

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
September 15, 2020 – WORK SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

City Building
55 South State Street
Multi Purpose Room
Second Floor
Clearfield City, Utah

6:00 P.M. WORK SESSION

Quarterly Code Enforcement Update

Discussion on the Sale of City Property Formerly Known as Clearfield Mobile Home Park
Located at Approximately 442 South State Street

Discussion on the Interlocal Agreement with Davis County Regarding the
Placement of a Permanent Ballot Drop Box

Discussion on the City's Voucher and Dumpster Program

Discussion on the City's Fourth of July and Centennial Celebrations

Discussion on the Recreation Business Plan

****ADJOURN AS THE CITY COUNCIL****

Dated this 10th day of September, 2020.

/s/Wendy Page, Deputy Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.



STAFF REPORT

TO: Mayor Shepherd and City Council Members
FROM: Community Development Staff
MEETING DATE: Tuesday, September 15, 2020
SUBJECT: Quarterly Code Compliance Update

DESCRIPTION / BACKGROUND

Ordinance/Code Enforcement is part of the general services expected to be provided by the City on behalf of residents, businesses, and those visiting our City. The primary purpose is the prevention, detection, investigation and enforcement of violations of statutes or ordinances regulating public health, safety and welfare, public works, business activities and consumer protection, building standards, land-use, or municipal affairs.

CODE ENFORCEMENT UPDATE

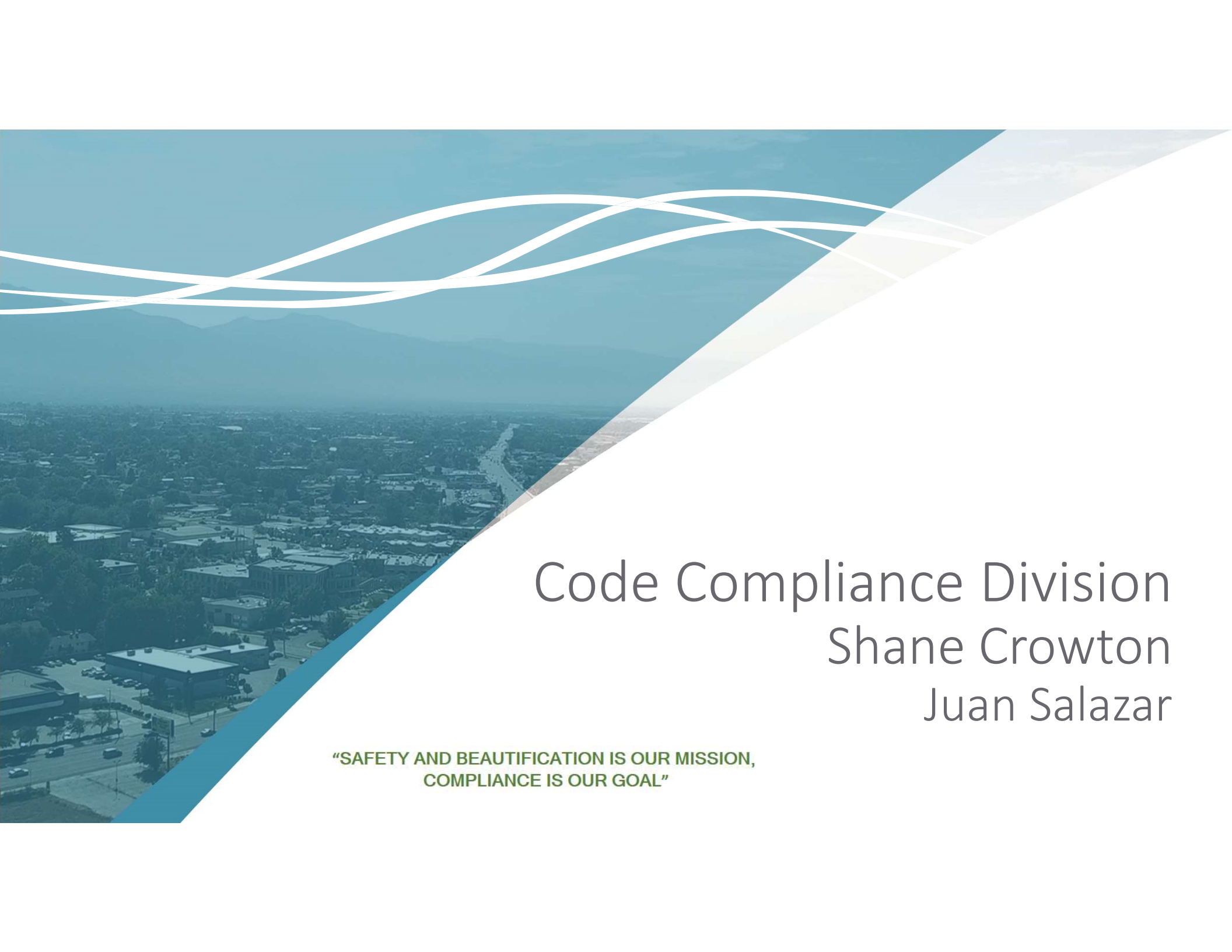
Each quarter code compliance staff will update the Council on outreach efforts, and statistics related to the code compliance efforts.

Staff has created a PowerPoint presentation to illustrate efforts and accomplishments of the division. It is difficult to adequately illustrate the great work of the code officers, but it is the hope that this quarterly meeting will keep the Council informed on efforts being made in this division for the benefit of the City. Furthermore we look forward to any feedback on ways to refine and improve our effort and the process. Staff has been working to fulfill the Policy Priority of "Improving Clearfield's Image, Livability and Economy" by focusing on *beautification* of the community through enforcement and increasing community *pride, investment, and involvement*. These efforts, outlined in the Strategic Plan for the City are essential to continue the resurgence of Clearfield as an essential hub of activity and opportunity along the Wasatch Front.

Clearfield City Council Work Session

September 15, 2020

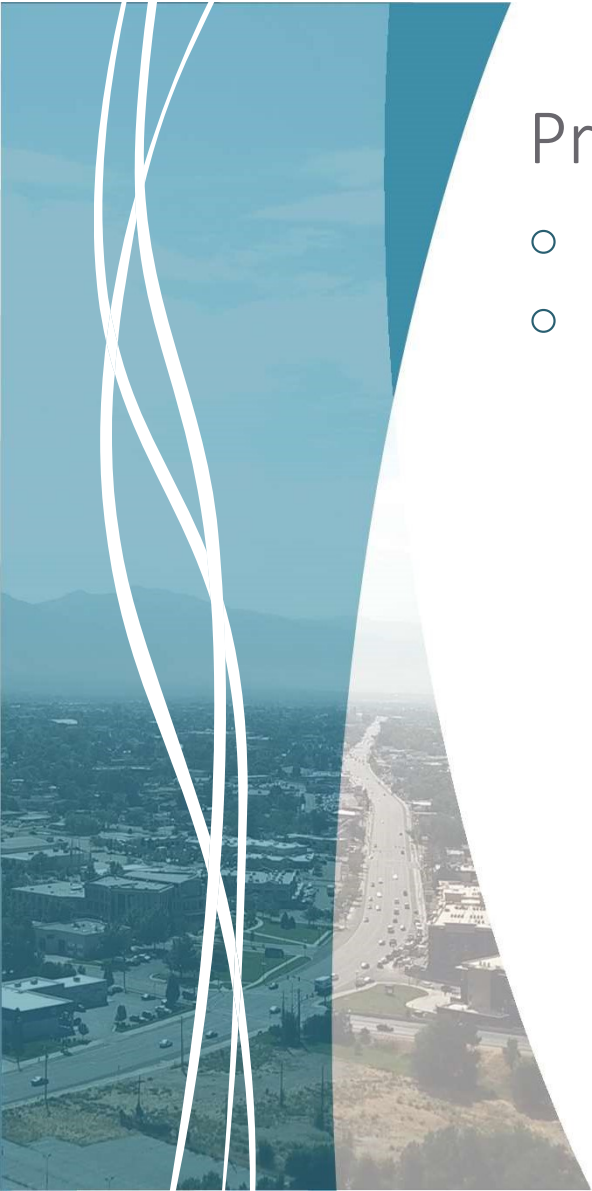




Code Compliance Division

Shane Crowton
Juan Salazar

**"SAFETY AND BEAUTIFICATION IS OUR MISSION,
COMPLIANCE IS OUR GOAL"**



Presentation Agenda

- 2020 Case Statistics
- Jun-Aug 2020 in Pictures - Before & After

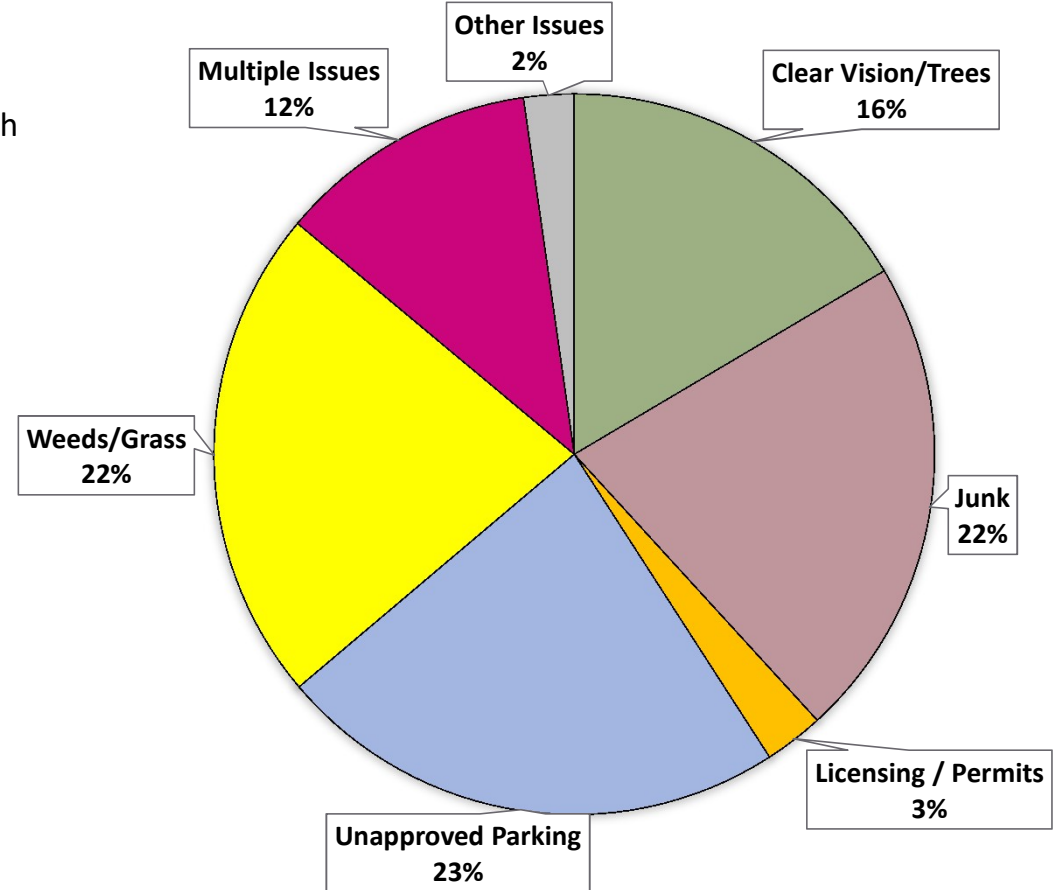
**“SAFETY AND BEAUTIFICATION IS OUR MISSION,
COMPLIANCE IS OUR GOAL”**

2020 Statistics

(As of September 1, 2020)

- Total cases: 976
 - Average of 122 new cases/month
 - Average of 28 new cases/week

