

MINUTES
MONROE CITY PLANNING COMMISSION
September 15, 2020

7:00P.M.

1. Chairman Bart Lee Conducting-meeting called to order-prayer-roll call.

The regular meeting of the Monroe City Planning Commission was called to order by Chairman Bart Lee at 7:07 p.m. Opening prayer was offered by Commissioner Roberts.

Present:

Chairperson Bart Lee

Commissioners:

Bart Lee

Paula Roberts

Janet Cartwright

Gordon Dickinson - Telephone

Greg Northrup – absent

Bill Mecham - absent

Treasurer Jacee Barney – absent

City Recorder Allison Leavitt

4. Approval of previous minutes from previous meeting held August 18, 2020

Commissioner Roberts moved to approve the August 18, 2020 Regular City Planning Commission Meeting minutes as corrected. The motion was seconded by Commissioner Dickinson. All were in favor. The motion carried. 3-0

5. Business

1. Citizens comments

No citizens were present.

2. Consider recommendation to the Monroe City Council on proposed changes to the Monroe City Land Use and Development Code Regulations. Proposed changes will include but not limited to the following: (1) Adding definition of short-term rental to Chapter 3; (2) Amending Chapter 10- 1002; Chapter 11-1102; Chapter 12-1202; Chapter 13-1303; Chapter 14-1402; Chapter 15-1502 with short-term rental as a conditional use.

City Recorder Allison Leavitt explained to the commissioners that the proposed changes to the Monroe City Land Use and Development Code Regulations would be to add short-term rentals as a conditional use to each of the city zones. The term Short-term rental will need to be included in the definition part of the ordinance.

Commissioners reviewed the draft definition of short-term rental as follows:

SHORT-TERM RENTAL: *Is a residential structure located on a legal lot and offering transient lodging accommodations in separate guest rooms and where meals may be provided. It is the rental of any house or part of house for less than 29 days. Applicants must meet all applicable requirements of the building code and Land Use Ordinances, as adopted by the City.*

Commissioners want “29 days or less” inserted to further explain what a short-term rental is.

Commissioner Roberts moved to recommend approval to the Monroe City Council of proposed changes to the Monroe City Land Use and Development Code Regulations. Proposed changes will include but not be limited to the following: (1) Adding definition of short-term rental to Chapter 3; (2) Amending Chapter 10- 1002; Chapter 11-1102; Chapter 12-1202; Chapter 13-1303; Chapter 14-1402; Chapter 15-1502 with short-term rental as a conditional use. The motion was seconded by Commissioner Dickinson. All were in favor. Motion carried. 3-0

6. Adjournment.

Commissioner Roberts made a motion to adjourn at 7:20 p.m. Seconded by Commissioner Dickinson. All were in favor. The motion carried. 3-0. Meeting adjourned.