



G R E A T E R S A L T L A K E
**Municipal Services
District**

**MEETING MINUTES
BOARD OF TRUSTEES MEETING
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Wednesday, July 29, 2020, 6:00 p.m.**

Due to the COVID-19 pandemic, this meeting will be held electronically. To watch or listen, please see the information at the end of this agenda.*

Members of the Board of Trustees may participate electronically. Portions of meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

Trustees Present:

Joe Smolka, Chair ¹
Paulina Flint, Vice-Chair
Max Burdick
Kelly Bush
Sean Clayton
Dan Peay
Keith Zuspan

Trustees Excused:

Max Burdick

Staff Present:

Bart Barker, MSD General Manager
Brian Hartsell, MSD Associate General Manager
Marla Howard, MSD Chief Financial Officer
Lupita McClenning, MSD Director of Planning and Development Services
Izabela Miller, MSD Operations Officer
Ina Oviatt, MSD Records Officer
Mark Anderson, MSD Legal Counsel
Kade Moncur, Salt Lake County Public Works Engineering
Crystal Hulbert, Salt Lake County Public Works Engineering
Madeline Francisco-Galang, Salt Lake County Public Works Engineering
Kevyn Smeltzer, Salt Lake County Director of Public Works Operations
Scott Baird, Salt Lake County Director Engineering Services
Lynn Erickson, Salt Lake County Public Works
Judge Shawna Graves-Robertson, Salt Lake County Justice Court
Steve Calbert, Salt Lake County Justice Court
Michelle Blue, Salt Lake County Animal Services
Talia Bulter, Salt Lake County Animal Services
Michelle Blue, Salt Lake County Animal Services

¹ All participants listed above joined the meeting electronically. Other individuals may have been present or via Zoom, who were not specifically recognized by the Chair.

Trustees

Joe Smolka Paulina Flint Max Burdick Kelly Bush Sean Clayton Dan Peay Keith Zuspan
Chair Vice Chair

Others Present:

Paul Ashton, Magna Metro and White City Legal Counsel
Richard Mauro, Salt Lake Legal Defenders

1. Call to Order - Joe Smolka, Chair

Called to order at 6:00 p.m.

2. State of Board Chair Joe Smolka concerning the temporary conduct of electronic meetings of the board consistent with the Utah Open and Public Meetings Act

The electronic meeting notice was not read since Chair Smolka and staff members were at the meeting location.

3. Public Comments (up to 3 minutes each)

No public comments were read into the minutes.

4. Approval of Meeting Minutes

Trustee Bush moved to approve the minutes as presented. Seconded by Trustee Peay.

Chair Smolka, Trustees Flint, Bush, Clayton, Peay and Zuspan voted “aye”. Approval passed unanimously.

5. Budget presentations by MSD departments and contract service providers

a. **Justice Court** – Steve Talbert presented a PowerPoint presentation of the services provided. The courts will continue holding video hearing for those who cannot appear in person. Courtrooms have been converted to comply with COVID-19 health code standards. Steve shared the remodeling plans which will be completed by summer of 2021. He stated that HB 300 passed and stated that class A misdemeanors can be pushed through the county court system. Bart asked that he be alerted if there is a change to add the Class A misdemeanors. Courts are still at COVID-19 orange level. He shared that no employee in the court has contracted COVID-19.

Steve shared the tickets and funds collected on behalf of the MSD townships and the processes for collecting funds.

There will be no price increase for 2021 with steady revenue projections. As the courts open there will be a backlog bring current. Trustee Zuspan asked about projected revenues and expenses that isn't reflected in the numbers. Steve indicated that he would get with Ina to allocate the numbers for Brighton.

Trustee Bush asked about the population numbers and Steve indicated that he would need to get the most current population numbers. Bart provided him with most current population counts.

b. Indigent Legal Services – Richard Mauro presented for the Salt Lake Legal Defender Association. He shared a PowerPoint presentation about the Salt Lake Legal Defender Association and their purpose of defending those charged with class B and C misdemeanors. The agency started in 1965 and are a fulltime public defender agency.

Serve clients in the MSD area. He shared the services rendered and the process for their services to be used. He spoke about funding sources. He shared the case load numbers and the case disposition breakdown. He shared his thoughts on how COVID-19 pandemic has affected the cases. He shared that there have been no trials since COVID-19 has affected the court system.

Their budget request has remained unchanged from 2019. They moved their offices and have room to grow. Bart stated about the LDA case load and how the bulk of their work is felony defense.

c. Salt Lake County Animal Services – Michelle Blue and Talia presented their 2021 budget request. She shared their mission and that their programs have not changed over last year. Their budget request is flat over 2020. If they need an increase, they will let the MSD know.

She spoke about the urban wildlife program managed by the USDA. MSD now will be treated like any other city in the charges for these services.

She shared their funding sources, outreach program and public awareness utilized to lower the costs of their programs. Bart shared about the funding increase year over year due to their outreach programs. She shared their accomplishments for 2020, including the increase in donations during COVID-19. Named best of state for the 12th time.

Trustee Flint commented that they should advertise their raffle and “spay” ghetti event (August 13th) and get donations for the event from community businesses. Proceeds pass back to the community to spay and neuter services.

Chair Smolka asked if they were requesting any new employees, but Michelle stated that they are not. Scott indicated that the new employees being added for the services to Murray and will have no impact to the MSD.

d. MSD Administration – Brian and Marla shared the proposed budget for MSD’s administration, the process in creating the budget and the highlights. They shared how they have been monitoring the income from sales tax and class B&C road funds.

They reviewed the separate categories in the administrative budget. Overall the budget is flat with a reallocation amongst categories. This budget reflects more accurately the administration activities.

e. Salt Lake County Public Works Engineering – Kade shared the mission for their program and the four subprograms of his department, including administration, accounting, grant writing, plans, project management which includes design, permits, regulatory and development review.

This year will be a flat budget, no new requests for 2021. Their savings and efficiencies include interfund transfer to Flood Control. He shared the revenue which is on pace with 2019. Special events permit receipts have dropped dramatically due to COVID-19. He shared

the overall budget for the MSD for 2021 which will be about \$2,423,333 down from 2020 due to decreased county overhead.

He covered the grant sources that Crystal and Madeline tap into. He reviewed this year's project and specifically pointed out the Emigration Canyon project and others. He highlighted a large project that will be in Kearns and will be one of the largest projects and other projects that they are doing.

He introduced Crystal and Madeline and reviewed the metro townships that they serve. Madeline shared her projects in Kearns. Her total request for Kearns is \$1,040,000. For White City she is requesting \$740,000 and the Unincorporated area \$1,107,525.

Crystal reviewed her request for Emigration Canyon. She is requesting \$225,000 and summarized the grant sources where she has applied to get funding. For Magna, she is requesting \$2,838,000 and mostly for storm drains. They have been successful in getting grants for sidewalks, but funding for storm drains are difficult to get. Bart noted that people want to give money for projects that are visible. Since Magna is an older community there are issues with storm drains for example Mayor Smolka mentioned a sinkhole in Magna that was caused by a storm water drain and was fixed by Magna Water.

6. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business for tonight.

7. Discussion of future agenda items

There are no new future agenda items.

8. Adjourn Trustee Flint moved to adjourned.

Meeting adjourned at 8:25 pm

Signatures on following page

APPROVED:

DocuSigned by:

Joe Smolka

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Joe Smolka, Chair

ATTEST:

DocuSigned by:

Maria Howard

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Maria Howard, Clerk