

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
October 8, 2020

PRESENT: David Hair, Daniel Grange, Clay Wilker, Michael Callahan, Pamela June, Ryan Zollinger, Tara Hobbs, Chad Kendrick, Corey Twedt, Donna Nielson, Craig Nielson, Ashleigh McDonald, Josh McDonald, Gary Tidwell, Brian Munson, Darcy Ripplinger, Scott Seely

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for October 8, 2020 at 7:00 p.m. The roll call indicated Mayor Hair and Councilmembers Pamela June, Michael Callahan, Ryan Zollinger and Clay Wilker were in attendance with Councilmember Daniel Grange arriving shortly. Also, Treasurer Tara Hobbs and Recorder Corey Twedt were present.

Opening Remarks/Pledge of Allegiance

Councilmember Zollinger welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. He then offered a prayer.

Approval of Agenda

The agenda for the City Council Meeting of October 8, 2020 was reviewed.

Councilmember Callahan moved to approve the agenda for October 8, 2020.

Councilmember Zollinger seconded. Councilmembers Callahan, June, Wilker and Zollinger voted yes with Councilmember Grange arriving shortly. (A copy of the agenda is included as Attachment “A”.)

Councilmember Grange arrived at this time.

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for September 24, 2020.

Councilmember Callahan moved to approve the minutes for September 24, 2020.

Councilmember June seconded. Councilmembers Callahan, June, Grange, Wilker and Zollinger voted yes.

Public Comment Period

Mayor Hair opened the floor for public comments. Darcy Ripplinger had signed up to address the Council.

Darcy said she received an email about the Safe Routes to School Grant Program and that she would like to apply for Millville City and asked the City Council for approval. Mayor Hair said that as this was not an agenda item, the Council would not be able to make a motion.

Councilmember Zollinger said that he was on the City Council previously when the City applied for the Safe Routes to School Grant. He said that there had been some significant difficulties with the program. Mayor Hair agreed and explained that with this type of grant, there is a lot required of the City and it takes a significant amount of time for City staff and that now was not a good time to be getting involved with this while the City is so focused on the sewer and well projects.

Darcy said that she had understood that this type of project could happen if the engineers agreed to do the application portion of the project at their cost. Recorder Twedt explained that he had never spoken with anyone about this specific grant being done this year. He said that he has mentioned in the past that there may be an opportunity on grant projects to ask engineering firms to cover application costs so that they have some skin in the game and would get the revenue from the engineering work if the City receives the grant.

Darcy said that she spoke with JUB Engineering who expressed interest in doing this project and that she would do all of the work on behalf of the City. Councilmember Grange said that the last time this was done, Councilmember Julianne Duffin did the majority of the work and did a great job, but there was still a significant amount of work from City staff. Especially Recorder Twedt.

There was some discussion on the City match for the project. Darcy said that there was no local match requirement this year. Councilmember Zollinger said that there were still costs in engineering and elsewhere that the City would need to pay and that this would require a budget change. He said there was a possibility of having the City look into this grant again next year or at some point in the future, but he didn't think it should be done this year.

The consensus of the Council was to not work on this project this year. Mayor Hair recommended Darcy work with Councilmember Grange in the future if she would like this to come before the City Council, because one of his responsibilities is trails.

Darcy said she would like to see money budgeted for sidewalks next year. The Council said that this could be discussed next spring when they are reviewing the Fiscal Year 2022 Budget.

Request for a Business License for Valley Girl Fitness

Ashleigh Card has submitted a request for a business license for Valley Girl Fitness at 765 West 1950 South Building #22 Suite 102. She explained that this would be a women's only gym where they would do boot camp style fitness programs. Women of all ages were invited, and childcare would be provided if needed.

Councilmember Grange moved to approve the business license for Valley Girl Fitness. Councilmember Callahan seconded. Councilmembers Callahan, June, Grange, Wilker and Zollinger voted yes. (A copy of the license application is included with the minutes as Attachment “B”.)

Report on P & Z Meeting held October 1, 2020

Development Coordinator Randy Wall reviewed with the Council the Planning Commission’s draft minutes for the meeting held October 1, 2020.

Stellar Auto Complaint

Councilmember Wilker reviewed the new complaint that has been received against Stellar Auto. He explained that the main issue being addressed here was the smell of the paint coming from the home business. He asked for the Council to review the issue and consider opening an investigation or speaking with the parties involved.

Councilmember June said that the Council had heard the concerns from one of the parties involved in the form of the complaint. She said she would like to hear from the other side and addressed Craig and Donna Nielson who were present in the meeting.

Councilmember Grange asked Craig if he works on cars outside. Craig said that he does during the summer. Craig said that he has been running this business for a long time and the next-door neighbor to the north didn’t even know that he was working from his home. He said that the other neighbors did not have any concerns about the work he was doing there.

Craig was asked to address the comment in the complaint about the alleged harassment of Mrs. Munson who had filed a complaint against the business in the past. Craig Neilson and Brian Munson had had an argument after the last complaint. Craig said that he feels like this is a personal vendetta after years of not getting along with the Munsons. Now they are wanting to shut down his business. He said that he doesn’t work early or late out of respect for his neighbors. The work for Stellar Auto is typically done between the hours of 8am and 2pm. If there is work happening outside of those hours, it is usually personal projects.

Craig explained that about a month ago, he had fixed and rebuilt the filters at his home and would expect there to be little to no smell at all when he is working on a vehicle.

Donna Nielson said that this was now round two. First, Mrs. Munson complained and now Brian was taking a turn. Donna said that when they were first applying for the business license, they talked with all of the neighbors to make sure nobody had concerns. Craig had even spoken with Brian in the past and there had been no concerns or issues before last year.

Councilmember Callahan said that when the first complaint was filed last year, all of the City Councilmembers drove by to see if there were issues with cars parked in the street and

they didn't see any issues. Brian said that Craig was informed of the complaint and cleaned up the parking issue.

Brian said that last winter, when he would go outside to run, he could smell the fumes from the street. He said that the issue was worse in the winter on account of the inversion. Brian said that he didn't think the filters had been addressed properly during the initial request for a business license. At that time, the license application said that he would be working on just one vehicle at a time and that all of the work would take place in the garage. Brian said that he feels like there is a significant difference between the original request and what the business was now doing. He said that the Nielsons should now come before the City Council to address the changes.

Councilmember Zollinger asked Mr. Munson to clarify his main complaints. Brian said that filtration was his biggest concern. People walk down the road while Craig is outside working on cars. Brian said that he thinks the business license should be reviewed now that things are different from the time when he first applied and received his license.

Councilmember Zollinger asked if Brian had tried to address the issues directly with Craig. Brian said that he has tried. There is some history between the two families from long ago, so his wife didn't feel comfortable speaking directly with him when she filed the initial complaint. Brian said that the issues with the parking had improved since the first complaint was filed.

Councilmember Callahan discussed the filtration system. Brian said that he had spoken with Don's Autobody about their elaborate filtration system. Mayor Hair said that filtration is great and important, but you are still going to smell the paint. Craig said that with the improvements to his filtration system, he didn't suspect anyone would smell paint anymore.

Brian Munson said that unlike what was discussed in the original business license application, Craig was working on more than one car at a time. They were not all being worked on in the garage. There was sometimes noise and dust.

The question was asked from the Council if Brian had spoken with any other neighbors to see if they had similar concerns. Brian said that he himself has not gone around to speak to the neighbors.

Recorder Twedt said that business owners don't typically come into the City Council to address changes that have occurred in their business years after the initial application. The Council does review all of the businesses in the City yearly to determine if there are concerns or issues before issuing business license renewal applications.

Councilmembers Grange and Wilker said that they would visit Stellar Auto to review the filtration and see if they had concerns about what was happening there. Craig said that this would be fine. Councilmember Wilker said that they could then report any concerns that

would be taken into consideration in the next couple of months when business licenses are being renewed by the City Council.

Councilmember Zollinger said that Millville City does a pretty good job about protecting private property rights. He said that he feels that the Council has been good in allowing people to run businesses out of their homes, but the business owners need to do so in a responsible way. Business owners need to be good neighbors. Councilmember Zollinger said that he hoped Brian and Craig could work out their issues. Councilmember Wilker agreed and suggested they find a way to drop the old issues and get along.

Mayor Hair said that he felt the City has a great City Council that cares about everyone, including the two parties in the dispute today. He said he felt like they had a good plan to address the complaint. (A copy of the complaint is included with the minutes as Attachment "C".)

Sidewalk Requirements for New Development

Development Coordinator Wall reviewed the map that had been prepared by the Planning Commission that shows the existing sidewalks and desired areas for new sidewalks. Recorder Twedt clarified that the intent for this map was to indicate parts of the City where sidewalks were desired. When development happens in those parts of the City, the developer would be required to install sidewalks whereas they would not be required during development in other parts of the City.

Councilmember Grange expressed concern that this wasn't equitable for developers. Some developers would pay less than others if they do not develop in an area that is marked to not require sidewalks. Councilmember Callahan said that in a training that he attended, something similar was discussed. There is not a good way to make things equitable. It was the City Council's responsibility to clarify and document the requirements.

Mayor Hair said that he was not in favor of sidewalks that are put in with development that do not connect to other sidewalks and that go nowhere.

Councilmember Zollinger asked if the sidewalk areas correlated to a City trail plan. Development Coordinator Wall said that trails were not discussed while making the sidewalk map. Councilmember Zollinger asked about a similar curb and gutter plan. Recorder Twedt said that curb and gutter could be handled separately. This map was created by Planning and Zoning only to address sidewalks required at the time of development. This had been a request from the City Council.

The Council then discussed the implementation of the map. Recorder Twedt said that he would like to understand if the Council liked the map and the designated areas proposed by Planning and Zoning and how they would like to enforce it. Then he would write a resolution for review and additional discussion at a future City Council meeting. Development Coordinator Wall explained that the Planning Commission had focused on the roads that are around the schools or major pathways to and from the schools.

The Council discussed the type of development for which the requirements would apply. Councilmember Callahan said that he liked the map but felt that it should only apply if a subdivision is taking place and not if someone is building a home on an existing lot. Councilmember Zollinger agreed that the map looked good to him, but said that there were several single lots throughout the City and that if the City really wanted sidewalks on these roads, they should require any lot that is in the sidewalk zone that comes in for building clearance to install the sidewalk on their property.

Recorder Twedt pushed for an informal tally on how the Councilmembers felt about sidewalks required of all new development or just subdivisions so that he could create the resolution. It was determined that he should write the requirements of any new development within the area proposed by the Planning Commission to require sidewalks.

Councilmember Zollinger said that with the upcoming sewer construction, he felt the City should consider widening the oil on the road to create a walking path or bike path. (A copy of the related staff report is included with the minutes as Attachment “D”).

Well Status Update

Mayor Hair explained that after further review and the test pumping that had occurred at the well site. It had been determined that a smaller and less expensive well would do what the City needed in that location. A new bid request was currently out for this different type of well.

Utility Adjustment Review for First Quarter of Fiscal Year 2021

Treasurer Hobbs reviewed with the Council the utility billing adjustments that had been made between July and the end of September 2020. (A copy of the utility adjustment report is included with the minutes as Attachment “E”).

Budget Review for First Quarter of Fiscal Year 2021

Recorder Twedt reviewed with the Council the budget and current expenses and revenue for the first quarter of fiscal year 2021. He explained that a budget revision would be needed soon to address the Cares Act money as well as the RAPZ Tax money for the park walkway. He also pointed out that sales tax revenue was currently higher than this time last year. As far as sales tax was concerned, Millville had not been negatively affected by the pandemic. (A copy of the budget report is included with the minutes as Attachment “F”).

Consideration for Moving City Council Meeting and Scheduling a Public Hearing

Mayor Hair explained that Recorder Twedt would be gone over October 22nd and that the Council should consider changing the next City Council meeting to be a week later on the 29th. Recorder Twedt said that he would be in St. George at the City Manager Conference over October 22nd and needed to do a short training at that conference. Because there are

five Thursdays in October, if the Council wanted him to be present at the public hearing, they could potentially move the meeting to the 29th. This would also allow for more time to prepare for the public meeting where the sewer rates and sewer plans would be discussed.

Councilmember Wilker motioned to move the City Council Meeting from October 22nd to October 29th and to schedule a public hearing for approximately 7:15 p.m. to discuss the expected monthly sewer fee range and updated sewer plans.

Councilmember Callahan seconded. Councilmembers Callahan, June, Grange, Wilker and Zollinger voted yes.

City Reports

Director Kendrick said that the park walkway had turned out really well and was getting a lot of use. He showed the Council the loop of grass that was cut out as part of the project to clean up the parking lot and allow for more parking. Director Kendrick said that he and Recorder Twedt were looking into the option of removing the other jut in front of the south restrooms to allow for additional parking west of the pickleball courts and finishing up the walkway to connect to existing sidewalks on the southeast corner of the park. This would make a complete walkway loop of a half mile.

Councilmember Grange said that he felt the City should continue working on a way to light the pickleball courts and potentially the tennis courts at the north park.

Director Kendrick reported that the City culinary water is now coming completely from the springs and that the wells will not be used again until next year.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "G".)

