Buildings & Grounds West

Mission Statement

The mission of the DCSO Facilities Management Team is to create a safe, efficient, and exemplary environment, offering the best solutions for the Sheriff's Office and Davis County.

Prior Year Inputs/Outputs

FTE (2019):

- 2 FT Custodians
- 7 FT Maintenance Workers
- 2 Pickup Trucks
- 2 Side-by-side vehicles
- Work Orders Completed 1,359
- Call in's 113

Core Functions & Services

- A systematic approach to the cleaning, repair, and maintenance of buildings, grounds, equipment, and mechanical equipment. Being proactive and not reactive.
- Create cost savings and efficiency of the work place. Manage support services to meet the needs of the work place.
- Provide necessary training for employees' technical fields.
- To keep structures and infrastructures in proper operating condition in a routine, scheduled or anticipated fashion to prevent failure and/or degradation.

Current Year Projected Outcomes

- Jail Medical Observation Unit
  - Funds were approved with an architect contract on 3-17-2020, CM/GC contract 9-15-2020, completion date October 2021.
- Jail Skylight Project
  - RFP issued on 7-10-2020. Contract is in progress. Completion date in March 2021.
- Jail Kitchen Kettles
  - Research for kettles done by maintenance staff. Installation was done by DCSO Maintenance with a cost savings of $66,084. Project completed.
- Security and Camera Systems Upgrade
  - Contract signed 7-7-2020 with a cost savings of $409,000. Project underway, completion date in Q1 2021.
- Golf Unit Security Locks
  - Security locks installed by maintenance staff. Project completed.
- ADA Openers – Jail Lobby
  - Contract is in progress
- Lima Security Shower Door
  - Contract to build door on 1-13-2020, DCSO maintenance provided controls for the door for cost savings. Projected completed.
- Asphalt work
  - Project completed by contract vendor in Q2 2020.

Next Year Budget Initiatives

For 2021 we are excited to continue the energy savings plan for the facility by requesting upgrades of two 30 year old boilers, which have worked well past there life expectancies, along with upgrading the parking lot lighting to LED lights. Both of these requested items would provide positive energy efficiencies for the complex. LED lighting uses at least 75% less energy and lasts 25 times longer than HID lighting. New domestic water boilers are now 97% energy efficient. Upgrading Utah Controls, which is part of the energy management system for the facility, will provide cost savings for staff and better workability in managing the system. By upgrading software, this will allow staff to use a tablet or phone to connect, monitor, and troubleshoot the system while on-call or while on the roof servicing the equipment.

It is our mission to provide a safe and secure facility for all who work or stay in the jail. For the past six years we have been upgrading the security locks in each of the dayrooms. We are asking for 18 new 10120E locks, which would complete the replacement of all the cell locks in the older section of the facility. The existing 10120E locks are no longer supported by Southern Steel.

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We would like to extend the life of the asphalt parking lots and roadways by completing a seal coat which is recommended every two to four years. The seal coat prevents pavement from becoming brittle, prevents potholes, and breathes new life into the asphalt.

Other projects that we are requesting to improve and extend the life of the facility and to generate energy cost savings include upgrading the lighting control system, jail kitchen heated holding cabinets, secondary water weathertrack system, and replacing the skylights in front of the Sheriff's facility.

With the jail not being able to classify inmates for inmate worker status, the janitorial duties of cleaning the complex have fallen strictly to just two custodial employees. We have one custodian responsible for the Sheriff's Office and Attorney's Office and another custodian assigned to the jail. We are asking for two additional custodial staff to help maintain these areas. We are also requesting one additional maintenance worker for grounds keeping and the increase of square footage of the medical observation unit.

The requested funds allow for Buildings & Grounds West to perform day-to-day activities such as grounds, cleaning, preventive maintenance, equipment repair, energy savings research, life safety systems, jail kitchen equipment, laundry equipment, systems diagnoses, and security systems. The requested items are needed to keep our facility secure, energy efficient, and operational.