



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, September 15, 2020**.

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **VISITORS**
 - a. Christopher Katis, Gosia Skowron, and Joe Moore – Utah FORGE Project
3. **CONSENT ISSUES**
 - a. Financial report: July 2020 and August 2020
 - b. Approval of bills and payroll
 - c. Approval of minutes: July 21, 2020 Council Meeting; August 4, 2020 Work Session
4. **NEW BUSINESS**
 - a. Discuss replacement of swimming pool heater
 - b. Discuss road mill from the Airport Runway Project
 - c. Discuss chip sealing of dirt road located in city limits
 - d. Library Board appointment
 - e. Discuss House Bill 31 (Water Supply and Surplus Water Amendments)
 - f. Discuss security cameras on city owned property
 - g. Discuss proposed Purchasing Policy for Milford City
5. **OLD BUSINESS**
 - a. Community dumpster
 - b. Culinary water project
 - c. Irrigation system update
 - d. Splash pad
 - e. Installation of electric feedback signs and speed reduction on Main Street
6. **ORDINANCE AND RESOLUTIONS**
 - a. Ordinance 02-2020 "Dumpster Regulations"
7. **COMMENTS**
 - a. Staff Member Reports and Comments
 - b. Council Member Reports and Comments
8. **ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 10th day of September, 2020. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.



City Council Agenda Request Form Milford City
This form must be submitted by 3 pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : Christopher Katis - Joe Moore ? Gosia Skowron

ORGANIZATION (if applicable): Utah FORGE Project

ADDRESS: 423 Wakara Way, SLC, UT 84108

PHONE : 801.718.85511 CELL PHONE: 801.718.8551

E-MAIL ADDRESS: ckatis@egi.utah.edu

To be used if additional information is required . Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend Sept. 15, 2020 Amount of Time Requested 30 mins

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

Provide an update on the Utah FORGE Project and the drilling of the next well, which is scheduled to begin soon. Allow the Council and citizens the opportunity to ask questions about what might be expected during drilling and other aspects about the project.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY

PROVIDING INFORMATION? (**check one**): REQUIRES ACTION ☐ INFO ONLY ☒

PLEASE DESCRIBE DESIRED OUTCOME: For the Council and community to gain an understanding of the status of the Utah FORGE project, and to answer any questions that may arise.

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☐ NO ☒

IF YES, I HAVE PROVIDED **11 COPIES AND EMAILED** AN ORIGINAL TO THE CITY

RECORDER Initial here _____

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☐ NO ☒

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS

– PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by 3 pm the Wednesday prior to meeting.

Christopher Katis

Aug 14, 2020

SIGNATURE

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial: _____

Sharky LLC

1316 S 400 E #B4

St. George, UT 84790

(435) 327-1911

sharkyllc@gmail.com

sharkypoolpros.com

**ADDRESS**

MILFORD CITY POOL

PO BOX 16571

MILFORD, UT 84751

Estimate 2213

DATE 08/14/2020

ACTIVITY**QTY****RATE****AMOUNT**

SERVICE AND LABOR--TECH 1 supply and install 3 400k btu asme natural gas heaters, remove and dispose old heater, and make all power, water, gas, and exhaust connections. Also supply and install 7 new led pool lights, disposing of old lights

1 19,114.00 19,114.00

TOTAL

\$19,114.00

Accepted By

Accepted Date



Makayla Bealer <mbealer@milford.utah.gov>

New board member

1 message

Milford Library <library@milford.utah.gov>

Thu, Jul 23, 2020 at 8:42 PM

To: Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

We did vote to add terry wiseman for the vacant spot on the board.

WATER SUPPLY AND SURPLUS WATER AMENDMENTS

2019 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Kim F. Coleman

Senate Sponsor: Ralph Okerlund

LONG TITLE

General Description:

This bill regulates municipalities that provide water to customers outside respective political boundaries.

Highlighted Provisions:

This bill:

- defines terms;
- describes the process by which a municipality may provide water to customers outside the municipality's political boundary;
- states that a municipality may not sell the municipality's waterworks, in whole or in part, except as provided in statute;
- creates reporting requirements; and
- makes technical changes.

Money Appropriated in this Bill:

None

Other Special Clauses:

This bill provides a special effective date.

Utah Code Sections Affected:

AMENDS:

- 10-7-14, Utah Code Annotated 1953
- 10-8-14, as last amended by Laws of Utah 2016, Chapter 419
- 10-8-22, Utah Code Annotated 1953

ENACTS:

73-5-16, Utah Code Annotated 1953

Be it enacted by the Legislature of the state of Utah:

Section 1. Section 10-7-14 is amended to read:

10-7-14. Rules and regulations for use of water.

(1) As used in this section:

(a) "Designated water service area" means the area defined by a municipality in accordance with the Utah Constitution, Article XI, Section 6, Subsection (1)(c).

(b) "Retail customer" means an end user:

(i) who receives culinary water directly from a municipality's waterworks system; and

(ii) whom the municipality described in Subsection (1)(b)(i) bills for water service.

(c) (i) "Waterworks system" means municipally owned collection, treatment, storage, and distribution facilities for culinary or irrigation water, including any pipe, hydrant, or appurtenance to a pipe or hydrant.

(ii) "Waterworks system" does not include a water right or a source of supply such as a well, spring, stream, or share in a mutual irrigation company.

(2) ~~[Every city and town]~~ A municipality may enact ordinances, rules and regulations for the management and conduct of the waterworks system owned or controlled by it.

(3) A municipality that provides water to a retail customer outside of the municipality's boundary shall:

(a) create and maintain a map showing:

(i) the municipality's designated water service area; and

(ii) each area outside the municipality's designated water service area where a retail customer receives water service from the municipality;

(b) transmit a copy of the map described in Subsection (3)(a) to the state engineer;

(c) if the municipality has more than 500 retail customers, post the map described in Subsection (3)(a) on the municipality's website;

(d) define, by ordinance, the area included in the municipality's designated water

58 service area;

59 (e) adopt, by ordinance, any municipality rule or regulation applicable to the
60 municipality's designated water service area or to a retail customer located outside of the
61 municipality's designated water service area; and

62 (f) adopt, by ordinance, reasonable water rates for retail customers in the municipality's
63 designated water service area, in accordance with Section 10-8-22.

64 (4) Within the municipality's designated water service area, a municipality shall:

65 (a) provide service to all retail customers in a manner consistent with principles of
66 equal protection; and

67 (b) apply restrictions on water use to all retail customers in times of anticipated or
68 actual water shortages in a manner consistent with principles of equal protection.

69 (5) Nothing in this section:

70 (a) prohibits a municipality from enacting a service restriction or other restriction:

71 (i) affecting:

72 (A) a localized area; or

73 (B) the municipality's entire designated water service area; and

74 (ii) (A) based on an operational or maintenance need;

75 (B) based on an emergency situation; or

76 (C) to address a health, safety, or general welfare need;

77 (b) expands or diminishes the ability of a municipality to enter into a contract to supply
78 water outside of the municipality's designated water service area; or

79 (c) alters the authorities or definitions described in Title 19, Chapter 4, Safe Drinking
80 Water Act.

81 (6) A municipality may not sell or convey an interest, in part or in whole, of the
82 municipality's waterworks system, except to a public entity as defined in Section 73-1-4.

83 Section 2. Section 10-8-14 is amended to read:

84 **10-8-14. Utility and telecommunications services – Service beyond municipal**
85 **limits -- Retainage -- Notice of service and agreement.**

86 (1) As used in this section, "public telecommunications service facilities" means the
87 same as that term is defined in Section 10-18-102.

88 (2) A municipality may:

89 (a) construct, maintain, and operate waterworks, sewer collection, sewer treatment
90 systems, gas works, electric light works, telecommunications lines, cable television lines,
91 public transportation systems, or public telecommunications service facilities;

92 (b) authorize the construction, maintenance and operation of the works or systems
93 listed in Subsection (2)(a) by others;

94 (c) purchase or lease the works or systems listed in Subsection (2)(a) from any person
95 or corporation; and

96 (d) sell and deliver the surplus product or service capacity of any works or system
97 listed in Subsection (2)(a), not required by the municipality or the municipality's inhabitants, to
98 others beyond the limits of the municipality, except the sale and delivery of:

99 (i) retail electricity beyond the municipal boundary is governed by Subsections (3)
100 through (8); ~~and~~

101 (ii) cable television services or public telecommunications services is governed by
102 Subsection (12)~~[-]; and~~

103 (iii) water is governed by Sections 10-7-14 and 10-8-22.

104 (3) If any payment on a contract with a private person, firm, or corporation to construct
105 waterworks, sewer collection, sewer treatment systems, gas works, electric works,
106 telecommunications lines, cable television lines, public transportation systems, or public
107 telecommunications service facilities is retained or withheld, it shall be retained or withheld
108 and released as provided in Section 13-8-5.

109 (4) (a) Except as provided in Subsection (4)(b), (6), or (10), a municipality may not sell
110 or deliver the electricity produced or distributed by ~~its~~ the municipality's electric works
111 constructed, maintained, or operated in accordance with Subsection (2) to a retail customer
112 located beyond ~~its~~ the municipality's municipal boundary.

113 (b) A municipality that provides retail electric service to a customer beyond ~~its~~ the

114 municipality's municipal boundary on or before June 15, 2013, may continue to serve that
115 customer if:

116 (i) on or before December 15, 2013, the municipality provides the electrical
117 corporation, as defined in Section 54-2-1, that is obligated by [its] the municipality's certificate
118 of public convenience and necessity to serve the customer with an accurate and complete
119 verified written notice described in Subsection (4)(c) that identifies each customer served by
120 the municipality beyond [its] the municipality's municipal boundary;

121 (ii) no later than June 15, 2014, the municipality enters into a written filing agreement
122 for the provision of electric service with the electrical corporation; and

123 (iii) the Public Service Commission approves the written filing agreement in
124 accordance with Section 54-4-40.

125 (c) The municipality shall include in the written notice required in Subsection (4)(b)(i)
126 for each customer:

127 (i) the customer's meter number;

128 (ii) the location of the customer's meter by street address, global positioning system
129 coordinates, metes and bounds description, or other similar method of meter location;

130 (iii) the customer's class of service; and

131 (iv) a representation that the customer was receiving service from the municipality on
132 or before June 15, 2013.

133 (5) The written filing agreement entered into in accordance with Subsection (4)(b)(ii)
134 shall require the following:

135 (a) The municipality shall provide electric service to a customer identified in
136 accordance with Subsection (4)(b)(i) unless the municipality and the electrical corporation
137 subsequently agree in writing that the electrical corporation will provide electric service to the
138 customer.

139 (b) If a customer who is located outside the municipal boundary and who is not
140 identified in accordance with Subsection (4)(b)(i) requests service from the municipality after
141 June 15, 2013, the municipality may not provide that customer electric service unless the

142 municipality submits a request to and enters into a written agreement with the electric
143 corporation in accordance with Subsection (6).

144 (6) (a) A municipality may submit to the electrical corporation a request to provide
145 electric service to an electric customer described in Subsection (5)(b).

146 (b) If a municipality submits a request, the electrical corporation shall respond to the
147 request within 60 days.

148 (c) If the electrical corporation agrees to allow the municipality to provide electric
149 service to the customer:

150 (i) the electrical corporation and the municipality shall enter into a written agreement;

151 (ii) the municipality shall agree in the written agreement to subsequently transfer
152 service to the customer described in Subsection (5)(b) if the electrical corporation notifies, in
153 writing, the municipality that the electrical corporation has installed a facility capable of
154 providing electric service to the customer; and

155 (iii) the municipality may provide the service if:

156 (A) except as provided in Subsection (6)(c)(iii)(B), the Public Service Commission
157 approves the agreement in accordance with Section 54-4-40; or

158 (B) for an electrical cooperative that meets the requirements of Subsection 54-7-12(7),
159 the governing board of the electrical cooperative approves the agreement.

160 (d) The municipality or the electrical corporation may terminate the agreement for the
161 provision of electric service if the Public Service Commission imposes a condition authorized
162 in Section 54-4-40 that is a material change to the agreement.

163 (7) If the municipality and electrical corporation make a transfer described in
164 Subsection (6)(c)(ii):

165 (a) (i) the municipality shall transfer the electric service customer to the electrical
166 corporation; and

167 (ii) the electrical corporation shall provide electric service to the customer; and

168 (b) the municipality shall transfer a facility in accordance with and for the value as
169 provided in Section 10-2-421.

(8) (a) In accordance with Subsection (8)(b), the municipality shall establish a reasonable mechanism for resolving potential future complaints by an electric customer located outside [its] the municipality's municipal boundary.

(b) The mechanism shall require:

(i) that the rates and conditions of service for a customer outside the municipality's boundary are at least as favorable as the rates and conditions of service for a similarly situated customer within the municipality's boundary; and

(ii) if the municipality provides a general rebate, refund, or other payment to a customer located within the municipality's boundary, that the municipality also provide the same general rebate, refund, or other payment to a similarly situated customer located outside the municipality's boundary.

(9) The municipality is relieved of any obligation to transfer a customer described in Subsection (5)(b) or facility used to serve the customer in accordance with Subsection (6)(c)(ii) if the municipality annexes the property on which the customer is being served.

(10) (a) A municipality may provide electric service outside of [its] the municipality's municipal boundary to a facility that is solely owned and operated by the municipality for municipal service.

(b) A municipality's provision of electric service to a facility that is solely owned and operated by the municipality does not expand the municipality's electric service area.

(11) Nothing in this section expands or diminishes the ability of a municipality to enter into a wholesale electrical sales contract with another municipality that serves electric customers to sell and deliver wholesale electricity to the other municipality.

(12) A municipality's actions under this section related to works or systems involving public telecommunications services or cable television services are subject to the requirements of Chapter 18, Municipal Cable Television and Public Telecommunications Services Act.

Section 3. Section 10-8-22 is amended to read:

10-8-22. Water rates.

(1) As used in this section:

- 198 (a) "Designated water service area" means the area defined by a municipality in
199 accordance with the Utah Constitution, Article XI, Section 6, Subsection (1)(c).
- 200 (b) "Large municipal drinking water system" means a municipally owned and operated
201 drinking water system serving a population of 10,000 or more.
- 202 (c) "Retail customer" means an end user:
- 203 (i) who receives culinary water directly from a municipality's waterworks system; and
204 (ii) whom the municipality described in Subsection (1)(c)(i) bills for water service.
- 205 (2) [They may] A municipality shall fix the rates to be paid for the use of water
206 furnished by the [city] municipality.
- 207 (3) The setting of municipal water rates is a legislative act.
- 208 (4) Within the municipality's designated water service area, a municipality shall:
- 209 (a) establish, by ordinance, reasonable rates for the services provided to the
210 municipality's retail customers;
- 211 (b) use the same method of providing notice to all retail customers of proposed rate
212 changes; and
- 213 (c) allow all retail customers the same opportunity to appear and participate in a public
214 meeting addressing water rates.
- 215 (5) (a) A municipality may establish different rates for different classifications of retail
216 customers within the municipality's designated water service area, if the rates and
217 classifications have a reasonable basis.
- 218 (b) A reasonable basis for charging different rates for different classifications may
219 include, among other things, a situation in which:
- 220 (i) there is a difference in the cost of providing service to a particular classification;
221 (ii) one classification bears more risk in relation to a system operation or obligation;
222 (iii) retail customers in one classification invested or contributed to acquire a water
223 source or supply or build or maintain a system differently than retail customers in another
224 classification;
- 225 (iv) the needs or conditions of one classification;

226 (A) are distinguishable from the needs or conditions of another classification; and
227 (B) based on economic, public policy, or other identifiable elements, support a
228 different rate; or
229 (v) there is a differential between the classifications based on a cost of service standard
230 or a generally accepted rate setting method, including a standard or method the American
231 Water Works Association establishes.
232 (c) An adjustment based solely on the fact that a particular classification of retail
233 customers is located either inside or outside of the municipality's corporate boundary is not a
234 reasonable basis.
235 (6) (a) If more than 10% of the retail customers within a large municipal drinking water
236 system's designated water service area are located outside of the municipality's corporate
237 boundary, the municipality shall:
238 (i) post on the municipality's website the rates assessed to retail customers within the
239 designated water service area; and
240 (ii) establish an advisory board to make recommendations to the municipal legislative
241 body regarding water rates, capital projects, and other water service standards.
242 (b) In establishing an advisory board described in Subsection (6)(a)(ii), a municipality
243 shall:
244 (i) if more than 10% but no more than 30% of the municipality's retail customers
245 receive service outside the municipality's municipal boundary, ensure that at least 20% of the
246 advisory board's members represent the municipality's retail customers receiving service
247 outside the municipality's municipal boundary;
248 (ii) if more than 30% of the municipality's retail customers receive service outside of
249 the municipality's municipal boundary, ensure that at least 40% of the advisory board's
250 members represent the municipality's retail customers receiving service outside of the
251 municipality's municipal boundary; and
252 (iii) in appointing board members who represent retail customers receiving service
253 outside of the municipality's municipal boundary, as required in Subsections (6)(b)(i) and (ii),

254 solicit recommendations from each municipality and county outside of the municipality's
255 municipal boundary whose residents are retail customers within the municipality's designated
256 water service area.

