

**TOWN OF MANILA REGULAR MEETING
TOWN OF MANILA MEETING ROOM
JULY 9TH, 2020 AT 5:30 P.M.**

MEETING CALLED TO ORDER: Mayor David Coombs called the meeting to order at 5:34 P.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member William Rylander, and Town Clerk, Marlena Connor

GUESTS: Greg Butler, and Aaron Averett with Sunrise Engineering

CONSENT CALENDAR: Council Member Scott moved to approve the consent calendar consisting of payroll hours, budget worksheet, invoice register, transaction register, revenue analysis and, June 2020 minutes. Council Member Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

PARKING AT THE SCHOOL (DISCUSSION OF POSSIBLE EMERGENCY REQUEST TO FGR&TSSD AT 2ND N. 1ST W.): Greg Butler came to talk to the Town Council about the parking and traffic up by the school, and how it is a safety issue for the children crossing the street. Mr. Butler and the Council discussed the option of making the existing parking lot in front of the high school just for teachers and employees, and then the school will pave the lower parking lot and use it for students. They discussed creating a “drop off lane” for the elementary students. It would be a one-way street during the hours drop off and pick up. Mayor Coombs stated that this was an informational item at this time.

AARON AVERETT WITH SUNRISE ENGINEERING (SEWER/WATER MASTER PLAN UPDATE):

Aaron Averett told the council that the town has excess water rights, and they will be putting some suggestions on how to make some extra money in the water master plan. Mr. Averett said Sunrise had some employees in the Town of Manila tying the meters to the accounts in the billing software for the GIS. They are getting all of the depths of the manholes so eventually they can look at a computer model to determine the capacity of the sewer lines, and know how many more people can connect in certain areas based on the slope.

BIRCH CREEK LEASE BIDS: Mayor Coombs opened sealed bids from the public. The 1st bid was from James Olsen for \$600 per year, and lease option for 5 years.

The 2nd bid was from Randy Bowler/Birch Springs LLC for \$500 per month or \$6,000.00 per year for 10 years. Mr. Bowler would like to have contiguous access, be able to do improvements such as fencing, grading, and water. Council Member Browning moved to approve Randy Bowler’s bid to lease the 12 acres that are located by the public works building. Council Member Rylander seconded the motion. All were in favor. The motion carried.

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NICK KISER BUSINESS LICENSE-PHASE 1: Council Member Browning said that Nick Kiser had brought all of his information to the planning and zoning commission and they approved Mr. Kiser to open 6 spots for business. Mayor Coombs pointed out that the town had received a letter from the Tricounty Health Department stating the following must be completed before the issuance of an operating permit.

1. Sites need road base and gravel
2. Must have a backflow preventer on the water spigots.
3. Sewer connections piped need to be concreted at the base and no more than 4" high.
4. RV park needs to be graded so no pooling of water occurs
5. Dumpsters must be supplied.

Council Member Browning moved to approve Nick Kiser's phase 1 on the condition that he fulfills all 5 requirements from the Tricounty Health Department. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

SEWER OVERFLOW (DISCUSSION): Mayor Coombs stated that there is a letter that has been posted to the google drive that he sent to Jennifer Robinson with the Department of Water Quality. Mayor Coombs explained that near Airport Road and HWY 43, there is a lot of boggy water, water runoff, and the sewer line at that point is floating because of the high-water table. Some concerned citizens called the State of Utah about the wastewater. Propipe was here at the time and put a stopper in the mainline, so they could get a good look at what was going on. A gasket was dislodged from one of the joints. Propipe cut the gasket out and installed a liner in place. Mayor Coombs said that when discussing this issue, he found out that there might be a fine of \$2,000.00 for the spill but said that there were 2 other spills that had not been reported, and they may give the Town of Manila a fine for each spill that occurred. Nathan Hall came and reviewed the overflow before the water had been pumped off the area, and he said to Mayor Coombs that he didn't think it would be a large issue, but DWQ took over and now the town may be assessed a fine. Mayor Coombs stated that this was an informational item at this time. Council Member Northcott said she felt that the Mayor did everything he could, and she wouldn't have done anything differently.

WETCO TO INSTALL VALVE & SCADA END OF JULY (UPDATE): Mayor Coombs explained that the town will be paying \$8,200.00 for SCADA and \$7,100.00 for a flow meter that needs to be replaced and the total amount will be \$15,300.00 for both the SCADA and new flow meter.

MOUNTAIN VIEW & CAPTAINS COVE FIRE HYDRANTS (DISCUSSION): Mayor Coombs has not been able to contact the Mountain View Subdivision HOA as of yet. They will be meeting

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sometime in August. Mayor Coombs will be approaching the County as well. Public Works labor and parts will be around \$30,000 just for Mountain View Subdivision. Town Council Members discussed who is responsible for the payment to install new fire hydrants in the county.

LANDFILL NEW PIT (DISCUSSION): Mayor Coombs was approached by Jesse Tatman about demolishing his house and separating all the metal, wood, insulation, etc. if he could put it in the landfill. Mayor Coombs said there would be a cost to do something like that, and the pit that was dug last; was supposed to last 3 years, and it's only been a year and a half and it's almost full. Mr. Tatman asked if he could dig the town a new pit at the landfill in exchange for letting him dump all of the materials from his house that caught on fire last year. Mayor Coombs said the pit would have to be at least 200' long by 30' wide by 20' deep. Council Member Browning asked if it would be okay with Roy Van Os with the Division of Environmental Quality. Mayor Coombs said he would verify with Roy Van Os before letting Mr. Tatman dump anything that may be considered hazardous. Council Member Northcott asked Mr. Averett if they put dirt on top of the pit they are using now, would it be considered closed? Mr. Averett said if there is 24" of dirt it could be considered closed. Council Member Northcott said she thought the pit needed to be compacted better because it's only using up to 50% of compacity. Mr. Averett said they could dig the new pit, but not be actively putting refuse in it, and wait until the old pit is filled up to close, and then start using the new pit to keep the landfill closure plan low. Mr. Averett said there are a couple of places on the landfill map that the public works indicated that were still open, and could be used for Mr. Tatman's material. Mayor Coombs said they need to get a fence built at the landfill to catch all of the refuse that has been blown all over.

METERED WATER (DISCUSSION): Mayor Coombs told the council that all of the businesses in town have shut their hydrants off because there have been so many people that come to the area to recreate and use the business water to fill up their RVs, wash their boats and campers, etc. This causes overages to businesses. So, the discussion has been brought up to have a place that people can get water and pay with a debit or credit card for the amount used. The Public Works Director, Jerry Muir has reached out to Meterworks to see if they have a meter that would be able to do this. Mr. Averett said that there is a metered credit card machine in Duchesne, UT to sell water to the oil field or tourists. Mayor Coombs asked Mr. Averett to get the information. Town Council discussed where the best spot would be to install a meter for this purpose.

FIRE DEPARTMENT (UPDATE): Council Member/Fire Chief Browning said that they had a few fire calls, but they were called back before getting to a couple of the fires. Council Member/Fire Chief Browning needs a form made to be able to bill for the call outs to an auto accident at Carter Creek, and a boat fire in the county.

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FIRE DEPARTMENT SURPLUS APPROVAL: The fire department surplus was discussed at the previous meeting, but there was no motion made. Council Member Northcott motioned to approve the surplus sale of 5 firetrucks. Council Member Browning seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

ORDINANCE 20-06-11 ELECTED OFFICIALS COMPENSATION: Mayor Coombs explained that this ordinance has been posted throughout the community for a month or better, and there has not been any comment regarding it. Council Member Rylander moved to approve the ordinance 20-06-11 Elected Officials Compensation. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

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EXECUTIVE SESSION: Council Member Scott moved to go into an executive session to discuss personnel. Council Member Rylander seconded the motion. All were in favor. The Town Council went into an executive session at 7:35 P.M.

RESULT: APPROVED

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ROLL CALL: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

RECONVENE: Council Member Northcott moved to reconvene the regular meeting. Council Member Scott seconded the motion. All were in favor. The motion carried. The regular meeting reconvened at 7:52 P.M.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

ADJOURNMENT: Council Member Browning moved to adjourn the meeting. Council Member Rylander seconded the motion. All were in favor. The motion carried. Mayor Coombs adjourned the meeting at 7:53 P.M.

David Coombs, Mayor

Marlena Connor, Town Clerk