



MONTICELLO CITY COUNCIL MEETING AGENDA
Tuesday ▪ July 9, 2013 ▪ 7:00 p.m.
17 North 100 East

- | | |
|--|--------------------|
| 1. Call to Order | |
| 2. Invocation/Opening Remarks | |
| 3. Minutes Review/Approval – June 25, 2013 (1) | ACTION |
| 4. Public Comment | INFORMATION |
| 5. Payment of Bills (2) | ACTION |
| 6. Consider Drought Emergency Declaration (3) | ACTION |
| 7. Jones & DeMille Water Presentation | ACTION |
| 8. Consider CIB Emergency Application for Water Project | DISCUSSION |
| 9. Consider Golf Committee Appointment (4) | ACTION |
| 10. Governing Body/Administrative Communications | INFORMATION |
| 11. Upcoming Agenda Items | DISCUSSION |
| 12. Meetings | INFORMATION |
| 13. Adjournment | ACTION |

Mailing/Posting Date: 7/5/13 /s/Cindi Holyoak, Recorder, CMC

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS

Monticello City Council holds meetings on the 2nd and 4th Tuesdays of each month, unless otherwise posted, at the Monticello City Office, 17 N 100 E, beginning promptly at 7:00 p.m. In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5.

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MONTICELLO CITY COUNCIL MEETING MINUTES

Tuesday ▪ June 25, 2013 ▪ 7:00 p.m.

17 North 100 East, Monticello, UT

1. Call to Order - The regularly scheduled meeting of the Monticello City Council was called to Order by Mayor Douglas Allen at 7:00 p.m. The following persons were present for all, or portions of the meeting.

City Officials

Mayor Douglas Allen

City Council

Scott Frost – not present

Scott Shakespeare – not present

Tim Young

Craig Leavitt

Brad Randall

City Manager: Greg Westfall

Assistant City Manager: Oliver Crane

City Recorder: Cindi Holyoak

Visitors

George Rice, Bayley Rogers, Jeremy Knudsen, and Spencer Knudsen.

2. Invocation/Opening Remarks - Mayor Allen invited anyone in the audience or the governing body to offer a prayer or opening remarks. A prayer was given by Manager Greg Westfall.

3. Minutes Review/Approval - The minutes were mailed with the agendas.

MOTION was made by Councilman Brad Randall to approve the minutes of the June 11, 14, City Council Meetings. The motion was seconded by Councilman Tim Young and passed unanimously.

4. Public Comment

None.

5. Payment of Bills - Questions and answers were directed to the following bills:

#38660 – Bayles Exploration for city well maintenance

#38677 – Golf cart batteries.

MOTION was made by Councilman Brad Randall to approve the bills as paid. The motion was seconded by Councilman Craig Leavitt and passed unanimously.

6. Public Hearing: Adoption of 2012-13 Budget Amendments

**Monticello City Council
June 25, 2013**

Mayor Allen opened the public hearing at 8:10 p.m. and turned the time over to the public for comments. Manager Westfall said the budget is in line with expectations. Some revenue accounts came in a little low but the budget ends midseason for golf and recreation departments, so it is difficult to determine the full revenue.

There was no further discussion; the hearing was closed at 8:13 p.m.

7. Consider Adoption of 2012-13 Budget Amendments

MOTION was made by Councilman Craig Leavitt to adopt the 2012-13 budget amendments as presented. The motion was seconded by Councilman Tim Young and opened for discussion.

**Councilman Scott Frost – not present
Councilman Scott Shakespeare – not present
Councilman Craig Leavitt – Aye
Councilman Tim Young – Aye
Councilman Brad Randall – Aye**

The motion passed unanimously.

8. Consider the Adoption of 2013-14 Certified Tax Rates and Budgets

Manager Westfall explained the city is valued at 86.5 million which is a significant increase. The certified tax rate will increase the city budget by about \$30,000 but will be a small increase to home owners – an average home will only cost around \$5.00 more.

