Davis County Budget Committee

Meeting Minutes

October 8, 2020

The Budget Committee of Davis County met on October 8, 2020, at 8:30 a.m. in room 131A of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Committee members present were: Commissioner Randy B. Elliott; Commissioner Lorene Miner Kamalu; Commissioner Bob J Stevenson; Curtis Koch, Clerk/Auditor; Heidi Voordeckers, Chief Deputy Clerk/Auditor; and Mark Langston, Information Systems Director. Shairise Bills, Deputy Clerk/Auditor, recorded the minutes for the meeting.

There was no public attendance.

The meeting commenced at 8:32 a.m. The following agenda items, as shown in bold, were discussed. The times shown are approximate.

1. 8:30 – 9:00 a.m. Davis Behavioral Health (DBH)— *Presented by Brandon Hatch, CEO; and Ryan Westergard, Treasurer*

Brandon reviewed the statistics showing populations served. There were 9,974 adults and 5,515 youth served by their organization in 2020. There has been a drastic drop in opioid use but an increase in methamphetamines. A lot of funding provides services to uninsured participants. Davis County served 2,377 uninsured adults in 2020, more than any other county in the state, but only gets about ten percent of its funding from the state compared to Salt Lake County that receives 40% of its funding from the state, served 1,559 uninsured adults in 2020. The crisis services have dropped slightly since last year. They are expecting to receive $9,822,024 across all of their funding sources. They requested a statutory 20% matching of funds of $1,378,900, which is a 2.5% increase from last year's budget request.
(See Attachments A1-A8 and B.)

2. 9:00- 10:00 a.m. Animal Care— *Presented by Rollin Cook, Animal Care and Control Director; and Kevin Stewart, Animal Care and Control Development Manager*

Rollin explained the services and core functions they provide the community. Adoptions, community outreach, and public communication will be the focus in the future. The pandemic has severely impacted outreach. The currently projected outcomes were hard to define, given the leadership change in this department, but they have been actively working on some of the more glaring issues. Among them, they implemented a recommendation from the review of a controlled substance protocol, addressed some cash handling and fiscal failures identified by the Clerk/Auditor's office, and reorganized the organization and leadership as ONE TEAM. Next year's budget initiatives included contracting a Veterinarian position with a merit Vet Assistance versus a merit Veterinarian, new Animal Control Office positions, some vehicle replacements and purchases, and microchipping feral community cats. Curtis went on record to say cities need to do better [to help solve this department's funding issues.]

(*See Attachments C1-C9.)*

3. **10:00- 11:30 a.m.**

   a. **Children's Justice Center (CJC)** ***—Presented by Tawnya Perkins, Children's Justice Center Director***

   Tawnya presented the input/output and core functions and explained the services they offer. The 2021 budget requests included $3,000 for the need to go through the re-accreditation process, $5,200 for new computer equipment, and The National Children's alliance Grant of $7,000 will go away after next year.
   (See Attachments D-E.)

   b. **Investigators** *(Minute 10:18)* ***—Presented by Craig Webb*****, County Attorney;** ***and Brent Bags, Criminal Attorney***

   Craig said that the department would like to start a pilot program with a fleet of five vehicles that they want to manage. Brent quoted $190,250 for all five vehicles.

   c. **Attorney and Victim Services** *(Minute 30:01)* ***—Presented by Troy Rawlings*****, County Attorney;** ***and David Cole, Criminal Attorney***

   Troy rescinded his request for two additional attorneys since CARES money cannot fund them. They would like to convert a part-time Victim Advocation position into a full-time position in the Victim Services Division. This conversion can be accomplished through some attrition savings and will require no new funding. He asked for funding to contract a Justice Court prosecutor. Several of his 2021 budget initiatives were transferring their case management system, a new home for the investigators, and addressing the new Pre-trial release mandates from the State.
   (See Attachments F1-F5.)

4. **11:30- 12:00 p.m.** **Justice Court** ***—Presented by Judge JC Ynchausti; and Jennifer Nicholas, Justice Court Administrative Assistant***

Judge Ynchausti presented the core functions and services for the Justice Court. COVID has raised some issues with handling court cases. This year they hired two new clerks and worked through the state's remodel of the courtroom. They would like more competitive salaries for their employees.
(See Attachments G1-G2.)

5. **12:00- 1:00 p.m.** ***Budget Committee Working Lunch-Closed Session per annotated code 52-4-205***

Commissioner Kamalu moved to go into closed session, Commissioner Elliott seconded the motion, and all voted aye.

