

The Regular Meeting of the
Brian Head Town Council
Via Zoom Meeting ID# 826 8216 6181

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TUESDAY, SEPTEMBER 08, 2020 @ 1:00 PM

Roll Call.

Members Present: Mayor Clayton Calloway, Council Member Larry Freeberg, Council Member Lynn Mulder, Council Member Shaun Kelly (electronic means), Council Member Kelly Marshall (electronic means joined at 1:15 pm).

Staff Present: Bret Howser, Town Manager; Nancy Leigh, Town Clerk; Aldo Biasi, Public Works Director; Shane Williamson, Town Treasurer; Wendy Dowland, Public Works.

A. CALL TO ORDER

Mayor Calloway called the regular meeting of the Brian Head Town Council to order at 1:00 pm for September 8, 2020.

B. PLEDGE ALLEGIANCE

Mayor Calloway led the Council and others in the Pledge of Allegiance.

C. DISCLOSURES

There were no conflicts of interest with today's agenda items. Mayor Calloway stated that the disclosure statements are on file in the Town Clerk's office and are available for public inspection during normal business hours.

D. APPROVAL OF THE MINUTES:

1. July 28, 2020, Town Council Meeting

Motion: Council Member Freeberg moved to approve the July 28, 2020, Town Council minutes. Council Member Mulder seconded the motion.

Action: **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Freeberg, Council Member Mulder, Council Member Kelly, Mayor Calloway. Absent: Council Member Marshall).**

2. August 11, 2020, Town Council Meeting

Motion: Council Member Mulder moved to approve the August 11, 2020, Town Council minutes. Council Member Freeberg seconded the motion.

Action: **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Freeberg, Council Member Mulder, Council Member Kelly, Mayor Calloway Absent: Council Member Marshall).**

E. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.

Council Member Mulder reported the public works crew installed a 15-mph sign on a part-time resident's road when they received a comment for the need for dust control on his road due to the OHV's. The citizen was impressed with the quick response of the Town.

Mayor Calloway



1. In a meeting with Congressional Aids and Burke Wilkerson, Brian Head Resort. It was mentioned the need for management of ATV's that have significantly increased in recent years. Rocks were painted blue and used as directional signage for the ATV's. Mayor Calloway commented the Labor Day Holiday was one of the busiest holidays this year. Council Member Freeberg commented on the increased number of ATV's, but he noted the noise and speed from the ATV's were down from the 4th of July holiday.
2. Inquired as to the bear cub (Lightning) that was found in the Town's garbage truck yesterday. Bret reported the cub was in a dumpster that was dumped into the garbage truck. The Public Works crew helped the cub out of the truck and the Division of Wildlife Resources (DWR) was called who tranquilized the cub. DWR was looking for the cub for the past few weeks since the cub was without a mother.

Bret Howser, Town Manager

1. The Fall Community Hike is scheduled for September 17, 2020, at 11:00 am at the Manzanita Trailhead. A light lunch will be provided and those participating in the hike are asked to social distance and wear masks when together. This will be a chance for the community to reconnect before the winter season.
2. The Best Western Premier submitted a letter requesting a reduction in their utility billing (see attached letter). Bret explained that if the Council is interested in taking action on this item, please let him know so that it can put it on a future agenda.
3. The June 2020 Transient Room Tax revenues doubled from June 2019. Staff anticipates July and August 2020 TRT taxes will also show a significant increase in revenue.

Wendy Dowland, Public Works/Building, reported the building department has been extremely busy this year and is still receiving numerous calls on people still wanting to build this year.

F. AGENDA ITEMS

1. NICK VASELS PRESENTATION. A historical donation to the Town.

Bret Howser, Town Manager, explained Mr. Nick Vasels was unable to attend today's meeting but will try to be ready for the next Council meeting.

2. DISCUSSION ON CONTRACTORS BUILDING W/O PERMITS. A discussion on contractors building/working without a building permit.

Bret Howser, Town Manager, explained this agenda item was a late request and the staff was unable to fully research the topic. Bret reported he did speak with County Building Inspector, Lester Ross, about what the County and/or State does regarding contractors who start building without a local permit. Lester's response was the County notifies the Utah Division of Professional and Occupational Licensing (DPOL) of the violation, but due to their heavy workload, they don't address local permitting issues. Their main focus is on those who are contracting without a license.

