

**Town of Cedar Fort
Town Council Regular Monthly Meeting**

Thursday, July 9, 2020 at 6:00 p.m.

Town Recreation Center, 455 South 100 East, Cedar Fort



AGENDA

1. Roll Call; Pledge of Allegiance; Prayer/Thought
2. Public Comment - Citizen may speak to Town Council (5 min.)*
3. Report: Police; Fire; Water; Treasurer; Clerk; Sexton*
4. Prior Town Council Meeting Minutes
5. Town Bills / Budget Reviews
6. Reports from Council Members*
7. Road Signs
8. Quiet Title Action on Pole Line Road
9. CFO-400 revisions
10. July 24th Celebration with pandemic planning

**Town of Cedar Fort
Town Monthly Meeting Minutes**

Thursday, July 9, 2020 at 6:00 p.m.

Town Recreation Center, 455 South 100 East, Cedar Fort

APPROVED



Time: 6:01 p.m.

Minutes Taken By: Julia Cospers, Town Clerk

Town Employees Present: Town Clerk Julia Cospers, Town Treasurer Lori C. Adams

Town Council Present: Mayor David Gustin, Councilman Wyatt Cook, Councilwoman Ellen Cibula, Councilman, Rett Messersmith

Town Council Absent: Councilwoman Laura Ault

Visitors Present: Cara Lyon, Matt Allinson and son, Howard Anderson, Calvin Cook, Kent Withers, Drew Allen, Darin Allen, (Fire Chief Alex Breton-didn't signed in)

1. ROLL CALL; PLEDGE OF ALLEGIANCE; PRAYER/THOUGHT

All in attendance recited the pledge

Councilman Messersmith provided a thought

2. PUBLIC COMMENT

No one made a public comment

3. REPORT: POLICE; FIRE; WATER; TREASURER; CLERK; SEXTON

Police- Mayor offered report

- Extra patrol
- PO Violation
- Suspicious activity
- Vehicle fire
- Trespassing

- Harassment

Fire- Mayor offered report

- Responded to several of the fires in Eagle Mountain and Saratoga Springs
- Some of it qualifies as wild land fire, so we are able to bill that
- Identified a used ambulance from gold cross; working with Fairfield to get additional funding.
- We have up to 35 volunteers on the roster
- The mayor has been working with Zion's Bank to get Chief Breton a visa card

Water-

Not in attendance. Nothing to report.

Treasurer-

Not in attendance. Treasurer Adams arrived later.

Clerk-

Nothing to report

Sexton-

Not in attendance. Sexton Anderson arrived later.

Mayor commented that they were able to get in road-based gravel for the cemetery.

4. PRIOR TOWN COUNCIL MEETING MINUTES

Cara Lyon (former clerk) commented on special meeting scheduled on June 3 that had to be rescheduled for June 6 and regular meeting on June 11. There was a typo on the date saying March 12th.

Councilwoman Cibula had a question for the meeting minutes on June 11 for item number nine. The amount listed for watering fee at the cemetery said \$750.00 instead of \$7.50.

June 3, 2020: Councilwoman Cibula Moved, Councilman Messersmith seconded.

June 6, 2020: Councilwoman Cibula Moved, Councilman Messersmith seconded.

June 11, 2020: Councilman Cook Moved, Councilwoman Cibula seconded.

Mayor Gustin:	YEA
Councilwoman Cibula:	YEA
Councilman Cook:	YEA

Councilman Messersmith: YEA

The motion passed to approve the meeting minutes for June 3, June 6 and June 11.

*Fire Chief Breton came later and gave his report.

- The fire department has been on six wild land fires over the past three weeks. We are now able to bill for these services, so we will be able to bring money back into the fire department.
- They are working on getting everyone certified so that they can bill for their hours.
- 20 new recruits
- On the 25th they are doing their wild land training where they will all be certified
- On July 28th they are starting their fire academy
- Air fill station donated (roughly \$35,000 machine)
- Were able to obtain eight new air packs and masks (\$25,000 donated in equipment)
- Would like to obtain an ambulance. Would be able to bill for services if they could transport people.

*Water superintendent arrived later, but he had nothing to report.

*Sexton Anderson arrived later and was asked about the pine needles piled up at the cemetery. It hasn't been resolved yet, but is on his list of things to do.

Mayor motioned to move agenda item number 10 ahead of agenda item number five.

Councilwoman Cibula Moved, Councilman Messersmith seconded

Mayor Gustin: YEA

Councilwoman Cibula: YEA

Councilman Cook: YEA

Councilman Messersmith: YEA

The motion passed to move agenda item number 10 ahead of agenda item number five.

