Davis County Library

Davis COUNTY

Mission Statement

In fulfillment of its responsibility as a vibrant public agency vital to the quality of life of the citizens of Davis County, the Davis County Library commits itself to:

- Provide the diverse community it serves with cost-effective access to information in formats that most clearly meet the needs of the citizens it serves;
- Develop programs, collections and policies based on a broad vision of what constitutes "library services" and do so in a manner which invites patrons to explore the ways in which the library can be of value in their lives;
- Add value to library services through quality person-to-person assistance;
- To manage library resources efficiently, effectively and with full accountability for the stewardship of a valued public service.

Prior Year Inputs/Outputs

- FTE (2019): 84
- 1,590 Library Programs with over 66,000 people attending.
- Summer Reading held 97 programs with 9,543 in attendance
- Circulated 3,446,281 items
- 1,723,141 visits to libraries
- 76,108 meeting room users

Core Functions & Services

Provide the highest quality library services to citizens of all ages within the community at all times by:

- Continued review of established library policies and best practices to ensure conformity with Davis County policies and applicable law while removing barriers to patron service.
- Manage library locations as public spaces that meet the community's general expectations for attractive, safe, functional environments offering opportunities for individuals in the community to fill personal informational or recreational needs and community groups to exchange cultural, civic or educational ideas.
- Engage in continuous assessment and evaluation of short and long range strategic planning related to provision of services, financial planning and budget forecasting. Maintain an informed awareness of the needs of patrons, providing options for implementing service enhancements as available revenue permits. Introduce new services/options that respond to all of the above.

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Current Year Projected Outcomes

Completed the remodel/expansion of the Syracuse/Northwest Branch in late 2019 and continued to fine-tune those areas that required review and completion, including the addition of lighting in key areas of the library. Final estimated cost of this project is $5,649,670.

Construction continues on the North Branch in Clearfield with an anticipated late summer 2021 opening. This building, offering library service on two floors with an estimated 13,700 sq. ft. of usable library space. Features include a children's courtyard, a plaza/courtyard that expands programming opportunities, expanded meeting room space, a multi-purpose meeting room space with seating for 140 and a piano and dedicated children's space featuring unique interactive options for young patrons. The info tech commons area provides access to expanded software and hardware options for patrons, with the capability for future expansion. Traditional library services will complement the new building with particular attention paid to library collections.

Completion of mobile print services after multiple years' worth of efforts. The benefit of this service is patrons will now have the capability to print from mobile devices. Contingent upon consultation with IS department.

RFP (request for proposal) for feasibility study of South Branch Library in Bountiful will be released in the fall. This feasibility study is the first step in determining the long-term viability of the current library building and estimated costs for a remodel, if applicable.

Due to the extended library closure earlier in the year and the impending retirement of the current Library Director the career ladder opportunities for OSI's in the library will not be addressed in 2020.

Next Year Budget Initiatives

Complete construction of the new North Branch Library in Clearfield as described above with an anticipated late summer opening, pending construction schedules and relocation of materials from the existing building. While the move from one location to another has become a successful endeavor for the library system, this is a significant project, with the assistance of the Facilities department.

Surplus and demolition of current North Branch Library. Surplus furniture and fixtures, including shelving, that are not moving to new building. Once building is empty and ready it will need to be demolished. Demolition expenses will be funded from capital project savings in Fund 48.

Move existing boiler from North Branch to Central Branch once the original library has closed. This is a relatively new boiler and the Facilities department has recommended using it to replace the boiler at the Central Branch in Layton which is nearing end of life.

Rename library locations to reflect the name of the city they are located in, using the following pattern. Davis County Library _____(name of City) Branch. This will require changing signage on some buildings, all library printed materials and correspondence as well as additional publicity to announce changes. Pending final approval of the Board of Directors and Commission.

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Use feasibility study results to make a decision about the future of the South Branch Library in Bountiful. This will be a decision that impacts library service in the entire south-end of the County and may well impact other county projects. Library staff will work closely with the County to provide as much updated information as is available to the Board of Directors so they may make a recommendation to the Commission for their review, consideration and approval to proceed.

Expand diversity, literacy and advocacy efforts in the County by introducing new services to the public, especially in the area of digital inclusion. This will primarily impact programming, technology and books and materials spending patterns within the library system.

Assess the effectiveness of existing library technology to serve the needs of the library system, including patrons and staff using information gathering tools such as focus groups or surveys. This will likely be a multi-year process. Results will be used to guide future planning in this area. Implement new services/options as applicable.

Request the addition of a full-time custodian position, allocated to the library, to be used to maintain library facilities to ensure that extensive capital expenditures are maintained properly from the outset. This will eliminate the ongoing issues of going back to correct issues that arise when buildings are not properly maintained at the custodial level. For example, flooring is most often neglected and is very expensive to replace. This position would be managed by Facilities and would be in addition to the routine custodial services the library pays for via its annual facilities allocation.

Upgrade and redesign the library website making functionality a priority, especially when using mobile devices.

There will be no changes in 2021 to the non-resident library card fee. Current charge of $75 is close to the average of what a Davis County resident pays for library service.

Future Budget Initiatives

Kaysville Branch carpet replacement. The carpet at the Kaysville Branch will need to be replaced sometime in the next 2-3 years. As mentioned above, the carpet was not well maintained by custodial services and now requires replacement.

Repaint select areas in the Kaysville Branch prior to re-carpeting.

Carpet replacement at Headquarters Library. Headquarters Library will be 10 years old in 2022 and there are portions of the carpet that will need to be replaced, including the broadloom carpet that is in the hallway leading to the administrative building.

Changes to landscaping and parking lot at Headquarters Library. Remove some of the landscaping that overgrows each year, add additional seating opportunities around building and make some functional changes to the parking lot.

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Ongoing landscaping plans at both the Central and Centerville Branches. These multiyear plans include significant changes to the landscaping and parking lot at the Central Branch as well as landscaping additions at the Centerville Branch.

Replace HVAC system at Centerville Library. HVAC system is reaching end of life and will need to be replaced.

Investigate Career Ladder opportunities for all library positions.