



BOARD OF TRUSTEES

Regular Meeting

6:00 PM, Tuesday, May 19, 2020

<https://byu.zoom.us/j/93978958232>

1724 S State Street, Provo, UT 84606

Minutes

Welcome & Call to Order

Opening Remarks

Pledge of Allegiance (in suitable environment)

Roll Call - Randall Robertson, April Clawson, BJ Taylor, Jennifer Lloyd Ammott, Robert Leckie and legal counsel as noted in the recording.

Public Comment

None

Closed Session (0:00:50)

Jennifer Lloyd Ammott moved to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation in conformance with Utah Code. Board approved.

Return from Closed Session & Reports (00:1:30)

Director's Report

1. Preparations for Next Year
 - a. Review of Governor's "Yellow" guidelines (slides 3 and 4)
 - b. Supporting online education will require dedicated technology resources/personnel
2. Grading Adjustment (slide 5)
 - a. Teachers have been trained on "Pass & No-Grade plus notes" method of grading adopted by the board.
3. Performance Pay (slide 5 and 6)
 - a. \$15K total. See slide 6 for the proposed stipend amounts and criteria.
4. Mental Health Grant Goals (slide 7)
 - a. Director is applying for this grant and is required to state three goals to be pursued over the next three years. (See slide 7 for the goals)
 - b. Decrease office referrals for discipline - first nine weeks of the past year as assistant administrator, half of the day was taken up by office referrals for discipline. Shouldn't be that way. Professional development to help teachers better manage those issues in class is one thing to pursue.
 - c. Increase counseling services for depression/anxiety.
 - d. Increase safety procedures training for faculty and staff
5. Administration Updates (see slide 8)
 - a. School LAND Trust approved
 - b. Treeside Facebook page recovered and Iva and Todd are only ones with administrative access now.
 - c. Part-Time nurse - Merit and other schools looking to share a nurse. That would be helpful for us to participate in.

6. Teachers & Assistants (slide 9)
 - a. Working to get registration paperwork moved online so when parents come to meet teachers they aren't spending most of the time filling out forms.
 - b. 1st day of school will be August 17th
 - c. May need 7 or 8 new teachers (see slide 9 for details)
 - d. Propose a 5th grade bridge to have high achieving 5th grade students in the 6th grade classroom doing 5th grade work. Eliminates need for another new teacher and a classroom we don't have.
7. Students & Families (Slide 10)
 - a. Kindergarten graduation: decorated fence around the kindergarten area, students would get to pose for a picture and get goody bags, confetti while family stayed in the car. Very fun way to handle the situation.
 - b. 6th grade graduation: car parade at the school
8. Enrollment (slide 11)
 - a. Current 424, Projected 520, but working budget is forecasting at 450 with 500 as optimistic level.
9. Program Initiatives (slide 11)
 - a. Home schoolers interested in the specials classes, coming one hour once a week, for example. Enrollment requirements wouldn't work with that, but it highlights that our special classes are a draw.
10. Legislative update (slide 13)
 - a. -HJR 301 - no new spending. Funding frozen at base level of this year.
 - b. -SB 3005: Waives requirement for student assessments and employee evaluations
 - c. -Board Rule R277-419: Student membership calculation for spring 2020 COVID response period to be average of count in period up to that point. We met the requirements to be eligible for that calculation.

Questions & Comments:

- Art teacher included in 7 or 8 new teacher number? No. Part-time music teacher is expecting to come back for the next year. After October 1st, if we can make her full-time, that will incur additional expense.
- SCSB says Charters will follow the same guidelines as State Superintendent sets for other schools so even if the charter does not include online learning, its okay to pursue it as directed.
- Request to prepare possible 2, 5, and 10% cut proposals is for all of the state budget, not just education. Direction to State BOE, not to individual schools. Not clear how that will impact individual schools.

School Surveys - March and End-of-Year - Moved this time to Closed Session

Finance Report w/ information on use of restricted funds

- At 10 of 12 months. 83% of year. Not expecting any more local funds this school year.
- Lunch money refunds in April brought those funds down. Lunch money that is still owed might be collected and raise that a bit.
- More of the Federal funds have come in, lowering the deficit there, as expected.
- Most expenses are at 100% for the year. We do not expect to spend much more



before the school year ends due to COVID-19 response.

- Key ratios are in yellow now after having been red for most of the year.
- Cash up to 55 days on hand. Last time it was 49. That's improving.
- Restricted funds:
 - Beverley Taylor, Dual Immersion, Gifted, Class Size, Title II are all either spent or on track to be spent.
 - Land Trust - projectors and software a little underspent. Expect to carry it over to next year.
 - Lunch program - some back and forth in this area still. Unusual year with the COVID response. After liquor tax income in the summer we may be about break-even or around there. We are currently owed ~70K and with last year's 53K roll-over we are owed about ~16K from state or federal funding.

Questions & Comments:

- Can I donate my lunch money for outstanding student debt?
- How much do student families owe? Roughly 4K.
- We are using enrollment of 450 for our projections. The floor for budget is in the 440's, so we are being conservative.

Consent Agenda (00:39:06)

Robert Leckie moved to approve the meeting minutes with the noted correction and the financial report. BJ Taylor seconded. Board approved.

Closed Session (0:40:42)

Randall Robertson moved to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code. Board approved.

Return from Closed Session & Action Agenda (0:42:16)

Robert Leckie moved to:

1. Approve Plan for Mental Health Grant
2. Approve Stipend Pay based on rubric as discussed in closed session
3. Approve PTO payout as proposed by finance committee
4. Cancel end-of-year school survey as it is not applicable (due to COVID-19 situation)

BJ Taylor seconded. Board approved.

Adjourn (43:12)