

# Minutes of Study Session and Regular Meeting

Board of Education  
Ogden City School District  
1950 Monroe Boulevard, Ogden Utah

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A Study Session and Regular Meeting of the Board of Education of Ogden City School District was held Thursday, August 20, 2020 beginning at 5:30 PM in the Henry Barker Board Room. The following were present when the meeting convened:

**Members present:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair

**Members attending virtually:**

Jeremy Shinoda  
Jennifer Zundel

**Members absent:**

Susan Richards

**Staff present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Casey Bowden, Chief Technical Officer

**Staff attending virtually:**

Jessica Bennington, Human Resources  
Ken Crawford, Support Services  
Carrie Maxson, Equity and Access  
Adam McMickell, Student Achievement

**Study Session, 5:30 p.m.**

1. Review of Board Meeting Agenda

Consent Calendar

5.a. Recommended Personnel Actions: question regarding COVID having an affect on turnover; Dr. Nye responded regarding our goals for attrition and turnover. Our turnover numbers are lower and fewer than 1% of employees are seeking accommodations or early retirement/resignation. Ms. Bennington responded with additional information regarding options for those requesting accommodations for COVID-19.

5.e. Microsoft Products License Renewal: Mr. Bowden responded the renewal includes patching that keeps our devices safe and back end upgrades.

5.f. RFP for Fresh Produce: Mr. Crawford responded to questions; new process to provide a backup in case the supply from the Department of Defense runs out.

5.g. 2020-2021 GEARUP contracts with SpectrumRED and Weber State: Ms. Maxson responded to questions; these contracts are renewed annually. We are in the third cycle of GEARUP grants and currently in year three of seven. GEARUP is aligned to NEXUS Elevated and follows students through their secondary and post-secondary education, focusing on pathways and increased graduation rates.

Board Committee Reports

Policy & Law: Chair Joyce Wilson reported that questions regarding revisions will be addressed in next Policy and Law Committee meeting.

Student Achievement Committee: Chair Jennifer Zundel reported the committee did not meet in August and there will be no report.

Budget, Finance and Facilities Committee: Chair Douglas B. Barker will report on the committee's most recent meeting.

There will be no public participation at this meeting.

Increasing Student Achievement

10.a. 2020-2021 Early Literacy Plan: Mr. McMickell is prepared to present for approximately 15 minutes.

10.b. Board Policy Revisions: recommend approval on 1st reading, address questions in next committee meeting, and bring back for 2nd reading in September. Dr. Nye clarified the process for approval for 1st and 2nd reading. Ms. Zundel requested a report on substitute teaching in September's work session and Ms. Bennington responded.

10.c. LEA Specific License Approvals: Ms. Bennington reported that due to COVID, we have more teachers with expired licenses because they couldn't be fingerprinted or tested. The board agreed to move this item to the Consent Calendar.

10.d. Interlocal Cooperation Agreement with Ogden City for Athletic Facility Use: Dr. Nye explained the agreement, which addresses shared use of facilities. The agreement has been reviewed and approved by our attorney.

10.e. Consideration for adoption of bond resolution to issue \$32,000,000: Financial Advisor Dale Okerlund will be here to present.

10.f. Keeping Ogden Healthy Update: Dr. Nye will give a brief report and allow time for questions from board members.

President Belnap called for a brief recess at 5:56 p.m. to reconvene in the regular session at 6:00 p.m.

**Regular Meeting, 6:00 p.m.**

President Belnap called the meeting to order at 6:01 p.m. The following were present when the meeting convened:

**Members present:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair

**Members attending virtually:**

Jeremy Shinoda  
Jennifer Zundel

**Members absent:**

Susan Richards

**Staff present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Casey Bowden, Chief Technical Officer

**Staff attending virtually:**

Sondra Jolovich-Motes, Equity and Access  
LaJean Elder, Ogden High School  
Rebecca Becker, Student Advocacy Services  
Adam McMickell, Student Achievement  
Jessica Bennington, Human Resources

**1. Welcome and Acknowledgement of Visitors**

President Belnap announced that item 10.c. under Increasing Student Achievement will be moved to the Consent Calendar.

**2. Reverence**

Presenter: Casey Bowden, Chief Technical Officer

**3. Pledge of Allegiance**

Presenter: Adam McMickell, Student Achievement

**4. Celebrating Student Achievement**

a. Great Things Happening Report: Summer Bridge Program

Dr. Nye gave a brief introduction regarding the Ogden School District Summer Bridge and Transition Program which provided multiple services for students during the summer. Ms. Jolovich-Motes, Ms. Elder, and Rebecca Becker gave a presentation to the board regarding the success of our summer programs. Participation rates, credit recovery, and first-time credit earned were reported by targeted student groups. Social Emotional Learning (SEL) services were provided to students already identified during the school year to maintain support needed; whether they were participating in summer school or not. Our amazing team impacted lives academically and socially for many students over the summer. Board members and Dr. Nye expressed appreciation for the team and the work they have accomplished this summer. We hope to continue this type of summer program if funding is available.

**5. Consent Calendar**

Board members have reviewed board materials, including items listed on the Consent Calendar. The board agreed to move Increasing Student Achievement action item 10.c. to the Consent Calendar.

**MOTION:** Douglas B. Barker moved to approve the consent calendar as amended. Seconded by Nancy Blair. The motion carried unanimously.

- a. Recommended Personnel Actions provided by the human resource director and recommended by the Superintendent were approved.
- b. Financial Reports for June 2020 and July 2020 were approved.
- c. Minutes for the board meetings held June 18, July 20, July 26, and August 6, 2020 were approved as written.
- d. Approval: Aspire Student Information System Support was approved.
- e. Approval: Microsoft Products License Renewal was approved.

f. Approval: RFP for Fresh Produce was approved.

g. Approval: 2020-2021 GEARUP Ogden Grant Evaluator - SpectrumRED contract, and 2020-2021 GEARUP Ogden Grant Weber State Partnership was approved.

#### **6. Superintendent's Report**

Dr. Nye acknowledged Dr. Lexi Cunningham from the Utah State Superintendents Association attending our meeting. Dr. Nye gave a report to the board regarding Ogden Online registration at 1,334 students as of today; 800+ elementary, 250+ jr high, and almost 200 high school students. We are confident they will have a high quality learning experience. Teachers are back in schools preparing for the school year and grateful for additional planning days. Opening Institute keynote speaker focused on self care and trauma stewardship; we also recognized our employees of the year: Bonnie Munson at James Madison, Eric Thompson at Ogden High, and Sonja Davidson at Odyssey. Dr. Nye and Dr. Brian Bennion of the Weber-Morgan Health Department participated in a panel discussion responding to questions related to reopening schools.

#### **7. Business Administrator's Report**

Mr. Woolstenhulme gave a report to the board regarding property held by the district and is working on standardizing the property records. The state auditor is working on a project called Project Kids to gather financial information, testing and assessment information, teacher license and salary information. The link to the website will be shared with board members, as well as enrollment numbers for FY20

#### **8. Board Committee Reports**

##### **a. Policy and Law Committee**

Policy and Law Committee met and reviewed 23 policies that are on the agenda for approval for 1st reading. Any questions, concerns, or recommendations will be brought back to the committee for further review before 2nd reading. The committee has set a goal to review every policy once within every ten years unless the state recommends revision of policy.

##### **b. Student Achievement Committee**

There was no report from the Student Achievement Committee.

##### **c. Budget, Finance and Facilities Committee**

Budget, Finance and Facilities Committee met and discussed fleet management. Our fleet has reduced from 68 to 57 vehicles and we have saved money even with replacing the entire fleet with new vehicles. New vehicles are more fuel efficient and we've realized a 60% savings in fuel costs. Vehicles will be kept 3-5 years and approximately eleven vehicles will be rotated out this year. Insurance was discussed and Dennis McCormack from HealthEZ reported a savings of \$280,000 moving to self-insured program. Discussion regarding land use was tabled until more stakeholders can be involved in the process to develop a long-range plan.

#### **9. Public Participation**

There was no public participation at this meeting.

#### **10. Increasing Student Achievement**

##### **a. Action Item: 2020-2021 Ogden School District Early Literacy Plan**

Mr. McMickell gave a report regarding the Early Literacy Plan giving an overview of the 2019-20 results. It was noted the plan for 2020-2021 has been pre-approved by the State Board of Education. Mr. McMickell reviewed the goals for the plan, as well as strategies and supports in place to achieve these goals. The district Early Literacy Framework and teacher resources were shared with board members, explaining that we have plans and contingencies in place if we are required to move into school dismissal again. Board members asked questions regarding the LETRS program and Mr. McMickell responded. LETRS is a professional development course for teachers to learn the science behind early literacy and best practices that are a complement to any curriculum program.

**MOTION:** Board member Joyce Wilson moved to approve the Ogden School District 2020-2021 Early Literacy Plan, seconded by Jeremy Shinoda. The motion carried unanimously.

##### **b. Action Item: Board Policy Revisions**

- 2nd Reading for Board Policy Revisions: 7.300, 8.503, 9.200, and 7.104
- 1st Reading for Board Policy Revisions: 3.100, 3.101, 3.102, 3.103, 3.104, 3.105, 3.106, 3.107, 3.108, 3.109, 3.110, 3.113, and 3.114
- Policies reviewed with no revisions necessary: 3.111, 3.112, and 3.115
- Procedural awareness: clarification in 8.501 Freedom of Expression and Assembly, procedure added to 9.309 Cell Phone Policy, and clarification in

#### 9.406 Communicable Diseases.

Considerations and feedback regarding policy revisions will be reviewed by the committee and will be brought back for 2nd reading. Comment regarding Controversial Issues Policy and if this information reviewed with teachers on a regular basis. Pieces of this policy are reviewed annually; because board members receive complaints regarding this issue at the high school level, it was suggested to review this policy with teachers annually.

**MOTION:** Board member Nancy Blair moved to approve revisions to Board Policies 7.300, 8.503, 9.200, and 7.104 on 2<sup>nd</sup> reading and approve remaining policy revisions for 1<sup>st</sup> reading, seconded by Joyce Wilson. The motion carried unanimously.

- c. Action Item: LEA Specific License Approvals. The board agreed to move this item to the Consent Calendar and was approved.

- d. Action Item: Interlocal Cooperation Agreement between Ogden School District and Ogden City for Athletic Facility Use

Dr. Nye gave a report to the board regarding the interlocal agreement with Ogden City to access facilities for youth recreation. One barrier is rental fees for using district facilities and the agreement calls for waiver of fees for teams comprised of a majority of Ogden School District students to provide access to our facilities. The board met with Ogden City Council on March 12, 2020, to discuss this topic. The agreement does state the waiver applies to Ogden City Recreation and teams that are affiliated with their league. Board members asked questions regarding cost sharing for maintenance, field replacement cycle, upkeep, and other expenses and Dr. Nye responded. School related activities will take precedence over any other activities. Mr. Woolstenhulme responded to questions regarding fees collected and noted either party may terminate the agreement if necessary.

**MOTION:** Board member Douglas B. Barker moved to approve the Interlocal Cooperation Agreement with Ogden City for use of athletic facilities, seconded by Nancy Blair. The motion carried unanimously.

- e. Action Item: Consideration for adoption of a resolution authorizing the issuance and sale of not more than \$32,000,000 aggregate principal amount of General Obligation School Building Bonds and related matters.

Mr. Woolstenhulme invited Financial Advisor Dale Okerlund of Lewis Young to present to the board to address a resolution the board needs to pass for phase two of the bond issue of \$32,000,000. Wasatch Elementary is completed with a ribbon cutting scheduled tomorrow, Horace Mann is well on it's way, Polk is a shell of what is once was, and TO Smith work will begin soon. Mr. Okerlund reviewed the resolution with board members. The resolution contains the parameters for issuance of the bond. These bonds will be five years shorter - issued for fifteen years instead of twenty; otherwise, virtually identical to the bond issue last year. The resolution authorizes delegation to a designated officer to conduct the sell within parameters and authorizes the tax levy to pay them once they are issued.

**MOTION:** Board member Joyce Wilson moved to approve the resolution as proposed, seconded by Douglas B. Barker. The motion carried unanimously.

- f. Information Item: Keeping Ogden Healthy Update

Dr. Nye gave a presentation to the board regarding an update on our plan Keeping Ogden Healthy. He gave an update on our sanitation and mitigation efforts. Masks and sanitizer have been provided to staff. We've received a supply of face masks, face shields, and sanitizer from the state to be distributed. Plexiglass shields have been provided for offices, high risk employees, and classrooms. Each classroom and common areas will be provided with hand sanitizer and disinfectant supplies. There is excitement in our schools for the beginning of the school year. Information is available on our district website to communicate our reasons why we have made the decisions to reopen our schools five days a week. We want to welcome our students and staff back to school as safe as possible. Board members asked questions regarding distribution of masks and guidance from the state regarding COVID-19 response and Dr. Nye responded.

**MOTION:** Motion was made by Board member Nancy Blair to adjourn to a recommended closed session as a strategy session to discuss the purchase, exchange, or lease of real property. Seconded by Joyce Wilson and carried on the following individual vote: Don E. Belnap, aye; Joyce Wilson, aye; Douglas B. Barker, aye; Nancy Blair, aye; Jeremy Shinoda, aye; and Jennifer Zundel, aye.

President Belnap called for a brief recess at 8:06 p.m. to reconvene in the closed session.

**Closed Session**

President Belnap called the meeting to order at 8:18 p.m. The following were present when the meeting convened:

**Members present:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair

**Members attending virtually:**

Jeremy Shinoda  
Jennifer Zundel

**Members absent:**

Susan Richards

**Staff present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

**Staff attending virtually:**

Ken Crawford, Support Services

Discussion ensued regarding the purchase, exchange, or lease of real property. Mr. Crawford gave a report to the board regarding an opportunity that will come to the board for approval in September's regular board meeting.

**Adjourn**

President Belnap adjourned the meeting at 8:44 p.m.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

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President

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Business Administrator