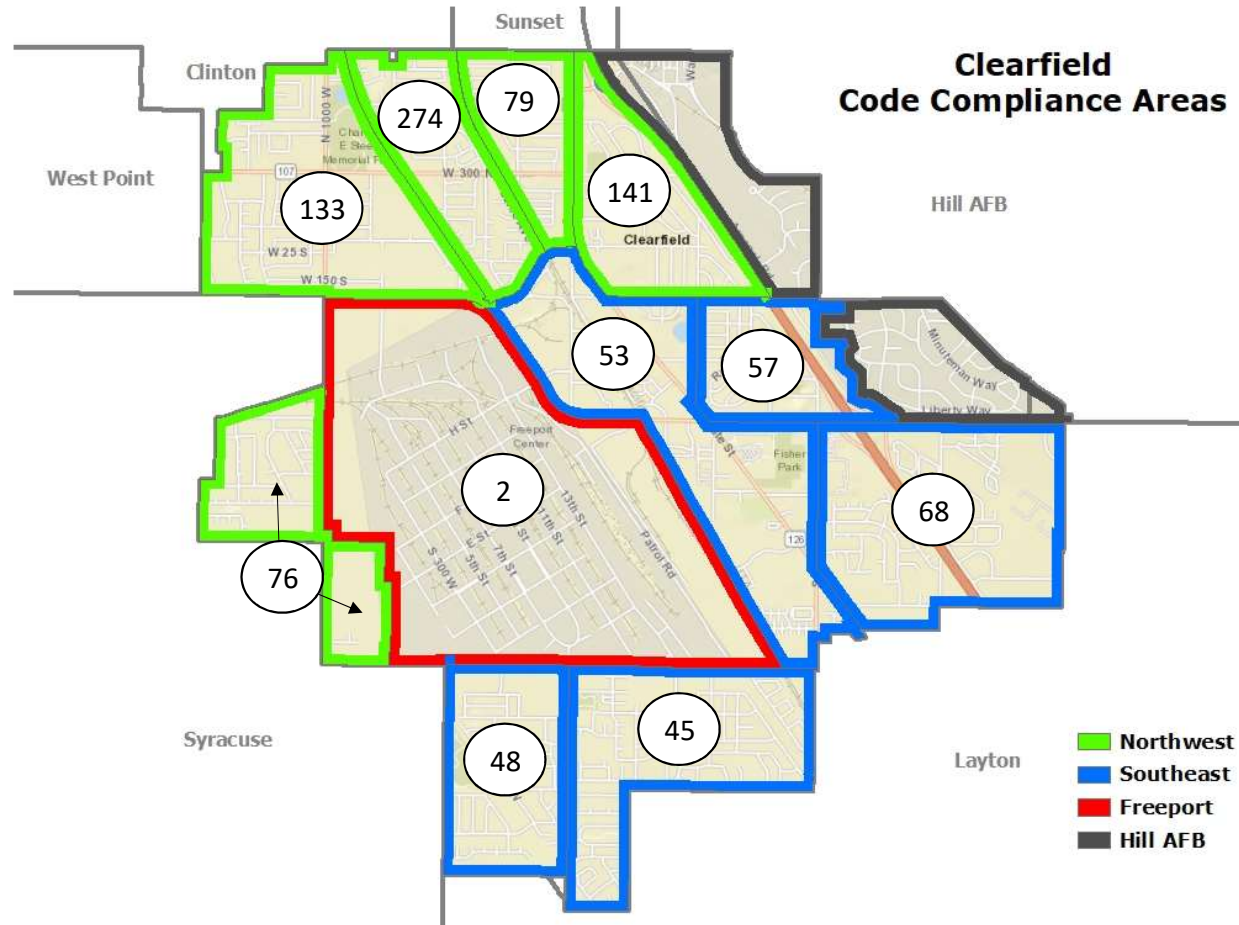
CASES BY TYPE OF VIOLATION



2020 Statistics

(As of September 1, 2020)

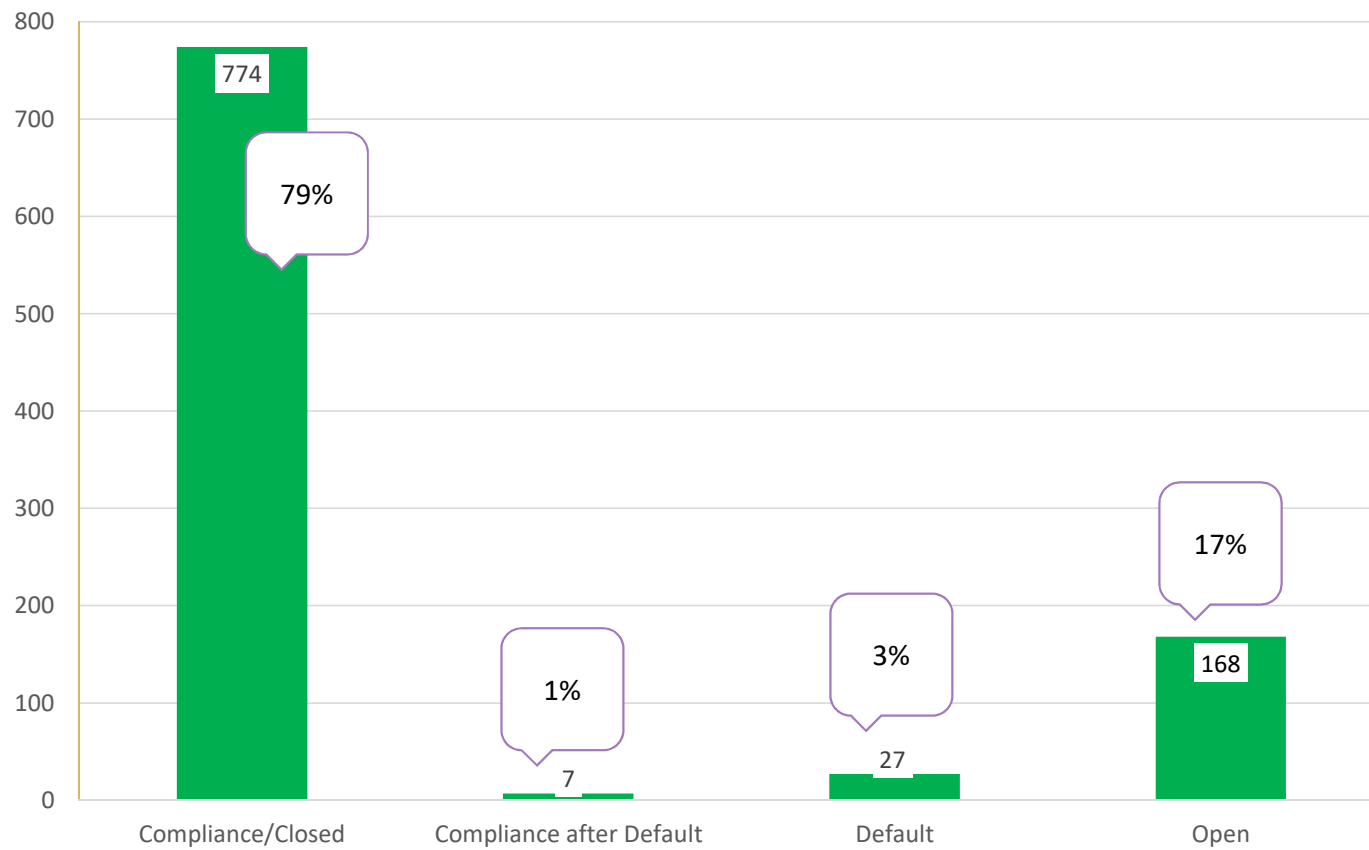
CASES BY LOCATION



Calendar Year 2020 Statistics

(As of September 1, 2020)

CASES BY STATUS













"SAFETY AND BEAUTIFICATION IS OUR MISSION,
COMPLIANCE IS OUR GOAL"

Thank You!





STAFF REPORT

TO: Mayor Shepherd and City Council Members
FROM: JJ Allen, City Manager
MEETING DATE: September 15, 2020
SUBJECT: Sale of Clearfield Mobile Home Park land to Lotus

RECOMMENDED ACTION

Discussion only.

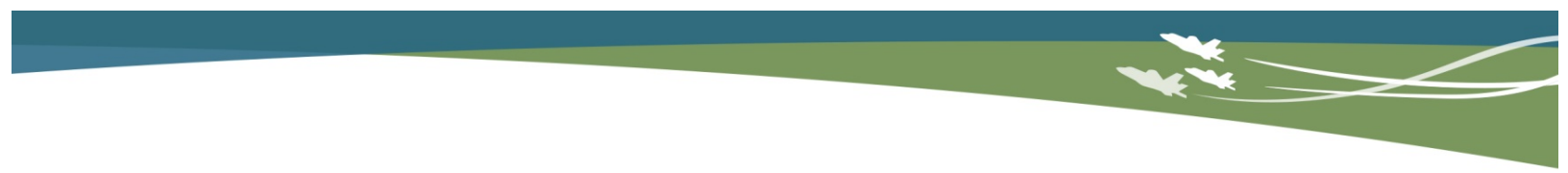
DESCRIPTION / BACKGROUND

The purpose of this discussion is to review the status of the agreement to sell the Clearfield Mobile Home Park property to Lotus. Per the Development Agreement dated October 31, 2019, a Real Estate Purchase Contract (REPC) was prepared for the Phase 1 acquisition, and the settlement deadline was set for August 1, 2020.

As the COVID-19 pandemic unfolded in the spring of 2020, Lotus started to see indications that LIHTC financing (the source of funding for purchasing the property and building the project) would be impacted. Very quickly, Lotus' ability to find a LIHTC investor temporarily evaporated. See the attached email from Dave Miner for a more detailed explanation of the LIHTC situation.

So, while multi-family residential projects using other methods of financing are still moving forward with hardly a speed bump, LIHTC projects have largely been at a standstill. In response, it may be easy to suggest that the developer find another way to finance the project. Alas, the Development Agreement calls for LIHTC, and it is critical to accomplishing the vision of the project—providing the extra capital to pay for public infrastructure, enhanced design, and funding that can be parlayed into additional property acquisition.

Consequently, Lotus requested in June that the settlement deadline be extended to October 1 (also moving the due diligence and financing deadlines to August 31), and we agreed to that addendum. As August 31 approached, the situation still had not improved sufficiently, so Lotus looked for a solution that would keep the project moving forward without jeopardizing the City's upcoming bond payment. However, in order to provide sufficient time to prepare the proposal for a discussion with the Council, we executed another addendum, increasing the earnest money to \$50k (originally at \$5k) and extending the financing deadline to October 1 and the settlement deadline to November 1.



The Solution: The proposal from Lotus is to pay for the property in two installment payments—essentially to split the Phase 1 acquisition into two transactions. For the first transaction, Lotus would pay nearly \$745k—sufficient to cover the first bond payment—and would close in January. Lotus would secure a short-term bridge loan for this first piece. The second transaction would occur no later than mid-April (as soon as the LIHTC funds are available), and would be for the remainder of the Phase 1 land and the remainder of the previously agreed upon price (\$1.94M for a total of \$2.68M).

Given the proposed changes to timing and the acquisition structure, staff felt it would be appropriate to review the matter with the City Council. After in-depth discussions and reviewing the situation and options, staff concurs with the developer that this is a reasonable approach. The delay is unfortunate, but it is due to external forces that neither the City nor Lotus controls.

CORRESPONDING POLICY PRIORITY (IES)

Improving Clearfield’s image, livability, and economy

FISCAL IMPACT

The proposal has an impact in terms of timing, but otherwise the amount due to the City remains the same, protecting the City’s ability to make its first bond payment from the proceeds of the sale.

ALTERNATIVES

If the City should not grant the requested extension, forcing Lotus to close by October 1, Lotus could point to the force majeure provision of the Development Agreement and we would quickly find ourselves in a legal argument that would, in and of itself, only result in greater delay. If we still believe that Lotus and the City both share the same vision for downtown redevelopment, then it seems prudent to stay the course instead of entertaining the thought of a messy divorce.

SCHEDULE / TIME CONSTRAINTS

A resolution to this question, in the form of another addendum to the REPC, needs to be implemented before the end of the month.

