



City Council Meeting/Work Session

Tuesday, August 25, 2020 at 7:00 pm

Attendees: Mayor Tim Young, Councilmember Kim Henderson, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Bayley Hedglin, Councilmember George Rice, City Manager Evan Bolt, City Recorder Cindi Holyoak, City Deputy Recorder Shalena Black

Monticello City Council Meeting

Meeting Location: Hideout Community Center 648 S Main

1. Call to Order

2. Public Comment

3. Follow-up on Parking Lot at the 7 to Eleven (discussion)

A nuisance issue was brought to the attention of the City Council, concerning dust, trash, and noise. A violation letter was sent to the owner of the property, to which a response was received for resolutions pertaining to the violations.

4. Consider Proposed Parking Between City Shop and Businesses on Main Street (discussion/action)

Recommendation: Motion to approve the use of a portion of the city storm water storage area for parking.
Roll Call

It was suggested in a prior Council meeting that a portion of the storm water storage area be used for additional parking.

5. Follow-up on Items Behind Second Hand Store (discussion)

Staff discussions came to a decision to deny licensure of business to new owner until all items are removed. It was discussed that perhaps licensure be revoked if the problem continues.

6. Consider Goals for New City Manager (action)

Recommendation: Motion to assign City Manager to the following priorities . . . Roll Call

City Manager Evan Bolt has asked the Council to come up with some priorities for fulfilling his role as City Manager.

7. Consider Amendment of Consolidated Fee Schedule for Sanitation Rates (action)

Recommendation: Motion to amend the consolidated fee schedule as presented. Roll Call

Conclusion of rates study by City staff suggests sanitation commercial rates are in need of adjustment.

Attachments:

- Suggested Sanitation Rates (Suggested_Sanitation_Rates.pdf)

8. Water Report (information)

9. Consider Upcoming Agenda Items (action)

Recommendation: Motion to add ____ to the next agenda. Consensus

10. Consider Closed Session for the Purpose of Discussion the Professional Competence of an Employee (action)

Recommendation: Motion to go into closed session for the Purpose of Discussing the Professional Competence of an Employee. Roll Call must have 4 council members in favor.

11. Consider Succession Plan for City Recorder/Deputy Recorder Positions (action)

Recommendation: Motion to approve succession plan __. Roll Call

The City Recorder will be leaving her position on December 13. City Manager Evan Bolt has created a three option strategy from which the Council can choose.

Attachments:

- Succession Plan Options (Succession_Plan_Scenarios.pdf)

12. Adjournment

AUDIO FILE

NOTICE OF SPECIAL ACCOMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5

1.5		MONTHLY		
		pick ups	yds ³	YD cost /YD ³
1 Pickup per Week	Current Rates	4	6	\$47.19
	Option 1			\$47.19
	Option 2			\$47.19
2 Pickup per Week	Current Rates	8	12	\$94.38
	Option 1			\$84.94
	Option 2			\$89.66
3 Pickup per Week	Current Rates	12	18	\$141.57
	Option 1			\$113.26
	Option 2			\$136.85

2		MONTHLY		
		pick ups	yds ³	RATES cost /YD ³
1 Pickup per Week	Current Rates	4	8	\$78.65
	Option 1			\$78.65
	Option 2			\$78.65
2 Pickup per Week	Current Rates	8	16	\$125.84
	Option 1			\$141.57
	Option 2			\$149.44
3 Pickup per Week	Current Rates	12	24	\$173.03
	Option 1			\$188.76
	Option 2			\$228.09

3		MONTHLY		
		pick ups	yds ³	Rates cost /YD ³
1 Pickup per Week	Current Rates	4	12	\$110.10
	Option 1			\$110.10
	Option 2			\$110.10
2 Pickup per Week	Current Rates	8	24	\$157.29
	Option 1			\$198.18
	Option 2			\$209.19
3 Pickup per Week	Current Rates	12	36	\$204.48
	Option 1			\$264.24
	Option 2			\$319.29

4		MONTHLY		
		pick ups	yds ³	Rates cost /YD ³
1 Pickup per Week	Current Rates	4	16	\$141.56
	Option 1			\$141.56
	Option 2			\$141.56
2 Pickup per Week	Current Rates	8	32	\$188.75
	Option 1			\$254.81
	Option 2			\$268.96
3 Pickup per Week	Current Rates	12	48	\$235.94
	Option 1			\$339.74
	Option 2			\$410.52

6		MONTHLY		
		pick ups	yds ³	Rates cost /YD ³
1 Pickup per Week	Current Rates	4	24	\$173.02
	Option 1			\$173.02
	Option 2			\$173.02
2 Pickup per Week	Current Rates	8	48	\$220.21
	Option 1			\$311.44
	Option 2			\$328.74
3 Pickup per Week	Current Rates	12	72	\$267.40
	Option 1			\$415.25
	Option 2			\$501.76

1.5						MONTHLY						4						MONTHLY					
						pick ups yds ³ YD cost /YD ³												pick ups yds ³ Rates cost /YD ³					
1 Pickup per Week Current Rates												1 Pickup per Week Current Rates											
Option 1						4 6 \$47.19 \$7.87						Option 1						4 16 \$141.56 \$8.85					
Option 2												Option 2											
2 Pickup per Week Current Rates												2 Pickup per Week Current Rates											
Option 1						8 12 \$94.38 \$7.87						Option 1						8 32 \$188.75 \$5.90					
Option 2												Option 2											
3 Pickup per Week Current Rates												3 Pickup per Week Current Rates											
Option 1						12 18 \$141.57 \$7.87						Option 1						12 48 \$235.94 \$4.92					
Option 2												Option 2											
2						MONTHLY						6						MONTHLY					
						pick ups yds ³ RATES cost /YD ³												pick ups yds ³ Rates cost /YD ³					
1 Pickup per Week Current Rates						4 8 \$78.65 \$9.83						1 Pickup per Week Current Rates						4 24 \$173.02 \$7.21					
Option 1												Option 1											
Option 2												Option 2											
2 Pickup per Week Current Rates												2 Pickup per Week Current Rates											
Option 1						8 16 \$125.84 \$7.87						Option 1						8 48 \$220.21 \$4.59					
Option 2												Option 2											
3 Pickup per Week Current Rates												3 Pickup per Week Current Rates											
Option 1						12 24 \$173.03 \$7.21						Option 1						12 72 \$267.40 \$3.71					
Option 2												Option 2											
3						MONTHLY						8						MONTHLY					
						pick ups yds ³ Rates cost /YD ³												pick ups yds ³ Rates cost /YD ³					
1 Pickup per Week Current Rates						4 12 \$110.10 \$9.18						1 Pickup per Week Current Rates						4 32 \$204.48 \$6.39					
Option 1												Option 1											
Option 2												Option 2											
2 Pickup per Week Current Rates												2 Pickup per Week Current Rates											
Option 1						8 24 \$157.29 \$6.55						Option 1						8 64 \$251.67 \$3.93					
Option 2												Option 2											
3 Pickup per Week Current Rates												3 Pickup per Week Current Rates											
Option 1						12 36 \$204.48 \$5.68						Option 1						12 96 \$298.86 \$3.11					
Option 2												Option 2											

Rate Desc	CURRENT RATES	Services	Monthly	Annually
GB - Residential	19.67	557	\$ 10,956	\$ 131,474
extra polycart	12.51	61	\$ 763	\$ 9,157
GB - Business	31.46	36	\$ 1,133	\$ 13,591
extra polycart	15.72	5	\$ 79	\$ 943
Monticello City Current Rates				
GB - Dumpster 1 1/2 yard				
1 X week	47.19	13	\$ 613	\$ 7,362
2 X week	94.38	3	\$ 283	\$ 3,398
3 X week	141.57		\$ -	\$ -
GB - Dumpster 2 yard				
1 X week	78.65	20	\$ 1,573	\$ 18,876
2 X week	125.84	2	\$ 252	\$ 3,020
3 X week	173.03	1	\$ 173	\$ 2,076
GB - Dumpster 3 yard				
1 X week	110.10	9	\$ 991	\$ 11,891
2 X week	157.29	3	\$ 472	\$ 5,662
3 X week	204.48	6	\$ 1,227	\$ 14,723
GB - Dumpster 4 yard				
1 X week	141.56	16	\$ 2,265	\$ 27,180
2 X week	188.75	4	\$ 755	\$ 9,060
3 X week	235.94	3	\$ 708	\$ 8,494
GB - Dumpster 6 yard				
1 X week	173.02	4	\$ 692	\$ 8,305
2 X week	220.21	2	\$ 440	\$ 5,285
3 X week	267.40	6	\$ 1,604	\$ 19,253
GB - Dumpster 8 yard				
1 X week	204.48	2	\$ 409	\$ 4,908
2 X week	251.67	2	\$ 503	\$ 6,040
3 X week	298.86	8	\$ 2,391	\$ 28,691
\$ 339,387				

Rate Desc	PROPOSED RATE 1	Services	Monthly	Annually
GB - Residential	19.67	557	\$ 10,956	\$ 131,474
extra polycart	19.67	61	\$ 1,200	\$ 14,398
GB - Business	31.46	36	\$ 1,133	\$ 13,591
extra polycart	31.46	5	\$ 157	\$ 1,888
Using WM Monticello Proposal 1.8 and 2.8 Increase from 1 x / week				
GB - Dumpster 1 1/2 yard				
1 X week	47.19	13	\$ 613	\$ 7,362
2 X week	84.94	3	\$ 255	\$ 3,058
3 X week	113.26		\$ -	\$ -
GB - Dumpster 2 yard				
1 X week	78.65	20	\$ 1,573	\$ 18,876
2 X week	141.57	2	\$ 283	\$ 3,398
3 X week	188.76	1	\$ 189	\$ 2,265
GB - Dumpster 3 yard				
1 X week	110.10	9	\$ 991	\$ 11,891
2 X week	198.18	3	\$ 595	\$ 7,134
3 X week	264.24	6	\$ 1,585	\$ 19,025
GB - Dumpster 4 yard				
1 X week	141.56	16	\$ 2,265	\$ 27,180
2 X week	254.81	4	\$ 1,019	\$ 12,231
3 X week	339.74	3	\$ 1,019	\$ 12,231
GB - Dumpster 6 yard				
1 X week	173.02	4	\$ 692	\$ 8,305
2 X week	311.44	2	\$ 623	\$ 7,474
3 X week	415.25	6	\$ 2,491	\$ 29,898
GB - Dumpster 8 yard				
1 X week	204.48	2	\$ 409	\$ 4,908
2 X week	368.06	2	\$ 736	\$ 8,834
3 X week	490.75	8	\$ 3,926	\$ 47,112
\$ 392,532				

Based on Wm rates
w/ Blanding

Rate Desc	PROPOSED RATE 2	Services	Monthly	Annually
GB - Residential	19.67	557	\$ 10,956	\$ 131,474
extra polycart	19.67	61	\$ 1,200	\$ 14,398
GB - Business	31.46	36	\$ 1,133	\$ 13,591
extra polycart	31.46	5	\$ 157	\$ 1,888
Using WM Monticello Proposal 1.9 and 2.9 Increase from 1 x / week				
GB - Dumpster 1 1/2 yard				
1 X week	47.19	13	\$ 613	\$ 7,362
2 X week	89.66	3	\$ 269	\$ 3,228
3 X week	136.85		\$ -	\$ -
GB - Dumpster 2 yard				
1 X week	78.65	20	\$ 1,573	\$ 18,876
2 X week	149.44	2	\$ 299	\$ 3,586
3 X week	228.09	1	\$ 228	\$ 2,737
GB - Dumpster 3 yard				
1 X week	110.10	9	\$ 991	\$ 11,891
2 X week	209.19	3	\$ 628	\$ 7,531
3 X week	319.29	6	\$ 1,916	\$ 22,989
GB - Dumpster 4 yard				
1 X week	141.56	16	\$ 2,265	\$ 27,180
2 X week	268.96	4	\$ 1,076	\$ 12,910
3 X week	410.52	3	\$ 1,232	\$ 14,779
GB - Dumpster 6 yard				
1 X week	173.02	4	\$ 692	\$ 8,305
2 X week	328.74	2	\$ 657	\$ 7,890
3 X week	501.76	6	\$ 3,011	\$ 36,127
GB - Dumpster 8 yard				
1 X week	204.48	2	\$ 409	\$ 4,908
2 X week	388.51	2	\$ 777	\$ 9,324
3 X week	592.99	8	\$ 4,744	\$ 56,927
\$ 417,899				

Based on Wm proposed
rates for us.

City of Montecello / WM proposed

At a 3% franchise fee (generating \$10,762/year)

Residential		
96 Gallon cart	Rate/Mo	\$ 19.67
Extra Cart	Rate/Mo	\$ 12.59

Commercial		Frequency per Week - per container		
Bin Size		1	2	3
96 Gallon cart	Rate/Mo	\$ 30.83	N/A	N/A
Additional cart		\$25.62		
1.5	Rate/Mo	\$ 47.90	\$ 91.80	\$ 139.71
2.0	Rate/Mo	\$ 65.32	\$ 123.82	\$ 187.33
3.0	Rate/Mo	\$ 87.96	\$ 166.94	\$ 254.90
4.0	Rate/Mo	\$ 117.29	\$ 224.26	\$ 341.55
6.0	Rate/Mo	\$ 175.93	\$ 340.00	\$ 515.93
8.0	Rate/Mo	\$ 234.57	\$ 456.10	\$ 690.67

A 5% franchise fee would generate \$18,527/year

To do this we would need to add:

2.7% to Residential

1.6% to Commercial

WM / Blanding agreement.

Exhibit B

City of Blanding Rate Sheet for Residential, Commercial and Industrial Lines of Business

Residential Rates, effective July 1, 2017

Residential 96 Gallon Container \$13.18 with 2.20% CPI

Commercial Rates, July 1, 2017 – June 30, 2018

Container Size	1X week	2X week	3X week	4X week	5X week	6X week
96 Toters	\$23.04	\$41.46	\$55.98	\$67.17	\$75.57	\$81.61
1 Yard	\$41.14	\$74.04	\$99.96	\$119.95	\$134.94	\$145.74
2 Yard	\$70.54	\$124.62	\$168.56	\$213.40	\$251.41	\$293.17
3 Yard	\$93.30	\$178.86	\$252.18	\$305.87	\$350.14	\$381.48
4 Yard	\$117.77	\$227.09	\$318.17	\$385.58	\$444.35	\$507.52
6 Yard	\$144.40	\$249.38	\$350.78	\$525.39	\$604.09	\$654.16
8 Yard	\$182.53	\$314.32	\$422.79	\$678.96	\$777.99	\$906.70

Roll off pricing \$560.00 per haul, including delivery fee, + disposal

Replacement Cart Fee \$75.00

Gravity Lock Bars \$100.00 Installation plus \$10.36 per Month

Commercial Rates, July 1, 2018 – (Does not include 2018 CPI)

Container Size	1X week	2X week	3X week	4X week	5X week	6X week
96 Toters	\$23.04	\$41.46	\$55.98	\$67.17	\$75.57	\$81.61
1 Yard	\$41.14	\$74.04	\$99.96	\$119.95	\$134.94	\$145.74
2 Yard	\$70.54	\$124.62	\$168.56	\$213.40	\$251.41	\$293.17
3 Yard	\$93.30	\$178.86	\$252.18	\$305.87	\$350.14	\$381.48
4 Yard	\$117.77	\$227.09	\$318.17	\$385.58	\$444.35	\$507.52
6 Yard	\$164.88	\$301.28	\$433.12	\$525.39	\$604.09	\$654.16
8 Yard	\$217.13	\$395.56	\$562.85	\$678.96	\$777.99	\$906.70

Roll off pricing \$560.00 per haul, including delivery fee, + disposal

Replacement Cart Fee \$75.00

Gravity Lock Bars \$100.00 Installation plus \$10.36 per Month

YD Dumpster	\$ 7.80 MONTHLY pick ups yds ³ Rates			
1.5	1 Pick Up / Week	4	6	\$46.80
	2 Pick Up / Week	8	12	\$93.60
	3 Pick Up / Week	12	18	\$140.40
2	1 Pick Up / Week	4	8	\$62.40
	2 Pick Up / Week	8	16	\$124.80
	3 Pick Up / Week	12	24	\$187.20
3	1 Pick Up / Week	4	12	\$93.60
	2 Pick Up / Week	8	24	\$187.20
	3 Pick Up / Week	12	36	\$280.80
4	1 Pick Up / Week	4	16	\$124.80
	2 Pick Up / Week	8	32	\$249.60
	3 Pick Up / Week	12	48	\$374.40
6	1 Pick Up / Week	4	24	\$187.20
	2 Pick Up / Week	8	48	\$374.40
	3 Pick Up / Week	12	72	\$561.60
8	1 Pick Up / Week	4	32	\$249.60
	2 Pick Up / Week	8	64	\$499.20
	3 Pick Up / Week	12	96	\$748.80

YD Dumpster	\$ 6.00 MONTHL pick ups yds ³ Rates			
1.5	1 Pick Up / Week	4	6	\$36.00
	2 Pick Up / Week	8	12	\$72.00
	3 Pick Up / Week	12	18	\$108.00
2	1 Pick Up / Week	4	8	\$48.00
	2 Pick Up / Week	8	16	\$96.00
	3 Pick Up / Week	12	24	\$144.00
3	1 Pick Up / Week	4	12	\$72.00
	2 Pick Up / Week	8	24	\$144.00
	3 Pick Up / Week	12	36	\$216.00
4	1 Pick Up / Week	4	16	\$96.00
	2 Pick Up / Week	8	32	\$192.00
	3 Pick Up / Week	12	48	\$288.00
6	1 Pick Up / Week	4	24	\$144.00
	2 Pick Up / Week	8	48	\$288.00
	3 Pick Up / Week	12	72	\$432.00
8	1 Pick Up / Week	4	32	\$192.00
	2 Pick Up / Week	8	64	\$384.00
	3 Pick Up / Week	12	96	\$576.00

City of Monticello					
Administrative Staff Compensation					
FY 2020-2021					
Name	Position	Hourly Wage	Annual Salary	Benefits	Annual Total
Evan Bolt	City Manager	\$31.25	\$65,000	\$21,015	\$86,015
Cindi Holyoak	Recorder	\$26.04	\$54,163	\$16,720	\$70,883
Shalena Black	Deputy Recorder	\$17.60	\$36,608	\$20,620	\$57,228
Total					\$214,126

City of Monticello					
Scenario A					
Shalena Transitions to Recorder and Assistant starts on September 14, 2020					
Name	Position	Hourly Wage	Salary	Benefits	Total
Evan Bolt	City Manager	\$31.25	\$65,000	\$21,015	\$86,015
Cindi Holyoak	Recorder	\$26.04	\$32,516	\$8,360	\$40,876
Shalena Black	Deputy Recorder	\$17.60	\$17,952	\$10,310	\$28,262
Shalena Black	Recorder	\$20.50	\$21,730	\$11,127	\$32,857
TBD	Admin Asst.	\$12.50	\$4,375	\$546	\$4,921
TBD	Deputy Recorder	\$16.00	\$16,960	\$9,673	\$26,633
Total					\$219,564

City of Monticello					
Scenario B					
Shalena Transitions to Recorder and Deputy Clerk starts on November 30, 2020					
Name	Position	Hourly Wage	Salary	Benefits	Total
Evan Bolt	City Manager	\$31.25	\$65,000	\$21,015	\$86,015
Cindi Holyoak	Recorder	\$26.04	\$32,516	\$8,360	\$40,876
Shalena Black	Deputy Recorder	\$17.60	\$17,952	\$10,310	\$28,262
Shalena Black	Recorder	\$20.50	\$21,730	\$11,127	\$32,857
TBD	Deputy Recorder	\$16.00	\$16,000	\$9,413	\$25,413
Total					\$213,423

City of Monticello					
Scenario C					
Shalena remains at Deputy Recorder and new Recorder starts on November 30, 2020					
Name	Position	Hourly Wage	Salary	Benefits	Total
Evan Bolt	City Manager	\$31.25	\$65,000	\$21,015	\$86,015
Cindi Holyoak	Recorder	\$26.04	\$32,516	\$8,360	\$40,876
Shalena Black	Deputy Recorder	\$17.60	\$36,608	\$20,620	\$57,228
TBD	Recorder	\$23.00	\$24,380	\$11,127	\$35,507
Total					\$219,626