Recorder Twedt said that the Mike Zollinger Annexation had now been approved by the State and was finally complete. The Zollingers would now be working through the rezone process to change the zoning from Agricultural to Residential.

Recorder Twedt said that the City would need to approve a new EMS agreement to replace the one that was approved a month or so ago. Smithfield had now pulled out of the County EMS program and the agreement had changed as a result.

Recorder Twedt said that Planning and Zoning Secretary Adria Davis has submitted her resignation letter and will be done by the end of the month. She has done a great job for the

City for many years. The City will be posting for a replacement in the newsletter, website and posting boxes.

Recorder Twedt said that the remainder of the litigation with the Cemetery District was ongoing and that he would be working on the necessary disclosures over the weekend.

Adjournment

Councilmember Wilker moved to adjourn the meeting. Councilmember Callahan seconded. Councilmembers Callahan, June, Grange, Wilker and Zollinger voted yes. The meeting adjourned at 8:44 p.m.

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled Council Meeting on Thursday, October 8, 2020, at the Millville City Office, 510 East 300 South in Millville, Utah, which meeting shall begin promptly at 7:00 p.m. (Please note that all times listed are approximate.)

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Grange
3. Approval of agenda
4. Approval of minutes of the City Council Meeting – September 24, 2020
5. Agenda Items—
 - A. Public Comment Period (2 min/person)
 - B. Request for a Business License for Valley Girl Fitness at 765 W. 1950 S. Bldg #22 Suite 102 – Ashleigh McDonald
 - C. Report on P&Z Meeting held October 1, 2020 – Dev. Coordinator Wall
 - D. Stellar Auto Complaint – Councilmember Wilker
 - E. Sidewalk Requirements for New Development – Dev. Coordinator Wall
 - F. Well Status Update – Mayor Hair
 - G. Utility Adjustment Review for First Quarter of Fiscal Year 2021 – Treasurer Hobbs
 - H. Budget Review for First Quarter of Fiscal Year 2021 – Recorder Twedt
 - I. Consideration for moving the City Council Meeting from October 22 to October 29, 2020 and scheduling a public hearing to review estimated sewer rates and updated sewer plans – Mayor Hair
 - J. City Reports: Roads, Parks, Water – Public Works Director Kendrick
 - K. Councilmember Reports and Other Items for Future Agendas
6. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on October 5, 2020 to the City posting locations, the City Website and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 corey@millvillecity.org
www.millvillecity.org

CHECK APPLICABLE BOX

- ☐ Commercial ☒ New Application
☐ Home Business ☐ Application Amendment
CHANGE OF:
☐ Ownership ☐ Business Name
☐ Address ☐ Business Description

Business License Application

For businesses with a permanent physical location within the Millville City limits.
This is not the application for special events, temporary businesses or solicitors.

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: Ashleigh McDonald Contact Ph: 803-920-6426
 A. Business Name "DBA": Valley Girl Fitness LLC
 B. Business Location: 765 West 1950 South BLDG#22 Suite 102 Millville, UT 84326
Street Address (include unit #)
 C. Mailing Address: 290 N Red Slide Drive Wellsville, UT 84339 ☐ Same as "B. Business Location"
ATTN: Street (include unit#)/PO Box address City, State, Zip
 D. Local Business Ph: _____ Fax: _____ WWW: _____

SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: Zollinger Warehouse

Is this a secondary use within an existing business location?

☒ Yes, in Warehousing ☐ No

Hours of Operation: 5:30am - 7pm

Type of Operation: (mark all that apply)

- ☐ Sales/Service: Customers typically come on site
☐ Sales/Service: Customers rarely come on-site
☐ Service no sales
☐ Fresh food service and/or preparation
☐ Manufacturing
☐ Medical/dental
☐ Daycare
☐ Instruction
☐ Preschool
☒ Other: Gym/Fitness

Previous use of location:

HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? ☐ Yes ☐ No

If yes,

Up to how many? _____ Working hours? _____

Where will they park? _____

On-site customers? ☐ Yes ☐ No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)

- ☐ Home office ☐ Garage/storage room
☐ Desk and chair ☐ Carport/driveway
☐ Shed/out building ☐ Vehicle
☐ Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

☐ Yes ☐ No

Proposed start date: 11/1/2020

This Business Includes:

- | Yes | No |
|-------------------------------------|--|
| ☒ | ☐ Signage |
| ☐ | ☐ Alcohol sales and/or services |
| ☐ | ☐ Live entertainment on-site |
| ☐ | ☐ Door-to-door solicitation |
| ☐ | ☐ Fireworks sales on-site |
| ☐ | ☐ Vending machines on-site |
| ☐ | ☐ On-site secondary business |
| ☐ | ☐ On-site events (ie. community party parking lot/sidewalk sales) |
| ☐ | ☐ Investment advice and/or service |
| ☐ | ☐ Pesticides use and storage |
| ☐ | ☐ Hazardous materials use and storage |
| ☐ | ☐ Vehicle sales |
| ☐ | ☐ Firearms or explosives sales |
| ☐ | ☐ Care of children or preschool |
| ☐ | ☐ Any construction jobs over \$1,000 |
| ☐ | ☐ Piercing, tattooing, perm, make-up |
| ☐ | ☐ Used merchandise transactions |
| ☐ | ☐ Changes to existing garbage service |
| ☐ | ☐ Vehicles, trailers, mowers, etc. (stores on site) |
| ☐ | ☐ Electrical, plumbing, structural, or mechanical changes to site |

SECTION III: Business Description — Specific

☒ (attach additional pages if necessary)

See Attached Business Plan

SECTION IV: Additional Information

- E. Utah State Tax Commission — Sales Tax Number: 14827785-002-STC ☐ Not applicable
- F. State & federal regulatory agency licensing info: _____ ☐ Not applicable
(Not referring to an EIN or entity number)
- G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
☐ Completely ☐ Partially ☐ Not at all ☒ I do not know — someone else did it
- H. Previous Business Name: _____ ☐ Not applicable
- I. Previous Business Location: _____ ☐ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)**Parent Entity**

Parent Business Name: _____ ☒ same as "A. Business Name DBA"

State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☒ LLC ☐ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)

Officers (1)

Officer Name: Ashleigh McDonald Contact Ph. 803-920-6426 ☐ Owner ☐ Local Manager ☒ Member ☐ Manager ☐ Local Manager ☐ President ☐ Director ☐ Officer ☐ Local Manager

Home Address: 290 N Red Slide Drive Wellsville, UT 84339
Street (include unit #) / PO Box Address City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

Officers (2)

Officer Name: Josh McDonald Contact Ph. 803-603-7594 ☐ Owner ☐ Local Manager ☐ Member ☒ Manager ☐ Local Manager ☐ President ☐ Director ☐ Officer ☐ Local Manager

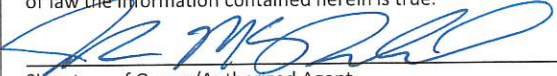
Home Address: 290 N Red Slide Drive Wellsville, UT 84339
Street (include unit #) / PO Box Address City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

SECTION VI: Notification and Verification of Authority

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
(i) the information provided on the application, and
(ii) review of the Mayor and City Council
- 2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:
(i) an inaccurate or incomplete application, or failure to update information with the City and/or
(ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.


