

HONEYVILLE CITY COUNCIL MEETING NOTICE & AGENDA

Notice is hereby given that the **Regular Meeting** of the **Honeyville City Council** will be held on **Wednesday, October 14, 2020 at 7:00 p.m.** in the Honeyville City Hall. Times listed are approximate. The City Council reserves the right to move the order of the agenda for the convenience of the general public and the Council. If you have an interest in any topic on the regular agenda, please be in attendance at 7:00 p.m.

- 7:00 – 7:05 **Call to Order – Mayor Boyd Bingham**
 Invocation - Sharon Lorimer
 Pledge of Allegiance – Sharon Lorimer
 Conflict of Interest
- 7:05 – 7:10 **Public Comment Period – Comments will be listened to with no action taken.**
 Items needing action will be placed on next month's agenda by request.
 Individuals will be given 2 minutes to comment.
- 7:10 – 7:20 **Planning Commission Report – Zoning Administrator, Codey Illum**
- 7:20 – 7:40 **City Administration – Mayor Boyd Bingham**
 A. Richard Shaw Road
 B. OSHA
 C. Enterprise Zone Resolution 2020-03
 D. City Council Regular Meeting Minutes – 09/09/20
 E. Check & Deposit Details – 09/01/20 – 09/30/20
- 7:40 – 7:50 **General Community Events / Buildings & Equipment**
 – Councilmember Trevor Gardner
- 7:50 – 8:00 **Parks & Cemeteries / City Communications – Councilmember Jeff Sanders**
- 8:00 – 8:10 **Public Health & Safety / Planning Commission / Youth City Council**
 – Councilmember Sharon Lorimer
- 8:10 – 8:20 **Water Systems & Drainage – Councilmember Bruce Nelson**
- 8:20 – 8:30 **Streets & Roads / Mosquito Abatement – Councilmember Dale Millsap**

Adjournment

Mayor Bingham,

Thank you for your time today. Here are the issues I identified today that need correction.

1) The guards on the bench grinder in the shop, which were corrected today. Nothing further needed on this item

2) Hazard Communication Program and training on same. I have attached a sample program which can be adapted for Honeyville. I spoke with Troy about obtaining Safety Data Sheets (SDS) for the bulk fuel and the chlorine gas. I believe these are the only two chemicals needing SDS sheets. Once the Program is in place, I will need a copy, and your employees will need a training session on Haz-Comm, which includes knowing where to find the SDS sheets. Troy is going to make a notebook for this. I will need a sign-in sheet for the training afterward/

3) Confined Spaces Entry program. Troy's procedures for entry into the PRV vaults are correct, but there does need to be a written program. I have included a sample. I need the address for the PRV vault that Troy showed us today.

Please call with any questions.

Thank you,

Laurie

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Laurie O'Connor
Utah Occupational Safety and Health
Compliance Safety and Health Officer

loconnor@utah.gov

(801)580-3033 Office and Cell

(801)530-7606 Fax

HAZARD COMMUNICATION PROGRAM

29 CFR 1910.1200

GENERAL

The following written hazard communication program has been established for _____ (name of company). This program, a listing of hazardous chemicals, and safety data sheets (SDS), will be available at _____ (location) for review by all employees.

POLICY

Education and training will be provided for all employees who may be or potentially may be exposed to hazardous chemicals in the work place. The training will be conducted prior to first exposure to the chemical (during on-the-job orientation and training) and whenever a new hazardous chemical is introduced into the work place. All employees will be informed of the location of the written hazard communication program, chemical listing, and SDSs.

CONTAINER LABELING

The _____ (job title or responsible party) will verify that all containers received for and used by this company are clearly labeled as to the contents and the appropriate hazard warnings. No containers will be released for use until the above data is verified. Existing labels on incoming containers of hazardous chemicals will not be removed or defaced, unless the container is immediately marked with the required information.

DOT shipping labels on containers will not be removed until all residues have been removed from the container.

All employees who transfer hazardous chemicals into portable containers (such as bottles, spray bottles, parts cleaning cans, etc) will ensure the containers are appropriately labeled and the contents identified.

LIST OF HAZARDOUS CHEMICALS

A list which identifies current hazardous chemicals present in the work place will be maintained, updated, and periodically reviewed. The list is cross-referenced to the SDSs. It is kept with this program and SDSs, and serves as an index to aid employees in identifying and locating necessary information.

SAFETY DATA SHEETS

It is the responsibility of the _____ (job title or responsible party) to obtain necessary SDSs for hazardous materials so a comprehensive SDS file can be maintained. SDS will be maintained in current status. Copies of the SDSs for all hazardous chemicals to which employees may be exposed will be kept at _____ (location) and will be readily available for review to all employees during each workshift.

Subcontractors working on the jobsite are required to bring copies of all SDSs for hazardous materials they are bringing on the jobsite to the employer's office so the information is accessible to all employees.

It is preferable to have each subcontractor bring their hazardous communication program and SDSs in a binder labeled with the contractor's name and identified as a hazardous

communication program. Upon leaving the jobsite and the removal of all hazardous materials, they may take their information with them.

A recommendation is for employees to take a copy of the applicable SDSs to the medical facility if emergency treatment is necessary due to exposure.

INFORMATION AND TRAINING

Employees will be provided information on these training requirements, any operations in their work area where hazardous chemicals are present, and the location of the written hazard communication program, chemical listing, and material safety data sheets. Training may be either in the classroom or on-the-job, and presented prior to first exposure to the hazardous material. Information and training may be designed to cover categories of hazards (flammability) or specific chemicals. Chemical-specific information must always be available through labels and SDSs. Attendance should be documented.

Employee training will include at least the following:

- * Methods and observations that are in place or may be used to detect the presence or release of a hazardous chemical in the work area;
- * The physical and health hazards of the chemicals in the work area;
- * The measures employees can take to protect themselves from the hazards, such as in place work practices, emergency procedures, and personal protective equipment to be used;
- * Details of the hazard communication program, including the labeling system.
- * Safety data sheets, and how employees can obtain and use the appropriate hazard information.
- * If an employee is instructed to use a hazardous material for which he/she has not been trained, it will be their responsibility to inform the employer prior to handling such material, so proper training can be given.

NON-ROUTINE HAZARDOUS TASKS

Since many tasks are not done on a routine basis (for example, boiler cleanout or replacing hazardous chemical piping), they will be handled through specific pre-task actions and training. Before performing

non-routine tasks, the supervisor in charge will review applicable SDSs; instruct employees in the associated hazards and recommended first aid treatment; and assure all essential personal protective and emergency equipment is available and operational. He or she will notify all other employees working in this area that non-routine tasks are scheduled or being performed.

SUB-CONTRACTORS AND OTHER EMPLOYEES

Any contractors working in the company's facilities or jobsite will be informed of the written hazardous material program and where to locate SDSs. It will be the responsibility of that employer to properly train his employees in the avoidance or emergency procedures for these materials.

XXXXXXX CITY CONFINED SPACE ENTRY POLICY

1. General Policy

The city shall have a written confined space entry policy if required in accordance with Volume 29 Code of Federal Regulation 1910.146. Entry into confined spaces can pose atmospheric and physical hazards which can be life threatening. This policy establishes procedures designed to ensure the safety of all persons entering confined spaces in XXXXXX City and comply with regulations established by OSHA.

2. Purpose: To describe procedures for entering confined spaces and permit required confined spaces which will comply with applicable regulations and provide for the safety of all entrants.

