

**TOWN OF MANILA SPECIAL MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
SEPTEMBER 23, 2020 AT 10:00 A.M.**

MEETING CALLED TO ORDER: Mayor Coombs called the special meeting to order at 10:00 A.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member William Rylander, and Town Clerk Marlena Connor

GUESTS: No guests were in attendance.

USDA HIGH-INTEREST LOANS: Council Member Northcott told the council that she and the town clerk have been working on further information for the refinance of the high-interest loans through USDA. Zions offered the town an interest of 2.17%, the town owes approximately \$506,000.00 on all 3 of the bonds combined. The bank decided that they will require a trustee if the town decided to refinance. Zions originally said that the savings would be approximately \$187,000.00 the refinance fee would be \$20,000.00, and then the payment to a trustee of \$1,500.00 yearly. After Zions found that there was no reserve for the 3 loans the town is looking to refinance, the estimated savings would be around \$100,000.00.

Council Member Northcott told the council that after conversations with the town clerk, they had found that there is money to pay off all 3 of the loans right now. We can then take the \$36,000.00 that would have been used for bond payments and put it in the PTIF every year. Council Member Northcott and the town clerk talked to two of the town's auditors who said the town has the money to pay the bonds off, and it's a good idea. The auditors said that there is around \$950,000.00 in the water fund; with a reserve of \$347,000.00 that would leave the town with nearly \$100,000.00 in the water fund after paying all 3 bonds. The savings would be an estimated \$285,000.00 in interest.

Mayor Coombs agrees with paying the bonds off, and feels that refinancing is not going to be cost-effective. After some discussion, the council decided that paying off 2 of the bonds and waiting 6 months to decide on paying off the last loan sounded good to them.

Council Member Scott moved to approve paying off the two loans with 4.5% interest and to revisit this in 3 months on the last loan with the interest of 4.25%. Council Member Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

FIRE DEPARTMENT BILLING: The council discussed the fire department billing and whether it goes to Daggett County or Fire Recovery USA; and payments to the volunteer firefighters for

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being dispatched to fires. Council Member Northcott will start writing a policy/procedure for the billing process. Council Member/Fire Chief Browning is going to work with the clerks to get forms set up for firefighter payments per fire call-out, and put together better incident reports to simplify the billing process.

LOCAL SERVICE DISTRICT: The local service district has been created by Daggett County. The Town Council discussed this item in the last town council meeting and decided that they would not make any decisions without a full council.

The Town Clerk stepped out to make a couple of copies of the resolution, and the digital recorder was accidentally turned off.

Mayor Coombs explained that there isn't a good EMS service in Daggett County, and the reason for the local service district being put together is to better serve all of the residents of Daggett County.

Council Member Northcott explained that the reason this was done is to get PILT money (payment in lieu of taxes) for \$37,000.00. The county used the fire protection agreement with the Town of Manila to help create the local service district. The fire protection from the Town of Manila will then be contracted through the local service district, and the local service district will pay the town the \$7,500.00 every year per the contract, plus the firefighter call-out. Unless the town decides to enter into the local service district also.

Council Member Northcott asked if the local service district would be taxing the Town of Manila residents for EMS also (because the county resolution says unincorporated Daggett County).

The council discussed the pros and cons, and the taxes that will be assessed with having a local service district (this will create a 3rd tax that would be equal throughout the county), and what the representation would be like if they don't act soon. The Town Council would like to have a representative from the Town of Manila on the local service district board of trustees.

All the council members feel that the proposal of the local service district with Daggett County would be worth exploring. The Town Council is going to move forward with discussions with the Daggett County Commissioners.

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ADJOURNMENT: Council Member Browning moved to adjourn the meeting. Council Member Northcott seconded the motion. All were in favor. The motion carried. Mayor Coombs adjourned the meeting at 12:01 P.M.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

APPROVED 10-08-2020