10. JULY 24TH CELEBRATION WITH PANDEMIC PLANNING

Rodeo-

Matt Allinson- Volunteering for the 24th of July Rodeo. He spoke with Wyatt, and insurance is taken care of. He asked about concessions. The mayor discussed his information received from the Utah County Health Department. Unless you are accepting credit cards and only doing pre-packaged food it doesn't seem very feasible.

Councilman Cook mentioned using food trucks

Mayor had food trucks lined up for the carnival and said we could push them off to come to the rodeo.

Fire Department will provide EMS at the rodeo grounds

Matt asked about the Sheriff's department being there. The mayor said he didn't think there was an issue. We can, but if EMS we should be good.

Fire Chief asked about an estimated number of attendants to know how many EMS he needs to the rodeo. Matt said if we had at least four that should be good.

Matt asked about bathrooms. Mayor said typically Brad Norris donates those. If not the town will contract those.

Matt asked about "petty cash". Money calf for the kids and gate entrance. Mayor wants people to be able to show up and have a great time and because things are tight they can't attend. He said last year it worked well to charge entry fees for those participating and we had prizes.

Matt asked about the money calf. Should he get reimbursed? Mayor discussed working with the town treasurer.

Councilwoman Cibula asked about the format. Matt said it would be bareback, bulls, barrel racing, team roping, hide race, and break away.

Fundraising with bull riding was discussed.

Sound system. It is at the rec center and typically Dan Metcalf has helped set that up in the past. He can't help with that this year. Weston Ault was suggested as someone that can help set that up.

Carnival-

They mayor talked about the carnival. It was all planned but because of the requirements regarding COVID doesn't think it would be feasible to still have it.

Concert in the Park-

Adjusted format. Three 20-minute shows from the top musicians. Come as families and spread out.

Fireman's Breakfast-

Not feasible to have this year.

Mayor moves to strike those items (carnival and fireman's breakfast from the festivities).

Mayor has a sample of the flyer for the handout with information about the events.

Parade-

The mayor would like to encourage Deanne Turner to spread out the parade route. Have as many fire engines and firefighters participate as possible. Interaction limited to throwing out candy from the fire engines.

Sunday-Concert in the Park, Monday-Movie, Tuesday- Town Clean up Day, Wednesday-Lucky Square, Thursday- Water Fight, Friday-Parade/Rodeo

Fire Chief Breton asked about the rules of having firefighters walk next to the apparatus during the parade.

Talked about advertising (FB page, town website, physical flyers at the post office)

Wyatt asked who walked the flags last year.

Wyatt brought up that last year they did the 5K. The mayor said to just keep things simple. Keep the tradition alive, but don't add the extra things this time.

5. TOWN BILLS / BUDGET REVIEWS

Treasurer Adams- emailed reports and provided check register for June.

Mayor asked about reimbursement for legal fees. Treasurer stated she did not know who to send bill to. Mayor stated these are court ordered and these fees need to be paid.

Treasurer Adams asked about Covid reimbursement. The mayor stated that the county was given money from the federal government. They have a certain deadline to spend it, but have had trouble finding enough qualifying expenses. So now they are sharing with cities that have qualifying expenses.

Mayor couldn't think of a way to spend it for our town. More administrative work then it is worth.

Councilwoman Cibula moved to approve the check register for June 2020.

Councilman Messersmith seconded.

Mayor Gustin:	YEA
Councilwoman Cibula:	YEA
Councilman Cook:	YEA
Councilman Messersmith:	YEA

The motion passed to approve the check register for June 2020.

Budget Review end of last year: \$6,500 interest earned for the fiscal year

Gravel pit pays dividends
Reserve account approximately \$330,000
Road account is where it needs to be to pay for the road overlay

6. REPORTS FROM COUNCIL MEMBERS

Councilwoman Ault (Mayor read into the record Councilwoman Ault's report):

- The Hills have been issued a building permit
- The Giles are close to getting a permit
- The movie screen for the movie in the park has been rented. They just wanted to make sure we are good to go before purchasing the movie license.

Councilwoman Cibula:

- Work with treasurer to get signatures changed at Zion's Bank.
- Training to finance
- Working with Pelorus (not using it to its full capability or correctly)
- Some garbage accounts are having issues (get accounts fixed before next billing cycle)
- Ace had a CPI increase. Six extra cans were distributed. Requested more. Received 10 more cans.
- Contracts for rental units and how to handle utility accounts for them
- Dog kennels –inspector lined up, but hasn't heard back.
- New business license approved for C. Julia Design-Graphic Design Services

Councilman Messersmith:

- Worked on grants for the cemetery
- \$1,000 recreation grant from the county
- The mayor said to touch base with councilwoman Ault who believes we can get a grant for the basketball area at the park.

