COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
September 22, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on September 22, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Also present: Curtis Koch, Davis County Clerk/Auditor; and Mike Kendall, Davis County Deputy Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the Coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 20 individuals, including Commission and staff. Masks are recommended and all those in attendance and will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at: https://www.daviscountyutah.gov/commission/meetings. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or email comments to commissioners@daviscountyutah.gov by 3:00 p.m. on the day of the meeting

No public comments related to this meeting had been received.

The meeting convened at 4:00 p.m. and Cynda Melville, Commission staff member led the Pledge of Allegiance.

PUBLIC COMMENTS

The public was invited to make comments to the Commission; none were offered.

BUSINESS/ ACTION

Agreement #2020-497 with Utah Department of Transportation (UDOT) for Master Agreement for West Davis Corridor Project Number S-R199 (229)

Agreement #2020-497 with Utah Department of Transportation (UDOT) for Master Agreement for West Davis Corridor Project Number S-R199 (229) — *Presented by Commissioner Kamalu*

Utah Department of Transportation's (UDOT) design build contractor will complete the design and administer construction of the project. The project will consist of constructing a new highway facility along the western side of Davis County. It will connect to I-15 and Legacy Parkway at approximately Glover's Lane in Farmington extending west and north. It will terminate at 4500 West and the future extension of State Route 193 in West Point. This agreement sets out the terms and conditions for the third party work that will be performed. UDOT will be responsible for 100 percent of the cost of the third party work impacting the facilities within the project which is consistent with Utah Administrative Code. The contract period is 09/22/2020 to 09/22/2025.

Agreement #2020-498 with Avaya for telephone maintenance plan

Agreement #2020-498 with Avaya for telephone maintenance plan — *Presented by Commissioner Kamalu*

This is a renewal of the contract for phone maintenance. The contract period is 09/08/2020 to 08/08/2023. The payable amount is $51,175.20 annually.

Ratification of Agreement #2020-499 with Clearfield City for (CDBG) funding for North Davis Senior Center ADA Access Improvement Project

Ratification of Agreement #2020-499 with Clearfield City for Community Development Block Grant (CDBG) funding for North Davis Senior Center Americans with Disabilities Act (ADA) Access Improvement Project — *Presented by Commissioner Kamalu*

The contract period is 07/01/2020 to 06/30/2021. The receivable amount is $10,000.

Ratification of Agreement #2020-500 with Farmington City for bus transportation

Ratification of Agreement #2020-500 with Farmington City for bus transportation of representatives to view affordable housing options including use by senior citizens — *Presented by Commissioner Kamalu*

Farmington City utilized a bus from Davis County Senior Services so that the city council, city manager, mayor and economic development director could go together to see examples of affordable housing options. The contract period is 09/15/2020 to 09/15/2020. It was mentioned that in return for being able to use the bus, Farmington City would clean the bus.

Agreement #2020-501 with Utah Department of Health for Maternal and Child Health (MCH) funding

Agreement #2020-501 with Utah Department of Health for Maternal and Child Health (MCH) funding — *Presented by Commissioner Kamalu*

This agreement is for funding for activities that address maternal and child health population needs. The contract period is 10/01/2020 to 09/30/2021. The receivable amount is $23,807.

Amendment # 2015-595-A with Lexipol for for Corrections Division

Amendment #2015-595-A with Lexipol for Policy Manual and Daily Training Bulletins, support, cross-reference and specific content extraction for Corrections Division — *Presented by Commissioner Kamalu*

Daily Training Bulletins and Daily Training Bulletin management for law enforcement on policy reinforcement training through Lexipol. It includes support, cross-reference and specific content extraction for Corrections Division specifically. The contract period is 10/01/2020 to 11/30/2021. The payable amount is $8,430.

It was discovered after the meeting that the Lexipol agreement described during the meeting was a mix of two different Lexipol agreements that were intended to have been proposed for approval during this meeting. The decision was made to rescind this agreement during the Commission Meeting on September 29, 2020 and both Lexipol agreements will be placed on the agenda for approval on that date.

Memo of Understanding #2020-312-A with Utah Attorney General's Office for grant awarded to DC Sheriff's Office

Memo of Understanding #2020-312-A with Utah Attorney General's Office for grant awarded to DC Sheriff's Office to join and provide investigative support to Internet Crimes Against Children (ICAC) — *Presented by Commissioner Kamalu*

The contract period is 07/01/2020 to 06/30/2021. The receivable amount is $13,000.

