intubation (ET). The ET procedure controls the aerosolized particles by routing them a HEPA filter upon exhalation.

Endotracheal intubation insertion requires the use of a laryngoscope to visualize vocal cords as the paramedic places the ET tube into place. It is a very precise procedure that requires proficient skills and has dire consequences if unsuccessful or if the tube is misplaced. Our current laryngoscope requires direct visualization and use either a small incandescent bulb or fiber optic channel for lighting the dark airway passage. It also requires the provider to be in close face to face position with the patient, thus greatly increasing potential disease exposure risk.

A more current standard for direct laryngoscopy is a video laryngoscopy that allows the visualization to be further away from the patient. The video allows for another provider to also visualize the tube insertion and confirm appropriate placement. Studies have shown a significant improvement in initial success rates when using the video laryngoscope, along with a drop in unintentional airway damage.

In order to accomplish quicker airway management, improve success rates, and limit COVID-19 aerosolization exposure, we are requesting CARES funds to purchase 6 video laryngoscopes, to outfit all 6 of our ambulances with the device.

New Vehicle

To ensure our ambulances are prepared to transport a COVID-19 patient and are decontaminated properly after transport, our shift captain follows the crew to the call and to the hospital. The Captain's vehicle is equipped with special decontamination supplies and equipment.

Safety measures and decontamination procedures recommended by the CDC require a lot of equipment. Before we transport a possible COVID-19 patient, certain air vents in the ambulance must be sealed off, as well as access to the front cab of the vehicle and any and all equipment that will not be used for patient care is removed from the ambulance. These steps ensure that no unintentional cross contamination takes place. While our crews are inside the

home treating the patient and preparing them for transport, the Captain will utilize the equipment in their vehicle to prepare the ambulance. Then again after the transport is complete, special sprayers and solutions are used to fully decontaminate the back of the ambulance.

Frequently our Shift Captains will need to leave the scene or not be able to respond to the hospital to decontaminate the ambulance for several hours due to being on other 911 calls. In order to ensure proper decontamination procedures are completed we are requesting that another vehicle be purchased and outfitted with the necessary equipment and supplies to prepare an ambulance for transporting a COVID patient and decontaminating an ambulance after the transport is over.

Medical Tent

In addition to treating single patients at a time, a need has arisen for a mobile heated and cooled space to treat larger numbers of COVID infected individuals or to assist in surge capacity at our local hospital. Previous to COVID the state had a “BluMed Tent” in Moab as an area resource. Many of our EMS staff were trained to set up and operate the tent. That tent has since been moved closer to the main population of the State in the Salt Lake Valley.

As this pandemic continues the need to handle a surge in patients has become a serious concern. This piece of equipment could be utilized for years to come in the event of a disaster or emergency.

Funding Request	
Item	Cost
Ventilators	\$ 29,405.89
Video Laryngoscopes	\$ 6,089.64
*Decon Vehicle	\$ 40,000.00
Medical Tent	\$ 88,677.00
total	\$ 164,172.53
* estimated cost	



450 Williams Way, P.O. Box 998, Moab, Utah 84532 · 435.719.3500 · mrhmoab.org

November 3, 2020

Grand County Council
125 E. Center St.
Moab, UT 84532

Dear Grand County Council,

Moab Regional Hospital is in support of Grand County using CARES Act funding to reimburse Grand County EMS for the purchase of two automatic transport ventilators.

Grand County EMS provides transport for hundreds of patients from Moab Regional Hospital to higher acuity hospitals each year. While critically ill patients are often transported by air, there are many times each year where the patient must be transported by ground, due to weather or medical issues that are unable to be managed in air.

Moab Regional Hospital does not have an ICU, and ventilators are critical pieces of equipment for patients with COVID-19 needing transport to a facility with an ICU. In addition, as ICU's around the region fill to capacity, additional ventilators may be necessary if we need to keep additional patients at Moab Regional Hospital due to an inability to transport.

