SYRACUSE CITY

Syracuse City Council Work Session Agenda **_AMENDED_**
July 28, 2020 –6:00 p.m.
Electronic via Zoom Meeting
Streamed on Syracuse City Utah YouTube Channel

Public meeting will be held electronically in accordance with House Bill 5002, Open and Public Meetings Act Amendments, signed into law on June 25, 2020. Pursuant to written determination by the Mayor finding that conducting the meeting with an anchor location presents a substantial risk to the health and safety of those who may be present due to infections and potentially dangerous nature of COVID-19 virus, public meetings will be held electronically for the next thirty (30) days. The YouTube live stream of the meeting can be found at the following link.

Connect to the meeting using:
https://us02web.zoom.us/j/89843512656
Meeting ID: 898 4351 2656
Connect via telephone: +1-301-715-8592 US
Meeting ID: 898 4351 2656

a. Meeting called to order.

b. Public comment. *(Individuals wishing to provide public comment are encouraged to do so by submitting an email to City Recorder Cassie Brown, cassieb@syracuseut.com, by 5:00 p.m. on July 28, 2020. Comments submitted by the deadline will be read for the record of the meeting.)*

c. **Revisit matter of funding 50-acre park project; consideration of scheduling special election regarding bonding for the project. (15 min.) ***Council discussion, if necessary, will commence with Councilmember Bingham.*****

d. Continued discussion regarding UTOPIA internet service options for Syracuse City. (15 min.) *Council discussion, if necessary, will commence with **Councilmember Bolduc.***

e. Discussion regarding use of Board of Adjustments or Administrative Hearing Officer for the purpose of considering variance requests. (15 min.) *Council discussion, if necessary, will commence with **Councilmember Maughan.***

f. Planning items:
   1. Continued discussion: request to surplus a pedestrian walkway at approximately 2580 S. Allison Way or potential amendment of City Ordinance 8.15.010(D). (10 min.) *Council discussion, if necessary, will commence with **Councilmember Savage.***
   2. Continued discussion of proposed rezone from Agriculture A-1 to Mixed Use (MU) zone for property located at approximately 817 W. 1700 S. (20 min.) *Council discussion, if necessary, will commence with **Councilmember Teague.***
   3. Continued discussion of proposed rezone from A-1 to Planned Residential Development (PRD) for property located at approximately 2750 South Bluff Road, approving the submitted Preliminary Plat, and approving the execution of a Development Agreement to govern the property. (20 min.) *Council discussion, if necessary, will commence with **Councilmember Bingham.***
   4. Planning Commission recommendation regarding General Plan amendment and zone change for property at 3500 West 1700 South, R-1 (single family residential) to Neighborhood Services. (20 min.) *Council discussion, if necessary, will commence with **Councilmember Bolduc.***
   5. Application for Preliminary Plat Approval, Grayson Ridge West, located at approximately 2050 S. Doral Drive. (5 min.) *Council discussion, if necessary, will commence with **Councilmember Maughan.***
   6. Planning Commission recommendation of denial regarding petition to amend Section 10.90.020 of the Syracuse City Code pertaining to the General Commercial zoning designation of the City. (5 min.) *Council discussion, if necessary, will commence with **Councilmember Savage.***
   7. Planning Commission recommendation to create storage unit zoning designation. (15 min.) *Council discussion, if necessary, will commence with **Councilmember Teague.***

g. Discuss Administration's proposed utilization of Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. (30 min.) *Council discussion, if necessary, will commence with **Councilmember Bingham.***

h. Discuss proposed amendments to Fiscal Year (FY) 2020-2021 Wage Scale. (10 min.) *Council discussion, if necessary, will commence with **Councilmember Bolduc.***

i. Discussion regarding final budget proposal and preparation for Truth in Taxation Hearing scheduled for August 11, 2020. (20 min.) *Council discussion, if necessary, will commence with **Councilmember Maughan.***

j. Follow-up discussion regarding Fraud Risk Assessment/Review. (5 min.) *Council discussion, if necessary, will commence with **Councilmember Savage.***

k. Discussion of future agenda items/Council announcements.

l. Adjourn.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 27TH day of July, 2020 at Syracuse City Hall on the City Hall Notice Board and at http://www.syracuseut.com/. A copy was also provided to the Standard-
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Examiner on July 27, 2020.

CASSIE Z. BROWN, MMC
SYRACUSE CITY RECORDER

COUNCIL AGENDA
July 28, 2020

Agenda Item **"c"** 50-Acre Park Funding Discussion

Factual Summation

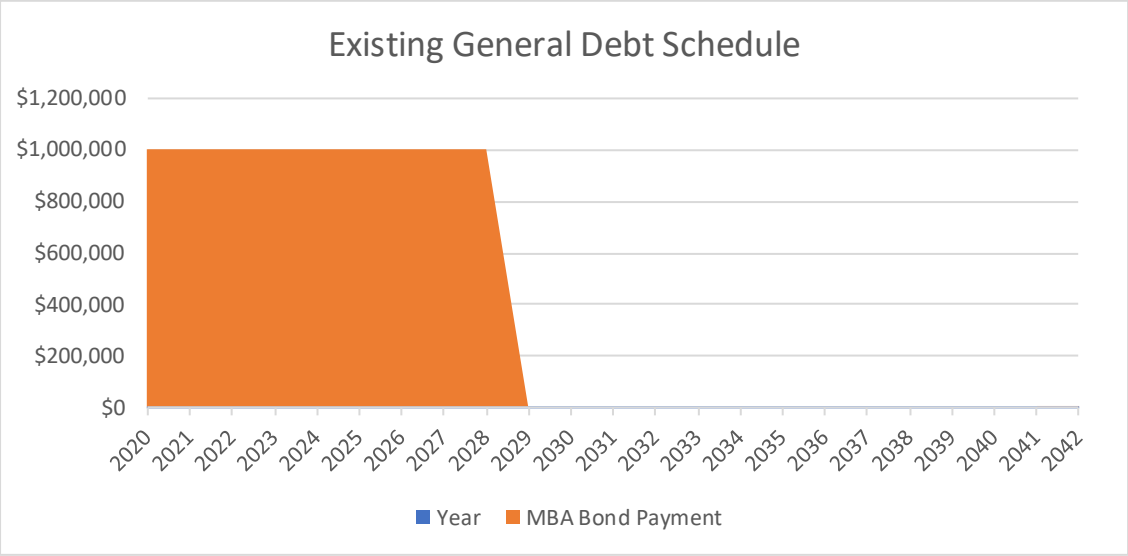
- At the previous City Council meeting, a consensus decision was made to delay the bond election for the regional park until 2021.