LIST OF ATTACHMENTS

- Email from Dave Miner – “Tax credit equity market update”

JJ Allen

From: Dave Miner <dminer@mbc-ut.com>
Sent: Wednesday, September 9, 2020 2:37 PM
To: JJ Allen
Cc: Joe Torman; Bryan Wrigley; Chandler Leetzow
Subject: Tax credit equity market update

Hi JJ,

I am sure Clearfield City feels the disappointment of the Marq Apartments schedule being thrown off by COVID. We are equally disappointed but encouraged by the fundamental health of the project and investors' underlying need for LIHTC investments.

Marq Apartments was poised to secure a LIHTC investor during the first quarter of this year when COVID hit. One potential investor told us in mid-March that if we had come to them a month sooner (we started in early February) they would have made a commitment and kept it. But that bank has since stepped back from making any LIHTC investments with new partners.

The principal investors in LIHTC projects are banks. When COVID became real in late February/early March banks took the immediate defensive position of preserving their capital out of fear of: a) a run on the bank, b) losses from commercial loans, and c) losses from property loans. So far, banks have experienced more deposits than withdrawals so the fear of a run on the bank has not materialized. The specter of losses on commercial and real estate loans is still real which is why bank stocks are generally down.

However, through the past six months the apartment industry and the affordable component of the affordable industry has fared very well. Tenants have honored their leases and rental losses have increased very little. Investors are appreciating this robust response of the LIHTC sector and are beginning to return to the market. These investors usually have annual investment goals and, unfortunately for us, have already met their 2020 goals. As we approach the end of 2020 LIHTC investors realize they need to line up their investments for 2021. That is where we are seeing interest now.

Enterprise is a national syndicator. A syndicator packages projects for LIHTC investors. Enterprise has the largest pool of Utah investors and typically closes at least several LIHTC projects a year in Utah. They have been working on finding equity for the Marq Apartments and are seeing some interest. Marq Apartments is a large project, by LIHTC standards, so they may prefer to tackle it as two smaller pieces. We will see how that develops. It is our strong preference to still complete the entire project at once but half at a time is better than none at all.

I am confident that we will have an investor by the end of the year and be able to close in the first quarter of next year. We would love to push it faster than that but we can't force investors to march to our needs.

I have been through several crisis periods in the LIHTC industry and it always rebounds. It just takes some time. Thank you for your patience. We will keep you apprised of our progress.

Dave Miner
Municipal Bond Consulting, Inc.
(385) 421-0757 mobile
dminer@mbc-ut.com



STAFF REPORT

TO: Mayor Shepherd and City Council Members
FROM: Nancy Dean, City Recorder
MEETING DATE: September 15, 2020
SUBJECT: Interlocal Agreement with Davis County for the Placement of a Permanent Ballot Drop Box

RECOMMENDED ACTION

Discuss the Interlocal Agreement with Davis County regarding the placement of a permanent ballot drop box at City Hall.

DESCRIPTION / BACKGROUND

Davis County and Clearfield City have been holding primarily by-mail elections for several years. The COVID-19 pandemic has created challenges to establishing in-person voting locations so the County is trying to provide multiple opportunities for voters to have access to ballot drop locations. Multiple cities in the County have been asked to assist by providing a location for a ballot drop box that would be accessible to voters 24 hours a day during the voting season. Staff met with a representative from the County and determined there was sufficient room to provide such access on the north side of the building next to the US postal box and utility drop box. The Interlocal Agreement outlines each parties' responsibilities with the location of the drop box.

CORRESPONDING POLICY PRIORITY (IES)

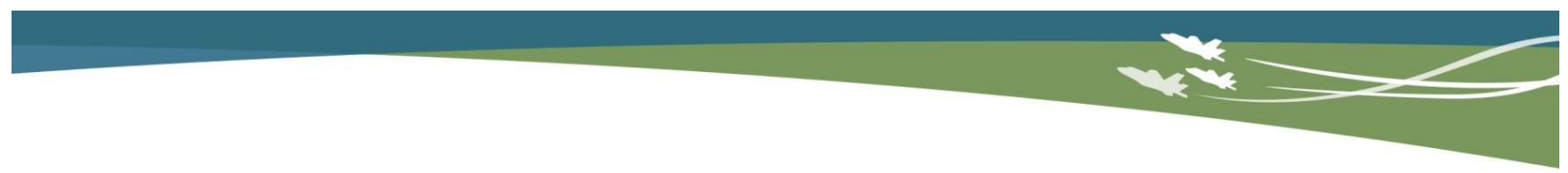
Staff believes that proposed Agreement is consistent with the City's Policy Priorities by ensuring that we continue to provide quality municipal services to the City's voters.

FISCAL IMPACT

There is no fiscal impact. The County will bear the responsibility for any costs associated with placing the ballot box.

SCHEDULE / TIME CONSTRAINTS

The County would like to have the agreement executed and the ballot drop box placed prior to the mailing of ballots in mid-October.



LIST OF ATTACHMENTS

- Interlocal Agreement with Davis County

INTERLOCAL COOPERATION AGREEMENT FOR PLACEMENT OF BALLOT DROP BOX

THIS AGREEMENT ("Agreement") is made and entered into by and between DAVIS COUNTY, a political subdivision of the State of Utah ("County"), and CLEARFIELD CITY ("City"), a municipal corporation of the State of Utah. County and City may also be referred to collectively in this Agreement as the "Parties."

RECITALS

A. County and City are public agencies, as defined by the *Utah Interlocal Cooperation Act*, Utah Code Ann. § 11-13-101 *et seq.* (the "Act"), authorized by the Act to enter into this Agreement;

B. The Davis County Clerk/Auditor, administers state and federal elections, and regularly assists cities within the County to administer local elections;

C. The Clerk/Auditor, as the County election officer, may designate ballot drop boxes within the County pursuant to UCA §20A-5-403.5;

D. The Parties desire to enter into this Agreement for their mutual benefit and for the further benefit of placing a ballot drop box within the City to be utilized in federal, state, and local elections.

NOW, THEREFORE, the Parties agree as follows:

1. **Ballot Drop Box.** City agrees to allow the County to place a permanent ballot drop box at a mutually agreed upon location, as set forth in Exhibit A herein. City, through this Agreement, hereby authorizes County ingress and egress to the ballot drop box, as necessary for the administration of the elections at the discretion of the County.

2. **Obligations of County.** County shall be solely responsible for maintaining the ballot drop box and all costs associated with upkeep and repairs to the ballot drop box.

3. **No Separate Legal Entity.** No separate legal entity is created by the terms of this Agreement.

4. **Property Acquisition.** There shall be no real or personal property acquired jointly by the Parties as a result of this Agreement.

5. **Effective Date of Agreement.** The effective date of this Agreement shall be the earliest date after all of the following are completed (the "Effective Date"):

A. This Agreement is approved by the legislative body of County through, if necessary, a resolution or ordinance that, among other things, specifies the effective date of this Agreement;

B. This Agreement is approved by the legislative body of City through, if necessary a resolution or ordinance that, among other things, specifies the effective date of this Agreement;

C. This Agreement is approved as to proper form and compliance with applicable law by an attorney authorized to represent County;

D. This Agreement is approved as to proper form and compliance with applicable law by an attorney authorized to represent City;

E. This Agreement is filed with the keeper of records for County; and

F. This Agreement is filed with the keeper of records for City.

6. Term of Agreement. The term of this Agreement shall begin upon the Effective Date of this Agreement and shall, with the exception of any and all warranties, promises of indemnification, guarantees, or as otherwise expressly set forth herein, automatically terminate 50 calendar years after the Effective Date of this Agreement (the “Term”), unless terminated earlier pursuant to the terms and/or provisions of this Agreement. Either party may terminate this Agreement, with or without cause, upon giving 90 days written notice to the other party.

7. Review by Authorized Attorney. In accordance with the provisions of the Act (specifically Utah Code Ann. § 11-13-202.5(3), as amended), this Agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this Agreement may take effect.

8. Governmental Approval, Execution and Resolution. This Agreement is conditioned upon the approval and execution of this Agreement by the Parties pursuant to and in accordance with the provisions of the Act, including, but not limited to, the adoption of resolutions of approval, but only if such resolutions are required by the Act of the legislative bodies of the Parties.

9. Record of Agreement. Executed duplicate copies of this Agreement shall be filed with the keeper of records of each of the Parties.

10. Relief of Obligation. This Agreement does not in any way relieve either party, as a public agency, of any obligation, duty or responsibility imposed upon it by law.

11. Indemnification and Hold Harmless.

A. County agrees to indemnify, defend and hold City and its officers, employees, agents and representatives harmless from and against any and all losses, liabilities, expenses, claims, cost, suits and damages, including attorney’s fee, arising out of any negligence of County and its officers, agents or employees related to the performance of this Agreement; and

B. City agrees to indemnify, defend and hold County and its officers, employees, agents and representatives harmless from and against any and all losses, liabilities, expenses, claims, costs, suits and damages, including attorney’s fees, arising out

of any negligence of City and its officers, agents or employees related to the performance of this Agreement.

12. Governmental Immunity Act. Because both Parties are governmental entities under the *Government Immunity Act of Utah* (Utah Code Ann. § Section 63G-7-101, *et seq.*, as amended), each party is responsible and liable for any wrongful acts or negligence committed by its own officers, employee or agents and neither party waives any defense available to it under the *Governmental Immunity Act of Utah*.

13. Other Agreements. This Agreement does not abrogate or supersede any existing agreement between the Parties unless specifically so provided in this Agreement and except to the extent that the provisions of this Agreement are in conflict with the provisions of any such existing agreement.

14. Binding Effect; Entire Agreement; Amendment. This Agreement is binding upon and shall inure to the benefit of the Parties and their respective heirs, successors, assigns, officers, directors, employees, agents, representatives, subrogees and to all persons or entities claiming by, through or under them. This Agreement represents the entire understanding between the Parties with respect to the subject matter herein, and there are no written or oral agreements between them which are not set forth herein. Neither this Agreement nor any provisions hereof may be changed, discharged or terminated verbally, and may be modified or amended only by an instrument in writing, signed by the Parties.

15. Governing of Law; Exclusive Jurisdiction. Utah law governs any Proceeding brought by one party against the other party arising out of this Agreement. If either party brings any Proceedings against the other party arising out of this Agreement, that party may bring that Proceeding only in a state court located in Davis County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.

16. Authorization. The individuals executing this Agreement on behalf of the Parties confirm that they are duly authorized representatives of the Parties and are lawfully enable to execute this Agreement on behalf of the Parties.

17. Assignment Restricted. The Parties agree that neither this Agreement nor the privileges granted herein may be assigned without the prior written consent of the Parties.

18. Waiver. No waiver of satisfaction of a condition or nonperformance of an obligation under this Agreement will be effective unless it is in writing and signed by the party granting the waiver.

19. Severability. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction only, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof, and any

such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction.

20. Counterparts; Electronically Transmitted Signatures. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all such counterparts shall constitute one and the same Agreement. Signatures transmitted by facsimile and/or e-mail shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date stated above.

DAVIS COUNTY

Lorene M. Kamalu, Chair
Davis County Board of County Commissioners

ATTEST:

Curtis Koch
Davis County Clerk/Auditor

The undersigned, being an authorized attorney for Davis County, reviewed this Agreement and found it to be in proper form and compliance with applicable law.

Davis County Attorney

CLEARFIELD CITY

City Mayor

ATTEST:

Clearfield City Recorder

The undersigned, being an authorized attorney for City, reviewed this Agreement and found it to be in proper form and compliance with applicable law.

City Attorney

Exhibit A

The ballot drop box will be located on the north side of the city office building, to the north of the utility and USPS mail box.





STAFF REPORT

TO: Mayor Shepherd and City Council Members
FROM: Trevor Cahoon
MEETING DATE: September 15, 2020
SUBJECT: Clearfield Clean Up Voucher and Dumpster Program

RECOMMENDED ACTION

Discussion on Clearfield Clean Up Program.

DESCRIPTION / BACKGROUND

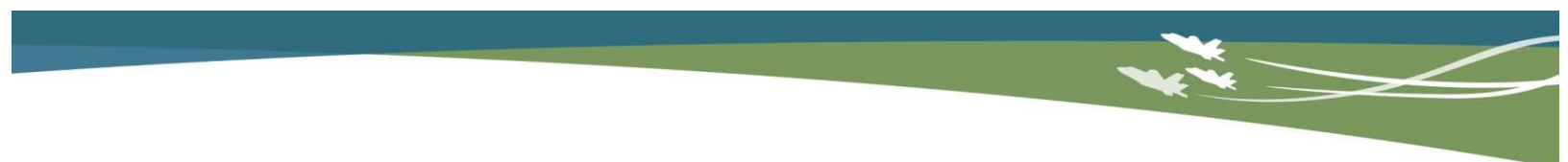
In October and April of each year Clearfield City has offered a clean-up program for residents. The delivery of this program has varied over the years including: curbside trash pick-up, trash drop off at the Maintenance and Operations Center, Davis County Landfill small flat fee vouchers and dumpster placement.

In April 2020 we planned to offer this service to our residents. Due to COVID-19 restrictions Waste Management had limited staffing so the City had opted to place dumpsters around the City in phases to ensure that collection of receptacles could be facilitated by Waste Management. The previous two times that we distributed these dumpsters throughout the City there were a total of 25 in key locations. These same locations were selected, however half were to be delivered one week and the other half the following week.

As the week began the dumpsters that had been placed were filling to overflowing within hours of placement. Items then were strewn about outside each dumpster. Public Works and Parks crews worked to tamp down full dumpsters in order to have them replaced, only to have the issue continue to compound before Waste Management could switch the receptacle.

Due to the large amount of waste that was developing around these dumpsters, City Management and Mayor Shepherd made the decision to discontinue the service and offer a voucher to the Davis County Landfill. These vouchers were previously not available due to closures at the Landfill. We then attempted to distribute these vouchers as much as possible through our email newsletter.

It is impossible to fully know the reasons for the inflated use of these dumpsters is but there are a few prevailing theories.

- 
- This being the fourth iteration of distributing dumpsters throughout the City could have increased the participation because more individuals know about the program.
 - The increased time individuals were staying at home due to the COVID-19 workforce transition could have led to more households de-junking or completing long over-due projects.
 - The recent closure of the Davis County Landfill caused waste to accumulate in homes and those homes then utilized this program.
 - The reduction of dumpsters increased demand and use.
 - Residents from surrounding cities could have contributed to our dumpsters causing our service radius to be larger than realized.
 - Its 2020, for all we know a duplication spell could have been placed on the dumpsters.

The vouchers were utilized and a total count will be given at the City Council Meeting. In previous years the voucher total has been close to 180 or 200, but the waste tonnage that we have collected through the dumpster drop weeks has been considerable.

CORRESPONDING POLICY PRIORITY (IES)

This particular program helps improve Clearfield's image and livability.

FISCAL IMPACT

To conduct the dumpster program we have been utilizing the garbage fund to pay for the placement of the 25 receptacles. The cost for each load can vary from \$150-\$300 depending upon tonnage. In previous iterations we have spent close to \$3,500 each time.

The vouchers for the landfill cost \$5 per load.

ALTERNATIVES

Going forward we can pursue the following options:

- Curbside Garbage Collection
- Waste drop off at the MOC
- Continue with the Dumpster Drop Program
- Continue with Vouchers
- A combination of any of the above.

This list is not meant to be exhaustive, meaning there may be a solution that is not outlined above.



STAFF REPORT

TO: Mayor Shepherd and Council Members
FROM: Eric Howes, Community Services Director
MEETING DATE: September 15, 2020
SUBJECT: 4th of July and Clearfield Centennial Discussion (2020 Recap, 2021 Planning)

RECOMMENDED ACTION

Review information from the COVID-19 impacted 4th of July celebration and provide staff with guidance for the planning of the Independence Day Celebration in 2021 and the upcoming Clearfield City Centennial Celebration that takes place in 2022.

DESCRIPTION / BACKGROUND

For the past several years, the Clearfield City 4th of July Celebration consisted of the following events:

- **Paint the Bridge** – Usually a week or so prior to the rest of the events.
- **Patriotic Concert** – Generally July 2nd. Has been moved to the Bicentennial Amphitheater at 7:30 p.m.
- **CAFC Pool Bash** – July 3rd from 7:30 – 9:30 p.m. in Fisher Park
- **Movie in the Park** – July 3rd in Fisher Park. Starts at dusk.
- **Fun Run** – July 4th 7:00 a.m. Starts on Center St. bridge and goes up the Rail Trail to Steed Park and back to the bridge.
- **Pancake Breakfast** – July 4th in Kent's Parking lot beginning at 7:00 a.m.
- **Parade** – July 4th beginning at 9:00 a.m.
- **Festival at Fisher Park** – Begins at 6:00 p.m. with concert, free bounce houses and games.
- **Fireworks** – Begin at dusk (approximately 10:00 p.m.) and lasts for 30 minutes.

The total cost of the event was \$118,000 (not including staffing). This amount varies from year to year depending on the entertainment costs.

Due to the COVID-19 pandemic, the 2020 Independence Day Celebration was significantly modified in an effort to celebrate the event in accordance with the health and safety guidelines provided by the state. The following events were held in 2020:

- **Paint the trails** – This took place at Steed, Barlow, and Fox Hollow Parks instead of on the Center Street Bridge to spread the event out into the neighborhoods.
- **Patriotic Concert** – The Community Band recorded a band concert on Facebook Live and the concert has shown each evening on Facebook.
- **Drive in Movie(s) in the Park** – The usual movie in the park was moved to the parking lots and held as a drive in at the parking lots on the east side of Fisher Park and the church parking lot on the west side of the park.

- **Parade through the Neighborhoods** – Since the restrictions on large gatherings kept us from hosting our usual parade down State Street and 700 South, the Council took the parade to the people in their own neighborhoods. The route included 41 miles of City streets.
- **Community Choir** – The Community Choir recorded patriotic songs on Facebook Live that were played on the evening of the 4th of July.
- **Fireworks on your own in the Neighborhoods** – In lieu of the traditional fireworks show, residents were encouraged to light off their own fireworks in their neighborhoods to light up the sky in small groups all over the city.

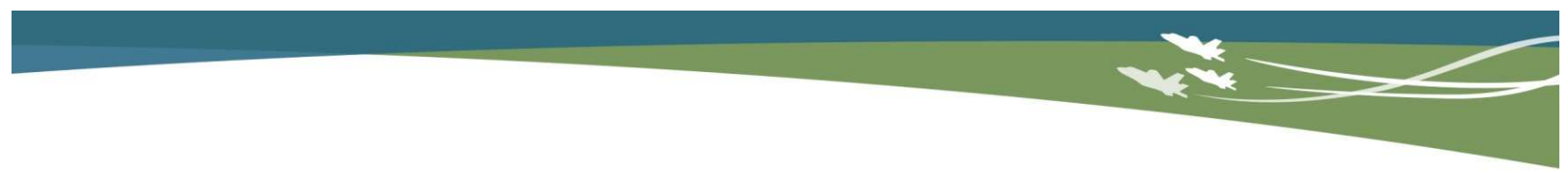
Generally in October, the 4th of July Committee begins planning for the next year's event. The **2021 Independence Day Celebration** planning will begin next month and staff is requesting input from the Council as we prepare for next year. Staff would recommend the resumption of the traditional schedule including the events indicated above. However, July 4, 2021 falls on a Sunday which may present some challenges.

The last time that the 4th of July fell on a Sunday was in 2010 and the Council chose to move the festivities held at Fisher Park on the 4th to Monday July 5th to avoid conflicts with religious observances. If the Council would prefer to hold the festival events on July 4th, additional coordination will be required in order to facilitate the use of the parking lot owned by The Church of Jesus Christ of Latter Day Saints to avoid parking conflicts.

It has also been suggested that we hold a larger fireworks display in 2021 to "make up for" not holding a show this year. Our fireworks supplier has informed us that they would not be able to provide enough product to facilitate a larger show. Some modifications could be made to include a small number of larger shells, but a larger number of shells would be difficult to acquire for next year. The City made a deposit of half of the cost of the fireworks show to Firestorm early this spring as required by the terms of our agreement for their services. That amount (\$17,500) can be applied to the fireworks display planned for 2021. The remaining \$17,500 budgeted for the 2020 fireworks show was unspent. Additionally, we have budgeted an additional \$35,000 in the FY21 budget for the show. Staff would recommend spending half of the amount budgeted (\$17,500) in FY21 and rolling the remaining \$17,500 forward to be used for the Centennial Celebration to be held in 2022.

It has also been suggested that we plan for the addition of a Juneteenth Celebration in 2021 and that collaborate with Weber State University. Adding this event to the 4th of July Celebration will add a week to the festivities as they are currently arranged. At this point we are not sure of the specific nature of a Juneteenth Celebration in Clearfield, but would likely model much of what we do on what WSU has done previously. Until those plans have been further refined, it will be difficult to determine the exact funding necessary to provide the addition activities. At this point staff is requesting guidance from the Council on how we should proceed. Without adding funding to the budget for FY 21, additional activities could be funded utilizing the funds not needed for the fireworks display.

Finally, 2022 marks Clearfield City's Centennial Celebration. It is our recommendation that we build upon our traditional 4th of July events to celebrate this important occasion. Would the Council prefer to increase the size and scope of the celebration from Juneteenth through the 4th of July, or would there be a preference for hosting more events throughout the year? We have also discussed doing a much larger fireworks display from two separate locations on the 4th of July that are synchronized and broadcast over the radio. Proposed locations for these displays are Fisher and Steed Park. What is the preference of the Council regarding what this celebration should look like? Once staff has a recommendation from the Council, we will begin the planning process.



CORRESPONDING POLICY PRIORITY (IES)

The goal of all of these events is to foster a sense of community pride, investment, and involvement.

FISCAL IMPACT

The annual fiscal impact of the traditional 4th of July Celebration is approximately \$118,000 not including staffing.

ALTERNATIVES

The 2021 4th of July Celebration can be modified at this time as directed by the Council. Planning will begin in earnest in October.

SCHEDULE / TIME CONSTRAINTS

At this point in time, there is plenty of time to effectively plan for a high quality event for 2021 and for the City's centennial in 2022. Planning will need to begin in October to ensure that the details are managed effectively for 2021.

LIST OF ATTACHMENTS

N/A



STAFF REPORT

TO: Mayor Shepherd and Council Members
FROM: Eric Howes, Community Services Director
MEETING DATE: September 15, 2020
SUBJECT: Recreation Business Plan

RECOMMENDED ACTION

Review the presented Recreation Business Plan implementation proposal and authorize staff to apply this model to the provision of recreation and arts programs provided by the division. Specifically, each program will be designed and implemented to accomplish three critical goals: 1. Creating a place where people want to be by fostering Respect, Inclusion, Skill Building, Excellence, Unity, and Professionalism; 2. Meeting planned participation goals; and 3. Cost Recovery goals based on the recovery of the Total Direct Costs of the provision of the program. Programs and services that do not meet these goals should either be modified to do so, or should be replaced by alternate programming that can better accomplish the goals of Clearfield City.

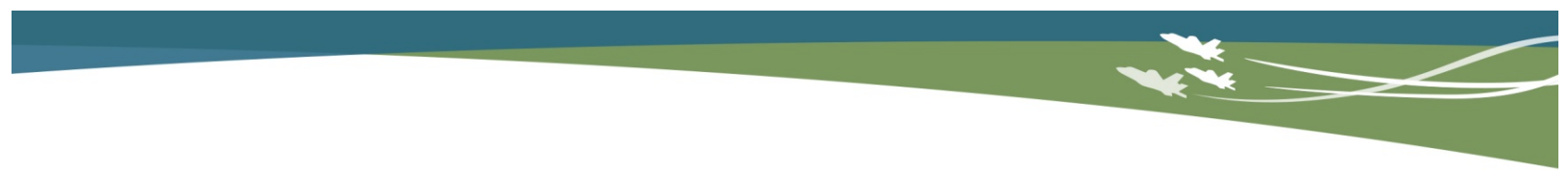
DESCRIPTION / BACKGROUND

Earlier this year the Community Services Department completed a business plan with the assistance of a consultant, Tom O'Rourke. This study was completed early in 2020 and presented to the Parks & Recreation Commission in a joint meeting with the City Council on May 19, 2020.

