

**TOWN OF MANILA REGULAR MEETING
165 E HWY 43 AT THE SENIOR CENTER
AUGUST 13, 2020 AT 5:30 P.M.**

MINUTES

MEETING CALLED TO ORDER: Mayor Coombs called the meeting to order at 5:30 P.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member William Rylander, and Town Clerk Marlena Connor

GUESTS: Teri Pallesen, Gary Pallesen, Kevin Brengelmann, Bruce Wilson, Bruce Northcott, Paul Sawyer, Mark Olsen, Kathy Olsen, Terry Wright, and Todd Madsen.

CONSENT CALENDAR: Council Member Browning moved to approve the consent calendar consisting of payroll hours, budget worksheet, invoice register, transaction register, revenue analysis and, July 2020 minutes. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

BRUCE NORTHCOTT DROP OFF ZONE/ROUTING/SCHOOL PARKING UPDATE: Daggett County School Superintendent Bruce Northcott came to the council meeting to give an update on the school parking and traffic. Superintendent Northcott said they had to make some changes to their previous plans for a drop off/pick up zone in front of the elementary school because of COVID 19, but also because of the safety issues. There will be a West to East drop off/pick up letting the children out on the passenger side. The high school students will be parking in the East parking lot. There will be 2 half-hour blocks out of the school day that 2nd North will be a one-way street with cones, stripes, and signage. There will be 3-4 staff members to help direct traffic for the first 2-3 weeks.

YLINCHETA SEWER EXTENSION DISCUSSION: Terry Wright came to ask the council to consider extending the sewer line to the Ylincheta area. Mr. Wright stated that many of the septic systems are failing and don't perc in that area, and feel that there is a need for the extension. Many people would be willing to connect to the sewer if it was available to them, and it would bring in revenue for the town. Mr. Wright also said that Keith Larsen would be willing to give easements through his property if needed.

Mayor Coombs said that he had asked Jeff McCarty with Sunrise Engineering to look into what it would take to get sewer to that area.

Jeff McCarty said that the reason it hadn't been done before is that much of Ylincheta is downhill from the sewer mainline. He had tried to find several gravity-fed paths back to the highway and could not find one. Mr. McCarty said that it would require a lift station. The sewage could probably be gravity fed to the lowest spot in the area, and then use a lift station to pump it back to the mainline. It's not a very easy thing; there would be a lot more maintenance required from the town.

Mayor Coombs said after talking to the public works director, a lift station is not the most ideal situation for sewage, and it would require some more research on this item.

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AARON AVERETT WITH SUNRISE ENGINEERING (SEWER/WATER MASTER PLAN UPDATE): Jeff McCarty said they are still waiting on Wetco for the data for the water meter at the source and the sewer meter at the lagoons. They have been working on what accounts/meters are where on the GIS. Mr. McCarty is anticipating that it will be into the fall before they are done. There are not any major issues thus far.

Mayor Coombs said he had talked to Jesse Rowe with Wetco the day prior, and he indicated that the flow valve should be there within the next few days. As soon as Jesse Rowe receives it, they will schedule it to be installed.

TJ FABRIZIO BUSINESS LICENSE: Mayor Coombs explained to the council that TJ Fabrizio has a tree cutting service in Vernal, UT, and has been removing a lot of the Cottonwood trees that have died from a lack of water from the canal being piped in. Council Member Browning moved to approve the business license and conditional use permit. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

ECONOMIC DEVELOPMENT-WELCOME SIGNS DISCUSSION: Mayor Coombs explained that the Daggett County Economic Department received an estimated \$90,000.00 grant to construct welcome signs in each direction entering the town boundaries. The signs will say "welcome to Manila & Daggett County". They are looking for some input on the design and said locals are welcome to bid. You must contact Shiloh Smith.

PALLESEN BUILDING PERMIT: Kevin Brengelmann said Flaming Gorge Brewing Company will be open for breakfast, lunch, and dinner. It will be a live/workspace. There will be a small apartment above the restaurant with a small dining area and drive through.

Mr. Brengelmann explained the plans to the council. The Pallesens' and Mr. Brengelmann had a meeting scheduled with UDOT to discuss the proposed road into the property off Highway 43 on August 18th, 2020. Mayor Coombs apologized to the Pallesens' and Mr. Brengelmann that there was an error in the chain of command. The building permit should have been sent to the building inspector before going to the planning and zoning commission. The Deputy Clerk is new and was not familiar with the process.

Council Member Northcott asked what the zoning for East Ridge Subdivision is. The Town Clerk said it is zoned CD (central development). Council Member Northcott asked the Pallesens' if the whole subdivision is zoned CD. Mr. Pallesen replied that they had originally thought it was zoned residential.

