

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digitally Recorded
October 15, 2020

Invocation: Chris Palmer

I. PLEDGE

Mayor Brian Florang brought the meeting to order at 7:00 p.m. by asking all to rise and join in the Pledge of Allegiance.

II. ROLL CALL

Mayor Brian Florang
Council Members: Ray Searle, Justin Rowlette, Chris Palmer
Clerk Tresa Martin
Maintenance Employees: Joe Stevens and Travis Johnson
Excused: Council Member Tyrel Brown

III. GUESTS

Paul Palmer

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Council Member Justin Rowlette made a motion to accept the meeting minutes as presented for October 1, 2020. Council Member Ray Searle seconded the motion, all voted aye.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

Council Member Ray Searle reported the following Planning and Zoning Commission meeting items:

Building Permit Approvals

Robert Law – A building permit was approved to remove existing home and replace with a manufactured home, 680 N 400 W.

William Alder – A building permit was approved for a carport, tuff sheds and fence at 575 N 400 W.

Blaine Carter – A building permit was approved for a home addition at 677 W 500 S.

Matthew Ekins – The Planning & Zoning Commission confirmed a building permit shall be made available for Parcel H-2154 since the lot complied with Hinckley Town Code 10-8-4 Prior Created Lots.

Paul Palmer – The Planning and Zoning Commission recommended approval of a Simple Lot Subdivision of Parcel H 2074-1.

The Planning and Zoning Commission approved a business license application from Amy Brinkerhoff.

Council Member Justin Rowlette noted he had tried to contact Jake Smith about road repairs but was not successful.

VII. STAFF REPORTING

Maintenance employee Joe Stevens stated the maintenance department needs a portable generator as well as a device that can locate water and sewer lines. Mayor Florang asked the maintenance men to gather information and pricing for the needed tools and present the information to the Council.

Maintenance employee Travis Johnson discussed 2” water connections, installing 2” water meters and installing backflow prevention controls on two of the water connections. Mayor Florang asked Travis to gather information and pricing on backflow devices. Clerk Tresa Martin explained she had talked with Kelly Jenkins about the 2” water connections earlier today and Kelly said he believes in may take a day to complete each connection. Mr. Jenkins said his hourly rate is \$200.00 for labor and machinery.

Council Member Chris Palmer made a motion to engage KJ Plumbing for labor and machinery to replace the 2” water connections in the amount of \$200.00 per hour for labor and machinery. Council Member Justin Rowlette seconded the motion, all voted aye.

VIII. NEW BUSINESS

1. Review and Approve or Deny a Recommendation of the Planning and Zoning Commission to Approve a Simple Lot Subdivision at 80 W 400 N, for Paul Palmer

Mayor Brian Florang said the Planning and Zoning Commission made a recommendation for the approval of a Simple Lot Subdivision for Parcel H 2074-1. Council Member Ray Searle made a motion to accept the Simple Lot Subdivision request from Paul Palmer. Council Member Chris Palmer seconded the motion, all voted aye.

2. Review Scope of Work for Bulk Water Station & RV Fill and Clean Out Station – Ray Searle

Council Member Ray Searle said he has not prepared a scope of work for this project and stated he will hopefully have it ready for the next meeting.

3. Hinckley Town GIS Mapping in Phases – Clerk Tresa Martin

Mayor Brian Florang discussed and reviewed a GIS Mapping plan proposal provided by Jones and DeMille Engineering.

Phase 1 – Database design, Web GIS publishing and formatting, Quality control, Web GIS training \$4,550.00

Phase 2 – Culinary water system field data collection and post-processing, Culinary water digitization and attribution \$4,975.00

Phase 3 – Sewer system field data collection and post-processing, Sewer system digitization and attribution \$4,975.00

Mayor Florang explained the town maintenance department will be very involved in this project and asked the maintenance men to look at tools and devices that will assist this project.

Council Member Justin Rowlette made a motion to accept the plan provided by Jones and DeMille Engineering for GIS Mapping town utilities. Council Member Ray Searle seconded the motion, all voted aye.