After that meeting, the fee increases recommended for the Clearfield Aquatic and Fitness Center were implemented. Since that time, staff has been working on the development of an implementation process and associated tools for the evaluation of Recreation and Arts programming and determining the fees necessary to accomplish the desired level of cost recovery necessary to develop and maintain the long term sustainability of these services to our community. This plan was presented to the Parks & Recreation Commission on August 19, 2020. The commission unanimously voted to adopt the plan and to forward a recommendation to the City Council for adoption.

The purpose of the plan is to create an organized approach and purpose for recreation and arts programming provided to our community by the Community Services Department. The overarching purpose is to provide "outstanding arts, recreation, and events" as outlined in the city's Policy Priorities. In order to provide this level of outstanding programming, we believe that three specific goals need to be planned for and accomplished for every service/program/activity that we provide. These three goals are as follows:

1. **RISE UP.** This acronym stands for Respect, Inclusion, Skill Building, Excellence, Unity, and Professionalism. Every service offered by the Recreation and Arts Divisions should be designed to meet these goals. The accomplishment of these goals depends on our staff setting the example for



participants, and planning for, and rewarding behaviors that meet this goal. Any program that does not meet this goal should either be modified to better do so, or it should be eliminated and replaced with another program or service that does.

2. **Participation.** Each program or service is designed to serve a minimum and a maximum number of participants. Our goal is to include as many members of our community in our services as possible. We want to be accessible to our residents. When we meet or exceed our maximum numbers, the program needs to be modified, if possible to accommodate the demand. Conversely, if we are unable to meet the minimum number of participants to justify the expense of the provision of the service, then the program should either be modified to attract more participants, or be eliminated.
3. **Cost Recovery.** It is the stated goal of the Community Services Department to generate enough revenue to cover the Total Direct Costs (TDC) associated with the provision of the program. The revenue and expenses of each program must be tracked and accounted for to determine if this goal has been met. If not, then adjustment to the fees associated with participation in the program will need to be adjusted, participation numbers will need to be increased, or the program should be eliminated.

In cases where it is determined that a specific program does not serve to accomplish these three critical goals, additional consideration will be given to the following questions before a program is eliminated:

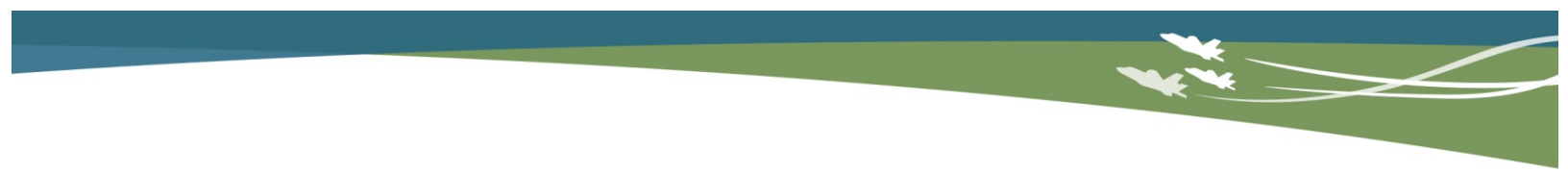
1. If eliminated, are there other options for participants?
2. Does the program reach an underserved population in the community?

If there are no other options for program participants, or the program reaches an underserved segment of our population, the program may be retained and/or modified for a time to continue to meet these needs.

All proposed and current programming will be subject to evaluation according to the accomplishment of these goals on an annual basis. The Community Services Department will conduct an annual retreat each fall for this specific purpose. During the review a disposition decision will be made for each individual program and service. Staff will then set goals and initiate the budgeting process for programming that will continue for the upcoming year. Throughout the year, as programs are completed, actual expenditure costs will be entered into the program spreadsheet to facilitate program evaluation at the next retreat.

The attached spreadsheets include the tools necessary to determine the budgeted, or planned total direct costs, and participation goals associated with the program. When the program is complete, the actual cost information (PT wages, services, and supplies) will be added to the spreadsheets to evaluate the success of the program based on the stated goals. The spreadsheet includes:

- Summary Sheets for each season
- Total budget summary sheet
- Revenue projections for the year
- Administration budget sheets

- 
- Individual budget sheets for each individual program

The business plan requires an annual evaluation of the success of programs based on the accomplishment of the indicated goals. The information included on the budget sheets will facilitate an understanding of the participation and cost recovery goals of each program and activity. These tools will be used to evaluate the accomplishment of these goals and help to determine which programs we should continue to offer, as well as the fees that will need to be charged in succeeding years to meet the cost recovery goals. Using this information, staff will make an annual recommendation to the commission regarding the recommended programming to be offered in the coming year.

CORRESPONDING POLICY PRIORITY (IES)

To create a place where people want to be by providing outstanding arts, recreation, and events. This is accomplished by providing high quality programs that are based upon established business principles and are intentionally designed to meet specific goals intended to strengthen our community.

FISCAL IMPACT

The overall fiscal impact of the proposed changes will result in a process of continual evaluation of recreation and arts programming based on achieving a high degree of cost recovery. The intention is to recover a minimum of 100% of the Total Direct Costs of program operations.

ALTERNATIVES

The implementation of a sound business plan to guide the provision of Recreation and Arts services is essential for the long-term sustainability of the programs. While a recommendation to adopt a business plan is critical, there is room for modification of the proposed programming options.

SCHEDULE / TIME CONSTRAINTS

A recommendation from the Parks and Recreation Commission will be provided to the City Council when this item is discussed with them on September 15th.

LIST OF ATTACHMENTS

PowerPoint Presentation of Business Plan.

Budget Spreadsheets for FY 2021 (The summary sheets for the 4 seasons and 2 individual program tabs from the Recreation excel file).

Recreation Business Plan

September 15, 2020



Tom O'Rourke Bio

CONSULTANT

- *Member of the consulting team for Brandstetter Carroll, Inc. Brandstetter Carroll - operational, programming, and financial recommendations of park and recreation master plans.*
- *Manager of the Sports and Recreation Division for Seamon Whiteside and Associates, a Landscape Architect and Engineering firm.*

EDUCATOR

- ***Professor of Practice at Clemson University in the Department of Parks Recreation and Tourism Management.***
- *NRPA - Revenue Development and Management School, Supervisors Management School, NRPA Directors School, Parks Foundations School*

PROFESSIONAL

- *Executive Director of the Charleston County Park and Recreation Commission (CCPRC) from 2001-2018.*
- *Executive Director of the Parklands Foundation of Charleston County, Inc.*
- *Director of the Mt. Pleasant Recreation Department in Mt. Pleasant South Carolina*
- *Former high school Athletic Director and Coach.*

CITY COUNCIL

- *Council Member for the Town of Mt. Pleasant, in Mt. Pleasant South Carolina - chair of the finance committee*



Overall Business Plan Update

- *Completed*

- *Daily use fees - Aquatic & Fitness Center*
- *Memberships - Aquatic and Fitness Center*
- *Field Use fees for grass fields \$40/hour*
 - *Difference in the maintenance costs for sports fields and general use park space / Hours rented*



Recreation/Arts Division Offering Plan

- *Minimize duplication of programs offered by neighboring Cities*
- *Offer a greater variety of programs that are not offered in other communities*
- *Broader market*
- *Fees not impacted by prices of other cities*
 - *Outdoor Recreation*
 - *More Arts Programing*
 - *Adaptive Recreation*
 - *Lacrosse*

	CONTINUE	ADD	MODIFY	Eliminate	NEW
SPRING	Tiny Tot Soccer Spring Basketball Spring Softball Spring Soccer - Coed Tax Man Tournament Baseball Minor T-Ball & Machine Pitch Lunch with the Mayor Youth Volleyball Clinic Start Smart - Soccer Start Smart - T-ball Start Smart - All Sport	Mountain Biking Sand Volleyball League	Baseball Major, Pony Girl's Softball	Comp Basketball Ultimate Frisbee UOVA	Paint Nights Craft Nights Shakespeare
SUMMER	Start Smart All Sport Summer Basketball Fire it Up Tournament Freedom Run Camps Basketball Volleyball Special Events Movies in the park	Pickleball League Pickleball Tournaments Pickleball lessons Paddleboarding Kayaking Canoeing Mountain Biking Camping	Camp Discovery Races		 e Sports
FALL	Pickleball Tournaments Lunch with the Mayor Tiny Tot Soccer - Fall Fall Basketball Fall Softball Fall Soccer - Coed Wood Bat Tournament Start Smart All Sport Start Smart Football Start Smart Soccer	Hiking Mountain Biking Nature walks Open Play League Flag Football		Youth Comp Basketball Flag Football WFFL Football	Start Smart 3-4 Weekends Tiny Tot 4-5 Weekdays
WINTER	Lunch with the Mayor Indoor Pickleball League Winter Basketball Jr. Jazz Boys Jr. Jazz Girls Jr. Jazz K-3	Snow shoeing Ice Fishing Wilderness Survival Open Play League Basketball 3 on 3			

Program Evaluation Criteria

- #1 Does it meet our goals?
 - RISE UP
 - *Respect, Inclusion, Skill Building, Excellence, Unity, and Professionalism*
 - Clearfield Policy Priorities



POLICY PRIORITIES

Providing Quality Municipal Services

- ◆ Continuous improvement through innovation
- ◆ Fiscal responsibility, transparency and ethics
- ◆ Well-planned facilities and infrastructure

Improving Clearfield's Image, Livability and Economy

- ◆ High quality economic development
- ◆ Beautification
- ◆ Community pride, investment and involvement
- ◆ Outstanding arts, recreation, events and public safety

Maintaining a Highly Motivated and Well-Trained Workforce

- ◆ Competitive wages and benefits
- ◆ Proper training and equipment
- ◆ Fairness, accountability and ownership
- ◆ Commitment to workplace safety

CORE VALUES

Communication, Customer Service, Dependability, Initiative, Productivity, Professionalism, Quality, Teamwork



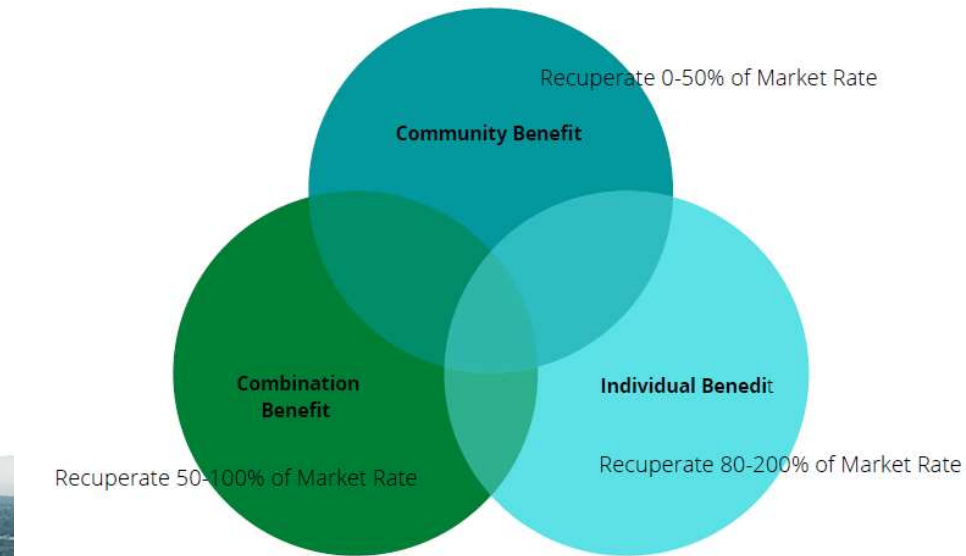
Program Evaluation Criteria

○ #2 Participation Numbers

- Measured by total number of the participants in a program compared to the projected number of participants.
- Cost per participant

○ #3 Cost Recovery

- $CR = \text{Total Direct Costs} / \text{Total Number of Participants}$



Program Evaluation Criteria

Did the program meet these three goals??