MOTION was made by Councilman Brad Randall to adopt the 2013-14 Certified Tax Rates and Budgets The motion was seconded by Councilman Tim Young and opened for discussion.

**Councilman Scott Shakespeare – not present
Councilman Craig Leavitt - Aye
Councilman Tim Young – Aye
Councilman Brad Randall – Aye
Councilman Scott Frost – not present**

The motion passed unanimously.

9. Consider Bid Award for Materials/Secondary Water Metering Project

There was only one supplier – Mountainland Supply and therefore, only one bid. There was discussion about meters which are not currently connected.

MOTION was made by Councilman Brad Randall to award the secondary water metering materials bid to Mountainland Supply. The motion was seconded by Councilman Tim Young and opened for discussion.

Monticello City Council
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Councilman Craig Leavitt – Aye
Councilman Tim Young - Aye
Councilman Brad Randall - Aye
Councilman Scott Frost – not present
Councilman Scott Shakespeare – not present

The motion passed unanimously.

10. Consider Fire Ban Ordinance for 2013 Fire Season

Fire Chief Brad Randall provided information to the City Council concerning fire bans and firework restrictions across the State of Utah. The Utah interagency Fire has adopted severe restrictions. Two ordinances were drafted for the Council to review. One ordinance would prohibit fireworks during the 2013 fire season within the City limits. Park City recently passed a similar ordinance. The City must be designated as a wild land urban interface. Monticello has that designation which means the City Council can place a complete ban on fires or fireworks. Mayor Allen asked about Salt Lake Valley. Fire Chief Randall said an incorporated city can issue a ban but an unincorporated county cannot. The Salt Lake Valley has banned certain areas to fireworks. His recommendation is a total ban. He said it is too early to determine the danger for a public display of fireworks during the Pioneer Day Celebration. He said it can be determined the day of the event. The proposed area for firework designation was discussed. The drafted ordinance also allows the City to prohibit the discharge of ammunition and fireworks on city properties outside the city limits. Mayor Allen said the fireworks would be less dangerous if used legally. Fire Chief Randall disclosed his conflict of interests as the fire chief/councilman. Councilman Young said he worries about the total ban for enforcement reasons. He struggles with the allowed area ban because it is confusing. He suggested a stricter date and time. Bailey Rogers said there should be a public awareness campaign – she offered to write a press release to let people know. Councilman Randall said if the City does nothing, the City is vulnerable. Mayor Allen said notification should go out with the billing with clarification of the law and the ordinance passed.

MOTION was made by Councilman Tim Young to adopt an ordinance with an allowed area as presented, PROHIBITING OPEN FIRES, METAL CUTTING, WELDING AND GRINDING ACTIVITIES IN AREAS OF DRY VEGETATION AS WELL AS DICHARGING, OR USING ANY KIND OF FIREWORKS, FIRING STEEL TIPPED/CORE AMMUNITION, TRACER AMMUNITION OR OTHER PYROTECHNIC DEVICES INCLUDING EXPOLIDING TARGETS WITHIN THE CITY OF MONTICELLO DURING THE 2013 FIRE SEASON. The motion was seconded by Councilman Craig Leavitt and opened for discussion.

Councilman Tim Young - Aye
Councilman Brad Randall - Aye

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**Councilman Scott Frost – not present
Councilman Scott Shakespeare – not present
Councilman Craig Leavitt – Aye**

The motion passed unanimously.

11. Consider Big 4 Tractor/Economic Development Grant

Manager Westfall said the Economic Development Committee has approved a request for the Big 4 tractor maintenance and has come to City Council for approval.

MOTION was made by Councilman Craig Leavitt to approve a 1,000 grant for the Big 4 Tractor for Economic Development. The motion was seconded by Councilman Tim Young and opened for discussion.

