



Regular City Council Meeting

Minutes

Tuesday, October 27, 2020 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jason Baker, Dawnette Browning, Bryce Hamilton, and Danny Peatross. Council Member Jeannie Mecham was excused.

Public Attendees: Ana Pinales, Alvaro Briones, Kristy Wilde, Eric Wilde, Sue Wardle, Dea Skewes, Jennifer Jenkins, Lane Genereaux, and Deb Herron.

Council Member Browning offered the prayer.

Mayor Rodney Rowley led the Council and Public in the Pledge of Allegiance.

2. Minutes

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Baker to approve the minutes from October 13, 2020 with the changes suggested by Council Members Browning and Hamilton.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

3. Business License

Minutes:

Ana Pinales presented her business license application to open a new restaurant, Beto's Duchesne. She still needs her final inspection from the building inspector, as well as her fire and health inspections. She will open as soon as all inspections are completed. The Council welcomed her to the City. The Council will vote to approve

the business license at the next meeting.

4. Fraud Risk Assessment

Minutes:

The Council discussed the fraud assessment report. The Fraud Assessment is a new State requirement that provides another level of checks and balances to protect the City from fraudulent practices. The Council discussed the report and accepted it as filled out by Kim Riggle.

MOTION by Council Member Browning, seconded by Council Member Hamilton to accept the completed Fraud Risk Assessment Report.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

5. Open and Public Meetings Act training

Minutes:

The Council viewed and completed the online training located at

<https://training.auditor.utah.gov/courses/open-and-public-meetings-act-2020>.

Council Member Mecham will be invited to complete the training independently and submit her certificate of completion at a later date.

6. Community Health and Wellness District update- Council Member Browning

Minutes:

Council Member Browning said everyone should have received a postcard explaining the tax increase. Council Member Peatross was caught off guard because he thought Duchesne City would be outside the taxing district and there would be no tax increase for City residents. Council Member Baker explained that the City signed a document stating that if the tax increase is approved, then the City will decrease resident taxes by the amount that the Gateway Health and Wellness District increases the taxes. Council Member Hamilton asked about the tax rate. Council Member Browning explained that the State Tax Commission set the rate at 0.0014 but the bylaws state that the District will only collect 0.0008. The Council discussed the confusion and concluded that being so close to the election there is nothing that can be done at this point.

7. Planning And Zoning

Minutes:

Deb Herron reported that the Commissioners have not met yet but are drafting a decision for the street vacation and will approve it at the next meeting when more of the commissioners are in attendance. Also, Danita prepared the General Plan

survey results and Deb will present those at the next City Council meeting. She will send out the presentation ahead of time for the Council to review before the meeting. Also at the next City Council meeting, the street vacation decision will be made by the City Council after a public hearing. Council Member Peatross asked about the comments made by Bob Hoopes at the last City Council meeting regarding the tribal lots that would be land locked because of the proposed street vacation. The Council discussed the reason for the street vacation. Travis Peterson requested a variance to build a garage that is closer to the property line than the required setbacks allow. The City Council approved the variance but the actual property line location was never verified until recently when the building permit application was filed. The Planning and Zoning Commissioners came to two possible solutions: allow a variance for him to build on City property with the understanding that the property continues to be owned and controlled by the City; or continue with the 15 foot strip street vacation on the 400 N block between 400 and 500 E only, taking off the 400 E portion altogether. These are the two options that the Commissioners will present to the Council during the public hearing at the next meeting.

8. 15 Minute Open Session

Minutes:

Dea Skewes thanked the Council for all of the support they have given the Pope House over the years. The Pope House committee has several things planned including buggy rides on Halloween and a Christmas activity for families. Dea explained that the committee has been inactive for several reasons but hopes to be more active in the future. She gets calls for tours occasionally and she is happy to take people through the home. Dea also called a contractor to come look at the structure and he said the floor in the kitchen where the linoleum is buckled is sound. Since it is original flooring Dea would like to keep it. She believes their committee has come a long way in letting people know about the Pope House. Council Member Browning asked Dea who is on the committee. The Pope House board includes Eileen Potter, Sue Wardle, Dea Skewes, Jeannie Dumas, Connie Sweat, and Linda Bench. Dea explained that she has received donations from several people. Council Member Peatross asked about the Halloween plans. Dea is going to have the big horses draw a carriage for people to enjoy rides. She hopes to have an activity in November where kids can come and make gifts for their families. Council Member Peatross asked about the upstairs. Dea doesn't think there is anything wrong with going up there except that the stairs are a safety hazard so she keeps it closed off to the public. She thanked the Council again for the money that the City has donated. They used some of the money to install the fence. She believes there is historic value in keeping it open. Council Member Peatross told of

an elderly woman he met in California by the name of Eva Westover who lived in the house back in the 1920's. She shared some experiences with him of growing up in Duchesne. Dea has had similar experiences with people who come through Duchesne and tour the Pope House.

9. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns or comments from the book.

10. Mayor And Council Review Of Old Business

Minutes:

- The Council discussed the CARES Act funding. Deb Herron prepared a spreadsheet with the current funding distributions to date. American Insight Tax Service was added after the work meeting because Georgia Hanna sent her application on time but she sent it to the County email address instead of the City email address. Deb Herron asked County Commissioner Irene Hansen if the County would gift the \$45,850 that was already disbursed to City businesses. Irene said the County would not require the City to pay that back to the County so the City ended up with more funding to disburse to American Insight Tax Service and also cover the Fire Department and Pool requests for COVID related expenses. Deb explained that the third tranche payment was reduced by 11% because Duchesne City had not reported using any of the money before October 1 so part of the City's money was distributed to other entities throughout the State. She acted quickly to reaffirm the City's commitment to reporting on the transparency website and secured the remaining amount of the third tranche. The City still has until November 30th to spend the remaining funds. After the Fire Department and Pool make their purchases, there will be roughly \$6200-\$6300 left to make the City office more COVID safe. The Council discussed the safety equipment purchased by the pool and other pool related issues.
- The guy who runs the Hideout Steak House is looking to lease the bowling alley. He was given all the same numbers that Stephanie Robinson looked at when she was considering a lease. Mayor Rowley hopes to draw up an agreement that would put a price to each piece of equipment so the City would have some assurance that it could recoup any cost of repairs should the business fail and the bowling alley revert back to City control. Council Member Peatross asked how entering into an agreement now would affect the agreement with the new Health and Wellness District. Mayor Rowley explained nothing is set in stone with the District and it would be in the City's advantage to lease it now. The Council agreed but would like to see the contract. The Hideout carries a liquor license but that license would not carry over to a new location and there are very tight restrictions on liquor sales so close to the high school.
- The firefighters will be done at the ballfields tomorrow but will still be using

the airport.

- Council Member Browning reminded everyone of their assignment to review their portion of the City Code compared to the Google form version. Deb Herron requested the review be completed by November 9th.
- Council Member Peatross does not have COVID-19. He got a bad cold 2 weeks ago and has a lingering cough. When he called the clinic to find out if he should be tested he was told to just stay home. Mayor Rowley said that a group of travelers were turned around in Maui and sent back to SLC because they didn't get their COVID test at a certain clinic in Las Vegas.
- Council Member Browning said the DHS Football team is in the playoffs this Friday.

11. Work Session

Minutes:

There was no work session.

12. Executive Session

Minutes:

There was no executive session.

13. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Hamilton to adjourn the meeting at 7:03 pm.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____