



**EPHRAIM CITY COUNCIL
WORK MEETING AGENDA
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, October 21, 2020
5:00 PM**

CALL TO ORDER

ROLL CALL

I. DISCUSSION AGENDA

- A. Discussion of Ephraim City CARES Act Projects (Pages 20-23)**
- B. Agenda Review**

ADJOURNMENT

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder / Authorized Agent, does hereby certify that the above notice and agenda was posted this 20th day of October, 2020. A copy was also provided to the local media and posted on the Utah State website.

LEIGH ANN WARNOCK
EPHRAIM CITY RECORDER



**EPHRAIM CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, October 21, 2020
6:00 PM**

CALL TO ORDER

OPENING CEREMONY

The Ephraim City Council invites any community organization, church, or individual resident to present a thought, reading, or invocation in the opening ceremony portion of the public meeting. Those wishing to participate in an Opening Ceremony should contact the City Recorder by the Friday morning preceding the meeting. City Council meetings are held the first and third Wednesdays of each month.

ROLL CALL

PUBLIC COMMENT

Members of the public may address the City Council on matters not listed on the agenda. Those interested should fill out a public comments form to be given to the Mayor prior to the meeting. Each individual will have five minutes to address the Council and may submit documents outlining their issue. The Council cannot take legal action on public comment at this time. At the conclusion of each public comment, the Council may respond to criticism made by those who have addressed them, may ask staff to review a matter or may ask that a matter be placed on a future agenda. All City Council meetings are recorded.

I. PRESENTATIONS

A. 4-H Club Follow-up-Report

II. MOTION AGENDA

A. Approval of Warrant Register

1. Approval of the October 19, 2020 Warrant Register.

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B. Approval of the Minutes of the following City Council Meetings: PAGE

1. October 7, 2020 Work Meeting and Regular City Council Meeting. 14

C. Sewer Project

Discussion and possible approval of a sewer pipe replacement project on Main Street. (Bryan Kimball)

D. Ephraim City CARES Act Projects 20

Discussion and possible approval of CARES Act funding projects. (Shaun Kjar)

III. APPOINTMENTS AND COUNCIL REPORTS

Discussion and possible action on the following items:

A. Appointments**B. Council Reports**

1. City Council may report on meetings/events attended and issues discussed in meetings/events attended by a Councilmember in their official capacity as the City's representative.
2. City Council questions regarding the update must be limited solely for clarification purposes. If further discussion is warranted, the issue will be added to a future agenda for a detailed briefing.
3. City Council report of upcoming meetings.
4. City Council request for agenda items to be placed on future Council Meeting agendas.

IV. DEPARTMENT REPORTS

Department Heads and Administration have an opportunity to report.

V. CITY MANAGER REPORT

This is the City Manager's opportunity to give notice to the City Council of current events impacting the City. Comments are intended to be informational only and no discussion, deliberation or decision will occur on this item.

VI. CLOSED SESSION

The Council may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5 and will determine if any action should be taken from items discussed during the Closed Session at that time.

ADJOURNMENT

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

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LEIGH ANN WARNOCK,
EPHRAIM CITY RECORDER

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ALSCO							
325	ALSCO	2400811	GEN GOVT-CITY HALL MATS	10/15/2020	62.56	.00	
325	ALSCO	2400811	LIBRARY-CLEANING CLOTHS	10/15/2020	13.30	.00	
325	ALSCO	2400814	LIBRARY-MATS-OCT	10/15/2020	70.83	.00	
Total ALSCO:					146.69	.00	
ANIXTER, INC							
11488	ANIXTER, INC	4714167-00	POWER-LIGHT POLES-ALDER S	09/23/2020	12,996.00	.00	
11488	ANIXTER, INC	4746242-00	POWER-LIGHT POLES-ALDER S	10/19/2020	4,200.00-	.00	
Total ANIXTER, INC:					8,796.00	.00	
BAKER & TAYLOR							
14658	BAKER & TAYLOR	2035541240	LIBRARY-BOOKS, MAGAZINES,	10/07/2020	46.62	.00	
Total BAKER & TAYLOR:					46.62	.00	
BLINDMASTERS							
945	BLINDMASTERS	763904	GEN GOVT BLDGS-BLIND CLEA	10/06/2020	470.00	.00	
945	BLINDMASTERS	763904	FIRE-STATION-BLIND CLEANIN	10/06/2020	470.00	.00	
Total BLINDMASTERS:					940.00	.00	
CENTRAL UTAH PUBLIC HEALTH DEPT							
13509	CENTRAL UTAH PUBLIC HEALT	2009	WATER-WATER QUALITY TEST	09/30/2020	140.00	.00	
Total CENTRAL UTAH PUBLIC HEALTH DEPT:					140.00	.00	
CHRISTIENSEN FURNITURE CO							
1625	CHRISTIENSEN FURNITURE CO	25777	POLICE-EQUIP SUPP & MAINT-	09/23/2020	699.95	.00	
Total CHRISTIENSEN FURNITURE CO:					699.95	.00	
CODALE ELECTRIC SUPPLY, INC							
1715	CODALE ELECTRIC SUPPLY, IN	S7162616.001	POWER-DEPT SUPP-4/0 CIC	10/08/2020	10,045.08	.00	
Total CODALE ELECTRIC SUPPLY, INC:					10,045.08	.00	
CURTIS, JUSTIN							
15558	CURTIS, JUSTIN	2010	ELECTRIC-UTIL DEP REFUND	10/12/2020	143.82	.00	
15558	CURTIS, JUSTIN	2010	WATER-UTIL DEP REFUND	10/12/2020	30.00	.00	
Total CURTIS, JUSTIN:					173.82	.00	
DASH MEDICAL GLOVES							
15560	DASH MEDICAL GLOVES	INV1214758	POLICE-DEPT SUPP-GLOVES	10/02/2020	192.90	.00	
Total DASH MEDICAL GLOVES:					192.90	.00	
DATA CENTER LLC, THE							
12498	DATA CENTER LLC, THE	2010A	ADMIN-POSTAGE-OCT #2	10/08/2020	700.00	.00	
12498	DATA CENTER LLC, THE	52446	FINANCE-PRINTING-OCT	10/05/2020	708.92	.00	