**Councilman Tim Young - Aye
Councilman Brad Randall - Aye
Councilman Scott Frost – not present
Councilman Scott Shakespeare – not present
Councilman Craig Leavitt – Aye**

The motion passed unanimously.

12. Governing Body/Administrative Communications

12.1 Manager Westfall discussed an emergency drought declaration by San Juan County. The County is suggesting the City of Monticello do the same to acquire funding for water development. This will be on the next City Council agenda.

12.2 Property Clean up: One property owner will be receiving a letter for a deadline for the City to come clean it up. Manager Westfall said it will be completed next week.

13. Upcoming Agenda Items

- 13.1** Consider Golf Committee Appointment
- 13.2** Emergency Drought Declaration
- 13.3** Jones & DeMille – Water Presentation

14. Meetings:

15. Adjournment

MOTION was made by Councilman Brad Randall to adjourn the meeting at 8:40 p.m. The motion was seconded by Councilman Craig Leavitt and passed unanimously.

ATTEST: _____

Monticello City Council
June 25, 2013

Cindi Holyoak, Recorder

Minutes APPROVED by: _____

DATE: _____

Mayor Douglas L. Allen

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**Monticello City
Check Register
Checking Wells Fargo - 07/01/2013 to 07/03/2013**

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
MILES HARRISON	38774	XC07012013-29	07/01/2013	60.00	Umpire	104560.350 - Rec CONTRACTED
ALBA, MYRIAM	38803	18	07/03/2013	50.00	Museum housekeeping June 2013	104150.554 - Non Dept VISITOR
ALBA, MYRIAM	38803	18	07/03/2013	200.00	City Office housekeeping June 2013	104140.250 - Admin SUPP & MAI
				<u>\$250.00</u>		
BIRD, WALTER	38804	June 2013	07/03/2013	990.00	Criminal & Civil Contract Work in June 2013	104121.310 - Court PROFESSION
BLUE MOUNTAIN MEATS	38805	262235	07/03/2013	85.85	paper towels for dispensers @ visitor's center	104150.554 - Non Dept VISITOR
BLUE MOUNTAIN MEATS	38805	262459	07/03/2013	107.90	soap for visitor's center bathrooms	104150.554 - Non Dept VISITOR
				<u>\$193.75</u>		
BLUE STAKES OF UTAH	38806	UT201301517	07/03/2013	36.59	billable email notifications	514751.220 - Water PUBLIC NOTI
BLUE STAKES OF UTAH	38806	UT201301517	07/03/2013	36.59	billable email notifications	524752.220 - Sewer PUBLIC NOTI
				<u>\$73.18</u>		
BOWTIE BEVERAGE	38807	5660	07/03/2013	111.53	beers	104566.481 - Pro Shop FOODS &
BSN SPORTS COLLEGIATE PACIFI	38808	95376054	07/03/2013	7.38	mlb replica cap	104560.610 - Rec MISCELLANEO
