

North Utah Valley Animal Services Special Service District
Pending Monthly Board Meeting Minutes
Meeting conducted electronically via Zoom on July 30th, 2020

BOARD MEMBERS PRESENT:

Cedar Hills- Chandler Goodwin
Eagle Mountain- Joshua Bairrington
Highland- Scott Smith
Lehi- Marilyn Banasky
Saratoga Springs- Owen Jackson
Utah County- Steve Alder
Utah County- Toby Bath

BOARD MEMBERS ABSENT:

Alpine-
American Fork- Falslev/Christensen
Lindon- Jeff Acerson
Orem- Mike Paraskeva
Pleasant Grove- Carl Nielson
Utah County Sheriff's Office- Yvette Rice
Vineyard-

OPEN THE MEETING:

1. Welcome and introductions: Vice Chair Owen Jackson greeted the Board and advised he would be conducting the meeting for Yvette who is out of town and the Meeting began at 10:08 a.m.
2. Prayer/Thought- Offered by Steve Alder

WORK SESSION ITEMS:

1. No Items.

PUBLIC HEARING ITEMS:

1. No Items

GENERAL MEETING ITEMS:

1. Public Comment- None, no emails or comments relayed to Tug or the Board Members.
2. Review and Approve minutes from the June 25th, 2020 Meeting- Joshua Bairrington advised he has not been sworn in yet, therefore not enough Board Members for a Quorum and approval of the Minutes will be pending until next meeting.
3. Financial Report- Tug reviewed the Monthly Financial Statement and made note that with only 7.4% of the fiscal year past it is difficult to draw any conclusions. Currently it is looking good, we had no expenditures above that percentage that weren't either encumbered funds or things that we pay all at once such as workmen compensation and other insurances. He reminded the Board that the Check Register is from the last fiscal year and it is typically a larger amount due to making sure everything for the year is purchased, however this time May's Register was larger than June's, but nothing out of the ordinary. Tug advised the cities that have paid their City Participation Fees in full; Eagle Mountain, Saratoga Springs, Pleasant Grove, American Fork, Cedar Hills, Utah County and not sure on Orem they transfer instead of sending a check. It is still early, however Tug suggested for those cities not paid, that Board Member might want to send a reminder to whoever handles it in their city.
4. Resolution Supplement Regarding Electronic Meetings- Laramie advised in the By-Laws, one of these resolutions is to amend the By-Laws to make or give more flexibility in holding meetings, not just in response to COVID but in all types of situations. He stated most public bodies the Chair has some flexibility in cancelling or postponing meetings, at least one meeting in a row, to adjust to the needs of the legislative body. In our By-Laws it says it shall be held every month, and it hasn't happened, we have cancelled some that technically have not been according to the By-Laws. The resolution that is seeking to amend the By-Laws is to give the Chair that flexibility that has the language " so the heading reads the

OTHERS PRESENT:

Director- Tug Gettling
Legal Counsel- Laramie Merritt
Minutes- Janeen Olson

OTHERS ABSENT:

resolution amending Article 2, Section 3 of the By-Laws of NUVAS to provide for increased flexibility and the scheduling of regular meeting, instead of having them every month we might cancel one and just make sure we have one at least every other month. And authorizing the Chair of the Board under certain circumstances to cancel or change the time, place or matter of regular meetings without requiring the passage of a formal resolution with the Board every time that happens," Laramie stated that brings it more in line with the powers of the Chair in other bodies. In our By-Laws it says that when we amend the By-Laws, we need to send that out and give people the opportunity to look at it for fifteen (15) days. We were short of that this time and when he spoke with Yvette, we were going to just have that waived, if there were no objections, and then it would have covered that. But if we need to postpone and vote down the road, then they will have had that fifteen days. Laramie reviewed the other resolution came about because from the time we did the resolution approving the electronic meetings procedures, the Legislatures codification of the Governor's Executive Order went into effect, particularly in the area of needing an anchor location and when that can be waved due to COVID, so that became codified in the State Code. Laramie did a short supplemental and clarifying resolution of the procedures regarding electronic meetings which we adopted a couple of months ago. The only thing it does is take the statutory language and talks about when you can waive the anchor location, so the body is just one paragraph adopting Utah Code 52-4-207, it is more housekeeping than substantive. Owen asked if anyone had any questions or concerns, none were stated.

5. Resolution Amending By-Laws Regarding Meeting Frequency and Method- pending until next Meeting.
6. Shelter progress report- Tug Gettling.
 - Physical Facility- Same issues we have frequently with the HVAC system, it works but we have no control over it. So, if it gets too hot or too cold nothing, we can do about it, they worked with Orem City and Utah County for a couple of weeks and found out it had to do with some problems with our firewall. As of this week we can connect, but we still don't have full functionality. Everything else seems to be working well and no other issues.
 - Personnel- Fully staffed, no turnover within the last 6 months.
 - Operationally- We have our online license system going through Orem City, and we have completed all the requirement for online Express Bill Pay. Our part is complete just waiting for other partners involved to facilitate the ability to do our licenses online. Once everything is complete, we will probably do some type of beta test for a month to make sure it is working correctly. Then we can do an announcement throughout our District to let citizens know, Tug will email the information out to the Board.
 - Due to COVID our animal numbers remain low, we have seen a small uptick in cats which normally happens months earlier than now and even then, our numbers were a lot higher than what we have now.
 - The safeguards and procedures we have put in place for COVID restrictions seem to be working and we see no need to change those currently.
 - Community events, city celebrations, all those types of functions have been put on hold or cancelled due to the pandemic. So, it has changed the way we are doing business and has had a little bit of an effect on how we are getting the word out. However, Tug doesn't believe it's affecting us negatively beyond how COVID has affected us negatively and in the end we will be fine.
 - No Legislative matters to consider.
 - Our volunteer program is still suspended, looking on how we can get that going again, however with COVID restrictions and monitoring not sure that can happen safely right now. Our rescue program is still moving forward, several new ones have applied and been approved or are in the process now. Tug advised he got one this week from as far away as the East Coast that wanted to rescue from us which is great. In 2018 we revamped the program and had everyone that wanted to rescue for us reapply, we went from 90 groups down to zero. Since we started building those back up, we are now at 40's or 50's rescue groups participating that are current, approved and rescuing for us regularly.
7. Other business- None.
8. Adjourn- Owen advised that since not enough Board Members for a Quorum we will need to meet again in August and will plan on that being electronic meeting as well. Meeting concluded at 10:29 a.m.

CLOSED DOOR SESSION: No Items.

Next Meeting: August 27th, 2020 @ 10:00 a.m.