



NORTH OGDEN POLICE

“Committed to Provide a Safe and Secure Community”

Dirk R. Quinney
Chief
Clark K. Crowther
Lieutenant
Jeremy P. Hindes
Lieutenant

NORTH OGDEN CITY Request for Proposals

TOWING SERVICES CONTRACT

Bid Due Date: October 9, 2020

City Contact: Chief Dirk Quinney

Sealed proposals are hereby solicited and will be received at the City Recorder's Office located at 505 E 2600 N, North Ogden, UT 84414 between the hours of 8 am and 5 pm, Monday through Friday, but no later than 4 pm on Friday, October 9, 2020 for the requirements specified herein.

The City desires to contract with area tow companies for towing services, though the City may select only one company if it is in the best interest of the City. If multiple companies are selected the tow companies selected will be rotated through sequentially from call to call. The Weber/Morgan Consolidated Dispatch Center will be responsible for holding the list selected by North Ogden City and dispatching the appropriate tow company following the rotation. North Ogden City will have the option of cancelling any contract with a tow company that refuses a tow for any reason.

Bidder requirements:

1. Provide a tow truck that is within six miles of North Ogden City boundaries at all times for a rapid response
2. All trucks responding to North Ogden calls for service shall have:
 - a. Current DOT inspection
 - b. Current insurance
 - c. Proper tools
 - d. The resources to tow all vehicles (motorcycles to semi-tractor trailers)
3. Standard response time of no more than 15 minutes from the time of dispatch to arrival on scene
4. Complete clean-up of accident scenes, including accounting for fluids and glass left as a result of a crash.
5. Perform background checks on all employees
6. Maintain a State Tax approved storage area and a secure area for seized items or vehicles
7. Provide a secure storage area for personal belongings removed from towed vehicles
8. Establish appropriate training with fire and police personnel in rescue and victim recovery
9. Provide records and documentation for compliance
10. Provide all fee schedules for
 - a. Dispatched calls from Weber/Morgan Consolidated Dispatch Center
 - b. Dispatched calls from the North Ogden City Business Office



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11. Waive all storage and impound fees for reported stolen/recovered vehicles. All tow fees apply

North Ogden City proposes each of these requirements for the protection and safety of its citizens.

Bidder should set forth in a clear and detailed narrative how each of the above requests will be satisfied. Bidder may include any information which they deem is important for the City to review prior to its decision. The City uses the Choosing by Advantages selection method which means the lowest price is not always awarded the contract if there is a logical reason to select a company based on meeting the requirements, additional services provided, or other benefit.

Responses which leave out information requested in the RFP may be considered non-responsive and eliminated from consideration.

All companies must participate in the Utah E-Verify employment verification system.

All companies must have business insurance coverage.

Submittals:

The original and one (1) copy of this entire request for proposal document package shall be submitted complete including the original and one (1) copy of the proposal data or attachments offered. Original shall be noted or stamped “Original”. All proposals shall include a signature and a statement to agree to comply with all the requirements of the RFP.