EPHRAIM CITY CORPORATION

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12498	DATA CENTER LLC, THE	52446	RAP TAX-PRINTING INSERT	10/05/2020	277.59	.00	
	Total DATA CENTER LLC, THE:				1,686.51	.00	
DAVID J. ANGERHOFER, P.C.							
14523	DAVID J. ANGERHOFER, P.C.	2009	COURT-PROF SERV-PUB DEF-S	10/10/2020	650.00	.00	
	Total DAVID J. ANGERHOFER, P.C.:				650.00	.00	
DELL MARKETING L.P.							
2194	DELL MARKETING L.P.	10421429140	FIRE-LAPTOP-HERMANSEN	09/03/2020	1,418.00	1,418.00	10/09/2020
	Total DELL MARKETING L.P.:				1,418.00	1,418.00	
DESERET BOOK							
11963	DESERET BOOK	4659804	LIBRARY-BOOKS	10/08/2020	38.37	.00	
11963	DESERET BOOK	4659805	LIBRARY-BOOKS	10/08/2020	21.59	.00	
	Total DESERET BOOK:				59.96	.00	
EPHRAIM AUTO PARTS-NAPA							
2660	EPHRAIM AUTO PARTS-NAPA	2010B	STREETS-AUTO PARTS	10/18/2020	84.33	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2010B	WATER-AUTO PARTS	10/18/2020	84.33	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2010B	SEWER-AUTO PARTS	10/18/2020	84.33	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2010B	POWER-AUTO PARTS	10/18/2020	126.50	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2010B	POLICE-AUTO PARTS	10/18/2020	42.17	.00	
	Total EPHRAIM AUTO PARTS-NAPA:				421.66	.00	
EPHRAIM CITY CORP.							
2670	EPHRAIM CITY CORP.	2009A	UTIL-AIRPORT-AWOS-6312001	10/08/2020	8.45	8.45	10/08/2020
2670	EPHRAIM CITY CORP.	2009B	UTIL-AIRPORT-N HANGAR-5228	10/08/2020	21.67	21.67	10/08/2020
2670	EPHRAIM CITY CORP.	2009C	UTIL-AIRPORT-SO-5226001	10/08/2020	51.49	51.49	10/08/2020
2670	EPHRAIM CITY CORP.	2009D	UTIL-AIRPORT-LOUNGE-522400	10/08/2020	67.04	67.04	10/08/2020
	Total EPHRAIM CITY CORP.:				148.65	148.65	
EPHRAIM TIRE PROS & SERVICE							
14029	EPHRAIM TIRE PROS & SERVIC	0087275	STREETS-EQUIP SUPP & MAIN	09/18/2020	34.95	.00	
14029	EPHRAIM TIRE PROS & SERVIC	0087382	STREETS-DEPT SUPP-GRASS	09/28/2020	16.99	.00	
14029	EPHRAIM TIRE PROS & SERVIC	0087418	STREETS-DEPT SUPP-SAW	09/29/2020	79.99	.00	
	Total EPHRAIM TIRE PROS & SERVICE:				131.93	.00	
FERGUSON GROUP, THE							
14298	FERGUSON GROUP, THE	0920530	ADMIN-PROF SERV	09/30/2020	55.98	.00	
	Total FERGUSON GROUP, THE:				55.98	.00	
GARDNER MEDIA, LLC							
3065	GARDNER MEDIA, LLC	08-4143	LIBRARY-BOOKS	09/15/2020	207.49	.00	
3065	GARDNER MEDIA, LLC	08-4147	LIBRARY-BOOKS	09/15/2020	132.55	.00	
	Total GARDNER MEDIA, LLC:				340.04	.00	
HALLOWS, JEREMY							
14936	HALLOWS, JEREMY	2010	AIRPORT-ADVERT & SUPPLIES	10/12/2020	292.51	292.51	10/15/2020

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Total HALLOWS, JEREMY:					292.51	292.51	
HARMAN, JESSICA							
15306	HARMAN, JESSICA	2010	COURT-RESTIT-R CHRISTENSE	10/06/2020	50.00	.00	
Total HARMAN, JESSICA:					50.00	.00	
HUNT ELECTRIC, INC							
15468	HUNT ELECTRIC, INC	56264	POWER-SUBSTATION TRANSF	10/19/2020	3,500.00	.00	
Total HUNT ELECTRIC, INC:					3,500.00	.00	
I-FOUR MEDIA LLC							
3810	I-FOUR MEDIA LLC	21957	REC-OFF SUPP-OFFICE GLASS	10/14/2020	12.98	.00	
Total I-FOUR MEDIA LLC:					12.98	.00	
INTERMOUNTAIN FARMERS ASSOC							
3910	INTERMOUNTAIN FARMERS AS	1014282017	POLICE-ANIMAL CONTROL-DO	10/07/2020	24.96	.00	
3910	INTERMOUNTAIN FARMERS AS	1014283759	CAP OUTLAY-TRAIL PROJECT	10/07/2020	873.91	.00	
Total INTERMOUNTAIN FARMERS ASSOC:					898.87	.00	
JIMENEZ, ANTONIO							
4185	JIMENEZ, ANTONIO	2010	WATER-UTIL DEP REFUND	10/13/2020	150.00	.00	
Total JIMENEZ, ANTONIO:					150.00	.00	
JOHNSON CONTROLS FIRE PROTECTION LP							
7695	JOHNSON CONTROLS FIRE PR	21909121	ALARM SYS-PUB SFTY BLDG-N	10/02/2020	49.06	.00	
7695	JOHNSON CONTROLS FIRE PR	21909230	ALARM SYST MAINT-CITY BLDG	10/02/2020	49.06	.00	
Total JOHNSON CONTROLS FIRE PROTECTION LP:					98.12	.00	
KERKSIEK, JOHN AND HEATHER							
15559	KERKSIEK, JOHN AND HEATHE	2010	ELECTRIC-UTIL DEP REFUND	10/13/2020	120.00	.00	
15559	KERKSIEK, JOHN AND HEATHE	2010	WATER-UTIL DEP REFUND	10/13/2020	30.00	.00	
Total KERKSIEK, JOHN AND HEATHER:					150.00	.00	
L N CURTIS & SONS							
4560	L N CURTIS & SONS	INV428464	FIRE-CAP OUTLAY-UNIFORM	10/02/2020	210.00	.00	
4560	L N CURTIS & SONS	INV428869	FIRE-CAP OUTLAY-SHIRT JACK	10/05/2020	227.13	.00	
Total L N CURTIS & SONS:					437.13	.00	
LANDIS+GYR TECHNOLOGIES LLC							
3735	LANDIS+GYR TECHNOLOGIES	90325647	POWER-SAAS MONTHLY FLAT	10/17/2020	750.00	.00	
Total LANDIS+GYR TECHNOLOGIES LLC:					750.00	.00	
MICROMARKETING LLC							
5450	MICROMARKETING LLC	825936	LIBRARY-BOOKS	10/08/2020	236.63	.00	
5450	MICROMARKETING LLC	826454	LIBRARY-BOOKS	10/13/2020	22.00	.00	
5450	MICROMARKETING LLC	826493	LIBRARY-BOOKS	10/13/2020	76.72	.00	
5450	MICROMARKETING LLC	826630	LIBRARY-BOOKS	10/14/2020	19.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MICROMARKETING LLC:					355.34	.00	
NORTH SANPETE DISPOSAL							
5945	NORTH SANPETE DISPOSAL	72982	CITY HALL DUMPST SERV-SEP	10/06/2020	59.66	.00	
5945	NORTH SANPETE DISPOSAL	72982	STREETS-DUMPSTER-SEP	10/06/2020	44.75	.00	
5945	NORTH SANPETE DISPOSAL	72982	POWER-DUMPSTER-SEP	10/06/2020	29.83	.00	
Total NORTH SANPETE DISPOSAL:					134.24	.00	
OFFICE DEPOT							
5990	OFFICE DEPOT	127917178001	FINANCE-BINDER, FOLDERS, N	09/30/2020	13.97	.00	
5990	OFFICE DEPOT	127917821001	FINANCE-FOLDERS	10/01/2020	4.45	.00	
5990	OFFICE DEPOT	130411832001	ADMIN-FACE MASKS	10/15/2020	89.94	.00	
5990	OFFICE DEPOT	130412314001	COURT-DEPT SUPP-FACE MAS	10/15/2020	29.98	.00	
Total OFFICE DEPOT:					138.34	.00	
PETERSON REFRIGERATION &							
6407	PETERSON REFRIGERATION &	112483	GEN GOVT-BLDG MAINT-COOP-	09/29/2020	209.00	.00	
Total PETERSON REFRIGERATION &:					209.00	.00	
QUEST FINANCIAL SERVICES, INC.							
6740	QUEST FINANCIAL SERVICES, I	2010	FINANCE-CITY ACCOUNTING	10/07/2020	4,095.00	.00	
Total QUEST FINANCIAL SERVICES, INC.:					4,095.00	.00	
RELIABLENETWORKS							
15162	RELIABLENETWORKS	17408	GEN GOVT-BACKUP SYSTEM-O	10/10/2020	128.00	.00	
Total RELIABLENETWORKS:					128.00	.00	
SAFETY SUPPLY AND SIGN CO INC							
7280	SAFETY SUPPLY AND SIGN CO	174329	STREET-DEPT SUPPLIES-ROAD	09/21/2020	497.76	.00	
7280	SAFETY SUPPLY AND SIGN CO	174330	POLICE-ROAD SIGNS	09/21/2020	422.67	.00	
7280	SAFETY SUPPLY AND SIGN CO	174331	STREETS-DEPT SUPPLIES-POS	09/21/2020	340.96	.00	
Total SAFETY SUPPLY AND SIGN CO INC:					1,261.39	.00	
SANPETE COUNTY TREASURER							
12510	SANPETE COUNTY TREASURE	2010A	SEWER-PROP TAXES-5965	10/19/2020	13.26	.00	
12510	SANPETE COUNTY TREASURE	2010B	WATER-PROP TAXES-6100	10/19/2020	14.67	.00	
12510	SANPETE COUNTY TREASURE	2010C	WATER-PROP TAXES-6098	10/19/2020	8.71	.00	
12510	SANPETE COUNTY TREASURE	2010D	WATER-PROP TAXES-6099	10/19/2020	29.72	.00	
12510	SANPETE COUNTY TREASURE	2010E	WATER-PROP TAXES-6104	10/19/2020	31.63	.00	
12510	SANPETE COUNTY TREASURE	2010F	WATER-PROP TAXES-0952	10/19/2020	7.70	.00	
12510	SANPETE COUNTY TREASURE	2010G	WATER-PROP TAXES-5304	10/19/2020	92.87	.00	
12510	SANPETE COUNTY TREASURE	2010H	WATER-PROP TAXES-5308	10/19/2020	21.73	.00	
12510	SANPETE COUNTY TREASURE	2010I	WATER-PROP TAXES-5311	10/19/2020	19.24	.00	
12510	SANPETE COUNTY TREASURE	2010J	WATER-PROP TAXES-5324	10/19/2020	10.53	.00	
12510	SANPETE COUNTY TREASURE	2010K	WATER-PROP TAXES-5325	10/19/2020	7.97	.00	
12510	SANPETE COUNTY TREASURE	2010L	WATER-PROP TAXES-5328	10/19/2020	6.81	.00	
12510	SANPETE COUNTY TREASURE	2010M	WATER-PROP TAXES-5329	10/19/2020	9.26	.00	
12510	SANPETE COUNTY TREASURE	2010N	WATER-PROP TAXES-5359	10/19/2020	96.32	.00	
12510	SANPETE COUNTY TREASURE	2010O	WATER-PROP TAXES-5361	10/19/2020	43.73	.00	
12510	SANPETE COUNTY TREASURE	2010P	WATER-PROP TAXES-5372	10/19/2020	68.01	.00	
12510	SANPETE COUNTY TREASURE	2010Q	WATER-PROP TAXES-5375	10/19/2020	34.78	.00	

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12510	SANPETE COUNTY TREASURE	2010R	WATER-PROP TAXES-5378	10/19/2020	159.21	.00	
12510	SANPETE COUNTY TREASURE	2010S	WATER-PROP TAXES-5308X	10/19/2020	57.05	.00	
12510	SANPETE COUNTY TREASURE	2010T	WATER-PROP TAXES-5321X	10/19/2020	29.33	.00	
12510	SANPETE COUNTY TREASURE	2010U	WATER-PROP TAXES-5372X	10/19/2020	6.81	.00	
Total SANPETE COUNTY TREASURER:					769.34	.00	
SANPETE MESSENGER							
7415	SANPETE MESSENGER	6007491	NON-DEPT-RAP TAX ADVERTISI	10/14/2020	540.00	.00	
Total SANPETE MESSENGER:					540.00	.00	
SANPETE SANITARY LANDFILL							
7440	SANPETE SANITARY LANDFILL	62824	LANDFILL FEES-HANSEN HOUS	10/02/2020	2,334.64	.00	
Total SANPETE SANITARY LANDFILL:					2,334.64	.00	
SCHOLZEN PRODUCTS CO INC							
7505	SCHOLZEN PRODUCTS CO INC	1018117-00	WATER-CHLORINE	10/15/2020	451.34	.00	
7505	SCHOLZEN PRODUCTS CO INC	6508609-00	WATER-DEPT SUPP-PARTS	09/29/2020	421.00	.00	
7505	SCHOLZEN PRODUCTS CO INC	6509983-00	WATER-METER UPGRADE	10/02/2020	88.00	.00	
Total SCHOLZEN PRODUCTS CO INC:					960.34	.00	
SEVIER OFFICE SUPPLY							
7575	SEVIER OFFICE SUPPLY	971563-0	ADMIN-SCHEDULE BOOK	10/15/2020	25.99	.00	
Total SEVIER OFFICE SUPPLY:					25.99	.00	
SNOW CHRISTENSEN & MARTINEAU							
15052	SNOW CHRISTENSEN & MARTI	475377	WATER-TUNNEL-LEGAL REVIE	10/14/2020	3,253.50	.00	
Total SNOW CHRISTENSEN & MARTINEAU:					3,253.50	.00	
SOUTHWEST PLUMBING SUPPLY							
7990	SOUTHWEST PLUMBING SUPP	S3689198.001	POLICE-ANIMAL CONTROL	09/16/2020	151.16	.00	
7990	SOUTHWEST PLUMBING SUPP	S3689231.001	POLICE-ANIMAL CONTROL	09/16/2020	4.98	.00	
7990	SOUTHWEST PLUMBING SUPP	S3702494.001	PARKS-GROUNDS MAINT-CANY	10/02/2020	38.99	.00	
7990	SOUTHWEST PLUMBING SUPP	S3710701.001	WATER-DEPT SUPP-SAMPLING	10/13/2020	18.32	.00	
Total SOUTHWEST PLUMBING SUPPLY:					213.45	.00	
STATE OF UTAH-FUEL NETWORK							
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	POLICE-FUEL	10/04/2020	1,548.14	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	FIRE-FUEL	10/04/2020	79.74	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	POWER-FUEL	10/04/2020	704.65	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	ADMIN-FUEL	10/04/2020	82.30	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	STREETS-FUEL	10/04/2020	444.65	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	WATER-FUEL	10/04/2020	444.65	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	SEWER-FUEL	10/04/2020	444.64	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2103E00801	REC-FUEL	10/04/2020	71.46	.00	
Total STATE OF UTAH-FUEL NETWORK:					3,820.23	.00	
STEVENS, SIMON LLOYD							
12596	STEVENS, SIMON LLOYD	2010	FIRE-EMP MEETING	10/08/2020	112.45	.00	