257 (7) A municipality that supplies water outside of the municipality's designated water
258 service area shall supply the water only by contract and shall include in the contract the terms
259 and conditions under which the contract can be terminated.

260 (8) A municipality shall:

261 (a) notify the director of the Division of Drinking Water of a contract the municipality
262 enters into with a person outside of the municipality's designated water service area, including
263 the name and contact information of the person named in each contract; and

264 (b) each year, provide any supplementing or new information regarding a contract
265 described in Subsection (8)(a), including whether there is no new information to provide at that
266 time.

267 Section 4. Section 73-5-16 is enacted to read:

268 **73-5-16. State engineer to publish maps.**

269 The state engineer shall publish conspicuously on the state engineer's website a map a
270 municipality submits in accordance with Subsection 10-7-14(3)(a).

271 Section 5. **Delayed effective date.**

272 This bill takes effect on January 1, 2021, if the amendment to the Utah Constitution
273 proposed by H.J.R. 1, Proposal to Amend Utah Constitution - Municipal Water Resources,
274 2019 General Session, passes the Legislature and is approved by a majority of those voting on
275 it at the next regular general election.



Makayla Bealer <mbealer@milford.utah.gov>

CAMERA SYSTEM

1 message

Roger Hulet <roger@mw-computers.com>
To: Makayla Bealer <mbealer@milford.utah.gov>

Wed, Sep 2, 2020 at 10:12 AM

Makayla,

This is the quote for the camera system we talked about yesterday

Synology NAS with 4TB of Redundant Storage and support for 12 cameras	\$ 700.00	
Building to Building antenna kit (connect city shop to snack shack at the ball fields)	\$ 500.00	
Outdoor Cameras (1 on the City shed, 3 on the Snack Shack, 1 on the pole for the playground)	\$ 250.00 each	\$ 1,250.00
Cable Runs (one for each camera)	\$ 75.00 each	\$ 375.00
5 port POE Switch at the Ball Field and the City Shed	\$ 100.00 each	\$ 200.00
<u>Total Installed Price \$ 3,025.00</u>		

Let me know if you have any questions or changes

Thanks

Roger



Mountain West Computers

79 North Main

Cedar City, Utah 84720

www.mw-computers.com

435-586-8701

435-463-3404

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**CITY OF MILFORD
ORDINANCE 03-2020**

Draft

WHEREAS,

NOW THEREFORE, be it ordained by the Council of City of Milford, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** "3.20.010 Introduction" of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.010 Introduction

The underlying purpose of this chapter is:

1. To ensure that purchases and services contracted for the city are in the best interest of the public and to assure fair and equitable treatment of all persons who wish to or do already conduct business with the City of Milford.
2. To provide for the greatest possible economy in procurement activities for the City of Milford.
3. To provide a systematic and uniform method of purchasing goods and services for the City of Milford.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 2: **AMENDMENT** "3.20.020 Purchasing Procedures" of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.020 Definitions

1. Business: Any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture, or any other private legal entity.
2. Change Order: A written order signed by the purchasing agent, directing the contractor to suspend work or make changes, which the appropriate clauses of the contract authorize the purchasing agent in order without the consent of the contractor or any written alteration in specifications, delivery point, rate of delivery, period of

performance, price, quantity, or other provisions of any contract accomplished by mutual action of the parties to the contract. .

3. Contract: Any City Agreement for the procurement or disposal of supplies, services, or construction.
4. Department Head: The individual who administers a department, or in the absence of the department head, the City Administrator. The department head shall be responsible for maintaining a system of inventory for his/her department.
5. Informal Bid: Unsealed bid submitted by document or email. Informal Bid procedure consists of Department Head or other employees searching out and soliciting the best available prices for goods or services.
6. Invitation for Bids: All documents, whether attached or incorporated by reference, used for soliciting bids.
7. Local Bidder: A firm or individual who maintains a place of business within the boundaries of Milford City and has an active Milford City Business License.
8. Performance Bond: A contract of guaranty executed subsequent to award by a successful bidder to protect the city from loss due to the inability of the bidder to complete the contract as agreed. It may include a description of any equipment for inspecting, testing, or preparing a supply, service or construction item for delivery.
9. Person: Any business, individual, union, committee, club, other organizations, or group of individuals.
10. Procurement: Buying, purchasing, renting, leasing with an option to purchase, or otherwise acquiring any supplies, services, or construction.
11. Purchasing Agent: Any person authorized to enter into and administer contracts and make written determinations with respect thereto. It also includes an authorized representative acting within the limits of this authority.
12. Public Property: Any item of real or personal property owned by the city.
13. Purchase Orders: Official document used in committing city funds toward the purchase of supplies, equipment or services.
14. Request for Proposal: (RFP) All documents, whether attached or incorporated by reference, used for soliciting proposals.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 3: AMENDMENT “3.20.030 Definitions” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.030 General Policy

1. All city purchases and contracts for goods, supplies and services shall be subject to this chapter.
2. All purchases made within Milford City shall have a purchase order issued prior to

purchase.

- a. Purchase Order Exemptions: Annually the City Council shall approve a "Vendor List" which is exempt from purchase orders.
3. No contract or purchase shall be arranged, fragmented, or divided with the purpose or intent to circumvent this chapter.
4. No purchase shall be contracted for, or made, unless sufficient funds have been budgeted in the year in which the funds are to be expended.
5. When it is advantageous to the city, annual contracts for services and supplies regularly purchased should be approved.
6. All contracts for services shall be approved as to form by the City Attorney and City Council.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 4: **AMENDMENT** "3.20.040 Appointment Of Procurement Officer" of the Milford Municipal Code is hereby *amended* as follows:

AMENDMENT

3.20.040 Authority Of City Administrator

1. The City Administrator or a person designated by the City Administrator and/or Mayor shall be responsible for the following:
 - a. Ensure that all purchases comply with this chapter;
 - b. Review and approve all purchases of the city;
 - c. Establish necessary additional procedures for the efficient and economical management of the contracting and purchasing function authorized by this chapter;
 - d. Maintain accurate and sufficient records concerning all city purchases and contracts for services;
 - e. Make recommendations to the City Council concerning amendments to this chapter;
 - f. Approve change orders up to 20% over the original project cost estimate, and within the scope of funds budgeted by the City Council as deemed appropriate;
 - g. In the absence of the City Administrator, the Mayor shall be designated and authorized to fulfill the duties of the City Administrator or designated person with respect to any contract, purchase or payment that requires immediate action or execution.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 5: **AMENDMENT** “3.20.050 Purchases” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.050 Interlocal Purchasing Agreements

1. The city shall have the power to enter into joint purchase agreements with other public entities for the purchase of any commodity or service wherein it is determined by the City Council to be in the best interest of the city.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 6: **AMENDMENT** “3.20.060 Building Improvements And Public Works Projects” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.060 Spending Approval Limits And Choice Of Bid Process

1. Except as otherwise provided in this policy or by provisions of State or Federal Law, purchases of supplies or services shall follow the processes outlined in the table below.
2. Funds and budget must be verified prior to all purchases.
3. The cost of the supplies or service shall not be divided to avoid bid requirements.
4. Purchase Orders can be obtained through the city office by the City Administrator, Administrative Assistant or City Recorder, but require approval by the authority listed below.

Purchase Value or Contract Service Value	Bid Process	Purchase Order	Approval Authority
Up to \$100	Not Required	Required	City Administrator, Administrative Assistant, City Recorder, City Foreman, or City Council Members
\$100 - \$499	Not Required	Required	Department Head and City Administrator
\$500 - \$999	Not Required	Required	Department Head, City Administrator and Council Member
\$1,000 - \$10,000	Informal Bid or RFP	Required	Department Head, City Administrator, Council Member and Mayor
\$10,001 and over	RFP or Sealed Bids	Required	City Council by formal vote in meeting

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 7: **AMENDMENT** “3.20.070 Professional Service Contracts” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.070 Bid Processes

1. The city shall comply with the following guidelines for the specific bid process used:
 - a. **Informal Bidding Procedure:** Consists of a Department Head or other employee searching out and soliciting at least three (3) of the best available prices for goods and/or services.
 - i. Purchases shall be awarded to the lowest responsible bidder or the lowest local bidder under the local bidder preference section.
 - ii. Unsealed bids can be submitted by document or email.
 - b. **Sealed Bidding by Advertisement:** A procedure in which vendors or contractors submit bids based on an advertisement soliciting bids, to provide a designated product or to complete a designated project in accordance with

specifications provided by the city.

- i. Sealed Bidding by Advertisement is generally appropriate for most large-scale construction or public works projects and for the procurement of large or repeating orders of goods and/or services. When contractor or product quality is a prime concern in awarding a project bid, the city may pre-qualify bidders according to a policy established by the City Administrator.
- ii. Noticing Bids: The city shall provide notice of its invitation for bids. Notice shall include a general description of the articles to be purchased or the work to be performed, the location where bid plans and specifications may be secured, and the time and place for bid openings. The notice inviting bids shall be provided at least fourteen (14) days prior to the bid opening by one or more of the following methods:
 - (1) Published on the Noticing Website;
 - (2) Published on city website, social media sites;
 - (3) Posted or advertised in other manners deemed appropriate by the City Administrator in order to receive the greatest number of responsible bidders.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 8: **AMENDMENT** “3.20.080 Public Auctions” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.080 Exceptions To Bidding Requirements

The bid process requirements set forth in this policy do not apply to the following situations

1. Professional Service Contracts include but are not limited to: accounting, auditing, banking, insurance, engineering, legal and other services, may be awarded based on professional qualifications, service ability, cost of service and criteria.
 - a. Annual Audit: A professional service contract for the annual fiscal year financial audit shall be awarded by the City Council in consultation with the City Administrator.
2. Sole Source: If it is determined that a service, product, or requirement is reasonably available only from a single supplier or contractor.
3. Emergency Purchases: In case of an emergency that requires immediate purchase of materials, supplies, equipment or services, the City Council authorizes the Mayor, City Administrator or Department Head to approve such emergency purchases if the situation permits. The City Council shall be notified as soon as possible as to the emergency and the associated purchases.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 9: **AMENDMENT** “3.20.090 Cases Not Requiring Bidding Procedures” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.090 Special Rules And Procedures Required By State Law

1. The city shall follow the requirements of Utah Code 11-39-101 et seq. for projects associated with Building Improvements and Public Works Projects.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 10: **AMENDMENT** “3.20.100 Emergency Procurement” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.100 Bid Awards

1. Bids shall be opened publicly by the City Administrator, Administrative Assistant, City Recorder, Department Head, or Mayor under dual control at the time and date designated in the advertisement.
2. After the bids are opened, evaluated, and a determination made that a contract be awarded, the award shall be made to the lowest responsible bidder or the lowest local bidder under the local bidder preference in section (3) whose bid meets the requirements and criteria set forth in the Invitations for Bids. In awarding to the lowest responsible bidder, the city shall consider, in addition to the price:
 - a. The quality of supplies offered;
 - b. The ability, capacity and skill of the bidder to perform the contract or provide the supplies or service required;
 - c. Whether the bidder can perform the contract or provide the supplies promptly, or within the time specified, without delay or interference;
 - d. The character, integrity, reputation, judgement, experience and efficiency of the bidder;
 - e. The quality of the bidder's performance on previous orders or contracts for the city or others;
 - f. The ability of the bidder to provide future maintenance and service, where essential.

3. Local Bidder Preference

- a. In awarding bids for services, supplies, or building improvements, preference shall be given to local bidders, unless prohibited by federal law or by the terms of a federal grant or loan; the proceeds of which are used to fund the public work or purchase of supplies or services.
- b. When the lowest responsible bidder is not a local bidder and the local bidder(s) are within five percent (5%) of the lowest responsible bid, the lowest responsible local bidder shall be awarded the bid if the lowest responsible local bidder agrees in writing to meet the lowest responsible bid within seventy-two (72) hours after being notified by the City of the option to exercise the local bidder preference.
 - i. If the lowest responsible local bidder elects not to exercise the local bidder preference, the next lowest responsible local bidder who is within five percent (5%) of the lowest responsible bid shall be given the option to exercise the local bidder preference. This process shall continue until a qualified local bidder exercises the option or until there are no more local bidders within five percent of the lowest responsible bid.
 - ii. The city's notice to the lowest responsible local bidder shall contain the exact bid amount submitted by the lowest responsible bidder.
 - iii. The city shall not enter into a contract with the regard to the bid until the seventy-two (72) hours beginning with notification to the local bidder has elapsed.
4. If no bidders qualify as local bidders, the same preference and procedures shall be extended to bidders from Beaver County.
5. If only one bid or proposal is received in response to an Invitation to Bid, an award may be made to the single bidder if the City Council, Mayor, and City Administrator finds that the price submitted is fair and reasonable. Otherwise, the bid may be rejected and new bids or offers may be solicited.
6. Before entering into a contract, the City Administrator shall have authority to require performance, payment and/or other bonds deemed necessary in such amounts as deemed necessary to protect the interests of the city. The types and amounts of the bonds to be required shall be described in the notice inviting bids.
7. Awards to other than lower bidder: When the award is not given to the lowest bidder, a statement of the reasons therefore shall be prepared and approved by the Mayor and City Administrator and filed with other papers related to the transaction.

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 11: **AMENDMENT** “3.20.110 Artificial Division Prohibited” of the Milford Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.20.110 Cancellation And Rejection Of Bids

1. An invitation for bids, request for proposal, or other solicitations may be cancelled, or any and all bids or proposals may be rejected in whole or in part, as may be specified in the solicitation, when it is in the best interest of the city; the reasons for cancellation or rejection shall be made part of the contract file. (Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 12: **AMENDMENT** “3.20.120 Exceptions” of the Milford Municipal Code is hereby *amended* as follows:

AMENDMENT

3.20.120 Prohibited Acts And Activities

1. No person involved in making procurement decisions may have personal investments or derive any income from any business entity which may create a conflict between their private interests and their public duties.
2. It shall be unethical for any person to offer, give, or agree to give any Milford City Employee, or for any Milford City Employee to solicit, demand, accept, or agree to accept from any vendor, or business, a gift or gratuity in any amount in connection with any decision, approval, disapproval, or recommendation concerning a solicitation.
3. City Officials and employees shall not use opportunity for discounted or government rates to purchase goods or services for personal use, unless the supplier makes such goods or services available to all municipal officials and employees on the same terms, provided the official or employee pays for such items from his or her own money.
4. Any employee or official of Milford City who shall purchase any goods or services in violation of this policy is subject to disciplinary actions including possible termination. (Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 13: **AMENDMENT** “3.20.130 Local Advantage” of the Milford Municipal Code is hereby *amended* as follows:

AMENDMENT

3.20.130 Credit Card

1. . The City Administration and Department Heads are issued personalized credit cards and/or gas cards.
 - a. All credit card and/or gas card purchases must follow the guidelines of this policy.