Signature of Owner/Authorized Agent

Josh McDonald
Printed Name

9/25/20
Date

SECTION VII: For administration use only

Classification: ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

Conditional Use: (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: _____ Date: _____

☐ Yes ☐ No City Council grants permission Signature: _____ Date: _____

FEES ☐ \$25.00 ☐ EXEMPT PAYMENT TYPE ☐ RECEIPT



Business Plan

MISSION STATEMENT:

Enhancing women's lives through fitness and nutrition while improving well-being by instilling the knowledge to live healthier and happier life styles.

I. Business Description

The core business will be a women's bootcamp focused on improving the health and lives of it's mer
Potential for co-ed classes in the future if the need is seen.

II. Company Description

One head trainer and 1-2 support trainers leading 6-7 camps a day Monday through Friday. Saturday will be 1-2 camps in the morning. Sessions are 45 mins long.

Child supervision will be provided for children ages 12 weeks to 12 years during select camps with 1
There will be a front desk clerk to assist members checking in.

The gym will also be a distributor for Zyia Activewear and Shaklee Nutrition products.

III. Target Market

The target audience for VGF is women who are seeking to find a place to focus on their personal fitness goals while also building on the feel of community that is missing in so many gyms. We'll focus on all age groups and fitness levels as the workouts are designed to be adaptive to each person's needs. Men may also be welcome at co-ed sessions in the future as well, but not part of the core market for

IV. Products/Services Provided

45 Min. Bootcamp style workouts focusing on HIIT, Strength, and Conditioning training.

One-on-one nutritional meetings to focus on diet and meal planning and track progress

Kid Zone available for child watch purposes from ages 12 weeks old to 12 years old

Licensed distributor/marketer of Zyia Activewear

Licensed distributor/marketer of Shaklee Nutritional products



Post Office Box 308

Millville, Utah 84326

CITIZEN COMPLAINT FORM				Date: <u>9-24-2020</u>	
Name: <u>Munson</u>		<u>Brian</u>		<u>R.</u>	
Last		First		Middle name / Initial	
Address: <u>376 N 200 E</u>		<u>403</u>		<u>Millville</u>	
Street		Box #		City	
				<u>UT</u>	
				State	
				<u>84326</u>	
				Zip Code	
Telephone # <u>(435) 881-6296</u>		<u>()</u>		<u>()</u>	
Home		Work		Other	
Nature of the Complaint: (Please give details of dates, times, places, etc.) Use back of form if needed. These are some of the concerns I have with Stellar Collision Repair which is located directly across the street from our residence. 1) The strong smell of paint we have experienced at various times coming from the above mentioned business. 2) Residue from cars being blown into the air while Mr. Nielsen prepares cars to paint. (Note: This occurs while the garage door is open or when the cars are not in an enclosed area and Mr. Nielsen is wearing a cartridge respirator to protect himself.) 3) Sander and Grinder noises being by cars being worked on in Mr. Nielsen's driveway or in his garage with door open. (Cont. on back)					
Attempts to Resolve: (Please explain what you have done before now to resolve this issue) After the complaint to the city filed by my wife, Mr. Nielsen verbally harassed her. I confronted him on 9/17. He then threatened me stating we better not (blank) with his livelihood.					
City Ordinance Being violated: (Cite specific specific chapter, section and paragraph if known) # <u>See back of page</u> # _____ # _____ # _____					
Name (Please Print)		<u>Brian R. Munson</u>			
Signature		Date: <u>9-24-2020</u>			
<u>Brian R. Munson</u>					

Revised December 31, 2002

As part of my due diligence in preparing for this complaint I took a look at the request for a business license Stellar made Dated March 24 2016

The following discrepancies were discovered between what Mr. Nielson said at this review and what occurred after:

1) hours of operation; at the time he stated his hours were after 5 PM because he was working full-time at his "real" job.

His hours now are erratic and vary. He has been known to work on cars as late as 10:00 PM or later and as early as 7 AM. Any day of the week Never being consistent.

2) He explained he would only have 1 vehicle at a time being worked on and it would be in the Garage.

Very rarely does he have 1 car he is working (Today he has 3)

It is more common for him to work on Vehicles out of his Garage than ~~at~~ in it.

3) Repairs were to be made in the Garage with no storage out of the Garage

Several occurrences of parts stored or staged out of Garage on Driveway.

Finally Hazardous Waste and Proper Ventilation of a business of this magnitude is a concern to me I don't see this being monitored by anyone but Mr. Nielson.



Post Office Box 308

Millville, Utah 84326

CITIZEN COMPLAINT FORM		Date: 7-25-19	
Name: Last <u>Minson</u> First <u>Pat</u> Middle name / Initial			
Address: Street <u>375 N 200 E</u> Box # <u>403</u> City <u>millville</u> State <u>ut</u> Zip Code <u>84326</u>			
Telephone # (435) <u>881-4605</u> () () Home Work Other			
Nature of the Complaint: (Please give details of dates, times, places, etc.) Use back of form if needed.			
This complaint is regarding Stellar Auto Sun 28 I have video of welding outside near dry pallet-trailer in road entering lunch hour I have video of 3 other vehicles parked in road have picture also video later same day another vehicle in city right 2 days impeding traffic have video of neighbor hood - have video of Saturday another truck. Customer parked in road. Saturday not normal business hours - have video over			
Attempts to Resolve: (Please explain what you have done before now to resolve this issue)			
Husband spoke with my neighbors - Frankly I feel it is Millville's responsibility to provide code enforcement, safety for citizens. - Enforcement should not depend on who someone is.			
City Ordinance Being violated: (Cite specific chapter, section and paragraph if known)			
# <u>10.08.20</u>			
#			
#			
#			
Name (Please Print)		<u>Pat Minson</u>	
Signature		Date: <u>7-25-19</u>	

Revised December 31, 2002

We have other videos including the ones that I sent on July 22, 2019. Some are on my husband's phone. He will get them to you. I have attached a section of the business license application that is definitely being violated. This is not a business that belongs in a neighborhood. It belongs in a commercial district. The owner of Stellar Autobody is very talented. I can understand why he adopted his original intention.

I do not see this is a safely run operation.

The owner needs to be held to standards including on site parking for customers. Business on city streets is dangerous.