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Total STEVENS, SIMON LLOYD:					112.45	.00	
STUART C IRBY CO							
14712	STUART C IRBY CO	S012071474.0	POWER-DEPT SUPP-TRANSFO	10/09/2020	576.00	.00	
14712	STUART C IRBY CO	S012099033.0	POWER-DEPT SUPP-PVC	09/28/2020	38.55	.00	
14712	STUART C IRBY CO	S012107471.0	POWER-TRANSFORMER-ACE H	10/02/2020	7,550.00	.00	
14712	STUART C IRBY CO	S012114737.00	POWER-DEPT SUPP-CABLING	10/08/2020	6,704.50	.00	
14712	STUART C IRBY CO	S012114737.00	POWER-DEPT SUPP-CONDUIT,	10/09/2020	1,695.60	.00	
Total STUART C IRBY CO:					16,564.65	.00	
SUNRISE ENVIRONMENTAL							
8361	SUNRISE ENVIRONMENTAL	114841	SEWER-OFF SUPP-DERMIGEL	09/23/2020	214.58	.00	
Total SUNRISE ENVIRONMENTAL:					214.58	.00	
TASTE OF HOME-TRUSTED MEDIA BRANDS							
8470	TASTE OF HOME-TRUSTED ME	01087	LIBRARY-MAKE IT TAKE IT	09/15/2020	34.11	.00	
8470	TASTE OF HOME-TRUSTED ME	1084	LIBRARY- EVERYDAY SLOW CO	09/24/2020	34.11	.00	
Total TASTE OF HOME-TRUSTED MEDIA BRANDS:					68.22	.00	
TIMPVVIEW ANALYTICAL LAB							
8750	TIMPVVIEW ANALYTICAL LAB	20H0128	WATER-QUALITY TESTING	10/02/2020	790.00	.00	
8750	TIMPVVIEW ANALYTICAL LAB	20J0520	WATER-QUALITY TESTING	10/13/2020	30.00	.00	
Total TIMPVVIEW ANALYTICAL LAB:					820.00	.00	
UPS							
12658	UPS	104AX7410	POWER-SHIPPING-AMERICAN	10/10/2020	49.63	.00	
Total UPS:					49.63	.00	
USA SOFTBALL OF UTAH							
11817	USA SOFTBALL OF UTAH	2010A	REC-TOURN-12U & 14U	10/15/2020	200.00	200.00	10/15/2020
11817	USA SOFTBALL OF UTAH	2010B	REC-TOURN-10,16,18U-FEES	10/15/2020	300.00	300.00	10/15/2020
Total USA SOFTBALL OF UTAH:					500.00	500.00	
UTAH STATE TREASURER							
9335	UTAH STATE TREASURER	2009	COURT-STATE SURCHARGE	10/05/2020	3,693.03	.00	
Total UTAH STATE TREASURER:					3,693.03	.00	
V DOT MEATS							
15557	V DOT MEATS	3241-1	FIRE-EMPLOYEE MTG	10/05/2020	204.72	.00	
Total V DOT MEATS:					204.72	.00	
VERIZON WIRELESS							
9480	VERIZON WIRELESS	9864422148	POLICE-PHONES	10/07/2020	413.87	.00	
9480	VERIZON WIRELESS	9864422148	STREETS-PHONES	10/07/2020	145.33	.00	
9480	VERIZON WIRELESS	9864422148	REC- PHONES	10/07/2020	77.88	.00	
9480	VERIZON WIRELESS	9864422148	POWER-PHONES	10/07/2020	145.33	.00	
9480	VERIZON WIRELESS	9864422148	WATER-PHONES	10/07/2020	145.33	.00	
9480	VERIZON WIRELESS	9864422148	SEWER-PHONES	10/07/2020	145.33	.00	
9480	VERIZON WIRELESS	9864422148	COURT-PHONES	10/07/2020	53.37	.00	

EPHRAIM CITY CORPORATION

Payment Approval Report
Report dates: 10/6/2020-10/20/2020Page: 7
Oct 20, 2020 01:05PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9480	VERIZON WIRELESS	9864422148	ADMIN-PHONES	10/07/2020	52.66	.00	
9480	VERIZON WIRELESS	9864422148	COMM DEVT-PHONES	10/07/2020	92.67	.00	
9480	VERIZON WIRELESS	9864422148	FIRE-PHONE	10/07/2020	40.01	.00	
Total VERIZON WIRELESS:					1,311.78	.00	
Grand Totals:					74,211.26	2,359.16	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

WORK MEETING MINUTES
CITY COUNCIL
 CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
 5 SOUTH MAIN, EPHRAIM, UTAH
OCTOBER 7, 2020
5:30 PM

CALL TO ORDER

The Ephraim City Council convened in a work meeting on Wednesday, October 7, 2020, in the City Council Room. Mayor Scott called the meeting to order at 5:30 p.m.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
 Margie Anderson, Mayor Pro Tem
 Alma Lund
 Greg Boothe
 Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
 Brian Page, City Attorney
 Leigh Ann Warnock, City Recorder
 Bryan Kimball, Community Dev.
 Steve Widmer, Financial Director
 Jeff Jensen, Public Works Director

MEMBERS EXCUSED

Tyler Alder

AGENDA REVIEW

Lot Split: Kathryn Anderson

Kathryn has applied for a lot split for her property located at approximately 98 East 300 South. A large ditch runs in front of the lot along 300 South. Current city code requires she improve her frontage as a condition of lot split approval, which would include piping the ditch with curb and sidewalk. The estimated cost was quoted at \$20,000 by her contractor. The city has offered to contribute some unused perforated pipe left over from another job. She may also ask for some sidewalk assistance. If she were not splitting her lot, and asked for sidewalk assistance for her existing house, we could potentially split the cost with her in accordance with our sidewalk program where we have money in the budget to help existing homes replace or install their sidewalk. The Planning Commission approved the split with frontage improvements required. She will likely bring two requests – first, that she not be required to pipe the ditch. Second, if she is required, that the city cost-share with her in accordance with our sidewalk cost-sharing program. They will build a single-family home on the second lot.

Jeff commented she was also given the option of not putting in curb and gutter, just a sidewalk. Asphalt would be included with permits.

Mayor Scott commented the whole south side of that street has no curb and gutter. The ditch is uncovered and there is no sidewalk anywhere because of the ditch. In the past, we have negated the curb/sidewalk requirement because there was none in the area. Shaun commented recent projects have been required to put in improvements. Sidewalk would be installed on public right-of-way. The Mayor reiterated the point that there is no sidewalk anywhere on 300 E on the north side of the road.

Bryan said the reason none of it has curb/sidewalk is because when the SID was done in the mid-90's, those with an open ditch were not done. Since then, codes have changed, and improvements are triggered for new building projects. Piping that whole block could be on the City's radar in the next few years because it ends on Main Street at the school crossing.

Staff recommended sticking with code and requiring improvements to frontage.

WARRANT REGISTER INQUIRIES

- Friends of Sanpete County for \$770. That was for the tournament.
- Airport expenses were for the Fly-in.
- Barton Excavation – draw number 2 for the new well and connecting the pipe and wellhouse.

MINUTES CORRECTIONS

650 people at the Airport Fly-in should be changed to 850.

ADJOURN

There being no further discussion, Councilmember Wheeler moved the work meeting adjourn. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date

MINUTES
REGULAR CITY COUNCIL MEETING
 CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
 5 SOUTH MAIN, EPHRAIM, UTAH
 OCTOBER 7, 2020
 6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, October 7, 2020, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Steve Widmer offered an invocation. Shaun Kjar led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
 Margie Anderson, Mayor Pro Tem
 Alma Lund
 Greg Boothe
 Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
 Brian Page, City Attorney
 Candice Maudsley, Deputy Recorder
 Bryan Kimball, Community Dev.
 Steve Widmer, Financial Director
 Jeff Jensen, Public Works Director
 Cory Daniels, Power Director

MEMBERS EXCUSED

Tyler Alder

PUBLIC COMMENT

No public comment presented.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of October 5, 2020.

Councilmember Anderson moved to approve the October 5, 2020 Warrant Register with the changes listed above. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the September 16, 2020 Regular City Council Meeting. Mayor Scott pointed out the number of attendees to the Airport Fly-in was incorrect; the number should be changed from 650 to 850. Mayor Scott would also like changes made on page 4 to reflect the no pass-through signs mentioned were for the Fire Department parking lot rather than all the park lots.

Councilmember Wheeler moved to approve the September 16, 2020 Regular City Council Meeting Minutes with the changes listed above. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

LOT SPLIT: KATHRYN ANDERSON

Kathryn is splitting her lot located at approximately 98 East 300 South into two lots. A large ditch runs in front of the lot along 300 South. Current city code requires she improve her frontage as a condition of lot split approval, which would include piping the ditch with curb and sidewalk. The estimated cost was quoted at \$20,000 by her contractor. The city has offered to contribute some unused pipe left over from another job. It is unsure whether the irrigation company will approve that perforated pipe.

