COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
July 7, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on July 7, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Also in attendance: Curtis Koch, Davis County Clerk/Auditor; and Mike Kendall, Davis County Civil Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:00 p.m. and Becky Ginos, from The Clipper newspaper, led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

July Employee Service Awards — *Presented by Commissioner Kamalu*

Employee Service Award presentations have been moved to the beginning of each month so honorees can receive their recognition certificates and gift cards earlier. Commissioners miss being able to present Service Awards to employees in person, in front of their colleagues. July's milestone anniversaries for Davis County employees were announced as follows:

Five Years of Service
Amy Gould, Clerk Auditor's Office
Steve Hales, Assessor's Office
Alexandra Jeffers, Corrections Department
Brad Yamashita, Davis Park Golf Course
Kaye Caserio, Valley View Golf Course
Todd Blanchard, Facilities Management

Ten Years of Service
Scott Morrill, Information Systems
Kalob Vinson, Information Systems
Cory Bodily, Sheriff's Office
Johnny Brown, Health Department – Senior Services
Michelle Groves, Library
Cindi Julander, Library

Fifteen Years of Service
Henry Dall, Sheriff's Office

Twenty Years of Service
Amphone Khan, Attorney's Office

Twenty-Five Years of Service
Brian Downard, Information Systems

Gratitude was expressed for people who love working for the County, do good work, and stay for a long time. Efficient organizations don't have a lot of turnover.

PUBLIC COMMENTS

Public comments were invited by Commissioner Kamalu. No comments were made.

BUSINESS/ ACTION

Memo of Understanding #2020-305 with Weber State University for partnership with Davis County Clerk/Auditor's Office

Memo of Understanding #2020-305 with Weber State University for a partnership between the Davis County Clerk/Auditor's Office and the Center for Community Engaged Learning for projects with individual students and classes — *Presented by Commissioner Kamalu*

A Memo of Understanding (MOU) was presented for a partnership between the Davis County Clerk/Auditor's Office and Weber State University's Center for Community Engaged Learning for projects with individual students and classes. The contract period is 07/01/2020 to 06/30/2021. There is no financial information associated with the MOU.

Subgrantee Agreement #2020-307 with St. Anne's Center dba Lantern House for SSBG FY20-21 funding for homeless case management services

Subgrantee Agreement #2020-307 with St. Anne's Center dba Lantern House for Social Services Block Grant (SSBG) FY20-21 funding for homeless case management services — *Presented by Commissioner Kamalu*

A subgrantee agreement with St. Anne's Center, doing business as the Lantern House, was presented. The agreement is for Social Services Block Grant (SSBG) Fiscal Year 2020-2021 (FY20-21) funding. The funding is for homeless case management services. When an individual is experiencing homelessness and needs a shelter, this is where they go and the County contributes funds to St. Anne's/The Lantern house. Wraparound services are available through this entity to help people get jobs and get back on their feet. The contract period is 07/01/2020 to 06/30/2021. The payable amount is $25,000.

Resolution #2020-307 approving Interlocal Agreement with Woods Cross City for CDBG funding PY20-21 for Housing Rehabilitation Project Phase 2

Resolution #2020-307 approving Interlocal Agreement with Woods Cross City for (CDBG) funding for PY20-21 Housing Rehabilitation Project Phase 2 — *Presented by Commissioner Kamalu*

A Resolution was introduced to approve an Interlocal Agreement with Woods Cross City. The agreement is for the federal Community Development Block Grant (CDBG) program, for Plan Year 2020-2021 (PY20-21), for the Housing Rehabilitation Project Phase 2. The contract period is 07/01/2020 to 06/30/2021. The payable amount is $160,000.

Memo of Understanding #2020-308 with Utah Education and Telehealth Network (UETN) for discounted pricing on internet service at library branches

Memo of Understanding #2020-308 with the Utah Education and Telehealth Network (UETN) for discounted pricing on internet service at library branches — *Presented by Commissioner Kamalu*

A Memo of Understanding with the Utah Education and Telehealth Network (UETN) was presented. The Davis County Library System receives discounted pricing on internet service as part of a consortium run by UETN. The Library receives further discounts on internet service as UETN applies for discounts through the Schools and Libraries Universal Support Program, also referred to as E-rate. Costs are estimated because additional discounts provided by E-rate funds vary from year to year as they are distributed based on the number of children eligible for discounted rates on school lunch in a particular area. The Library's contract with its previous internet service provider, through a UETN Memo of Understanding, had an estimated monthly cost of $2,913 for internet service at all Library locations; that contract ended 06/30/2020. UETN has contracted with new service providers for the consortium. The new MOU is for a five year period, and includes an estimated cost of $9,290 to update infrastructure. Even with infrastructure updates, the total estimated cost for the first year of the new agreement is lower than the previous years. The contract period is 07/01/2020 to 06/30/2025. The estimated payable amount is $1,142 monthly, plus an estimated $9,390 one-time cost to update infrastructure.

Agreement #2020-309 with Western Technologies, Inc. for geotechnical engineering services for the proposed Jail medical wing

Agreement #2020-309 with Western Technologies, Inc. for geotechnical engineering services to evaluate subsurface conditions and provide recommendations for the proposed Jail medical wing — *Presented by Commissioner Kamalu*

An agreement with Western Technologies was introduced. The contract is for geotechnical engineering services to evaluate subsurface conditions and to provide recommendations for the proposed jail medical wing. The contract begins when it's signed by all parties, and the final report will be submitted within three weeks after completion of field work. The contract period is 07/07/2020 to 07/28/2020. The payable amount is $4,000.

Agreement #2020-310 with Prism Systems Corp for security system/camera system upgrade for the Jail

Agreement #2020-310 with Prism Systems Corp for a security system upgrade/camera system upgrade for the Jail — *Presented by Commissioner Kamalu*

An agreement between the Sheriff's Office and Prism Systems Corporation was presented. The agreement is for a security system/camera system upgrade for the Davis County Jail. The contract period begins on the day that all parties have signed it (07/07/2020) and terminates when the parties have satisfied their duties. The payable amount is $741,400.

Training Reimbursement Agreement #2020-311 with Brian Joseph Lindstrom for special functions and basic corrections training

Training Reimbursement Agreement #2020-311 with Brian Joseph Lindstrom for special functions and basic corrections training for the Sheriff's Office — *Presented by Commissioner Kamalu*

A Training Reimbursement Agreement with a new deputy, Brian Joseph Lindstrom, was introduced. The agreement is for reimbursement of benefits, wages, and training costs for special functions and basic corrections Training. The contract period is 07/06/2020 to 07/06/2022. The receivable amount is $13,518.

Grant Application #2020-312 to Utah Attorney General's Office for the Sheriff's Office for investigating Internet Crimes Against Children (ICAC)

Grant Application #2020-312 to Utah Attorney General's Office for the purpose of investigating Internet Crimes Against Children (ICAC) for the Sheriff's Office — *Presented by Commissioner Kamalu*

A grant application to the Utah Attorney General's Office was presented. The grant is for Internet Crimes Against Children (ICAC) funding for investigations. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is listed as $1 for now; the actual amount will be determined upon awarding of the grant, but it is estimated at $24,002.

Agreement #2020-313 with the Utah Communications Authority for service for Corrections' radios

Agreement #2020-313 with Utah Communications Authority (UCA) for service for Corrections' radios for the Sheriff's Office — *Presented by Commissioner Kamalu*

An agreement with the Utah Communications Authority was presented for service for the Corrections Division's radios. No beginning or ending dates were noted. The payable amount is $1,390.

Agreement #2020-314 with Morgan Industries for preventative asphalt maintenance for LEC north parking area

Agreement #2020-314 with Morgan Industries for preventative asphalt maintenance for the Legacy Events Center north parking area — *Presented by Commissioner Kamalu*

An agreement with Morgan Industries Incorporated was introduced. The agreement is for preventative asphalt maintenance for the north parking area at the Legacy Events Center. No beginning or ending dates were stated. The payable amount is $66,203.90.

Agreement #2020-296 with Asphalt Preservation for preventative maintenance for parking lots at Health Dept. and Libraries

Agreement #2020-296 with Asphalt Preservation for preventative maintenance for parking lots at the Health Dept. and the Kaysville and Centerville Branch Libraries — *Presented by Commissioner Kamalu*

The agreement with Asphalt Preservation did not need to be addressed in this meeting, because it was taken care of in the meeting held on June 30, 2020, and erroneously placed on this week's agenda.

Application #2020-315 to the Utah Dept. of Commerce, Div. of Occupational and Professional Licensing for plumbing license qualifier

Application #2020-315 to the Utah Dept. of Commerce, Div. of Occupational and Professional Licensing, for a plumbing license qualifier for Facilities employee Jeffery Krause — *Presented by Commissioner Kamalu*

An application with the State of Utah Department of Commerce was presented. The application is for a plumbing license qualifier for Jeffery Krause. Commissioners like to see people improving their education while working for the County. There were no beginning or ending dates noted for the contract. The payable amount is $200.

Amendment #2017-245-C with Utah Division of Natural Resources to extend contract term for Bonneville Shoreline Trail projects

Amendment #2017-245-C with the Utah Division of Natural Resources to extend the contract term for Bonneville Shoreline Trail projects — *Presented by Commissioner Kamalu*

An amendment to an agreement with the State of Utah was introduced to extend the contract for one year. The County received a $150,000 appropriation from the State for Bonneville Shoreline Trail work. The Planning Department has spent approximately $90,000 on National Environmental Policy Act (NEPA) work. They have about $60,000 left to spend on other Bonneville Shoreline Trail projects. The contract period is 06/30/2020 to 06/30/2021. The receivable amount, as previously stated, is $150,000.

Agreement #2020-316 with Alder Sales Corp. to replace track/trolley at the Davis Conference Center

Agreement #2020-316 with Alder Sales Corp. to replace track/trolley in the Stratus room at the Davis Conference Center — *Presented by Commissioner Kamalu*

An agreement with Alder Sales Corporation, to replace the track and trolleys in the Stratus room at the Davis Conference Center, was presented. The contract period is 07/07/2020 to 08/31/2020. The payable amount is $179,705.

Agreement #2020-317 with Mountainland Supply Company, LLC for 2020 Mountainland Valley View Open Sponsorship

Agreement #2020-317 with Mountainland Supply Company, LLC for a 2020 Mountainland Valley View Open Sponsorship — *Presented by Commissioner Kamalu*

An agreement with Mountainland Supply Company, LLC, was presented. The agreement is for sponsorship of the 2020 Mountainland Valley View Open. The contract period is 07/30/2020 to 08/01/2020. The receivable amount is $7,000.

Motion to Approve Business and Action Items: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

- Several tax abatements for property that was struck to the County in the 2020 Tax Sale dating back to 2015; for two of those properties, taxes are being abated because the County now owns the property and it wouldn't make sense to pay taxes since the property taxes would come to the County
- A tax abatement for property that was purchased by a tax-exempt entity
- Four Veteran Tax Exemption abatements for the year 2019

Assessor Adjustments

- A report of Penalty Waivers Applications totaling $1,093.66
- Assessor-initiated corrections totaling $142,042

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Indigent Hardship Abatement Register

Indigent Hardship Register

A motion was made to hold hearings regarding two Indigent Abatements.

Motion to Hold Hearings: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu commended the team in the Clerk/Auditor's Office for their great effort in conducting the primary election.

Clerk/Auditor Curtis Koch

Clerk/Auditor Curtis Koch reported that the County still has a few ballots to be counted. At this point, they're being received in such small quantities that final numbers will not be released until the canvass because doing so would potentially jeopardize voters having a private ballot. The County is receiving one or two ballots per day coming from overseas and military/ UOCAVA [Uniformed and Overseas Citizens Absentee Voting Act] voters.

The Clerk/Auditor said the election effort of his staff, led by Chief Deputy Clerk/Auditor Brian McKenzie and Deputy Clerk Manager Shelly Jackson, was fantastic. They put together a drive-through election [in response to the COVID-19 pandemic] at the Legacy Events Center and about 900 citizens were served in the drive-through. Thousands of voters took advantage of the drive-and-drop option to cast ballots, that they had received in the mail, without having to leave their car. Everything was done to make it as efficient as possible, so the County didn't have lines. Two weeks from today, the canvass will be ready for the Commission to approve.

Commissioner Kamalu observed that the weather was inclement early on Election Day, but voters had the ability to drive through the Legacy Events Center, which opens on its south and north ends, so they did not even get wet. She also noticed very clear signage at the Administration Building redirecting voters to the correct polling location.

Clerk/Auditor Koch explained that there has never been voting at the Administration Building but, unfortunately, there was a campaign that disseminated false information. The signage was helpful for voters who saw that incorrect information.

There was capacity to put 10,000 voters through the Legacy Events Center. The County has never seen an election like this, but they were ready. He's confident a drive-through election could be done again, if necessary. Moving forward in this pandemic toward the November election, he hopes Clerks of the counties will be allowed to assess what is best for their County and their voters, whom they know best, and provide the best options for each County. His preference is having multiple polling places, with drive-and-drop options, throughout the County.

The drive-through polling location worked phenomenally. Gratitude was expressed for the amazing work of the Legacy Events Center staff and the Sheriff's Office in this effort. This was the first time law enforcement was asked to help with elections for traffic control and safety. It's hoped there is no need to continue having them there in the future, but Sheriff Sparks is a team player and always willing to jump in and help. The November election and voting experience won't be completely normal, but hopefully more normal with minimal in-person voting and a safe environment for poll workers and citizens. Citizens are strongly encouraged to use the drive-and-drop option.

Commissioner Kamalu mentioned that people who were new to the County were pleased to learn that they could vote on Election Day, if they were already registered voters in the State of Utah and could show proof of their current address to update their registration.

The Clerk/Auditor noted that Brian McKenzie had a lot of fun planning and executing the drive-through election, and said how exciting it was. It's great to have that enthusiasm and drive to make it a success.

Commissioner Kamalu

Commissioner Kamalu said the Governor of Utah will soon have an update to the State's public health recommendations, directives and order, because they all expire on Friday. It is anticipated that the State and County will remain in the "yellow" phase; there are cities or counties that may ask for exceptions. Davis County's Public Health Director and policy team talk every week, if not every day, regarding masks and policy. The Public Health Director is an epidemiologist and the County's policy is driven by daily data. Commissioners anticipate having a statement, and perhaps a directive, after the State's update. There was some discussion about the difference between directives and orders. Cities within the County have been unanimous in telling the Commission that they prefer to continue with directives. Davis County is coordinating with Weber County regarding policy to lessen confusion. The County will continue working to keep communities safe.

MEETING ADJOURNED

Commission meeting was adjourned at 4:34 p.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 07/28/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair