

NOTICE AND AGENDA
MONROE CITY COUNCIL MEETING
SEPTEMBER 8, 2020

Pursuant to §52-4-6(2), UCA, notice is hereby given that the City Council of Monroe City, Sevier County, Utah, will hold a regular council meeting on September 8, 2020 at the City Hall, 10 N Main, commencing at 7:00 p.m. The agenda shall be as follows: (The order of business may be changed as time permits.)

7:00 p.m.

1. Welcome and call to Order: Mayor Johnny Parsons
2. Pledge of Allegiance and Prayer: By invitation
3. Roll Call
4. Consider a motion to approve the minutes of the meeting held August 25, 2020
5. Citizen input
6. Approval of September 2020 warrant register, August 2020 cash disbursements, adjustment journal, and utility aging report.
7. Business
 - a. Consider liability insurance renewal with Sorensen-Leavitt Insurance
 - b. Consider applying to Federal Emergency Management Agency (FEMA) for grant to evaluate ways to reduce our floodplain zone.
 - c. Consider Ordinance 9 01 2020 Transient Room Tax
 - d. Consider expenditures of Utah Coronavirus Relief Funds (CARES)
 - e. Consider adding items to Monroe City Surplus list
8. Other Business
 - a. Staff Reports
 - b. Department Business-Council
9. Adjournment

Posted this 7th day of September, 2020

I hereby certify that the foregoing notice and agenda was posted at the Monroe City Hall, website littlegreenvally.com, posted on the Utah Public Notice website and personally delivered to each member of the Monroe City Council.

Allison Leavitt, Monroe City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, or assistance during this meeting shall notify Allison Leavitt, City Recorder, at 435-527-4621 at least 24 hours prior to this meeting. Meetings of the Monroe City Council may be conducted by electronic means pursuant to Utah Code Annotated, Section 52-4-207.

MONROE CITY COUNCIL MEETING
August 25, 2020
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Cartwright. A prayer was offered by Councilmember Payne.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Dane Buchmiller -absent

Janet Cartwright

Michael Mathie

Perry Payne

Erica Sirrine

Public Works Director Devin Magleby

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meetings held August 11, 2020

Councilmember Payne moved to approve the August 11, 2020 Regular City Council Meeting Minutes as corrected. The motion was seconded by Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, Payne, and Sirrine. The vote was unanimous.

The motion carried. 4-0

5. Citizen input

Warren Monroe explained he was asked by Peter Nackowski, Monroe Lion's Club, to prepare a concept plan for development of the City property located at 300 E and 800 S.

Mayor Parsons explained to Mr. Monroe that Mr. Nackowski did not have permission from Monroe City Council to ask him to prepare these plans with the intent that the City would pay the costs associated with the plan preparations.

Mr. Monroe stated that he had spoken with Councilmember Sirrine prior to tonight's meeting and now understands that the City is not ready to proceed with developing the park right now. Mr. Monroe explained that the cost to prepare the concept plan is \$1,000 and he knows the City is not willing to pay these costs. Mr. Monroe wants the City to have the plan at no cost and told the Council to please keep his company in mind, for when they are ready to proceed with the park development.

Mayor Parsons thanked Mr. Monroe for his time.

6. Business

a. Swearing in of the 2020/2021 City Youth Council

There were no youth councilmembers in attendance for swearing in.

b. Red Hill Hot Spring business and environmental plan – Sofia Opmanis

Ms. Opmanis was contacted by phone to address the Council. Ms. Opmanis gave a background of her education and desire to develop the Red Hill area with funding from United States Department of Agriculture (USDA). Ms. Opmanis is interested in helping rural communities by developing tiny homes in areas such as Monroe.

Mayor Parsons explained to Ms. Opmanis that Monroe City does not own the water rights at the Red Hill, just the property.

Councilmembers stated they were not in favor in selling the property nor entering a lease. It was explained to Ms. Opmanis that the City is currently working on improving the Red Hill area as a new park for our community.

c. Consider White's Sanitation Contract Renewal - Taylor White

Taylor White, White's Sanitation, stated that the current contract between Monroe City and White's Sanitation will expire the end of September 2020. A Copy of the new five (5) year contract was in the Councilmember's packets for them to review and Mr. White distributed a handout that explained the following are the key changes from the last contract:

- Number of Additional Carts – additional carts that a household may rent is increased from two to three with a cost of \$2.50 per additional cart.
- Personal cans must not exceed 35 gallons.
- Bulky Waste will be limited to one item per week (i.e. appliances, couches, mattresses, etc.) Carpet will no longer be picked-up, because of the health risk to their employees.
- Residents that request walk-up service will not be eligible for the \$1.00 discount.
- Monthly rate will increase by \$2.00

Mr. White explained that Monroe City was their first City to enter a city-wide trash pick-up in 1990 and they have appreciated the support from Monroe City over the years. Mr. White stated that White's

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Sanitation wants to continue to provide the service they have in past, meaning picking up more than what is just in the can, and the changes provided in the new contract will allow them to do this. In the handout were pictures of people abusing the service White's Sanitation provides by piling large amounts of trash, which requires a lot of extra work time for White's Sanitation employees.

Mr. White explained that many of the changes are for the safety of their employees because of the type and number of items people are setting out for pick-up.

Mayor Parsons stated he would like a newsletter to be prepared by our Utility Clerk Marisa Mathie with the information Mr. White provided tonight to give our residents what can and cannot be picked-up. Mr. White agreed this would be helpful and that Utility Clerk Marisa Mathie can contact him if she has questions about what should be in the newsletter.