- b. If card is lost or stolen, employee must notify City Administrator immediately.
2. Approved Uses. The City's credit cards and/or gas cards are intended for the following types of usage:
 - a. Gas Purchases;
 - b. Online purchases of supplies, equipment, or materials not available through established purchase accounts;
 - c. Authorized travel and training fees or registrations;
 - d. Lodging;
 - e. Other purchases as approved by the City Administrator.
3. Credit Card Violations. Violations of card and/or gas cards will lead to cancellation of card privileges and may be cause for termination. Card violations include but are not limited to:
 - a. Purchase of items for personal use;
 - b. Use of credit cards for cash advances;
 - c. Use of credit card for purchases of more than the users authorized spending limit, or by splitting purchases into more than one transaction in order exceed to the authorized limit. (Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009)

SECTION 14: **AMENDMENT** "3.20.140 Cancellation And Rejection Of Bids" of the Milford Municipal Code is hereby *amended* as follows:

AMENDMENT

3.20.140 Disposal Of Public Property

1. No city-owned property having an estimated value in excess of \$500 shall be disposed of or released to anyone other than the city, unless such property has been declared surplus as set for in this section.
2. Inter-Department Transfers: Whenever city owned personal property is surplus, unused, obsolete, unsuitable or otherwise no longer needed, the department head having control of such property shall notify the City Administrator. The City Administrator may notify other city departments of the availability of such property. If no use can be made or can be expected to be made within the foreseen future the property shall be disposed of in accordance with this section.
3. Disposal of city owned personal property: The City Administrator shall prepare a listing of all city owned personal property which is no longer needed by the city and which can be declared surplus and present to the City Council.
 - a. The city council, shall at a regular meeting, declare all personal property to be disposed of as surplus property prior to disposal.
 - b. The city shall advertise the sale of any personal property through public notice, city website, social media and any other way they feel necessary. The notice may be general in nature without listing each item individually.

- c. Bids shall be opened in public at the time and place stated on the notice.
- d. Any personal property that cannot be sold at a public sale or through the bidding process may be disposed of in a manner acceptable to the City Administrator

(Ord. Ordinance 5-2009 Purchasing Policy, Add, 06/17/2009

PASSED AND ADOPTED BY THE CITY OF MILFORD COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russell Smith	_____	_____	_____	_____
Les Whitney	_____	_____	_____	_____
Scott Symond	_____	_____	_____	_____
Ian Spaulding	_____	_____	_____	_____
Shane Yardley	_____	_____	_____	_____

Presiding Officer

Attest

Nolan Davis, Mayor, City of Milford

Monica D. Seifers, City Recorder City of Milford

**CITY OF MILFORD
ORDINANCE 02-2020**

**AN ORDINANCE ENACTING SECTION 7.08 OF THE MILFORD MUNICIPAL
CODE "DUMPSTER REGULATIONS"**

WHEREAS, the Milford City Council desires to enact Section 7.08 of the Milford Municipal Code; and

WHEREAS, the City Council has determined that the amendments to the Milford City Code as provided herein are desirable and necessary to help keep our community clean.

NOW THEREFORE, be it ordained by the Mayor and City Council of Milford, in the State of Utah, as follows:

SECTION 1: **ADOPTION** "7.08 Dumpster Regulations" of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08 Dumpster Regulations(*Added*)

SECTION 2: **ADOPTION** "7.08.010 Purpose" of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.010 Purpose(*Added*)

This title is enacted for purpose to regulate dumpsters and waste within the City of Milford

SECTION 3: **ADOPTION** "7.08.020 Dumpster Requirements" of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.020 Dumpster Requirements(*Added*)

The following are required to have a private dumpster(s):

1. Business establishments within Milford City
2. Any person or business engaged in the construction of any building or large remodeling projects within Milford City.

SECTION 4: **ADOPTION** “7.08.030 Container Requirements” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.030 Container Requirements*(Added)*

All dumpsters shall be new or in good condition, free of damage caused by wear or misuse that would allow leaks or access by rodents. All dumpsters shall be covered with a lid and secured at all times except when being filled or emptied.

SECTION 5: **ADOPTION** “7.08.040 Location Requirements” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.040 Location Requirements*(Added)*

1. All dumpsters shall be located so as not to interfere with the safety, convenience, or health of abutters, residents and the public.
2. All dumpsters shall be placed so that any liquid or runoff from the dumpster shall not enter into neighboring properties.
3. All dumpsters shall be placed so as not to interfere with the physical integrity of the curb, sidewalk, and public parking.

SECTION 6: **ADOPTION** “7.08.050 Screening/Fencing Requirements” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.050 Screening/Fencing Requirements*(Added)*

All dumpsters governed by this chapter shall be screened or fenced off from public ways, sidewalks and adjoining properties at all sites, excluding the community dumpster and construction sites.

SECTION 7: **ADOPTION** “7.08.060 Prohibited Activities” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.060 Prohibited Activities*(Added)*

1. It shall be unlawful for any person or business to dump any type of waste in a private dumpster that is not assigned to them.
2. The following items are not allowed to be dumped in the Community Dumpster:
 - a. Refrigerators;
 - b. Tires;
 - c. Batteries;
 - d. Hazardous Materials;
 - e. Large Tree Limbs/Trees;
 - f. Large amounts of construction material;
 - g. Boxes that are not broke down;
 - h. Railway Ties;
 - i. Large household items, including but not limited to beds, furniture, appliances, etc
3. It shall be unlawful for any person to rummage through or remove items from a dumpster.

SECTION 8: **ADOPTION** “7.08.070 Site Sanitation” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.070 Site Sanitation*(Added)*

1. The area around the dumpsters shall be maintained in a clean and orderly manner.
2. All types of waste shall be placed inside dumpster in such so as to ensure that no waste will accumulate, fall, or spill onto the ground.
3. It shall be unlawful for any person to place items of any size on the ground next to the dumpster.

SECTION 9: **ADOPTION** “7.08.080 Violation” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

7.08.080 Violation(Added)

Any person or business who violates this chapter shall be guilty of a Class B Misdemeanor.

EFFECTIVE DATE This Ordinance shall be in full force and effect from _____ and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF MILFORD COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russell Smith	_____	_____	_____	_____
Les Whitney	_____	_____	_____	_____
Scott Symond	_____	_____	_____	_____
Ian Spaulding	_____	_____	_____	_____
Shane Yardley	_____	_____	_____	_____

Presiding Officer

Attest

Nolan Davis, Mayor, City of Milford

Monica D. Seifers, City Recorder City
of Milford

CITY OF MILFORD
COMBINED CASH INVESTMENT
JULY 31, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	118,975.34
01-11120	CASH IN CHECKING - UIB	368,908.66
01-11130	CASH IN CHECKING - VENMO-UIB	1,200.50
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,237,618.06
01-11700	CASH - A/R CLEARING	(1,031.56)
01-11750	UTILITY CASH - A/R CLEARING	1,133.77

	TOTAL COMBINED CASH	1,727,367.50
01-11810	ST TREAS-DESIGNATED-WATER	(48,373.68)
01-11815	ST TREAS-DESIGNATED-SEWER	(200,038.49)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(110,915.04)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(8,551.47)
01-11819	ST TREAS- RECREATION COMPLEX	(16,865.70)
01-11860	ST TREAS-RESTRICTED-BOND 3S024	(83,765.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(33,497.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(38,640.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,122,031.82)
01-21310	ACCOUNTS PAYABLE	25,356.22

TOTAL UNALLOCATED CASH	.00
------------------------	-----

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	501,159.62
30	ALLOCATION TO DEBT SERVICE FUND	(99,824.00)
51	ALLOCATION TO WATER FUND	336,599.45
52	ALLOCATION TO SEWER FUND	384,096.75

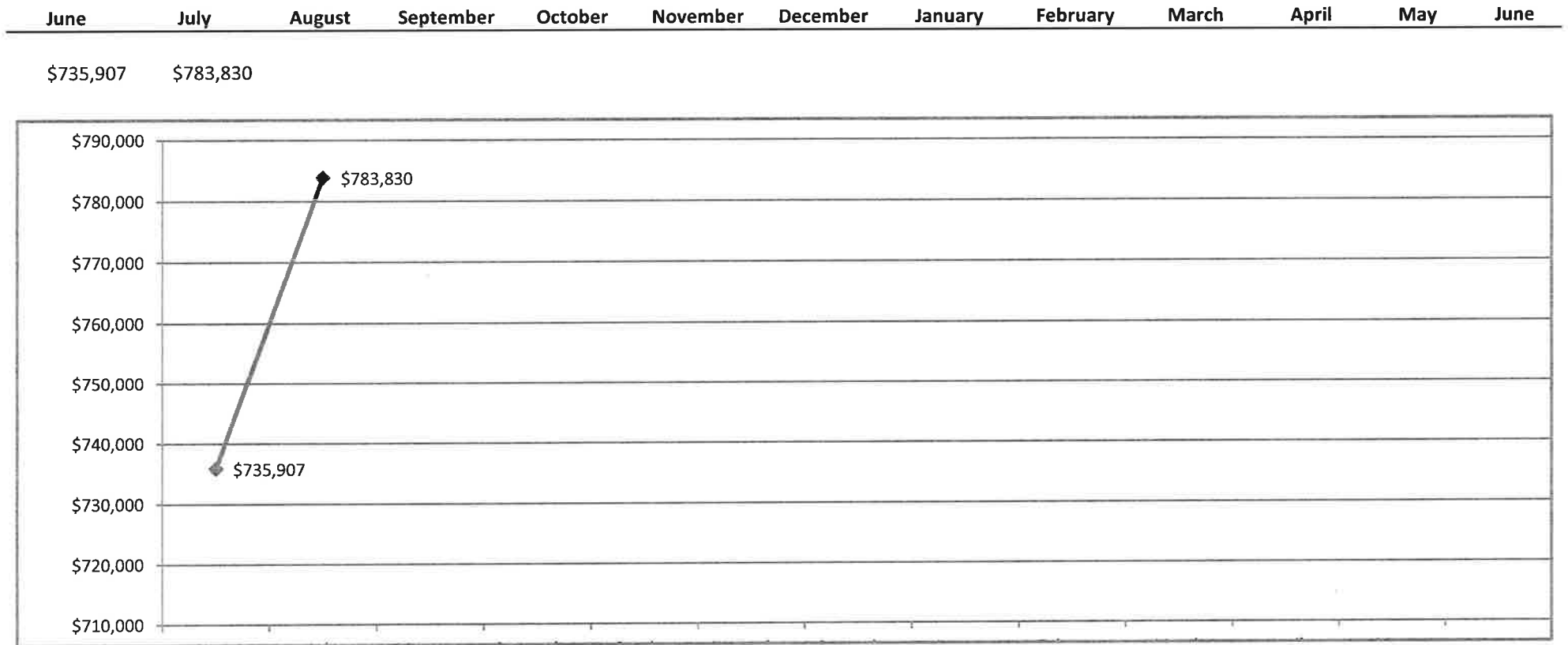
TOTAL ALLOCATIONS TO OTHER FUNDS	1,122,031.82
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,122,031.82)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2020-2021

[illegible]

Historical Fund Balance
City of Milford
Unaudited
2020-2021



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$152,580.27

Budget Revenue 2020-2021

\$2,903,218.03

Retained Earnings

\$7,629.01

\$522,579.25

\$783,829.91

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	501,159.62	
10-12100	ST TREAS-DESIGNATED-GEN FUND	110,915.04	
10-12110	ST TREAS-DESIGNATED-LIBRARY	7,039.82	
10-12140	ST TREAS-RECREATION COMPLEX	18,377.35	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,805.46	
10-13113	AR/CREDIT CARD, AIRPORT	(2,611.07)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	19,074.90	
10-13115	PROPERTY TAX RECEIVABLE	150,334.56	
10-15110	INVENTORY-AIRPORT FUEL	16,580.96	
TOTAL ASSETS			925,337.10

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,149.58	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(6,226.67)	
10-22250	WORKER COMPENSATION PAYABLE	(2,408.67)	
10-22300	RETIREMENT PAYABLE	36.90	
10-22310	DISABILITY PAYABLE	(84.08)	
10-22500	HEALTH INSURANCE PAYABLE	(4,179.51)	
10-22510	LIFE INSURANCE PAYABLE	(23.70)	
10-22600	401 K PAYABLE	(6.90)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(887.64)	
10-23000	DEFERRED REVENUES	28,527.45	
TOTAL LIABILITIES			22,715.19

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	692,715.76	
	REVENUE OVER EXPENDITURES - YTD	91,114.15	
BALANCE - CURRENT DATE		783,829.91	
TOTAL FUND EQUITY			902,621.91
TOTAL LIABILITIES AND EQUITY			925,337.10

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	122,017.00	122,017.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	2.47	2.47	6,500.00	6,497.53	.0
10-31-300 SALES AND USE TAX	27,191.10	27,191.10	275,000.00	247,808.90	9.9
10-31-400 CABLEVISION FRANCHISE TAX	.00	.00	700.00	700.00	.0
10-31-402 PACIFICORP FRANCHISE TAX	15,156.87	15,156.87	150,000.00	134,843.13	10.1
10-31-403 QUESTAR FRANCHISE TAX	1,022.44	1,022.44	25,000.00	23,977.56	4.1
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,168.37	2,168.37	20,000.00	17,831.63	10.8
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	16,501.26	16,501.26	45,000.00	28,498.74	36.7
TOTAL TAXES	62,042.51	62,042.51	644,217.00	582,174.49	9.6
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	.00	.00	6,200.00	6,200.00	.0
10-32-210 BUILDING PERMITS	112.64	112.64	8,000.00	7,887.36	1.4
10-32-220 IMPACT FEES - GENERAL FUND	.00	.00	1,085.00	1,085.00	.0
10-32-230 OTHER DEVELOPMENT REVENUE	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES AND PERMITS	112.64	112.64	16,285.00	16,172.36	.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	29,000.00	29,000.00	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	.00	100,000.00	100,000.00	.0
10-33-700 AIRPORT GRANT REVENUE	3,848.28	3,848.28	1,576,768.50	1,572,920.22	.2
10-33-701 LIBRARY GRANT REVENUE	.00	.00	5,400.00	5,400.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	47,518.00	47,518.00	56,700.00	9,182.00	83.8
10-33-706 CARES ACT REVENUE	1,648.00	1,648.00	.00	1,648.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	53,014.28	53,014.28	1,770,868.50	1,717,854.22	3.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	870.00	870.00	1,400.00	530.00	62.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	.00	2,500.00	2,500.00	.0
10-34-605 CITY RECREATION - FLAG FOOTBAL	475.00	475.00	850.00	375.00	55.9
10-34-606 CITY RECREATION- FULL FOOTBALL	2,400.00	2,400.00	6,000.00	3,600.00	40.0
10-34-607 CITY RECREATION-BABE RUTH	.00	.00	4,800.00	4,800.00	.0
10-34-608 CITY RECREATION - VOLLEYBALL	.00	.00	1,300.00	1,300.00	.0
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	3,000.00	3,000.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-720 GOLF FEES	.00	.00	3,000.00	3,000.00	.0
10-34-730 SWIM FEES	2,695.45	2,695.45	12,000.00	9,304.55	22.5
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	117,000.00	117,000.00	.0
10-34-760 JULY 4TH REVENUE	9,029.00	9,029.00	26,000.00	16,971.00	34.7
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-34-810 SALE OF CEMETERY LOTS	800.00	800.00	3,000.00	2,200.00	26.7
10-34-820 PERPETUAL CARE	60.00	60.00	1,000.00	940.00	6.0
10-34-830 CEMETERY OPENING AND CLOSING	300.00	300.00	2,500.00	2,200.00	12.0
10-34-840 COLLECTION COSTS - GARBAGE	7,478.38	7,478.38	86,000.00	78,521.62	8.7
10-34-850 COLLECTION COSTS - COMM. DUMP	889.50	889.50	10,000.00	9,110.50	8.9
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	1,263.39	1,263.39	50,000.00	48,736.61	2.5
10-34-920 HANGER AND TIE DOWN	660.00	660.00	8,000.00	7,340.00	8.3
TOTAL CHARGES FOR SERVICES	26,920.72	26,920.72	366,250.00	339,329.28	7.4
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	650.00	650.00	15,000.00	14,350.00	4.3
10-36-310 CONCESSION REVENUE	4,136.00	4,136.00	8,000.00	3,864.00	51.7
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-700 ADMIN BUILDING REVENUE	.00	.00	27,497.53	27,497.53	.0
TOTAL MISCELLANEOUS REVENUE	4,786.00	4,786.00	53,497.53	48,711.53	9.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	561.67	561.67	20,000.00	19,438.33	2.8
10-38-400 LIBRARY FINES AND FEES	73.70	73.70	1,000.00	926.30	7.4
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	5,068.75	5,068.75	30,000.00	24,931.25	16.9
	<u>5,704.12</u>	<u>5,704.12</u>	<u>52,100.00</u>	<u>46,395.88</u>	<u>11.0</u>
TOTAL INTEREST/OTHER					
	<u>5,704.12</u>	<u>5,704.12</u>	<u>52,100.00</u>	<u>46,395.88</u>	<u>11.0</u>
TOTAL FUND REVENUE	<u>152,580.27</u>	<u>152,580.27</u>	<u>2,903,218.03</u>	<u>2,750,637.76</u>	<u>5.3</u>

