

Members Present: Greg Hansen, Del Fredde, Nathan Tueller, Gaylene Nebeker – Board Secretary, Jeff Hollingsworth – Plant Manager

Members Excused: Josh Braegger, Rod Mund

Others Present:

1. Welcome and Call to Order

Chairman Hansen welcomed everyone to the meeting.

2. Approval of Minutes

MOTION: A motion was made by Board member Fredde to approve the May 19, 2020 minutes as written. The motion was seconded by Board member Tueller. The motion carried with a unanimous vote.

3. Agenda Items

A. Declare Conflict of Interest, If any

B. Approval of the Agenda

MOTION: A motion was made by Board member Tueller to approve the June 16, 2020 agenda. The motion was seconded by Board member Fredde. The motion carried with a unanimous vote.

C. Public Comments (if any)

D. Plant Manager Items – Jeff Hollingsworth

Jeff Hollingsworth reported on monthly plant operations. He stated he had taken new numbers at Maddox Ranch House on May 22 and reported the numbers were: 30 gpm with 1646 on COD and 353 on TSS and was 7.3% of Perry City's flow. Perry City's gallons per minute were 411, Willard Cities were 104 and Flying J were 8.

Blower 1212 failed he contacted Sky Line Electric and had one rebuilt for \$5262. He had CPS align the couplings once the motor was back in place. He has not received a bill. Contacted Smith and Smith for part replacement on switch replacement and reported they have already paid for the part. April's credit card audit has been completed. He reported the blower motors have been running for 10 years without being hooked up and had GSE come to and hooked up the cooling fans on the blower motors. There was a small box on the back inside that had not been correctly hooked-up. Ordered 4 barrels of polymer for \$2500. Employee reviews have been completed. DMR reports for May are completed with no failures and sent to the State. New step screens are being installed. The BOD and TSS numbers for May was high BOD levels of 816 with the average being 521. The TSS high was 298 and the average was 275.

E. Discussion on 2020-21 Sewer Budget Expenditure Schedule

Jeff Hollingsworth stated he would like \$22,624 for the Huber press rebuild that was scheduled into the budget. He said he cut his budget by 30%. He submitted a budget handout (attached to minutes.) Shown on the handout are the top 4 items he would like to have: July – SCADA upgrade - \$45,475.00, August – Huber Press - \$22,264.78, September – Safety Equipment \$2,000.00 and Flammable Cabinet - \$1,000.00.

Board member Tueller reminded the Board that budget comes off of sewer connection fees and not sales or property taxes. He felt it was good to be conservative especially during this pandemic time. The other items will be put on hold at this time and not removed from the budget.

Jeff stated he talked with someone at Huber and was told there were individuals in the area ready to work and wanted to start tomorrow. He told them he did not have approval for the funds and they were scheduled for August 10th. Huber told him he was good for the money and they were going to next day the parts to the plant. He told SKM he would have the money on July 1st and asked the board members if they were ok with having them start the programing on July 1st. The board member were fine with the July 1st date.

F. Discussion on DEQ O&M Hardship Grant

Chairman Hansen reported there has been no word back on the letter that was sent to the Utah Division of Water Quality.

G. Board Member Items

Board member Fredde asked why the phosphorus disposal was so high. On the budget document it shows they have already spend 200% of what was budgeted. Board member Tueller asked if the plant was using more phosphorus. Jeff said he is not using any phosphorus. After discussion Board member Tueller thought it might be a number error and asked Jeff to talk to Shanna to make sure.

Board member Tueller reported when Perry City passed the Pretreatment Ordinance there was an issue with the whole document not being passed and part was done by ordinance and part by resolution and they now have the ability to proceed with penalties when needed. He contacted Board member Braegger to make sure that Willard City passed the whole document.

Chairman Hansen stated in discussion with the Perry City Mayor he request he not be at the meeting with Maddox and that the Mayor and Bob? would meet with Maddox and discuss the issues. Chairman Hansen said he would follow up with the Mayor and have information for the next meeting.

H. Payment Approval

Payment approvals have been signed.

4. Action Taken

No action taken.

5. Items for the Next Agenda (if any)

Willard Perry Regional Wastewater Treatment Facility
Facility Board Meeting
975 West 1000 North
Willard, UT 84340
June 16, 2020 - 5:30p.m.

6. Adjournment of the regular meeting

A motion was made by Board member Fredde to adjourn the June 16, 2020 Sewer Board meeting. The motion was seconded by Board member Tueller. The motion carried with a unanimous vote. The meeting adjourned at 6:02 p.m.

Minutes were read individually and approved on **August 18, 2020**