

AMERICAN FORK CITY
COUNCIL MEETING MINUTES
MAY 28, 2013

REGULAR SESSION

The American Fork City Council met in a regular session on Tuesday, May 28, 2013 in the American Fork City Hall, 31 North Church Street, commencing at 7:30 p.m. Those present included Mayor James H. Hadfield and Councilmembers Heidi Rodeback, Brad Frost, Craig Nielsen, Robert Shelton, and Clark Taylor.

Staff present: City Administrator Craig Whitehead
City Attorney Kasey Wright
City Recorder Richard Colborn
City Treasurer Melanie Marsh
Finance Director Cathy Jensen
Fire Chief Kriss Garcia
IT Specialist George Schade
Library Director Asst. Cathy Goodwin
Police Chief Lance Call
Public Works Director Dale Goodman

Also present: Kayleen Davis, James Hansen, and two additional persons.

Mayor Hadfield led the audience in the Pledge of Allegiance and a prayer was offered by Councilmember Heidi Rodeback.

Mayor Hadfield welcomed the single Scout in attendance.

Troop 1129 Colton Evans

TWENTY-MINUTE PUBLIC COMMENT PERIOD – LIMITED TO TWO MINUTES PER PERSON

Kayleen Davis, 456 East 200 North (southside), reported on the ditch in front of her house. She had been told that it was a “storm ditch.” It was a hazard. The cement was cracking up and chunks had fallen through. Each winter there was at least one car that would slide into it. She proposed filling in the ditch with dirt and plant grass over it. The integrity of the cement would need to be checked by the City to make sure it was stable. She added that this “storm ditch” was on a side street and at the end of the line before it went into private ditches.

Councilman Shelton noted that his parents lived about a block away and there were a lot of ditches in the area. A lot of ditches had been filled in.

Mayor Hadfield commented that some ditches carried storm water. The ditch on the north side of 200 North ran to the west and was piped from 300 East to the river. He would have the Public Works Director look into this.

CITY ADMINISTRATOR'S REPORT

Craig Whitehead had nothing to report at this time.

COUNCIL REPORTS

Councilman Shelton attended the Youth Court Banquet this past week and was really impressed. A year ago they were having a hard time getting volunteers. They would do an installation at a Council meeting this fall.

Councilman Shelton reported that the Youth City Council yard sale made \$235.00 for the Library. Those funds may be matched by a sponsor.

Councilman Shelton reported that he and his family attended the Firefighters Memorial Day Breakfast and they loved it. He congratulated the Cemetery Committee for the wonderful Memorial Day Program at the LDS Tabernacle.

Councilman Frost was thankful for a great weekend. He could not say enough about the Cemetery staff. Year round, they understood the sacred nature of the Cemetery, not just one day. He also believed that American Fork City had a tremendous staff.

Mayor Hadfield thanked Councilman Frost for being the Master of Ceremonies for the Memorial Day Program.

Councilman Taylor echoed what had been said about the Firefighters Breakfast and the Tribute at the LDS Tabernacle. It was a wonderful way to celebrate Memorial Day. His family has had a tradition since he was married to take his kids to the Firefighters Breakfast every year. It was a wonderful part of the community. He offered kudos to the Chief.

Councilman Taylor stated that his family visited a lot of cemeteries over the Memorial Day Weekend. The American Fork Cemetery stood out. He agreed with Councilman Frost that the staff really understood the importance of what was going on there. He expressed kudos to all of them.

Councilmember Rodeback added her affirmation to what had been said. It was wonderful to belong to a community that honored Memorial Day the way it does. She thanked Councilman Shelton and the Youth Council for the hard work on behalf of the Library.

Councilmember Rodeback reported that she attended the retirement ceremony for Leonard Grassli who was a founding principal of MGB+A. About ten years ago this year, MGB+A Landscape Architects helped American Fork spend \$3.2 million from a bond to upgrade 27 parks all at once. She expressed to him the community's gratitude and her personal thanks for his mentoring when she was just beginning public service.

Councilmember Rodeback announced that she had made a decision to not seek re-election. She continued that on this occasion she stated that the work here had been extremely rewarding, not the least because of the fine people she had been able to work with both on the City Council and City staff and the residents of the community she has been able to meet. In the eight years she

has been here she has seen many initiatives set in motion and has seen progress on almost everything she wanted to see happen. With gratitude for everything that has happened, she was ready to move on. This was a personal decision not a political decision as she simply had some other things she wanted to do. Her decision was a real tug on her heart. There were some more quality of life issues that she would like to see accomplished but the City just did not have the funding to do that right now. She may come back as Councilman Taylor has done. She trusted the rest of the Council to carry on the work.

Councilman Nielsen enjoyed the festivities yesterday and appreciated those that organized them. He announced that he has decided to run for election. Councilmember Rodeback was great for the City and great for the Council and she would be missed.

MAYOR'S REPORT

Mayor Hadfield reported that the Murdock Canal Trail was opened officially a week ago last Saturday. It was an important part of the seven communities in the north end of Utah County. It tied in very well with American Fork City's Art Dye Trail.

Mayor Hadfield reported that on Friday of last week there was a ribbon cutting at Kencraft. Kencraft is the Peppermint Place from Alpine that has relocated to American Fork. (708 South Utah Valley Drive, Sweet A) They employed in excess of 100 people. They are planning to bring their operation out of Salt Lake, which was the old Maxfield Candy Company and locate it in American Fork as well. Everything that Kencraft did would be under one roof.

Mayor Hadfield recognized the efforts of the Cemetery Committee in putting on the Memorial Day Program. It was excellent. He also appreciated the American Fork High School Marching Band.

COMMON CONSENT AGENDA (*Common Consent* is that class of Council action that requires no further discussion or which is routine in nature. All items on the Common Consent Agenda are adopted by a single motion unless removed from the Common Consent Agenda by the Mayor or a Councilmember and placed in the action items.)

1. Approval of the May 9, 2013 work session minutes.
2. Approval of the May 14, 2013 City Council minutes
3. Approval of the City bills for payment and purchase requests over \$1,000.
4. Approval of the authorization for the release of the Improvements Durability Retainer for the project known as Glen's Tires at 540 East State Road in the amount of \$5,046.50. –
Staff
5. Approval of the First Amendment to City Administrator's Employment Agreement.

**Councilman Taylor moved approval of the common consent items as presented.
Councilmember Rodeback seconded the motion. All were in favor.**

ACTION ITEMS

REVIEW AND ACTION ON A MEMORANDUM OF UNDERSTANDING, (MOU),
BETWEEN THE UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS AND THE
CITY OF AMERICAN FORK – *Chief Garcia*

Chief Kriss Garcia explained that there was not an agreement currently. This would correct that. The first hour was on us in the automatic aid agreements. It will be a benefit to American Fork. There was always the option to say “no.” He recommended adoption. The manpower costs would be reimbursed as well as the cost to backfill the station.

Councilmember Rodeback asked how much equipment would be tied up if that was to occur.

Chief Garcia answered that the equipment identified for use would be the big brush truck, a smaller brush truck, one engine, and one ambulance. He did not see a downside. They would respond and help our neighbors.

Mayor Hadfield felt good about the assistance provided Alpine last year.

Councilman Shelton moved approval of the Memorandum of Understanding between the City of American Fork and the Utah State Division of Forestry, Fire, and State Lands. Councilman Taylor seconded the motion. All were in favor.

REVIEW AND ACTION ON AMENDMENTS TO VARIOUS ADMINISTRATIVE SECTIONS OF THE CITY’S MUNICIPAL CODE – Staff

Mayor Hadfield noted that this had been discussed previously in work sessions. A Task Force had been formed to work on the administrative changes.

Craig Whitehead expressed appreciation for all who served with him on that Task Force including Councilman Taylor, Kasey Wright, Jim Hansen from the Alpine School District, former Highland City Administrator John Park, Melanie Marsh, and Richard Colborn. He thanked the Council for addressing this at the work sessions.

Councilmember Rodeback felt this was 100 percent better than what was on the books today. Councilman Shelton agreed.

Councilman Shelton moved to adopt Ordinance No. 2013-05-20 approving the Ordinance as has been presented by staff for the Administrative Code. Councilman Frost seconded the motion. All were in favor.

CONSIDERATION AND ACTION ON ENTERING INTO AN EXECUTIVE SESSION TO DISCUSS LITIGATION

Councilman Shelton moved to enter into an executive session at 7:57 p.m. to discuss litigation. Councilman Frost seconded the motion. All were in favor.

The City Council entered into an executive session in a downstairs work room of the City Hall to discuss litigation at 8:00 p.m. Those in attendance included Mayor James H. Hadfield and Councilmembers Heidi Rodeback, Brad Frost, Craig Nielsen, Robert Shelton, and Clark Taylor. Others present included City Administrator Craig Whitehead, City Attorney Kasey Wright, Finance Director Cathy Jensen, IT Specialist George Schade, and City Recorder Richard

Colborn. Litigation was discussed. The meeting was audio tape recorded as required by statute. The executive session concluded at 8:27p.m.

Councilman Shelton moved to return to regular session at 8:27 p.m. Councilman Frost seconded the motion. All were in favor.

ADJOURNMENT

Councilman Taylor moved adjournment at 8:27 p.m. Councilmember Rodeback seconded the motion. All were in favor.

A handwritten signature in black ink, appearing to read "R. M. Colborn". The signature is written in a cursive style with a large, stylized initial "R".

Richard M. Colborn
City Recorder