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	2,600.00	31,200.00	28,600.00	8.3
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	241.21	3,500.00	3,258.79	6.9
TOTAL LEGISLATIVE	2,841.21	2,841.21	34,700.00	31,858.79	8.2
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,597.20	4,597.20	62,062.22	57,465.02	7.4
10-43-111 SALARIES & WAGES - ADMIN ASST	3,147.21	3,147.21	42,487.20	39,339.99	7.4
10-43-113 SALARIES & WAGES - RECORDER	860.90	860.90	11,622.04	10,761.14	7.4
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,360.32	3,360.32	43,134.98	39,774.64	7.8
10-43-131 BENEFITS - ADMIN ASST	2,844.76	2,844.76	36,137.78	33,293.02	7.9
10-43-134 BENEFITS - RECORDER	755.57	755.57	9,542.41	8,786.84	7.9
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	.00	2,500.00	2,500.00	.0
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	.00	.00	6,000.00	6,000.00	.0
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	511.17	511.17	14,000.00	13,488.83	3.7
10-43-241 PROGRAMING AND EQUIPMENT	1,049.85	1,049.85	18,445.99	17,396.14	5.7
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	264.94	264.94	3,500.00	3,235.06	7.6
10-43-272 UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273 UTILITIES - FIRE ALARM	.00	.00	840.00	840.00	.0
10-43-280 TELEPHONE - OFFICE	313.96	313.96	4,000.00	3,686.04	7.9
10-43-510 INSURANCE AND BONDS	2,008.00	2,008.00	39,000.00	36,992.00	5.2
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	15.95	15.95	6,000.00	5,984.05	.3
10-43-620 EMPLOYEES SPOT AWARDS	.00	.00	1,000.00	1,000.00	.0
10-43-630 CARES ACT EXPENSE	183.28	183.28	.00	183.28	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	.00	.00	32,980.00	32,980.00	.0
TOTAL ADMINISTRATIVE	19,913.11	19,913.11	349,002.60	329,089.49	5.7
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	.00	11,500.00	11,500.00	.0
10-50-320 ATTORNEY RETAINER	.00	.00	6,000.00	6,000.00	.0
10-50-321 LEGAL FEES	.00	.00	3,500.00	3,500.00	.0
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	.00	7,500.00	7,500.00	.0
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	30,500.00	30,500.00	.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	500.00	6,000.00	5,500.00	8.3
10-51-130 BENEFITS - JANITORIAL	46.40	46.40	600.00	553.60	7.7
10-51-270 UTILITIES - SENIOR CITIZEN CEN	363.69	363.69	5,000.00	4,636.31	7.3
10-51-480 REPAIRS AND MAIN - BUILDINGS	1,304.98	1,304.98	10,000.00	8,695.02	13.1
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	452.29	452.29	15,000.00	14,547.71	3.0
10-51-500 ADMIN BUILDING EXPENSES	.00	.00	27,497.53	27,497.53	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	.00	71,700.00	71,700.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	2,667.36	2,667.36	135,797.53	133,130.17	2.0
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	.00	8,500.00	8,500.00	.0
10-61-130 BENEFITS - CROSSING GUARDS	.00	.00	1,000.00	1,000.00	.0
10-61-230 FUEL - STREETS	17.01	17.01	6,500.00	6,482.99	.3
10-61-480 STREETS - OIL AND CHIPS	.00	.00	60,000.00	60,000.00	.0
10-61-481 STREETS - MAINTENANCE	372.33	372.33	22,000.00	21,627.67	1.7
10-61-482 STREETS - EQUIPMENT	422.30	422.30	12,000.00	11,577.70	3.5
10-61-483 STREETS - LIGHTS	2,056.62	2,056.62	25,000.00	22,943.38	8.2
10-61-484 SHOP TOOLS	39.98	39.98	2,600.00	2,560.02	1.5
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	102,000.00	102,000.00	.0
TOTAL STREETS DEPARTMENT	2,908.24	2,908.24	239,600.00	236,691.76	1.2
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	832.00	832.00	11,232.00	10,400.00	7.4
10-70-111 SALARIES & WAGES - PART TIME	2,538.78	2,538.78	13,000.00	10,461.22	19.5
10-70-130 BENEFITS - PARKS REG	740.67	740.67	9,218.12	8,477.45	8.0
10-70-131 BENEFITS - PARKS	246.45	246.45	1,300.00	1,053.55	19.0
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	5,000.00	5,000.00	.0
10-70-260 PARKS MAINTENANCE	166.46	166.46	3,000.00	2,833.54	5.6
10-70-610 CABOOSE PARK EXPENDITURES	12.38	12.38	500.00	487.62	2.5
10-70-620 RECREATION COMPLEX EXPENSE	58.37	58.37	5,000.00	4,941.63	1.2
10-70-630 CEMETERY MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-70-640 PAVILION EXPENSE	18.83	18.83	300.00	281.17	6.3
10-70-650 VETERAN'S PARK EXPENDITURES	230.96	230.96	1,500.00	1,269.04	15.4
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	10,000.00	10,000.00	.0
TOTAL PARKS	4,844.90	4,844.90	62,050.12	57,205.22	7.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	291.74	3,500.00	3,208.26	8.3
10-71-430 GARBAGE - COLLECTION FEES	.00	.00	84,000.00	84,000.00	.0
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	910.00	910.00	9,500.00	8,590.00	9.6
TOTAL GARBAGE COLLECTION	1,201.74	1,201.74	97,000.00	95,798.26	1.2

RECREATION

10-72-110 SALARIES & WAGES-RECREATION	91.00	91.00	1,092.00	1,001.00	8.3
10-72-120 SALARIES & WAGES-CONCESSIONS	533.79	533.79	3,000.00	2,466.21	17.8
10-72-130 BENEFITS - RECREATION	8.44	8.44	150.00	141.56	5.6
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	49.50	49.50	300.00	250.50	16.5
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	.00	1,500.00	1,500.00	.0
10-72-253 CITY RECREATION - SUMMER YOUTH	250.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	250.00	250.00	2,200.00	1,950.00	11.4
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	.00	850.00	850.00	.0
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	.00	6,000.00	6,000.00	.0
10-72-257 CITY RECREATION-BABE RUTH	.00	.00	3,900.00	3,900.00	.0
10-72-258 CITY RECREATION-VOLLEYBALL	.00	.00	1,100.00	1,100.00	.0
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-72-550 JULY 4TH EXPENSE	486.67	486.67	26,000.00	25,513.33	1.9
10-72-560 CONCESSION EXPENSE	1,567.73	1,567.73	6,000.00	4,432.27	26.1
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	3,237.13	3,237.13	88,992.00	85,754.87	3.6

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	1,000.00	1,000.00	9,193.88	8,193.88	10.9
10-73-130 BENEFITS - GOLF COURSE	92.77	92.77	1,000.00	907.23	9.3
10-73-250 REPAIRS AND MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
10-73-270 UTILITIES - GOLF COURSE	405.09	405.09	3,200.00	2,794.91	12.7
10-73-480 EQUIPMENT & SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-73-610 MISCELLANEOUS EXPENSE-GOLF	8.00	8.00	500.00	492.00	1.6
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	1,505.86	1,505.86	22,393.88	20,888.02	6.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	1,930.08	1,930.08	7,462.00	5,531.92	25.9
10-74-111 SALARIES & WAGES - LIFEGUARDS	4,803.99	4,803.99	15,000.00	10,196.01	32.0
10-74-112 SALARIES & WAGES-ASST MANAGER	1,509.64	1,509.64	5,538.00	4,028.36	27.3
10-74-130 BENEFITS-MANAGER	228.61	228.61	500.00	271.39	45.7
10-74-131 BENEFITS - LIFEGUARDS	445.67	445.67	1,500.00	1,054.33	29.7
10-74-132 BENEFITS-ASST MANAGER	90.50	90.50	400.00	309.50	22.6
10-74-250 EQUIPMENT SUPPLIES & MAIN.	1,305.05	1,305.05	9,000.00	7,694.95	14.5
10-74-270 UTILITIES - SWIMMING POOL	2,351.79	2,351.79	14,000.00	11,648.21	16.8
10-74-280 TELEPHONE - SWIMMING POOL	76.10	76.10	250.00	173.90	30.4
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	50.00	50.00	2,000.00	1,950.00	2.5
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	61,949.52	61,949.52	.0
TOTAL SWIMMING POOL	12,791.43	12,791.43	117,599.52	104,808.09	10.9
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,626.88	1,626.88	21,149.44	19,522.56	7.7
10-75-111 SALARIES & WAGES - PART TIME	769.08	769.08	9,998.04	9,228.96	7.7
10-75-130 BENEFITS - LIBRARIAN	451.08	451.08	6,366.40	5,915.32	7.1
10-75-131 BENEFITS - PART TIME	71.36	71.36	1,000.00	928.64	7.1
10-75-230 TRAVEL & CONFERENCES-LIBRARY	57.50	57.50	1,500.00	1,442.50	3.8
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	500.00	500.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	178.00	178.00	900.00	722.00	19.8
10-75-252 BOOK PURCHASE - LIBRARY	.00	.00	1,500.00	1,500.00	.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	2,400.00	2,400.00	1,000.00	1,400.00	240.0
10-75-255 PROGRAMMING VERSO & INTERNET	250.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	.00	2,500.00	2,500.00	.0
10-75-270 UTILITIES - LIBRARY	144.65	144.65	3,800.00	3,655.35	3.8
10-75-280 TELEPHONE - LIBRARY	117.71	117.71	1,500.00	1,382.29	7.9
10-75-290 UTILITIES- INTERNET	95.25	95.25	1,200.00	1,104.75	7.9
10-75-470 LIBRARY GRANT- CLEF	784.09	784.09	3,600.00	2,815.91	21.8
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	.00	1,300.00	1,300.00	.0
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	.00	600.00	600.00	.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	1,100.00	1,100.00	1,400.00	300.00	78.6
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	8,045.60	8,045.60	74,013.88	65,968.28	10.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	700.00	700.00	8,400.00	7,700.00	8.3
10-76-131 BENEFITS - PART TIME	111.22	111.22	1,400.00	1,288.78	7.9
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	280.00	280.00	6,000.00	5,720.00	4.7
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	1,576,768.50	1,576,768.50	.0
10-76-270 UTILITIES - AIRPORT	168.30	168.30	3,000.00	2,831.70	5.6
10-76-280 TELEPHONE - AIRPORT	115.54	115.54	1,500.00	1,384.46	7.7
10-76-290 CREDIT CARD PROCESSING FEE	134.48	134.48	2,500.00	2,365.52	5.4
10-76-481 FUEL PURCHASE - JET A	.00	.00	20,000.00	20,000.00	.0
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	30,000.00	30,000.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	.00	.00	1,000.00	1,000.00	.0
TOTAL AIRPORT	1,509.54	1,509.54	1,651,568.50	1,650,058.96	.1
TOTAL FUND EXPENDITURES	61,466.12	61,466.12	2,903,218.03	2,841,751.91	2.1
NET REVENUE OVER EXPENDITURES	91,114.15	91,114.15	.00	(91,114.15)	.0

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	99,824.00)	
30-12120	ST. TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
TOTAL ASSETS			(	28,778.54)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	90,021.00)	
	REVENUE OVER EXPENDITURES - YTD	(	6,834.00)	
BALANCE - CURRENT DATE			(	28,778.54)
TOTAL FUND EQUITY			(	28,778.54)
TOTAL LIABILITIES AND EQUITY			(	28,778.54)

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	(6,834.00)	(6,834.00)	(42,980.00)	(36,146.00)	(15.9)
TOTAL SOURCE 39	(6,834.00)	(6,834.00)	(42,980.00)	(36,146.00)	(15.9)
 TOTAL FUND REVENUE	 (6,834.00)	 (6,834.00)	 (42,980.00)	 (36,146.00)	 (15.9)

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	13,980.00	13,980.00	.0
TOTAL EXPENDITURES	.00	.00	42,980.00	42,980.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,980.00	42,980.00	.0
NET REVENUE OVER EXPENDITURES	(6,834.00)	(6,834.00)	(85,960.00)	(79,126.00)	(8.0)

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	336,599.45	
51-12100	ST TREAS-DESIGNATED-WATER	48,373.68	
51-12120	ST TREAS-RESTRICTED-BOND S3054	83,765.92	
51-12170	ST TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	79,629.04	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			1,339,490.46

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	4,308.33	
51-21320	DEPOSITS PAYABLE	18,302.05	
51-21330	ACCRUED EMPLOYEE BENEFITS	34,048.77	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			270,203.98

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	670,518.26	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	103,114.98	
BALANCE - CURRENT DATE		1,067,951.53	
TOTAL FUND EQUITY			1,069,286.48
TOTAL LIABILITIES AND EQUITY			1,339,490.46

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	77,500.40	77,500.40	510,000.00	432,499.60	15.2
51-37-200 WATER CONNECTION FEES	638.50	638.50	1,000.00	361.50	63.9
51-37-201 IMPACT FEES	.00	.00	2,500.00	2,500.00	.0
51-37-300 PENALTIES & FORFEITURES	745.10	745.10	4,000.00	3,254.90	18.6
51-37-400 GRANTS	59,979.25	59,979.25	5,866,392.70	5,806,413.45	1.0
51-37-600 INTEREST - WATER FUND	91.78	91.78	3,000.00	2,908.22	3.1
TOTAL OPERATING REVENUE	138,955.03	138,955.03	6,386,892.70	6,247,937.67	2.2
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	77.50	77.50	20,000.00	19,922.50	.4
TOTAL INTEREST - OTHER	77.50	77.50	20,000.00	19,922.50	.4
TOTAL FUND REVENUE	139,032.53	139,032.53	6,406,892.70	6,267,860.17	2.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,550.40	4,550.40	61,367.76	56,817.36	7.4
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,328.00	3,328.00	44,928.00	41,600.00	7.4
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,582.67	2,582.67	34,866.11	32,283.44	7.4
51-40-130 BENEFITS - FOREMAN	3,434.90	3,434.90	42,913.55	39,478.65	8.0
51-40-131 BENEFITS - OPERATOR A & B	2,960.68	2,960.68	36,872.51	33,911.83	8.0
51-40-134 BENEFITS - UTILITY CLERK	2,266.73	2,266.73	28,627.22	26,360.49	7.9
51-40-230 WATER FUEL	16.97	16.97	5,000.00	4,983.03	.3
51-40-250 EQUIPMENT SUPPLIES & MAIN.	3,703.06	3,703.06	15,000.00	11,296.94	24.7
51-40-270 UTILITIES - CULINARY	6,435.48	6,435.48	44,000.00	37,564.52	14.6
51-40-271 UTILITIES-PRESSURE PUMP	1,070.93	1,070.93	12,000.00	10,929.07	8.9
51-40-273 UTILITIES-IRRIGATION	3,536.50	3,536.50	9,500.00	5,963.50	37.2
51-40-274 UTILITIES-INTERNET	39.95	39.95	500.00	460.05	8.0
51-40-280 TELEPHONE - WATER	104.38	104.38	1,300.00	1,195.62	8.0
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	3,600.00	3,600.00	.0
51-40-311 LEGAL AND AUDIT SERVICES	.00	.00	4,000.00	4,000.00	.0
51-40-481 METER SUPPLIES AND MAINTENANCE	673.50	673.50	3,000.00	2,326.50	22.5
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	52.00	52.00	2,500.00	2,448.00	2.1
51-40-620 SERVLINE INSURANCE	1,161.40	1,161.40	13,500.00	12,338.60	8.6
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-742 2020 CULINARY WATER PROJECT	.00	.00	5,866,392.70	5,866,392.70	.0
51-40-813 BOND 3S024 INTEREST	.00	.00	4,380.00	4,380.00	.0
TOTAL EXPENDITURES	35,917.55	35,917.55	6,313,947.85	6,278,030.30	.6
TOTAL FUND EXPENDITURES	35,917.55	35,917.55	6,313,947.85	6,278,030.30	.6
NET REVENUE OVER EXPENDITURES	103,114.98	103,114.98	92,944.85	(10,170.13)	110.9

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	384,096.75	
52-12110	ST. TREAS-DESIGNATED SEWER	200,038.49	
52-13110	ACCOUNTS RECEIVABLE	24,436.85	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			<u>1,157,715.98</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	21,772.48	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			84,939.95

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	879,571.46	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	10,401.21	
BALANCE - CURRENT DATE		<u>1,071,476.36</u>	
TOTAL FUND EQUITY			<u>1,072,776.03</u>
TOTAL LIABILITIES AND EQUITY			<u>1,157,715.98</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	22,767.40	22,767.40	275,000.00	252,232.60	8.3
52-37-201 IMPACT FEES	.00	.00	2,000.00	2,000.00	.0
52-37-600 INTEREST - SEWER FUND	148.00	148.00	5,000.00	4,852.00	3.0
TOTAL OPERATING REVENUE	22,915.40	22,915.40	282,000.00	259,084.60	8.1
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	1,149.00	1,149.00	4,000.00	2,851.00	28.7
TOTAL INTEREST - OTHER	1,149.00	1,149.00	4,000.00	2,851.00	28.7
TOTAL FUND REVENUE	24,064.40	24,064.40	286,000.00	261,935.60	8.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,248.63	4,248.63	57,356.47	53,107.84	7.4
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,496.00	2,496.00	33,696.00	31,200.00	7.4
52-40-130 BENEFITS - OPERATOR A & B	2,221.89	2,221.89	27,654.39	25,432.50	8.0
52-40-131 BENEFITS - LEADMAN	3,339.34	3,339.34	41,634.67	38,295.33	8.0
52-40-230 FUEL - SEWER	16.97	16.97	4,000.00	3,983.03	.4
52-40-250 EQUIPMENT SUPPLIES & MAIN	591.20	591.20	10,000.00	9,408.80	5.9
52-40-270 UTILITIES-ELECTRICAL & GAS	281.04	281.04	8,000.00	7,718.96	3.5
52-40-280 TELEPHONE - SEWER	32.62	32.62	400.00	367.38	8.2
52-40-310 LEGAL AND AUDIT SERVICES	.00	.00	4,000.00	4,000.00	.0
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	52.00	1,000.00	948.00	5.2
52-40-620 SERVLIN PROTECTION	383.50	383.50	4,100.00	3,716.50	9.4
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
TOTAL EXPENDITURES	13,663.19	13,663.19	262,341.53	248,678.34	5.2
TOTAL FUND EXPENDITURES	13,663.19	13,663.19	262,341.53	248,678.34	5.2
NET REVENUE OVER EXPENDITURES	10,401.21	10,401.21	23,658.47	13,257.26	44.0

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
	TOTAL ASSETS		7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
	BALANCE - CURRENT DATE		7,131,735.52
	TOTAL FUND EQUITY		7,131,735.52
	TOTAL LIABILITIES AND EQUITY		7,131,735.52

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100	AMT PROVIDED-GENERAL LT DEBT	1,051,219.13	
	TOTAL ASSETS		1,051,219.13

LIABILITIES AND EQUITY

LIABILITIES

95-21500	ACCRUED EMPLOYEE BENEFITS	20,540.43	
95-25102	BONDS PAYABLE -CIB LIBRARY	220,000.00	
95-25105	ADMINISTRATION BUILDING LOAN	718,000.00	
95-25700	NET PENSION LIABILITY	92,678.70	
	TOTAL LIABILITIES		1,051,219.13
	TOTAL LIABILITIES AND EQUITY		1,051,219.13

Milford Municipal Airport Monthly Fuel Analysis Month July 2020

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
7/1/2020	\$0.00	0	\$0.00	0						\$0.00
7/2/2020	\$0.00	0	\$0.00	0						\$0.00
7/3/2020	\$74.90	15.01	\$0.00	0					\$2.51	\$72.39
7/4/2020	\$0.00	0	\$0.00	0						\$0.00
7/5/2020	\$0.00	0	\$0.00	0						\$0.00
7/6/2020	\$122.11	24.47	\$286.02	74.29					\$13.67	\$394.46
7/7/2020	\$69.21	13.87	\$258.41	67.12					\$10.98	\$316.64
7/8/2020	\$0.00	0	\$0.00	0						\$0.00
7/9/2020	\$0.00	0	\$0.00	0						\$0.00
7/10/2020	\$24.95	5	\$0.00	0					\$0.84	\$24.11
7/11/2020	\$0.00	0	\$0.00	0						\$0.00
7/12/2020	\$377.84	75.72	\$0.00	0					\$12.81	\$365.03
7/13/2020	\$0.00	0	\$0.00	0						\$0.00
7/14/2020										\$0.00
7/15/2020										\$0.00
7/16/2020										\$0.00
7/17/2020										\$0.00
7/18/2020										\$0.00
7/19/2020										\$0.00
7/20/2020										\$0.00
7/21/2020										\$0.00
7/22/2020										\$0.00
7/23/2020										\$0.00
7/24/2020										\$0.00
7/25/2020	\$49.95	10.01	\$0.00	0					\$1.67	\$48.28
7/26/2020										\$0.00
7/27/2020										\$0.00
7/28/2020										\$0.00
7/29/2020										\$0.00
7/30/2020										\$0.00
7/31/2020										\$0.00
	\$718.96	144.08	\$544.43	141.41	\$0.00	\$0.00	\$0.00	\$0.00	\$42.48	\$1,220.91

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

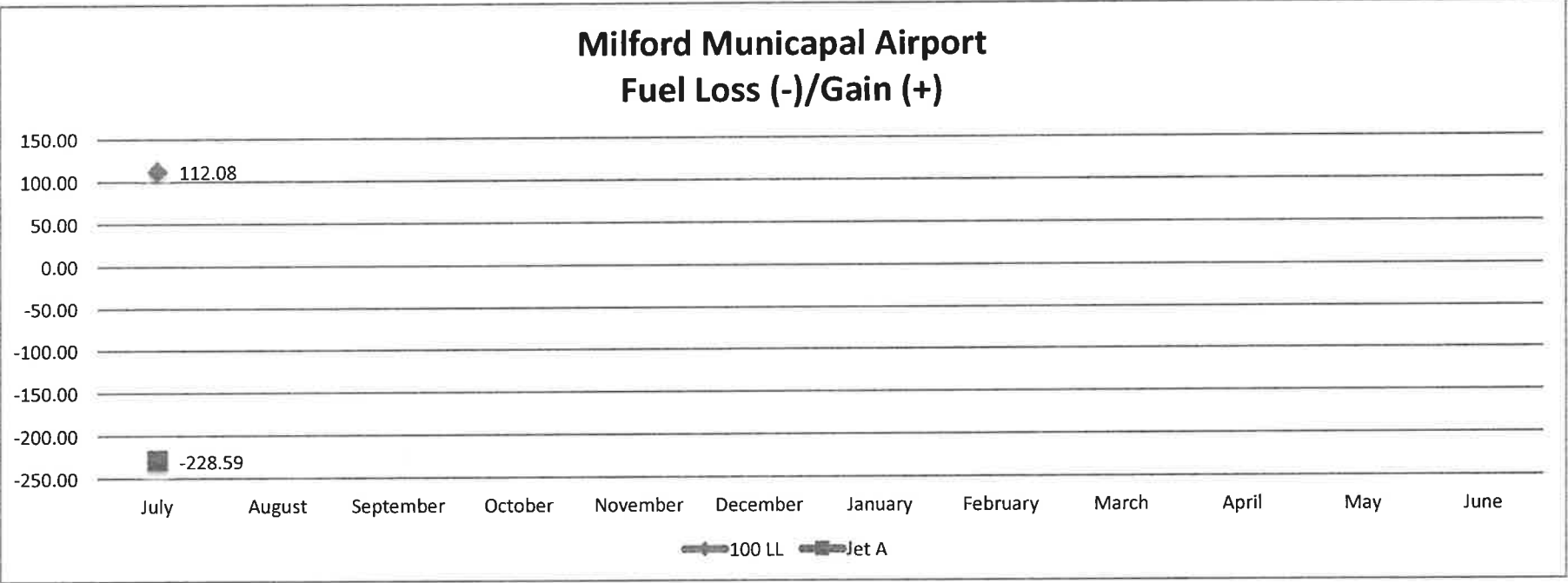
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$1,263.39			-\$2,611.07
	\$1,263.39	CC Rem	-\$1,347.68
	\$0.00	Cash	-\$2,611.07

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	1639.00	0.00	144.08	1494.92	1607.00	112.08	\$4.46	\$7,167.22
Jet A	3831.00	0.00	141.41	3689.59	3461.00	-228.59	\$2.42	\$8,375.62
Total	0.00	0.00	285.49	5184.51	5068.00	-116.51		\$15,542.84

Milford Municipal Airport
Fuel Loss/Gain
2020-2021

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	112.08											
Jet A	-228.59											



CITY OF MILFORD
COMBINED CASH INVESTMENT
AUGUST 31, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	109,737.09
01-11120	CASH IN CHECKING - UIB	340,982.58
01-11130	CASH IN CHECKING - VENMO-UIB	576.75
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,278,975.92
01-11700	CASH - A/R CLEARING	(1,031.56)
01-11750	UTILITY CASH - A/R CLEARING	1,133.77
	TOTAL COMBINED CASH	1,730,937.28
01-11810	ST TREAS-DESIGNATED-WATER	(53,445.10)
01-11815	ST TREAS-DESIGNATED-SEWER	(205,151.96)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(111,232.07)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(6,235.34)
01-11819	ST TREAS- RECREATION COMPLEX	(16,868.31)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(88,165.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(30,979.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	44,640.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,198,811.20)
01-21310	ACCOUNTS PAYABLE	25,356.22
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

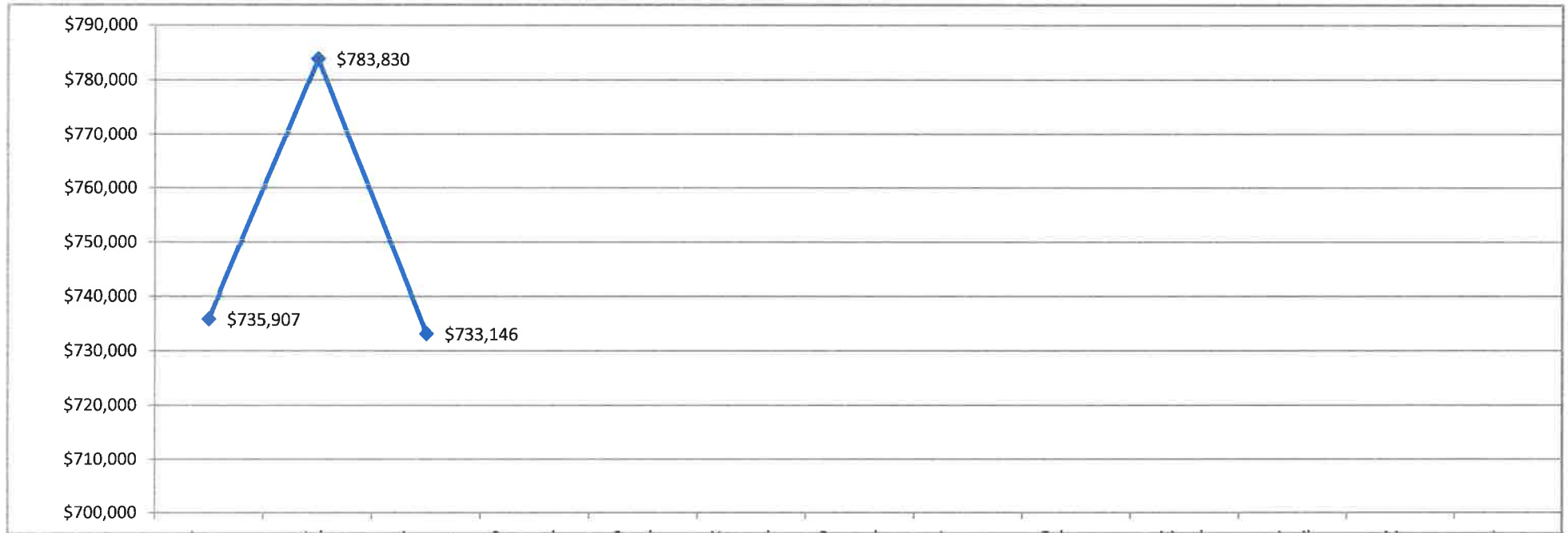
10	ALLOCATION TO GENERAL FUND	447,607.40
30	ALLOCATION TO DEBT SERVICE FUND	(14,026.00)
51	ALLOCATION TO WATER FUND	374,738.24
52	ALLOCATION TO SEWER FUND	390,491.56
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,198,811.20
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,198,811.20)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