4. Open and Review Submitted Bids for Restroom Upgrades

Mayor Brian Florang opened the bid submitted for the restroom upgrades. Mayor Brian Florang noted the bid was from KJ Plumbing & Heating. The bid is to upgrade 6 Toilets with sense flush valves, 6 Sense activated lavatory faucets, 6 Towel dispensers, 6 Soap dispensers, and 2 Drinking fountains for the amount of \$17,000.00.

Council Member Chris Palmer made a motion to accept the bid from KJ Plumbing & Heating in the amount of \$17,000.00 for town restroom upgrades. Council Member Ray Searle seconded the motion, all voted aye.

5. Open and Review Submitted Bids for Mini Split and Air Purification System for Office and Council Chambers

Mayor Brian Florang opened the bid submitted for the Mini Split and Air Purification System for the town office and council chambers. Mayor Florang stated the bid was from KJ Plumbing & Heating. The bid is for 1 – 38MGRQ36-d Multi Zone Outdoor, 2 – 40MAQB24B-3 Indoor Unit, 1- 38MAQB36R-3 Outdoor Unit, 1- 40MAQB36-3 Indoor Unit, Line sets, Materials to Install, Wire, Pads, Electrical, Misc., Labor, and 3- Puradigm Flow Units in the amount \$18,007.00.

Council Member Chris Palmer made a motion to accept the bid from KJ Plumbing and Heating for the Mini Split and Air Purification System for the amount of \$18,007. Council Member Justin Rowlette seconded the motion, all voted aye.

6. Review and Approve Business License Application from Amy Brinkerhoff, 143 S 100 W

Mayor Brian Florang stated he has a business license application from Amy Brinkerhoff for the business of Bookkeeping by Amy Lynn, LLC located at 143 S 100 W and noted the Planning and Zoning Commission recommended approving this business license.

Council Member Ray Searle made a motion to approve the business license application from Amy Brinkerhoff. Council Member Chris Palmer seconded the motion, all voted aye.

IX. OUTSTANDING BUSINESS

1. Sewer Lagoon

No discussion.

2. Review and discuss changes to Hinckley Town Code

No discussion.

3. Water Treatment Plant

No discussion.

4. Park Improvements (Fence, Horseshoe Pit, Cornhole, Lockbox) – Tyrel Brown

Maintenance employee Joe Stevens stated he is waiting for chain link fence materials to arrive.

5. Remote Meeting Set-up

The council decided to purchase a large screen monitor for the council chambers.

X. MISCELLANEOUS DISCUSSION

None.

XI. PAYMENT OF BILLS

Council Member Ray Searle made a motion to accept the following purchase orders:

P.O. 979497 to Ag Center in the amount of \$1,433.02 for water trailer tires, springs, etc. Council Member Justin Rowlette seconded the motion, all voted aye.

P.O. 979498 to Safe Water Technologies in the amount of \$47,850.00 for 200 cu. ft. of M2 media and 16,000 lbs of garnet for the water filtration tanks. Council Member Chris Palmer seconded the motion, all voted aye.

P.O. 979499 to DOSSD in the amount of \$9,364.42 for May – September power, repairs, wages, mileage. Council Member Justin Rowlette seconded the motion, all voted aye.

P.O. 979500 to purchase a Trimble R-1 not to exceed \$2,400.00. Council Member Chris Palmer seconded the motion, all voted aye.

P.O. 75351 to purchase a large screen monitor to hang in the council chambers for remote meetings not to exceed \$1,000.00. Council Member Justin Rowlette seconded the motion, all voted aye.

Council Member Chris Palmer made a motion to pay bills. Council Member Justin Rowlette seconded the motion, all voted aye.

XII. ADJOURNMENT

Council Member Justin Rowlette made a motion to adjourn the meeting at 8:11 p.m. Council Member Ray Searle seconded the motion, all voted aye.

Tresa Martin Clerk/Recorder
Mindy Maydole Town Secretary

Mayor Brian Florang