EMPIRE ELECTRIC	38809	32321004JUNE2	07/03/2013	2,256.46	S/L ONLY	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	32321006JUNE2	07/03/2013	33.18	64 W 100 S - SHOP	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	32321011JUNE2	07/03/2013	72.16	SEWER LAGOON	524752.280 - Sewer UTILITIES
EMPIRE ELECTRIC	38809	32321017JUNE2	07/03/2013	50.73	CENTRAL & MAIN STOPLIGHT	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	32321030JUNE2	07/03/2013	32.61	ANNOUNCERS STAND	104510.280 - Parks UTILITIES
EMPIRE ELECTRIC	38809	32321034JUNE2	07/03/2013	106.56	S/PINTO SUB INDUSTRIAL WELL	514751.280 - Water UTILITIES
EMPIRE ELECTRIC	38809	32321035JUNE2	07/03/2013	101.29	17 N 100 E	104140.280 - Admin UTILITIES
EMPIRE ELECTRIC	38809	32321035JUNE2	07/03/2013	101.29	17 N 100 E	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	32321036JUNE2	07/03/2013	219.57	216 S MAIN	104150.554 - Non Dept VISITOR
EMPIRE ELECTRIC	38809	32321037JUNE2	07/03/2013	328.45	1/2 MI W/CITY LIMIT	514751.280 - Water UTILITIES
EMPIRE ELECTRIC	38809	32321042JUNE2	07/03/2013	144.89	GOLF COURSE DR	104565.280 - Golf UTILITIES
EMPIRE ELECTRIC	38809	32321043JUNE2	07/03/2013	344.05	17 W 600 S	104565.280 - Golf UTILITIES
EMPIRE ELECTRIC	38809	32321044JUNE2	07/03/2013	160.89	333 W CENTER BB FIELD	104510.280 - Parks UTILITIES
EMPIRE ELECTRIC	38809	32321047JUNE2	07/03/2013	32.61	200 N MAIN - S LIGHT	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	32321048JUNE2	07/03/2013	32.49	200 N MAIN - N LIGHT	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	32321056JUNE2	07/03/2013	173.17	132 S 100 W	104410.280 - Streets UTILITIES
EMPIRE ELECTRIC	38809	7032JUNE2013	07/03/2013	32.72	S MAIN OLD LOG HSE CHURCH	104510.280 - Parks UTILITIES
EMPIRE ELECTRIC	38809	8857JUNE2013	07/03/2013	57.05	PIONEER PARK	104510.280 - Parks UTILITIES
				<u>\$4,280.17</u>		
FootJoy	38810	5064530	07/03/2013	50.13	GREENJOYS MENS SHOES	254560 - Golf Hole Sponsorship E
Gear For Sports	38811	11609181	07/03/2013	241.10	VARIOUS MERCHANDISE	254560 - Golf Hole Sponsorship E
GETGO IMAGING, INC.	38812	8567	07/03/2013	83.59	Lazy Ace Economic Grant Expense	254570 - Economic Grant Expense
GRAND JUNCTION PIPE & SUPPL	38813	3055905	07/03/2013	2,108.70	irrigation supplies	104565.275 - Golf IRRIGATION R
Greg Westfall - Petty Cash Swimm	38814	6/24/13	07/03/2013	5.80	postage for Doug Allen	104140.610 - Admin MISCELLAN
Greg Westfall - Petty Cash Swimm	38814	7/1/13	07/03/2013	15.27	BIRTHDAY BALLOONS FOR CINDI	104140.610 - Admin MISCELLAN
				<u>\$21.07</u>		
HIGHLAND GOLF CARS	38815	20334	07/03/2013	339.99	starter generator & s&h	104510.250 - Parks SUPP & MAIN
MOUNTAINLAND SUPPLY CO	38816	A100636004-001	07/03/2013	18.15	VAC TRAILER	104410.250 - Streets SUPP & MAI

**Monticello City
Check Register
Checking Wells Fargo - 07/01/2013 to 07/03/2013**

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
MOUNTAINLAND SUPPLY CO	38816	S100626289.001	07/03/2013	38.35	CONCRETE GRADE RING	514751.266 - Water SUPP & MAIN
MOUNTAINLAND SUPPLY CO	38816	S100655882.001	07/03/2013	77.28	18 SPECIAL RING & LID	514751.266 - Water SUPP & MAIN
MOUNTAINLAND SUPPLY CO	38816	S100657557.001	07/03/2013	82.51	supply & maint	104510.250 - Parks SUPP & MAIN
				\$216.29		
MUHLESTEIN GREENHOUSES	38817	8	07/03/2013	1,159.10	potting soil, wave petunias & 2 weeks care/fertilize	254510 - Flower Pots
MVP SPORTS	38818	39527	07/03/2013	289.00	Easton Bats	104560.610 - Rec MISCELLANEO
MVP SPORTS	38818	39571	07/03/2013	55.50	8 scorbooks & 3 umpire indicators	104560.610 - Rec MISCELLANEO
MVP SPORTS	38818	39581	07/03/2013	411.55	20 Mizuno Jackets	254540 - Softball Tournament
				\$756.05		
PACKARD WHOLESale CO.	38819	154068	07/03/2013	251.44	food & snacks	104566.481 - Pro Shop FOODS &
SAN JUAN RECORD	38820	142347	07/03/2013	31.00	Official Alpha list of candidates for gen. elec pub 6/	104140.120 - Admin ELECTIONS
SAN JUAN RECORD	38820	142430	07/03/2013	69.50	250 2 pt water warning notices	514751.220 - Water PUBLIC NOTI
SAN JUAN RECORD	38820	142430	07/03/2013	95.00	Oliver Cranes business cards- 500	104140.240 - Admin OFFICE SUP
SAN JUAN RECORD	38820	142430	07/03/2013	449.00	1500 full color envelopes on linen	104140.240 - Admin OFFICE SUP
SAN JUAN RECORD	38820	CREDIT FOR P	07/03/2013	-72.13	CREDIT FOR PAY BY 7/15/13	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	15.00	JUNE 19 & 26	104560.220 - Rec PUBLIC NOTIC
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	15.00	JUNE 19 & 26	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	30.00	JUNE 12 COLOR	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	30.00	JUNE 5 COLOR	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	57.50	JUNE 12 AD 15 %	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	57.50	JUNE 19 AD 15 %	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	57.50	JUNE 26 AD 15 %	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	57.50	JUNE 5 AD FINDERS KEEPERS 10%	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	105.00	JUNE 12 AD 10 %	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	105.00	JUNE 5 AD LAZY ACE	104560.220 - Rec PUBLIC NOTIC
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	120.00	JUNE 12 AD 10 %	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	120.00	JUNE 19 AD 15 %	104566.455 - Pro Shop ADVERTI
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	120.00	JUNE 5 AD JR JAZZ	104560.220 - Rec PUBLIC NOTIC
SAN JUAN RECORD	38820	MONTC0613	07/03/2013	472.50	JUNE 26 AD WATER REPORT	514751.220 - Water PUBLIC NOTI
				\$1,934.87		
SONDEREGGER, INC	38821	4194	07/03/2013	198.00	6 1-yd bags mix	514751.266 - Water SUPP & MAIN
SONDEREGGER, INC	38821	4203	07/03/2013	1,467.63	10 YDS 6 BAG MIX; 60 BAGS FOR BALLFIELD	104560.610 - Rec MISCELLANEO
				\$1,665.63		
TAYLOR MADE GOLF COMPANY, I	38822	20738697	07/03/2013	229.32	GREEN GRASS LEVEL 3 PROGRAM	254560 - Golf Hole Sponsorship E
TAYLOR MADE GOLF COMPANY, I	38822	20753827	07/03/2013	-165.00	consumer promo credit	254560 - Golf Hole Sponsorship E
				\$64.32		
Thatza Pizza Co.	38823	701551	07/03/2013	60.00	6 PIZZAS DELIVERED TO POOL	104562.610 - Pool MISCELLANEO
THE RICHFIELD REAPER	38824	LG9405	07/03/2013	195.00	LEGAL ADVERTISING ON 5/22,29 & 6/5/13	104140.240 - Admin OFFICE SUP
THE RICHFIELD REAPER	38824	LG9406	07/03/2013	172.50	LEGAL ADVERTISING PUB. 5/22,29 & 6/5/13. S	104140.240 - Admin OFFICE SUP
				\$367.50		
UNIQUE CREATIONS & GIFTS	38825	599254	07/03/2013	4.20	OKAYDYA GOOD-BYE/THANK YOU GIFT	104560.610 - Rec MISCELLANEO
UTAH STATE PARKS AND RECRE	38826	June 2013	07/03/2013	108.00	OHV permit #s 06933 - 06936, total of 4 sold in Ju	104150.555 - Non Dept VISITOR

Monticello City
 Check Register
 Checking Wells Fargo - 07/01/2013 to 07/03/2013

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
UTAH STATE TREASURER	38827	June 2013	07/03/2013	3,055.97	court fines & forfeitures remittance for county code	103510 - Court Fines/Forfeit
				<u>\$18,453.96</u>		

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CITY OF MONTICELLO

RESOLUTION NO. 2013-__

TITLE: Declaration of Drought Emergency

PURPOSE: To declare a local state of emergency due to extreme drought conditions and request assistance to conserve the municipal water supply.