- Since that meeting, the City has learned that the Davis County School District is planning to also hold a bond election in 2021. Since this is a change in circumstance, the Administration felt it was worth discussing with the Council to see if that changes the outlook.

- For the Council's convenience, a review of the financial recommendation from the Park Advisory Committee is included in this memo.

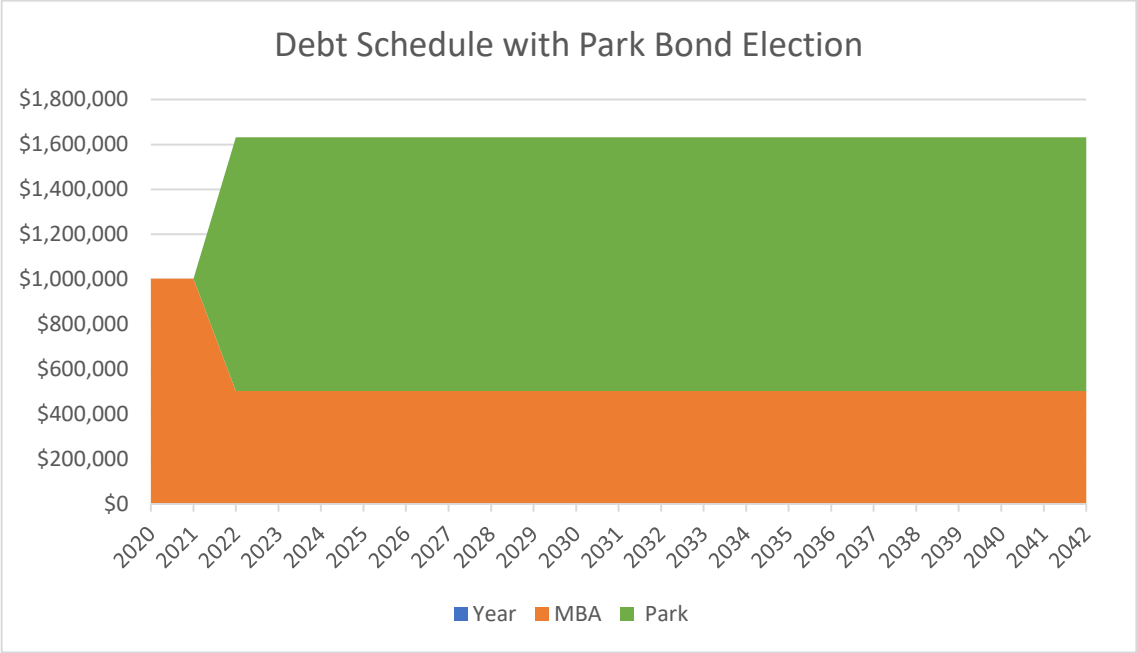
Existing General Debt Schedule

- Below is a graph showing the existing debt schedule for the City's general fund, which includes:
    - Approximate $1 million annual payment.
    - Bond retirement scheduled for the year 2028.
    - Bond is through the City's MBA, for municipal buildings.



Bond Election with MBA Bond Refinance

- Below is a graph showing the combined debt schedule if the park bond were placed on the ballot, and pass. It includes:
    - MBA bond payment at approximately $500k per year.
    - Park bond payment at approximately $1.13 Million per year
    - Bond retirement scheduled for the year 2042.
- This graph will look similar whether the bond is passed in 2021 or 2022, assuming no major changes in interest rates or expected construction inflation.
- This graph assumes approximately $7 million is raised in private funding, and the actual cost of construction is $30 million.
- In either year, the City would have at least 1 year, and more, to fundraise through private donations before issuing the actual debt.



Weighing the Options

Any decision involves risk. Below is a list of risks involved with placing the bond election on the 2020 ballot vs the 2021 ballot.

- Risks of 2020 Ballot
    - Lack of ability to use committed private funding as a selling point to the public.
    - National election issue risk- voting can be affected by national issues during a presidential election.
    - Pandemic risk: voting can be affected by the current pandemic.

- Risks of 2021 Ballot
    - Construction inflation risk: Cost of construction could escalate. A market collapse could also lower construction costs.
    - Interest rate risk: Interest rates could rise. They could also fall but are currently at historic lows.
    - Lack of ability to use committed public funding as a selling point to donors.
    - Election Turn-Out Risk: the 2021 election will likely have different turnout, typically lower.
    - Municipal Election Risk: park bond could get tied up in local election issues.
    - Bond Election Competition Risk: the park bond could be competing with the school district bond in the same year for the same tax dollars that voters are willing to approve.
    - Other Issues: Foreseeable but non-quantified issues, such as paramedic funding, may complicate the bond election.

Discussion Goals

The following items outline the goals of this discussion:

1. Review the updated information surrounding the park bond issue.

2. Provide direction to administration if any change is desired from the Council's previous consensus.

COUNCIL AGENDA
July 28, 2020

Agenda Item "c" UTOPIA Internet Service Survey

Factual Summation

- The Mayor and City Council have received requests from residents to look into UTOPIA as an option for highspeed fiber to the home in Syracuse. Based on that feedback, members of the Council have requested that we use a survey to find out more from citizens.