Another challenge the Town faces is that a contractor is not required to hold a Brian Head business license if they have a business license in the city where their primary office is located according to state law. The Town does have the option to contact DOPL on a contractor who has not applied for a local permit but is not sure if DOPL would have the time to follow up with the contractor. Bret inquired if the Council is interested in having further discussion on this topic?

The Council discussed the following:

1. Council Member Freeberg stated he would like to continue the discussion and provide direction to staff.
2. Staff has encountered contractors who stated they were not aware of the Town's requirements and according to Town Code, the property owner would be cited instead of the contractor.



3. Council Member Freeberg stated the emphasis should be on tree removal and grading but the challenge is having to educate each owner of the Town's requirements which is typically after their lot has been cleared.
4. A brochure outlining the Town's building/tree/grading requirements has been created for the public in an effort to educate those wanting to build in Brian Head.
5. Council Member Freeberg stated he would like to penalize the contractors for non-compliance with the Town Code. Bret responded the legal recourse would be to contact DOPL on the contractor.
6. Mayor Calloway suggested staff contact DOPL to determine if they would be willing to address contractors who are not complying with local requirements.
7. Some of the challenges in penalizing a contractor is they typically do not hold a business license with the Town, nor do they own property that could be liened or put under a lien.

Direction to staff: Staff will research legal recourses to penalizing contractors who are violating the Town Codes and if it can be codified in the Town Code or not.

3. **ORDINANCE AMENDING THE WATER & SEWER CODE.** An ordinance amending the Water and Sewer Code.

Bret Howser, Town Manager, presented a draft ordinance amending the Water and Sewer Code (see attached). Bret explained the fourth draft presented identifies the changes Council requested during their last review:

1. A requirement for new construction builds to connect to a waterline if they are within 300' of the waterline.
2. Remodel and additions are not required to connect to the system.
3. The 300' will be measured by the distance from the system to the furthest corner of the frontage of the property.
4. Repeal the reimbursement agreements for both water and sewer.
5. A requirement for existing structures to connect to the system if the waterline is within three hundred (300) feet and runs to their property line or across the frontage of their property within the Town's right of way.
6. Section 7-1-3 was broken down into bullet points for clarification purposes.
7. A reference to State Statute was added in 7-2-3.

The Council discussed the following:

1. Mayor Calloway inquired if the staff has identified any potential situation that a building/commercial and/or business is not made for habitable occupancy but would have water needs. This question applies to the proposed requirement of connecting to the system if the waterline ran in front of the property. Bret explained if a property owner requests a zone change to light industrial for storage sheds, as an example, which are not meant for human occupancy, the Town could request as a condition of the zone change, a fire hydrant for fire protection.
2. Council Member Marshall commented she is opposed to repealing the reimbursement agreements since neighbors may refuse to participate in the cost of extending a waterline, even if it were to their benefit. Council Member Marshall went on to state that the Town should be the responsible party for ensuring reimbursements to those who extend water/sewer lines from those who connect to that water/sewer lines.
3. A brief history of the Town's experience with the reimbursement agreements was given in which staff was unable to find the original person who installed the waterline and/or property owners who waited until the sunset provision expired. Bret reported the industry is trending away from reimbursement agreements.
4. The Town allows for a waiver of the impact fees if a waterline is extended.
5. Discussion on the issue of unfairness as it relates to reimbursing the person extending the waterline and the difficulties of ensuring those who extend the water/sewer line receiving reimbursement from those who connect to that line.

Motion: Council Member Mulder moved to adopt ordinance No. 20-009, an ordinance amending Title 7, Chapter 1-3: Water Use, Mandatory Connection Requirements; 7-



1-4 Connection to the System. Chapter 2 – Sewer Use: 7-2-3-B: Use of Public Sewer Required and repeal 7-1 Article C and 7-2 Article A as presented. Council Member Freeberg seconded the motion.

Action: **Motion carried 4-0-1 (Summary: Yes = 4, No = 1, Abstain = 0 Vote: Yes:** Council Member Mulder, Council Member Freeberg, Council Member Kelly, Mayor Calloway. **No:** Council Member Marshall).

4. NIGHTLY RENTAL CODE DISCUSSION. A discussion on Nightly Rentals.

Council Member Freeberg commended staff on their time and effort in compiling the information presented to the Council.