WHEREAS, the San Juan County Commissioners have declared San Juan County a drought disaster area; and

WHEREAS, the City of Monticello, because of the continuing drought conditions, has implemented water conservation methods within the municipality to conserve the City's culinary water supply; and

WHEREAS, it is the belief of the governing body that further decisive action may be warranted to conserve the City's culinary water supply and to protect the health and welfare of its citizens;

NOW, THEREFORE, be it resolved by the Monticello City Council that the City of Monticello is hereby declared to be in a STATE OF DROUGHT EMERGENCY, due to extreme drought conditions, and hereby requests the following considerations:

1. That the Utah Congressional Delegation accept this emergency declaration, and that the Department of Interior, including the Bureau of Reclamation, provide technical staff assistance for the application of water development grants, and that the Bureau of Land Management and the Department of Agriculture, including the National Forest Service, the Farm Service Agency, and Rural Development, provide cooperation and assistance in the areas of water development; and
2. That the Governor of the State of Utah, Gary R. Herbert, accept this emergency declaration of drought for the City of Monticello and provide coordination with the members of the Utah Congressional Delegation; and
3. That the Department of Economic Development deploy staff to meet with City officials to assist with the effects of the drought and to assist with grants, low interest loans, and other financial assistance; and

4. That the Department of Natural Resources assist with the drought response by: (i) provision of additional fire resources if needed from the Division of Forestry, Fire and State Lands; (ii) easing the process of well applications from the Division of Water

Declaration of Drought Emergency

Rights; and, (iii) obtaining any financial assistance for agricultural and culinary wells; and

5. That financial resources of the State of Utah be made available to assist this City, other local governmental agencies, and those State Departments and Divisions that will be responding and assisting San Juan County in drought response efforts.

This Resolution shall become effective on date of passage and shall supersede any previous Ordinance or Resolution in conflict with the provisions herein.

PASSED and ADOPTED by the Monticello City Council this _____ day of _____, 2013.

Douglas L. Allen

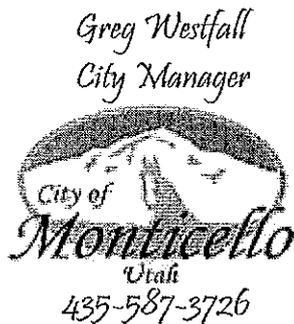
ATTEST:

Cindi Holyoak, C.M.C., Recorder

4

Cindi Holyoak

From: Greg Westfall
Sent: Wednesday, June 19, 2013 3:34 PM
To: Cindi Holyoak
Subject: FW: Hideout Golf Board



From: Mike Northern [mailto:mike@lnelectric.net]
Sent: Wednesday, June 19, 2013 2:20 PM
To: Greg Westfall
Subject: Re: Hideout Golf Board

Greg,

I would be interested in participating on the Golf Course Committee. I understand the meetings are once a month. As a prior member of the Blanding City Council, I have a little experience with committees. I also have a great love of Golf, the Hideout, and a few ideas on ways to help improve the experience of play for all and not increase the budget.

Respectfully submitted.

Since 1957 **Lyle Northern Electric, Inc.**

**Industrial / Commercial / Residential
Electrical Construction**

**Michael Northern
Sr. Project Manager**

61 West 300 North
Blanding, UT 84511
O – (435) 678-2415
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mike@lnelectric.net