Utah State Treasury Report 2020-2021

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated	W														
Water 111810	D	\$118,963.90	\$5,091.78	\$5,071.42											\$129,127.10
Designated	W														
Sewer 111815	D	\$194,890.49	\$5,148.00	\$5,113.47											\$205,151.96
Designated	W														
General Fund 111816	D	\$110,505.07	\$409.97	\$317.03											\$111,232.07
Designated	W														
Library	D	\$7,010.86	\$28.96	\$2.61											\$4,716.13
Designated	W		\$980.00	\$500.00											
City Recreation 111818	D	\$67,293.73	\$199.36	\$3,783.60											\$69,796.69
Designated	W														
Recreation Complex	D	\$16,863.75	\$1,513.60	\$10.17											\$18,387.52
Restricted Cash - Water	W														
Bond 3S024 111860	D	\$79,365.92	\$4,400.00	\$4,400.00											\$88,165.92
Restricted Cash - Water	W														
Main 3S024 - 111865	D	\$90,044.14													\$90,044.14
Restricted Cash-Library	W														
Bond	D	\$22,558.00	\$834.00	\$834.00											\$24,226.00
Restricted Cash-Adm Building	W														
Bond	D	\$32,640.00	\$6,000.00	\$6,000.00											\$44,640.00
Restricted Cash	W														
Impact Fees - Water	D	\$37,624.33	\$27.86	\$20.84											\$37,673.03
Restricted Cash	W														
Impact Fees - Sewer	D	\$13,094.19	\$9.69	\$7.25											\$13,111.13
Restricted Cash	W														
Impact Fees - Gen Fund	D	\$13,545.48	\$10.03	\$7.50											\$13,563.01
Designated	W														
Cemetery	D	-\$260.07	-\$0.19	-\$0.14											-\$260.40
Designated	W														
Streets	D	\$5,035.07	\$3.73	\$2.79											\$5,041.59
Designated	W														
Kinney Kids Foundation	D	\$400.00													\$400.00
Designated	W		\$124.73												
Perpetual Care	D	\$11,205.86	\$128.29	\$66.24											\$11,275.66
Designated	W														
Dangerous Buildings	D	\$2,935.65	\$2.17	\$1.62											\$2,939.44
Designated	W		\$6,566.95												
4th of July Revenue	D	\$52,580.17		\$8,542.33											\$54,555.55
Designated	W														
Christmas Light Parade	D	\$6,199.03	\$4.59	\$3.43											\$6,207.05
Designated	W														
Christmas Light Project	D	\$2,636.87													\$2,636.87
Designated	W														
Lighted M Project	D	\$484.44													\$484.44
Designated	W														
Digitization of Newspapers	D	\$2,874.97													\$2,874.97
Miscellaneous & Interest	W														
	D	\$348,342.29	\$10,000.00	\$10,000.00											\$368,342.29
Months Totals			\$26,140.16	\$41,357.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
State Treasury Bal		\$1,236,834.14	\$1,262,974.30	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16	\$1,304,332.16

**Historical Fund Balance
City of Milford
Unaudited
2020-2021**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$735,907	\$783,830	\$733,146										



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

Retained Earnings

	\$256,054.93	\$12,802.75
	<u>Budget Revenue 2020-2021</u>	
	\$2,903,218.03	\$522,579.25
		\$733,145.83

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	447,607.40	
10-12100	ST TREAS-DESIGNATED-GEN FUND	111,232.07	
10-12110	ST TREAS-DESIGNATED-LIBRARY	4,716.13	
10-12140	ST TREAS-RECREATION COMPLEX	18,387.52	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,747.21	
10-13113	AR/CREDIT CARD, AIRPORT	(2,405.58)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	24,391.79	
10-13115	PROPERTY TAX RECEIVABLE	150,334.56	
10-15110	INVENTORY-AIRPORT FUEL	16,580.96	
	TOTAL ASSETS		875,252.52

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,406.36	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(6,255.71)	
10-22250	WORKER COMPENSATION PAYABLE	(2,248.97)	
10-22300	RETIREMENT PAYABLE	36.90	
10-22310	DISABILITY PAYABLE	(84.08)	
10-22500	HEALTH INSURANCE PAYABLE	(4,247.34)	
10-22510	LIFE INSURANCE PAYABLE	(23.69)	
10-22600	401 K PAYABLE	(6.90)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(607.76)	
10-23000	DEFERRED REVENUES	28,527.45	
	TOTAL LIABILITIES		23,314.69

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	692,715.76	
	REVENUE OVER EXPENDITURES - YTD	40,430.07	
	BALANCE - CURRENT DATE	733,145.83	
	TOTAL FUND EQUITY		851,937.83
	TOTAL LIABILITIES AND EQUITY		875,252.52

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	122,017.00	122,017.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	25.70	28.17	6,500.00	6,471.83	.4
10-31-300 SALES AND USE TAX	30,663.47	57,854.57	275,000.00	217,145.43	21.0
10-31-400 CABLEVISION FRANCHISE TAX	111.73	111.73	700.00	588.27	16.0
10-31-402 PACIFICORP FRANCHISE TAX	16,146.88	31,303.75	150,000.00	118,696.25	20.9
10-31-403 QUESTAR FRANCHISE TAX	885.16	1,907.60	25,000.00	23,092.40	7.6
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,559.75	4,728.12	20,000.00	15,271.88	23.6
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,497.13	17,998.39	45,000.00	27,001.61	40.0
TOTAL TAXES	51,889.82	113,932.33	644,217.00	530,284.67	17.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	.00	.00	6,200.00	6,200.00	.0
10-32-210 BUILDING PERMITS	3,902.86	4,015.50	8,000.00	3,984.50	50.2
10-32-220 IMPACT FEES - GENERAL FUND	610.15	610.15	1,085.00	474.85	56.2
10-32-230 OTHER DEVELOPMENT REVENUE	15.00	15.00	1,000.00	985.00	1.5
TOTAL LICENSES AND PERMITS	4,528.01	4,640.65	16,285.00	11,644.35	28.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	29,000.00	29,000.00	.0
10-33-560 CLASS "C" ROAD FUNDS	15,909.67	15,909.67	100,000.00	84,090.33	15.9
10-33-700 AIRPORT GRANT REVENUE	198.88	4,047.16	1,576,768.50	1,572,721.34	.3
10-33-701 LIBRARY GRANT REVENUE	.00	.00	5,400.00	5,400.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	47,518.00	56,700.00	9,182.00	83.8
10-33-706 CARES ACT REVENUE	.00	1,648.00	.00	1,648.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	16,108.55	69,122.83	1,770,868.50	1,701,745.67	3.9

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	120.00	990.00	1,400.00	410.00	70.7
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	.00	2,500.00	2,500.00	.0
10-34-605 CITY RECREATION - FLAG FOOTBAL	385.00	860.00	850.00	10.00	101.2
10-34-606 CITY RECREATION- FULL FOOTBALL	551.00	2,951.00	6,000.00	3,049.00	49.2
10-34-607 CITY RECREATION-BABE RUTH	.00	.00	4,800.00	4,800.00	.0
10-34-608 CITY RECREATION - VOLLEYBALL	820.00	820.00	1,300.00	480.00	63.1
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	3,000.00	3,000.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-720 GOLF FEES	.00	.00	3,000.00	3,000.00	.0
10-34-730 SWIM FEES	1,485.00	4,180.45	12,000.00	7,819.55	34.8
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	117,000.00	117,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	9,029.00	26,000.00	16,971.00	34.7
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-34-810 SALE OF CEMETERY LOTS	400.00	1,200.00	3,000.00	1,800.00	40.0
10-34-820 PERPETUAL CARE	120.00	180.00	1,000.00	820.00	18.0
10-34-830 CEMETERY OPENING AND CLOSING	300.00	600.00	2,500.00	1,900.00	24.0
10-34-840 COLLECTION COSTS - GARBAGE	7,504.07	14,982.45	86,000.00	71,017.55	17.4
10-34-850 COLLECTION COSTS - COMM. DUMP	892.50	1,782.00	10,000.00	8,218.00	17.8
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	5,257.18	6,520.57	50,000.00	43,479.43	13.0
10-34-920 HANGER AND TIE DOWN	660.00	1,320.00	8,000.00	6,680.00	16.5
TOTAL CHARGES FOR SERVICES	18,494.75	45,415.47	366,250.00	320,834.53	12.4
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	400.00	1,050.00	15,000.00	13,950.00	7.0
10-36-310 CONCESSION REVENUE	490.78	4,626.78	8,000.00	3,373.22	57.8
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-700 ADMIN BUILDING REVENUE	.00	.00	27,497.53	27,497.53	.0
TOTAL MISCELLANEOUS REVENUE	890.78	5,676.78	53,497.53	47,820.75	10.6

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	433.36	995.03	20,000.00	19,004.97	5.0
10-38-400 LIBRARY FINES AND FEES	94.25	167.95	1,000.00	832.05	16.8
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	11,035.14	16,103.89	30,000.00	13,896.11	53.7
	<u>11,562.75</u>	<u>17,266.87</u>	<u>52,100.00</u>	<u>34,833.13</u>	<u>33.1</u>
TOTAL INTEREST/OTHER					
	<u>103,474.66</u>	<u>256,054.93</u>	<u>2,903,218.03</u>	<u>2,647,163.10</u>	<u>8.8</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	5,200.00	31,200.00	26,000.00	16.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	482.42	3,500.00	3,017.58	13.8
TOTAL LEGISLATIVE	2,841.21	5,682.42	34,700.00	29,017.58	16.4
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,666.05	9,263.25	62,062.22	52,798.97	14.9
10-43-111 SALARIES & WAGES - ADMIN ASST	3,078.36	6,225.57	42,487.20	36,261.63	14.7
10-43-112 SALARIES & WAGES - ENGINEER	357.81	357.81	.00	(357.81)	.0
10-43-113 SALARIES & WAGES - RECORDER	503.20	1,364.10	11,622.04	10,257.94	11.7
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,359.74	6,720.06	43,134.96	36,414.90	15.6
10-43-131 BENEFITS - ADMIN ASST	2,844.34	5,689.10	36,137.78	30,448.68	15.7
10-43-134 BENEFITS - RECORDER	755.49	1,511.06	9,542.41	8,031.35	15.8
10-43-210 DUES, SUBSCRIPTIONS & DONATION	250.00	250.00	2,500.00	2,250.00	10.0
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	.00	.00	6,000.00	6,000.00	.0
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	192.10	703.27	14,000.00	13,296.73	5.0
10-43-241 PROGRAMING AND EQUIPMENT	1,110.94	2,160.79	18,445.99	16,285.20	11.7
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	296.23	561.17	3,500.00	2,938.83	16.0
10-43-272 UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273 UTILITIES - FIRE ALARM	.00	.00	840.00	840.00	.0
10-43-280 TELEPHONE - OFFICE	313.47	627.43	4,000.00	3,372.57	15.7
10-43-510 INSURANCE AND BONDS	.00	2,008.00	39,000.00	36,992.00	5.2
10-43-520 INMATE INCIDENTALS	61.69	61.69	1,000.00	938.31	6.2
10-43-610 MISCELLANEOUS - GENERAL FUND	211.50	227.45	6,000.00	5,772.55	3.8
10-43-620 EMPLOYEES SPOT AWARDS	.00	.00	1,000.00	1,000.00	.0
10-43-630 CARES ACT EXPENSE	31,667.98	31,851.26	.00	(31,851.26)	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	.00	.00	32,980.00	32,980.00	.0
TOTAL ADMINISTRATIVE	49,666.90	69,582.01	349,002.60	279,420.59	19.9
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	1,416.00	1,416.00	11,500.00	10,084.00	12.3
10-50-320 ATTORNEY RETAINER	500.00	500.00	6,000.00	5,500.00	8.3
10-50-321 LEGAL FEES	.00	.00	3,500.00	3,500.00	.0
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	.00	7,500.00	7,500.00	.0
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	1,916.00	1,916.00	30,500.00	28,584.00	6.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	1,000.00	6,000.00	5,000.00	16.7
10-51-130 BENEFITS - JANITORIAL	46.40	92.80	600.00	507.20	15.5
10-51-270 UTILITIES - SENIOR CITIZEN CEN	289.71	653.40	5,000.00	4,346.60	13.1
10-51-480 REPAIRS AND MAIN - BUILDINGS	2,112.79	3,417.77	10,000.00	6,582.23	34.2
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	452.29	15,000.00	14,547.71	3.0
10-51-500 ADMIN BUILDING EXPENSES	.00	.00	27,497.53	27,497.53	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	9,709.85	9,709.85	71,700.00	61,990.15	13.5
TOTAL GENERAL GOVERNMENTAL BUILDINGS	12,658.75	15,326.11	135,797.53	120,471.42	11.3
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	.00	8,500.00	8,500.00	.0
10-61-130 BENEFITS - CROSSING GUARDS	.00	.00	1,000.00	1,000.00	.0
10-61-230 FUEL - STREETS	423.24	440.25	6,500.00	6,059.75	6.8
10-61-480 STREETS - OIL AND CHIPS	45,230.39	45,230.39	60,000.00	14,769.61	75.4
10-61-481 STREETS - MAINTENANCE	3,383.45	3,755.78	22,000.00	18,244.22	17.1
10-61-482 STREETS - EQUIPMENT	269.71	692.01	12,000.00	11,307.99	5.8
10-61-483 STREETS - LIGHTS	2,056.54	4,113.16	25,000.00	20,886.84	16.5
10-61-484 SHOP TOOLS	.00	39.98	2,600.00	2,560.02	1.5
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	102,000.00	102,000.00	.0
TOTAL STREETS DEPARTMENT	51,363.33	54,271.57	239,600.00	185,328.43	22.7
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	832.00	1,664.00	11,232.00	9,568.00	14.8
10-70-111 SALARIES & WAGES - PART TIME	1,653.62	4,192.40	13,000.00	8,807.60	32.3
10-70-130 BENEFITS - PARKS REG	740.56	1,481.23	9,218.12	7,736.89	16.1
10-70-131 BENEFITS - PARKS	160.53	406.98	1,300.00	893.02	31.3
10-70-250 EQUIPMENT SUPPLIES & MAIN	12.00	12.00	5,000.00	4,988.00	.2
10-70-260 PARKS MAINTENANCE	127.41	293.87	3,000.00	2,706.13	9.8
10-70-610 CABOOSE PARK EXPENDITURES	12.12	24.50	500.00	475.50	4.9
10-70-620 RECREATION COMPLEX EXPENSE	292.36	350.73	5,000.00	4,649.27	7.0
10-70-630 CEMETERY MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-70-640 PAVILION EXPENSE	18.32	37.15	300.00	262.85	12.4
10-70-650 VETERAN'S PARK EXPENDITURES	247.50	478.46	1,500.00	1,021.54	31.9
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	10,000.00	10,000.00	.0
TOTAL PARKS	4,096.42	8,941.32	62,050.12	53,108.80	14.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	583.48	3,500.00	2,916.52	16.7
10-71-430 GARBAGE - COLLECTION FEES	7,207.42	7,207.42	84,000.00	76,792.58	8.6
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	520.00	1,430.00	9,500.00	8,070.00	15.1
TOTAL GARBAGE COLLECTION	8,019.16	9,220.90	97,000.00	87,779.10	9.5

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	182.00	1,092.00	910.00	16.7
10-72-120 SALARIES & WAGES-CONCESSIONS	481.19	1,014.98	3,000.00	1,985.02	33.8
10-72-130 BENEFITS - RECREATION	8.44	16.88	150.00	133.12	11.3
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	44.60	94.10	300.00	205.90	31.4
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	1,205.64	1,205.64	1,500.00	294.36	80.4
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	250.00	2,200.00	1,950.00	11.4
10-72-255 CITY RECREATION-FLAG FOOTBALL	320.00	320.00	850.00	530.00	37.7
10-72-256 CITY RECREATION-FOOTBALL FULL	3,762.30	3,762.30	6,000.00	2,237.70	62.7
10-72-257 CITY RECREATION-BABE RUTH	13.31	13.31	3,900.00	3,886.69	.3
10-72-258 CITY RECREATION-VOLLEYBALL	.00	.00	1,100.00	1,100.00	.0
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	26.64	26.64	8,500.00	8,473.36	.3
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-72-550 JULY 4TH EXPENSE	129.63	616.30	26,000.00	25,383.70	2.4
10-72-560 CONCESSION EXPENSE	113.26	1,680.99	6,000.00	4,319.01	28.0
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	6,196.01	9,433.14	88,992.00	79,558.86	10.6