6. 1:00- 4:00 p.m.

a. Davis Conference Center (DCC)—*Presented by Kent Anderson, CED Director; Jake Webster, Interim DCC Director; and David Webster*

They projected a total profit loss for 2020 of $1,156,000. COVID has had a significant impact on the conference center. Several budget initiatives for 2021 were $60,000 for the lighting upgrades for the parking lot, main hall, and expo hall, $20,000 for the crack seal and seal coat in the upper and main parking lots, and $40,000 for a scissor lift. They anticipate an operating budget loss of $1,021,000. They expect revenues in 2021 will drop dramatically due to the COVID19 ongoing effects, and it will be challenging for all hospitality services.

(See Attachments H1-H3.)

b. Tourism—*Presented by Jessica Merrill, Community and Economic Development (CED)/Tourism Deputy Director* *(Minute 20:51)*

The COVID19 Pandemic has significantly impacted the tourism division, but Davis County overall has fared better than other parts of the state. Some of the current capital projects in progress are the Legacy Events Center remodel, USU Heritage Center, Outdoor Rec Projects, and land acquisition at the Davis Conference Center; working on these projects will further the tourism industry in Davis County. The tourism office continues with the county's rebranding as "Utah's Amusement Capital" and will launch next year along with a new website focusing on marketing. Next year will likely be another year of resiliency, innovation, and flexibility. The main goal is to compete in the tourism space of a place that people know about and want to visit. Several budget initiatives for 2021, is to apply for two Utah Office of Tourism Marketing Co-op grants of $150,000, continue rebranding efforts throughout the year, and transition the Davis County Fair to the USU Extension in Kaysville.

(See Attachments I1-I4.))

c. Legacy Events Center (LEC)—*Presented by Dave Hansen, LEC Director; and Kent Anderson, CED Director* *(Minute 1:10:20)*

The primary budget initiative for this year was to update the Events Center. The installation of a new cement floor will allow further improvements to the building and campus. The economic impact calculations for events held Jan1, 2020-August 2020 showed a $10,143,207 impact. Next year, some of the budget initiatives will be to complete the Legacy Center's remodel by adding modern HVAC, improving the look of the building with upgraded restrooms, covering the damaged insulation on the arena walls, and improving the lighting and sound systems. A significant shift in next year's budget is the transfer of the Fair from the Legacy Events Center to the Tourism budget.

(See Attachments J1-J2.)

d. CED/ Planning—*Presented by Kent Anderson, CED Director; Jeff Oyler*, Planning Manager; and *Rob Sant, CED Deputy Director*

The core functions and services were briefly explained. Rob presented the current year's projected outcomes. They included the following:

- The creation and administration of the Davis CARES Business Grant infused $7.9 million to 519 small businesses.
- Execution of an agreement with Davis Technical College for $450,000 in CARES funds helped mitigate the effect of COVID to both the Small Business Development Center and the Tech College.
- The management of issuance of two Davis Fund loans totaling $300,000 which will create 47 jobs.

Jeff explained they had proposed three projects central to the West Davis Highway, which will spur many other projects in Davis County. On Prop 1, they anticipated $1 million in transportation projects by the end of this year and continued support of the Midtown Trolley in Layton and the Snowbasin Ski Bus. *(See Attachments K1-K3.)*

7. 4:00- 5:00 p.m. *Budget Committee's Review of Requests*

The budget committee discussed some of the budget requests.

Meeting adjourned at 5:38 p.m.

The audio recording for this meeting is available based upon the County's current retention schedule.

All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments are identified as follows:

A1-A8.	DBH 2021 Budget Presentation
B.	DBH 2021 Funding Request
C1-C9.	Animal Care 2021 Budget Presentation
D1-D3.	CJC 2021 Budget Summary
E.	AG Master Budget 2020- 2021
F1-F5.	Attorney 2021 Budget Summary
G1-G2.	Justice Court 2021 Budget Summary
H1-H3.	Davis Conference Center 2021 Budget Summary
I1-I4.	Tourism 2021 Budget Summary

J1-J2. LEC 2021 Budget Summary
K1-K3. CED 2021 Budget Summary

Minutes prepared by:

Shairise Bills
Deputy Clerk/Auditor

Minutes approved on:_____

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Curtis Koch
Clerk/Auditor— Budget Officer