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# PLANNING AND ZONING MEETING MINUTES

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## Opened meeting at 6:10pm, September 28th, 2020

- **Commission Attendees:** Deb Herron, Danita Hinton, Lynn Hamilton
- **Guest Attendees:** Shelly Grant, Valorie McLean, Bobby Jo Casper, Jerry Argyle, Shawn Cayias

## Agenda Items:

1. Prayer by Lynn Hamilton, Pledge, Aug 24th Meeting Minutes accepted by unanimous vote.
2. RJ Stansfield Development, 672 East:
  - a. Deb read official response to neighbors' petition.
  - b. Board answered questions from guest attendees.
    - i. Deb identified that the city would have to give notice to neighbors abutting RJ's property if a zoning variance is applied for. Follow standard procedures.
3. Municipal Code Review:
  - a. Deb reviewed assignments for City Council members and P&Z board members to take a section of the newly created google document and check it for errors against Sterling Codifiers online version. Assignments were emailed out.
4. Proposed Street Vacation 400 N and 400 E (Bench only)
  - a. Deb updated board of Street Vacation public hearing date change to Monday, October 19th. Deb will notify newspaper and update public notices. Post at post office
  - b. Board answered questions from guest attendees on how a street vacation will affect their properties and taxes. Encouraged guests to come to the hearing to publicly voice their opinions on the matter.
5. General Plan Update
  - a. Danita presented the survey results in a google presentation.
  - b. Danita will finish the survey portion of the presentation and Deb will finish presentation with photos of public events.
  - c. Board will review presentation on October 19th and present to City Council on Tuesday, October 27th.
6. Open Session
  - a. Nothing to Report

## Action Items:

1. Deb to send official response letter to homeowners who petitioned on RJ Stansfield Development.
2. Deb to send official notice to residents of 400 N. and 400 E. regarding street vacation public hearing, Oct 19th.
3. Danita and Deb to finish Envisioning presentation for final approval at next meeting, Oct 19th.
4. Ryan, Cody, Lynn and Deb to review municipal code according to assignments in emailed directions.

## Motions:

1. Motion made by Lynn to approve meeting minutes August 24th, seconded by Lynn, vote unanimous.
2. Motion made by Lynn at 7:24pm to adjourn, seconded by Danita, vote unanimous.

## Adjourned at 7:24 pm

- **Next Meeting:** October 19th, 6:00pm