

**The Minutes of
Honeyville City Council
August 12, 2020, Regular Meeting**

Mayor Boyd Bingham called the meeting to order at 7:00 p.m.

Present were Mayor Boyd Bingham, Councilmembers Bruce Nelson, Jeff Sanders and Sharon Lorimer. Trevor Gardner arrived at 7:01 p.m. Dale Millsap was not present.

Approximately 12 members of the public joined this meeting.

Councilmember Jeff Sanders offered the invocation and led the group in the pledge of allegiance.

Conflict of Interest: None Noted

Public Comment Period: **Steve Dokos** presented the council with a map concerning right of ways on 3600 W. He was concerned about a resident putting a fence up there.

Planning Commission Report – Zoning Administrator, Codey Illum

Codey I reported that the Planning Commission would like to see the A-5-A in ordinance format to make sure it meets their recommendation before it is presented to the council again.

- A. Dog Ordinance Recommendation:** **Codey I** made a suggestion to the council regarding kennel licensing. It was suggested that residents are allowed 3 dogs, once they reach 4 dogs, they will be required to apply for a kennel license. He also stated that all dogs within the city are required to license their dogs even if they have a kennel license. It was asked how many dogs are allowed with a kennel license, Codey stated that it is a conditional use permit and the council can enforce how many dogs they allow. Codey & Jeff stated they would like it to read to allow 4 dogs then on the 5th dog require a kennel license. Codey suggested holding a public hearing to see how the public feels about this issue.
- B. Air B&B Recommendation:** **Codey I** informed the council that currently Air B&B fell under a Bed and Breakfast in the Ordinances. He recommended changing it to be an allowed use in the residential zone as a commercial use. He also suggested only allowing a Reception Center in the Commercial Zone.

Mayor Bingham asked that the Planning Commission look at the chicken ordinance pertaining to how many are allowed and the allowed use of roosters. **Jeff S** reminded the council that kids raise roosters for 4H Projects.

City Administration – Mayor Boyd Bingham

- A. Windy Poplars Drainage – Jason Zundel:** Mayor Bingham reported that due to deep swells Jason would like to cut the road and lower the pipe because of drainage issues. But that could present some challenges as well. However, Jason was not present to discuss the issue.
- B. City Employee & Councilmember Personal Information:** Mayor Bingham asked that the council and employees be careful about giving out personal information. The Mayor also shared that a new lock had been put on the pickleball court. They can access the lock through an app. He also reported that they interviewed for a part-time position for public works and they hired Jody Chambers, she will also be filling in when Brittney is unavailable in the office instead of hiring out.
- C. Architect Recommendation:** Dana S the city engineer reported that they put out for an RFP for an architect for a new city hall design and they received 6 proposals. There was an evaluation committee that looked over these proposals. That committee consisted of Kenny F, Codey I, Brittney C, Blair P, Dana S and Emily from Jones & Associates. The Committee recommended Think Architecture. The fee includes designing the building, permanent fixtures within the building, bidding and construction management. The total bid came back at \$44,450.00. Bruce N asked for clarification on the funds received from COVID relief and wanted to know the time frame in which the city needs to use those allocated funds. Mayor Bingham stated the city has received \$47,000.00 with the possibility of more. Codey I clarified that they do not need to spend a certain amount in a certain time frame to receive further funding. Bruce N responded to Steve Dokos' suggestion for a location to build the city hall. He let him know that the council did look at the suggested location, however most of the ground he had suggested is owned by Honeyville Grain making it too expensive to consider building there.

BRUCE NELSON motioned to accept Think Architecture to design the new City Hall. JEFF SANDERS seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for and Trevor Gardner for.

- D. Parks & Sprinklers:** Jeff S reported that they are working hard to get the parks nice and green. He has met with two different companies to get a bid on fixing the sprinkler system at the upper park. Bids came in with Checketts Landscaping at \$11,500.00 but could go up to \$15,000.00. Three Men and a Shovel bid \$35,000.00 up to \$40,000.00. Checketts could start next week. Three Men and a Shovel could start in 2 weeks. Once the sprinklers are fixed, they are going to spread out compost that they can purchase from Andy Yates or the Mayor has some as well. Once that is done, they will make sure it gets plenty of water. Jeff also reported that it will be \$2,800.00 for a

prescreen for the canal and he was able to get one reserved from Circle B. It should let in as much as 25,000 gallons per minute.

Jeff S recommended using Checketts Landscaping because their bid was much lower.

There was further discussion about installation of the pump and Jeff clarified that the city would need to install the pump. But once this system is in place it will help the cemetery as well as the park.

Sharon L shared her concerns with trying to just get the grass to grow. And suggested putting some seed down as well.

Jeff S shared that they would put seed down as needed as well as try a few other things to help the grass grow. The city has hired a company to do fertilizing and weed control on parks which they hope will help it to grow.

Bruce N asked how the companies will verify when the bid will move from the low range bid to high range bid. **Jeff S** shared that whoever they hire will keep him in the loop and inform him if any major problems arise. **Mayor Bingham** stated that this is within the budget and that Jeff is ok to proceed.

- E. Pickleball Court:** **Jeff S** reported that the court is finished. If people would like access to the lock, they can contact city hall and Brittney can sign them up or he can sign them up for the app as well. Jeff has installed signs to help direct people on how to use the lock and he has installed signs with court rules as well. **Sharon L** suggested adding lights and trees for shade in the future. **Jeff S** stated that there is still a plan to put a bowery and sidewalk at the upper park. He needs to contact Seth to draw up standards to put out a bid.
- F. Security Cameras:** **Jeff S** reported that he has not purchased the cameras yet, but has priced them out. The Sherriff's Deputy asked where the city plans to put cameras and stated that having cameras up will be a great help to the Sherriff's department.
- G. Honeyville Grain:** **Mayor Bingham** reported that last month they had talked about acquiring a ride of way from Honeyville Grain up 3600 W. He met with the CEO of Honeyville Grain and asked if they would be willing to sell an easement to the city to widen the road. They also discussed the drainage issues. He told Honeyville Grain he did not want the city to be involved in any drainage issues. Honeyville Grain felt that they had a responsibility to drain it. Honeyville Grain agreed to drain the problem and to give the city an easement. The easement expense would be the cost of the pipe to drain the drain. **Trevor G** asked where they would like to drain that water to. **Mayor Bingham** shared that they plan to drain it straight east because there is a gradual declining draw down to the Salt Creek and felt that would be a good place to put a pipe.

Bruce N wanted to point out that the new subdivision did add to the problem, but he also felt that when the power line came in it ruined the surface drain. He stated that right after the power line came in that farm ground was not farmable anymore. He didn't know if it would be feasible to ask Rocky Mountain Power to cover this. However, the concern was the ability to prove that the power company is responsible for some of the expense. **Sharon L** asked for clarification on the property in discussion. **Bruce N** shared that it is on the East side of the freeway on 3600 W. where Marlon Bingham currently has his horses. **Trevor G** felt that it's a win, win situation for the city. **Bruce N** shared that back in December 2019 they passed a motion that the city was willing to pay up to \$25,000.00 to go in and engineer to drain all of 3600 W. if they could get money from the federal government. He stated that this issue would be a part of that project if they wait for that money to be awarded. However, **Mayor Bingham** clarified that right now Honeyville Grain is willing to help with this issue, but was concerned that if the city waits, they may miss out on help from them.

Jeff S, Trevor G and Sharon L feel that they should move forward. **Bruce N** asked for clarification about how the drainage will be handled. He wanted to form some sort of a plan. **Mayor Bingham** asked Dana an estimate on how much it would cost to shoot the drainage there and **Bruce N** asked if they could do this with minimal engineering. **Dana S** asked for clarification and stated the city would need an easement and boundary survey because even though this is private property and the owners will be doing the drainage the city will be getting a right of way from them. **Mayor Bingham** felt that while the engineers are doing that survey, they could survey the area suggested for drainage. **Bruce N** is stressed about solving everyone's problems, getting involved in another drainage issue, and felt that not all drainage issues are being addressed the same way. He felt that 3600 W is being treated different than South Salt Creek. **Trevor G** pointed out that the city offered to help South Salt Creek if they were willing to help with the work and the same has been presented to Honeyville Grain. **Jeff S** stated that the situation with Honeyville Grain is different. The city is purchasing an easement by paying for pipe for the drainage issue. **Bruce N** stated that he is not against what has been suggested. However, he wants to make sure the council is fair. **Mayor Bingham** shared that he is trying to look 10 to 15 years down the road. That road is dangerous and needs to be widened. **Trevor G** stated that he feels like there are two problems that can be resolved and that the city should move forward with correcting those issues. **Jeff S** asked if the easement is the main issue and the drainage is second to that. **Sharon L** pointed out that the city needs the easement there if they ever want to widen that strip of road. **Mayor Bingham** shared that a good Mayor and Council plans 10 to 15 years down the road. He felt that the city should not be dealing with any of these drainage issues, however they are dealing with issues that were not handled correctly previously and it has prevented them from being able to move forward.