The Planning Commission approved the split with frontage improvements required. She requested that she not be required to pipe the ditch or do curb, gutter, or sidewalk. The south side of the street on 300 North currently has no sidewalk, or curb and gutter except for the dental office on Main Street. Kathryn feels it is common sense to not require the improvements as she would be the only property that would have it on that street. The Mayor understands her argument and is concerned about undue burden as well as city code. There is also a concern about safety with an abrupt end to the sidewalk on each side if the improvements are made as well as an open ditch if the improvements are not made. There is an option to hold money in escrow to put the sidewalk in at a later date. The final decision was made to not require the frontage improvements as it would be an undue burden and the only property along 300 South that had them.

Councilmember Anderson moved to approve the requested lot split for Kathryn Anderson's property located at approximately 98 E 300 S. with stipulations set by the Planning Commission and no frontage improvements required. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

CHANGE ORDER: EPHRAIM DROUGHT RESILIENCY PROJECT

This change order is to cover the difference in cost for casing and boring under the road. There is no road cut allowed by UDOT on highway 89, so boring and casing was the only option. The choices left are: 1.) Not doing it at all. 2.) Moving further south and finding a new place to bore. The cost change would go from approximately \$46,000 to \$89,000. The new cost also includes improvements to the wellhouse that will extend its longevity. The net increase would be \$38,970. Money from grants and loans are available.

A spreadsheet has been compiled showing ideas for spending the CARES Act funds collected from other cities that have approved spending. Ephraim City has received \$216,000 in CARES Act funds to help employees and residents with changes required by COVID-19. The goal is to create a large list of ideas and then consolidate it into a ranked list. A requirement of the Act is that the money be spent by December 31, 2020. The state has lifted some of the prohibitions previously required and the auditor has recommended looking to the Treasury Department for guidance. The goal is to find areas that benefit the community with the greatest impact. Two more tranches of CARES Act money are available and will be applied for. A short list with priority ranking of twenty items is requested by the next council meeting. The Mayor instructed the council to each create a list and submit it to Shaun one week from today. That will give him a week to compile them.

Christy Johnson from the Ephraim Ambulance Association addressed the council. It was requested that the Ambulance Association receive some of the CARES Act money. They have been affected by transports of individuals with COVID-19 as the hospitals will not keep the patients locally. There are currently only two ambulances owned by the association, and one has been devoted to COVID-19 patients. She requested a third ambulance be funded by the county. Support given to the association would be greatly appreciated.

CITY MANAGER REPORT

Nightmare on Main Street - The Recreation Department has planned a Halloween event on Friday, October 30th. Part of Main Street will be blocked off for the event. All precautions have been taken to ensure safety for COVID-19.

Kingdom Management Trailer Court – The City is working with residents to approve applications through the City as quickly as possible. The City only became aware of the lack of services a little over a week ago. Employees have gone above and beyond what is required to help residents with translation services and county application submission. The desire is to prevent a resident going even an hour longer than needed without utilities.

CLOSED SESSION

Councilmember Anderson moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205(e), for the purpose of discussing purchase, exchange, or lease of real property. The motion was seconded by Councilmember Boothe. A roll call vote was called. Voting yes: Councilmembers Lund, Boothe, Wheeler, and Anderson. The vote was unanimous. The motion carried.

The Closed Meeting began at 7:12 p.m.

Councilmember Wheeler moved the Council adjourn the closed session at 8:39 p.m. and reopen the public meeting. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Lund moved the Regular Council Meeting adjourn at 8:52 p.m. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, October 21, 2020, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date

Ephraim City Recreation CARES Act Funding Proposal				
Item	Quantity	Cost	Total Cost	Need
Facemasks	1	\$429.99	\$429.99	To host an indoor youth basketball program. Masks will be given to staff, volunteers, and participants. Quantity: 2000
Hand Sanitizer	5	\$27.48	\$137.40	To be provided to all involved in the youth basketball
Disinfectant Spray	10	\$54.99	\$549.90	To clean the facility and highly touched surface during the
Hand Sanitizer Dispenser Stands	4	\$169.99	\$679.96	To put in place at all youth sports program activities and events.
Disposable Gloves	10	\$28.98	\$289.80	For staff to administer youth sports program activities and
Wristbands	15	\$10.00	\$150.00	Younger participants wear wristbands to help them know who to guard. Each team will need their own set so we don't reuse
Disinfectant Wipes	15	\$40.00	\$600.00	To wipe down high touched surfaces
Cleaning Rags	1	\$15.49	\$15.49	To wipe down high touched surfaces
Electric Whistles	20	\$18.99	\$379.80	For officials so they don't have to heavily breath out to blow a
Social Distancing Signs	2	\$19.95	\$39.90	To promote social distancing at programs, activities, and events.
Duct Tape	2	\$6.97	\$13.94	To hang up social distancing signage
Outdoor Volleyball Net	1	\$299.98	\$299.98	To continue with a outdoor sports program. This will allow us to create another court and create more social distancing
Outdoor Scoreboard	1	\$44.47	\$44.47	To be used at outdoor sports programs
Baseball Helmets	100	\$18.99	\$1,899.00	To provide participants with more helmets to reduce the
Softball Helmets	50	\$39.99	\$1,999.50	To provide participants with more helmets to reduce the
Catcher's Gear	26	\$167.95	\$186.95	To provide participants with more equipment to reduce the
Umpire Facemasks	10	\$52.99	\$529.90	To provide staff with safety equipment that will allow them to
Soccer Balls Size 5	20	\$31.99	\$639.80	To provide participants with more equipment to reduce the
Soccer Balls Size 4	20	\$31.99	\$639.80	To provide participants with more equipment to reduce the
Soccer Balls Size 3	30	\$31.99	\$959.70	To provide participants with more equipment to reduce the
Basketballs Size 27.5	20	\$28.99	\$289.90	To provide participants with more equipment to reduce the
Basketballs Size 28.5	20	\$29.99	\$449.85	To provide participants with more equipment to reduce the
Basketballs Size 29.5	20	\$29.99	\$299.90	To provide participants with more equipment to reduce the
All-Accessibilites Park	1	\$150,000.00	\$150,000.00	Create a recreation facility for those that may be at a higher risk for COVID-19
1 Acre Green Space	1	\$125,000.00	\$125,000.00	Create more space for recreation activities and programs to
Double Sided Ball Locker	3	\$388.99	\$1,166.97	To allow seperation between balls that have been used and sanitized balls.
		Total	\$287,691.90	