Cooperative Law Enforcement Agreement #2020-502 with USDA Forest Service to modify Exhibit

Cooperative Law Enforcement Agreement #2020-502 with USDA Forest Service to modify Exhibit A of five-year operating and financial plan — *Presented by Commissioner Kamalu*

This is the annual operating and financial plan for services under the provisions of the cooperative law enforcement agreement. It was mentioned that there had been a meeting with the Regional Law Enforcement Officer for this region. They discussed funding needs, budget cuts from the Federal

A of five-year operating and financial plan

Government, and how to meet all needs. The contract is a five year contract ending 09/30/2025. The receivable amount is $7,000 per year.

Agreement #2020-503 with Utah Sports Car Club of America for rental space at Legacy Events Center

Agreement #2020-503 with Utah Sports Car Club of America for rental space at Legacy Events Center for rally course — *Presented by Commissioner Kamalu*

Sports cars come from the Western States to drive a rally course in the Legacy Events Center parking lot. The contract period is 09/27/2020 to 10/25/2020. The receivable amount is $4,635.

Summary List #2020-504 of agreements for events scheduled at Legacy Events Center as of Sept. 15, 2020

Summary List #2020-504 of agreements (14) for events scheduled at Legacy Events Center as of September 15, 2020 — *Presented by Commissioner Kamalu*

The contract period is 07/30/2020 to 09/13/2020. The receivable amount is $1,530.47.

Summary List #2020-505 of agreements of events scheduled at the Legacy Events Center as of Sept. 16, 2020

Summary List #2020-505 of agreements (14) of events scheduled at the Legacy Events Center as of September 16, 2020 — *Presented by Commissioner Kamalu*

The contract period is 09/14/2020 to 12/12/2020. The receivable amount is $4,312.11.

Amendment 2020-283-A with Utah Dept. of Human Services, Div. of Substance Abuse and Mental Health to increase FY2021 local authority peer support pass-through funding of Utah CARES Act to Davis Behavioral Health (DBH)

Amendment #2020-283-A with Utah Dept. of Human Services, Div. of Substance Abuse and Mental Health to increase FY2021 local authority peer support pass-through funding of Utah CARES Act to Davis Behavioral Health (DBH) — *Presented by Commissioner Kamalu*

This amendment acknowledges an increase of FY2021 local authority peer support pass-through funding of the Utah CARES Act as part of State Contract #A03091. These are pass-through funds to Davis Behavioral Health. The contract period is 07/01/2020 to 12/31/2020. The amount is $9,000.

Motion to Approve Business and Action Items: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

- A report with various recommended Approved Change in Value totaling $743,391.

- A report with various properties or parcels being recommended for No Change in Value.
- One correction for Syracuse City due to an exempt entity purchasing a property on Sept. 17, 2019.

Assessor's Adjustments

- A report with various Assessor-Initiated Corrections recommending those changes in value totaling $128,131.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Stevenson moved to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

A question was posed as to whether or not the check registers need to be approved during the Commission Meeting. Curtis strongly recommended that for now they do need to be approved in Commission Meetings but also explained that there are ongoing discussions about how to release checks in a more timely manner while still abiding by Uniform Fiscal Procedures. Once those discussions have wrapped up between the Auditor's Office and the Civil Attorney's division, there will be a recommendation made to the Commission about the best way to handle Check Registers.

Check Registers were approved.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Indigent Hardship Abatement Register

Indigent Hardship Register

A motion was made to set up hearings for Applicants 1 and 2 of the Indigent Abatement Register, to approve applicants 4 through 9 based on the hearings that were held, and to deny 10 through 14 based on hearings that were held.

It was mentioned that there is no applicant 3 listed on the Indigent Hardship Register.

Motion: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for September 1, 2020, were presented for approval.

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu said that Davis County is continuing to stay the course of Yellow in this pandemic. Everything is open and we have some great participation from the business community who have done a lot of work to keep their employees and the public safe by using the suggested measures to prevent the spread of COVID-19. She also explained Davis School District is working closely with the County Health Officer to consider all the needs and all the many perspectives regarding how to balance the educational needs of the students in Davis County as well as following the guidelines from the Health Department regarding COVID-19.

MEETING ADJOURNED

Commission meeting was adjourned at 4:24 p.m.

Minutes prepared by:
Rebecca Abbott
Deputy Clerk/Auditor

Minutes approved on: 10/13/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair