Clearfield City
we've got it made

Administrative Services
55 South State Street
Clearfield, Utah 84015
Phone: 801.525.2700
Fax: 801.525.2864

Date: June 25, 2013

To: Mayor and City Council

From: Bob Wylie, Administrative Services Director BW

Subject: Items for re-opened budget FY13

This document illustrates the proposed changes to budgets that need to be made from the originally approved FY13 budget.

The following is a list of these changes, the reason why and the funding source.

Budget adjustments are listed as follows:

**Fund 10 - General Fund:**

| Division | Amount | Reason | Funding Source |
|---|---|---|---|
| A. Mayor and Council | $ 500 | Clearfield HS UHP award | Fund balance |
| B. Buildings and Plants | $ 38,360 | Move HVAC controls to | Buildings Capital Projects |
| | $ <38,600> | professional services | |
| | -0- | | |
| C. Police | $4,383.56 | OT for internet crimes | State Grant |
| | $ 7.25 | Supplies for internet crimes | State Grant |
| | $ 55.20 | Miscellaneous internet crimes | State Grant |
| | $1,553.99 | Equip for internet crimes | State Grant |
| | $6,000.00 | | |
| | $3,375.96 | JAG | State Grant |
| | $4,201.04 | JAG | State Grant |
| | $7,577.00 | | |
| | $2,404.60 | SAFG – armadillo equip. | Federal Grant |
| D. Parks | $ 5,900 | West Park Village Sod | Donation Account |
| E. Recreation | $ 500 | Piano supplies | Donation Revenue |
| F. Aquatic Center | $ 8,000 | Repair pool leak | Fund Balance |
| | $ 191.66 | Breakfast with Santa | Donation Revenue |
| | $ 13,824 | Swim team | Donation Revenue |
| | $ 137.25 | Boonanza | Donation Revenue |
| | $22,153.90 | | |
| G. Cemetery | $ 2,905 | Cemetery fence repair | Fund Balance (insurance proceeds) |
| **General Fund Total** | **$45,534.91** | | |

**Fund 40 – Park Capital Improvement Fund**

| | | | |
|---|---|---|---|
| H. Parks | $ 5,900 | West park Village sod | Transfer from General Fund |

Clearfield City
we've got it made

Administrative Services
55 South State Street
Clearfield, Utah 84015
Phone: 801.525.2700
Fax: 801.525.2864

**Funds 51, 52 and 53, Enterprise Funds**

| | | | | |
|---|---|---|---|---|
| I. Fund 51 – Water | SCADA System additional funding | $ | 5,000 | Fund Balance |
| J. Fund 52 – Sewer | 700 South State Street sewer improvement | $ | 285,000 | Fund Balance |
| K. Fund 53 – Storm Sewer | Pacific Park detention basin | $ | 33,643 | Escrow account |
| | | $ | 8,000 | Impact Fees |
| | | $ | 41,643 | |

**Fund 20 – Community Development Renewal Agency**

| | | | |
|---|---|---|---|
| L. CDRA Administration | $ 32,500 | Retail Leakage Study | CDRA Fund Balance |
| M. CDRA Administration | $ 3,950 | Center Street bridge landscaping | CDRA Fund Balance |
| O. RDA #7 | $500,000 | Property Purchase | CDRA Fund Balance |
| P. RDA #7 | $ 906 | Questar gas | CDRA Fund Balance |
| | $ 808 | Overhead admin transfer to GF | CDRA Fund Balance |
| Q. EDA#2 | $ 4,406 | Overhead admin transfer to GF | CDRA Fund Balance |

Hopefully this will give you time to review these items. If you have any questions regarding these items for the FY2013 re-open budget, please let me know.

Thank you.

# Reopened budget items June 25, 2013

| | Department | budget unit | account | Title | Expense budget | Description | Revenue account | Title | Revenue budget |
|---|---|---|---|---|---|---|---|---|---|
| A. | Mayor and Council | 104111 | 663001 | contigency | 500.00 | Clearfield High UHP award | 381008 | fund balance | 500.00 |
| B. | buildings and plants | 104161 | 673001 | capital projects | (38,360.00) | move community arts center small windows to FY2014 | | | |
| | buildings and plants | 104161 | 631006 | professional fees | 38,360.00 | HVAC controls update | | | |
| C. | Patrol and Investigations | 104212 | 611201 | overtime | 4,383.56 | internet crimes(GRNT0051) | 334001 | state grants | 4,383.56 |
| | Patrol and Investigations | 104212 | 624001 | supplies | 7.25 | internet crimes(GRNT0051) | 334001 | state grants | 7.25 |
| | Patrol and Investigations | 104212 | 661001 | miscellaneous | 55.20 | internet crimes(GRNT0051) | 334001 | state grants | 55.20 |
| | Patrol and Investigations | 104212 | 674001 | equipment | 1,553.99 | internet crimes(GRNT0051) | 334001 | state grants | 1,553.99 |
| | Patrol and Investigations | | | | 6,000.00 | internet crimes(GRNT0051) | | | 6,000.00 |
| | Patrol and Investigations | 104212 | 621101 | books and subscriptions | 3,375.96 | JAG grant(GRNT0055) | 334001 | state grants | 3,375.96 |
| | Patrol and Investigations | 104212 | 674001 | equipment purchases | 4,201.04 | JAG grant(GRNT0055) | 334001 | state grants | 4,201.04 |
| | Patrol and Investigations | | | | 7,577.00 | JAG grant(GRNT0055) | | | 7,577.00 |
| | Patrol and Investigations | 104212 | 674001 | equipment purchases | 2,404.60 | SAFG Grant(GRNT0056)-armadillo equipment | 331001 | federal grants | 2,404.60 |
| D. | park | 104810 | 691004 | transfer from general fund | 5,900.00 | west park village sod/hydroseeding(283001) | 369005 | misc revenue | 5,900.00 |
| | park | | | | 5,900.00 | | | | 5,900.00 |
| E. | Recreation | 104561 | 645002 | donatin expenditures | 500.00 | special events(Rec007) | 369003 | donation revenue | 500.00 |
| F. | Aquatic center | 104565 | 625501 | equipment repairs | 8,000.00 | fix pool leak | 381008 | fund balance | 8,000.00 |
| | Aquatic center | 104565 | 645002 | donation expenditures | 191.66 | breakfast with Santa(aqu024) | 369003 | donation revenue | 191.66 |
| | Aquatic center | 104565 | 645002 | donation expenditures | 13,824.00 | swim team(aqu002) | 369003 | donation revenue | 13,824.00 |
| | Aquatic center | 104565 | 645002 | donation expenditures | 137.25 | boonanza(aqu019) | 369003 | donation revenue | 137.25 |
| G. | Cemetary | 104591 | 626002 | grounds maintenance | 2,905.00 | cemetary fence | 381008 | fund balance(insurance proceeds) | 2,905.00 |
| | GENERAL FUND TOTAL | | | | 45,534.91 | | | | 45,534.91 |
| L. | CED administration | 204611 | 631006 | professional fees | 32,500.00 | retail leakage study | | | |
| M. | CED administration | 204611 | 673001 | capital projects | 3,950.00 | center street bridge landscaping | | | |
| | CED administration | 204611 | 648801 | appr increase fund balance | (36,450.00) | retail leakage study/bridge landscaping | | | |
| O. | RDA#7 | 204617 | 673001 | capital project | 500,000.00 | property purchase | | | |
| | RDA#7 | 204617 | 648801 | appropriated increase fund | (232,925.00) | property purchase | | | |
| | | | | | 267,075.00 | property purchase | 381008 | fund balance | 267,075.00 |
| P. | RDA#7 | 204617 | 626001 | building maintenance | 906.00 | questar gas | 381008 | fund balance | 906.00 |
| | RDA#7 | 204617 | 691004 | transfer to general fund | 808.00 | overhead admin general fund transfer | 381008 | fund balance | 808.00 |
| Q. | EDA#2 | 204622 | 691004 | transfer to general fund | 4,406.00 | overhead admin general fund transfer | 381008 | fund balance | 4,406.00 |
| | CDRA TOTAL | | | | 273,195.00 | | | | 273,195.00 |
| H. | PARK CAPITAL IMPROVEMENT FUND | 404521 | 673001 | capital projects(PARK22) | 5,900.00 | west park village sod/hydroseeding(283001) | 381004 | transfer from general fund | 5,900.00 |
| I. | Water | 515110 | 673001 | captial projects(PW0116) | 5,000.00 | SCADA system additonal funding | 381008 | fund balance | 5,000.00 |
| J. | Sewer | 525210 | 673001 | capital projects(PW0145) | 285,000.00 | 700 South State Street sewer improvement | 381008 | fund balance | 285,000.00 |
| K. | Storm Sewer | 535310 | 673001 | capital projects(PW0152) | 33,643.00 | pacific park storm water detention basin | 369005 | misc revenue(284104) Pacific Park Escrow | 33,643.00 |
| | Storm Sewer | 535310 | 673001 | capital projects(PW0152) | 8,000.00 | pacific park storm water detention basin | 381008 | Impact fees | 8,000.00 |
| | | | | | 41,643.00 | pacific park storm water detention basin | | | 41,643.00 |
| | ENTERPRISE FUND TOTAL | | | | 331,643.00 | | | | 331,643.00 |