COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
August 11, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4 p.m. on August 11, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present from the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Randy B. Elliott

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

In consideration of the COVID-19 pandemic, attendance will be limited to less than 20 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live-streaming at: https://www.daviscountyutah.gov/commission/meetings . For those wishing to direct comments to the Commission regarding the public hearing or to make public comment can do so in-person or email comments to commissioners@daviscountyutah.gov by 3:30 p.m. the day of the meeting.

The meeting convened at 4 p.m. and Commissioner Stevenson led the Pledge of Allegiance.

Commissioner Kamalu excused Commissioner Elliott.

Recognitions, Presentations & Informational Items

Request for Proposals (RFP) Register for Justice Complex Skylight Project — *Presented by Curtis Koch, Davis County Clerk/Auditor*

This register is a list of vendors who submitted proposals for the Justice Complex Skylight project. Two vendors attended the project's walkthrough, however only one, Wasatch West Contracting, submitted a proposal.

Notice of Intent #2020-432 to Engage in Contract Negotiations with Wasatch West Contracting for the Davis County Justice Complex Skylight Project — *Presented by Curtis Koch, Davis County Clerk/Auditor*

This notice of intent is with Wasatch West Contracting to replace the Justice Complex's skylight.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

There were no public comments.

BUSINESS/ ACTION

Request Approval of Polling Place for the 2020 General Election in accordance with UCA § 20A-5-403

Request Approval of Polling Place for the 2020 General Election in accordance with UCA § 20A-5-403 — *Presented by Brian McKenzie, Davis County Chief Deputy Clerk/Auditor*

This request is to approve the Legacy Events Center, located at 151 South 1100 West in Farmington, as the only polling location for the Nov. 3, 2020 General Election. There are fewer polling locations this year in an effort to protect the election staff, volunteers, and the public from exposure to COVID-19 while voting. This polling location will be a drive-thru location. Modifications have been made based on the previous drive-thru voting experience. There will also be 14 additional ballot drop off locations that will be open until 8 p.m. on Election Day. These drop boxes will be permanent fixtures and are currently being installed.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-428-A for access to SelectReads software

Agreement #2019-428-A with DearReader.com and Reading House LLC for access to SelectReads software for automated monthly newsletter advertising of library materials to patrons — *Presented by Commissioner Lorene Miner Kamalu*

This software sends a newsletter to participating patrons which includes a list of new materials and highlights existing library materials. The contract period is 08/01/2020 to 07/30/2021. The payable amount is $3,400.

Agreement #2020-434 with Sweet Tooth Fairy for acceptance by Animal Care for donation of cookies

Agreement #2020-434 with Sweet Tooth Fairy for acceptance by Animal Care for donation of cookies — *Presented by Commissioner Lorene Miner Kamalu*

This is an in-kind donation. The Commission remarked this donation was very thoughtful. The contract period is 07/28/2020 to 07/28/2020. The in-kind donation is valued at $105.50.

Agreement #2020-435 with Asphalt Preservation for asphalt slurry seal

Agreement #2020-435 with Asphalt Preservation for asphalt slurry seal of the Mutton Hollow Street Rebuild Area in Kaysville — *Presented by Commissioner Lorene Miner Kamalu*

This agreement with Asphalt Preservation is to put an asphalt slurry seal on the Mutton Hollow Street Rebuild Area. The contract period is 07/31/2020 to 09/30/2020. The payable amount is $67,881.

Agreement #2020-436 with NLK9 for donation of a Police K-9

Agreement #2020-436 with The Next Level Canine Institute (NLK9) for donation of a Police K-9 for the purpose of patrol and narcotics tracking — *Presented by Commissioner Lorene Miner Kamalu*

Recently, a German Shepard who worked in the Davis County Sheriff's Office K-9 unit passed away. This agreement is for NLK9 to donate K-9, also a German Shepard. The contract period begins 08/01/2020. The receivable amount is $8,500.

Memo of Understanding # 2020-437 with the Forest Service to provide law enforcement

Memo of Understanding #2020-437 with the US Department of Agriculture (USDA) Forest Service to provide law enforcement at the Weber Basin Job Corps Civilian Conservation Center — *Presented by Commissioner Lorene Miner Kamalu*

This memo of understanding is a cooperative agreement between the US Forest Service and the Davis County Sheriff's Office to provide law enforcement services at the Weber Basin Job Corp center. The contract period is 08/11/2020 to 09/30/2025. There is no financial information.

