

Memorandum

To: Mark Steinagel, Division Director
David Taylor, Operations Manager
Division of Occupational and Professional Licensing

From: Jennifer Falkenrath, Bureau Manager
Division of Occupational and Professional Licensing

Date: October 28, 2020

RE: Utah Board of Pharmacy Meeting – Audio Recording

The Utah Board of Pharmacy held an electronic meeting on Tuesday, October 27, 2020.

The audio recorder was observed functioning properly at the start of the meeting. Upon review of the audio recording, after the meeting, it was identified the first two minutes of the meeting audio was not captured by the voice recorder.

The first two minutes of the voice recording was lost and is unavailable for public record.

Jennifer Johnson, Board Secretary, took minutes and will be submitting the typed written minutes for the public record.