



Municipal Building Authority / City Council Meeting

Minutes

Tuesday, September 8, 2020 at 7:00 pm

Attendees: Mayor Tim Young, Councilmember Kim Henderson, Councilmember Ron Skinner, Councilmember Nathan Chamberlain-not present, Councilmember Bayley Hedglin-not present, Councilmember George Rice, City Manager Evan Bolt, City Recorder Cindi Holyoak-not present, City Deputy Recorder Shalena Black

Meeting Location: Hideout Community Center 648 S Main

Monticello City Council Meeting

1. Call to Order

Minutes:

Mayor Young called to order the Monticello City Council meeting at 7:03 p.m. The following visitors were present: Doug Allen, Curtis Henderson, and Scott Frost.

2. Invocation / Opening Remarks

Minutes:

Mayor Young invited anyone in the audience or governing body to offer an invocation. An invocation was given by Councilman George Rice.

3. Consider Minutes Review / Approval (action)

Minutes:

Motion was made by Councilman Kim Henderson to approve the minutes, as presented. The motion was seconded by Councilman Ron Skinner and passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

4. Consider Payment of Bills (action)

Minutes:

Motion was made by Councilman Ron Skinner to approve the bills as paid. The motion was seconded by Councilwoman Kim Henderson and passed unanimously.

Vote results:

5. Public Comment (discussion)

Minutes:

There were no public comments.

6. Consider Sanitation Rates (discussion/action)

Minutes:

City Manager Evan Bolt explained the recommendation by Mayor Young to have a set structure in place for sanitation rates with a price to be charged straight across the board. Rates were broken down by receptacle fee, per pick up fee, and price per square yard dumped fee. Option 1, for example, was set at \$4.00 per square yard for receptacle fee, \$4.00 per pick up, and \$4.00 per square yard being dumped. With this fee structure in place, it makes it easier to increase the per square yard dumped fee if there is ever another increase by the county for dumping fees. City Manager Bolt said his concerns were with the rate increase for residential customers. Public Works Director Nate Langston was able to look at the numbers and come up with rates that took into consideration all rate services although it doesn't follow the straight across the board rate idea for option 2. His rate was set up in tiers decreasing slightly in cost for larger receptacles but still brought revenue up to where the City needed it to be. There was discussion about the price of second poly carts for residents and whether or not the rate for a second poly cart should be discounted or the same as the first poly cart. Public Works Director gave his recommendation of which rate scenario he felt was best to incorporate. Public Comment: Scott Frost and Doug Allen, both have businesses with multiple pick ups on large dumpsters, were okay with option 2.

Councilman Rice would like to see the second poly cart rate raised and the City should be more proactive in enforcing a second poly cart for residents that continually overfill their poly cart week after week. City Manager Bolt suggested that we consider reviewing ordinances concerning city services.

Motion made by Councilman George Rice to instruct City Administration to draft an amendment to the Consolidated Fee Schedule for final adoption of option 2 with the residential second poly cart rate of \$20 or same as the first. Motion failed for lack of second. Motion made by Councilwoman Kim Henderson to instruct City Administration to draft an amendment to the Consolidation Fee Schedule for final adoption of option 2. The motion was seconded by Councilman Ron Skinner and passed with 2 ayes 1 nay. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Nay, Councilman Nathan Chamberlain - Not present.

Vote results:

7. Consider Contract for EV Chargers (action)

Minutes:

Motion was made by Councilman George Rice to approve the contract with Utah Department of Transportation for EV chargers, with the provision they finish restoring landscaping at the Welcome Center. The motion was seconded by Councilman Ron Skinner and passed unanimously. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Aye, Councilman Nathan Chamberlain - Not present.

Vote results:

Ayes: 3 / Nays: 0

8. Consider Water Conservation Plan (action)

Minutes:

Public Works Director Langston explained the reason behind the water conservation plan. It is required by the State and is a good tool to use for setting goals for water conservation. He discussed the incentive program that has been put in place by the Parks and Beautification Committee for water conservation by city water users. This program gives a one time credit to the winner. He also talked about creating another incentive grant program to encourage more users to conserve water by xeriscaping or updating sprinkler system timers. The City has already put into place many water conservation practices suggested by the State. Motion made by Councilwoman Kim Henderson to approve the Water Conservation Plan as presented. The motion was seconded by Councilman George Rice and passed unanimously. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Aye, Councilman Nathan Chamberlain - Not present.

Vote results:

Ayes: 3 / Nays: 0

9. Consider Goals For City Manager (action)

Minutes:

Mayor Young said he wanted the City Council to come up with a list of five priorities they would like the administrative staff to focus on. The Council discussed the priorities brought up by each of the council members. After discussing the different priorities, a list was made as follows: 1. Water Security 2. Economic Development 3. Sewer Infrastructure and Streets Replacement 4. Employee and Departmental Accountability 5. Employee Policy City Manager Bolt would like this list in writing with a timeline for each of the priority goals and signed by the Mayor and himself. Motion was made by Councilman George Rice to charge administrative staff with

the list as provided. The motion was seconded by Councilwoman Kim Henderson and was passed unanimously. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Aye, Councilman Nathan Chamberlain - Not present.

Vote results:

Ayes: 3 / Nays: 0

10. Contracted Services Review for Renewal (discussion)

Minutes:

City Manager Bolt went over the current service contracts of the City. Some contracts are several years old, so renewing contracts could make rates for services higher. City Attorney and engineering are two of the oldest contracts. Technical services and auditors contracts have been updated more recently.

11. Exploration of Potential Water Reservoir (discussion)

Minutes:

City Manager Bolt met with Councilwoman Henderson and a representative from the county. They reported a discussion of water security. City Manager Bolt said any economic development is directly tied to the capacity of the City's water infrastructure. He continued to say the City needs to have water security in something other than Loyd's Lake, and the San Juan County Water Conservancy District will have money available in four years so now is the ideal time to start planning future water storage options. He said dam sites have been examined but further investigation is needed and recommends submitting an application to the Division of Water Resources now because it could take up to ten years to put this project into motion and completion. The additional water storage would be in conjunction with water stored at Loyd's Lake.

The Council discussed the importance of securing water in a reservoir solely for the use of the City. Water stored in Loyd's Lake is shared with other water share holders.

12. City Vacancies - Interview Panel (discussion)

Minutes:

Councilman Skinner recused himself from the hiring, voting on, and the budget/wage of the City Recorder/Deputy Recorder for personal reasons. City Manager Bolt informed the Council that the position was posted in a radio ad, the newspaper, and online on the City's website, workforce website, ULCT job board, and Facebook. He stated the City received four applications for the Recorder position and twelve applications for the Deputy Recorder/front desk position and an interview panel is needed for interviews for both positions. He said he would like the interviews conducted the following week. Mayor Young and Councilwoman

Henderson said they would like to be on the panel. Councilman Rice excused himself from the panel for personal reasons. City Manager Bolt will reach out to the other City Council members to serve on the interview panel. Councilman Rice suggested we use Blanding City Manager Jeremy Redd as a fill in for the panel if necessary.

City Manager Bolt suggested reaching out to former City Manager Doug Wright to be on the panel if needed.

13. Cares Act Budgeting (discussion/action)

Minutes:

City Manager Bolt said the City has received the first installment of \$58,000.00 from the CARES Act and is projected to get the next installment of \$58,000.00 soon for a total of \$116,000.00. The use of funds is limited and it is important for the City to decide where those funds go. He asked the Council to think of revenue areas where the City is lacking because of Covid-19. One example he gave is the pool. He said he would like to properly use these funds to help out the community. A three page document on how the money can be spent is available. City Manager Evan Bolt will send it out for the council members to review. Mayor Young would like some suggestions for CARES Act funding.

14. City Christmas Party (discussion)

Minutes:

The Christmas party has been tentatively scheduled for the first week in December.

15. Follow Up Items

16. Governing Body / Administrative Communications

Minutes:

None

17. Upcoming Agenda Items

Minutes:

Public Hearing for Zone Change Requests (moved to November) Cares Act Funding (Public Notice) Sanitation Rates (Action)

18. Adjournment (action)

Minutes:

Motion was made by Councilwoman Kim Henderson to adjourn the meeting at 9:21 p.m. The motion was seconded by Councilman Ron Skinner and passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

Municipal Building Authority Meeting

19. Call to Order

Minutes:

Mayor Young called to order, the Municipal Building Authority meeting at 9:21 p.m.

20. Consider MBA Minutes Review / Approval

Minutes:

Motion made by Councilman George Rice to approve the MBA minutes, as presented. The motion was seconded by Councilman Ron Skinner and passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

21. Consider Payment of MBA Bills (action)

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

Minutes:

Motion made by Councilman George Rice to approve the MBA bills as paid. The motion was seconded by Councilman Ron Skinner and passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

22. Adjourn (action)

Minutes:

Motion made by Councilman George Rice to adjourn the meeting at 9:22 p.m. The motion was seconded by Councilwoman Kim Henderson and passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5.

Audio File

<https://soundcloud.com/user-250815044/2020-09-08cc#t=7:55>