Bret Howser, Town Manager, gave a brief history of the recent amendments to the Nightly Rental Code in which stricter regulations for nightly rentals operating in single-family residential zones requires the licensee to control the nuisances, noise and occupancy of their guests. During the last Council meeting, the Council heard concerns from full-time residents residing in condominiums on the issues nightly rentals have created in their condo complexes and requested the Council to consider the same type of regulations for multi-family residential zones as was proposed for single-family zones. Council requested staff research other communities for best practices. Staff completed researches into other communities for best practice and was able to obtain the 2015 Cast Report showing an option for nightly rentals with an overlay zone concept (see attached).

Bret reported on some of the highlights from other communities by category: 1. Zoning & Limitations. 2. Public Safety. 3. Owner Accountability. 4. Other Regulatory Requirements:

1. Zoning and Limitations:

Several communities regulated their nightly rentals by the following:

- a) Limited by specific neighborhoods.
- b) A hard cap number of nightly rentals allowed.
- c) Limited by the individual zone.
- d) As a Conditional Use Permit (CUP).
- e) Overlay Zone which is based mostly on geography rather than the character of the zone.

2. Public Safety

- a) Fire Inspections were common with varying degrees of re-inspections.
- b) Maximum occupancy: There was no consensus on how maximum occupancy was identified. The Town is using the Fire Code to identify occupancy (1 person per 200 sq ft.)
- c) Insurance: Few communities required proof of insurance.
- d) Allowing the police and other officials to enter at any time. Bret explained that if the Council were to consider this provision, he would recommend legal advice first since it would be questioned as to whether the licensee is signing their guests' rights away. There would be some legal questions that would need to be addressed in this provision.

3. Owner Accountability

- a) Most communities required a local manager with different requirements as to where they could reside (inside city boundaries or within so many miles) for response times to any issues.
- b) Some required the property owners to reside within the home. These were nightly rentals that rented out bedrooms vs. the entire home. This was not a common requirement. Bret stated he would not recommend this type of requirement.
- c) Steamboat Springs, CO had different definitions for short-term rentals: 1. nightly rentals 2. vacation home rentals, and 3. bed & bedroom rentals. Each had different requirements. The vacation rentals had the strictest requirements, and the bed and bedroom rentals had the lease restrictive requirements.



4. Other Regulatory Items

- a) Some required neighborhood approval, with different regulations for different levels.
- b) One community, Midway, UT required neighbor approval if a nightly rental had a shared wall or driveway.
- c) Some neighborhoods had PUD agreements. Midway City had PUD's with a development agreement stating that nightly rentals were the original intent of the PUD.
- d) Colorado requires nightly rentals to identify their license number on their advertisements. Bret recommended this requirement in a future amendment of the nightly rentals code.
- e) Council Member Freeberg suggested if the Town were to require nightly rentals to identify their license number on their advertisement, to also include their maximum occupancy limit and parking on the license as well.
- f) Torrey, UT disallows nightly rentals to be used for commercial gatherings.
- g) A registry map showing where the nightly rentals are located. This could be useful for code enforcement purposes.
- h) In other communities, the condominium HOA's are more active in dealing with nightly rentals.

The Council discussed the following:

1. Council Member Kelly commented he feels the Town's Parking Code as it relates to off-street parking is unclear, other than the winter season requirement. Bret responded the Parking Code applies to everyone and not specifically to nightly rentals. Council Member Kelly commented that nightly rentals go against the character of the neighborhood and against the intent of the zoning and suggested the Council readdress it in the future.
2. Mayor Calloway commented the Town's requirements are within the same parameters as other communities. Mayor Calloway highlighted some of the items that the Town does not currently require a) requiring a local manager. This would help manage the problems of responding quickly to an issue. b) Overlays of nightly rentals in different zones with limitations. Mayor Calloway commented he would not be in favor of this since he finds it difficult to deny the right to rent their home since Brian Head is a resort community.
3. Mayor Calloway commented he would be interested to see what the nightly rental percentage is compared to other communities for more information.
4. Council Member Mulder commented she would support the idea of requiring a local manager that could respond to a problem within an hour.
5. Council Member Mulder reported she also researched some nightly rental requirement models from California. They have code enforcement and a 24-hour telephone contact for any problems. If the nightly rentals are going to continue to increase, possibly looking at a limitation of only renting out their home/condo 70% of the time. She would hope that the costs for nightly rental code enforcement and 24-hour telephone contact be paid for by the nightly rental businesses.
6. Council Member Freeberg commented he has heard people state they purchased a cabin and/or condo with the sole purpose of renting it out with no intention of living in Brian Head themselves. Since nightly rentals are ran as a business, then the Town should consider charging a commercial utility rate instead of the residential utility rate for any nightly rental.
7. Council Member Kelly stated he believes people should be able to rent out their home and does not believe they should be able to rent out their neighbor's homes and that there shouldn't be any difference between a condo or a cabin as to regulations. He agrees with a local manager that is available to respond within an hour timeframe. And enforcement is the most important part of ensuring the regulations are adhered to. Council Member Kelly stated he would like a written one-page enforcement policy on the nuisance and nightly rental code that is easy to follow.
8. Bret explained the Nuisance Code is enforceable, other than certain items such as enforcing decibel levels. Council Member Kelly stated he would like a harder line on the Nuisance Code as it relates to the nightly rentals.
9. Bret reported the current nuisance codes allows for three people who complain, it could then be considered a nuisance. Council Member Kelly commented that one issue is that