- The City contracted with FlashVote to provide a survey service in order to enhance the amount of public input, and provide it in a way that has stronger statistic validity. The intent of the survey service is to give the Council data as part of their decision making, not to override the Council's decision making.

Goals of the Survey

- It is proposed that the goals of the survey include the following:
    - Find out if residents would be supportive of the City partnered with UTOPIA to provide a high-speed fiber network throughout the entire City.
    - Find out if enough residents would sign up in order to make the installation of UTOPIA financially feasible.
    - Find out if there are specific areas of the City that have higher or lower levels of support.

Proposed Survey Questions

Syracuse City is interested in resident feedback on high-speed internet options in the City. Your response will be used by the City to evaluate the level of support there may be for the City doing more to improve the broadband internet options in the city. Providing your address is optional, but important in determining what areas of the City have higher/lower demand. Thank you for your participation in this survey.

1. How would you rate the overall quality of your current internet service?
    a. Terrible
    b. Bad
    c. Ok
    d. Good
    e. Excellent
    f. Not sure

2. How would you rate the overall price that you pay for internet service, related to the value you receive?
    a. Price is very expensive for very bad speeds/service
    b. Price is a little too expensive and not very good speed/service
    c. Price is fair, and speed/service is just ok
    d. Price is pretty good, and speed/service is pretty good
    e. Price is great, and speed/service is great

3. UTOPIA is a high-speed broadband service that partners with cities to make high-speed internet available to all residents. The use of UTOPIA is not required by the City. Residents retain the option to choose their own internet provider.

    UTOPIA and the City could partner to install highspeed fiber so it is available to every home in Syracuse. The monthly service is paid for by subscribers to UTOPIA. The City does not incur any cost of installing the fiber unless a sufficient number of subscribers do not sign up. If that occurs, the City would issue a loan to UTOPIA to cover the remainder of the installation cost. The loan would be paid back over time by UTOPIA.

    Are you supportive of the City pursuing a partnership similar to that described above, in order to provide a highspeed fiber network to the entire City?
        a. Yes
        b. No
        c. Not sure

4. Please explain or elaborate on why you answered the way you did on the previous question. (optional)

5. If the following fiber broadband options were available from UTOPIA services, what would you sign up for, if any?

    a. $65 for 250 Mbps download / 250 Mbps upload
    b. $78 for 1 Gbps download / 1 Gbps upload
    c. $229 for 10 Gbps download / 10 Gbps upload
    d. None - I would keep my current service
    e. Other (please specify)
    f. Not sure

6. What is your street address (optional). (Alternatively, which area of Syracuse do you live in?) - Map with area numbers provided -

a. Area 1
b. Area 2
c. Area 3
d. Area 4
e. Area 5
f. I do not live in Syracuse

Goals of the Discussion

1. Review the goals and the proposed questions of the survey.
2. Provide direction to staff on any changes to the goals or questions in the survey.

Brody Bovero

From: Steve Marshall
Sent: Thursday, April 30, 2020 1:54 PM
To: Brody Bovero; Mike Gailey; Cassie Brown
Subject: FW: Questions for UTOPIA

FYI.

From: Roger Timmerman <RTimmerman@utopiafiber.com>
Sent: Thursday, April 30, 2020 1:01 PM
To: Steve Marshall <smarshall@syracuseut.com>
Cc: Shellie Moyer <smoyer@utopiafiber.com>; Kimberly McKinley <KMcKinley@utopiafiber.com>; Brad Houtz <bhoutz@utopiafiber.com>
Subject: Re: Questions for UTOPIA

Steve,

I've added answers below in blue.

Thanks,

UTOPIA FIBER

Roger Timmerman
Executive Director
Office: (801) 613-3855 | Cell: (801) 762-7960
rtimmerman@utopiafiber.com | www.utopiafiber.com

From: Brad Houtz <bhoutz@utopiafiber.com>
Date: Thursday, April 30, 2020 at 12:15 PM
To: Roger Timmerman <RTimmerman@utopiafiber.com>, Kimberly McKinley <KMcKinley@utopiafiber.com>
Cc: Shellie Moyer <smoyer@utopiafiber.com>
Subject: FW: Questions for UTOPIA

Roger & Kim,

Can you answer Steve's questions below.

Best

Brad Houtz

Channel Manager
Office: (801) 613-3831 | Cell: (801) 809-0979
bhoutz@utopiafiber.com | www.utopiafiber.com

From: Steve Marshall <smarshall@syracuseut.com>
Sent: Thursday, April 30, 2020 12:14 PM
To: Brad Houtz <bhoutz@utopiafiber.com>; Shellie Moyer <smoyer@utopiafiber.com>
Cc: Mike Gailey <mgailey@syracuseut.com>; Brody Bovero <bbovero@syracuseut.com>; Cassie Brown <cassieb@syracuseut.com>; Roger Timmerman <RTimmerman@utopiafiber.com>
Subject: FW: Questions for UTOPIA

Brad or Shellie,

Our city council is considering putting out a survey about Utopia fiber to our residents. They wanted clarification to some questions. Can you respond in email form with your answers to these questions so that we can forward it onto our city council? We may reach out to you for any follow up or clarification. The questions are:

1. Based on the existing conditions (existing UTOPIA lines in Syracuse), what percentage of homes need to subscribe in order to fund installation, without contribution from the City?

Our high-level estimate based on comparing it with costs from our build costs in West Point puts it at about 40%. We have not yet done a full design of Syracuse to produce the number that we would commit to contractually. This involves a significant amount of work, that we would do at no cost to the city, but we have to evaluate the impact to our team to do this work. Typically a third party would charge $100k or more for this level of work. We usually do this after a survey and after a city council expresses support for it. However, 40% is a good number to discuss for the time being.

2. How does the partnership with the City work? Does the City need to front any money until the required number of homes subscribe?

The city enters into a services agreement with the Utah Infrastructure Agency (UIA). UIA is essentially UTOPIA Fiber phase II, and has done over $170M of projects, all of them being paid for entirely from subscriber revenues. This agreement identifies a revenue source (i.e. energy franchise tax revenues) and pledges that revenue as a guarantee on the financing over a 27 years (2 year w/o payments, 25 years of payments). UIA actually finances it, so it holds the debt and services the debt over the term. The $30 infrastructure fee collected from subscribers covers that cost, so long as we get the 40% of potential subscribers. The obligation is actually based on dollars, but the 40% is a good way of understanding how much that would be. The intent is that the city never has to pay for any of it and that it is covered from subscriber revenues, so there are several protections including the following…

- **The first 2 years is a capitalized interest period so there is time to build, sign up, and install customers before the financial obligation begins. Any revenues during the first 2 years accumulate as a buffer in the event that 40% hasn't yet been achieved when the obligation begins.**
- **Any payment made by the city for a shortfall is done in the form of a loan, so that after there is more than 40% take-rate, the city would get paid back (and as a worst case scenario, at the tail end of the term after the financing is paid off).**

- **Any growth in the city does not increase the obligation. New homes and businesses are included as potential subscriber revenues but the city obligation does not increase, which effectively decreases the 40% obligation over time for cities with expected growth.**
- **Revenue from the city for city services counts 100% against the obligation, offsetting some quantity of needed subscribers.**
- **Revenue from other subscriber types (businesses, 5G, wireless, churches, schools, etc) counts 50% towards offsetting the obligation.**

3. What would the expected installation timeframe be to service the whole City?

Areas of the city would be completed over time with the first being completed after 6 months and the last after about 2 years.

4. Would subscribers pay anything prior to the service being available at their home?

No

5. Do you have an estimate on the total cost of installation for fiber to the home throughout the entire City?

We need to conduct a more thorough design before we commit to the total cost. It's probably in the ~$18-23M range, but it's somewhat of a moving target with how fast the city is growing.

6. Do subscribers have the option of paying for the installation up front or on a monthly basis? If so, what are those costs.

There is no cost for installation for subscribers. They pay $30/mo for the fiber and ~$35/mo for their service (depending on their choice of provider). See https://www.utopiafiber.com/residential-pricing/

Thanks so much!

Stephen Marshall, CPA
Administrative Services Director
Syracuse City
801-614-9621

COUNCIL AGENDA
July 28, 2020

Agenda Item **"d"** Discussion: Board of Adjustments vs. Administrative Hearing Officer

Factual Summation

- Any question regarding this agenda item may be directed at Paul Roberts or Mayor Gailey
- The Mayor has requested that the Council consider the establishment of an administrative hearing officer (AHO) to consider variance requests.
- AHO's could also hear multiple other administrative matters, including many appeals

Discussion Goals

The following items outline the goals of this discussion:

1. Determine whether to draft an ordinance establishing and governing an administrative hearing officer.

Discussion

The City has maintained a Board of Adjustment via ordinance for decades. Periodically, the Board has been understaffed due to resignations, lack of applications, or term expirations. The Board of five has two vacancies due to resignation and term expiration. Prior to filling these positions, the Mayor has sought the Council's input on whether the time has come to discontinue the Board of Adjustment and appoint an Administrative Hearing Officer to consider variances.

Prior to 2005, state law required every municipality to maintain a Board of Adjustment.[1] However, state law now permits cities to appoint any appeal authority they wish to hear requests for variances, with some restrictions.[2] Thus, a City may retain the Board of Adjustment, if it wishes, which many Utah cities have done.[3] Others have moved to the Administrative Hearing Officer model.[4] And some have selected other appeal authorities.[5] Whichever direction the Council follows, we will be in good company.

The Board of Adjustment fills a specific niche of considering variance requests. The decision is purely administrative,[6] and is required to be based on specific statutory requirements and upheld by substantial evidence. In other words, the Board's responsibility is to apply the law to the facts in a fair and impartial manner. They are subject to review by the district court, should their decision deviate from this standard, and are reviewed under a less-deferential standard than legislative decisions, but are not subject to de novo review.

Pros and Cons of BOA & AHO

BOA Pros: Proponents of Boards of Adjustment focus on their being drawn from the surrounding community and preserving local control. Local residents are in the best position, they argue, to make factual findings regarding individual lots and will know whether the proposed variance will have a disparate impact on the community has a whole. It also fosters community engagement by having local residents serve on a volunteer board and take part in a

[1] The provision for an "appeal authority" instead of a Board of Adjustment first appeared with the adoption of MLUDMA in SB 60 of the 2005 General Session of the Utah Legislature.
[2] Utah Code Ann. § 10-9a-701(1)(a). Restrictions include a preclusion that the appeal board include individuals who acted as the land use authority who made the initial determination.
[3] Examples include Ogden, Provo, Lindon, American Fork, Riverton, Sandy, Woods Cross, Orem, Cedar City, West Valley City, West Point, West Jordan, Layton, Riverdale, Clinton and Centerville.
[4] Examples include Salt Lake City, Lehi, St. George, South Salt Lake, North Salt Lake, Draper, Murray, Millcreek, South Jordan, Bountiful, Tooele, North Ogden, Taylorsville, and Roy.
[5] Clearfield, Kaysville and Eagle Mountain utilize their Planning Commissions for variance review. Logan utilizes a Land Use Appeal Board for variances and other land-use appeals. West Bountiful and Spanish Fork have vested variance review in their City Councils.
[6] *Krejci v. City of Saratoga Springs*, 2013 UT 74, ¶ 34, 322 P.3d 662.

decision-making process. Additionally, they are not compensated for their time, which should make applying for variance more affordable.