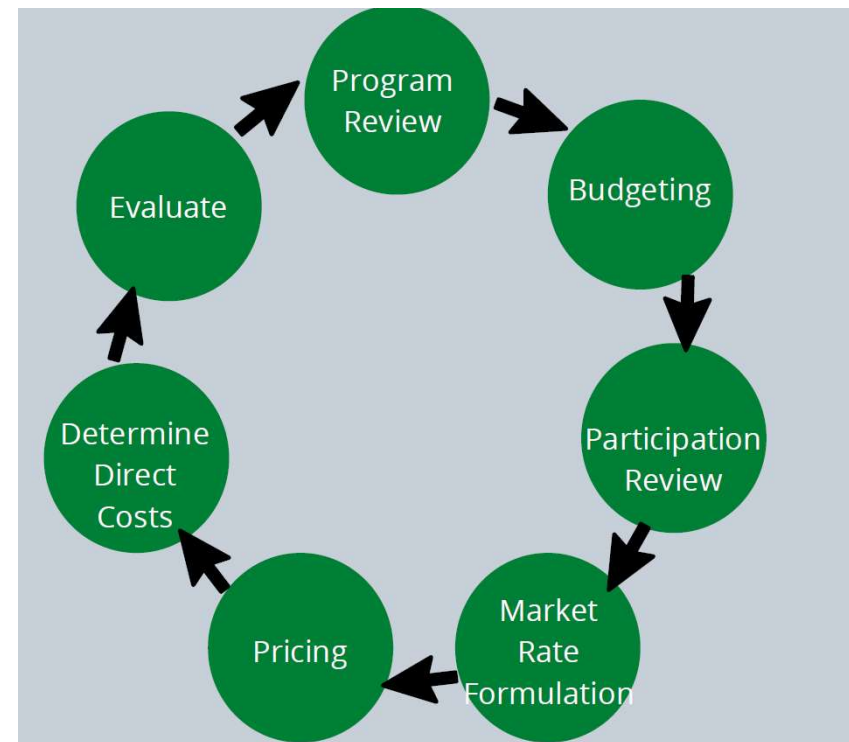
OTHER CONSIDERATIONS

- *If eliminated, are there other options for participants?*
- *Does the program reach an underserved population?*



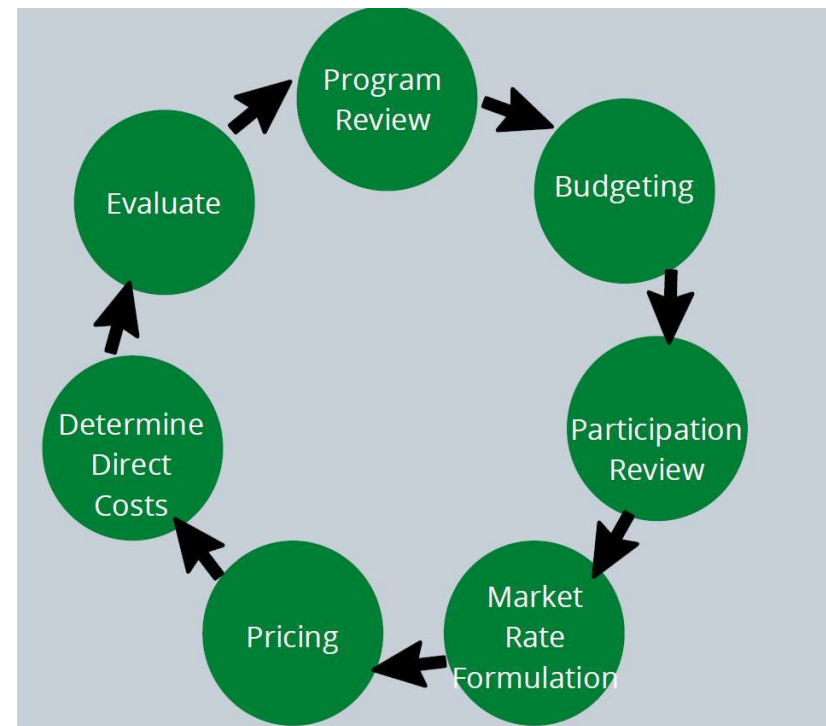
Implementation Plan

PROGRAM REVIEW	Review every program, class, camp, activity, and event for the following: • What is the purpose of the program or activity, etc? • What is the program attempting to accomplish? • Set goals for the program.
BUDGETING	Use the budget spreadsheet to review actual Direct Costs. • Review part time wages, supplies, instructors, and awards. • Separate the indirect costs of FT wages, maintenance, or utilities.
PARTICIPATION	Estimate participation based on the historic data of previous years. • Set a minimum of participation goals. • Set maximum total number of participants.
DETERMINE THE MARKET RATE FOR PROGRAMS	Utilize the program total direct costs from spreadsheets.



Implementation Plan

DETERMINE PROGRAM PRICING	Utilizing the pricing recommendations in Section #1 determine the pricing for all department programs.
MODEL AND DIRECT COSTS-COST RECOVERY	a. Must at LEAST meet the minimum or changes must be made. b. Set Cost Recovery (CR) GOAL for the program.
EVALUATE SUCCESS OF EACH PROGRAM	a. Purpose of program GOAL b. Participation GOAL c. Cost Recovery GOAL



[illegible]

RECREATION

PROGRAM		PARTICIPANTS (TEAMS) Resident	REGISTRATION FEE (Resident Discount Rate)	PARTICIPANTS (TEAMS) Non-Resident	REGISTRATION FEE (Market Rate)	OTHER REVENUE (Fees/ Ticket Sales)	TOTAL REVENUE (Including Scholarship)	TOTAL DIRECT COSTS (TDC)	COST/PARTICIPANT (TEAM)	REVENUE/PARTICIPANT (TEAM)	COST RECOVERY	PROPOSED FEE		DISPOSITION
												Resident Discount Rate	Market Rate	
Tiny Tot Soccer	Projected	60	\$ 30.00	60	\$ 35.00	\$ -	\$ 3,900.00	\$ 1,998.00	\$ 93.30	\$ 125.00	195.20%	\$ 93.30	\$ 102.63	
	Actuals	70	\$ 30.00	50	\$ 35.00	\$ -	\$ 3,850.00	\$ 2,061.30	\$ 79.45	\$ 105.00	186.78%	\$ 79.45	\$ 87.39	
Spring Basketball	Projected	18	\$ 400.00	0	\$ -	\$ -	\$ 7,200.00	\$ 8,650.80	\$ 480.60	\$ 400.00	83.23%	\$ 480.60	\$ 528.66	
	Actuals	27	\$ 400.00	0	\$ -	\$ -	\$ 10,800.00	\$ 9,473.60	\$ 350.87	\$ 400.00	114.00%	\$ 350.87	\$ 385.96	
Spring Softball	Projected	70	\$ 400.00	0	\$ -	\$ -	\$ 28,000.00	\$ 20,251.70	\$ 289.31	\$ 400.00	138.26%	\$ 289.31	\$ 318.24	
	Actuals	67	\$ 400.00	0	\$ -	\$ -	\$ 26,800.00	\$ 17,684.65	\$ 263.95	\$ 400.00	151.54%	\$ 263.95	\$ 290.35	
Spring Soccer (COED)	Projected	50	\$ 350.00	0	\$ -	\$ -	\$ 17,500.00	\$ 18,114.40	\$ 362.29	\$ 350.00	96.61%	\$ 362.29	\$ 398.52	
	Actuals	39	\$ 350.00	0	\$ -	\$ -	\$ 13,650.00	\$ 7,941.96	\$ 203.64	\$ 350.00	171.87%	\$ 203.64	\$ 224.00	
Tax Man Tournament	Projected	16	\$ 250.00	0	\$ -	\$ -	\$ 4,000.00	\$ 2,740.60	\$ 171.29	\$ 250.00	145.95%	\$ 171.29	\$ 188.42	
	Actuals	14	\$ 250.00	0	\$ -	\$ -	\$ 3,500.00	\$ 2,223.62	\$ 158.83	\$ 250.00	157.40%	\$ 158.83	\$ 174.71	
Baseball (minor)	Projected	130	\$ 50.00	20	\$ 60.00	\$ -	\$ 7,700.00	\$ 15,004.80	\$ 135.42	\$ 79.23	51.32%	\$ 135.42	\$ 148.96	
	Actuals	61	\$ 50.00	4	\$ 60.00	\$ -	\$ 3,290.00	\$ 4,479.15	\$ 77.43	\$ 57.93	73.45%	\$ 77.43	\$ 85.17	
T-Ball & Machine Pitch	Projected	140	\$ 40.00	20	\$ 50.00	\$ -	\$ 6,600.00	\$ 6,391.25	\$ 65.65	\$ 67.14	103.27%	\$ 65.65	\$ 72.22	
	Actuals	163	\$ 40.00	21	\$ 50.00	\$ -	\$ 7,570.00	\$ 3,332.24	\$ 41.44	\$ 67.44	227.17%	\$ 41.44	\$ 45.59	
Baseball (Major, Pony)	Projected	130	\$ 50.00	20	\$ 60.00	\$ -	\$ 7,700.00	\$ 15,004.80	\$ 135.42	\$ 79.23	51.32%	\$ 135.42	\$ 148.96	
	Actuals	63	\$ 50.00	5	\$ 60.00	\$ -	\$ 3,450.00	\$ 4,479.15	\$ 76.10	\$ 59.76	77.02%	\$ 76.10	\$ 83.71	
Youth Volleyball Clinic	Projected	15	\$ 35.00	0	\$ 15.00	\$ -	\$ 525.00	\$ 1,290.00	\$ 86.00	\$ 35.00	40.70%	\$ 86.00	\$ 94.60	
	Actuals	25	\$ 35.00	0	\$ 20.00	\$ -	\$ 875.00	\$ -	\$ -	\$ 35.00	#DIV/0!	\$ -	\$ -	
Start Smart	Projected	10	\$ 25.00	10	\$ 30.00	\$ -	\$ 550.00	\$ -	\$ 10.00	\$ 65.00	#DIV/0!	\$ 10.00	\$ 11.00	
	Actuals	10	\$ 25.00	10	\$ 30.00	\$ -	\$ 550.00	\$ -	\$ 10.00	\$ 65.00	#DIV/0!	\$ 10.00	\$ 11.00	
Mountain Biking	Projected	16	\$ 60.00	0	\$ 75.00	\$ -	\$ 960.00	\$ -	\$ -	\$ 60.00	#DIV/0!	\$ -	\$ -	
	Actuals	0	\$ 60.00	0	\$ 75.00	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Sand Volleyball League	Projected	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actuals	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Girl's Softball	Projected	80	\$ 50.00	5	\$ 60.00	\$ -	\$ 4,300.00	\$ 5,312.60	\$ 71.41	\$ 58.75	80.94%	\$ 71.41	\$ 78.55	
	Actuals	64	\$ 50.00	0	\$ 60.00	\$ -	\$ 3,200.00	\$ 1,971.84	\$ 30.81	\$ 50.00	162.28%	\$ 30.81	\$ 33.89	
Comp Basketball	Projected	67	\$ 390.00	0	\$ -	\$ -	\$ 26,130.00	\$ 25,881.75	\$ 386.29	\$ 390.00	100.96%	\$ 386.29	\$ 424.92	
	Actuals	0	\$ 390.00	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
UOVA Sand Volleyball	Projected	150	\$ 23.34	0	\$ -	\$ -	\$ 3,501.00	\$ 6,449.75	\$ 43.00	\$ 23.34	54.28%	\$ 43.00	\$ 47.30	
	Actuals	80	\$ 23.34	0	\$ -	\$ -	\$ 1,867.20	\$ -	\$ -	\$ 23.34	#DIV/0!	\$ -	\$ -	
Finale Camp	Projected	100	\$ 30.00	0	\$ -	\$ -	\$ 3,000.00	\$ 1,945.00	\$ 19.45	\$ 30.00	154.24%	\$ 19.45	\$ 21.40	
	Actuals	100	\$ 30.00	0	\$ -	\$ -	\$ 3,000.00	\$ 2,100.00	\$ 21.00	\$ 30.00	142.86%	\$ 21.00	\$ 23.10	
Shakespeare Camp	Projected	0	\$ 100.00	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actuals	25	\$ 100.00	0	\$ -	\$ -	\$ 2,500.00	\$ 1,750.00	\$ 70.00	\$ 100.00	142.86%	\$ 70.00	\$ 77.00	
Fine Oils	Projected	400	\$ 150.00	0	\$ -	\$ -	\$ 60,000.00	\$ 18,780.00	\$ 46.95	\$ 150.00	319.49%	\$ 46.95	\$ 51.65	
	Actuals	20	\$ 150.00	0	\$ -	\$ -	\$ 3,000.00	\$ 2,100.00	\$ 105.00	\$ 150.00	142.86%	\$ 105.00	\$ 115.50	
Production - Shakespeare Class (addition)	Projected	400	\$ 100.00	0	\$ -	\$ -	\$ 40,000.00	\$ 18,780.00	\$ 46.95	\$ 100.00	212.99%	\$ 46.95	\$ 51.65	
	Actuals	40	\$ 100.00	0	\$ -	\$ -	\$ 4,000.00	\$ 2,800.00	\$ 70.00	\$ 100.00	142.86%	\$ 70.00	\$ 77.00	
Home shool Choir	Projected	524	\$ 480.00	0	\$ -	\$ -	\$ 251,520.00	\$ 25,500.00	\$ 48.66	\$ 480.00	986.35%	\$ 48.66	\$ 53.53	
	Actuals	25	\$ 480.00	0	\$ -	\$ -	\$ 12,000.00	\$ 9,600.00	\$ 384.00	\$ 480.00	125.00%	\$ 384.00	\$ 422.40	
												TDC/TNP	TDC/TNP + 10%	

