

HUNTINGTON CITY COUNCIL MINUTES
September 16, 2020

Huntington City Council met in its regular scheduled council meeting September 16, 2020 at the city office building located at 20 South Main Street. Meeting started at 6:30 p.m. with Mayor Leonard Norton presiding. Mayor Norton asked that there be order kept and everyone that spoke to use the microphone and established the following were in attendance:

Mayor:	Leonard Norton
Council:	David Emery, Tom Kay, Jerry Livingston (excused), Lesa Miller, Gloria Wilson
Recorder:	Jenene Hansen
Treasurer:	Ronni Torre
PZ Administrator:	Gary Arrington (excused)

Council member Emery extended a word to open the meeting and Council member Kay led those present in the pledge of allegiance.

Agenda Item 1. Public Comments (limit of 3 minutes)

Duane Collard asked if he would be getting curb and gutter in front of his home on 400 West. Mayor Norton said that 400 West is on the project list for next summer.

Agenda Item 2. MOTION: Donation/A Wee Bit Wicked

Michelle Anderson with the Wee Bit Wicked Witches asked if they could use the City Park for a Witches Ball on October 2nd. They encourage businesses and city members to decorate with the Witches theme. She also asked if the City would give a \$150.00 donation and the use of power for vendors at the park.

COUNCIL MEMBER WILSON MOVED TO ADD WEE BIT WICKED TO THE DONATION LIST AND APPROVE \$150.00 DONATION AND THE USE OF POWER AT THE CITY PARK; MOTION SECONDED BY COUNCIL MEMBER EMERY AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 3. MOTION: Approval of August 19, 2020 City Council Minutes

COUNCIL MEMBER WILSON MOVED TO APPROVE THE AUGUST 19, 2020 CITY COUNCIL MINUTES; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED.

Agenda Item 4. MOTION: Business license

NONE

Agenda Item 5. Agenda Item MOTION: Resolution 23-2020 Sanitation bid contract

This resolution goes along with the contract from Emery County Sanitation that was approved last month.

COUNCIL MEMBER KAY MOVED TO APPROVE RESOLUTION 23-2020; MOTION SECONDED BY COUNCIL MEMBER WILSON AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 6. MOTION: LED Lighting in partnership with Rocky Mountain Power

This is a grant program that Rocky Mountain Power puts out; they pay 75% up to \$4000.00. The Installation agreement shows the costs to replace the lights with LED's at the Rodeo Grounds, Fire Station and City Shop. Total cost for the city will be \$1919.10; that would put nearly everything in the city on LED lights.

COUNCIL MEMBER WILSON MOVED TO ACCEPT THE PARTNERSHIP WITH ROCKY MOUNTAIN POWER; MOTION SECONDED BY COUNCIL MEMBER KAY AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 7. MOTION: Purchase Pressure washer/steam cleaner

Mayor Norton explained that with the COVID money we want to purchase a pressure washer to sanitize restrooms, playground equipment, and tables at the parks. Three bids were presented.

COUNCIL MEMBER WILSON MOVED TO ACCEPT THE LOWEST BID FROM ROYCE INDUSTRIES AT \$14,517.00 TO PURCHASE THE PRESSURE WASHER; MOTION SECONDED BY COUNCIL MEMBER EMERY AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 8. MOTION: Purchase a new truck

Mayor Norton presented four bids for new trucks, the new truck will have a dump bed and snow plow on it. We want to replace two old trucks that are in need of repair and are not worth putting money into. The old Chev truck will be used for watering and pulling the pressure washer.

COUNCIL MEMBER KAY MOVED TO PURCHASE THE CHEV TRUCK FOR \$52,609.93; MOTION SECONDED BY COUNCIL MEMBER EMERY AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 9. MOTION: Crackseal for cemetery

Mayor Norton reported that this bid was carried over from last year because of funding. This is to get the cracks in the cemetery parking lot fixed.

COUNCIL MEMBER EMERY MOVED TO ACCEPT THE BID FROM ECKLES PAVING FOR \$2,995.00; MOTION SECONDED BY COUNCIL MEMBER KAY AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 10. MOTION: Resolution 22-2020 Updating Public Fines & Licensing Fines/Animal control fees

Mayor Norton explained that we are increasing our animal control fees by \$100.00, we are doing this to get control of the dogs running around town.

COUNCIL MEMBER WILSON MOVED TO ACCEPT RESOLUTION 22-2020; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 11. MOTION: Audit committee policy & procedure

Treasurer Ronni Torre explained that our history has been to refund one monthly overage, one time per year when there is a water leak; refunds have also been made on late fees in the event of a billing error or payment posted to the wrong account. The Account Adjustment Policy outlines this procedure. Adjustments will show up on the adjustment register that the council and the audit committee receives.

COUNCIL MEMBER WILSON MOVED TO APPROVE THE ACCOUNT ADJUSTMENT POLICY; MOTION SECONDED BY COUNCIL MEMBER KAY AND CARRIED.

Agenda Item 12. Discussion on Code Book

Recorder Jenene Hansen reported that we are on Title 5 the Public Safety section; animal control has been completed and passed off. For next month we will review Title 5 Chapters 3, 4, and 5.

Agenda Item 13. Mayor's Report

Mayor Norton thanked all employees for the extra work they have done during the COVID outbreak. With the COVID reimbursement we will be giving hazard pay to employees; fulltime employees will receive \$500.00 and part-time employees will receive \$250.00 for the extra work they are doing. All restrooms are being cleaned once a day and sanitized 3 times each day. There will be a public hearing October 6th on the Community Reinvestment Agency here at City Hall.

Agenda Item 14. Departmental Reports (Fire department, Maintenance department)

Fire Chief Chase Majors reported that the Regional Fire School held at the ball complex was a success; he expressed his appreciation to those that helped and also Gordon Grange for buying lunch for all the firefighters. The lines have been painted at the fire station. **Mike Gordon Maintenance Dept.** reported that the dumpsite is requiring extra work because the sanitation company is shorthanded. We are preparing to close bathrooms down for the winter and branch pickup has started.

Agenda Item 15. Youth City Council report

NONE

Agenda Item 16. Council's Reports

Council member Wilson reported on the Rec Board meeting. She thanked employees for how nice the Parks look and reported that the bathrooms are open and being cleaned and sanitized. **Council member Emery** reported that he and the employees attended a safety meeting put on by the Trust. The flowers are doing well, no burials in September, working on sprinklers and the fence at the rodeo grounds. **Council member Miller** reported on the Wee Bit Wicked witches ball. The rodeo grounds arena is being used often. The animal control court cases are being delayed. An update on the Urban Deer ordinance was given. **Council member Kay** reported that most of his committees are shut down because of COVID. Helper City complimented our three firefighters for how they did on their turnouts and what they had done at the Regional Fire School. We would like to use some COVID money to purchase a new washing machine with a commercial grade extractor to clean and sanitize the turn out gear. **Fire Chief Chase Majors** explained how important it is to clean and remove the toxins from the turn out gear.

Agenda Item 17. Zoning Administrator Report

None

Agenda Item 18. MOTION: City Claims and Review of Financials

Treasurer Ronni Torre noted that the Inter Local Agreement with the county has been signed. We received \$113,168.00 COVID money from the State and that is being turned over to the County.

COUNCIL MEMBER WILSON MOVED TO PAY THE BILLS; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 19. Adjournment

UPON PROPER MOTION AND FULL APPROVAL OF THE CITY COUNCIL, THE MEETING ADJOURNED AT 7:23 P.M

Jenene Hansen, Huntington City Recorder