We have been grateful for the partnership with GCEMS during the course of this pandemic, and we hope you will support them with their request.

Sincerely,

Jen Sadoff

CEO



The World's Leader in Deployable Medical Facilities™

November 3, 2020

This Quotation Was Prepared Exclusively For:

GRAND COUNTY EMS, UTAH

Attn: Andy Smith

QUOTATION FOR BLU-MED XP-Plus MEDICAL RESPONSE PACKAGE

Qty	Item	Unit Price	Total Price
1	BLU-MED XP-Plus Medical Response Trailer Pkg, including: (1) 20' x 32.5' XPH Medical Shelter with Reinforced Carry Bags, One-Piece Insulation Liner, Air Distribution Plenum, Anchor Kit, & Spares/Repair Kit (1) Interior Shelter Electrical System with 24 Outlets (110 volt, 60 Hz) (10) Shatterproof Fluorescent Lights, 50 Watt (1) Environmental Control Unit, 5-Ton Capacity with Supply & Return Air Ducts, Condensation Drain Kit, and Spare Parts Kit (1) Wheel Kit with Solid Rubber Tires for 5 Ton ECU (1) 20 kW Diesel Generator, 208 volt, 3-phase, 60 Hz, with 45 Gallon Fuel Tank, 14-ft V-Nose Tandem-Axel Storage Trailer with Electric Brakes & Spare Tire	\$86,402.00	\$86,402.00
1	Optional Rigid Sub-floor Panels for 20' x 32.5' Shelter	\$2,275.00	\$2,275.00
Total Price FOB Origin:			\$88,677.00
Shipping to::			TBD
Total Price FOB Destination:			TBD

This Quote is in effect for 30 days

Ship Date: 60 Days After Receipt of Order

Prices and Payment: All prices are net and are quoted FOB place of manufacture, exclusive of any applicable taxes. Buyer is responsible for payment of any taxes. Shipping and handling charges are the responsibility of Buyer, regardless of whether Seller is arranging such shipping and handling. Payment terms are full payment due prior to the date of shipment. Prices are those currently in effect and are firm for (30) days from the date of this quotation unless otherwise noted.

Delivery: "Delivery" of the Goods will be FOB place of manufacture and occurs when the Goods are made available to Buyer at place of manufacture or otherwise, regardless of whether Seller is responsible for arranging shipment of the Goods from the place of manufacture to Buyer. If Delivery time is not specified above, then Delivery shall be subject to availability of the Goods on the date on which this Quotation is accepted by Buyer, and Seller shall provide Buyer with an estimated time to delivery upon acceptance of this Quotation by Buyer. Shipment of the Goods will be arranged by seller.

Terms and Warranty: Sale of the Goods shall be subject to the Terms and Conditions negotiated between Buyer and Seller and attached as Schedule 1 hereto, which Terms and Conditions are incorporated in and form a part of this Quotation. As used in the Terms and Conditions, "Purchase Agreement" means this Quotation. The Goods shall be covered by the Limited Warranty attached as Schedule 2 hereto, the terms of which are incorporated in and form a part of this Quotation. Any other page-numbered attachments to this Quotation are also incorporated in and form a part of this Quotation. This Quotation, the Terms and Conditions, the Limited Warranty, and any other page-numbered attachments to this Quotation are collectively referred to as the "Contract."

ANY TERMS PROPOSED IN BUYER'S ACCEPTANCE OF THIS QUOTATION WHICH ADD TO, VARY FROM, OR CONFLICT WITH THE TERMS HEREOF ARE HEREBY OBJECTED TO AND REJECTED, SHALL NOT CONSTITUTE ANY PART OF ANY CONTRACT RESULTING FROM THIS QUOTATION, AND SHALL HAVE NO FORCE OR EFFECT. THE TERMS HEREIN SHALL CONSTITUTE THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS AND CONDITIONS OF ANY CONTRACT RESULTING FROM THIS QUOTATION AND MAY BE MODIFIED ONLY BY WRITTEN INSTRUMENT EXECUTED BY THE AUTHORIZED REPRESENTATIVES OF BOTH PARTIES.