AGENDA REPORT: SIDEWALK REQUIREMENTS

October 8, 2020

Background

City sidewalks are typically paid for and installed by developers. Developer sidewalk requirements have been discussed several times by the Planning Commission and City Council. There have been several questions regarding which types of development should require sidewalks, on which streets and when during the development process the sidewalks should be required.

Sidewalks were one of the main issues discussed during the joint (City Council and Planning Commission) work meeting held in January of 2019. At that meeting, it was determined that sidewalks should be required on all new subdivisions regardless of the surrounding sidewalk situation and that it was the developer's responsibility to install the sidewalks. Since then, there have been several concerns with that plan that have come up in Planning and Zoning and the City Council.

The City Council has asked that the Planning Commission put together a map showing all of the City streets for which they feel sidewalks should be required if development occurs on those streets. Planning and Zoning has done this over several meetings.

The City Council should provide direction on how they would like to proceed with sidewalk requirements.

Included Documents

- P&Z Map showing current City streets with existing sidewalks and those that should receive sidewalks when developed (yellow).
- Sidewalk Discussion from Work Meeting Minutes – 1/17/19.
- Sidewalk Discussion from P&Z Minutes – 11/21/19.

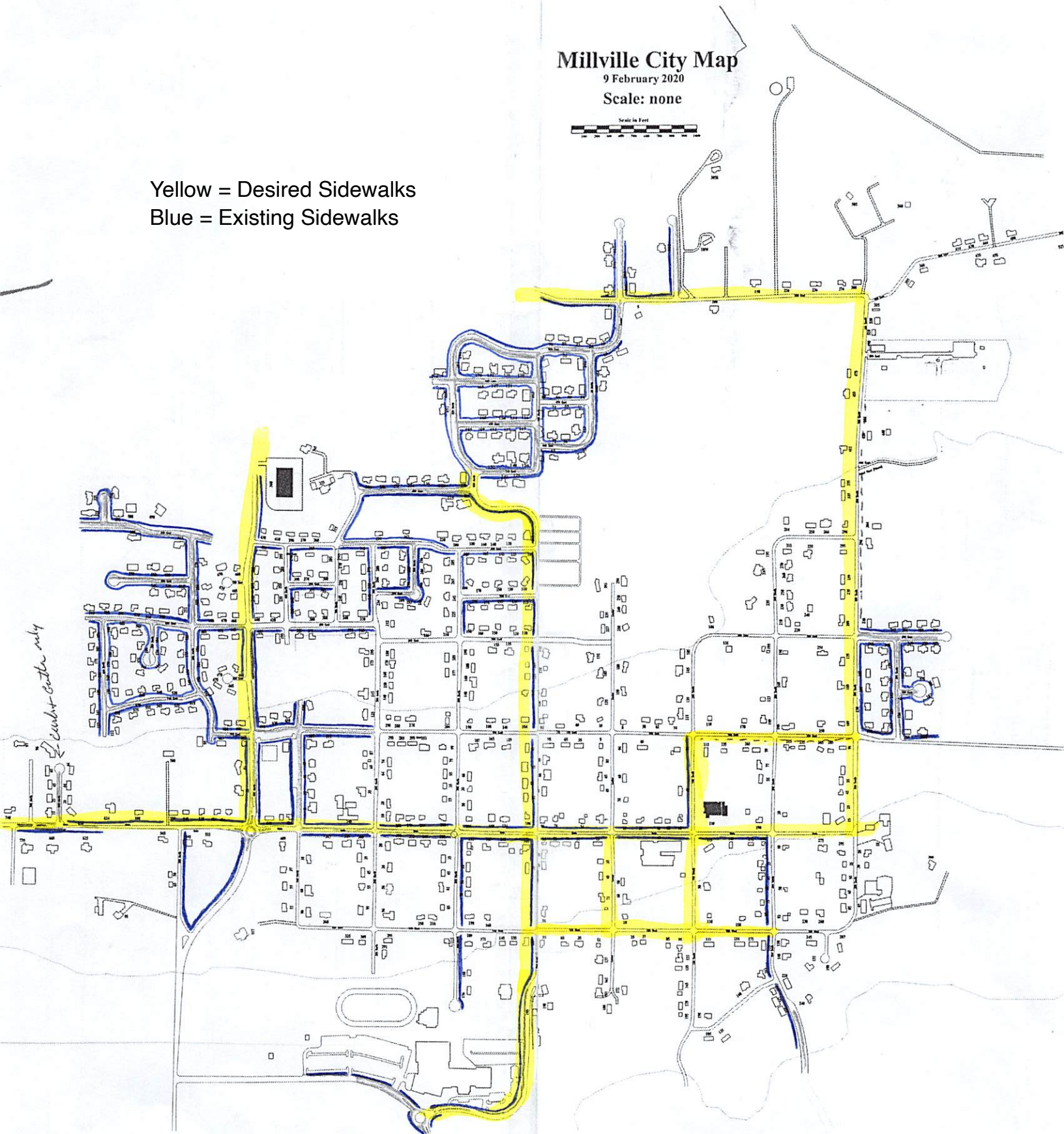
Millville City Map

9 February 2020

Scale: none



Yellow = Desired Sidewalks
Blue = Existing Sidewalks



involved at the Preliminary Review. For subdivisions that are a little more complicated, engineers could be used as needed.

Planning and Zoning Commissioner Rachel Thompson expressed concern that something might be missed by the Planning Commission if an engineer is not involved at the Conceptual Review stage.

Councilmember Daniel Grange said that he felt there should be a fee for both major and minor subdivisions for Conceptual Reviews, but that \$400 was too much for a minor. He suggested \$400 for major subdivisions and \$200 for minor subdivisions. Planning Commissioner Anderson asked if this was too much if engineering fees would be handled separately.

Councilmember Clay Wilker said that he felt the fee should be representative of the man hours spent preparing for the Conceptual Review. After some discussion, he recommended \$100 for minor subdivisions and \$200 for major subdivisions.

Chairman Greenhalgh added that he felt engineers could be pulled into the Conceptual Review process either by the developer or by the Planning Commission if either felt there was a need. If an engineer was involved, the developer would be responsible for all of the engineering fees.

There was a general consensus with the idea of requiring a Conceptual Review for all subdivisions with a charge of \$100 for minor and \$200 for major subdivisions where the engineer would be included if a need was determined.

Recorder Twedt noted that this was just a discussion tonight and that no changes would be made until ordinances were written up and had gone through the regular process of public hearing, review by Planning and Zoning and adoption by the City Council.