	Continue Program/Activity
	Modify Program/Activity
	Eliminate Program/Activity
	New Program/Activity

RECREATION

PROGRAM		PARTICIPANTS (TEAMS) Resident	REGISTRATION FEE (Resident Discount Rate)	PARTICIPANTS (TEAMS) Non-Resident	REGISTRATION FEE (Market Rate)	OTHER REVENUE (Fees/ Ticket Sales)	TOTAL REVENUE	TOTAL DIRECT COSTS (TDC)	COST /PARTICIPANT (TEAM)	REVENUE /PARTICIPANT (TEAM)	COST RECOVERY	PROPOSED FEE		
												Resident Discount Rate	Market Rate	DISPOSITION
Summer Basketball	Proposed	24	\$ 400.00	0	\$ -	\$ -	\$ 9,600.00	\$ 8,650.80	\$ 360.45	\$ 400.00	111%	\$ 360.45	\$ 396.50	
	Actuals	18	\$ 400.00	0	\$ -	\$ -	\$ 7,200.00	\$ 5,658.12	\$ 314.34	\$ 400.00	127%	\$ 314.34	\$ 345.77	
Fire it Up Tournament	Proposed	16	\$ 250.00	0	\$ -	\$ -	\$ 4,000.00	\$ 2,740.60	\$ 171.29	\$ 250.00	146%	\$ 171.29	\$ 188.42	
	Actuals	12	\$ 250.00	0	\$ -	\$ -	\$ 3,000.00	\$ 2,235.96	\$ 186.33	\$ 250.00	134%	\$ 186.33	\$ 204.96	
Freedom Run	Proposed	150	\$ -	50	\$ -	\$ -	\$ -	\$ 3,081.25	\$ 70.54	\$ 50.00	0%	\$ 70.54	\$ 72.60	
	Actuals	112	\$ -	70	\$ -	\$ -	\$ -	\$ -	\$ 70.00	\$ 70.00	#DIV/0!	\$ 70.00	\$ 70.00	
Tennis Camp	Proposed	30	\$ 35.00	20	\$ 40.00	\$ -	\$ 1,850.00	\$ 5,382.00	\$ 199.40	\$ 81.67	34%	\$ 199.40	\$ 217.34	
	Actuals	26	\$ 35.00	16	\$ 40.00	\$ -	\$ 1,550.00	\$ 1,323.00	\$ 66.88	\$ 75.62	117%	\$ 66.88	\$ 71.97	
Basketball Camp	Proposed	25	\$ 75.00	50	\$ 85.00	\$ -	\$ 6,125.00	\$ 5,382.00	\$ 265.28	\$ 295.00	114%	\$ 265.28	\$ 286.81	
	Actual	14	\$ 75.00	35	\$ 85.00	\$ -	\$ 4,025.00	\$ -	\$ 35.00	\$ 322.50	#DIV/0!	\$ 35.00	\$ 35.00	
Volleyball Camp	Proposed	5	\$ 95.00	30	\$ 105.00	\$ -	\$ 3,625.00	\$ 5,382.00	\$1,106.40	\$ 755.00	67%	\$ 1,106.40	\$ 1,214.04	
	Actual	5	\$ 95.00	25	\$ 105.00	\$ -	\$ 3,100.00	\$ 1,236.00	\$ 272.20	\$ 645.00	251%	\$ 272.20	\$ 296.92	
Special Events	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ 2,878.65	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Movies in the park	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ 6,603.70	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Pickleball League	Proposed	50	\$ 20.00	125	\$ 25.00	\$ -	\$ 4,125.00	\$ -	\$ 125.00	\$ 207.50	#DIV/0!	\$ 125.00	\$ 125.00	
	Actual	45	\$ 20.00	119	\$ 25.00	\$ -	\$ 3,875.00	\$ 1,620.00	\$ 155.00	\$ 205.11	239%	\$ 155.00	\$ 158.60	
Pickleball Tournaments	Proposed	468	\$ 30.00	0	\$ -	\$ -	\$ 14,040.00	\$ 3,735.15	\$ 7.98	\$ 30.00	376%	\$ 7.98	\$ 8.78	
	Actual	0	\$ 30.00	0	\$ -	\$ -	\$ -	\$ 319.10	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
Pickleball Lessons	Proposed	40	\$ 30.00	40	\$ 35.00	\$ -	\$ 2,600.00	\$ -	\$ 40.00	\$ 105.00	#DIV/0!	\$ 40.00	\$ 40.00	
	Actual	35	\$ 30.00	34	\$ 35.00	\$ -	\$ 2,240.00	\$ 100.00	\$ 36.86	\$ 98.00	2240%	\$ 36.86	\$ 37.14	
Paddleboarding	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Kayaking	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Canoeing	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Camping	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Camp Discovery	Proposed	300	\$ 15.00	660	\$ -	\$ -	\$ 4,500.00	\$ 21,022.00	\$ 730.07	\$ 675.00	21%	\$ 730.07	\$ 737.08	
	Actual	322	\$ 15.00	620	\$ -	\$ -	\$ 4,830.00	\$ 20,733.42	\$ 684.39	\$ 635.00	23%	\$ 684.39	\$ 690.83	
Races	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Theater Production	Proposed	50	\$ 35.00	0	\$ -	\$ 4,800.00	\$ 6,550.00	\$ 11,237.50	\$ 224.75	\$ 131.00	58%	\$ 224.75	\$ 247.23	
	Actual	50	\$ 35.00	0	\$ -	\$ 4,800.00	\$ 6,550.00	\$ 9,929.05	\$ 198.58	\$ 131.00	66%	\$ 198.58	\$ 218.44	
Summer Theater Camp	Proposed	45	\$ 30.00	0	\$ -	\$ -	\$ 1,350.00	\$ 740.00	\$ 16.44	\$ 30.00	182%	\$ 16.44	\$ 18.09	
	Actual	25	\$ 30.00	0	\$ -	\$ -	\$ 750.00	\$ 525.00	\$ 21.00	\$ 30.00	143%	\$ 21.00	\$ 23.10	
Broadway Show Choir Camp	Proposed	45	\$ 35.00	0	\$ -	\$ -	\$ 1,575.00	\$ 710.00	\$ 15.78	\$ 35.00	222%	\$ 15.78	\$ 17.36	
	Actual	25	\$ 35.00	0	\$ -	\$ -	\$ 875.00	\$ 612.50	\$ 24.50	\$ 35.00	143%	\$ 24.50	\$ 26.95	
Stage Managing Camp	Proposed	15	\$ 35.00	0	\$ -	\$ -	\$ 525.00	\$ 390.00	\$ 26.00	\$ 35.00	135%	\$ 26.00	\$ 28.60	
	Actual	10	\$ 35.00	0	\$ -	\$ -	\$ 350.00	\$ 245.00	\$ 24.50	\$ 35.00	143%	\$ 24.50	\$ 26.95	
Improv Camp	Proposed	45	\$ 30.00	0	\$ -	\$ -	\$ 1,350.00	\$ 660.00	\$ 14.67	\$ 30.00	205%	\$ 14.67	\$ 16.13	
	Actual	25	\$ 30.00	0	\$ -	\$ -	\$ 750.00	\$ 525.00	\$ 21.00	\$ 30.00	143%	\$ 21.00	\$ 23.10	
Shakespeare Session	Proposed	0	\$ 50.00	0	\$ -	\$ -	\$ -	\$ 1,200.00	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	25	\$ 50.00	0	\$ -	\$ -	\$ 1,250.00	\$ 875.00	\$ 35.00	\$ 50.00	143%	\$ 35.00	\$ 38.50	
Shakespeare Intensive	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
												TDC/TNP	TDC/TNP + 10%	

	Continue Program/Activity
	Modify Program/Activity
	Eliminate Program/Activity
	New Program/Activity