Council Member Northcott asked if both lots will be combined to put the building on? Mr. Pallesen said everything will be built on one lot, and until they know what is going to happen with it; they don't see the need to combine the lots at this time because they own both of the lots. Mayor Coombs responded that there would be a concern if anything was to change in the future. If the lots are not combined, they will need to provide permanent easement access through the lots.

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Council Member Northcott asked if Tri-County Health had to be involved with this project as well. The Pallesen's said that they have been in contact with Tricounty Health Department. Mrs. Pallesen said they had reached out to all except 6 of the property owners about the business going into the subdivision. Mr. Pallesen stated that another business had been approved to go in the subdivision a while ago. Council Member Browning said that they did approve a home-based business in East Ridge Estates. The Pallesen's said they thought everything was fine, and there have not been any complaints about Mr. Olorenshaw's business.

Mr. Pallesen said they figured that no one would want to live near the highway, and that is why they decided that the lots should be for commercial use. Mayor Coombs said that they may want to consider re-zoning the rest of the subdivision as residential so other businesses do not want to build in there also. Mr. Pallesen stated that if it is up to the HOA to administer the CC&Rs then what does it matter. Mr. Pallesen said that they are not going to pay to change anything with the majority of the lots already being sold. Council Member Browning asked if the CC&Rs could be amended to address the issue of potential businesses being constructed on any of the other lots. Mr. Pallesen said, yes, he thought they could do that.

The Council said that they don't want to stop any business coming to town, and they cannot stop them if they do everything legally. Mr. Pallesen asked if they could have a special meeting if needed. Mayor Coombs said the Deputy Clerk had already set up a special meeting for August 19th, 2020 to help get the Pallesen's project going.

The council likes the concept of the business, and think it is a really good plan. Mayor Coombs said they will table this item until there is further information from UDOT and information from the building inspector.

Mark Olsen and Kathy Olsen wanted to address their concerns with the Town Council. They stated that they like the idea of the business being close enough that they could walk to it, but they are concerned about the CC&Rs and someone being able to put a "jiffy lube" in the subdivision. There is another concern of 5th street being used as ingress & egress. Several people drive through the subdivision already. Council Member Northcott told Mr. Olsen that they need to get together with the Pallesen's and get work on the CC&Rs.

FIRE DEPARTMENT UPDATE & FIRE RESTRICTIONS: Council Member/Fire Chief Browning stated that there is a fire restriction in order. No fires on forest service property unless it is in a developed campground with the fire pits installed by the Forest Service.

The Fire Department is still doing it's regular meetings. Council Member/Fire Chief Browning said that the new secretary, Samantha Reitz is doing good working on what trainings & certifications are required for the volunteer firefighters. She has been contacting the fire chief and setting up meetings and attending meetings. A lot of the volunteers are gone during this time of year. The call that went unanswered on the Wyoming side should have been called out to Sweetwater County. No one was available to answer the call. Mayor Coombs said Mark Boyce sent some O-rings for the tire that went

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flat on the 5-ton fire truck. Council Member/Fire Chief Browning said that the latter truck needs to be inspected and certified every year.

FIRE DEPARTMENT SURPLUS-SEALED BIDS: Mayor Coombs read the sealed bid from Mark Boyce with Boyce Equipment and Parts.

2 ½ ton 6x6 M35AZ	\$3,011.00
1980 Ford 700	\$2,555.00
2 ½ ton 6x6 M109A3	\$3,011.00
1982 American LaFrance	\$801.00
1984 Mac Enconodyne Tanker	\$4270.00

For a total of \$13,648.00 in fire surplus. Council Member Browning moved to approve the bid from Mark Boyce with Boyce Equipment and Parts. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

FIRE HYDRANT DISCUSSION WITH DAGGETT COUNTY & HOA (MOUNTAIN VIEW & CAPTAIN'S COVE):

Mayor Coombs said that he went to the Daggett County Commission meeting, and discussed the need for more fire hydrants in the Mountain View, and Captain's Cove area. He said the commissioners were on board with helping with some of the costs. Mayor Coombs will be attending the Mountain View HOA meeting that will be held on August 15th, 2020. This item is informational.

NATIONAL LEAGUE OF CITIES SERVICE LINE WARRANTY PROGRAM: This item was tabled until there is further information.

BIRCH SPRINGS EASEMENT: This item was tabled until there is further information.

SANITARY SEWER OVERFLOW-LETTER FROM THE STATE OF UTAH: Mayor Coombs informed the council that he would be contesting some of the statements made in the NVO/CO letter as they were not correct.

ADJOURNMENT: Council Member Browning moved to adjourn the meeting. Council Member Northcott seconded the motion. All were in favor. The motion carried. Mayor Coombs adjourned the meeting at 7:36 P.M.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

David G. Coombs, Mayor

Marlena Connor, Town Clerk