

Newton Town Council Meeting
September 3, 2020, 7:00 P.M.
Newton Town Hall, 51 South Center, Newton UT
Minutes

Agenda

1. Roll Call
2. Opening Ceremony – Gordon Anderson
3. Approval of August 2020 Minutes
4. Proposed Water Master Plan by Sunrise Engineering
5. CARES Act funding for Newton Town and proposed projects
6. Report on Mayor/Council Member Assignments

NOTICE OF ELECTRONIC PARTICIPATION. Due to restrictions because of the COVID-19 virus, members and public may participate in the meeting electronically pursuant to UCA 52-4-207. Pursuant to the duration of the Utah Governor's Executive Order, Newton Town will hold an optional electronic participation meeting. Due to social distancing requirements public attendance at the Newton Town Hall may be limited.

1. Call to Order and Roll Call of Members present.

Members present: Mayor Kevin Rhodes, Gordon Anderson, Kent Fabricius and Jed Woodward.
Karla Ferguson (Recorder) Present electronically: Kathryn Rigby
Others present: Sarah Rigby, Eric Dursteler, Steven Wood, and Scott Archibald

2. Opening ceremony conducted by Gordon Anderson

3. The Newton Town Council August meeting minutes were approved.

5. CARES Act funding for Newton Town and proposed projects – Mayor Rhodes explained that Newton received the first distribution of CARES act funding, which is federal aid for coronavirus mitigation. Our first distribution was just over \$24,000. The funding is to be used for new and unanticipated expenses because of the 2020 coronavirus pandemic. This includes safety measures, disinfection of public areas, telework, equipment for electronic meetings and distance learning or work. Mayor Rhodes discussed that he has asked our IT provider to give estimates on needed equipment such as, mobile devices, a new sound system and cameras for electronic meetings, software upgrades for mobile access, and bandwidth improvement. It was discussed to look into furnace filters or air filtration system for the town hall. Sarah Rigby discussed that the library has 7 computers for public use that could use plexiglass separators between them. It was discussed to look into purchasing monitor screens for digital meetings and Caselle software upgrades right away and wait for estimates and a suggested plan from Alltech for the other needed items. The funding will be accounted for and money not used will be sent back to the State.

4. Proposed Water Master Plan by Sunrise Engineering – Steven Wood discussed that CARES act funding may qualify to provide a 50/50 match for a water grant. The current water meter grant was reviewed. Mapping water meters and gathering information about each water meter was discussed. It was decided that Kelli Myers should gather information on the water meter type when the meters are read in September for the meter replacement. The water meter mapping can be completed next spring. The proposed water master plan was discussed. Jed Woodward stated that he would like to wait on completing a water master plan until he can determine what has already been completed and what is still needed. Mayor Rhodes asked what study is needed to adjust the water impact fee. Scott Archibald said a reasonable study should be completed from our capital project list and the impact on system for growth. Scott Archibald

discussed the components of a water master plan and items from the study that could be adjusted or eliminated to reduce costs. Mayor Rhodes said he would like a minimum study completed to be able to adjust impact fees. Jed Woodward thinks that we should save money so that we can spend money on needed projects, such as, pipeline replacement and other priority items. CIB funding and the deadlines to apply for 50/50 matching grants were discussed. Jed Woodward said he would like to wait on deciding on doing a water master plan until he can determine what has already been completed and he will let them know before October 1, in order to make application for CIB funding. Jed Woodward asked that because the West Cache Pipeline will be running across the town's farm property if a connection to the pipeline could be installed for possible future use? The engineers will look into possibilities for that. Steven Wood will meet with Jed to review the water master plan and prepare a small fee proposal for an impact fee study. Mayor Rhodes wants the water meter reading information and analysis completed. Mayor Rhodes will have Kelli Myers read September's water meters and Sunrise engineering will read October's meter readings for the study.

6. Report on Mayor/Council Member Assignments – Kathryn Rigby plans to do a quarterly financial review next month. Kathryn will follow up with the Youth Council.

Jed Woodward reported that when they completed the chip/seal this year they used a larger chip and he asked the Town Council to watch it and see if they like that better. Water meter replacements were discussed. Mayor Rhodes plans to install new sensors at the water tank. Kent Fabricius reported that the farm land culvert has flooded. After the water dries up Kent plans to look at the culvert to determine what the problem is with it. Kent reported that the heating contractor started installing the new furnaces but they had an employee quit so they will start again when they get someone else on the project. The water line and electrical placement for the new AC units was discussed.

Gordon Anderson said he didn't attend the last Planning Commission meeting but they are working on issues with proposed subdivisions. The Newton Hills subdivision has been approved but is waiting for Bear River Health approval and then we can sign the final mylar. Karla Ferguson asked Eric Dursteler if power needs to be installed to each lot by the developer. Eric Dursteler answered no; power doesn't need to be installed because it is not a public utility so it would be up to the builder rather than the developer. The town engineer, Eric Dursteler has not heard back from the other proposed subdivision, Larsen Farms, regarding proposed revisions.

Mayor Rhodes reviewed meeting with County officials and other Mayors for SIMS Cache County Management System for EMS. The system is working on the south end of the valley but they are still working on issues on the north end of the valley. There is a difference of opinion that they are working on and there may be an increase in contract cost or per use fee. Mayor Rhodes will update when he gets more information. Mayor Rhodes will host the Mayor's meeting September 19 at the Newton pavilion with Newton Market catering. Mayor Rhodes will adjust the speed radar sign installed on 100 West road. The second radar sign still needs to be installed. Jed Woodward will apply for an encroachment permit to install the sign along Highway 23 (400 West). Mayor Rhodes will work to get bids for technology to purchase with CARES act funding. He will look into purchasing two monitors to mount to the walls. He would like to add security cameras and outside lighting to the project. Kent Fabricius will look into dark sky lights for the outside of the town hall building and plans to replace the broken window in south bay. Jed Woodward will work on the broken gate on the ramp on the back of the Town Hall.

The meeting was adjourned.

Minutes prepared by:

Karla R. Ferguson, Newton Town Clerk

Approval Date