This Quotation is Respectfully Submitted By:



DONALD DIESEL, PhD

President

Cell: 314-565-8248

ddiesel@blu-med.com

Alaska Structures Inc.
9024 Vanguard Drive, Suite 101
Anchorage, AK 99507

Cage Code: UGC93
Tax ID#: 92-0077074
DUNS #: 04-397-9665

ZOLL
Worldwide Headquarters
269 Mill Rd.
Chelmsford, MA 01824-4105

Remit To:
ZOLL Medical Corporation
PO Box 27028
NEW YORK NY 10087-7028
Phone: 978-421-9655
Toll Free: 800-348-9011

Invoice		
Invoice	Seq	PO Number
3097298		ANDY SMITH

Bill To

Attn: Accounts Payable
GRAND COUNTY EMERGENCY MED SERV
125 EAST CENTER STREET
MOAB, UT 84532

Ship To

GRAND COUNTY EMERGENCY MED SERV
520 EAST 100 NORTH
MOAB, UT 84532

Payment Terms	Inv Date	Due Date	Sales Order Number	Customer Number
NET 30 DAYS	02-JUL-20	01-AUG-20	2239371	121867
	Ship Date	Ship Via	Shipping Reference	Sales Person
	02-JUL-20	UPS	1Z038E070311219348	LAIRD, TRANSFERRED NATE

Item	Description	Qty	Unit Price	Amount
1 703-0731-27	Assy, Vent Carrier, Eagle II	2	335.75	671.50
2 820-0106-00	CIRCUIT, VENT, SINGLE LIMB, WYE, ADULT/PEDI	20	13.56	271.20
3 712-0002-20	KIT, ADULT MASK HARNESS,CASE OF 20	1	475.15	475.15
4 8660-001401-01	VENTILATOR, COMMERCIAL, ZVENT	2	13,996.00	27,992.00

Serial No: AY20F020782, AY20F020749

Remit to: ZOLL Medical Corporation
PO Box 27028
NEW YORK NY 10087-7028

EFT or ACH information: Acct # 50084320 ABA # 011000138
Please email EFT/ACH remittance to EFT-ACHremmit@zoll.com

Sub-Total:	29,409.85
Tax Total:	0.00
Invoice Total:	29,409.85
Currency:	USD

TAX REGISTRATION NUMBER: 04-2711626

All discounts off list price are contingent upon payment within agreed upon terms.

Any invoice discrepancies must be reported to ZOLL in writing within 7 business days of receipt. Otherwise, the customer deems all charges, terms and conditions valid.

For invoice terms and conditions go to - <http://www.zoll.com/about-zoll/compliance/>

ZOLL Medical has gone **Green**. If you wish to receive your invoices via email instead of mail, please contact us at ZOLLInvoice@zoll.com. We will be happy to make this change for you.



TO: **Grand County Ambulance**
125 East Center Street
Moab, UT 84532

Attn: **Andy Smith**

email: andysmith@grand.utha.gov

Tel: 435-259-1301

ZOLL Medical Corporation

Worldwide Headquarters
269 Mill Rd
Chelmsford, Massachusetts 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0015 Customer Support
FEDERAL ID#: 04-2711626