BOA Cons: Opponents of Boards of Adjustment usually point to the Board's lack of legal training and cast doubt on whether they can make legal determinations fairly for all applicants. There have been accusations in other communities of favoritism toward locals and hostility toward developers. Or they may make a decision based on whether they personally like the proposal, rather than by strictly applying the facts to the law (essentially treating the issue as a legislative one rather than administrative). It can be difficult to maintain a trained and experienced Board of Adjustment, due to the infrequency of their meetings.

AHO Pros: Administrative Hearing Officers are often law-trained, which means they have experience in applying law to a specific factual situation. Although a City could require that they reside in their jurisdiction, they can also come from outside the City, thus removing some allegations of bias or favoritism toward an applicant or class of applicants. As they are law-trained, they do not require specific training regarding issues such as due process, variance requirements, or land use issues. They often have experience in evidentiary hearings and can draft legal orders at the conclusion of their hearings. Having a single individual serve as the appeal authority in such matters can make scheduling hearings more feasible, particularly if a specific day or week of the month is set for hearings on a routine basis.

AHO Cons: Opponents of Administrative Hearing Officers turn those advantages on their heads. They may accuse an AHO of being out-of-touch with the local populace, either on account of their legal training or from living outside the city. Or they may put more trust in a collaborative decision made by several individuals instead of a decision by a single individual.

They are ordinarily compensated for their time, increasing the overall cost of the process to the applicant.

Additional Areas an AHO could function

City code is riddled with appeals from administrative decisions. Such appeals are rare, but as the City continues to grow, the likelihood of appeals increases.

This chart includes a list of administrative functions which could be filled by an AHO:

Administrative Function	**Currently Filled By**	**City Code Reference**
Gov't records requests	Mayor	2.40.060
Variances	Board of Adjustment	3.15.010
Employee appeals	Employee Appeals Board	3.30.010
Sidewalk/Road cut permit	City Council	4.05.170
Water shut-off due to waste	City Council	4.25.130
Cemetery sexton decisions	City Council	4.30.120
Parks trespass notices	City Manager	4.35.065
Business license actions	City Council	5.15.050
Alcohol license actions	City Council (under new proposed ordinance)	5.20.530 (draft)
SOB licenses	City Council	5.25.120
Door-to-door solicitor license	City Council	5.30.160
Code enforcement citations	Justice Court (AHO authorized)	6.05.110
Code enforcement abatements	Justice Court (AHO authorized)	6.15.050
Animal control actions	Justice Court (No AHO authorized)	6.35.010
Fire marshal orders	Board of Appeals (currently un-constituted)	7.05.030 (IFC Appx. A)
Cost recovery for fires	Hearing Officer	7.35.030
Public works inspections	None	8.35.020
Floodplain determinations	City Council	9.20.090
CED administrative decisions	City Council or Board of Adjustment	10.20.140
Minor conditional uses	Planning Commission	10.20.140
Non-conforming use determinations	City Council	10.20.140
ADA accommodations requests	AHO	10.20.115
Parking ticket appeals	Justice Court	11.20.040
Contract bid appeals	None	13.30.010
Impact fee adjustments	City Council	13.55.140

There are three areas in which an AHO has already been authorized to be appointed and act – code enforcement, appeals from fire department cost recovery decisions and ADA reasonable accommodation appeals in the land use context. If an ADA appeal or cost-recovery

appeal arose, the City would need to hastily find and appoint a hearing officer. Code enforcement utilizes the justice court only in the case of a very recalcitrant offender, with most being accomplished by courtesy notices and non-appealed abatement notices. Many of the administrative appeals are heard by the City Council; but it is often wise to have administrative matters removed from areas where lobbying and political influence are expected to give sway.

Summary

The recent vacancies on the Board of Adjustment provide an opportunity to make the shift to an Administrative Hearing Officer, should the Council decide to go that route. If the Council gives the direction, then it is recommended that we meet again and determine which administrative matters you would like to transfer to the AHO and begin drafting an ordinance that addresses AHO hearings and procedures. We would also begin the search for an AHO through a request for proposals. If the Council is disinclined to acquiesce to the request, then we will stay the course.

CITY COUNCIL AGENDA

July 28, 2020

LEGISLATIVE ITEM

Agenda Item #**e1** **Amendment to Ordinance 8.15.010(D) - Pedestrian Walkways**

Factual Summation

Arce Nacario, the owner of the home south of the pedestrian walkway located at approximately 2580 S Allison Way has approached the city requesting to put up a 6' vinyl privacy fence along the south edge of the walkway. However, Ordinance 8.15.010(D) says:

(2) Fencing is not required, however if fencing is installed next to the trail it is required to be chain link or 50 percent open rail/slat vinyl. An additional six inches of concrete is required on each side of the walkway to embed the base of the fencing posts. All other non-open fencing must be offset 10 feet from the trail.

None of the fencing options allowed by ordinance were desired by the home owner. Planning Commission held a public hearing and considered the following options on June 2, 2020.