Mr. White thanked the Council for their time and explained that White's Sanitation appreciates the support of the Cities, because without the Council support White's Sanitation would not be able to offer the services they do.

Councilmembers stated that they appreciate the service White's Sanitation has provided to the Residents of Monroe over the years.

Councilmember Mathie moved to accept White's Sanitation contract renewal for a five-year term. The motion was seconded by Councilmember Serrine. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Mathie, and Serrine. The vote was unanimous. The motion carried. 4-0

d. Consider Resolution 8 1 2020 to increase Monroe City Business License fee

After some discussion Council decided to increase our current business license fees to \$25.00 and \$35.00 for a beer license.

Councilmember Mathie moved to adopt Resolution 8 1 2020 to increase Monroe City Business license fees from \$10.00 to \$25.00 and beer license from \$20.00 to \$35.00. The motion was seconded by Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Mathie, and Serrine. The vote was unanimous. The motion carried. 4-0

e. Consider updated Culinary Water Emergency Plan for 2020

Public Works Director Devin Magleby explained that the Culinary Water Emergency Plan needed Councilmember, and employee names updated with current information.

Councilmember Payne moved to accept updated Monroe City Culinary Water Emergency Plan for 2020. The motion was seconded by Councilmember Serrine. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Mathie, and Serrine. The vote was unanimous. The motion carried. 4-0

f. Consider amending Monroe City Land Use Ordinance Book– Bart Lee

Planning Commission Chairman Bart Lee explained to the Council that our Land Use and Development Code Regulations book needs an extensive update. We have attempted to do this in the past but have yet been able to get this completed.

Mr. Lee explained that he wants to get this going and complete it this time, however there is a cost associated with this that could be from \$15,000 - \$20,000. We have talked with Zach Leavitt, Six County Association Planner, and he has stated that there are grants available to help assist. Mr. Lee would like to have the Council support in this endeavor with the understanding that the City may need to help financially if a grant will not cover the costs.

Council was supportive of this project, and asked Mr. Lee to get some solid figures on what the cost to the City would be to update our Land Use and Development Code Regulations book

g. Public Hearing to receive comments on proposed changes to the Monroe City Land Use and Development Code Regulations. Proposed changes will include but not limited to the following: (1) Adding definition of short-term rental to Chapter 3; (2) Amending Chapter 10-1002; Chapter 11-1102; Chapter 12-1202; Chapter 13-1303; Chapter 14-1402; Chapter 15-1502 with short-term rental as a conditional use.

Mayor Parsons opened the public hearing to receive comments on the proposed changes to the Monroe City Land Use and Development Code Regulations at 7:50 p.m.

These changes would allow short-term rentals, with conditions, in all zones located in Monroe City.

A definition of a short-term rental was discussed during a Planning Commission public hearing and the Planning Commission will finalize the definition of a short-term rental at their next meeting.

There were no other comments.

Mayor Parsons closed the public hearing at 7:52 p.m.

h. Public Hearing for the purpose of accepting public comments concerning proposed municipal budget 2020-2021 amendment.

Mayor Parsons opened the public hearing at 7:52 p.m. to receive comments concerning proposed amendment to the municipal budget 2020-2021.

This amendment is to transfer monies to the general fund library department for air conditioning units.

Mayor Parsons stated that this is a long overdue update and they will be installed as soon as possible.

There were no other comments.

Mayor Parsons closed the public hearing at 7:54 p.m.

- i. Approval of Resolution 8 2 2020 adopting amended Monroe City 2020-2021 fiscal year budget.

Councilmember Mathie moved to adopt Resolution 8 2 2020 to amend Monroe City 2020-2021 fiscal year budget. The motion was seconded by Councilmember Payne. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Mathie, and Sirrine. The vote was unanimous. The motion carried. 4-0

- j. Consider expenditures of Utah Coronavirus Relief Funds (CARES).

Mayor Parsons explained to the Council that in connection with the Coronavirus Relief Fund (CARES Act) Monroe City will receive \$206,510.00. These funds are to cover expenditures incurred due to the public health emergency with respect to the Coronavirus Disease (COVID-19).

Council reviewed what costs were eligible and what is non-eligible. These funds will only cover expenditures to cover costs in responding to the public health emergency.

Council determined that mitigating the spread of COVID-19 must be the priority to keep the public health protected.

They decided that the following items would help protect our citizens and employees from the virus immediately and in the future:

- Vehicle – to accommodate employees not having to share vehicles. We did have an employee exposed to the virus and had a vehicle been shared a lot of staff members would have been exposed.
- A utility side by side with a sprayer for sanitizing the playground equipment, bleachers, benches, picnic tables, and other park associated equipment.
- Hand free faucets and dryers for our public restrooms.
- Free standing hand sanitizers for our public buildings and large commercial outdoor sanitizer for our parks.

The Council will continue to assess the needs of our community and discuss them at our next Council meeting to be held September 8, 2020.

Councilmember Payne moved to approve expenses incurred due to the public health emergency with Utah Coronavirus Relief Funds (CARES). The motion was seconded by Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Mathie, and Sirrine. The vote was unanimous. The motion carried. 4-0

- k. Consider sealed bids for City surplus equipment.

Mayor Parsons opened seal bids for following:

- HP printer with supplies- \$35.00 Allison Leavitt
- Camp chief with grill - \$40.00 Michael Mathie
- 2 Camp chiefs with grill - \$55.00 each Devin Magleby

Councilmember Payne moved to accept bids on the City surplus equipment. The motion was seconded by Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Mathie, and Sirrine. The vote was unanimous. The motion carried. 4-0

7. Other Business

a. Staff Reports

City Recorder Allison Leavitt –

*Mr. Billingsley, Code Enforcement Officer, has sent letters to property owners located at 390 S Main and 410 S Main concerning their property being non-compliant with our nuisance ordinance.

*Request from citizen to have a painted crosswalk installed at the intersection of Main St. and 300 N. Robert Dowell, Utah Department of Transportation (UDOT) was contacted and he stated a study would have to be performed and the intersection would have to meet set UDOT requirements before a painted crosswalk could be installed. Mr. Dowell, stated the City could install poles with flags, that those crossing would carry as they crossed the street to make them visible to drivers. City Recorder Allison Leavitt stated that the elementary safe route to school states the students should cross at Main St. and Center St. with the crossing guard. There is a concern that the flags may encourage students to cross at Main St. and 300 N without a crossing guard, however if they were there during the summer month's they could help with children coming to the Lion's park for school lunch.

Council asked City Recorder Allison Leavitt and Public Works Director Devin Magleby to work on installing posts, with a sign and flags for the crosswalk at Main St. and 300 N for when school is recessed this spring for the summer.

*Monthly department budgets were distributed to Councilmembers.

Public Works Director Devin Magleby –

*Four tires, totally \$1000.00, are needed for the backhoe.

*Culinary Sanitary Survey, done every three years, was conducted by a Utah State Health Department Official. Our Culinary Water system is perfect now, however, changes in federal

mandates are going to require we update some of our equipment to remain compliant in the future.

b. Department Business-Council

Councilmember Mathie –

*Included paving a section of Bohman Road and 100 E while paving equipment is here finishing up our street project. This extra cost will fit within 2020-2021 street budget.

*City has no use for remaining tailings and Council decided to have it placed on the surplus list for sale.

*Suggested with the unique paraglider fly-in starting September 28, 2020, the City may help with promoting the event. Council discussed the possibility of inviting local food trucks and a small band to make it a fun community event. Councilmember Serrine will contact some of our local food trucks to see if they would be willing to come and City Recorder Allison Leavitt will have City Treasurer Jacee Barney check on business license requirements for them.

Councilmember Serrine -

*Ordered no camping and overnight parking signs for landing area at 300 E.

*Stacey Whitmore would like to update the paraglider information sign that is located near the rodeo grounds.

*Discussed options for development for park at 300 E and 800 S. Mayor Parsons, Councilmember Serrine, and Public Works Director Devin Magleby will meet at the park area at 4:00 p.m. tomorrow (8/26/2020) to make a draft plan for the park development.

*Citizen commented we have no infant swings at the Mtn. View Park. Two swing sets can be purchased through a company located in Gunnison, UT for \$1700.00. They will not install them. They will load the swings on their trailer, then our staff would pick-up the trailer, install the swings, and then return the trailer. Public Works Director Devin Magleby stated when the order is confirmed, transportation and installation details will be worked out.

*Lock on the splash pad equipment building door needs to be fixed; it is not locking.

Councilmember Cartwright –

*Confirmed that Community Impact Board (CIB) funding meeting for the cemetery expansion project will be held on October 1, 2020. This will probably be a virtual meeting.

Councilmember Payne –

*Fire truck that was out of service was repaired by Fireman Jeff Nielson.

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Mayor Parsons –

*Thanked everyone for their help with our Public Power Picnic. We only served about 400 people, we usually serve 650-700 people, probably due to COVID-19. Did receive a lot of positive compliments on the picnic.

*Road to the Red Hill is completed and is really nice.

*Met with Malcom Nash, Sevier County Economic Development Director, and Dave Coe about funds from Sevier County to help with economic development in Monroe. Mr. Nash stated that before the County would give funds for the Red Hill, they want culinary water and power installed. Mayor Parsons told Mr. Nash we cannot do that, and he said then the County would not participate in developing the area. Mayor Parsons asked about the landing area for the paragliders. Mr. Nash said the County will not fund parks but will only fund events. Councilmember Serrine will meet with the County to discuss participation with the paraglider fly-in festival. Councilmember Cartwright expressed frustration with the County since they were the ones that suggested these two areas be developed and now, they do not want to participate.

*Would like to get bids on installation of pipe and pathway at the Red Hill to help control the public from diverting the water.

*Staff has done a lot of good projects recently, but they need to focus on their own departments for a while.

*Concerned with Peter Nackowski, Monroe Lion's Club, pursuing development for our park located at 300 E and 800 S as though he has the Council approval. Mr. Nackowski has approached not only Sevier County Commissioners but now Warren Monroe, who has incurred costs of \$1,000.00, which the City is not going to pay. Councilmember Cartwright thinks it is unacceptable that Mr. Monroe is not being paid by the Lion's Club. Councilmember Serrine will visit with Mr. Nackowski again and explain the City's is not ready to do more than a landing area right now. Councilmember Mathie stated the City appreciates all that the Lion's Club has done for the City but we all need to be on the same page.

9. Adjournment

There being no further business to come before the Council for consideration, Councilmember Mathie moved the Regular Council Meeting adjourn at 9:07 p.m. The motion was seconded by Councilmember Payne. The vote was unanimous. The motion carried. 4-0

The next regular City Council meeting is scheduled to be held on Tuesday, September 8, 2020, starting at 7:00 p.m. at Monroe City Office.

Approved this 8th day of September, 2020

Allison Leavitt

Monroe City Recorder

Monroe City Council

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**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.2232 - EMPLOYEE SAVINGS						
JOSEY PARSONS	942020			SAVINGS WITHDRAWL	09/04/2020	2,000.00
10.4413 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	74.63
10.4414 - 24TH & MISCELLANEOUS EXPENSES						
GG'S MARKETPLACE	02-1660084			24TH SUPPLIES	07/22/2020	50.00
GG'S MARKETPLACE	03-854159			OTTERPOPS	07/23/2020	42.21
GG'S MARKETPLACE	03-854939			24TH SUPPLIES	07/24/2020	3,460.91
GG'S MARKETPLACE	03-855025			24TH SUPPLIES	07/24/2020	9.54
ON THE GO	25493			24TH RENTALS	08/05/2020	1,025.00
THE SHIRT STOP	22549			CITY SHIRT	07/21/2020	41.46
						\$4,629.12
10.4418 - 24TH BBQ EXPENSES						
GG'S MARKETPLACE	03851671			BBQ CONDIMENTS	07/18/2020	311.86
10.4421 - BOOKS, SUBSCRIPTIONS & MEMB.						
LEXISNEXIS	20198345			UTAH CODE	08/21/2020	573.46
10.4422 - PUBLIC NOTICES						
THE RICHFIELD REAPER	37480			BUDGET HEARING	08/31/2020	27.50
THE RICHFIELD REAPER	37481			LAND USE NOTICE	08/31/2020	45.00
THE RICHFIELD REAPER	37482			LAND USE NOTICE	08/31/2020	45.00
						\$117.50
10.4424 - SUPPLIES						
ALVEY LUMBER CO.	B130964			FACE MASKS, GLOVES	08/05/2020	32.98
ALVEY LUMBER CO.	B131131			OFFICE SUPPLIES	08/07/2020	4.49
MOUNT OLYMPUS WATERS	10203041080720			WATER FOR OFFICE	08/07/2020	55.51
						\$92.98
10.4428 - TELEPHONE						
CENTURY LINK	CITYHALL 08/20			TELEPHONE/INTERNET	08/25/2020	176.39
10.4429 - UTILITIES						
DOMINION ENERGY	CITY 082020			GAS SERVICE	08/24/2020	7.16
MONROE CITY	FIRESTATION 08			UTILITIES	08/19/2020	5.07
MONROE CITY	MARQUEE 08/20			UTILITIES	08/19/2020	11.18
MONROE CITY	OFFICE BLD 08/			UTILITIES	08/19/2020	149.64
						\$173.05
10.4432 - ENGINEERING						
JONES & DEMILLE	0123163			FEMA ASSISTANCE	08/31/2020	254.75
10.4446 - SUNDRY						
ROCKY MOUNTAIN POWER	08182020			STREET LIGHT	08/18/2020	27.89
10.5315 - EDUCATION AND TRAINING						
UTAH VALLEY UNIVERSITY	A26867			RECERTIFICATION	08/08/2020	45.00
10.5324 - SUPPLIES						
CHAPPELL, PRESLEY	9/4/2020			FIRE HOUSE CLEANING	09/04/2020	60.00
GG'S MARKETPLACE	02-1651538			FIRE DEPARTMENT	07/08/2020	94.25
GG'S MARKETPLACE	021651547			FIRE DEPARTMENT	07/08/2020	23.96
GG'S MARKETPLACE	02-1661321			SUPPLIES	07/24/2020	73.78
						\$251.99
10.5329 - UTILITIES						
CENTURY LINK	FD08/2020			INTERNET/TELEPHONE	08/25/2020	81.42
DOMINION ENERGY	FIREHOUSE 082			GAS SERVICE	08/24/2020	10.49
MONROE CITY	FIRE DEPT 08/20			UTILITIES	08/19/2020	162.28
						\$254.19
10.6013 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	92.70
10.6024 - SUPPLIES						
ALVEY LUMBER CO.	B130852			SHOP SUPPLIES	08/03/2020	42.28
ALVEY LUMBER CO.	B131113			STREET DEPARTMENT	08/07/2020	42.77
ALVEY LUMBER CO.	B131211			SHOP SUPPLIES	08/10/2020	38.99
ALVEY LUMBER CO.	B131381			SHOP SUPPLIES	08/12/2020	38.99
ALVEY LUMBER CO.	B131799			SHOP SUPPLIES	08/18/2020	3.29
ALVEY LUMBER CO.	B131900			SHOP SUPPLIES	08/20/2020	10.58
ALVEY LUMBER CO.	B131932			SHOP SUPPLIES	08/21/2020	6.29
MOUNTAINLAND SUPPLY CO.	S103681619.001			SHOP SUPPLIES	07/30/2020	680.34
TONG'S FIRE EXTINGUISHER	2212			ANNUAL INSPECTIONS	08/02/2020	374.50
UTAH BARRICADE	24753			BARRICADES	07/09/2020	1,439.34
						\$2,677.37
10.6025 - EQUIPMENT MAINTENANCE						
COMMERCIAL TIRE	10518			SHOP SUPPLIES	04/24/2020	138.04
WHEELER MACHINERY CO.	PS001022059			SHOP SUPPLIES	08/26/2020	366.50
						\$504.54
10.6026 - VEHICLE MAINTENANCE						
BIPS AUTO PARTS	762957			SHOP SUPPLIES	08/11/2020	4.39