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	1,000.00	2,000.00	9,193.88	7,193.88	21.8
10-73-130 BENEFITS - GOLF COURSE	92.77	185.54	1,000.00	814.46	18.6
10-73-250 REPAIRS AND MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
10-73-270 UTILITIES - GOLF COURSE	427.53	832.62	3,200.00	2,367.38	26.0
10-73-480 EQUIPMENT & SUPPLIES	10.00	10.00	1,500.00	1,490.00	.7
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	8.00	500.00	492.00	1.6
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	1,530.30	3,036.16	22,393.88	19,357.72	13.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	1,607.21	3,537.29	7,462.00	3,924.71	47.4
10-74-111 SALARIES & WAGES - LIFEGUARDS	4,330.60	9,134.59	15,000.00	5,865.41	60.9
10-74-112 SALARIES & WAGES-ASST MANAGER	1,142.22	2,651.86	5,538.00	2,886.14	47.9
10-74-130 BENEFITS-MANAGER	149.10	377.71	500.00	122.29	75.5
10-74-131 BENEFITS - LIFEGUARDS	401.78	847.45	1,500.00	652.55	56.5
10-74-132 BENEFITS-ASST MANAGER	105.97	196.47	400.00	203.53	49.1
10-74-250 EQUIPMENT SUPPLIES & MAIN.	896.14	2,201.19	9,000.00	6,798.81	24.5
10-74-270 UTILITIES - SWIMMING POOL	2,059.56	4,411.35	14,000.00	9,588.65	31.5
10-74-280 TELEPHONE - SWIMMING POOL	47.67	123.77	250.00	126.23	49.5
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	51.84	101.84	2,000.00	1,898.16	5.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	61,949.52	61,949.52	.0
TOTAL SWIMMING POOL	10,792.09	23,583.52	117,599.52	94,016.00	20.1
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,626.88	3,253.76	21,149.44	17,895.68	15.4
10-75-111 SALARIES & WAGES - PART TIME	769.08	1,538.16	9,998.04	8,459.88	15.4
10-75-130 BENEFITS - LIBRARIAN	451.08	902.16	6,366.40	5,464.24	14.2
10-75-131 BENEFITS - PART TIME	71.36	142.72	1,000.00	857.28	14.3
10-75-230 TRAVEL & CONFERENCES-LIBRARY	34.50	92.00	1,500.00	1,408.00	6.1
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	500.00	500.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	178.00	900.00	722.00	19.8
10-75-252 BOOK PURCHASE - LIBRARY	.00	.00	1,500.00	1,500.00	.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	2,400.00	1,000.00	(1,400.00)	240.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	.00	2,500.00	2,500.00	.0
10-75-270 UTILITIES - LIBRARY	200.35	345.00	3,800.00	3,455.00	9.1
10-75-280 TELEPHONE - LIBRARY	117.71	235.42	1,500.00	1,264.58	15.7
10-75-290 UTILITIES- INTERNET	95.25	190.50	1,200.00	1,009.50	15.9
10-75-470 LIBRARY GRANT- CLEF	422.63	1,206.72	3,600.00	2,393.28	33.5
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	.00	1,300.00	1,300.00	.0
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	.00	600.00	600.00	.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	1,100.00	1,400.00	300.00	78.6
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	3,788.84	11,834.44	74,013.88	62,179.44	16.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-110 SALARIES & WAGES - MANAGER	350.00	350.00	.00	(350.00)	.0
10-76-111 SALARIES & WAGES - PART TIME	350.00	1,050.00	8,400.00	7,350.00	12.5
10-76-131 BENEFITS - PART TIME	111.22	222.44	1,400.00	1,177.56	15.9
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	.00	280.00	6,000.00	5,720.00	4.7
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	1,576,768.50	1,576,768.50	.0
10-76-270 UTILITIES - AIRPORT	165.61	333.91	3,000.00	2,666.09	11.1
10-76-280 TELEPHONE - AIRPORT	116.48	232.02	1,500.00	1,267.98	15.5
10-76-290 CREDIT CARD PROCESSING FEE	167.59	302.07	2,500.00	2,197.93	12.1
10-76-481 FUEL PURCHASE - JET A	.00	.00	20,000.00	20,000.00	.0
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	30,000.00	30,000.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	26.83	26.83	1,000.00	973.17	2.7
TOTAL AIRPORT	1,287.73	2,797.27	1,651,568.50	1,648,771.23	.2
TOTAL FUND EXPENDITURES	154,158.74	215,624.86	2,903,218.03	2,687,593.17	7.4
NET REVENUE OVER EXPENDITURES	(50,684.08)	40,430.07	.00	(40,430.07)	.0

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	14,026.00)	
30-12120	ST. TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
	TOTAL ASSETS			57,019.46

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	24,725.00)	
	REVENUE OVER EXPENDITURES - YTD		13,668.00	
	BALANCE - CURRENT DATE		57,019.46	
	TOTAL FUND EQUITY			57,019.46
	TOTAL LIABILITIES AND EQUITY			57,019.46

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	13,668.00	(42,980.00)	(56,648.00)	31.8
TOTAL SOURCE 39	6,834.00	13,668.00	(42,980.00)	(56,648.00)	31.8
TOTAL FUND REVENUE	6,834.00	13,668.00	(42,980.00)	(56,648.00)	31.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	13,980.00	13,980.00	.0
TOTAL EXPENDITURES	.00	.00	42,980.00	42,980.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,980.00	42,980.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	13,668.00	(85,960.00)	(99,628.00)	15.9

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	374,738.24	
51-12100	ST TREAS-DESIGNATED-WATER	53,445.10	
51-12120	ST TREAS-RESTRICTED-BOND S3054	88,165.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	97,454.15	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			1,404,925.78

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	6,862.82	
51-21320	DEPOSITS PAYABLE	18,273.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	34,048.77	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			272,729.42

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	670,518.26	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	166,024.86	
BALANCE - CURRENT DATE		1,130,861.41	
TOTAL FUND EQUITY			1,132,196.36
TOTAL LIABILITIES AND EQUITY			1,404,925.78

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	94,593.88	172,094.28	510,000.00	337,905.72	33.7
51-37-200 WATER CONNECTION FEES	.00	638.50	1,000.00	361.50	63.9
51-37-201 IMPACT FEES	1,408.65	1,408.65	2,500.00	1,091.35	56.4
51-37-300 PENALTIES & FORFEITURES	485.50	1,230.60	4,000.00	2,769.40	30.8
51-37-400 GRANTS	52,130.93	112,110.18	5,866,392.70	5,754,282.52	1.9
51-37-600 INTEREST - WATER FUND	71.42	163.20	3,000.00	2,836.80	5.4
TOTAL OPERATING REVENUE	148,690.38	287,645.41	6,386,892.70	6,099,247.29	4.5
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	77.50	20,000.00	19,922.50	.4
TOTAL INTEREST - OTHER	.00	77.50	20,000.00	19,922.50	.4
TOTAL FUND REVENUE	148,690.38	287,722.91	6,406,892.70	6,119,169.79	4.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,550.40	9,100.80	61,367.76	52,266.96	14.8
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,328.00	6,656.00	44,928.00	38,272.00	14.8
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,364.76	4,947.43	34,866.11	29,918.68	14.2
51-40-113 SALARIES & WAGES - TEMP HELP	218.02	218.02	.00	218.02	.0
51-40-130 BENEFITS - FOREMAN	3,434.40	6,869.30	42,913.55	36,044.25	16.0
51-40-131 BENEFITS - OPERATOR A & B	2,960.25	5,920.93	36,872.51	30,951.58	16.1
51-40-134 BENEFITS - UTILITY CLERK	2,266.43	4,533.16	28,627.22	24,094.06	15.8
51-40-230 WATER FUEL	421.96	438.93	5,000.00	4,561.07	8.8
51-40-250 EQUIPMENT SUPPLIES & MAIN.	1,494.09	5,197.15	15,000.00	9,802.85	34.7
51-40-270 UTILITIES - CULINARY	6,142.94	12,578.42	44,000.00	31,421.58	28.6
51-40-271 UTILITIES-PRESSURE PUMP	1,023.87	2,094.80	12,000.00	9,905.20	17.5
51-40-273 UTILITIES-IRRIGATION	3,515.21	7,051.71	9,500.00	2,448.29	74.2
51-40-274 UTILITIES-INTERNET	39.95	79.90	500.00	420.10	16.0
51-40-280 TELEPHONE - WATER	103.89	208.27	1,300.00	1,091.73	16.0
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	70.00	70.00	3,600.00	3,530.00	1.9
51-40-311 LEGAL AND AUDIT SERVICES	492.00	492.00	4,000.00	3,508.00	12.3
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	673.50	3,000.00	2,326.50	22.5
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	39.00	91.00	2,500.00	2,409.00	3.6
51-40-620 SERVLINE INSURANCE	1,184.40	2,345.80	13,500.00	11,154.20	17.4
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-742 2020 CULINARY WATER PROJECT	52,130.93	52,130.93	5,866,392.70	5,814,261.77	.9
51-40-813 BOND 3S024 INTEREST	.00	.00	4,380.00	4,380.00	.0
TOTAL EXPENDITURES	85,780.50	121,698.05	6,313,947.85	6,192,249.80	1.9
TOTAL FUND EXPENDITURES	85,780.50	121,698.05	6,313,947.85	6,192,249.80	1.9
NET REVENUE OVER EXPENDITURES	62,909.88	166,024.86	92,944.85	(73,080.01)	178.6

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	390,491.56	
52-12110	ST. TREAS-DESIGNATED SEWER	205,151.96	
52-13110	ACCOUNTS RECEIVABLE	24,382.27	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			1,169,169.68

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	403.00	
52-21330	ACCRUED EMPLOYEE BENEFITS	21,772.48	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			85,342.95

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	879,571.46	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	21,451.91	
BALANCE - CURRENT DATE		1,082,527.06	
TOTAL FUND EQUITY			1,083,826.73
TOTAL LIABILITIES AND EQUITY			1,169,169.68

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	23,941.19	46,708.59	275,000.00	228,291.41	17.0
52-37-201 IMPACT FEES	943.06	943.06	2,000.00	1,056.94	47.2
52-37-600 INTEREST - SEWER FUND	113.47	261.47	5,000.00	4,738.53	5.2
TOTAL OPERATING REVENUE	24,997.72	47,913.12	282,000.00	234,086.88	17.0
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	1,149.00	4,000.00	2,851.00	28.7
TOTAL INTEREST - OTHER	.00	1,149.00	4,000.00	2,851.00	28.7
TOTAL FUND REVENUE	24,997.72	49,062.12	286,000.00	236,937.88	17.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	5,496.62	9,745.25	57,356.47	47,611.22	17.0
52-40-111 SALARIES & WAGES-OPERATOR A&B	1,248.00	3,744.00	33,696.00	29,952.00	11.1
52-40-130 BENEFITS - OPERATOR A & B	2,221.57	4,443.46	27,654.39	23,210.93	16.1
52-40-131 BENEFITS - LEADMAN	3,338.91	6,678.25	41,634.67	34,956.42	16.0
52-40-230 FUEL - SEWER	421.96	438.93	4,000.00	3,561.07	11.0
52-40-250 EQUIPMENT SUPPLIES & MAIN	.00	591.20	10,000.00	9,408.80	5.9
52-40-270 UTILITIES-ELECTRICAL & GAS	266.83	547.87	8,000.00	7,452.13	6.9
52-40-280 TELEPHONE - SEWER	32.13	64.75	400.00	335.25	16.2
52-40-310 LEGAL AND AUDIT SERVICES	492.00	492.00	4,000.00	3,508.00	12.3
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	39.00	91.00	1,000.00	909.00	9.1
52-40-620 SERVLIN PROTECTION	390.00	773.50	4,100.00	3,326.50	18.9
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
TOTAL EXPENDITURES	13,947.02	27,610.21	262,341.53	234,731.32	10.5
TOTAL FUND EXPENDITURES	13,947.02	27,610.21	262,341.53	234,731.32	10.5
NET REVENUE OVER EXPENDITURES	11,050.70	21,451.91	23,658.47	2,206.56	90.7

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
TOTAL ASSETS			7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
BALANCE - CURRENT DATE			7,131,735.52
TOTAL FUND EQUITY			7,131,735.52
TOTAL LIABILITIES AND EQUITY			7,131,735.52

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100	AMT PROVIDED-GENERAL LT DEBT	1,051,219.13	
	TOTAL ASSETS		1,051,219.13

LIABILITIES AND EQUITY

LIABILITIES

95-21500	ACCRUED EMPLOYEE BENEFITS	20,540.43	
95-25102	BONDS PAYABLE -CIB LIBRARY	220,000.00	
95-25105	ADMINISTRATION BUILDING LOAN	718,000.00	
95-25700	NET PENSION LIABILITY	92,678.70	
	TOTAL LIABILITIES		1,051,219.13
	TOTAL LIABILITIES AND EQUITY		1,051,219.13

Milford Municipal Airport Monthly Fuel Analysis Month August 2020

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
8/1/2020										\$0.00
8/2/2020										\$0.00
8/3/2020	\$74.85	15	\$0.00	0					\$2.51	\$72.34
8/4/2020										\$0.00
8/5/2020										\$0.00
8/6/2020										\$0.00
8/7/2020										\$0.00
8/8/2020										\$0.00
8/9/2020										\$0.00
8/10/2020										\$0.00
8/11/2020										\$0.00
8/12/2020										\$0.00
8/13/2020										\$0.00
8/14/2020										\$0.00
8/15/2020										\$0.00
8/16/2020										\$0.00
8/17/2020	\$49.90	10	\$0.00	0					\$1.67	\$48.23
8/18/2020	\$0.00	0	\$829.33	215.41					\$27.78	\$801.55
8/19/2020	\$0.00	0	\$770.77	200.2					\$25.82	\$744.95
8/20/2020										\$0.00
8/21/2020	\$0.00	0	\$270.66	70.3					\$9.07	\$261.59
8/22/2020										\$0.00
8/23/2020	\$0.00	0	\$1,477.17	383.68					\$49.48	\$1,427.69
8/24/2020										\$0.00
8/25/2020	\$0.00	0	\$328.10	85.22					\$9.35	\$318.75
8/26/2020	\$0.00	0	\$1,250.91	324.91					\$41.91	\$1,209.00
8/27/2020										\$0.00
8/28/2020										\$0.00
8/29/2020										\$0.00
8/30/2020	\$205.49	41.18	\$0.00	0						\$205.49
8/31/2020	\$0.00	0	\$0.00	0						\$0.00
										\$0.00
	\$330.24	66.18	\$4,926.94	1,279.72	\$0.00	\$0.00	\$0.00	\$0.00	\$167.59	\$5,089.59

