

**GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
(MSD)
MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES**

Wednesday, April 22, 2020
Video Conferencing via Zoom¹

Trustees Present:

Joe Smolka
Paulina Flint
Max Burdick
Kelly Bush
Sean Clayton
Keith Zuspan

Staff Present:

Bart Barker, General Manager
Brian Hartsell, Associate General Manager
Lupita McClenning, Director of Planning and Development Services
Marla Howard, Chief Financial Officer
Madeline Francisco-Galang, Public Works Engineering
Izabella Miller, Operations Officer
Ina Oviatt, Records Officer
Mark Anderson, General Counsel
James Woodward, Municipal Emergency Management Planner
Alex Rudowski, GIS Analyst/Planner
Trent Sorensen, Chief Building Official
Maridene Alexander, Communications Manager

Others Present:²

Kade Moncur, Division Director, Salt Lake County Engineering & Flood Control
Kathy Holder, State Floodplain Manager, Utah Division of Emergency Management
Marijo Brady, FEMA, (Federal Emergency Management Agency)
Tom Birney, FEMA, (Federal Emergency Management Agency)
Paul Ashton, Legal Counsel for the Magna and White City Metro Townships
Nathan Bracken, Legal Counsel for the Copperton and Kearns Metro Townships

1. Call to Order

The meeting was called to order by Chairman Smolka at 6:00 p.m.

¹ The meeting was held purely as an electronic meeting, including an opportunity for the public to monitor the meeting and provide comments, pursuant to an Executive Order suspending portions of the Open and Public Meetings Act due to the COVID-19 pandemic issued by the Governor of the State of Utah on March 18, 2020.

² Other individuals may have been present who were not specifically recognized by the Chair.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments or public comment emails to be read into the record.

4. Approval of Meeting Minutes

There were no meeting minutes for the Trustees to consider.

5. Presentation for newly incorporated communities, “How and Why to Join the National Flood Insurance Program” (NFIP)

Kade Moncor introduced Kathy Holder and Marijo Brady to the Trustees. They explained the National Flood Insurance Program and its application to the MSD and the municipalities and citizens served by the MSD. Additional information was provided by Tom Birney and Bart Barker. Kathy Holder will forward a Resolution template that will be customized by FEMA for use by each Metro Township and the Town of Brighton. The land use authority for Brighton is the Mountainous Planning District, but the Town of Brighton may take over land use jurisdiction in the future. During the discussion, the participants responded to questions from the Trustees.

6. Consideration of a public involvement services agreement among UDOT, Avenue Consultants and the MSD for 4700 South, 4000 West to 5600 West

Following a brief discussion of the proposed project, the need for the project, and the cost of the project, with information provided by Madeline Fransisco-Galang, it was moved by Trustee Clayton and seconded by Trustee Flint as follows:

That the Public Involvement Services Agreement among UDOT, Avenue Consultants and the MSD for the 4700 South Project between 4000 West and 5600 West be approved as presented.

The motion carried with Trustees Smolka, Flint, Burdick, Bush, Clayton and Zuspan each voting “aye”. West Valley City will pay a portion of the cost, with the MSD’s cost share expected to be \$5,751.35.

7. Consideration of a budget adjustment for Carnation Drive in White City, Northwest Avenue in Kearns, and miscellaneous projects

Madelyn Francisco-Galang explained the scope and amount of each recommended Budget adjustment, after which it was moved by Trustee Clayton and seconded by Trustee Flint as follows:

That the recommended Budget Adjustments, totaling \$67,288.25, be approved as recommended.

The motion carried with Trustees Smolka, Flint, Burdick, Bush, Clayton and Zuspan each voting “aye”.

8. Presentation on the Gridics system

Lupita McClenning reported on the February 4th Gridics kickoff and reviewed the advantages of Gridics. Alex Rudowski demonstrated the Gridics System, particularly noting its Planning and Zoning uses. Mrs. McClenning explained that the MSD is among the first in the Western states to have this tool. Mr. Barker emphasized that the Gridics System is a valuable asset that the MSD can offer to assist other jurisdictions.

9. Legislative Update

Nathan Bracken provided a detailed review and analysis of legislative Bills involving the role of the Property Rights Ombudsman, gambling machines, and municipal annexation revisions. Paul Ashton reviewed the impact of recent legislation on local government funding and legislation involving the Inland Port Authority, on which Magna now has a seat. Mark Anderson discussed the special session of the Legislature that was called primarily in response to the coronavirus. Trustee Flint and Bart Barker provided additional information.

10. Coronavirus update

Brian Hartsell provided a detailed coronavirus update, including Mayor Wilson's reopening plan for the County. Trustee Burdick agreed to look into the reason zip code 84006 was removed from a report that identifies confirmed coronavirus cases by zip code.

11. Earthquake update

Trent Sorensen provided an update in the aftermath of recent earthquake activity centered near Magna. Mr. Sorensen, joined by Bark Barker, praised individual members of the MSD team for the professional manner in which they have performed their duties. In response to a request from Chair Smolka, Mr. Sorensen agreed to follow up on call return request complaints. In response to a question from Trustee Peay, Mr. Sorensen stated that there is no deadline for the removal of barricades on Main Street in Magna. James Woodward and Lupita McClenning provided additional information, particularly noting the types of information available on the MSD Dashboard.

12. Consideration of an MSD Audit Committee Charter

After Trustee Clayton briefly reviewed the proposed Audit Committee Charter, it was moved by Trustee Flint and seconded by Trustee Zuspan as follows:

That the Audit Committee Charter be adopted and approved as presented.

The motion carried with Trustees Smolka, Flint, Burdick, Bush, Clayton and Zuspan each voting "aye".

13. Planning and Development Services update

Lupita McClenning and Izabella Miller provided details respecting ongoing efforts to implement the CitiWorks Dashboard, starting with Code Enforcement. In response to a question from Chair Smolka, Mrs. McClenning stated that staff productivity has not

decreased, primarily due to the effective use of computers and virtual meetings and the resiliency of her team.

14. General Manager report

Bart Barker explained that Marla Howard is preparing an in depth Budget/Revenue Analysis, noting that the MSD’s revenues are expected to decline dramatically as a result of reduced sales tax and other revenues due to the impact of the coronavirus. Budget adjustments will be recommended for consideration during future Board meetings. Mr. Barker reviewed areas where expenditures might be reduced, particularly capital projects, but noted that advantageous pricing might justify moving forward with some projects. He also brought the Trustees up to date respecting the Olympia Hills project.

Maridene Alexander shared a sample April 2020 newsletter with the Trustees. Mr. Barker noted that the newsletter can be customized for each community. While there is money in the Budget for newsletters, the newsletter is on hold due to Budget concerns. Chair Smolka suggested that the newsletter sample be provided to the Metro Township and Town Councils, and to Community Councils.

15. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to come before the Board.

16. Discussion of future agenda items

No agenda items were suggested for the next Board meeting.

17. Adjourn

It was moved by Trustee Flint to adjourn the Board meeting, after which Chair Smolka declared the meeting to be adjourned at 8:30 p.m.

Approved by the Board of Trustees on the 27 day of May, 2020.

DocuSigned by:
Joe Smolka
Joe Smolka, Chair

ATTEST:

DocuSigned by:
Marla Howard
Marla Howard, Clerk