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.6028 - TELEPHONE						
CENTURY LINK	SHOP 08/2020			TELEPHONE/INTERNET	08/25/2020	43.66
10.6029 - UTILITIES						
DOMINION ENERGY	SHOP 082020			GAS SERVICE	08/24/2020	7.59
MONROE CITY	MAINTENANCE			UTILITIES	08/19/2020	57.88
MONROE CITY	PARKING SHED			UTILITIES	08/19/2020	2.06
						\$67.53
10.6030 - STREET MAINTENANCE						
Green Valley Lawn Care	37210			WEED CONTROL @ SENIOR CITIZEN	08/07/2020	2,096.00
Green Valley Lawn Care	37465			WEED CONTROL @ SENIOR CITIZEN	08/07/2020	85.00
						\$2,181.00
10.6413 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	220.16
10.6424 - SUPPLIES						
ALVEY LUMBER CO.	B130836			PARK SUPPLIES	08/03/2020	9.99
ALVEY LUMBER CO.	B130928			PARK SUPPLIES	08/04/2020	23.75
ALVEY LUMBER CO.	B131114			PARK SUPPLIES	08/07/2020	18.28
ALVEY LUMBER CO.	B131316			PARK SUPPLIES	08/11/2020	11.58
ALVEY LUMBER CO.	B131739			PARK SUPPLIES	08/17/2020	4.79
ALVEY LUMBER CO.	B131921			PARK SUPPLIES	08/20/2020	3.84
ALVEY LUMBER CO.	B132165			PARK SUPPLIES	08/25/2020	19.99
COLONIAL FLAG & SPECIALT	0223960-IN			AMERICAN AND CITY FLAG	08/13/2020	199.77
GG'S MARKETPLACE	03-853517			SUPPLIES	07/22/2020	6.76
LARSEN'S ACE HARDWARE	734952			PARK SUPPLIES	08/07/2020	114.34
LARSEN'S ACE HARDWARE	736797			PARK SUPPLIES	08/19/2020	74.97
MOUNTAINLAND SUPPLY CO.	S103702724.001			PARK SUPPLIES	08/12/2020	168.39
MOUNTAINLAND SUPPLY CO.	S103730788.001			PARK SUPPLIES	08/31/2020	154.60
UNITED SERVICE & SALES, IN	47190			BLADES FOR MOWERS	08/19/2020	56.98
WHITE'S SANITATION	08x00474			PARK & FISH POND TRASH REMOVAL	09/04/2020	190.76
						\$1,058.79
10.6429 - UTILITIES						
DOMINION ENERGY	CC08/2020			GAS SERVICE	08/24/2020	7.59
DOMINION ENERGY	OLDFH08/2020			GAS SERVICE	08/24/2020	7.16
MONROE CITY	ARENA 08/2020			UTILITIES	08/19/2020	11.78
MONROE CITY	CC 08/2020			UTILITIES	08/19/2020	156.00
MONROE CITY	CONCESSIONS			UTILITIES	08/19/2020	5.25
MONROE CITY	LIONS PARK RE			UTILITIES	08/19/2020	33.02
MONROE CITY	LIONS PARK ST			UTILITIES	08/19/2020	0.86
MONROE CITY	MTN, VIEW LIG			UTILITIES	08/19/2020	24.08
MONROE CITY	RESTROOM 08/			UTILITIES	08/19/2020	47.64
MONROE CITY	ROPING ARENA			UTILITIES	08/19/2020	17.29
MONROE CITY	SPLASHPAD 08/			UTILITIES	08/19/2020	86.69
MONROE CITY	TENNIS COURT			UTILITIES	08/19/2020	26.49
						\$423.85
10.6713 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	34.76
10.6724 - SUPPLIES						
DEMCO	6826118			SUPPLIES	08/10/2020	282.01
10.6728 - TELEPHONE						
CENTURY LINK	LIBRARY 08/202			TELEPHONE/INTERNET	08/25/2020	41.02
10.6729 - UTILITIES						
DOMINION ENERGY	LIB082020			GAS SERVICE	08/24/2020	7.59
MONROE CITY	LIBRARY 08/202			UTILITIES	08/19/2020	43.34
						\$50.93
10.6746 - SUNDRY						
CREATIVE PRODUCT SOURC	CPL1086011			COLORING BOOKS	08/13/2020	151.27
10.6813 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	57.94
10.6824 - SUPPLIES						
ALVEY LUMBER CO.	B131831			CEMETERY SUPPLIES	08/19/2020	46.77
ALVEY LUMBER CO.	B132186			CEMETERY SUPPLIES	08/26/2020	13.78
MOUNTAINLAND SUPPLY CO.	S103593373.001			CEMETERY SUPPLIES	06/05/2020	155.06
MOUNTAINLAND SUPPLY CO.	S103626605.001			SPRINKLERS	06/25/2020	213.30
MOUNTAINLAND SUPPLY CO.	S103702263.001			CEMETERY SUPPLIES	08/12/2020	41.63
SEVIER COUNTY SHERIFF'S	JULY 2020			INMATE CREW JULY 2020	07/31/2020	150.00
						\$620.54
10.6829 - UTILITIES						
MONROE CITY	CEMETERY BUI			UTILITIES	08/19/2020	0.69
51.4013 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	75.32
51.4024 - SUPPLIES						
ALVEY LUMBER CO.	B131322			WATER SUPPLIES	08/11/2020	2.96
ALVEY LUMBER CO.	B131393			WATER SUPPLIES	08/12/2020	6.99