Councilman Cook:

Overlay on 100 North-Reached out to Miller Paving. They initially came back cheaper. When he called back to add other element to the quote they raised their prices. Preferred Paving is now cheapest. They are working on getting them scheduled for the beginning of August. Both he and Laura signed off on this.

Mayor Gustin:

Working to get compliance. There was someone living up in the woods west of Howard Anderson's home for a couple of years. They were squatting on other people's land. The sheriff was sent there and found drug paraphernalia and litter everywhere. The eviction process was completed. The sheriff was able to escort them off the property. The mayor insisted that the property right owners enforce their property rights to evict them. It has been a yearlong process to get a woman and her son evicted off the property.

7. ROAD SIGNS

Councilwoman Ault is spearheading this. Getting a bid. We have a couple of the signs.

Councilwoman Cibula moved to strike agenda item #7; Councilman Cook seconded to strike agenda item #7.

Mayor Gustin:	YEA
Councilwoman Cibula:	YEA
Councilman Cook:	YEA
Councilman Messersmith:	YEA

The motion is carried unanimously in the affirmative to strike agenda item #7.

8. QUIET TITLE ACTION ON POLE LINE ROAD

Tyson Plant has offered to pave 4000 North. The town needs to own the land to give them permission to do that. We have gotten permission deeds already signed or commitments to sign them. We do have one parcel owner that hasn't wanted to cooperate. We've been driving over there for 10+ years. We need a recorded easement that then allows us to pave it. It's not expected to cost the town anything to perfect that interest.

Councilman Cook asked about getting it because we've been driving on it. Is it what we've been driving on or grass?

The mayor responded that it is what we've been driving on and some of the shoulder. Not as much as the developer requested. We will need to get an extra 10-15 ft. for a full road. We don't have to reimburse the landowners. Public right away and public has been driving on it for more than 10 years.

In connection with one of the parcels, the landowners are excited to sign the road dedication. They see the value of the paved road and utilities being brought to their property. They are wondering what can be done as far as utilities specifically water. There is the option to pull water from the Utah Central Water District. If the landowners want to pay for the infrastructure the mayor is not opposed.

The developer's representative Kent Withers provided a map for council members. Everyone that they have a deed a dedication from is marked in green.

Mayor commented on which parcel numbers that are not highlighted on the map.
(59:049:0019 & 0007)

Councilwoman Cibula moved to move forward with the Quiet Title Action on Pole Line Road.

Councilman Messersmith seconded

Mayor Gustin:	YEA
Councilwoman Cibula-:	YEA
Councilman Messersmith:	NAY
Councilman Cook:	NAY

The motion to move forward with the Quiet Title Action on Pole Line Road did not pass.

The mayor stated that they would delay until they can get a full council to get the votes.

Mayor Gustin wants to hear from the “nay” votes.

Councilman Cook: we are not reimbursing landowners for it

Mayor: we can only pursue what the public has driven on. Full width is 96 ft. However, it is less footage with this landowner. The mayor references the state statute.

Councilwoman Cibula: having a paved road may increase their property value.

Councilman Messersmith: agreed with Councilman Cook

Kent: No action from the town. They will do what they can with utilities. No other alternative, no improvements. Push road to benefit their client Tyson. It is the right thing to do for the town and landowners. They would take a different course that services the developer’s client Tyson.

Councilwoman Cibula: said she thought it was a lost opportunity.

9. CFO-400 REVISIONS

The mayor asked Councilwoman Cibula to share and clarify. Issue with meter readings. In March with 0 readings, then in the next few months the meter skyrocketed.

If it’s beyond the meter, it’s not the town’s responsibility. If you have a “leakage” it’s on the property owner.

Mayor feels Councilwoman Cibula wants this more specific. He feels it’s in the ordinance, but wants to make it clear for the residents to understand.

(3.3 charges for water leaks)

Councilman Cook moved to approve CFO-400 WS-2020
Councilwoman Cibula seconded

Mayor Gustin: YEA
Councilwoman Cibula: YEA
Councilman Messersmith: YEA
Councilman Cook: YEA

The motion is carried. CFO-400 WS-2020 is approved.

ADJORN

Councilwoman Cibula moved to adjourn.

Councilman Cook seconded.

Mayor Gustin: YEA
Councilwoman Cibula: YEA
Councilman Messersmith: YEA
Councilman Cook: YEA

The motion is carried. Meeting adjourned at 7:38 p.m.