QUOTATION 337479 V:1

DATE: March 13, 2020

TERMS: Net 30 Days

FOB: Destination

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1	8660-001401-01	ZVent Portable Ventilator. Kit Consisting of: 1ea - Case, Black, Padded, Vent and Accessories 1ea- Circuit, Vent, Single Limb, WYE, Adult/Pedi 1ea- Circuit, Vent, Single Limb, WYE, Infant 1ea- Assembly Oxygen Hose 6" Long 2ea - Filter, Foam, Inlet, 1.08" dia. X 1/2" Long, Individually Bagged 2ea- Filter, Disk, Fresh Gas/Emergency. Air Intake, Individually Bagged 1ea - Power Cord, 6". 18AWG 3 SPT-2, NEMA 5- 15P, IEC60320-C5 (Check MFR) 1ea- 1 ea -Power Supply, 100-240 VAC, 100W, 24V, 4.2A, IEC 320 & DT7L Plugs	2	\$17,495.00	\$13,996.00	\$27,992.00 *
2	703-0731-27	Carry Case (white), Eagle II	2	\$395.00	\$335.75	\$671.50 *
3	712-0002-20	Regular Adult, Size #5, CPAP Mask with a universal harness, disposable, single patient use, case of 20	1	\$559.00	\$475.15	\$475.15 *
4	820-0106-00	Adult Disposable Circuit, Disposable Circuit, EMV+, AEV, Eagle II, 6 foot length, Single patient use, each	20	\$15.95	\$13.56	\$271.20 *
*Reflects Discount Pricing.						

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO ESALES@ZOLL.COM.
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING www.zollwebstore.com.

Matt Hall Vent Rm
Territory Manager
801-706-9655



TO: **Grand County Ambulance**
125 East Center Street
Moab, UT 84532

Attn: **Andy Smith**

email: andysmith@grand.utha.gov

Tel: 435-259-1301

ZOLL Medical Corporation

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269 Mill Rd
Chelmsford, Massachusetts 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0015 Customer Support
FEDERAL ID#: 04-2711626

QUOTATION 337479 V:1

DATE: March 13, 2020

TERMS: Net 30 Days

FOB: Destination

FREIGHT: Free Freight

★★

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSHTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

TOTAL \$29,409.85

Matt Hall Vent Rm
Territory Manager
801-706-9655

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ARROW
HUDSON RCI
LMA
Pilling
RUSCH
WECK

Customer # 1120562
Quote #: 0205368

Created Date September 23, 2020
Expiration: December 22, 2020

Attn Matthew Mccune
Phone 111-111-1111
Email mmccune@grandcountyems.net

Prepared By Scot Opfer
Phone
Email scot.opfer@teleflex.com

Bill To Name Grand County EMS
25 South 100 East
Bill To Moab, UT 84532-2637
US

Ship To Name Grand County EMS
25 South 100 East
Ship To Moab, UT 84532-2637
US

Product Code	Sales Org	Product Description	Quantity	Sales Price	Each Per Case	Each Price	Total Price
A-390		AIRTRAQ WIFI CAMERA	6	USD 775.00	1	USD 775.00	USD 4650.00
A-011		AIRTRAQ SP - REGULAR SIZE 3	6	USD 79.98	2	USD 39.99	USD 479.88
A-021		AIRTRAQ SP - SMALL SIZE 2	6	USD 79.98	2	USD 39.99	USD 479.88
A-031		AIRTRAQ SP - PEDIATRIC SIZE 1	3	USD 79.98	2	USD 39.99	USD 239.94
A-041		AIRTRAQ SP - INFANT SIZE 0	3	USD 79.98	2	USD 39.99	USD 239.94

Subtotal (USD): \$6,089.64

*****Grand Total (USD): \$6,089.64**

Remittances via Wire or ACH:

Beneficiary: Teleflex Funding LLC
Account #: 4708086079
Bank: Wells Fargo Bank, N.A., 420
Montgomery Street, San Francisco, CA 94104

**Remittances via Check
(Standard Mailing):**

Teleflex Funding LLC
PO Box 936729
Atlanta, GA 31193-6729

**Remittances via Check
(Overnight Delivery):**

Teleflex Funding LLC
Attn: PO Box 936729

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TELEFLEX.COM

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ABA: 121000248
Email: tfxremit@teleflex.com

Teleflex

3585 Atlanta Avenue
Hapeville, GA 30354-1705

ARROW

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Teleflex

TELEFLEX 3015 Carrington Mill Boulevard, Morrisville, NC 27560

Toll Free: 866.246.6990 Phone: +1.919.544.8000

TELEFLEX.COM