BRUCE NELSON motioned to move forward with working with Honeyville Grain in draining the slew in exchange for an easement. TREVOR GARDNER seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for and Trevor Gardner for.

H. **Website – Bill Payment Options:** Mayor Bingham shared that he has received a few emails requesting that the city make it possible to pay water bills over the website. Jeff S shared that if it is a small percentage the website will process the transactions for a fee. However, if it is for a large amount then the website would host a link for a secondary company. Blair P shared that there are multiple ways to make payments. He didn't feel that it was necessary to add another system that the city needs to track. Bruce N asked how people can pay as of right now. Blair P shared that they can mail or drop off a check, set up bill pay at their bank or call or come in person to pay with a credit card. The council agreed there were plenty of options and that they didn't need to add another option at this time.

I. **Fees Schedule For Business Licensing:** Codey I shared that he broke the fees down into simple fees. Home Business fees, Renewals and Commercial Fees.

JEFF SANDERS motioned to approve the new annual business license fee schedule as presented. SHARON LORIMER seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for and Trevor Gardner for.

J. **City Council Regular Meeting Minutes: 07/08/20**
Bruce motioned to approve the City Council Regular Meeting Minutes of 07/08/20 as presented. Sharon seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for and Trevor Gardner for.

K. **Check & Deposit Detail – 07/01/20 – 07/31/20**

Sharon L asked for clarification on payments made to the Tremonton Leader. Brittiny C clarified that the city had an RFP that needed to run for two weeks. Which resulted in two charges from the Leader.

BRUCE NELSON motioned to approve the Check & Deposit Detail for 07/01/20 – 07/31/20 as presented. JEFF SANDERS seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for and Trevor Gardner for.

General Community Events / Buildings & Equipment – Councilmember Trevor Gardner

A. Trevor G. would like to plan for a Halloween activity as long as there aren't any further complications from COVID-19.

Parks & Cemeteries / City Communications – Councilmember Jeff Sanders

- A. **Jeff S** reported earlier on the upper park, but shared that once the upper park is done, they will work on the lower park.

Public Health & Safety / Planning Commission / Youth City Council – Sharon Lorimer

- A. **Sharon L** asked that everyone take the survey on trails to provide the city with input. She reported that Scott with BRAG suggested having an open house where residents are able to come and give their input.
- B. **Jeff S** shared with Sharon that he is over the Emergency Radio System because he is already certified. He also shared that Luanna Canfield and Jordan Andersen have their license as well.

Water Systems & Drainage – Councilmember Bruce Nelson

- A. **Bruce N** reported that the waterline has started on the North end of town. **Troy M** reported that they have accomplished approximately 1 stick a day due to the rocks.
- B. **Bruce N** presented the bid for engineering for South Salt Creek Road. The bid came back for approximately \$4,700.00. Bruce asked for permission to move forward with the engineering. **Mayor Bingham** did not want to move forward with the engineering if the residents aren't willing to complete the project. **Jeff S** recommended that Bruce talk with the residents and inform them of the cost for engineering. He suggested that the city only pay for engineering if the residents will commit to completing the project to fix the drainage issue. **Bruce N** will work with Dana and then hold another meeting with the residents of South Salt Creek Road.
- C. **Dana S** reported that UDOT is restricting the construction on the waterline between the hours 9:00 a.m. – 3:00 p.m. She stated that this is costing the construction team a lot more than what was initially bid. She asked if she could work up the UDOT chain.

Streets & Roads / Mosquito Abatement – Councilmember Dale Millsap

- A. **Dale M** was not present at this meeting.

BRUCE NELSON motioned to adjourn. JEFF SANDERS seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for and Trevor Gardner for.

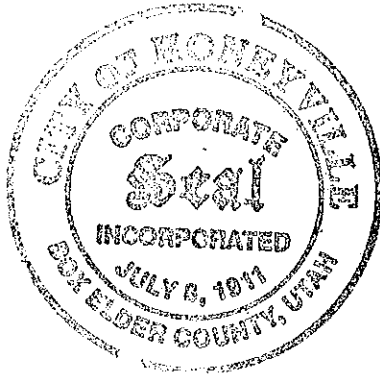
Meeting adjourned at 8:53 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 9-9-20



Brittiny Chlarson
Brittiny Chlarson – Clerk/Recorder

Boyd Bingham
Boyd Bingham - Mayor