3. Contact: Public Works Director

4. References: Volume 29 Code of Federal Regulation 1910.146

5. Provisions:

- a. These procedures shall apply when City employees enter into a confined space. A confined space is any space meeting the following specifications:

1. Large enough for an employee to bodily enter and perform work.
 2. Has limited or restricted means of entry or exit.
 3. Has the potential for oxygen deficient or hazardous atmosphere.
 4. Contains other recognized physical hazards such as engulfment or entrapment.
 5. Not intended for continuous human occupancy.
- Examples include: vaults, pits, tanks, sewers, ducts, pipelines and compartments.

6. Procedures:

a. Training

1. All members of the confined space entry team, entrant, attendant, and entry supervisor must be trained to perform their required duties and attend a refresher course annually. At a minimum, this training shall include, ability to recognize a confined space, recognition of confined space hazards, familiarity with the XXXXXX City confined space entry policies, use and limitations of atmospheric monitoring equipment, signs and symptoms of exposure to atmospheric hazards, termination of entry, and rescue procedures.

b. Duties of Team Members

1. Attendants: Attendants shall control unauthorized entry into the space, maintain contact with the entrant, monitor the entrant, and conduct atmospheric monitoring. Contact the rescue agency if needed and terminate the entry if required.
2. Entrants: Entrants shall be aware of all potential hazards within the space, know and follow all safety procedures and be trained to perform the work safely.
3. Entry supervisors: Entry supervisors determine if appropriate pre-entry procedures have been met.

c. Confined Space Rescue

1. The designated rescue agency for confined space rescue is public safety--contacted through 911.
2. **Attendants will never enter a confined space to attempt rescue of an unconscious person.**
3. If entrants are equipped with a retrieval apparatus, the attendant may begin non-entry rescue. Emergency services will still be notified.

d. Communications

1. The attendant shall be in voice or visual contact with the entrant at all times.

e. Required Equipment

1. Gas Detector, Mechanical Ventilation, Signage, Cones, PPE, Fall protection, Retrieval apparatus.

7. Confined Space Entry Overview

a. No Permit Required Confined Space Entry

XXXXX City adheres to a no permit required confined space entry policy. Scenarios requiring a permit will be outsourced.

1. Entry Team Composition and Function

Entry teams shall consist of at least three people: an entrant, an attendant, and an entry supervisor. The attendant's job is to monitor the atmosphere of the space, maintain contact with the entrant, maintain communications with the designated rescue agency, and control entry into the space.

Attendants will never enter a confined space to attempt rescue of an unconscious person.

2. Hazard Elimination

Lockout/tag out procedures may be used to eliminate potential hazards in confined spaces so the space can be reclassified to a non-permit required space.

3. Atmospheric Testing

a. The atmosphere shall be tested using a calibrated meter that can measure oxygen, combustible gases, hydrogen sulfide or other toxic gases that may be present. If possible, this measurement must be made before removing the lid.

b. The person using the gas meter must have training in the meter's use and limitations.

C. Deep spaces must be measured every four feet. Measurements must be made horizontally and vertically. The Gases reading before entering and after ventilation will be logged on the appropriate department's maintenance log—for example: PRV maintenance log.

4. Entry Prohibitions

a. If there are any hazardous conditions noted on the check list or any other hazardous conditions, of which the entrants are aware, **stop**, it is a permit required area. Contact an outside party capable of handling the situation.

5. Entry Allowed

a. If there are no hazards or all hazards have been eliminated, a permit is not required and entry may proceed.

6. Protection of Confined Space Opening

a. After removing the utility vault cover the opening must be protected by the use of railings, temporary cover or other means to protect employees working near the opening and to prevent materials from falling into the space and injuring the entrant.

7. Air Monitoring Requirements

a. Continued monitoring of the air is required, after entry, to ensure that work activities have not altered the atmosphere.

8. Parameters of Outside Entry Liability

- a. When a permit required confined space is identified, the city transfers all responsibility of approved confined space entry procedures to the contracted entity they employ for work on the project.

b. Permit Required Confined Space Entry **for Reference and Education**

****Note: The requirements, listed below are for entry into a permit required confined spaces. No entry will be permitted under these circumstances by declaration of city policy. An outside entity with knowledge of the situation must be contacted for assistance.**

The following information is for reference and education on procedure only:

1. Definition: A permit required confined space is: Any space meeting the definition of a confined space and containing any recognized hazard which may be immediately dangerous and cannot be eliminated before entry or any confined space where the hazards cannot be identified prior to entry. Confined spaces in which hot work is performed are permit required confined spaces under all circumstances. Hot work is defined as any activity that involves open flame, sparks, high temperature, chipping, grinding or any other potential source of ignition.

2. Meet all conditions 1-8 of non-permit required confined space entry.

3. Pre-Entry Approval

- a. Entrants into permit required confined spaces must have the entry approved and the entry permit signed by the entry supervisor. The entry supervisor must be familiar with the hazards presented and the safety measures taken to protect the entrant.

4. Required Equipment

- a. Entrants must wear a retrieval apparatus for permit spaces over five feet deep to enable non-entry rescue in the event of an emergency. The requirement to wear a retrieval apparatus can only be waived if it would interfere with rescue.

5. Attendant Requirements

- a. A dedicated attendant is required for each permit required space.

6. Hazard Training

- a. Entrant and attendant must be trained on the hazards of the space to be entered and symptoms of exposure to atmospheric hazards. They must also be trained on any safety measures needed to protect the entrant.

7. Personal Protective Equipment

- a. Employer must provide any personal protective equipment needed to protect the entrant from hazards that could not be eliminated e.g. respiratory protection, insulated tool etc.

8. MSDS Requirement

- a. If an entrant is exposed to or uses a material for which an SDS is available, the SDS must be at the worksite.

9. Air Monitoring

- a. Continuous monitoring of the air is required if forced ventilation is used to remove an atmospheric hazard. Readings must be recorded every two hours at a minimum.

10. Ventilation

- a. When ventilating a confined space, the fresh air supply intake must be positioned so that only clean air is introduced into the space.
- b. Atmospheric readings must be taken at an adequate interval adequate to insure contaminants are effectively removed.

11. Canceling a Permit

- a. Permits are good for the duration of the time to perform the work specified or until the time limit on the permit expires or unless terminated by the entry supervisor, attendant or supervisors. Continuation of work beyond the time specified, or if cancelled due to conditions that develop within the space, requires the issuance of a new permit.

11. Permit Review

- a. All canceled permits shall be retained for a period of one year.

Resolution No. 2020-03

A RESOLUTION OF HONEYVILLE CITY CORPORATION SUPPORTING THE
SUBMISSION OF A PROPOSAL FOR DESIGNATION OF THE COMMERCIAL,
INDUSTRIAL, AGRICULTURE AND RESIDENTIAL ZONES AS AN ENTERPRISE ZONE.

WHEREAS, the Honeyville Commercial, Industrial, Agriculture and Residential Zones are established zones; and

WHEREAS, the City Council of Honeyville City is desirous of the Honeyville Commercial, Industrial, Agriculture and Residential Zones being reinstated in or becoming a part of the Enterprise Zone status both for our community and for the people of the State of Utah; and

WHEREAS, the economic viability of Honeyville Commercial, Industrial, Agriculture and Residential Zones could be jeopardized without this designation; and

WHEREAS, the designation of the Honeyville Commercial to Industrial to Agriculture to Residential Zones as an Enterprise Zone will provide local businesses with a tool to help promote economic prosperity.

NOW THEREFORE, be it resolved that the Honeyville City Council supports the submission of an application for the proposed Honeyville Commercial, Industrial, Agriculture and Residential Zones that lies within our jurisdiction to be designated as an Enterprise Zone.