Sidewalk Requirements

There had been previous discussions about the desire for a sidewalk fund. The idea was to require sidewalk money for all new subdivisions. If there was not a current need for a sidewalk in that location, the funds could be spent elsewhere as long as they were reserved for sidewalks. Mayor Hair explained that the City attorney had said that this would be considered an impact fee and would have to follow the impact fee regulations. Mayor Hair and Councilmembers Cindy Cummings and Michael Callahan all said that this was not worth pursuing.

Councilmember Grange said that he has spoken with several different residents and feels there is a consensus desire for sidewalks throughout the City wherever possible.

Development Coordinator Meadows said that he and Public Works Director Kendrick had discussed sidewalks and feel that the City should have a sidewalk budget each year that could be used to connect sidewalks when there are small missing areas and there are

opportunities to add on to existing sidewalk jobs happening throughout the City. Recorder Twedt said that there were not a lot of free funds available for this type of budget addition. Councilmember Cummings said that she agreed that the City should take advantage of opportunities to get sidewalk installed for a good price when construction crews are already mobilized and working throughout Millville. Mayor Hair said that he is interested in putting together a crew and installing sidewalks themselves.

Chairman Greenhalgh said that his concern is that after sidewalk is put in, the right-of-way is determined, leaving fewer options if you want to widen the road at some point in the future. Public Works Director Kendrick said that sidewalks are typically installed one foot from the water meter which would not result in problems if the road width is increased in the future.

Mayor Hair said that he thinks sidewalks should be required and that the standard should be 5-feet wide instead of 4-feet wide. Four-foot sidewalks are difficult to plow and don't allow enough space for 2 people to walk side-by-side comfortably.

Mayor Hair pointed out that there are occasional circumstances where leniency might be called for regarding sidewalk requirements. Recorder Twedt asked for some clarification on when sidewalks should be required. Would the sidewalk requirement apply to every new subdivision, regardless of size? He pointed out that exceptions have been made in the past. The Hulse Subdivision was one lot split into two where no sidewalk installation was required. Commissioner Anderson pointed out that it needed to be clear if sidewalks would be required for a new subdivision only or would they be required for a new home being built on an existing lot.

Councilmember Grange said that he thought sidewalks should only be required if there is a subdivision and not required for building on an existing lot that is not being subdivided. Chairman Greenhalgh asked about the case where there was a large parcel of ten acres and the developer is only breaking off a single lot for a new home. Should the developer be required to add sidewalks to the entire subdivided parcel. He suggested that in this case, the sidewalk requirement be tied to the building permit.

Councilmember Wilker agreed that it should be tied to the land use request. You should only be required to implement improvements when you are building on the property. He said that the improvement should be a requirement of the building permit. Mayor Hair agreed that the improvement should be tied to the land use request.

Commissioner Thompson said that the delineation should be between a major and minor subdivision. A major subdivision should be required to install all sidewalks as part of the subdivision to ensure that this is done by the developer and not by each individual home-builder and a minor subdivision would implement the improvements as a requirement of the building permit.

Councilmember Grange asked what would be required if 1-acre parcel with a home was split into two lots. The consensus was that the sidewalk should only be required for the new parcel. Not the parcel with the existing home.

Grassy Swells vs Curb and Gutter

Mayor Hair said that both Providence and Nibley are going away from their curb and gutter requirements. Curb and gutter installation comes with more restrictions and requires additional maintenance and retention ponds. He said that he likes curb and gutter for parks and commercial areas, but for residential, he prefers grassy swells. Mayor Hair said that he had recently driven up to the Providence Highlands and the streets are narrow with curb and gutter. When there are cars parked on both sides of the road, there is hardly enough room for cars to drive on the road. Grassy swells could be used for parking to create more space.

Chairman Greenhalgh said that parking in the swells is often a problem in that it creates ruts and mud. Commissioner Anderson pointed out that swells only work on roads that are wider with a 99' right-of-way.

Councilmember Cummings said that she likes the look of curb and gutter and believes that this is better for the City.

Councilmember Grange said that he prefers grassy swells in most of the City, but that there are certain areas where curb and gutter is needed. He said that for the steep slopes in the Copper Leaf Subdivision, more narrow roads with curb and gutter is better.

Councilmember Grange agreed with Mayor Hair that the concrete ribbon would be a good requirement for grassy swells. He also suggested that a requirement of 4' of rock or gravel off of the concrete ribbon might be a good idea to provide more space for cars to get off the road.

Councilmember Cummings asked for some clarification on if having grassy swells instead of curb and gutter made it possible to not require retention ponds. Mayor Hair said that this is generally correct. If you have the correct amount of grassy swells, you typically don't need retention ponds. Dan Hunsaker said that grassy swells don't always meet the requirements for displacement of water off of the right-of-way. Often a water detention area will still be required. Mayor Hair said that for grassy swells, he suggested a 99' right-of-way instead of 66' and that an engineer was still required to determine the water retention requirements based on the amount of asphalt and swells in a specific area.

Mayor Hair said that it was up to them. How do you want the City to look?

Councilmember Williams and Cummings said that they both prefer curb and gutter as is required by current City Code. Councilmember Williams said that there are parts of the City that have grassy swells that have never been landscaped by long-time homeowners and they don't look good.

5.B. Ordinance 17.40.30 revisions.

This ordinance addresses the requirements that must be met for landscaping before the deposit can be refunded. Some parcels are extremely large and it has been determined that the area required to be landscaped should be clearly defined, as the entire lot doesn't need to be landscaped for the refund.

The proposed changes to the ordinance would only require landscaping the setback area immediately surrounding the home. Section A would change to:

A. Required yard areas for landscape, as measured from the perimeter of the foundation.

1. Interior lot: 15 feet out from the home on the side yard, 30 feet out in front and rear yards.
2. Corner lots: 15 feet out on interior side yard, 20 feet out on side yard adjacent to the street and 20 feet out on rear yard.

A public hearing for the ordinance change will be scheduled at a future meeting.

5.C. Other

Commissioner Lewis was concerned with the sidewalk issue on 200 south. He doesn't like the patchy pieces of sidewalk completed randomly around town. He feels that the city should find a way to do the entire sidewalk on a street at one time.

Different solutions were proposed including collecting a sidewalk impact fee to be used for all the sidewalk installations for the upcoming year, or only requiring sidewalk in major subdivisions.

It is understood that there are regulations and restrictions on holding funds in escrow, however a solution should be worked out to avoid the patchwork of unconnected sidewalk pieces.

6. City Council Report – review minutes from Nov 14, 2019 meeting.

No comments were made.

7. Agenda Items for Next Meeting

Nothing pending

8. Calendaring of future Planning Commission Meeting

The next regularly scheduled meeting will be held Thursday, Dec 5, 2019 at 8:00 pm.

9. Adjournment

Chairman Greenhalgh moved to adjourn the meeting at 9:37 p.m.