- 1 there are never three people that agree to a problem and file a complaint. Mayor
2 Calloway stated that the residents are used to the Town to themselves and when it is
3 busy, the residents have a difficult time with the amount of people in Town.
4 10. Council Member Kelly suggested that there should be one page that would inform people
5 that during certain times of the year, there will be more noise than other times. Council
6 Member Freeberg disagreed since Council does not need to be "too deep in the weeds".
7 11. Bret recommended the Council leave it to officer discretion and train the officer to be less
8 lax and pay more attention to the needs and rights of the residents. Council Member
9 Kelly agreed.
10 12. Council Member Mulder stated that she is ready to move beyond the education stage and
11 more with enforcement. Possibly increase the education and allow for officer discretion
12 in citing the people when needed.
13 13. Mayor Calloway inquired if the Council wants to re-write the Nightly Rental Code.
14 Council Member Freeberg recommended to allow the current code to stay in effect and
15 over the next year, determine what the issues are and review the code next year if
16 needed.
17 14. Bret summarized some of the options the Council may consider for amending the Nightly
18 Rental Code next year: 1. Requiring certain items in the advertisement such as a license
19 number and/or occupancy limits/parking. 2. Add language that prohibits venues at a
20 nightly rental location. 3. Council Member Freeberg suggested adding a requirement to
21 inform the neighbor within so many feet of a new rental, it would not be an approval, but a
22 notification that would allow contact information to be distributed in case of problems.
23 Bret explained he would mirror the Town's current land use requirements for notification
24 to adjacent properties.
25 15. Council Member Freeberg commented he would like to see the nightly rentals identified
26 on the Town's GIS system.
27

28 **Consensus of the Council for possible future requirements:**

- 29 1. Local Manager requirement to respond with a certain timeframe. One hour was
30 suggested.
31 2. Requiring the business license number to be posted on the advertisement along with
32 the maximum occupancy and/or parking.
33 3. Prohibit nightly rentals from holding a venue at their location.
34 4. Notifying the neighbors within so many feet of a new nightly rental business. This
35 would be for notification purposes only, not approval from the neighbors.
36 5. Identify the nightly rentals on the Town's GIS system.
37

38 Mayor Calloway and Council received the following comments from the public:
39

40 Bob Whitelaw, Alpine Lodging, commented he believes there is a difference between single-
41 family residential and multi-family residential and if the Town were to consider a requirement to
42 notify the neighbors of a condo complex, it could entail having to find contact information on
43 possibly 50 to 100 people and it would not make sense. Mr. Whitelaw stated that a requirement
44 for a local manager could easily be addressed with technology instead. He would send the guest
45 a text instead of having to go to the actual location to have the same conversation. Mr. Whitelaw
46 stated the Town would probably receive a lot of feedback on this type of requirement.
47

48 Mr. Whitelaw commented that one issue he has run into is long term rental residents that are
49 trying to get rid of a nightly rental by constantly complaining. He sees a lot of issues with this and
50 doesn't believe the licensee should be penalized. Mr. Whitelaw explained he informs his guests of
51 the requirements and doesn't believe that he should be responsible for their guests and
52 recommends the Town clarify a few things in the Code since it is making it too difficult to rent a
53 condo for a weekend. He has four condos as long-term rentals from which the Town no longer
54 receives taxes on them.
55