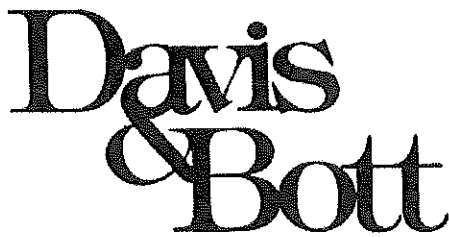
RESOLUTION PASSED BY A MOTION of the City Council of Honeyville City, Box Elder County, State of Utah, in a regular session of the City Council held on 14, October 2020 by a vote of _____ **for** and _____ **against**.

HONEYVILLE CITY

BY: _____
Boyd Bingham, Mayor

ATTEST:

Brittany Chlarson, City Recorder/Clerk



Certified Public Accountants, L.C.

50 West Forest, Suite 101
P.O. Box 369
Brigham City, UT 84302
(435) 723-5224

October 6, 2020

Honeyville City
PO Box 142
Honeyville, UT 84314

Dear Mayor and City Council:

Subject: Enterprise Zone Tax Credit – Designation Renewal

The residents of Box Elder County and its cities have enjoyed a phenomenal state tax credit over the years administered by the Governor's Office of Economic Development called the Enterprise Zone Tax Credit.

The credit was originally established in 1988, but a revision was made in 2016 to include more rural cities within Box Elder County. The state legislature and the Office of Economic Development have required cities and town to establish eligible areas and apply for official designation in order to qualify as an Enterprise Zone. The designation establishes the Enterprise Zone for five years, at which point the eligible zone would have to reapply to maintain the designation for another five years.

Mitch Zundel, Economic Development Director for Box Elder County, has informed us that cities in Box Elder County cannot renew their Enterprise Zones after December 31, 2020 due to a change in the law. **We highly encourage all cities and towns within Box Elder County to renew their Enterprise Zones prior to December 31, 2020** so that the designation remains in effect for another five years, as opposed to the Enterprise Zones expiring after just one or two more years.

The residents of most cities and towns in Box Elder County have received significant benefit from the Enterprise Zone Tax Credit. Davis & Bott CPA's has worked closely with the county, local town and city councils, and Box Elder County residents to apply for zones and tax credits. Our firm has applied for the vast majority of Enterprise Zone Tax Credits approved for the county.

We want the residents of Box Elder County to continue to receive the benefits of this tax credit. We have included, with this letter, the application required by the state to be completed by each city. We are also working to provide you with a recent application of Howell as an example in helping you complete the necessary requirements.

We look forward to working with you over the next month to complete the necessary action to renew the Enterprise Zone designation currently in place. **To meet this deadline, we recommend passing the required Resolution in your next City Council Meeting during the month of October.** Please contact Cade Jones at Davis & Bott CPA's with any questions at (435) 723-5224 or by email at cadej@davisbott.com.

Sincerely,
Davis & Bott
Certified Public Accountants, L.C.

Enclosure (ctj)

THE ENTERPRISE ZONE TAX CREDIT PROGRAM

Application

(As found in FormAssembly)

GENERAL INFORMATION

Date:

Applying Municipality or County Name:

Local Enterprise Zone Coordinator:

Street Address:

City:

State:

Zip Code:

County:

Email:

Phone:

Population of Municipality:

County Population:

EVIDENCE OF NEED FOR DEVELOPMENT

According to Section 63N-2-204 (1) (2) of the Enterprise Zone statute, a county applicant or municipal applicant seeking designation as an Enterprise Zone shall provide clear evidence of the need for development. In accordance with this requirement, and based on the GOED Office of Rural Development criteria for evaluating applications, Sections 63N-2-206, please provide clear evidence of the need for development by answering the following questions:

- Is there a pervasiveness of poverty, unemployment, and general distress in the proposed zone? Please explain. (250 word limit)
- Is there chronic abandonment, deterioration, or reduction in value of commercial, industrial, or residential structures, or property tax arrearages in the proposed zone? Please explain. (250 word limit)
- Explain the potential for new investment and economic development in the proposed zone. (500 word limit)
- Explain the proposed use of other state and federal development funds or programs to increase the probability of new investment and development occurring. (250 word limit)
- Please explain the extent to which the projected development in the zone will provide employment to residents and particularly individuals who are unemployed or who are economically disadvantaged. (250 word limit)
- Please explain how innovative solutions to economic development problems will be promoted, and how local economic development initiatives will be demonstrated. (250 word limit)

DEVELOPMENT PLAN

According to Section 63N-2-204 3(b) of the Enterprise Zone Statute, a county applicant or municipal applicant seeking designation as an Enterprise Zone shall provide a development plan. Please answer the following questions that outline the development plan:

- What types of investment and development within the zone are expected to take place if the enterprise zone incentives are provided? (250 word limit)
- Please describe the specific investment or development reasonably expected to take place in the proposed zone. (250 word limit)
- Explain any commitments that have been obtained from businesses who are or who might be established within the proposed zone. (250 word limit)
- What are the projected number of jobs that will be created and the anticipated wage level of those jobs? (250 word limit)
- Please explain any proposed emphasis on the type of jobs to be created, including any affirmative action plans. (250 word limit)
- What are the proposed means of assessing the effectiveness of the development plan or other programs within the zone once they have been implemented within the zone? (250 word limit)
- Please give any additional information considered to be relevant to the designation of an enterprise zone. (250 word limit)

LOCAL CONTRIBUTIONS

According to Section 63N-2-205 of the Enterprise Zone statute, an area may be designated as an Enterprise Zone only if the county applicant or the municipal applicant agrees to make a qualifying local contribution. Qualifying contributions may include, but are not limited to those listed below. Please choose all local contributions the county or municipal applicant will offer. If there will be other contributions please select Other Local Contributions and list them in the field provided.

Select Local Contributions

- ☐ Simplified procedures for obtaining permits
- ☐ Dedication of available government grants
- ☐ Dedication of training funds
- ☐ Waiver of business license fees
- ☐ Infrastructure improvements
- ☐ Private contributions

- ☐ Utility rate concessions
- ☐ Small business incubator programs
- ☐ Management assistance programs
- ☐ Other Local Contributions

If Other, please list:

SUPPORTING DOCUMENTATION

The applicant must submit the following documentation to complete the application:

Required Documentation

- Please upload the Resolution from the governing body of the applying city or county
- Please upload a copy of Minutes from the meeting wherein the resolution was approved
- Please upload a copy of the county or municipal Economic Development Plan to demonstrate coordination between the enterprise zone and overall county or municipal goals
- Please upload a PDF version of the map of the area designated by the governing body as an Enterprise Zone
- Please upload Shape Files of the map of designated Enterprise Zone area. For assistance in creating shape files please see your county's GIS specialist. More than one upload for complete shape files will be required. Please "add another response" until all the files are uploaded.

Terms: Enterprise Zones are established on 5-Year terms. Approved applications will be effective from January 1 of the year an application is approved through December 31 of the fifth year (example: January 1, 2018 through December 31, 2022). Upon expiration, a new application will be required to re-establish an Enterprise Zones. A county or municipality with a designated Enterprise Zone is required to give an annual report to the GOED Office of Rural Development regarding economic activities that have occurred within the zone following the designation. Enterprise Zones maps will be published on locate.utah.gov.

☒ Agree

Please direct your Enterprise Zone Application to:

GOED/ Office of Rural Development

60 E. South Temple, 3rd Floor

Salt Lake City, UT 84111

801-538-8804

**The DRAFT Minutes of
Honeyville City Council
September 9, 2020, Regular Meeting**

Mayor Boyd Bingham called the meeting to order at 7:00 p.m.