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

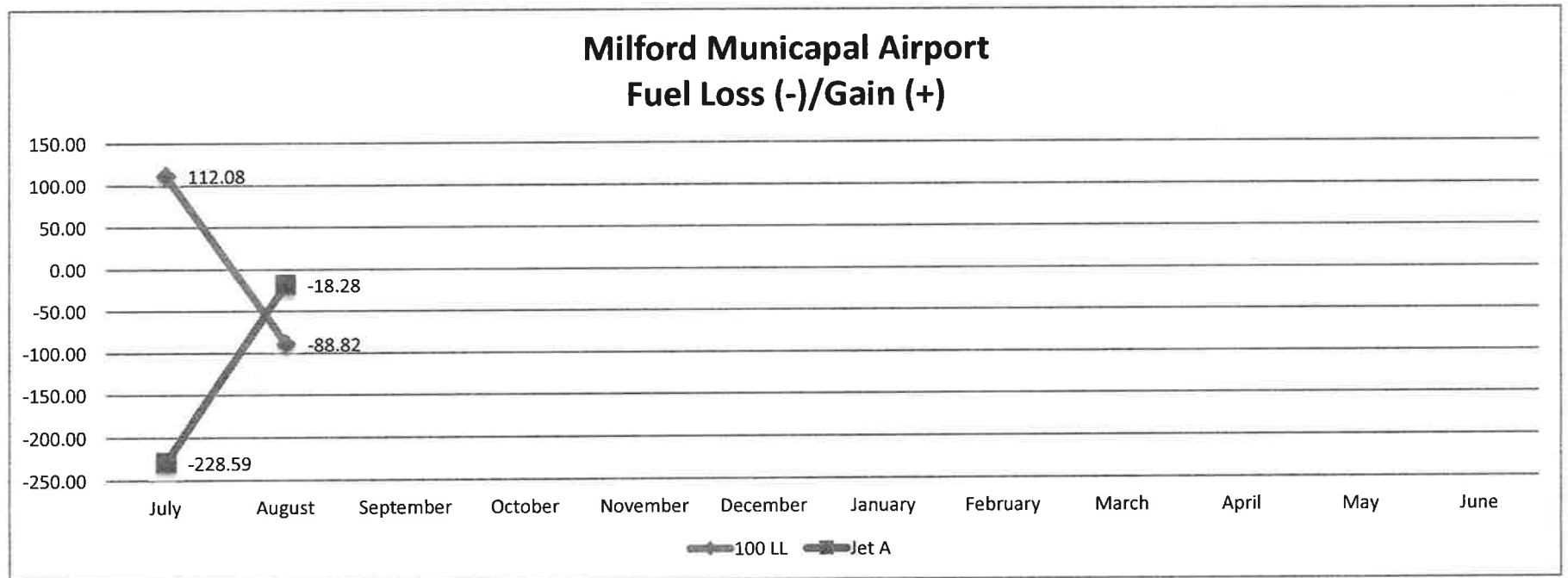
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$5,257.18			-\$2,611.07
	\$5,051.69	CC Rem	-\$2,646.11
	\$0.00	Cash	-\$2,405.58

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	1607.00	0.00	66.18	1540.82	1452.00	-88.82	\$4.46	\$6,475.92
Jet A	3461.00	0.00	1279.72	2181.28	2163.00	-18.28	\$2.42	\$5,234.46
Total	0.00	0.00	1345.90	3722.10	3615.00	-107.10		\$11,710.38

Milford Municipal Airport Fuel Loss/Gain 2020-2021

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	112.08	-88.82										
Jet A	-228.59	-18.28										



**Milford City Council Meeting
Tuesday, July 21, 2020, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Scott Symond, Les Whitney, and Shane Yardley.

Staff: City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, and Foreman Benjamin Stewart

Absent: Council Member Ian Spaulding, City Administrator Makayla Bealer

Visitors (Official Roster): None

Call to Order

Mayor Nolan Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Visitors

None

Consent Issues

a. Consent issues including bills and payroll, Financial Report for June 2020, and Minutes of June 16 2020 Regular Council Meeting were presented for consideration for approval.

- **MOTION:** Council Member Les Whitney moved to approve the consent issues as presented. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

New Business

a. Approval of Hiring of Janitorial Services for Milford Administration Building

- **MOTION:** Council Member Les Whitney moved to authorize the hiring of Laurel Carter and Josie Thompson for the Janitorial Services for Milford City. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

b. Approval of Notice to Award to Mel Clarke, Inc. for 400 South Street Reconstruction

- **MOTION:** Council Member Scott Symond moved to authorize the Notice to Award of bid for the 400 South Street Reconstruction to Mel Clarke Inc. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

c. Approval of Cooperative Agreement with Utah Department of Transportation for Grant #3-49-00119-015-2020 Rehabilitate Runway 16/34 (Phase 2 – Construction)

- **MOTION:** Council Member Shane Yardley moved to approve the Cooperative Agreement with UDOT and the FAA for Phase 2 of the project. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.

d. Discuss Possible Splash Pad in Milford

Lisa Thompson reported that she was waiting for more the quote to come in but the exact same splash pad was put in Panguitch City for \$150K. Mayor Davis cited that this has been looked into previously and

he felt that it needed to be explored and thought there may be some recreation grants that we could obtain for the project. If the council doesn't have any objections, we will pursue it and continue to gather information. Council Member Whitney asked if there was a specific location in mind. Lisa explained that it would be the area north of the current playground at the Pavilion Park. Council Member Yardley stated that he has heard a lot of positive comments regarding the possibility of having a splash pad in our town and he felt there may be merit in soliciting donations from the community. Council Member Smith said that he has been thinking about the possibility of having one here after seeing one in a small town in Nevada and the one at Panguitch. He felt that it was a good idea and wanted to continue to pursue it. He was surprised to hear that the one in Panguitch was that much, but we will have to wait and see what the quote comes in at. We also want the option of recycling the water. Lisa explained that some of the costs could be donated labor by local contractors. She will continue to pursue information and update the council.

e. Approval of CARES ACT Application for COVID 19 Funding

Mayor Davis reported that 12 applications were received and now the council needed to determine how to fund them. It was suggested that this be tabled to allow the council to hold a work meeting and discuss this in detail. He will ask Administrator Bealer to email the council to setup a work meeting.

f. Discuss Speed Light Signs and Reduced Speed Limit for Main Street

Mayor Davis and Les Whitney were contacted by Sheriff Noel who advised them that they should attend the commission meeting as UDOT would be in attendance to discuss speed light signs being placed at the north and south entrances to town. The speed limit was requested to be adjusted to 25 mph throughout the entire town. Mayor Davis will contact Keith Meinhardt, Robert Dowell, and Ann Ogden to discuss the speed limits and signs and will report back next meeting.

Council Member Yardley cited that he meant all due respect to law enforcement and asked if there had been discussion about increasing enforcement? He would like to see the actual data for citations issued on Main Street. Mayor Davis replied that the city would need to address the Sheriff's department and ask for a patrol for speed shifts in Milford. He has requested it from the Highway Patrol in the past and will make another request.

g. Approval of Amendment to Owner-Engineer Agreement

It has been determined that the current HVAC system and chlorinator in the Mineral Mountain Well need to be upgraded during the project. The cost for the engineering services for the HVAC system and chlorinator is \$4,000. We need a motion authorizing the Mayor to sign the agreement.

- **MOTION:** *Council Member Shane Yardley moved to authorize the Mayor to sign the Amendment to Owner-Engineer Agreement. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

Old Business

a. Culinary Water Project Update

Plans have been submitted to the USDA and the Division of Drinking Water for comments and approval. As soon as we hear back on that we will put the project out for bid. Gardner Brothers has started to develop the well. Council Member Smith asked about the test meters. City Recorder Seifers reported that there were 50 meters installed on the pilot and are all up and running. It is working as anticipated and is efficient. If we move forward with all 550-600 meters on the system it will really be beneficial. We can run consumption reports and pinpoint any problems immediately. Luckily, we haven't had any issues with any of the meters to this point.

92
93 **b. Irrigation System Update**

94 Foreman Stewart reported that L&H Pumps pulled the Firehouse Well two weeks prior and it had a
95 camera put down it that Friday. It was pretty crusted up inside. It was recommended that the city run a
96 brush down through it, the pump be lowered, new bowls put in as well as 100 feet of new piping. He will
97 be getting a quote for that shortly.

98 **Staff and Council Reports**

99 **Staff Member Reports and Comments**

100 **Leo Kanell ~ City Attorney**

- 101 ➤ Asked if the council wanted his office to setup the meeting between the Mayor's and the Sheriff, he
102 is sure Minersville will have concerns to discuss as well. Mayor Davis asked him to have his staff set
103 it up.
104 ➤ Law suit for condemnation – working with engineer on the legal descriptions for the lawsuit. They
105 were expecting cooperation from the property owners and were wanting to do an adjustment of
106 the boundaries. Since we are having to do a condemnation, a legal description is required. The next
107 thing will be serving the notice of condemnation upon the property owner(s).
108

109 **Makayla Bealer ~ City Administrator**

- 110 ➤ Not in attendance.
111

112 **Monica Seifers ~ City Recorder**

- 113 ➤ Karen Thomas has reported tree roots from the vacant property across the street from her house
114 (on 600 West) are encroaching in the street and she is concerned about them hitting her property
115 and breaking up the curb and gutter that they put in. Pictures were provided showing the damage to
116 the street from the roots coming across trying to find water. City Recorder asked Attorney Kanell
117 what kind of action they could take to see that the property owner removed the trees. Attorney
118 Kanell advised that since the trees are encroaching on public property and threatening infrastructure
119 including the street, water lines and sewer lines, the city would be able to enforce the removal of the
120 trees by the property owner. The city could contact him and advise him of the encroachment and
121 ask him to provide a date for having the trees removed. If the property owner does not respond or
122 comply the city could move forward with removal and attach a tax lien to the property.
123 ➤ The 4th of July Celebration turned out with a good crowd and while selling tickets many people shared
124 their appreciation of the city leaders deciding to allow the celebration to take place.
125

126 **Lisa Thompson ~ Administrative Assistant**

- 127 ➤ Mike Welch, co-owner of Milford True Value, has inquired about putting in a water way for the
128 store at the north end of town to prevent water runoff entering the neighboring store, Sunshine
129 Market. Foreman Stewart met him on site where they discussed installing a french drain at the
130 back of the property. He has hired an engineer to design everything but is inquiring about
131 permitting by the city. Mayor Davis felt that the issue was there long before the hardware store
132 was built. The engineer should approach Planning and Zoning. Mayor Davis stated that the french
133 drain has never worked. The valley gutter would work better but there is no curb and gutter on
134 the street behind the grocery store and hardware store. Foreman Stewart cited that Mr. Welch
135 was open to doing whatever needed to rectify the water situation. Mayor Davis felt it needed to
136 go before the planning commission.
137

138 **Ben Stewart ~ City Foreman**

- 139 ➤ No reports or comments.

140
141 **Council Member Russell Smith**

- 142 ➤ No reports or comments.

143
144 **Council Member Ian Spaulding**

- 145 ➤ Not in attendance.

146
147 **Council Member Les Whitney**

- 148 ➤ Thanked the city crew, staff, and volunteers for the July 4th celebration efforts. It was put together
149 on short notice and was a good celebration. He also heard that the band would be giving an encore
150 presentation July 2021. Thanks to all who were involved in putting the festivities together.

151
152 **Council Member Shane Yardley**

- 153 ➤ Asked if there was an update on the building that he reported was in bad shape last month. Council
154 Member Les Whitney has discussed with the county building official and will be visiting with Lisa. The
155 ball is in Milford City's court. Attorney Leo Kanell asked what building it was. Council Member
156 Whitney explained it was on the west side of Main Street one building north of the post office.

157
158 **Council Member Scott Symond**

- 159 ➤ While repairing the roof at his building, he noticed the roof at the old bar has been damaged by wind
160 and will be gone soon.

161
162 **Mayor Davis**

- 163 ➤ Job well done on the 4th of July, much appreciation to all who made it happen.

164
165 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 4:55 PM.*

166
167 **THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO**
168 **CHANGE**

DRAFT

Minutes of Milford City Council Special Session
Tuesday, August 4, 2020, 8:00 AM
Milford City Office 26 South 100 West, Milford, Utah 84751
City Council Chambers

Members and Staff Present: Mayor Nolan Davis, Council Members Russell Smith, Les Whitney, and Shane Yardley. City Administrator Makayla Bealer, Administrative Assistant Lisa Thompson, City Recorder Monica Seifers were also present.

Absent: Council Members Ian Spaulding and Scott Symond.

Mayor Davis called the meeting to order at 8:05 AM

WORK SESSION

1) Review, prioritize, and award funding for CARES ACT

Administrator Bealer reported that the city will be receiving \$122,292.00 for the CARES ACT Funds. The first round of applications was accepted through July 15. There were guidelines put together to make it fair across the board. Milford City had \$94,320.00 and has \$40,764 available in the first round of funding but needs to retain about \$10,000 for response to the pandemic. Some of the businesses did receive funding from other grant sources. She presented the guidelines to the council (attached). She felt the numbers offered for the grant leaving \$9264.00 for the city would be sufficient for the UV lighting installation. Members of the council were in favor. She suggested sending a letter advising that the grants will be offered and an agreement would need to be signed by the business owners.

➤ *Motion: Council Member Les Whitney moved to approve the disbursement of funds following the grant funding first round guidelines as presented and accept bids for the UV lighting and proceed if they come in under \$9200.00. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.*

2) Discuss Community Dumpster proposed Ordinance and Operation

Mayor Davis reported that he has had a few lengthy conversations with Mike Neilson who stated that there is no simple answer to the trash dilemma. If a second roll-off is placed up there it will just get filled too. If there are several placed throughout the community it raises the question of who is going to pay for the additional dumpsters? Will it be the city, the county? Will the Waste Management fees have to be increased to pay for them? Mike has reported a few issues that he was seeing with the roll offs. He would like to see some signage added, as Lisa has suggested, to help alleviate some of the items that are going into the roll-off dumpster that should not be placed in there. One of the biggest problems we are facing is cardboard boxes that are not being broken down and then a lot of yard debris, tree limbs and large branches. Another problem Mike has reported is with the construction companies that have come in for the solar project are not going out to the dump like they should be, they are just filling the roll-off and the 4- & 5-yard dumpsters. Mike is working with Von Christiansen on this right now.

44 Lisa Thompson – Dumpster Regulations: Lisa provided a rough draft of the guidelines. Council Member
45 Whitney thanked her for a job well done. He echoed the Mayor’s concerns with what is going into the
46 dumpsters adding that it was difficult to patrol the use of the dumpster. The ordinance is a good start but
47 there must be enforcement. He is concerned with putting another section into the city code that cannot
48 be enforced. Lisa cited that we needed to start somewhere and with this we at least have it on paper.
49 Administrator Bealer added that we could put cameras up on the city property and there are still
50 improvements that need to be implemented up there to help control it. There is also a great opportunity
51 to educate people about where the landfill is and that it is free for household dumping. Council Member
52 Whitney was not sure that adding cameras and signs would be effective without someone “policing” and
53 enforcing it. He asked if we do all of that or just eliminate the dumpster altogether and force them to go
54 to the dump? Mayor Davis cited that people were not going to the land fill, they were filling all of the 4-
55 & 5-yard dumpsters around town and on the flat or dumping them in the drainages out of town. Having
56 the dumpster has alleviated a lot of the debris, so it has been partly effective. He does not want to
57 eliminate the dumpster. Council Member Whitney could see both sides of the issue and thought there
58 were many good ideas but he did not know if it was something that could be corrected completely.
59 Administrator Bealer felt that it was something that could be attempted and by adopting the ordinance
60 we have something to fall back on. We have had issues before and have caught people in the act and did
61 not have anything to stand on. Council Member Whitney clarified that he thought Lisa had done a good
62 job putting the ordinance together, he was just worried about policing it; he felt that adults should not
63 have to be policed in the first place, it was very inconsiderate. Mayor Davis agreed that it was
64 inconsiderate but we need to adopt it and get education out there; he will discuss it with the sheriff’s
65 department and the county commissioners. Attorney Kanell added that if someone witnesses illegal
66 dumping and will be willing to be a witness, the county will prosecute the offenders.

67
68 Administrator Bealer sent out an email about joining forces with the high school for the M-Day clean up on
69 Friday, August 21. The council was in support. The office will close that day to allow staff to help. Makayla
70 asked if an extra dumpster needed to be ordered? The council approved an extra dumpster.

71 **Meeting Adjournment ~ as there was no further business the meeting adjourned at 8:47 am.**

72
73 ***THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL***
74 ***– SUBJECT TO CHANGE***
75