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
ALVEY LUMBER CO.	B131746			WATER DEPARATMENT	08/17/2020	3.58
ALVEY LUMBER CO.	B132170			WATER SUPPLIES	08/25/2020	13.99
HACH COMPANY	12090752			SINGLET COMBO	08/24/2020	152.35
MOUNTAINLAND SUPPLY CO.	CREDIT			CREDIT	06/16/2020	-93.94
MOUNTAINLAND SUPPLY CO.	S103584906.003			WATER METER FOR MIDDLE SCHOOL	07/16/2020	1,418.81
MOUNTAINLAND SUPPLY CO.	S103683347.001			WATER SUPPLIES	07/31/2020	1,763.44
MOUNTAINLAND SUPPLY CO.	S103731779.001			WATER SUPPLIES	08/31/2020	93.94
PETERSON PLUMBING	2450561			WATER SUPPLIES	08/06/2020	44.25
PETERSON PLUMBING	2451245			WATER SUPPLIES	08/07/2020	77.67
PETERSON PLUMBING	2456754			WATER SUPPLIES	08/18/2020	430.22
PETERSON PLUMBING	2457272			WATER SUPPLIES	08/19/2020	34.09
PETERSON PLUMBING	2458753			WATER SUPPLIES	08/21/2020	56.07
PETERSON PLUMBING	2461340			WATER SUPPLIES	08/26/2020	495.13
PETERSON PLUMBING	2463836			WATER SUPPLIES	08/31/2020	70.98
SCHOLZEN PRODUCTS COM	03028023			CYLINDER MONTHLY RENTAL	06/24/2020	43.20
SCHOLZEN PRODUCTS COM	6494530-00			WATER SUPPLIES	08/04/2020	185.48
SCHOLZEN PRODUCTS COM	1017660-00			WATER SUPPLIES	08/06/2020	225.67
SCHOLZEN PRODUCTS COM	3028825-00			CYLINDER MONTHLY RENTAL	08/25/2020	43.20
						\$5,068.08
51.4028 - TELEPHONE						
CENTURY LINK	WATER 08/020			TELEPHONE/INTERNET	08/25/2020	108.21
51.4029 - UTILITES						
MONROE CITY	CULINARY WEL			UTILITIES	08/19/2020	1,431.04
MONROE CITY	WATER TREATM			UTILITIES	08/19/2020	261.44
MONROE CITY	WELLHOUSE 08			UTILITIES	08/19/2020	19.61
						\$1,712.09
51.4037 - PROFESSIONAL AND TECHNICAL						
CENTRAL UTAH PUBLIC HEA	06302020			WATER SAMPLES	07/30/2020	65.00
CENTRAL UTAH PUBLIC HEA	08302020			WATER SAMPLES	08/30/2020	65.00
						\$130.00
51.4054 - CAPITAL OUTLAY - EQUIP-METERS						
MOUNTAINLAND SUPPLY CO.	S108676899.001			WATER METERS	08/03/2020	36,209.66
MOUNTAINLAND SUPPLY CO.	S103676899.002			WATER METERS	08/06/2020	3,741.89
						\$39,951.55
53.4013 - EMPLOYEES BENEFITS						
WCF MUTUAL INSURANCE C	7415312			WCF DOWN PAYMENT	09/04/2020	23.18
53.4024 - SUPPLIES						
ALVEY LUMBER CO.	B130853			POWER DEPARTMENT	08/03/2020	13.58
ALVEY LUMBER CO.	B131002			ELECTRIC DEPARTMENT	08/05/2020	16.99
ALVEY LUMBER CO.	B132137			POWER SUPPLIES	08/25/2020	11.79
CENTRAL ELECTRIC SUPPLY	254002			ELECTRIC SUPPLIES	08/20/2020	15.23
CENTRAL ELECTRIC SUPPLY	254003			ELECTRIC SUPPLIES	08/20/2020	42.99
CODALE ELECTRIC SUPPLY, I	S7105155.002			COUPLERS	08/03/2020	534.68
CODALE ELECTRIC SUPPLY, I	S7109264.001			TRANSFORMERS	08/03/2020	1,590.00
CODALE ELECTRIC SUPPLY, I	S7026668.003			ELECTRIC SUPPLIES	08/19/2020	770.00
						\$2,995.26
53.4026 - VEHICLE MAINTENANCE						
BIPS AUTO PARTS	763182			BATTERY FOR ELECTRIC DEPT	08/13/2020	139.99
53.4029 - UTILITIES						
MONROE CITY	SR. CITIZEN CE			UTILITIES	08/19/2020	240.71
53.4031 - DATA PROCESSING						
PELORUS METHODS	201001			SOFTWARE & SUPPORT	08/31/2020	1,650.00
TOWNCLOUD, INC	1870			SEPTEMBER AGENDA	08/31/2020	75.00
						\$1,725.00
53.4038 - ADVERTISING-OTHER SERVICES						
ALVEY LUMBER CO.	B131950			PUBLIC POWER PRIZES	08/21/2020	50.00
53.4054 - CAPITAL OUTLAY - EQUIPMENT						
BEAVER CITY CORP	5350			REGULATORS	08/18/2020	10,000.00
58.4024 - SUPPLIES						
ALVEY LUMBER CO.	B131763			IRRIGATION SUPPLIES	08/18/2020	42.99
ALVEY LUMBER CO.	B131798			IRRIGATION SUPPLIES	08/18/2020	19.99
ALVEY LUMBER CO.	B132471			IRRIGATION SUPPLIES	08/31/2020	5.18
						\$68.16
58.4029 - UTILITIES						
MONROE CITY	IRRIGATION PO			UTILITIES	08/19/2020	40.23
59.4035 - ADMINISTRATIVE SERVICES						
WHITE'S SANITATION	08x00474			RESIDENTIAL TRASH REMOVAL	09/04/2020	8,194.25
WHITE'S SANITATION	08x00474			BIN REMOVAL	09/04/2020	92.76
						\$8,287.01
72.4081 - EQUIPMENT & SUPPLIES - FOOTBALL						
THE SPORTKEEPER	29268			FOOTBALL SUPPLIES	08/27/2020	35.80
72.4083 - EQUIPMENT & SUPPLIES - SOCCER						
LARSEN'S ACE HARDWARE	736558			YOUTH SOCCER SUPPLIES	08/18/2020	121.22

**Monroe City
Payment Approval**

<u>Vendor</u>	<u>Invoice No.</u>	<u>PO Number</u>	<u>Activity No.</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
LARSEN'S ACE HARDWARE	738440			YOUTH SOCCER SUPPLIES	08/31/2020	75.48
						\$196.70
						\$88,343.25

**Monroe City
Payment Approval**

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

[illegible]

US POSTMASTER	45094	8282020	8/28/2020	\$	388.15	AUGUST BILLING	534024 - SUPPLIES	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	9.25		106009 - SALARIES (STREETS PROJ	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	9.25		106413 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	9.25		106713 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	148.00		105313 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	384.19		584013 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	920.31		514013 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	969.53		102240 - GROUP INSURANCE PAY	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	1,380.79		106013 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	1,617.63	health insurance	104413 - EMPLOYEES BENEFITS	
Public Employees Health Progr	45095	8102020	8/28/2020	\$	6,077.33		534013 - EMPLOYEES BENEFITS	
UAMPS	45096	8242020	8/28/2020	\$	71,511.72	MONTHLY BILLING	534039 - POWER PURCHASED-UA	
Utah Local Government Trust	45097	104708	8/28/2020	\$	2.32	EMPLOYEE BENEF	584013 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	7.60		106013 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	8.65	EMPLOYEE BENEF	106413 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	8.65	EMPLOYEE BENEF	106713 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	8.65	EMPLOYEE BENEF	106813 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	22.00		514013 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	24.10		534013 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	56.63		104413 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	160.75		105313 - EMPLOYEES BENEFITS	
Utah Local Government Trust	45097	104708	8/28/2020	\$	688.72		102240 - GROUP INSURANCE PAY	
TY ROBERTS	45098	XC08312020-5232	8/31/2020	\$	110.00	REF FEES	724091 - REFEREE FEES - FOOTBA	
CODY STERMER	45099	8312020	8/31/2020	\$	110.00	REFEREE FEES FOR	724091 - REFEREE FEES - FOOTBA	
KASI STERMER	45100	8312020	8/31/2020	\$	110.00	REF FEES	724091 - REFEREE FEES - FOOTBA	
LARAMIE HARTLE	45101	8312020	8/31/2020	\$	110.00	REF FEES	724091 - REFEREE FEES - FOOTBA	
GREG NORTHRUP	45103	8/31/2020	8/31/2020	\$	660.00	4 OFFICIALS AT 9	724093 - REFEREE FEES - SOCCER	
LAWRENCE, STARLIN	45104	RFD 4110028.0831	8/31/2020	\$	43.89	Deposit Refund: 4	532410 - CUSTOMERS' DEPOSITS	
				\$	227,769.07			

**Monroe City
Payment Approval**

Dated: _____

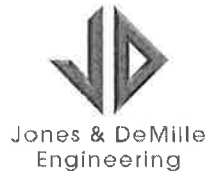
Mayor: _____

City Council: _____

City Recorder: _____

allison_monroecity@msn.com

From: Ricky Anderson <ricky.a@jonesanddemille.com>
Sent: Thursday, September 3, 2020 4:10 PM
To: Allison Leavitt
Subject: FEMA Funding



Dear Allison,

Securing funding is a critical component to move projects forward. Jones & DeMille Engineering (JDE) has prepared the following bulletin for FEMA flood protection funding opportunities summarizing eligible projects, timelines, and next steps. The funding program is called the "Building Resilient Infrastructure and Communities" (BRIC) and replaces previous the Pre-Disaster Mitigation program. You will notice in the bulletin the available funding has increased by approximately 20 times in 4 years!

According to FEMA floodplain data, there are structures within the current effective floodplain in your community indicating there is a flood risk. There may also be flooding issues outside a designated FEMA floodplain which would benefit from additional flood protection. We have created a GIS online map showing hydrology and floodplain data helping us understand where and how to implement flood protection projects, and would like to set up a time to talk about your specific needs.

FEMA funding applications are accepted only once a year with the initial notice of intent due late September. JDE is working closely with the Utah DEM to answer questions and help position communities and projects for funding. Feel free to contact your local JDE engineer to discuss your community's needs. We would love to help!

To LEARN MORE, click the bulletin below



FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD PROTECTION FUNDING OPPORTUNITIES HAZARD MITIGATION ASSISTANCE FUNDING

FUNDING AVAILABILITY TRACKER



FEMA reimburses state and local governments and types of private nonprofit organizations for the cost of emergency protective measures to protect life and property.

—www.fema.gov

ELIGIBLE PROJECTS

Flood Protection Studies

- Flood Protection Project Study
- Evaluate Feasibility of Project Alternatives (Preliminary Benefit Cost Analysis (BCA))

Projects

- Flood Protection
- Debris Basin
- Channels
- Berms & Leves
- Channel Crossings (Bridges & Culverts)
- FEMA Map Update
- General Mitigation Projects to Reduce Risk (seismic, wildfire, landslide, wind, flood, drought)

Jones & DeMille Engineering

1535 South 100 West
Richfield, UT 84701
435.896.8266 office
www.jonesanddemille.com

Darin Robinson, PE

Principal

435.979.7630
darin@jonesanddemille.com

Ricky Anderson, PE/CFM

Senior Project Engineer

Certified Flood Manager

801.259.1874
ricky.a@jonesanddemille.com

Joel Warren, CFM

Certified Flood Manager

GIS SPECIALIST

435.890.7249
joel.w@jonesanddemille.com



TIMELINE

October >> Notice of intent to Apply

October >> Mandatory Funding Application Workshop *JDE to Attend

October - December >> Application Period

December - January >> State Review

January >> Final Application Due



NEXT STEPS

Identify Areas with Flooding Issues

- Known major flooding issues/risks
- Excessively large FEMA floodplains
- DO NOT HAVE TO BE IN EXISTING FEMA DESIGNATED FLOODPLAINS

Preliminary Work

- Create preliminary map showing areas of concern and potential project alternatives
- Determine if study is needed, or if the project is ready for final design and construction funding

Move Forward with Application

* The state will reimburse a portion of the application effort for a final design and construction funding application, specifically the Benefit Cost Analysis, estimated to be \$3,000 to \$5,000. This is reimbursed regardless of application success.

**MONROE CITY CORPORATION
ORDINANCE 9 01 2020**

**AN ORDINANCE ESTABLISHING A TRANSIENT ROOM TAX, ADOPTING
RELEVANT PROVISIONS OF THE UTAH SALES AND USE TAX ACT AND
PROVIDING FOR COLLECTION AND USE OF REVENUES**

WHEREAS, Utah Code 59-12-352 authorizes municipalities to impose a tax of not to exceed 1% on charges for tourist home, hotel, motel, or trailer court accommodations and services that are regularly rented for less than 30 consecutive days; and

WHEREAS, a municipality may, by ordinance, increase or decrease the tax authorized under Utah Code 59-12-352; and

WHEREAS, a governing body of a municipality is required to regulate the tax under Utah Code 59-12-352 by ordinance; and

WHEREAS, a municipality is authorized to use revenues generated by the tax for general fund purposes; and

WHEREAS, the Monroe City Council finds that it is in the public interest to impose said tax, to regulate the same, and to use the revenues generated therefrom for general fund purposes.

NOW THEREFORE, BE IT ORDAINED by the City Council of Monroe City as follows:

TRANSIENT ROOM TAX

1: Title

This chapter shall be known as the Transient Room Tax ordinance of Monroe City.

2: Purpose

The Utah legislature has authorized municipalities to adopt an ordinance that imposes a one percent (1%) transient room tax. It is the purpose of this chapter to adopt and conform the transient room tax ordinance of the City to the requirements of the Sales and Use Tax Act, as amended.

3: Definitions

“Public accommodation” means a place providing temporary sleeping accommodations to the public and includes a motel, hotel, motor court, inn, bed and breakfast establishment, condominium, and resort home.

“Rents” includes rents and timeshare fees or dues.

“Transient” means a person who occupies a public accommodation for less than thirty (30) consecutive days.

4: Transient Room Tax

A. Imposed. There is hereby levied and imposed, and there shall be collected and paid, a transient room tax on the rents charged to transients occupying public accommodations within the City’s corporate limits in an amount that is equal to one percent (1%) of the rents charged.

B. State Provisions Adopted. The provisions of Title 59, Chapter 12 Utah Code Annotated, as amended, are hereby adopted as follows:

1. Except as hereinafter provided, the provisions of Title 59, Chapter 12 Utah Code Annotated, as amended, and in force and effect on the effective date hereof, insofar as they relate to sales and use taxes, are hereby adopted and made a part of this chapter as though fully set forth herein.

2. Wherever, and to the extent that in Title 59, Chapter 12 Utah Code Annotated, as amended, the State of Utah is named or referred to as the taxing agency, the name of the City, or other name pursuant to a name change, shall be substituted therefor. Nothing in subsection (B) of this section shall be deemed to require substitution of the name of the City for that of the State in any section when the result of that substitution would require action to be taken by or against the City rather than by or against the State Tax Commission in performing the functions incident to the administration or operation of this chapter.

3. If a license has been issued to a person or entity offering public accommodations for rent to transients under Section 59-12-106 of the Utah Code Annotated, an additional license shall not be required by reason of this chapter.

4. There shall be excluded from the rents charged (by which the transient room tax is measured) the amount of any sales or similar transient room tax imposed by the State or Utah County upon the transient facility or the transient in connection with such rental transaction.

C. Collection. Pursuant to Section 59-12-354 of the Utah Code Annotated, the City is empowered to contract with the State Tax Commission to collect such tax.

5: Revenue Use

All revenues generated by the transient room tax and penalties, if any, may be used by the City for general fund purposes.

Section 2. REPEAL AND SEVERABILITY. If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof

Section 3. EFFECTIVE DATE. This ordinance shall become effective September 17, 2020 or on the first day of a calendar quarter after a 90-day period beginning on the date the Utah State Tax Commission receives notice from the City stating that the City has enacted the tax pursuant to state law.

PASSED, ADOPTED AND ORDERED PUBLISHED by the City Council of Monroe City, Utah this 8th day of September, 2020.

Mayor

Attest:

Recorder

MONROE CITY

SURPLUS PROPERTY

The Monroe City Council declared the following as surplus property and offers it for sale.

Seal bids will be received for the following:

Street Tailings – must purchase all tailings -not to be sold in individual loads.