

# Minutes of Work Session

Board of Education  
Ogden City School District  
1950 Monroe Boulevard, Ogden Utah

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A Work Session of the Board of Education of Ogden City School District was held Thursday, September 3, 2020 beginning at 5:00 PM in the Henry Barker Board Room. The following were present when the meeting convened:

**Members Present:**

Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards

**Members Present Virtually:**

Don E. Belnap, President  
Jeremy Shinoda  
Jennifer Zundel

**Staff:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

**Staff Present Virtually:**

Ken Crawford, Support Services  
Jessica Bennington, Human Resources

**Others Present Virtually:**

Chris Kartchner, BDK  
Representatives from ESS: Jeremy Poorte, Rick Sanchez, and Joseph Fitzgerald

**Work Session**

1. Report: Construction and BDK Project Management

Mr. Crawford gave a report to the board regarding the Ben Lomond Health and PE Facility construction project. Board members asked questions regarding the polished concrete floors and Mr. Crawford responded. Completion date has been delayed to October 31 for the main building. Tennis courts, soccer field, and softball field will be ready in the spring.

Chris Kartchner from BDK gave a report to the board regarding the bond program construction projects. Wasatch has been completed and occupied; successful ribbon cutting and open house was held in August. Horace Mann work is progressing rapidly with approximately 100 workers on site daily. Building exterior will be completed before winter so interior work can continue through the winter. Polk Elementary selective demolition has been completed and construction work will now begin. T.O. Smith demolition and construction will begin now that the bid has been approved. A kick-off meeting is scheduled for next week and demolition will begin soon.

2. Action Item: TO Smith Elementary School Construction Budget Approval

Mr. Crawford gave a report to the board regarding the TO Smith Elementary School construction budget. Nine contractors pre-qualified; one contractor chose not to submit a bid and one other contractor did not submit their bid on time; seven contractors submitted bids and it is proposed to accept Hughes General Contractors to be awarded the T.O. Smith contract. It is recommended to add alternate #1 Sunpower Helix PV System and alternate #3 ceramic frit glass. Board members asked questions regarding contingency and Mr. Crawford responded.

**MOTION:** Board member Don E. Belnap moved to accept Hughes General Contractors base bid with alternates #1 and #3 and overall budget including soft costs, FFE, and architectural fees, seconded by Nancy Blair. The motion carried unanimously.

3. Report: Keeping Ogden Healthy Update

Superintendent Nye gave a update to the board regarding our Keeping Ogden Healthy reopening plan. He gave an update on the number of positive COVID cases and the processes in place for mitigation. We are well below any thresholds to cause action for dismissing classrooms or schools due to COVID. We have approximately 1,600 student registered in Ogden Online and our face-to-face class sizes are averaging 18-20. District enrollment is down and we expect it to stabilize between now and October 1. We've received a lot of positive feedback and we are focused on providing a quality education for our students. Dr. Nye expressed gratitude for all

those instrumental in implementing Ogden Online and making it happen. Board members asked questions regarding high-risk employees and Mrs. Bennington responded. If we need to move into a modified schedule or school dismissal, that decision will be brought to the board for approval.

#### 4. Report: Substitute Teaching

Ms. Bennington introduced staff from ESS and gave a report to the board regarding substitute teaching and our experience with ESS. Jeremy Poorte has been hired to be our full-time, onsite coordinator. Rick Sanchez and Joseph Fitzgerald from ESS reported to the board regarding fill rates for 2019-2020, substitute pool of 215 employees, recruiting, substitute training, Proximity Learning which provides virtual learning training for substitutes and virtual instruction for students, and community involvement through service projects at our schools. Board members asked questions regarding referrals, substitute compensation, school-based substitutes in secondary schools, and number of substitutes currently in the pool (156) and Mr. Fitzgerald responded. Only 38 substitutes have begun working so far; ESS is working on flyers with testimonials from substitutes who are working and also working on recruiting,

**MOTION:** Motion was made by Board member Don E. Belnap to adjourn to a recommended closed session for the discussion of the character, professional competence, or physical or mental health of an individual and as a strategy session to discuss the purchase, exchange, or lease of real property. Seconded by Jeremy Shinoda and carried on the following individual vote: Don E. Belnap, aye; Joyce Wilson, aye; Douglas B. Barker, aye; Nancy Blair, aye; Susan Richards, aye; Jeremy Shinoda, aye; and Jennifer Zundel, aye.

Brief recess at 6:17 p.m. to reconvene in the regular session.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

#### **Closed Session**

Vice President Joyce Wilson called the meeting to order at 6:27 p.m. The following were present when the meeting convened:

##### **Members Present:**

Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards

##### **Staff:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

##### **Members Present Virtually:**

Don E. Belnap, President  
Jeremy Shinoda  
Jennifer Zundel

##### **Others Present Virtually:**

Brandon Cooper, Ogden City  
Mark Johnson, Ogden City  
Tom Christopulos, Ogden City

Representatives from Ogden City met with the school board to discuss multiple community redevelopment areas across the city. The school board will need to take action on interlocal agreements before Thanksgiving. Mr. Woolstenhulme gave a report to the board regarding a proposed easement agreement. Discussion ensued regarding contract negotiations for the superintendent and business administrator.

**MOTION:** Board member Douglas B. Barker moved to adjourn the closed session. Seconded by Susan Richards. The motion carried unanimously.

Vice President Wilson adjourned the meeting at 7:35 p.m.

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President

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Business Administrator