FY21 Q1 Utility Adjustment Review

Attachment "E"

MILLVILLE CITY CORPORATION

Transaction Register - by Customer Name

Page: 1

Dates: 07/01/2020 - 09/30/2020

Oct 05, 2020 3:08PM

Report Criteria:

Selected types: Billing Adjustment, Payment Adjustment, Write Off

Billing Adjustment

07/10/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
BISHOP MARK LOT 27	4.0149.0	Billing	1	off he is building house void			100.00-	M	WATER - 1
Total 07/10/2020:							100.00-		

08/04/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
MCCLENDON SCOTT	2.1020.2	Billing	1	off garbage x 2 late fee off			38.87-	M	Multiple
Total 08/04/2020:							38.87-		

08/27/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
BYINGTON BRIAN LIZ	1.1935.3	Billing	1	off moved from city voided la			7.33-	M	AMB & EM
Total 08/27/2020:							7.33-		
Total Billing Adjustment:							146.20-		

voided rate

Payment Adjustment

07/02/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
JENSON PENNY	1.2640.5	Payme	1	Transfer payment to 126406			50.00		WATER - 1
ROSS KRYSTAL	1.2640.6	Payme	2	Transfer payment from 1264			50.00-		Multiple
Total 07/02/2020:							.00		
Total Payment Adjustment:							.00		

Write Off

08/11/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
BARNET LOT 7	1.2215.1	Write O	1	off			54.13-	M	Multiple
Total 08/11/2020:							54.13-		

08/20/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
CASEY SHAUN LOT	4.0133.0	Write O	1	LOT NOT ACTIVE SERVICE			5.00-	M	AMB & EM
Total 08/20/2020:							5.00-		

09/04/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
MILLS ROBERT	3.2393.3	Write O	1	off usagea from 8/21-/8/27			8.44-	M	Multiple
Total 09/04/2020:							8.44-		

09/10/2020

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
HADFIELD PROPERTIES	1.2610.1	Write O	3	no services here			5.00-	M	AMB & EM
HANCEY DUSTY MIKAELA	1.2164.1	Write O	1	not in home yet			101.65-	M	Multiple
HEBER MIZRAIN HERNAN	2.2851.2	Write O	2	no longer customer			10.00-	M	AMB & EM
HUMPHREYS, BRAD	2.2410.1	Write O	4	off no bill for years			5.00-	M	Multiple
ICON	32.3972.1	Write O	7	OFF NO CUSTOMER			5.00-	M	AMB & EM
MILLVILLE CITY BOOSTER	3.0984.1	Write O	9	OFF NO LONGER HAVE W			5.00-	M	AMB & EM
PERRET GAYYN LOT 35	4.0151.0	Write O	6	year customer only			5.00-	M	AMB & EM
ROWELL, NANCY	2.3990.4	Write O	8	SENT CHECK TO NANCY			23.31	M	WATER - 1
VISIONARY HOMES	3.0994.0	Write O	5	no customer			5.00-	M	AMB & EM
Total 09/10/2020:							118.34-		

09/18/2020

When we added Amb Fee it added fee to these

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
	32.3992.1	Write O	1	off tow account numbers			69.10-	M	Multiple
Total 09/18/2020:							69.10-		
Total Write Off:							255.01-		
Grand Totals:							401.21-		



AGENDA REPORT: BUDGET REVIEW

October 8, 2020

Background

Every quarter, the City Council reviews the fiscal-year-to-date budget for an update on revenue and expenses so far in the year.

The budget review at this meeting will include the FY21 budget through the first quarter (July 2020 – September 2020). Historically, the preference has been for the Council to review and ask any questions they have rather than read through the budget line by line in the meeting. I have a couple of things that the Council should be aware of that I will discuss in the review, but if you have any questions, please ask them.

Included Documents

- FY21 Budget with progress and percentage of total through Q1.

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW	
Account Description		FY21 Budget	FY21 Q1	% of Total
GENERAL	General Government	\$44,500	\$4,803	10.8%
	Auditor (General) ...	\$10,800	\$0	0.0%
	Financial Consulting & IT (General) ...	\$9,000	\$0	0.0%
	Elected Officials (General)	\$20,500	\$6,650	32.4%
	Insurance (General)	\$13,600	\$530	3.9%
	Recorder	\$19,400	\$6,513	33.6%
	Treasurer	\$9,500	\$4,974	52.4%
	School Crossing Guard ...	\$7,000	\$372	5.3%
	Development Coordinator ...	\$31,300	\$2,424	7.7%
	Legal (General) ...	\$10,000	\$3,306	33.1%
	Building (General) ...	\$8,600	\$821	9.5%
	P&Z ...	\$9,000	\$1,211	13.5%
	Engineering (General) ...	\$25,000	\$9,075	36.3%
	Police	\$19,300	\$9,554	49.5%
	Fire	\$22,660	\$21,819	96.3%
	Animal Control ...	\$4,000	\$1,888	47.2%
	Elections ...	\$1,000	\$0	0.0%
	First Responders and EMS	\$38,900	\$0	0.0%
	Roads - General ...	\$115,300	\$44,078	38.2%
	Roads Class "C" Regular ...	\$45,000	\$580	1.3%
	Roads Class "C" Capital Outlay	\$0	\$0	100.0%
	Class "C" Designated Future Use	\$60,000	\$0	0.0%
	Road Impact Fee Capital Outlay	\$0	\$0	100.0%
	Road Impact Fee Designated Future	\$17,600	\$0	0.0%
	Parks (General) ...	\$119,100	\$8,048	6.8%
	Parks/Recreation - Other ...	\$16,500	\$0	0.0%
	Park Capital Improv. RAPZ (Reimbursable)	\$0	\$45,440	-
	Park Impact Fees ...	\$0	\$0	100.0%
	Park Impact Fees - Designated Future	\$53,300	\$0	0.0%
	Sanitation	\$177,000	\$45,608	25.8%
	9-1-1 Service	\$25,000	\$6,108	24.4%
	Disaster Relief Fund	\$2,000	\$12,313	615.7%
	Public Safety/Emergency Preparedness ...	\$10,000	\$3,881	38.8%
	Youth Council ...	\$5,500	\$739	13.4%
	Designated for Future Use	\$0	\$0	100.0%
	Mass Transit Tax Distribution/CVTD	\$24,000	\$0	0.0%
	Transfer to Capital Project Fund	\$31,440	\$0	0.0%
	Transfer to Water-Sewer Fund	\$0	\$0	100.0%
	Transfer to Stormwater Fund	\$0	\$0	100.0%
	TOTAL GENERAL	\$1,005,800		

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW	
Account Description		FY21 Budget	FY21 Q1	% of Total
STORM WATER	Salaries/Benefits	\$15,500	\$0	0.0%
	Special Dept. Supplies (SW) ...	\$7,300	\$750	10.3%
	Capital Outlay	\$0	\$0	100.0%
	Appropriated for Future Use	\$11,150	\$0	0.0%
	TOTAL STORMWATER	\$33,950		
CPT PROJECT	Capital Outlay - Gen Government	\$120,000	\$0	0.0%
	Capital Projects	\$0	\$0	100.0%
	Transfer to Water-Sewer Fund	\$0	\$0	100.0%
	Designated Future Use	\$0	\$0	100.0%
	TOTAL CAPITAL PROJECT	\$120,000		
WATER & SEWER	General (Water) ...	\$49,000	\$14,496	29.6%
	Salary/Benefit (Water) ...	\$128,000	\$16,511	12.9%
	Legal (Water) ...	\$10,000	\$653	6.5%
	Auditor (Water) ...	\$9,000	\$0	0.0%
	Financial Consulting (Water) ...	\$5,800	\$0	0.0%
	Bond (1997)	\$101,000	\$0	0.0%
	Bond (2006)	\$92,000	\$0	0.0%
	Cap. Facility Rplcmnt Fund Reserve	\$35,000	\$0	0.0%
	Special Department Supplies ...	\$44,000	\$2,546	5.8%
	Insurance (Water)	\$8,000	\$265	3.3%
	Capital Outlay (Water)	\$13,000	\$0	0.0%
	Engineering (Water)	\$285,000	\$0	0.0%
	Engineering (Sewer)	\$600,000	\$115,970	19.3%
	Water Capital Projects	\$1,696,010	\$12,142	0.7%
	Sewer Capital Projects	\$9,000,000	\$349	0.0%
	InterCity Sewer Upsizing Payment	\$15,800	\$0	0.0%
	City Sewer/Nibley	\$7,000	\$155	2.2%
	Designated for Future Use	\$0	\$0	100.0%
	TOTAL WATER AND SEWER	\$12,098,610		
TOTAL		\$13,258,360		

MILLVILLE CITY BUDGET - REVENUE		ORIGINAL	REVIEW	
Account Description		FY21 Budget	FY21 Q1	% of Total
GENERAL	Property Tax	\$123,000	\$180	0.1%
	Sales Tax	\$200,000	\$52,147	26.1%
	Comcast Franchise	\$8,800	\$2,294	26.1%
	In Lieu Fees	\$4,000	\$3,067	76.7%
	Building Permits	\$8,000	\$3,543	44.3%
	Animal Licenses	\$4,600	\$215	4.7%
	Sanitation	\$178,000	\$42,021	23.6%
	Ambulance/EMS	\$38,900	\$5,176	13.3%
	Fines / Court	\$3,500	\$781	22.3%
	Interest	\$22,000	\$963	4.4%
	Business Licenses	\$1,900	\$75	3.9%
	9-1-1 Service	\$24,400	\$5,668	23.2%
	Class "C" Roads	\$105,000	\$17,972	17.1%
	Appro. Fund Bal. Class "C" Rd	\$0	\$0	100.0%
	Energy Sales and Use Tax	\$114,000	\$31,457	27.6%
	Appropriated Fund Balance	\$61,300	\$0	0.0%
	Park Impact Fee	\$53,300	\$31,980	60.0%
	Park Impact Appropriated FB	\$0	\$0	100.0%
	Road Impact Fee	\$17,600	\$10,560	60.0%
	Road Impact Appropriated FB	\$0	\$0	100.0%
	Restaurant/RAPZ Tax	\$4,000	\$0	0.0%
	COVID Cares Grant	NA	\$61,672	-
	Youth Council	\$1,500	\$51	3.4%
	Mass Transit Sales Tax/CVTD	\$22,000	\$0	0.0%
	Park Rentals	\$3,000	\$600	20.0%
	Motor Tax	\$1,100	\$0	0.0%
	Property Review Fee/Conceptual Plan	\$1,500	\$300	20.0%
	Reimbursed Fees; Eng. & Dev.	\$4,000	\$594	14.9%
	Donations	\$0	\$0	100.0%
	Misc. Revenue	\$400	\$413	103.3%
	TOTAL GENERAL	\$1,005,800		

STORM WATER	Charges for Stormwater	\$31,000	\$7,168	23.1%
	Interest	\$150	\$39	26.0%
	Transfer from General Fund	\$0	\$0	100.0%
	Stormwater Construction Fees	\$2,800	\$1,650	58.9%
	Appropriated Fund Balance	\$0	\$0	100.0%
	TOTAL STORMWATER	\$33,950		

CPT PROJ.	Interest	\$10,000	\$646	6.5%
	Appropriated Fund Balance	\$78,560	\$0	0.0%
	Transfer from General Fund	\$31,440	\$0	0.0%
	TOTAL CAPITAL PROJECT	\$120,000		

MILLVILLE CITY BUDGET - REVENUE	ORIGINAL	REVIEW	
Account Description	FY21 Budget	FY21 Q1	% of Total

WATER & SEWER	Charges for Water Service ...	\$505,000	\$116,550	23.1%
	Miscellaneous Income	\$1,200	\$0	0.0%
	Grant Proceeds (Water)	\$587,000	\$0	0.0%
	Grant Proceeds (Sewer)	\$2,400,000	\$0	0.0%
	Debt Proceeds (Water)	\$1,286,000	\$0	0.0%
	Debt Proceeds (Sewer)	\$7,200,000	\$0	0.0%
	Interest	\$11,000	\$859	7.8%
	Water Impact Fee	\$30,500	\$18,300	60.0%
	Tapping Fee	\$200	\$200	100.0%
	Filing Fee	\$2,000	\$850	42.5%
	InterCity Sewer Upsizing Line	\$23,800	\$9,002	37.8%
	Charges for Sewer Service	\$7,000	\$1,771	25.3%
	Transfer from Capital Project Fund	\$0	\$0	100.0%
	Appropriated Fund Balance	\$44,910	\$0	0.0%
	TOTAL WATER AND SEWER	\$12,098,610		

TOTAL	\$13,258,360
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Councilmember Assignments 2020

Updated 1/9/20

Councilmember Daniel Grange

- Sewer
- Animal Control
- Trails

Councilmember Ryan Zollinger

- Water
- Finance
- Fiber Internet

Councilmember Clay Wilker

- P&Z
- Fire/EMS/Emergency Preparedness
- City Celebration Support

Councilmember Pamela June

- City Events (Millville Days/ Night Out Against Crime, Easter, Christmas, Fair Booth)
- Youth Council
- Mini Miss Millville and Parades

Councilmember Michael Callahan

- Ordinance Enforcement
- Wildfire
- Sewer Support
- P&Z Support