Present were Mayor Boyd Bingham, Councilmembers Bruce Nelson, Jeff Sanders, Sharon Lorimer, Trevor Gardner and Dale Millsap.

Approximately 7 members of the public were present.

Mayor Bingham offered the invocation and led the group in the pledge of allegiance.

Conflict of Interest: None noted.

Public Comment Period: **Steve Dokos** asked about a fence being built by Bennett's and about the fishing, picnicking and kayaking down at the river bottoms.

Mayor Bingham explained that if residents would like to address the council that it needs to take place during the public comment period. However, the rest of the meeting needs to be uninterrupted to allow the council to address the items on the agenda. If residents have items they would like put on the agenda, they can request to have them on the next city council agenda and a decision will be made as to whether that will happen. Meetings need to be orderly and the audience is asked to remain quiet to maintain that order and to protect the quality of the recording that is kept on file per state law.

Planning Commission Report – Zoning Administrator, Codey Illum:

Codey I informed the council that the Planning Commission was cancelled last month due to the fair. He did make a rough draft of the A-5-A ordinance and had that emailed out to the council for review.

He also reported that there were only a few permits issued, mainly for out buildings. And a few complaints had come through that he is reviewing.

Mayor Bingham asked about utilizing Blair Wardle to help the city clerk generate letters for residents in violation. **Codey I** reported that Blair is happy to help with this issue, however his agreement with the city has expired and if the city would like to utilize his services they will need to renew their contract with him.

The council felt that Blair Wardle needed to be kept on retainer and it would be handled administratively.

Bruce N asked for clarification on the A-5-A ordinance. **Codey I** stated that they are trying to create a new zone that is farmer friendly that utilizes the land appropriately while protecting the farming land around it, but still allows room for development. There was discussion about the minimum size for a lot which is 2.5 acres. This will still lie in the agricultural zone. The Planning Commission has requested to see the A-5-A in ordinance form before the council holds a public hearing.

City Administration – Mayor Boyd Bingham

- A. **Work Meeting with Fire District 10/05/20 @ 6:30 p.m.:** Mayor Bingham informed the council that the Fire District Board met and he let them know that the city is beginning the process of building a new building. The Fire District is interested in renting or purchasing the current town hall and requested to meet with the council in a work meeting on Monday, October 5, 2020 at 6:30.
- B. **Grant Received for Drainage on 3600 W.:** Mayor Bingham shared that the city received the grant money they had applied for regarding the engineering for a drainage study on 3600 W. It is a 75/25 grant. The grant portion is \$75,000.00 and the cities matched portion will be \$25,000.00. The Mayor, Bruce Nelson and City Clerk Brittny attended a zoom meeting with a member of the state and she seemed hopeful that the city could get a grant for the construction part of the project. The city cannot apply for the construction grant until the engineering has been finished. It is looking like the city will not be able to apply for the construction grant until December 2021 unless the study is finished this November. **Trevor G** asked to be brought up to speed because the council had discussed this previous to him being elected. **Mayor Bingham** shared that the council had been looking at the drainage on 3600 W. and Dana, the city engineer, had suggested that the council apply for this grant which will cover the engineering expense of the project.

The Mayor shared that he had not followed up with Honeyville Grain, but felt that this study should come first. **Bruce N** asked about the location for the survey. There was discussion about the drainage in conjunction to the canal and Bruce felt that himself and the Mayor should visit with Dana and get this project started.

- C. **Think Architect – City Building:** Mayor Bingham stated that the council approved Think Architect at last month's city council meeting and the city still had not seen a contract. Dana S contacted the architect company and they submitted a contract yesterday and it has been forwarded on to the city's attorney Amy Hugie. There was one change made

regarding IT and AV for the facility. Dana asked that they include this item which in turn upped the bid around \$4,500.00.

There was discussion about the timeframe for fund usage. There are future funds available but the city needs to be showing progress and where the funds will be allocated.

- D. OSHA Visit:** Mayor Bingham reported that he received a phone call from OSHA and that the Governor had mandated that every Public Works department be audited by the state OSHA department. They came by last Friday morning and inspected the Public Works department. They reported three issues that they would like to see corrected. Those issues were in regard to a bench grinder, the chemical analysis sheet for fuel and chlorine and asked that a file be created that is accessible to everyone.

Bruce N asked about accident forms. Mayor Bingham shared that initially the OSHA representative had asked for them so Brittney pulled files and filled out the forms. However, upon the OSHA representative's arrival they stated that you only need these forms if you have ten or more employees.

- E. City Shop:** Trevor G stated that he felt the shop is looking really good. The Public Works employees have been working hard at getting it in order.

Mayor Bingham reminded the council that when addressing contracts with the fire district they need to remember that the Fire District currently stores fuel up at the city shop.

- F. City Hall Maintenance:** Trevor G reported that they have hired Cody Hansen to paint the eaves and bare wood on City Hall.

- G. Green Waste Due to Storm:** Mayor Bingham shared that he received an email stating that the county landfill will accept green waste for free through the end of the week. A resident reported that there are several branches along the roadsides.

- H. City Council Regular Meeting Minutes – 08/12/20:**

There was discussion about the wrong date being entered on the draft minutes and Brittney, the city clerk, clarified that they were in fact August minutes.

JEFF SANDERS motioned to approve the City Council Regular Minutes of 08/12/20 with the correction of the date. BRUCE NELSON seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

I. Check & Deposit Detail – 08/01/20 – 08/31/20:

BRUCE NELSON motioned to approve the check and deposit detail of 08/01/20-08/31/20 as presented. DALE MILLSAP seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

Jeff Sanders was reminded that it is his turn to reconcile the bank statement.

GENERAL COMMUNITY EVENTS/BUILDINGS & EQUIPMENT – COUNCILMEMBER TREVOR GARDNER

- A. **Troy M** reported that there is an old fire truck at the shop and felt that the city could sell it. He reported that KSL may be a good place to start. **Mayor Bingham** asked Troy to take care of posting this. **Troy M** stated that he would be willing to advertise to sell the truck. He is going to start the asking price at \$3,000.00. **Jeff S** asked about the old bus up at the shop. It was clarified that it belongs to the fire department. **Trevor G** asked about the trailer that is full of supplies. **Troy M** reported that it was given to the city as part of a Homeland Security donation given to communities.
- B. **Trevor G** stated that he is planning to move forward with the Halloween activities and would meet with Sharon and the Youth Council to nail down the details. **Mary B** suggested having a best mask contest. **Codey I** reported that the county will be going green in the next week and didn't know how this would affect the mask mandate.

PARKS & CEMETERIES / CITY COMMUNICATION – COUNCILMEMBER JEFF SANDERS

- A. **Jeff S** reported that the sprinkling system was in the process of being installed at the upper park. He estimated its completion within a couple of weeks. They brought in a professional to evaluate what types of filters they would need. Because of his recommendation the price of the filter went up a bit, but is still within the margin. The filter will have the capacity to support the cemetery and the upper park. **Bruce N** shared that the city does have shares for secondary water at the lower park. **Jeff S** stated that it is not in the budget for this year, but is something the city can look into for the future. He shared that the lower park and cemeteries are looking better. He also reported that he was going to meet with the engineers to design the gazebo and sidewalk to the pickleball courts. **Mayor Bingham** suggested taking pictures of the trenches for future reference. **Jeff S** suggested adding it to the current map as well.

**PUBLIC HEALTH & SAFETY / PLANNING COMMISSION / YOUTH CITY COUNCIL –
COUNCILMEMBER SHARON LORIMER:**

- A. **Sharon L** shared that she will be meeting with the Youth Council and will be in contact with Trevor for the Halloween activities. She also reported that she had not heard anything back from BRAG about the trail survey.

