



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, July 21, 2020**.

- 1. MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
- 2. VISITORS**
 - a. None
- 3. CONSENT ISSUES**
 - a. Financial report: June 2020
 - b. Approval of bills and payroll
 - c. Approval of minutes: June 16, 2020 Council Meeting
- 4. NEW BUSINESS**
 - a. Approval of Hiring for Janitorial Services for Milford Administration Building
 - b. Approval of Notice of Award to Mel Clarke Inc. for 400 South Street Reconstruction
 - c. Approval of Cooperative Agreement with Utah department of Transportation for Grant#3-49-0119-015-2020 Rehabilitate Runway 16/34 (Phase 2 – Construction)
 - d. Discuss Possible Splash Pad in Milford
 - e. Approval of CARES ACT Application for COVID-19 Funding
 - f. Discuss Speed Light Signs and Reduced Speed Limit for Main Street
 - g. Approval of Amendment to Owner-Engineer Agreement
- 5. OLD BUSINESS**
 - a. Culinary Water Project Update
 - b. Irrigation System Update
- 6. ORDINANCE AND RESOLUTIONS**
 - a. None
- 7. COMMENTS**
 - a. Staff Member Reports and Comments
 - b. Council Member Reports and Comments
- 8. ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 16th day of July, 2020. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

**Milford City Council Meeting
Tuesday, July 21, 2020, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Scott Symond, Les Whitney, and Shane Yardley.

Staff: City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, and Foreman Benjamin Stewart

Absent: Council Member Ian Spaulding, City Administrator Makayla Bealer

Visitors (Official Roster): None

Call to Order

Mayor Nolan Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Visitors

None

Consent Issues

a. Consent issues including bills and payroll, Financial Report for June 2020, and Minutes of June 16 2020 Regular Council Meeting were presented for consideration for approval.

- **MOTION:** Council Member Les Whitney moved to approve the consent issues as presented. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

New Business

a. Approval of Hiring of Janitorial Services for Milford Administration Building

- **MOTION:** Council Member Les Whitney moved to authorize the hiring of Laurel Carter and Josie Thompson for the Janitorial Services for Milford City. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

b. Approval of Notice to Award to Mel Clarke, Inc. for 400 South Street Reconstruction

- **MOTION:** Council Member Scott Symond moved to authorize the Notice to Award of bid for the 400 South Street Reconstruction to Mel Clarke Inc. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

c. Approval of Cooperative Agreement with Utah Department of Transportation for Grant #3-49-00119-015-2020 Rehabilitate Runway 16/34 (Phase 2 – Construction)

- **MOTION:** Council Member Shane Yardley moved to approve the Cooperative Agreement with UDOT and the FAA for Phase 2 of the project. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.

d. Discuss Possible Splash Pad in Milford

Lisa Thompson reported that she was waiting for more the quote to come in but the exact same splash pad was put in Panguitch City for \$150K. Mayor Davis cited that this has been looked into previously and he felt that it needed to be explored and thought there may be some recreation grants that we could obtain for the project. If the council doesn't have any objections, we will pursue it and continue to gather

information. Council Member Whitney asked if there was a specific location in mind. Lisa explained that it would be the area north of the current playground at the Pavilion Park. Council Member Yardley stated that he has heard a lot of positive comments regarding the possibility of having a splash pad in our town and he felt there may be merit in soliciting donations from the community. Council Member Smith said that he has been thinking about the possibility of having one here after seeing one in a small town in Nevada and the one at Panguitch. He felt that it was a good idea and wanted to continue to pursue it. He was surprised to hear that the one in Panguitch was that much, but we will have to wait and see what the quote comes in at. We also want the option of recycling the water. Lisa explained that some of the costs could be donated labor by local contractors. She will continue to pursue information and update the council.

e. Approval of CARES ACT Application for COVID 19 Funding

Mayor Davis reported that 12 applications were received and now the council needed to determine how to fund them. It was suggested that this be tabled to allow the council to hold a work meeting and discuss this in detail. He will ask Administrator Bealer to email the council to setup a work meeting.

f. Discuss Speed Light Signs and Reduced Speed Limit for Main Street

Mayor Davis and Les Whitney were contacted by Sheriff Noel who advised them that they should attend the commission meeting as UDOT would be in attendance to discuss speed light signs being placed at the north and south entrances to town. The speed limit was requested to be adjusted to 25 mph throughout the entire town. Mayor Davis will contact Keith Meinhardt, Robert Dowell, and Ann Ogden to discuss the speed limits and signs and will report back next meeting.

Council Member Yardley cited that he meant all due respect to law enforcement and asked if there had been discussion about increasing enforcement? He would like to see the actual data for citations issued on Main Street. Mayor Davis replied that the city would need to address the Sheriff's department and ask for a patrol for speed shifts in Milford. He has requested it from the Highway Patrol in the past and will make another request.

g. Approval of Amendment to Owner-Engineer Agreement

It has been determined that the current HVAC system and chlorinator in the Mineral Mountain Well need to be upgraded during the project. The cost for the engineering services for the HVAC system and chlorinator is \$4,000. We need a motion authorizing the Mayor to sign the agreement.

- **MOTION:** *Council Member Shane Yardley moved to authorize the Mayor to sign the Amendment to Owner-Engineer Agreement. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

Old Business

a. Culinary Water Project Update

Plans have been submitted to the USDA and the Division of Drinking Water for comments and approval. As soon as we hear back on that we will put the project out for bid. Gardner Brothers has started to develop the well. Council Member Smith asked about the test meters. City Recorder Seifers reported that there were 50 meters installed on the pilot and are all up and running. It is working as anticipated and is efficient. If we move forward with all 550-600 meters on the system it will really be beneficial. We can run consumption reports and pinpoint any problems immediately. Luckily, we haven't had any issues with any of the meters to this point.

b. Irrigation System Update

Foreman Stewart reported that L&H Pumps pulled the Firehouse Well two weeks prior and it had a camera put down it that Friday. It was pretty crusted up inside. It was recommended that the city run a brush down through it, the pump be lowered, new bowls put in as well as 100 feet of new piping. He will be getting a quote for that shortly.

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- Asked if the council wanted his office to setup the meeting between the Mayor's and the Sheriff, he is sure Minersville will have concerns to discuss as well. Mayor Davis asked him to have his staff set it up.
- Law suit for condemnation – working with engineer on the legal descriptions for the lawsuit. They were expecting cooperation from the property owners and were wanting to do an adjustment of the boundaries. Since we are having to do a condemnation, a legal description is required. The next thing will be serving the notice of condemnation upon the property owner(s).

Makayla Bealer ~ City Administrator

- Not in attendance.

Monica Seifers ~ City Recorder

- Karen Thomas has reported tree roots from the vacant property across the street from her house (on 600 West) are encroaching in the street and she is concerned about them hitting her property and breaking up the curb and gutter that they put in. Pictures were provided showing the damage to the street from the roots coming across trying to find water. City Recorder asked Attorney Kanell what kind of action they could take to see that the property owner removed the trees. Attorney Kanell advised that since the trees are encroaching on public property and threatening infrastructure including the street, water lines and sewer lines, the city would be able to enforce the removal of the trees by the property owner. The city could contact him and advise him of the encroachment and ask him to provide a date for having the trees removed. If the property owner does not respond or comply the city could move forward with removal and attach a tax lien to the property.
- The 4th of July Celebration turned out with a good crowd and while selling tickets many people shared their appreciation of the city leaders deciding to allow the celebration to take place.

Lisa Thompson ~ Administrative Assistant

- Mike Welch, co-owner of Milford True Value, has inquired about putting in a water way for the store at the north end of town to prevent water runoff entering the neighboring store, Sunshine Market. Foreman Stewart met him on site where they discussed installing a french drain at the back of the property. He has hired an engineer to design everything but is inquiring about permitting by the city. Mayor Davis felt that the issue was there long before the hardware store was built. The engineer should approach Planning and Zoning. Mayor Davis stated that the french drain has never worked. The valley gutter would work better but there is no curb and gutter on the street behind the grocery store and hardware store. Foreman Stewart cited that Mr. Welch was open to doing whatever needed to rectify the water situation. Mayor Davis felt it needed to go before the planning commission.

Ben Stewart ~ City Foreman

- No reports or comments.

Council Member Russell Smith

- No reports or comments.

Council Member Ian Spaulding

- Not in attendance.

Council Member Les Whitney

- Thanked the city crew, staff, and volunteers for the July 4th celebration efforts. It was put together on short notice and was a good celebration. He also heard that the band would be giving an encore presentation July 2021. Thanks to all who were involved in putting the festivities together.

Council Member Shane Yardley

- Asked if there was an update on the building that he reported was in bad shape last month. Council Member Les Whitney has discussed with the county building official and will be visiting with Lisa. The ball is in Milford City's court. Attorney Leo Kanell asked what building it was. Council Member Whitney explained it was on the west side of Main Street one building north of the post office.

Council Member Scott Symond

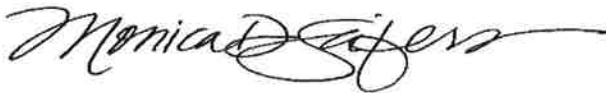
- While repairing the roof at his building, he noticed the roof at the old bar has been damaged by wind and will be gone soon.

Mayor Davis

- Job well done on the 4th of July, much appreciation to all who made it happen.

Meeting Adjournment ~ *as there was no further business the meeting adjourned at 4:55 PM.*

APPROVED by City Council the 16th day of September, 2020.



MONICA D. SEIFERS, City Recorder