RECREATION

PROGRAM		PARTICIPANTS (TEAMS) Resident	REGISTRATION FEE (Resident Discount Rate)	PARTICIPANTS (TEAMS) Non-Resident	REGISTRATION FEE (Market Rate)	OTHER REVENUE (Fees/ Ticket Sales)	TOTAL REVENUE	TOTAL DIRECT COSTS (TDC)	COST/PARTICIPANT (TEAM)	REVENUE/PARTICIPANT (TEAM)	COST RECOVERY	PROPOSED FEE		DISPOSITION
												Resident Discount Rate	Market Rate	
Lunch with the Mayor	Proposed	275	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
	Actuals	270	\$ -	0	\$ -	\$ -	\$ -	\$ 1,534.97	\$ 5.69	\$ -	0%	\$ 5.69	\$ 6.25	
Tiny Tot Soccer - Fall	Proposed	45	\$ 30.00	55	\$ 35.00	\$ -	\$ 3,275.00	\$ 1,998.00	\$ 99.40	\$ 127.78	164%	\$ 99.40	\$ 103.84	
	Actuals	44	\$ 30.00	52	\$ 35.00	\$ -	\$ 3,140.00	\$ 1,511.04	\$ 86.34	\$ 123.36	208%	\$ 86.34	\$ 89.78	
Fall Basketball	Proposed	24	\$ 400.00	0	\$ -	\$ -	\$ 9,600.00	\$ 8,650.80	\$ 360.45	\$ 400.00	111%	\$ 360.45	\$ 396.50	
	Actuals	23	\$ 400.00	0	\$ -	\$ -	\$ 9,200.00	\$ 9,034.40	\$ 392.80	\$ 400.00	102%	\$ 392.80	\$ 432.08	
Fall Softball	Proposed	80	\$ 350.00	0	\$ -	\$ -	\$ 28,000.00	\$ 17,186.40	\$ 214.83	\$ 350.00	163%	\$ 214.83	\$ 236.31	
	Actual	55	\$ 350.00	0	\$ -	\$ -	\$ 19,250.00	\$ 14,146.55	\$ 257.21	\$ 350.00	136%	\$ 257.21	\$ 282.93	
Fall Soccer - Coed	Proposed	50	\$ 375.00	0	\$ -	\$ -	\$ 18,750.00	\$ 19,032.40	\$ 380.65	\$ 375.00	99%	\$ 380.65	\$ 418.71	
	Actual	40	\$ 375.00	0	\$ -	\$ -	\$ 15,000.00	\$ 7,569.60	\$ 189.24	\$ 375.00	198%	\$ 189.24	\$ 208.16	
Wood Bat Tournament	Proposed	16	\$ 250.00	0	\$ -	\$ -	\$ 4,000.00	\$ 2,740.60	\$ 171.29	\$ 250.00	146%	\$ 171.29	\$ 188.42	
	Actual	8	\$ 250.00	0	\$ -	\$ -	\$ 2,000.00	\$ 1,482.88	\$ 185.36	\$ 250.00	135%	\$ 185.36	\$ 203.90	
Youth Comp Basketball	Proposed	8	\$ 390.00	0	\$ -	\$ -	\$ 3,120.00	\$ 1,313.75	\$ 164.22	\$ 390.00	237%	\$ 164.22	\$ 180.64	
	Actual	0	\$ 390.00	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Flag Football	Proposed	100	\$ 35.00	25	\$ 45.00	\$ -	\$ 4,625.00	\$ 6,130.80	\$ 86.31	\$ 71.25	75%	\$ 86.31	\$ 92.44	
	Actual	58	\$ 35.00	16	\$ 45.00	\$ -	\$ 2,750.00	\$ 3,763.48	\$ 80.89	\$ 63.41	73%	\$ 80.89	\$ 87.38	
WFFL Football	Proposed	160	\$ 120.00	0	\$ -	\$ -	\$ 19,200.00	\$ 27,355.60	\$ 170.97	\$ 120.00	70%	\$ 170.97	\$ 188.07	
	Actual	126	\$ 120.00	0	\$ -	\$ -	\$ 15,120.00	\$ 36,391.32	\$ 288.82	\$ 120.00	42%	\$ 288.82	\$ 317.70	
Hiking	Proposed	48	\$ 20.00	0	\$ 25.00	\$ -	\$ 960.00	\$ 336.00	\$ 7.00	\$ 20.00	286%	\$ 7.00	\$ 7.70	
	Actual	0	\$ 20.00	0	\$ 25.00	\$ -	\$ -	\$ 342.20	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
Nature walks	Proposed	0	\$ 20.00	0	\$ 25.00	\$ -	\$ -	\$ 168.00	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	0	\$ 20.00	0	\$ 25.00	\$ -	\$ -	\$ 155.36	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
Open Play League	Proposed	40	\$ 30.00	10	\$ 35.00	\$ -	\$ 1,550.00	\$ -	\$ 10.00	\$ 48.75	#DIV/0!	\$ 10.00	\$ 10.00	
	Actual	0	\$ 30.00	0	\$ 35.00	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Theater Production	Proposed	50	\$ 35.00	0	\$ -	\$ 4,800.00	\$ 6,550.00	\$ 11,937.50	\$ 238.75	\$ 131.00	55%	\$ 238.75	\$ 262.63	
	Actual	50	\$ 35.00	0	\$ -	\$ 4,800.00	\$ 6,550.00	\$ 11,284.13	\$ 225.68	\$ 131.00	58%	\$ 225.68	\$ 248.25	
Children's Choir	Proposed	25	\$ -	0	\$ -	\$ -	\$ -	\$ 2,897.50	\$ 115.90	\$ -	0%	\$ 115.90	\$ 127.49	
	Actual	25	\$ -	0	\$ -	\$ -	\$ -	\$ 1,900.00	\$ 76.00	\$ -	0%	\$ 76.00	\$ 83.60	
Community Choir	Proposed	25	\$ -	0	\$ -	\$ -	\$ -	\$ 2,897.50	\$ 115.90	\$ -	0%	\$ 115.90	\$ 127.49	
	Actual	25	\$ -	0	\$ -	\$ -	\$ -	\$ 2,100.00	\$ 84.00	\$ -	0%	\$ 84.00	\$ 92.40	
Community Band	Proposed	60	\$ -	0	\$ -	\$ -	\$ -	\$ 4,807.50	\$ 80.13	\$ -	0%	\$ 80.13	\$ 88.14	
	Actual	60	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Home school choir	Proposed	160	\$ 160.00	0	\$ -	\$ -	\$ 25,600.00	\$ 67,500.00	\$ 421.88	\$ 160.00	38%	\$ 421.88	\$ 464.06	
	Actual	150	\$ 160.00	0	\$ -	\$ -	\$ 24,000.00	\$ 16,800.00	\$ 112.00	\$ 160.00	143%	\$ 112.00	\$ 123.20	
Homeschool Theater	Proposed	100	\$ 80.00	0	\$ -	\$ -	\$ 8,000.00	\$ 67,500.00	\$ 675.00	\$ 80.00	12%	\$ 675.00	\$ 742.50	
	Actual	100	\$ 80.00	0	\$ -	\$ -	\$ 8,000.00	\$ 5,600.00	\$ 56.00	\$ 80.00	143%	\$ 56.00	\$ 61.60	
Musical Theater Classes	Proposed	40	\$ 150.00	0	\$ -	\$ -	\$ 6,000.00	\$ 67,500.00	\$ 1,687.50	\$ 150.00	9%	\$ 1,687.50	\$ 1,856.25	
	Actual	40	\$ 150.00	0	\$ -	\$ -	\$ 6,000.00	\$ 4,200.00	\$ 105.00	\$ 150.00	143%	\$ 105.00	\$ 115.50	
Acting Intensive	Proposed	0	\$ -	0	\$ -	\$ -	\$ -	\$ 67,500.00	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Dance Classes	Proposed	100	\$ 240.00	0	\$ -	\$ -	\$ 24,000.00	\$ 67,500.00	\$ 675.00	\$ 240.00	36%	\$ 675.00	\$ 742.50	
	Actual	82	\$ 240.00	0	\$ -	\$ -	\$ 19,680.00	\$ 15,036.00	\$ 183.37	\$ 240.00	131%	\$ 183.37	\$ 201.70	

TDC/TNP TDC/TNP + 10%

	Continue Program/Activity
	Modify Program/Activity
	Eliminate Program/Activity
	New Program/Activity

RECREATION

PROGRAM		PARTICIPANTS (TEAMS) Resident	REGISTRATION FEE (Resident Discount Rate)	PARTICIPANTS (TEAMS) Non-Resident	REGISTRATION FEE (Market Rate)	OTHER REVENUE (Fees/ Ticket Sales)	TOTAL REVENUE	TOTAL DIRECT COSTS (TDC)	COST/PARTICIPANT (TEAM)	REVENUE/PARTICIPANT (TEAM)	COST RECOVERY	PROPOSED FEE		
												Resident Discount Rate	Market Rate	DISPOSITION
Indoor Pickleball League	Proposed	88	\$ 24.00	0	0	\$ -	\$ 2,112.00	\$ 5,937.00	\$ 67.47	\$ 24.00	36%	\$ 67.47	\$ 74.21	
	Actuals	0	\$ 24.00	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Winter Basketball	Proposed	24	\$ 400.00	0	0	\$ -	\$ 9,600.00	\$ 8,650.80	\$ 360.45	\$ 400.00	111%	\$ 360.45	\$ 396.50	
	Actuals	24	\$ 400.00	0	0	\$ -	\$ 9,600.00	\$ 10,493.04	\$ 437.21	\$ 400.00	91%	\$ 437.21	\$ 480.93	
Jr. Jazz Boys	Proposed	215	\$ 50.00	25	60	\$ -	\$ 12,250.00	\$ 24,936.72	\$ 140.98	\$ 81.98	49%	\$ 140.98	\$ 152.58	
	Actuals	0	\$ 50.00	41	60	\$ -	\$ 2,460.00	\$ 16,848.00	#DIV/0!	#DIV/0!	15%	#DIV/0!	#DIV/0!	
Jr.Jazz Girls	Proposed	55	\$ 50.00	20	60	\$ -	\$ 3,950.00	\$ 3,657.78	\$ 86.51	\$ 91.82	108%	\$ 86.51	\$ 93.16	
	Actuals	55	\$ 50.00	25	60	\$ -	\$ 4,250.00	\$ 3,737.34	\$ 92.95	\$ 102.27	114%	\$ 92.95	\$ 99.75	
Jr.Jazz K-3	Proposed	160	\$ 50.00	40	60	\$ -	\$ 10,400.00	\$ 13,826.35	\$ 126.41	\$ 105.00	75%	\$ 126.41	\$ 135.06	
	Actual	152	\$ 50.00	36	60	\$ -	\$ 9,760.00	\$ 8,349.55	\$ 90.93	\$ 100.21	117%	\$ 90.93	\$ 96.42	
Basketball 3 on 3	Proposed	0	\$ -	0	0	\$ -	\$ -	\$ 6,775.80	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Snowshoeing	Proposed	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Ice Fishing	Proposed	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Wilderness Survival	Proposed	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Home school theater	Proposed	0	\$ -	0	0	\$ -	\$ -	\$ 67,500.00	#DIV/0!	#DIV/0!	0%	#DIV/0!	#DIV/0!	
	Actual	0	\$ -	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Theater Production	Proposed	50	\$ 35.00	0	0	\$ 3,600.00	\$ 5,350.00	\$ 11,737.50	\$ 234.75	\$ 107.00	46%	\$ 234.75	\$ 258.23	
	Actual	50	\$ 35.00	0	0	\$ 3,600.00	\$ 5,350.00	\$ 8,861.46	\$ 177.23	\$ 107.00	60%	\$ 177.23	\$ 194.95	
Storytelling festival	Proposed	20	\$ -	0	0	\$ -	\$ -	\$ 1,750.00	\$ 87.50	\$ -	0%	\$ 87.50	\$ 96.25	
	Actual	20	\$ -	0	0	\$ -	\$ -	\$ 400.00	\$ 20.00	\$ -	0%	\$ 20.00	\$ 22.00	
Classes	Proposed	200	20	0	0	\$ -	\$ 4,000.00	\$ 3,200.00	\$ 16.00	\$ 20.00	125%	\$ 16.00	\$ 17.60	
	Actual	0	20	0	0	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Proposed						\$ -		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Actual						\$ -		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
												TDC/TNP	TDC/TNP + 10%	

	Continue Program/Activity
	Modify Program/Activity
	Eliminate Program/Activity
	New Program/Activity

Tiny Tot Soccer Spring - REC 047					BUDGET																	
					Position	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Ttl. Hrs	Rate	Total		
Line Item: 624005					Prog. Coordinator										30			30	\$ 9.40	\$ 282.00		
Explanation					Program Specialist													0	\$ 7.40	\$ -		
Flyers					Rec Aide													0		\$ -		
					Total hours for activity															\$ 282.00		
					ACTUAL																	
					Position	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Ttl. Hrs	Rate	Total		
					Prog. Coordinator									30			30	\$ 9.40	\$ 282.00			
					Program Specialist												0	\$ 7.40	\$ -			
					Rec Aide												0		\$ -			
					Total hours for activity															\$ 282.00		
Line Item: 624004																						
Explanation					Official	Number	Cost Per	Total														
Team Jerseys					1	120	\$10.00	#####														
Soccer Balls					1	30	\$10.00	\$300.00														
Soccer Nets					2	1	\$60.00	\$120.00														
First Aid					1	0	\$50.00	\$0.00														
Whistles and Lanyards					1	16	\$5.00	\$80.00														
								\$0.00														
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							Total	#####														
Line Item: 614102																						
Explanation					Official	Number	Cost Per	Total														
								\$0.00														
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Explanation					Official	Number	Cost Per	Total														
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Revenue for Activity:

Teams/Participants

Projected	Actual
60	70
60	50
120	120

Cost/Team

Budgeted	Actual
\$30.00	
35	

Summer Basketball - REC 030					BUDGET																			
					Position	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Ttl. Hrs	Rate	Total				
Line Item:624005					Prog. Coordinator	50	50	50										150	\$ 12.50	\$ 1,875.00				
Explanation					Program Specialist													0	\$ 7.40	\$ -				
Flyers					Rec Aide													0		\$ -				
					Total hours for activity																	\$ 1,875.00		
					ACTUAL																			
					Position	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Ttl. Hrs	Rate	Total				
					Prog. Coordinator													0	\$ 9.71	\$ -				
Line Item: 624004					Program Specialist													0	\$ 7.40	\$ -				
Explanation					Rec Aide													0		\$ -				
Awards					Total hours for activity																	\$ -		
Trophy Tourny																								
First Aid																								
Basketball																								
Scorebooks																								