



Regular City Council Meeting

Minutes

Tuesday, September 8, 2020 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Dawnette Browning, Bryce Hamilton, Jeannie Mecham, and Danny Peatross. Council Member Jason Baker was excused. Public Attendees: Tom Hubbard, Susan Hamilton, Liz Ivie, Shane Ivie, and Deb Herron.

Council Member Peatross offered the prayer.

Mayor Rodney Rowley led the Council and Public in the Pledge of Allegiance.

2. Minutes

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Peatross to approve the minutes from August 25, 2020.

- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Browning, seconded by Council Member Mecham to pay the bills.

- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

Council Member Browning commented on the Moon Lake Electric bill. She

Council Member Browning commented on the Moon Lake Electric bill. She expressed gratitude for the breakdown of the bill and asked if the City could get Moon Lake Electric to come in to our facilities and do an energy analysis. Council Member Hamilton asked about the bill for the sewer station. Mayor Rowley explained how the power is used by the dump station. Council Member Peatross commented about the \$700 bill for the swimming pool and the \$1300 street light bill. Mayor Rowley said that the LED lights might save the City money.

4. Charges & Credits

Minutes:

The Council discussed the Charges and Credits report.

5. Business License

Minutes:

Shane Ivie applied for a business license for Challenge Accepted LLC. He plans to use the old fire station to store supplies for the company. Kim Riggle informed Shane that if he put anything in the old building it would need a fire inspection. He is hoping to do oil well analyst work for the oil field as well as using infrared cameras to detect gas leaks on oil pads. Shane was laid off during the last Newfield layoffs and hopes to get this business going as soon as possible. The Council will vote on his application at the next City Council meeting.

6. Planning And Zoning

Minutes:

- Deb Herron shared the work that Danita Hinton has completed to get the City code ported over from Sterling Codifiers to a Google Doc. She projected the Google Doc onto the screen and showed the Council how the Google Doc works. Deb invited the Council to help make sure the Google Doc version matches the Sterling Codifiers' version. Deb will send the link to Council Members and assign each member a section to review. Council Member Mecham asked if there was a Utah League of Cities and Towns ordinance that requires cities use a certified codifier company. Mayor Rowley is not sure if there is a requirement that a company be used to codify the City's ordinances. Deb explained that Mike Hansen came to a Planning and Zoning meeting last year and showed the Commissioners how he put Tabiona's code in a Google Doc and linked it to their website. Council Member Hamilton asked if the Council can get a working copy made so as the Council updates the code they can see all the changes in progress. Deb said she will make a copy available to edit that tracks all the changes made to the document and by whom.
- Deb discussed the upcoming street vacation proposed by Travis Peterson and

- Bob discussed the upcoming street vacation proposed by Travis Peterson and Mayor Rowley. The Planning and Zoning Commission is preparing a public hearing to discuss the plat map showing exactly what will be vacated. Mayor Rowley will prepare the map and legal description. The public hearing is planned for Sept 28th.

7. 15-Minute Open Session

Minutes:

Susan Hamilton introduced Tom Hubbard, a new resident to Duchesne. Tom is a chemical engineer and works for EP Energy. He is happy to come and see what goes on in Duchesne City.

8. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns or comments written in the book.

9. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley explained that Hwy 40 will be closed next Tuesday for 15 minutes while UDOT installs the sign outside the City Office Building. He hasn't seen the traffic control plan yet but suggested some ways to handle the backed up traffic.
- The Firefighters are back at the park and will be here 14 days. Council Member Peatross asked about the fire burning out of the primitive area. The Council discussed the area affected by the fire so far. The firefighters were going to let it burn but the 70 mph winds affected the direction of the fire's progress. They will be using the airport to bring planes and helicopters into and out of the area.
- The swimming pool will close this week. Lane will drain the pool and fix the lights and other problems. The Council discussed issues with and timing of the installation of the new boiler.
- The Council discussed Shelly Grants official complaint and where the Planning and Zoning Commission is regarding delivering an official decision on the issues she brought up. The Planning and Zoning Commission will address this issue in the Sept 28 meeting.
- The Council discussed electronic meetings and what equipment would be needed and how the meeting would be conducted.
- Council Member Browning asked about Betos and if they were close to coming in to get a business license. No one knew when the restaurant will open.

10. Work Session

Minutes:

There was no work session.

11. Executive Session**Minutes:**

There was no executive session.

12. Adjournment**Minutes:**

MOTION by Council Member Peatross, seconded by Council Member Mecham to adjourn at 6:47 pm.

- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____