56 Burke Wilkerson, Brian Head Resort, commented he is not looking at this from a short-term rental
57 operator or as a resident and believes there is no right answer since every town is dealing with
58 the same issue. Mr. Wilkerson went on to state that everyone needs to understand that Brian
59 Head is a resort community which is the lifeblood of the Town. From his standpoint, he opposes



1 any requirements that would limit the number of short-term rentals, whether they would be
2 allowed to operate 60% of the time since it would limit the number of people coming to Brian
3 Head. He is now hearing in today's meeting possibly limited the places for people to stay and he
4 is opposed to any type of requirement like this. The bottom line is Brian Head is a resort
5 community and these are some of the cons of living in a resort community and the residents who
6 chose to live here need to understand that. Mr. Wilkerson stated he agrees that there should be
7 some accountability for those who stay here but, at the same time, people do not rent a hotel
8 room and expect peace. The resort is marketing Brian Head as a family-friendly resort, and most
9 visitors respect the neighbors and Town, but there will always be a few that are going to be
10 problems.

11
12 Mr. Wilkerson explained his biggest concern is limiting the number of people who stay in Brian
13 Head. The Trails at Navajo dealt with the same issues in which the Resort could not sell a lot in
14 the final phase because the CC&R's prohibited any new nightly rentals. Once the CC&R's were
15 amended and allowed nightly rentals, the lots sold quickly. Mr. Wilkerson cautioned the Council
16 on considering limiting nightly rentals since it could impact the real estate market as well.

17
18 Andrew Yardbough, Chalet Village Condo resident, commented he understands Brian Head is a
19 resort environment, but has noticed that a lot of people tend to use Brian Head as a disposal
20 place and have very little disregard for the town since it is a temporary occupancy. The quality of
21 life for the residents is somewhat gone now and there needs to be teeth in the code for the police
22 to enforce on the nightly rentals.

23
24 Larry Edgerton, resident, commented he wrote an email to the Council and in reading the material
25 presented to the Council today, he believes this is what the Council needs to do in regulating
26 nightly rentals. Mr. Edgerton stated he does not want to limit the number of people coming to
27 Brian Head, but in his neighborhood, currently there are twenty-three rentals and three have
28 come in since he moved here. He would like the Council to revise the occupancy limits in
29 individual neighborhoods and identify a cap on the number of people for nightly rentals.

30
31 Mr. Edgerton stated he has made complaints to the Town weeks ago and has not heard any
32 response from the Town. He would like the Town to address his complaints when he sends a
33 complaint. Mr. Edgerton stated he would be willing to assist the Town by giving his time by going
34 through the nightly rental advertisements and identifying the unlicensed rentals and those who
35 are over occupying their rentals. Mr. Edgerton stated he does not want Brian Head to be ruined
36 by the few nightly rentals that are causing problems.

37
38 Burke Wilkerson, Brian Head Resort, commented there are already a lot of laws on the books,
39 and the Town has adopted the Nuisance Code already and it sounds like the laws are not being
40 enforced. Mr. Wilkerson stated that the Town just needs to enforce the laws that are already
41 there and if there is a particular nightly rental that is a problem, the Town should revoke their
42 license.

43
44 Bret Howser, Town Manager, explained the Town previously enforced the laws on the guests,
45 and then by the next week, there are different guests. It is simple to say to enforce it, but it does
46 not necessarily take care of the problem in a single-family residential zone when there are
47 different people there all of the time, which is why the Town holds the licensee responsible for
48 noise and nuisance. Another problem the Town is encountering is whether they are or are not
49 breaking the law. Burke responded that common sense should prevail in determining
50 enforcement. Bret explained that there are times when the people don't call the police at the
51 time but wait for days later and email him instead of the problem.

52
53 Jeff Richards, Cedar City Newspaper, Cedar City police department has dedicated police officers
54 for code enforcement and suspects that Brian Head doesn't have the manpower and would like to
55 know how the Town handles the number the calls that are being generated right now. Are short
56 term rentals leading to an increase in actual crimes and infractions as it relates to short-term
57 rentals and what are those numbers looking like?
58



1 Bret Howser, Town Manager, responded that the Town doesn't have the data that short-term
2 rentals are creating an increase in crime, but the police have seen an increase in incidents than in
3 years past, due to the fact there are more people in Brian Head and it does make a difference.
4 The Town has increased manpower in the Public Safety Department and the officers have to
5 prioritize what calls they need to respond to. It is having a great impact to be proactive in law
6 enforcement and is being felt by full-time residents. It is a dilemma and since the Town does not
7 have a Code Enforcement Officer, the staff is trying to quickly get more sophisticated in dealing
8 with it. Bret went on to comment that the next conversation the Council will be addressing is the
9 OHV enforcement which is another issue that the officers are trying to deal with and there are no
10 good answers.

11
12 Council Member Freeberg commented the Town has seen a huge influx in the number of visitors
13 which have increased three to four times the number of visitors this summer which has created a
14 change in how the Council is dealing with it.

15
16 Mayor Calloway reported on the increasing number of public safety incidents as follows: July
17 2019 there were 86 incidents vs July 2020 of 101 incidents. August 2019 there were 41 incidents
18 vs August 2020 of 110 incidents. If the Town were to hire a Code Enforcement Officer, then
19 property taxes would need to raise.

20
21 Cindy Ross, Nightly Rental Operator, inquired if the occupancy limits are regulated by the Fire
22 Code. Bret explained that the occupancy limit is identified by the square footage of the entire
23 building. Currently, the Fire Code requires one person per 200 square feet. Ms. Ross stated
24 there was a nightly rental that had two bedrooms with 22 people in the condo and it has been a
25 concern to the HOA, and they could not prove the people were sleeping there. The response
26 from the condo owner was that they were spying on her. She has since sold her condo.

27
28 Bob Whitelaw, Alpine Lodging, reported the Chalet Village HOA sent out a newsletter that had
29 incorrect information in it that stated one person per 200 square feet and in determining the
30 square footage for condos, the common space is included in the calculation instead of identifying
31 the square footage of the condo unit itself.

32
33 Ms. Ross explained that it is making it difficult to regulate for the HOA as whether they slept there
34 or not. Ms. Ross inquired if the Town were considering a local manager, would they be required
35 to be a licensed property manager or someone that can respond and be paid by the incident.
36 Mayor Calloway responded that was some of the information that was provided to the Council in
37 the Council's packet in which the property manager would be required to be a licensed property
38 manager.

39
40 Ms. Ross inquired as to the comment on notifying the neighbors and whether an email could be
41 sent instead of a written letter. Ms. Ross reported that in Hawaii, there are plaques on buildings
42 that identify the short-term rentals for that complex, which could be an idea the Town could
43 implement.

44
45
46 **5. POTENTIAL FUTURE AGENDA ITEMS.** The Council will discuss potential items for future
47 agendas.

48
49 **Grading Bonds**

50 Mayor Calloway stated he would like to hold a discussion on the grading bonds for residential
51 lots. This item has to do with a recent commercial project which is grading for a project that has
52 not yet been determined. Mayor Calloway commented he would like to listen to the recording.

53
54 **Holding Contractors Accountable** for a future agenda item.

55
56 **OHV Management and Signage**

57 Mayor Calloway stated he would like to address the OHV management and signage during the
58 next Council Strategic Planning Retreat in January 2021 since it is not currently budgeted. Mayor
59 Calloway commented he believes that signage would help direct the OHV's out of Town. Council



1 Member Mulder commented she agrees with Mayor Calloway but inquired if the Council could
2 start the dialog within the next couple of Council meetings.

3
4 Staff will invite the OHV businesses for a discussion on how they educate the people who rent
5 OHV's. Bret reported that property owners have begun to put up their own 15-mph signs and
6 lined them along Aspen Drive. The staff has discussed the issue of whether to remove the
7 temporary signs and determining who is putting the signs up, but due to limited manpower, this
8 has been a lower priority for staff at this time.
9

10
11 **G. ADJOURNMENT**

12
13 **Motion:** Council Member Freeberg moved to adjourn the regular meeting of the Brian
14 Head Town Council for September 8, 2020. Council Member Mulder seconded
15 the motion.

16 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote:** Council Member Mulder,
17 Council Member Freeberg, Council Member Kelly, Mayor Calloway. **Absent:**
18 Council Member Marshall lost cell service sometime during the meeting).
19

20 The regular meeting of the Brian Head Town Council was adjourned at 3:45 pm for September 8, 2020.
21
22

23 October 13, 2020

24 Date Approved
25
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29 _____
Nancy Leigh, Town Clerk