WATER SYSTEMS & DRAINAGE – COUNCILMEMBER BRUCE NELSON:

- A. **Troy M** reported that the wind storm knocked out the north well and burned out the starter on the north pump. Golden Spike Automation tore the pump apart but there is no way to salvage it. Troy is currently turning it on and off manually. He gave pricing for repairs on a new starter. **Mayor Bingham** asked if there is anything they can do for a surge protection. **Troy M** stated that they've put up lightning rods, but it still has surges when lightening hits. **Bruce N** recommended that the city purchase a new motor and keep the old one. **Jeff S** asked for details about the pump. Troy reported it runs on 480 volts. Jeff didn't understand why it couldn't have a surge protection on it. He deals with these types of motors all the time and there are options out there. **Troy M** will call Darwin from Golden Spike Automation after the meeting and get the new part ordered. **Bruce N** stated that they need to ask about the surge protection. **Jeff S** clarified that the protection needs to be in the panel. There was further discussion about how often this problem occurs.
- B. **Bruce N** asked about the line going in by Crystal Springs. **Troy M** reported that they are in front of Craig Gardner's home now. There was discussion about the restrictions from the state and how the construction company is working with those requirements. **Mayor Bingham** reported that he has been impressed with the work of Newman Construction.
- C. **Bruce N** reported that he and Brittney met with the residents of South Salt Creek Road and found out what they were willing to do to help resolve the issue. Three residents are willing to put forth money. Dana came up with a rough estimate of \$54,000.00 for the completion of the project. All but one individual is willing to do sweat equity which should reduce the expense. The residents reported that back in 2017 they were told that the city received money from FEMA that should have been applied towards the flooding issues that occurred in that area. Brittney will ask Blair if those funds were received. There was further discussion stating that this needs to be the residents project that the city helps on. The council did not feel this should be a \$54,000.00 project. **Bruce N** clarified the expenses that were quoted. Bruce quoted what expenses he could remember off the top of his head. Those expenses were as follows: \$14,000.00 for pipe, \$15,000.00 to grade the side of the road, \$5,000.00 for two boxes, \$16,000.00 to dig hole and lay pipe. The engineering will be \$4,700.00 and about \$2,000.00 of that would be a survey expense. **Bruce N** shared that only two people feel they have an

issue and are willing to pay for the expenses. The neighbors are willing to help with the physical labor. **Sharon L** asked how much ground this issue covers. **Bruce N** shared that it covers 35 acres. However, a couple hundred acres drain through their properties so on a wet year they have an issue. **Mayor Bingham** asked why the residents have not taken charge. **Bruce N** is going to ask them to come up with a proposal.

STREETS & ROADS / MOSQUITO ABATEMENT – COUNCILMEMBER DALE MILLSAP

- A. **Dale M** reported that the chip seal project has been completed. He still feels that the county is the best way to go with those types of projects. **Troy M** shared that he had fixed potholes and started reshoulder some roads. The county was supposed to come and repair 3600 W. on the west side of the freeway along with 6900 out towards the Buddhist church. He also stated that a grader needs to come in on the frontage roads off of Calls Fort. **Dale M** stated that he does not have an answer regarding the road down on the river bottoms. He also stated that he is still looking into ride of ways. And he would like to keep the communication open with Honeyville Grain.

DALE MILLSAP motioned to adjourn. **JEFF SANDERS** seconded the motion. **MOTION CARRIED** with **Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.**

Meeting adjourned at 8:25 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: _____

Brittiny Chlarson – Clerk/Recorder

Boyd Bingham - Mayor

Honeyville City
Check Detail
September 2020

Num	Date	Name	Memo	Account	Paid Amount
	09/03/2020	intuit	Payroll Subscription	Bank of Utah - New 12/14	
			Payroll Subscription	4195 Other General Government	-12.73
TOTAL					-12.73
20615	09/05/2020	Brittany G Chlar...		Bank of Utah - New 12/14	
				4115 Emp. Wages - Gen. Govt.	-598.50
				6120 Employee Wages	-162.00
				4116 FICA Expense	-47.15
				Fed & FICA Payable	47.15
				Fed & FICA Payable	47.15
				4116 FICA Expense	-11.03
				Fed & FICA Payable	11.03
				Fed & FICA Payable	11.03
				UT Withholding Payable	13.00
TOTAL					-689.32
20617	09/05/2020	Kellen Donnell		Bank of Utah - New 12/14	
				4505 Employee Wages - Parks	-342.00
				4595 Cemetary Wages	-399.00
				4115 Emp. Wages - Gen. Govt.	-627.00
				6120 Employee Wages	-152.00
				Fed & FICA Payable	118.00
				4116 FICA Expense	-94.24
				Fed & FICA Payable	94.24
				Fed & FICA Payable	94.24
				4116 FICA Expense	-22.04
				Fed & FICA Payable	22.04
				Fed & FICA Payable	22.04
				UT Withholding Payable	60.00
TOTAL					-1,225.72
20618	09/05/2020	Troy . McNeely		Bank of Utah - New 12/14	
				4115 Emp. Wages - Gen. Govt.	-65.00
				6120 Employee Wages	-1,859.00
				4430 Street Wages	-156.00
				6120 Employee Wages	-78.00
				401(k) Payable	129.48
				4117 Employee Ret. Services	-312.05
				401(k) Payable	312.05
				Fed & FICA Payable	153.00
				4116 FICA Expense	-133.80
				Fed & FICA Payable	133.80
				Fed & FICA Payable	133.80
				4116 FICA Expense	-31.29
				Fed & FICA Payable	31.29
				Fed & FICA Payable	31.29
				UT Withholding Payable	92.00
TOTAL					-1,618.43
20614	09/05/2020	Blair Perry		Bank of Utah - New 12/14	
				6120 Employee Wages	-878.99
				6120 Employee Wages	-94.56
				Fed & FICA Payable	142.00
				4116 FICA Expense	-54.49
				Fed & FICA Payable	54.49

Honeyville City Check Detail September 2020

Num	Date	Name	Memo	Account	Paid Amount
				Fed & FICA Payable	54.49
				4116 FICA Expense	-12.75
				Fed & FICA Payable	12.75
				Fed & FICA Payable	12.75
				UT Withholding Payable	20.00
TOTAL					-744.31
20616	09/05/2020	Cody Illum		Bank of Utah - New 12/14	
				4180 Planning & Zoning/BOA	-461.54
				4116 FICA Expense	-28.62
				Fed & FICA Payable	28.62
				Fed & FICA Payable	28.62
				4116 FICA Expense	-6.69
				Fed & FICA Payable	6.69
				Fed & FICA Payable	6.69
				UT Withholding Payable	11.00
TOTAL					-415.23
20640	09/05/2020	Jody C Chambers		Bank of Utah - New 12/14	
				4505 Employee Wages - Parks	-153.00
				4595 Cemetery Wages	-162.00
				4115 Emp. Wages - Gen. Govt.	-126.00
				4116 FICA Expense	-27.35
				Fed & FICA Payable	27.35
				Fed & FICA Payable	27.35
				4116 FICA Expense	-6.40
				Fed & FICA Payable	6.40
				Fed & FICA Payable	6.40
TOTAL					-407.25
20608	09/09/2020	Boyd Bingham	September Stipend	Bank of Utah - New 12/14	
Sept...	09/09/2020		September Stipend	4110 Mayor	-100.00
TOTAL					-100.00
20609	09/09/2020	Bruce Nelson	September Stipend	Bank of Utah - New 12/14	
Sept...	09/09/2020		September Stipend	4111 City Council	-50.00
TOTAL					-50.00
20610	09/09/2020	Dale Millsap	September Stipend	Bank of Utah - New 12/14	
Sept...	09/09/2020		September Stipend	4111 City Council	-50.00
TOTAL					-50.00
20611	09/09/2020	Jeff Sanders	September Stipend	Bank of Utah - New 12/14	
Sept...	09/09/2020		September Stipend	4111 City Council	-50.00
TOTAL					-50.00
20612	09/09/2020	Sharon Lorimer	September Stipend	Bank of Utah - New 12/14	
Sept...	09/09/2020		September Stipend	4111 City Council	-50.00

Honeyville City Check Detail September 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL					-50.00
20613	09/09/2020	Trevor Gardner	September Stipend	Bank of Utah - New 12/14	
Sept...	09/09/2020		September Stipend	4111 City Council	-50.00
TOTAL					-50.00
20619	09/10/2020	5th West Rental ...		Bank of Utah - New 12/14	
111...	09/10/2020		Trimmer Spool PO#176107	4500 Park Expenditures	-38.84
			Trimmer Spool PO#176107	4590 Cemetary Expenditures	-38.85
32084	09/10/2020		Stihl Chainsaw Carb Kit & Rebuild	4500 Park Expenditures	-25.24
			Stihl Chainsaw Carb Kit & Rebuild	4590 Cemetary Expenditures	-25.23
			Stihl Chainsaw Carb Kit & Rebuild	4415 Class "C" Road Expend.	-25.24
TOTAL					-153.40
20620	09/10/2020	Ace Hardware	Gorilla Tape, Padlock, Led Ligh...	Bank of Utah - New 12/14	
41012	09/10/2020		Gorilla Tape, Padlock, Led Light, ...	6500 Operating Expenses	-80.91
TOTAL					-80.91
20621	09/10/2020	Amy F. Hugie	Mayor & David Church Emails	Bank of Utah - New 12/14	
1998	09/10/2020		Mayor & David Church Emails	4145 Attorney	-36.00
TOTAL					-36.00
20622	09/10/2020	Box Elder Count...	Shop Clean Up	Bank of Utah - New 12/14	
003...	09/10/2020		Shop Clean Up	4415 Class "C" Road Expend.	-7.00
TOTAL					-7.00
20623	09/10/2020	Cardmember Se...		Bank of Utah - New 12/14	
479...	09/10/2020		BE Recorder/Hardy Mylar	4195 Other General Government	-53.95
			Signs.com/Pickleball Signs	4500 Park Expenditures	-131.71
			USPS/Stamps	4195 Other General Government	-57.20
			Staples/Office Supplies	4195 Other General Government	-113.96
			Compumatic/Time Cards & Ink	4195 Other General Government	-35.94
			USA Blue Book/Chlorinator Test ...	6500 Operating Expenses	-128.17
479...	09/10/2020		Wix	4195 Other General Government	-18.56
			Adobe	4195 Other General Government	-25.34
TOTAL					-564.83
20624	09/10/2020	Central B. E. Sp...	3rd Quarter Services	Bank of Utah - New 12/14	
Q3 ...	09/10/2020		3rd Quarter Services	4220 Fire Department	-5,669.50
TOTAL					-5,669.50
20625	09/10/2020	Chemtech	Disinfection Byproducts/Nitrate	Bank of Utah - New 12/14	
20H...	09/10/2020		Disinfection Byproducts/Nitrate	6500 Operating Expenses	-303.00
TOTAL					-303.00
20626	09/10/2020	Golden Spike Au...	Trouble Shoot & Repair Comm...	Bank of Utah - New 12/14	

Honeyville City Check Detail September 2020

Num	Date	Name	Memo	Account	Paid Amount
639	09/10/2020		Trouble Shoot & Repair Communi...	6500 Operating Expenses	-845.00
TOTAL					-845.00
20627	09/10/2020	Jones & Associa...		Bank of Utah - New 12/14	
19614	09/10/2020		Base Map	4144 Engineering Services	-102.50
19765	09/10/2020		New City Hall Concept/Planning	4144 Engineering Services	-1,178.75
			3600 W/7200 N Property Investig...	4415 Class "C" Road Expend.	-56.50
			Waterline SH 38, 7900 N to 8650 N	5082 Water Line	-912.00
			Spring Box #6 Collection Box	6150 Engineering Fees	-685.75
			Windy Poplars Drainage Imp. Pro...	4144 Engineering Services	-28.25
			6300 N/Sit Crk Haven Drainage Is...	4144 Engineering Services	-56.50
19764	09/10/2020		Caleb Hardy Subdivision	4144 Engineering Services	-113.00
TOTAL					-3,133.25
20628	09/10/2020	Miller Gas	Diesel & Gas	Bank of Utah - New 12/14	
213...	09/10/2020		Diesel & Gas	6210 Utilities	-430.89
			Diesel & Gas	4415 Class "C" Road Expend.	-430.89
			Diesel & Gas	4500 Park Expenditures	-184.67
			Diesel & Gas	4590 Cemetary Expenditures	-184.66
TOTAL					-1,231.11
20629	09/10/2020	Newman Constr...	Water Line Extension Along H...	Bank of Utah - New 12/14	
Pay ...	09/10/2020		Water Line Extension Along Hwy ...	5071 Waterline	-94,021.50
TOTAL					-94,021.50
20630	09/10/2020	Parts Warehouse		Bank of Utah - New 12/14	
61-6...	09/10/2020		Hose & GreeseGUN	4415 Class "C" Road Expend.	-98.75
61-6...	09/10/2020		Shop & Mower Supplies	4500 Park Expenditures	-79.00
			Shop & Mower Supplies	4590 Cemetary Expenditures	-79.01
			Shop & Mower Supplies	4415 Class "C" Road Expend.	-79.01
TOTAL					-335.77
20631	09/10/2020	Productivity Plu...		Bank of Utah - New 12/14	
IF27...	09/10/2020		Nozzles	4590 Cemetary Expenditures	-19.32
IF27...	09/10/2020		Clamp, Adaptor, Hose	6500 Operating Expenses	-74.73
IF28...	09/10/2020		Batteries	4415 Class "C" Road Expend.	-282.88
Fina...	09/10/2020		Finance Charge	4195 Other General Government	-4.16
TOTAL					-381.09
20632	09/10/2020	Rocky Mountain ...		Bank of Utah - New 12/14	
532...	09/10/2020		City Hall	4164 Utilities	-263.24
			North Well	6210 Utilities	-2,391.60
			CF Cemetery	4590 Cemetary Expenditures	-76.53
			Street Lights	4415 Class "C" Road Expend.	-694.85
			City Shop	4164 Utilities	-62.82
			HV Cemetery	4590 Cemetary Expenditures	-134.47
			Street Lights	4415 Class "C" Road Expend.	-15.63
			Street Lights	4415 Class "C" Road Expend.	-22.65
			HV Park Cook Shack	4500 Park Expenditures	-45.97
			South Well 3 Phase Pump	6210 Utilities	-2,904.24

Honeyville City Check Detail September 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
			Street Lights	4415 Class "C" Road Expend.	-54.30
TOTAL					-6,666.30
20633	09/10/2020	Sprint	Cell Phone	Bank of Utah - New 12/14	
885...	09/10/2020		Cell Phone	4164 Utilities	-156.89
TOTAL					-156.89
20634	09/10/2020	Standard Plumbi...		Bank of Utah - New 12/14	
LHF...	09/10/2020		Speed Seal Low Volt Wire Nut	4500 Park Expenditures	-52.00
LHF...	09/10/2020		Flex Tape	4500 Park Expenditures	-12.99
LKP...	09/10/2020		Valve, Union, Adapter	4500 Park Expenditures	-122.50
SC5...	09/10/2020			4500 Park Expenditures	-7.00
TOTAL					-194.49
20635	09/10/2020	Stotz Equipment		Bank of Utah - New 12/14	
P73...	09/10/2020		Mower Blade	4500 Park Expenditures	-29.46
			Mower Blade	4590 Cemetary Expenditures	-29.46
P75...	09/10/2020		Mower Blade/Fuel Line/Fuel Hose...	4500 Park Expenditures	-76.17
			Mower Blade/Fuel Line/Fuel Hose...	4590 Cemetary Expenditures	-76.17
			Fee	4195 Other General Government	-0.88
TOTAL					-212.14
20636	09/10/2020	Thatcher Compa...	Chlorine	Bank of Utah - New 12/14	
150...	09/10/2020		Chlorine	6500 Operating Expenses	-527.00
TOTAL					-527.00
20637	09/10/2020	Tremonton Ace ...		Bank of Utah - New 12/14	
75310	09/10/2020		Keys	4415 Class "C" Road Expend.	-30.46
75614	09/10/2020		Fly Trap, Tape, Screw Eye	4500 Park Expenditures	-17.96
75626	09/10/2020		Tire Repair/Tiedown	4415 Class "C" Road Expend.	-39.57
			Seed	4590 Cemetary Expenditures	-33.98
75730	09/10/2020		Screws	4415 Class "C" Road Expend.	-19.98
TOTAL					-141.95
20638	09/10/2020	Utah Local Gov...	Workers Comp	Bank of Utah - New 12/14	
158...	09/10/2020		Workers Comp	4122 Insurance/Liability	-83.53
			Workers Comp	6140 Insurance/Liability	-83.53
TOTAL					-167.06
20639	09/10/2020	Verizon Wireless	Electronic Payment System - S...	Bank of Utah - New 12/14	
931...	09/10/2020		Electronic Payment System - Squ...	4164 Utilities	-100.17
TOTAL					-100.17
20641	09/16/2020	Circle B Irrigation	Screens and filters for upper p...	Bank of Utah - New 12/14	
200...	09/16/2020		Screens and filters for upper park...	4500 Park Expenditures	-4,402.05
			Screens and filters for upper park...	4590 Cemetary Expenditures	-4,402.04

Honeyville City
Check Detail
September 2020

Num	Date	Name	Memo	Account	Paid Amount
TOTAL					-8,804.09
20643	09/19/2020	Brittany G Chlar...		Bank of Utah - New 12/14	
				4115 Emp. Wages - Gen. Govt.	-720.00
				6120 Employee Wages	-90.00
				4116 FICA Expense	-50.22
				Fed & FICA Payable	50.22
				Fed & FICA Payable	50.22
				4116 FICA Expense	-11.75
				Fed & FICA Payable	11.75
				Fed & FICA Payable	11.75
				UT Withholding Payable	16.00
TOTAL					-732.03
20645	09/19/2020	Jody C Chambers		Bank of Utah - New 12/14	
				4505 Employee Wages - Parks	-126.00
				4595 Cemetery Wages	-135.00
				4430 Street Wages	-54.00
				4116 FICA Expense	-19.53
				Fed & FICA Payable	19.53
				Fed & FICA Payable	19.53
				4116 FICA Expense	-4.56
				Fed & FICA Payable	4.56
				Fed & FICA Payable	4.56
TOTAL					-290.91
20646	09/19/2020	Kellen Donnell		Bank of Utah - New 12/14	
				6120 Employee Wages	-19.00
				4430 Street Wages	-38.00
				4505 Employee Wages - Parks	-57.00
				4595 Cemetery Wages	-1,216.00
				4115 Emp. Wages - Gen. Govt.	-190.00
				Fed & FICA Payable	118.00
				4116 FICA Expense	-94.24
				Fed & FICA Payable	94.24
				Fed & FICA Payable	94.24
				4116 FICA Expense	-22.04
				Fed & FICA Payable	22.04
				Fed & FICA Payable	22.04
				UT Withholding Payable	60.00
TOTAL					-1,225.72
20647	09/19/2020	Troy . McNeely		Bank of Utah - New 12/14	
				4115 Emp. Wages - Gen. Govt.	-273.00
				6120 Employee Wages	-1,040.00
				4430 Street Wages	-364.00
				4595 Cemetery Wages	-377.00
				4254 Animal Control Wages	-26.00
				401(k) Payable	124.80
				4117 Employee Ret. Services	-300.77
				401(k) Payable	300.77
				Fed & FICA Payable	145.00
				4116 FICA Expense	-128.96
				Fed & FICA Payable	128.96
				Fed & FICA Payable	128.96
				4116 FICA Expense	-30.16
				Fed & FICA Payable	30.16
				Fed & FICA Payable	30.16

Honeyville City Check Detail September 2020

Num	Date	Name	Memo	Account	Paid Amount
				UT Withholding Payable	87.00
TOTAL					-1,564.08
20642	09/19/2020	Blair Perry		Bank of Utah - New 12/14	
				6120 Employee Wages	-878.99
				6120 Employee Wages	-94.56
				Fed & FICA Payable	142.00
				4116 FICA Expense	-54.50
				Fed & FICA Payable	54.50
				Fed & FICA Payable	54.50
				4116 FICA Expense	-12.74
				Fed & FICA Payable	12.74
				Fed & FICA Payable	12.74
				UT Withholding Payable	20.00
TOTAL					-744.31
20644	09/19/2020	Cody Illum		Bank of Utah - New 12/14	
				4180 Planning & Zoning/BOA	-461.54
				4116 FICA Expense	-28.61
				Fed & FICA Payable	28.61
				Fed & FICA Payable	28.61
				4116 FICA Expense	-6.69
				Fed & FICA Payable	6.69
				Fed & FICA Payable	6.69
				UT Withholding Payable	11.00
TOTAL					-415.24
	09/24/2020	Utah Retirement ...	372	Bank of Utah - New 12/14	
			372	401(k) Payable	-129.48
			372	401(k) Payable	-312.05
TOTAL					-441.53
	09/24/2020	Utah Retirement ...	372	Bank of Utah - New 12/14	
			372	401(k) Payable	-124.80
			372	401(k) Payable	-300.77
TOTAL					-425.57
20648	09/29/2020	5th West Rental ...	Kubota Blade	Bank of Utah - New 12/14	
112...	09/24/2020		Kubota Blade	4500 Park Expenditures	-27.62
			Kubota Blade	4590 Cemetary Expenditures	-27.61
TOTAL					-55.23
20649	09/29/2020	Caterpillar Finan...	Backhoe Loader	Bank of Utah - New 12/14	
301...	09/24/2020		Backhoe Loader	6500 Operating Expenses	-381.14
			Backhoe Loader	4415 Class "C" Road Expend.	-381.14
TOTAL					-762.28
20650	09/29/2020	Cody Hansen	Prime & Paint City Hall	Bank of Utah - New 12/14	

Honeyville City Check Detail September 2020

Num	Date	Name	Memo	Account	Paid Amount
IN00...	09/24/2020		Prime & Paint City Hall	4195 Other General Government	-900.00
TOTAL					-900.00
20651	09/29/2020	Core & Main LP		Bank of Utah - New 12/14	
M90...	09/24/2020		Low Range Gaskets	6500 Operating Expenses	-59.98
M90...	09/24/2020		Low Range Gaskets	6500 Operating Expenses	-119.97
TOTAL					-179.95
20652	09/29/2020	Division of Drink...	Kellen Donnell - Exam Fee	Bank of Utah - New 12/14	
Exa...	09/24/2020		Kellen Donnell - Exam Fee	6130 Training/Conv/Membershi...	-200.00
TOTAL					-200.00
20653	09/29/2020	Dominion Energy		Bank of Utah - New 12/14	
241...	09/24/2020		South Well	6210 Utilities	-102.00
115...	09/24/2020		City Shop	4164 Utilities	-297.00
550...	09/24/2020		City Hall	4164 Utilities	-298.00
TOTAL					-697.00
20654	09/29/2020	Econo Waste	Trash Removal	Bank of Utah - New 12/14	
519...	09/24/2020		Trash Removal	4500 Park Expenditures	-30.00
			Trash Removal	4164 Utilities	-60.00
TOTAL					-90.00
20655	09/29/2020	Frontier	Phone & Internet	Bank of Utah - New 12/14	
435...	09/24/2020		Phone & Internet	4164 Utilities	-431.48
TOTAL					-431.48
20656	09/29/2020	Golden Spike Au...	Troubleshoot Communications...	Bank of Utah - New 12/14	
641	09/24/2020		Troubleshoot Communications to ...	6500 Operating Expenses	-830.00
TOTAL					-830.00
20657	09/29/2020	Greer's Hardware	PVC Nipple, Butane Fuel, Bushi...	Bank of Utah - New 12/14	
B57...	09/24/2020		PVC Nipple, Butane Fuel, Bushin...	4500 Park Expenditures	-30.04
TOTAL					-30.04
20658	09/29/2020	Grover Excavati...	4 Water Leak Repairs	Bank of Utah - New 12/14	
17455	09/24/2020		4 Water Leak Repairs	6500 Operating Expenses	-2,250.00
TOTAL					-2,250.00
20659	09/29/2020	Intermountain F...	Turf Dye, IFA Accel, Measuring ...	Bank of Utah - New 12/14	
522...	09/24/2020		Turf Dye, IFA Accel, Measuring C...	4500 Park Expenditures	-19.41
			Turf Dye, IFA Accel, Measuring C...	4590 Cemetary Expenditures	-19.41
			Turf Dye, IFA Accel, Measuring C...	4415 Class "C" Road Expend.	-19.41

Honeyville City Check Detail September 2020

Num	Date	Name	Memo	Account	Paid Amount
TOTAL					-58.23
20660	09/29/2020	Jones & Associa...		Bank of Utah - New 12/14	
19814	09/24/2020		Base Map and Data Management	4144 Engineering Services	-1,476.00
19815	09/24/2020		Strang Estates Subdivision	4143-108 Strang Estates Sub.	-28.25
19816	09/24/2020		City Council Meeting	4144 Engineering Services	-395.50
			FEMA Grant Application	4144 Engineering Services	-45.75
			FEMA Project & Grant Managem...	4144 Engineering Services	-84.75
			Planning Applications & Checklists	4144 Engineering Services	-113.00
			New City Hall Architectural Coord.	4144 Engineering Services	-993.75
			Waterline SH 38, 7900 N. to 8650...	5082 Water Line	-2,525.50
			Honeyville Grain Drainage	4144 Engineering Services	-169.50
TOTAL					-5,832.00
20661	09/29/2020	Mountainland S...		Bank of Utah - New 12/14	
S10...	09/24/2020		Gaskets, Epoxy Coat Couplings	6500 Operating Expenses	-729.04
S10...	09/24/2020		Mesh Flag	4415 Class "C" Road Expend.	-43.88
S10...	09/24/2020		Ancra 18x18 Fluorescent	4415 Class "C" Road Expend.	-17.74
S10...	09/24/2020		Epoxy Coat Couplings, Circle Cla...	6500 Operating Expenses	-1,315.95
S10...	09/24/2020		Low Range Gaskets	6500 Operating Expenses	-172.07
TOTAL					-2,278.68
20662	09/29/2020	Parts Warehouse	Oil Change Supplies	Bank of Utah - New 12/14	
61-6...	09/24/2020		Oil Change Supplies	4500 Park Expenditures	-46.10
			Oil Change Supplies	4590 Cemetary Expenditures	-46.10
TOTAL					-92.20
20663	09/29/2020	Productivity Plu...		Bank of Utah - New 12/14	
IF28...	09/24/2020		Riser	4590 Cemetary Expenditures	-23.76
IF28...	09/24/2020		Discs, Valve, Coupling, Adaptor	4590 Cemetary Expenditures	-123.10
TOTAL					-146.86
20664	09/29/2020	Ricoh USA, Inc.	Copier Lease	Bank of Utah - New 12/14	
104...	09/24/2020		Copier Lease	4195 Other General Government	-129.68
TOTAL					-129.68
20665	09/29/2020	Rocky Mountain ...		Bank of Utah - New 12/14	
532...	09/24/2020		City Hall	4164 Utilities	-252.62
			North Well	6210 Utilities	-2,117.30
			Calls Fort Cemetery	4590 Cemetary Expenditures	-62.19
			Streetlights	4415 Class "C" Road Expend.	-701.80
			City Shop	4164 Utilities	-59.27
			Honeyville Cemetery	4590 Cemetary Expenditures	-133.53
			Streetlights	4415 Class "C" Road Expend.	-15.79
			Streetlights	4415 Class "C" Road Expend.	-22.88
			Cook Shack	4500 Park Expenditures	-42.85
			South Well 3 Phase Pump	6210 Utilities	-2,854.40
			Streetlights	4415 Class "C" Road Expend.	-54.84
TOTAL					-6,317.47
20666	09/29/2020	STATE OF UTAH ..		Bank of Utah - New 12/14	

Honeyville City Check Detail September 2020

Num	Date	Name	Memo	Account	Paid Amount
1st ...	09/24/2020		Honeyville City - 1st Quarter Build...	4150 Building Inspections	-77.41
2nd ...	09/24/2020		Honeyville City - 2nd Quarter Buil...	4150 Building Inspections	-70.81
TOTAL					-148.22
20667	09/29/2020	USPS	Window Envelopes	Bank of Utah - New 12/14	
Env...	09/24/2020		Window Envelopes	4195 Other General Government	-1,871.10
TOTAL					-1,871.10
20668	09/29/2020	Utah Local Gov...	Annual Insurance Policy	Bank of Utah - New 12/14	
105...	09/24/2020		Workers Comp	4122 Insurance/Liability	-83.53
			Workers Comp	6140 Insurance/Liability	-83.53
			Auto Policy	4122 Insurance/Liability	-840.72
			Auto Policy	6140 Insurance/Liability	-840.72
			Bond	4122 Insurance/Liability	-880.00
			Bond	6140 Insurance/Liability	-880.00
			Liability	4122 Insurance/Liability	-3,403.50
			Liability	6140 Insurance/Liability	-3,403.50
			Property	4122 Insurance/Liability	-2,232.31
			Property	6140 Insurance/Liability	-2,232.30
TOTAL					-14,880.11
20669	09/29/2020	Blair T Wardle E...	1 Year Prosecution Services	Bank of Utah - New 12/14	
002	09/24/2020		1 Year Prosecution Services	4145 Attorney	-600.00
TOTAL					-600.00
20670	09/29/2020	PR Paving	Misc. Patching	Bank of Utah - New 12/14	
1293	09/29/2020		Misc. Patching	4415 Class "C" Road Expend.	-605.50
TOTAL					-605.50