CARES FUNDING IDEAS	
ELECTRONICS	
Sound system/screens for Council Room/Zoom ready	
Laptops with cameras for Zoom meetings	
Independent camera systems to add to desktops	
Electronic Signs	
Purchase of laptops and docking stations for telecommuting	
including an additional screen, cameras and audio support for virtual or broadcast meetings (West Point \$16,000.)	
DISEASE CONTROL	
Cleaning supplies	
PPE, masks, gloves, sanitizing supplies, etc.	
Cloth masks with City logo for Council and Staff	
Extra vehicles so people don't have to ride together	
Automatic doors to reduce touching	
For breakrooms and restrooms: Touchless taps / soaps / auto flushing toilets / touchless towels	
Hand sanitizing stations throughout buildings	
Part-time employee to sanitize on weekends	
Plexi-glass screens for staff	
touchless light switches/occupancy sensors	
add Ultra Violet to HVAC system for disinfection of return air	
Replace existing mechanical equipment for new units capable of processing additional outside air	
Segregated waiting areas	
New furniture that is easy to clean & disinfect/replace fabric chairs	
Cubicle walls	
Sanitation stations for vestibule for those entering the building	
Hand washing trailers	
Foot grips for exterior and restroom doors so people can open them with their feet (Park City)	
Parks pressure washer to sanitize playground equipment	
Recreation uv floor cleaning equipment	
Trailer mounted pressure washer for sanitizing everything from parks to equipment	
Waxie Versa II cleaning Caddy (x5)	
Clarke compact disc floor scrubber (\$6,100)	
Electrostatic cleaning equipment	
Office Fogger	
Justice Court Payment Dropbox (Provo - \$900)	
Portable Air Cleaners/Purifiers (Provo - \$643,350)	
Website and Computer Systems	
Zoom purchase	
Website refresh and rebrand to highlight the best in every community and attract tourism	
Online business licenses	
Online utility application and payment	
Online payment of court fees	

Online grant applications for businesses, families, and individuals impacted by COVID-19 for economic support
Online public meetings
GIS (utilities, roads, parcel information, zoning, etc.)
Signage for COVID-19
New firewall to provide added protection with those working from home using remote access to server.
Document mangement system allowing residents to find, fill out, and submit forms online. (West Point \$25,000)
Additional VPN licenses (\$300 each) allowing employees to access server remotely.
Civic Plus for City Website - electronic website document (Annual Fee)
Grants/Programs/Incentives
Small retail business grants for advertising purposes. for more info contact: Josie Angerhofer in Millcreek at
Small business grant for those who lost more than \$5,000 due to COVID
Elder Care Program/ masks and supplies / contact program created for help if needed
Interlocal Agreement with County for participation in Business Grant Program (Bountiful)
Interlocal Agreement with Fire/Ambulance for a CARES Act fund transfer (Bountiful)
Gift card/incentive program
Utility Billing Supplement based on need (Many customers have been laid off or have reduced income and face financial challenges. These funds will be allocated to supplement existing programs to assist disadvantaged utility
MISC
Single Audit costs
Reimbursement of Paid Sick and Pandemic Leave
Critical Incident Stress Counseling Police/Fire to assist first responders who are emotionally impacted by
Library Outreach Van
EPHRAIM ELEMENTARY SCHOOL
6 bottle filler water stations (Approximately \$945 each)
2 Hand Sanitizer Stations (Approximately \$150 each)
Bathroom Cleaning Machine (Approximately \$3,000)
Disposable Masks
EPHRAIM MIDDLE SCHOOL
6 bottle filler water stations (Approximately \$945 each)
6 hand sanitizer stations (Approximately \$150 each)
Bathroom cleaning machine (Approximately \$3,000)
15 suto flush valves for toilets (Approximately \$6,000)
Disposable masks