Amendment #2020-68-Awith Summit Food Service LLC for new food service pricing on a sliding scale

Amendment #2020-68-A with Summit Food Service LLC for new food service pricing on a sliding scale based on inmate population at Correctional Facility — *Presented by Commissioner Lorene Miner Kamalu*

This amendment with Summit Food Service reflects updated pricing for the cost of meals at the jail. The cost is now done on a sliding scale where the more inmates there are, the less it costs per meal. The starting point for the scale is $2.6910 per meal and goes down based on higher populations. The contract period begins 08/11/2020. The payable amount is a sliding scale; see amendment for further details.

Amendment #2020-318-A for Contact Tracing COVID-19

Amendment #2020-318-A with Utah Department of Health for Contact Tracing COVID-19, amending language in Attachment A — *Presented by Commissioner Lorene Miner Kamalu*

This amendment changes language in Attachment A. It was also remarked that the Davis County Health Department is one of the leading health districts in quickly taking care of COVID-19 contact tracing. The contract period is 07/01/2020 to 12/31/2020. There is no financial information.

Amendment #2019-433-A to provide funds for immunization services

Amendment #2019-433-A with Utah Department of Health to provide funds for immunization services — *Presented by Commissioner Lorene Miner Kamalu*

This amendment provides funding for the 2019 immunization services. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is $80,115.

Amendment #2019-403-A for date extension to the Intergenerational Poverty Plan

Amendment #2019-403-A with Utah Department of Workforce Services for date extension for the Intergenerational Poverty Plan — *Presented by Commissioner Lorene Miner Kamalu*

This amendment extends the ending date of the Intergenerational Poverty Plan's Pilot Program II from June 30 to Sept. 30 due to COVID-19. There is no change in the financial amount and it is a pass-through to Open Doors. The contract period is 07/01/2019 to 09/30/2020. The pass-through, $150,000, is unchanged.

Summary List #2020-438 of 18 agreements for space rental at the Legacy Events Center

Summary List #2020-438 of 18 agreements for space rental at the Legacy Events Center as of July 31, 2020 — *Presented by Commissioner Lorene Miner Kamalu*

This summary list includes 18 agreements for space rental at the Legacy Events Center. The contract period is 09/09/2020 to 09/14/2020. The receivable amount is $5,536.24.

Summary List #2020-439 of five agreements for space rental at the Legacy Events Center

Summary List #2020-439 of five agreements for space rental at the Legacy Events Center as of August 4, 2020 — *Presented by Commissioner Lorene Miner Kamalu*

This summary list includes five agreements for space rental at the Legacy Events Center. The contract period is 07/29/2020 to 08/01/2020. The receivable amount is $545.77.

Summary List #2020-433 of 20 agreements for space rental at the Legacy Events Center

Summary List #2020-433 of 20 agreements for space rental at the Legacy Events Center as of August 5, 2020 — *Presented by Commissioner Lorene Miner Kamalu*

This summary list includes 20 agreements for space rental at the Legacy Events Center. The contract period is 09/08/2020 to 04/17/2021. The receivable amount is $4,483.91.

Motion to Approve Agenda Items: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Stevenson moved to recess to Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Under Auditor adjustment appeals is an approved land and building value report and a withdrawn report.
Under Auditor corrections are five veteran tax abatements for the 2019 year.
Under Assessor adjustments is a report with various Assessor initiated corrections totaling $8,397,697.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Stevenson moved to reconvene Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

COMMISSIONERS' MINUTES – DAVIS COUNTY

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Indigent Abatement Register

Indigent Abatement Register

The Indigent Abatement Register was presented for approval.

The first applicant's parcel ID was read and the application was approved.
The remaining five applicant's parcel IDs were read and a motion was made that these individuals schedule a hearing with the Commissioners.

Motion to Approve one application and Request Hearings for the remaining applications: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Meeting Minutes

Meeting Minutes

Commission Meeting Minutes for July 21 and July 28, 2020, were presented for approval.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu explained that a meeting of the 10 elected officials and the various department directors constitutes an Administrative Officer (AO) meeting. Last week an AO meeting was held, following social distancing guidelines. She felt it went well and thanked those who attended and for the work they do. Additionally, interviews for the new library director are beginning. Commissioner Kamalu said there are some really great applicants from across the nation. Also, the nation-wide search for a new Human Resources director is beginning. Commissioner Kamalu is looking forward to the process and seeing the resulting applications. Lastly, she thanked the citizens and businesses who are helping the downward trend of new COVID-19 cases in Davis County and wished the best to the Davis County students and schools as they begin preparations for the school year.

MEETING ADJOURNED

Commission Meeting was adjourned at 4:23 p.m.

Minutes prepared by:
Jessy Turner
Deputy Clerk/Auditor

Minutes approved on: 09/01/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair