

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

July 7, 2020
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Mylind Fawcett,
Dan Smith

Kristi Hidalgo, Town Clerk

Absent: Councilmember Nichole Sparks
Councilmember Jessica Buttars

Public Attendance: Holly Jones, Lester Lee

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Mayor Hidalgo led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held June 16, 2020. Mayor Hidalgo noted that the day after the Public Hearing (June 17, 2020) to hear on adding a monthly Green Waste Fee to the utility statement for the purpose of contracting with a private company to provide this service he received an email from Mayor Holly Daines of Logan City stating that the Logan City Environmental Department presented a Green Waste Dumpster Proposal to the Solid Waste Advisory Board (SWAB). The option SWAB voted for was to charge customers \$1.50 per month for green waste service. The Green Waste Proposal was then presented to the Cache County Council and they have not voted on it yet. Mayor Hidalgo stated that Mayor Daines agreed to let Clarkston Town have a green waste dumpster free of charge until a decision has been made by the Cache County Council. Councilmember M. Fawcett stated that from the news article that he read the Cache County Council wants to hold a public hearing on it in July and then vote on it in August. Councilmember M. Fawcett motioned for the Clarkston Town Council to approve and adopt the minutes of June 16, 2020. Councilmember D. Smith seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Resolution 20-09 "A Resolution Implementing the National League of Cities and Towns Service Line Program" – Councilmember D. Smith abstained from voting because of a conflict of interest with the program and since there weren't enough Councilmembers present to vote the Resolution was tabled until the next Town Council Meeting to be held August 4, 2020.

Cemetery and Gravel Pit Signs – Mayor Hidalgo reported that the gravel pit was closed back in 2010 because of safety concerns. The town didn't have the equipment to slope the sides and take care of it. "No trespassing" signs were posted and locks were put on the gate to the gravel pit. Mayor Hidalgo stated that all of the signs have been removed, the locks have been cut and people are going in. Mayor Hidalgo further stated that Gravel has been removed from the gravel pit, people have been dumping waste in there, and ATV's frequently ride around up there. Mayor Hidalgo said that he talked to the town attorney Seth Tait and was told that the town doesn't hold any liability as long as there are "No Trespassing" signs posted on the property. Mayor Hidalgo proposed putting another lock on the gate, getting some cement barriers to block other roads going into the gravel pit and having some signs made and posted that state the following:

Property of Clarkston Town Corporation
No Trespassing

Mayor Hidalgo stated that for the past several years a Dog Trial Club has hosted field trials in Clarkston. They have asked for and received permission from the town to allow participants to park in the cemetery parking lot for those events. The club has not been granted use of any town services such as the cemetery restrooms or water. Mayor Hidalgo said that the club has been very respectful and haven't caused any issues. Mayor Hidalgo stated that since the Moto Cross Track opened up this year there have been some people bringing RV's and trying to camp overnight in the cemetery parking lot or parking in the parking lot to offload motorcycles without permission. Mayor Hidalgo stated that this could pose a liability problem for the town but would like to be as flexible as possible. Mayor Hidalgo feels that the town could allow overnight camping and parking on the east end of the parking lot if people asked permission beforehand. Mayor Hidalgo proposed having the parking lot fence stretched, chain off the entrance to the parking lot and have some signs made and posted that state the following:

Property of Clarkston Town Corporation
No Trespassing

Unless permission to use the premises is obtained from Clarkston Town
435-563-9090

Mayor Hidalgo concluded that this is not a systemic problem yet but believes that the town needs to be prepared and have sufficient signage up. People need to understand that they aren't allowed in the parking lot without permission. The Council agreed that the parking lot could be used for camping and parking if permission is granted beforehand.

3. DEPARTMENTS

Mayor Hidalgo – Fire Department – Mayor Hidalgo reported that the fire department got called out to investigate a fire alarm that went off in the Clarkston LDS Church. Mayor Hidalgo stated that the Clarkston Town Fire Chief Casey Anderson said that they couldn't get into the lockbox to get a key to the building because they didn't know the combination. Councilmember D. Smith stated that church leadership were going to give

the fire department a master key to the building so that they could access all areas of the LDS Church, if necessary. The key would be kept on the fire engine. Mayor Hidalgo stated that it was his understanding that the fire department had to be accompanied by a member of the bishopric to enter the building in a non-emergency situation.

Councilmember D. Smith replied that if it is an emergency they can enter the building and a fire alarm going off is considered an emergency. Mayor Hidalgo agreed. Mayor Hidalgo stated that he would still like to make sure that the fire department is in coordination with the leadership of the church when something happens at the LDS Church. Mayor Hidalgo will talk to the fire chief about that.

June Warrant List – Mayor Hidalgo presented the Warrant List for June 2020.

Councilmember D. Smith motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Fawcett seconded the motion.

Councilmember M. Fawcett – Water Department – Water Meter Reader Replacement Project – Councilmember M. Fawcett reported that the purchase agreement with Meter Works Company had been signed for the Water Meter Replacement Project.

Neighborhood Watch – Town Celebration/National Night Out Against Crime -

Councilmember M. Fawcett reminded the Council that Clarkston Town's National Night out against Crime was scheduled for Monday August 17, 2020. Councilmember M. Fawcett wondered what the Council's thoughts were on proceeding with this event. The Council discussed whether or not to hold this event with the Covid -19 pandemic numbers spiking in Cache Valley at this time. The Council did not make a decision. The Council will determine whether or not to proceed with the event at the next Town Council Meeting to be held on August 4, 2020.

Councilmember D. Smith – Roads Department – Councilmember D. Smith stated that the FY 2021 road repairs are underway. Councilmember D. Smith said that he is getting bids on trading in the New Holland tractor and snow blower and bushwhacker attachments for a skidster with the same attachments.

Parks Department – Councilmember D. Smith reported that the town had hired Distinctive Landscape Company to mow the park. Mayor Hidalgo stated that former Parks Director Christina Atkinson has agreed to continue watering the park until the town can get the sprinkling system automated. Mayor Hidalgo said that he is in the process of getting a bid from Sprinkler Master to put in more sprinkling system lines and automate the system. Mayor Hidalgo informed the Council that he had hired Emily Jones to clean the Town Hall weekly and the 76-er restrooms as needed. Mayor Hidalgo asserted that the following upgrades had been done to the 76-er:

- Moved the fridge from the bottom level of the Community Center to the 76-er and bought a new fridge with a freezer for the bottom level of the Community Center
- Bought a small freezer for the 76-er
- Installed new LED lighting
- New speakers for the sound system

- New water heater
- New toilets in restrooms

Mayor Hidalgo specified that the 76-er was not to be rented out to anyone. It was for LDS church and town use only.

Community Center Use – The Council determined to allow the community center to be rented again with a maximum capacity of one hundred people.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday August 4, 2020 at 7:00 pm.

Public Comment

Lester Lee – Lester Lee thanked the Council for their service. Mr. Lee also stated that he loved the Mosquito Abatement Program and thanked the Council for participating in that program.

5. ADJOURN

There being no further business to come before the Council, Councilmember D. Smith motioned that the Clarkston Town Council Meeting adjourn. Councilmember M. Fawcett seconded the motion. All members present voted “Aye”. Motion carried. The meeting adjourned at 7:41pm.

Krusti Hidalgo
Clarkston Town Clerk



Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
COURT							
10-42-220 PROSECUTOR							
553	CACHE COUNTY ATTORNEY	060920	COURT-LEGAL WORK- 2ND QU	02/14/2020	300.00	300.00	06/17/2020
553	CACHE COUNTY ATTORNEY	060920	COURT-LEGAL WORK- 3RD QU	02/14/2020	300.00	300.00	06/17/2020
553	CACHE COUNTY ATTORNEY	060920	COURT-LEGAL WORK-4TH QUA	02/14/2020	300.00	300.00	06/17/2020
Total COURT:					900.00	900.00	
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	062220	Mileage	06/22/2020	109.25	109.25	06/22/2020
10-44-240 OFFICE SUPPLIES & EXPENSE							
103	Al's Trophies & Frames	241491	NAME PLATES	06/12/2020	7.15	7.15	06/17/2020
844	THE HERALD JOURNAL	15278	PUBLIC HEARING NOTICE	06/10/2020	64.65	64.65	06/17/2020
10-44-270 UTILITIES							
657	ALLTECH	AT-12050	DIGITAL CONFERENCING SUPP	05/14/2020	25.00	25.00	06/17/2020
657	ALLTECH	ATF-12485	FAX SERVICE	06/01/2020	25.00	25.00	06/17/2020
246	COMCAST	060920	INTERNET/PHONE	05/24/2020	190.87	190.87	06/17/2020
189	DOMINION ENERGY	060920	UTILITIES	05/21/2020	22.79	22.79	06/17/2020
10-44-280 PLANNING & ZONING							
826	DAREN MICHAELIS	060920	RESIDENTIAL BUILDING BOND	06/09/2020	1,025.00	1,025.00	06/17/2020
680	HYDE PARK CITY	CL2020-02	BUILDING INSPECTIONS	06/19/2020	4,792.06	4,792.06	06/22/2020
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	176441	LEGAL SERVICES- MISC.	05/31/2020	60.00	60.00	06/17/2020
10-44-320 E911 FEES							
685	LOGAN CITY	062220	911 FEE	06/16/2020	804.00	804.00	06/22/2020
10-44-330 SANITATION COLLECTION FEES							
685	LOGAN CITY	061620	SANITATION	06/16/2020	45.68	45.68	06/17/2020
685	LOGAN CITY	062220	CEMETERY DUMPSTER RENTA	06/16/2020	39.97	39.97	06/22/2020
685	LOGAN CITY	062220	SANITATION-TOWN CLEAN UP	06/16/2020	794.07	794.07	06/22/2020
685	LOGAN CITY	062220	SANITATION	06/16/2020	4,780.16	4,780.16	06/22/2020
Total ADMINISTRATION:					12,785.65	12,785.65	
LAW ENFORCEMENT							
10-51-390 ANIMAL CONTROL							
508	J.P. COOKE CO.	627238	DOG TAGS	06/15/2020	62.60	62.60	06/17/2020
Total LAW ENFORCEMENT:					62.60	62.60	
FIRE & RESCUE							
10-53-230 TRAVEL & TRAINING							
482	UTAH VALLEY UNIVERSITY	A26764	RECERTIFICATION	06/12/2020	65.00	65.00	06/22/2020
10-53-250 FIRE & RESCUE EQUIPMENT							
449	BOUNDTREE MEDICAL, LLC.	83633231	EMT SUPPLIES	05/20/2020	60.16	60.16	06/17/2020
449	BOUNDTREE MEDICAL, LLC.	83634793	EMT SUPPLIES	05/21/2020	143.54	143.54	06/17/2020
449	BOUNDTREE MEDICAL, LLC.	83653102	EMT SUPPLIES	06/08/2020	63.99	63.99	06/17/2020
260	CACHE COUNTY CORPORATIO	5679	FIRE SUPPLIES	06/17/2020	1,283.85	1,283.85	06/22/2020
10-53-270 FUEL/OIL & UTILITIES							
246	COMCAST	060920	FIRE DEPT PHONE	05/24/2020	95.36	95.36	06/17/2020
189	DOMINION ENERGY	060920	UTILITIES	05/21/2020	10.71	10.71	06/17/2020
10-53-550 VENDING							
185	PEPSI COLA OF OGDEN	7199274201	VENDING MACHINE POP	05/08/2020	413.76	413.76	06/17/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
185	PEPSI COLA OF OGDEN	7199276294	VENDING MACHINE POP	05/19/2020	437.76	437.76	06/17/2020
Total FIRE & RESCUE:					2,574.13	2,574.13	
ROADS & STREETS DEPARTMENT							
10-60-250 EQUIPMENT - SUPPLY/MAINT							
468	CDC CONSTRUCTION	14-313A	FIRE STATION ASPHALT REPAI	06/14/2020	1,210.00	1,210.00	06/22/2020
436	PITCHER SALES INC.	63139	MISC.	05/28/2020	64.68	64.68	06/17/2020
10-60-255 FUEL & OIL							
189	DOMINION ENERGY	060920	UTILITIES	05/21/2020	7.20	7.20	06/17/2020
489	HALL OIL INC.	80405	OIL	06/03/2020	138.00	138.00	06/17/2020
Total ROADS & STREETS DEPARTMENT:					1,419.88	1,419.88	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
847	COMMON GROUND OUTDOOR	062220	PAVILION REFUND	06/17/2020	25.00	25.00	06/22/2020
175	LOWES	0901882	PARKS MISC	04/29/2020	68.13	68.13	06/17/2020
175	LOWES	917623	PARKS MISC	04/28/2020	15.12	15.12	06/17/2020
535	STEVE REGAN COMPANY	1122317	WEED SPRAY	05/06/2020	130.33	130.33	06/17/2020
844	THE HERALD JOURNAL	15038	JOB NOTICE	06/04/2020	125.20	125.20	06/17/2020
10-70-420 SPORTS							
110	BADGER SCREEN PRINTING	66176	T SHIRTS	06/09/2020	180.70	180.70	06/17/2020
10-70-820 CIVIC CENTER UTILITIES							
189	DOMINION ENERGY	060920	UTILITIES	05/21/2020	31.89	31.89	06/17/2020
Total PARKS & RECREATION:					576.37	576.37	
Total GENERAL FUND:					18,318.63	18,318.63	
WATER UTILITY FUND							
WATER DEPARTMENT							
51-81-240 OFFICE SUPPLIES & EXPENSE							
845	KELLI COULAM	060920	UTILITY BILL REFUND	06/09/2020	8.85	8.85	06/17/2020
196	SAM'S CLUB MC/SYNCB	060920	CERTIFIED MAILINGS	05/18/2020	57.60	57.60	06/17/2020
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
175	LOWES	060920	WATER PARTS	06/03/2020	209.92	209.92	06/17/2020
51-81-270 UTILITIES							
657	ALLTECH	AT-12050	DIGITAL CONFERENCING SUPP	05/14/2020	25.00	25.00	06/17/2020
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	201449	WATER SAMPLING	05/28/2020	20.00	20.00	06/17/2020
51-81-720 WATER SYSTEM REPAIRS & MAINT							
140	DOUBLE C CONSTRUCTION	1256	WATER METER REPAIR	05/11/2020	745.00	745.00	06/17/2020
594	PETERSEN PLUMBING SUPPLY	2412435	WATER SUPPLIES	06/03/2020	3,384.11	3,384.11	06/17/2020
594	PETERSEN PLUMBING SUPPLY	2421948	WATER SUPPLIES	06/19/2020	30.00	30.00	06/22/2020
51-81-730 WATER PROJECT							
140	DOUBLE C CONSTRUCTION	1256	WATER LINE INSTALL	05/11/2020	745.00	745.00	06/17/2020
Total WATER DEPARTMENT:					5,225.48	5,225.48	
Total WATER UTILITY FUND:					5,225.48	5,225.48	
CEMETERY PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-610 BURIAL FEES							
140	DOUBLE C CONSTRUCTION	1255	BURIALS	04/06/2020	570.00	570.00	06/17/2020
140	DOUBLE C CONSTRUCTION	1256	BURIALS	05/11/2020	190.00	190.00	06/17/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
71-40-710 MAINTENANCE							
175	LOWES	915677	CEMETERY MISC	05/14/2020	79.88	79.88	06/17/2020
594	PETERSEN PLUMBING SUPPLY	02411725	CEMETERY SUPPLIES	06/04/2020	153.10	153.10	06/17/2020
594	PETERSEN PLUMBING SUPPLY	2411725	CEMETERY SUPPLIES	06/04/2020	153.10	153.10	06/17/2020
834	RANDY SMITH	062220	MILEAGE	06/22/2020	106.38	106.38	06/22/2020
834	RANDY SMITH	52720	CEMETERY SUPPLIES REIMBU	05/26/2020	91.98	91.98	06/22/2020
196	SAM'S CLUB MC/SYNCB	060920	CEMETERY SUPPLIES	05/18/2020	51.88	51.88	06/17/2020
203	SQUARE ONE PRINTING	377558	CEMETERY SUPPLIES	06/03/2020	409.32	409.32	06/17/2020
535	STEVE REGAN COMPANY	1122021	FERTILIZER	05/06/2020	390.82	390.82	06/17/2020
348	THE CLEAN SPOT	64896	JANITORIAL SUPPLIES/CEMET	05/26/2020	145.51	145.51	06/17/2020
Total PERPETUAL CARE DEPARTMENT:					2,341.77	2,341.77	
Total CEMETERY PERPETUAL CARE FUND:					2,341.77	2,341.77	
Grand Totals:					25,885.88	25,885.88	

Dated: July 7, 2020Mayor: N. Garcia HidalgoCity Council: [Signature]City Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.