1. Amend ordinance 8.15.010(D) pertaining to fencing adjacent to pedestrian walkways

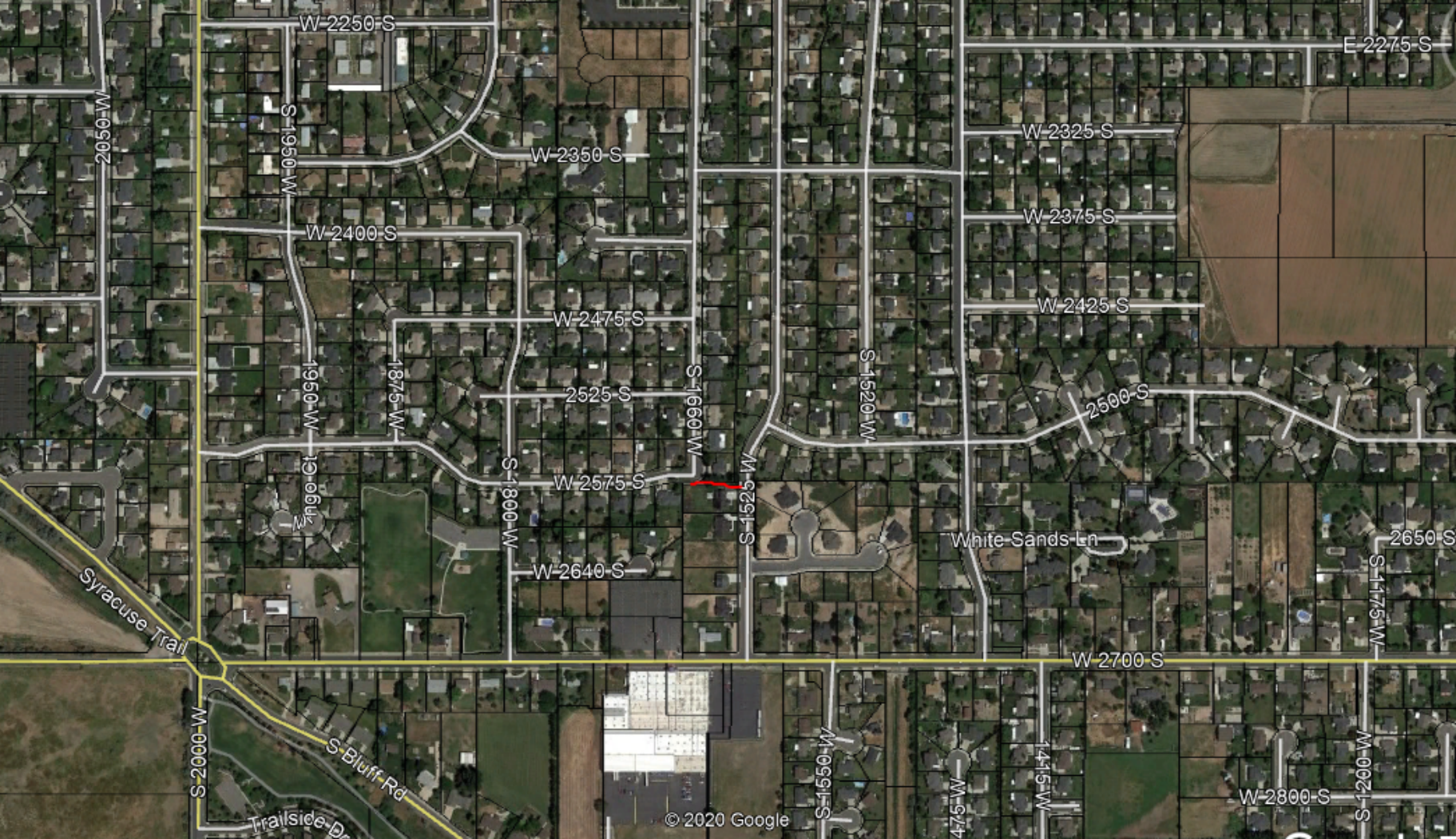
2. Surplus the walkway land which would then initiate the city surplus land policy which requires the land to go to bid for purchase by adjacent land owners.

3. Do nothing, requiring the home owner to follow existing ordinances.

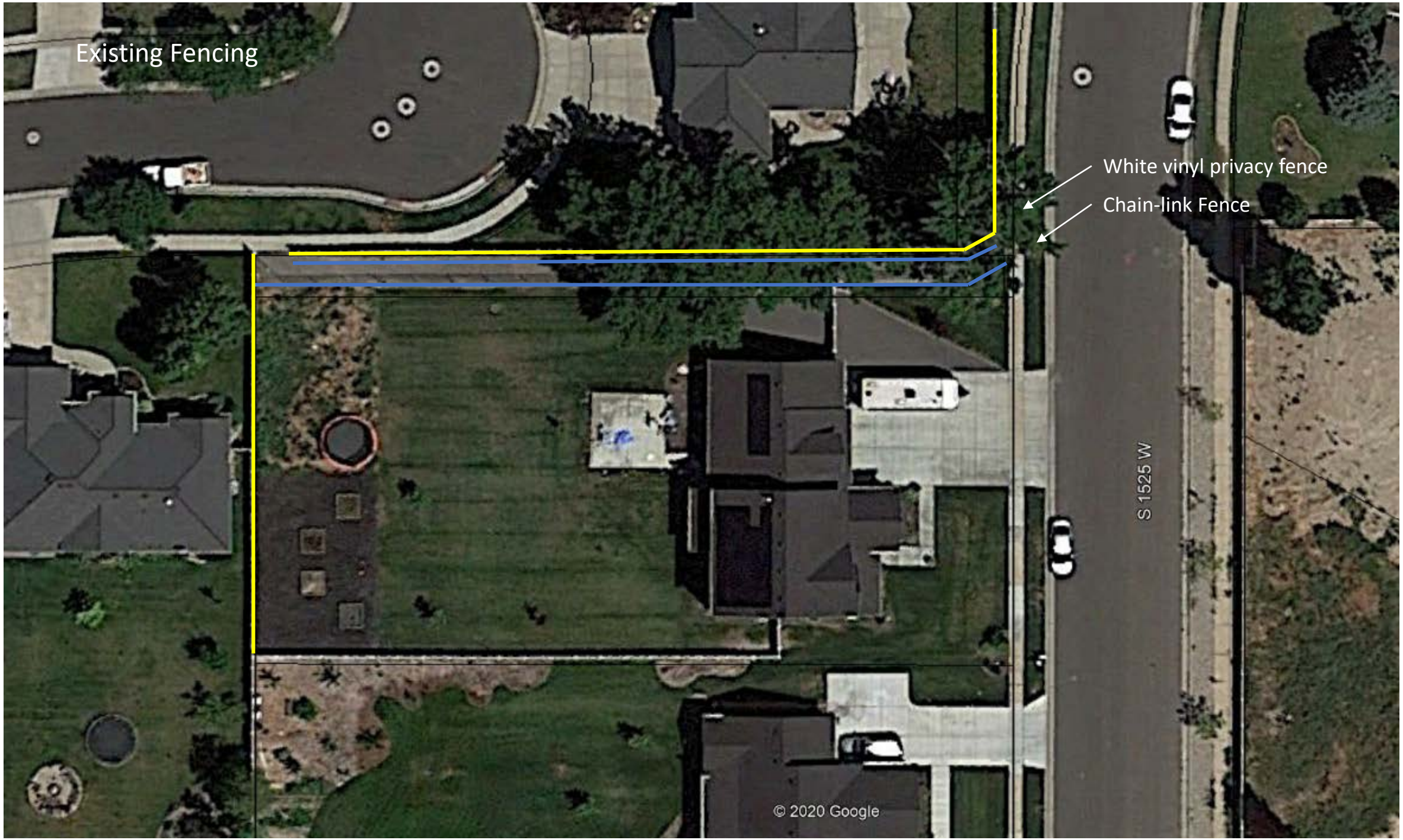
During the public hearing portion of the meeting, many residents requested that the walkway remain in place as it is a valuable asset to them and expressed desire to amend the ordinance to allow the fence to be installed by the owner. After the public hearing, Planning Commission unanimously recommended to City Council to amend the ordinance rather than sell the walkway.

Attachments:
Recommended Ordinance Language
History of the situation

S 1525 W


W 2250 S
E 2275 S
2050 W
1950 W
W 2350 S
W 2325 S
W 2400 S
W 2375 S
W 2475 S
W 2425 S
1875 W
1660 W
1520 W
2525 S
2500 S
1900 W
W 2575 S
1800 W
1525 W
White Sands Ln
2650 S
1175 W
W 2640 S
Syracuse Trail
W 2700 S
2000 W
S Bluff Rd
1550 W
1415 W
W 2800 S
1200 W
© 2020 Google

- Farm Lands
- 1998 - Linda Vista Meadows P1 – plat recorded July 1998
- Circ. 1999-2003 - Walkway created to funnel new kids from walking through adjacent field and garden. Unsure of exact date.
- 2014- 2015 - Field and garden sold and subdivided
- 2015 - Avery Gardens Subdivision – plat recorded February 2015
- 2016 - Arce builds house
- 2017 - Request to put fence up by Arce
- 2017-2018 - City council discussion
- 2018 - City Council amends walkway ordinance, new fencing guidelines, Arce not present for discussions because of wife's health– adopted January 9, 2018
- 2020 - Arce approach city again to put up fence but new ordinance doesn't allow it the way he wants to do it. Arce requests to either buy walkway or amend ordinance. All of this is through email. Arce emails offer to purchase walkway for $1000 dollars.
- Planning Commission Review –any time an ordinance is amended or city land is proposed to be surplussed, Planning Commission must provide a recommendation to City Council – Scheduled for June 2nd, 2020
- City Council will review Planning commission recommendation and make the final decision – Most likely will be June 23, and then again on July 14 for final vote
- If the decision is to surplus the property, then the property follows our surplus policy which requires a bid process.
- If the property is surplussed and a bid is accepted, then the transaction would be finalized and the purchaser could consolidate parcels into his/her yard and would no longer be a public walkway.
- If the property is not sold, and the ordinance is amended, the walkway will remain and Arce will build the fence.


Existing Fencing
White vinyl privacy fence
Chain-link Fence
S 1525 W
© 2020 Google


Proposed Fencing
3’ white vinyl fence
6’ White vinyl privacy fence
6’ White vinyl privacy fence
3’ white vinyl fence
S 1525 W
© 2020 Google

8.15.010 Design standards.

(D) The Planning Commission may require pedestrian walkways to be constructed within a development, to facilitate access to designated points of interest. Such walkways increase pedestrian safety, reduce travel time, improve neighborhood connectivity, and encourage walking. Points of interest may include, but are not limited to: churches, civic destinations, schools, adjoining neighborhoods, parks, and commercial areas. The Planning Commission shall designate points of interest that will require a pedestrian walkway connection during the preliminary plat or site plan approval stage of entitlement.

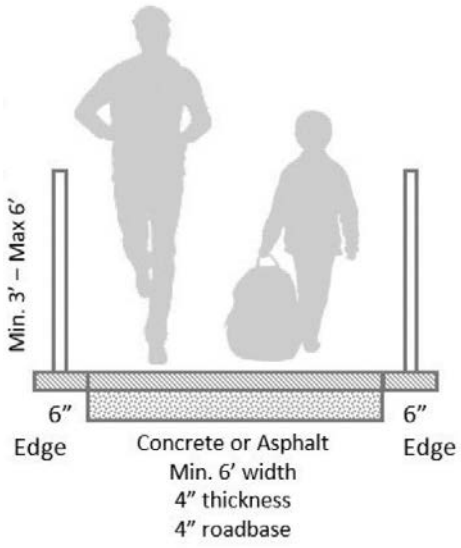
(1) Walkways shall be designed to be a minimum of six feet ~~up to nine feet~~ in width to allow adequate two-way passing but may be required to be wider where determined necessary by the Planning Commission or city administrative land-use authority based on estimated usage. The developer shall surface the full width of the walkway with either concrete or asphalt.

2) Fencing is not required, however if fencing is installed next to the ~~trail~~ walkway ~~it is required to be chain link or 50 percent open rail/slat vinyl.~~ the following conditions must be met:

A. An additional six inches of concrete is required on each side of the walkway to embed the base of the fencing posts. ~~All other non-open fencing must be offset 10 feet from the trail.~~
B. All fencing installation, maintenance, and ownership responsibilities will be that of the adjacent landowner including graffiti cleanup and damage repair.
C. Fencing shall not encroach upon or restrict movement within the walkway.
D. Privacy fencing installed on both sides of walkways shall be limited in length for safety reasons.
    a. If an adjacent landowner desires to construct privacy fencing, but the other adjacent owner on the other side of the walkway has already constructed a privacy fence, the new privacy fence creating the alleyway shall be limited to 50 feet in length.
        i. If fencing is desired for the remaining span of walkway longer than 50 feet is desired, it shall not be a privacy or semi privacy fence, but may be open chain-link, rod iron, or other open fencing options with high visibility through the fence.
    b. A privacy fence may be installed on both sides of the walkway for longer than 50 feet if the walkway is not less than 20 feet in width at any point.
E. Fencing along walkways is otherwise regulated by fencing rules found in ordinance 10.30.060 (A)

(3) Maintenance of the walkway will be the responsibility of either the subdivision's HOA, or the City, if an HOA does not exist. Snow removal is not necessary for walkways, and signage notifying pedestrians of the lack of winter maintenance shall be prominently placed at the entrances to the walkways.

(4) Please refer to the following image for the walkway dimensions.



COUNCIL AGENDA
July 28, 2020

LEGISLATIVE

ITEM Agenda Item # **e2**

Proposed Rezone A-1 to Mixed Use (MXD)

Factual Summation

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

Location:	817 W 1700 S (East of Smith's)
Current Zoning:	A-1
General Plan:	Commercial (allows MXD, GC, PO, or NS)
Acres:	5.29

Summary

Applicant Nate Swain with Blacksmith Development is proposing a rezone to Mixed Use. Please consider the following items

-The proposed change is consistent with the General Plan Map

-Concept plans and building elevations have been submitted with application as required.

- Zoning map amendments are subject to but not limited to the approval standards found in ordinance 10.20.070(E) (see attached staff analysis)

- Planning Commission reviewed the project and held a public hearing on December 3rd. After much opposition was expressed by the neighbors to the south, the project was tabled for further discussion. On Dec. 17, the discussion resumed and concerns about impacts to neighbors, buffering, traffic, utilities, schools, crime, and circulation were explored. The PC voted 5-2 to forward a recommendation for conditional approval to CC. The condition was that the north entrance onto Antelope drive be straitened out to more easily accomodate a fire apparatus. Since that meeting, the applicant has worked with the fire department to design an acceptable entrance configuration. See attached plan (1-22-20 submittal)

-This item has been on hold since January 28, 2020 while the MXD ordinance was amended. The MXD ordinance amendment was finalized on June 9th, 2020. The applicant would like to now resume consideration of his application.

-City Council reviewed the item on 7-14-20 and asked that parking and pedestrian access for the on site commercial be revised. See attached for updated plans.

Goals of Discussion

To decide if the item needs more discussion in the next work session or if it is ready for a vote on the next business meeting.

Entitlement Process:

1. Rezone/General Plan Map Amendment



1.1. Submit Application - download available at https://syracuseut.gov/162/Planning



1.2. Staff Review



1.3. Public Noticing

- post sign on property
- place ad in legal section of Standard Examiner
- Send postcards to properties within 300 feet
- Post on Utah Public Notice website https://www.utah.gov/pmn/index.html
- Post on bulletin at city hall



1.4. Planning Commission – Public Meeting – meets on 1st and 3rd Tuesday @ 6pm.

- Present staff review
- Developer answer questions
- Hear public comments
- Forward a recommendation to City Council or potentially table for more discussion



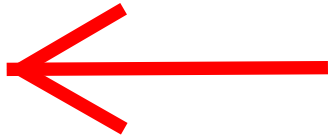
1.5. City Council Work Session – Public Meeting – meets on 4th Tuesday @ 6pm

- Review Planning Commission Recommendation
- Developer answer questions
- Decide if needs to be tabled for more discussion or if ready for a vote in business meeting



1.6. City Council Business Session – Public Meeting – meets on 2nd Tuesday @ 6pm

- Review Planning Commission Recommendation
- Developer answer questions
- Make final decision yes or no. - If yes, proceed to site plan process



2. Site Plan



2.1. Submit Application - download available at https://syracuseut.gov/162/Planning



2.2. Staff Review



2.3. Public Noticing

- post sign on property
- place ad in legal section of Standard Examiner
- Send postcards to properties within 300 feet
- Post on Utah Public Notice website https://www.utah.gov/pmn/index.html
- Post on bulletin at city hall





2.4. Planning Commission – Public Meeting – meets on 1st and 3rd Tuesday @ 6pm.

- Present staff review
- Developer answer questions
- Hear public comments
- Make final decision yes or no. If yes, proceed to building permit process.

3. Building Permit



3.1. Submit Application - download available at https://syracuseut.gov/160/Building



3.2. Staff Review



3.3. Pickup Permit

- Pay fees (inspection, impact, connection, etc)
- Preconstruction meeting for commercial projects



3.4. Construction

- Inspections at each step (footings, framing, roofing, final, ect.)
- Certificate of Occupancy (only after everything is signed off by building, PW, Fire, and Planning)

shall recommend approval, approval with modifications, or denial of the proposed amendment and submit its recommendation to the City Council for review and decision.

(4) The City Council may schedule and hold a public meeting on the application as provided in SCC 10.20.040 and 10.20.050. At the public meeting the City Council shall approve, approve with modifications, or deny the proposed amendment.

(E) Approval Standards. A decision to amend the text of this title or the zoning map is a matter of legislative discretion by the City Council and not controlled by any one standard. However, such changes shall be consistent with the current general plan and general plan map, and in making an amendment, the City Council should also consider:

(1) Whether it would be harmonious with the overall character of existing development in the vicinity of the subject property, or in cases of text amendments, in areas governed by the amended text;

(2) Whether it would be consistent with the standards of any applicable overlay zone and, in cases of text amendments, harmonious with areas governed by the amended text;

(3) The extent to which it may adversely affect adjacent property; and

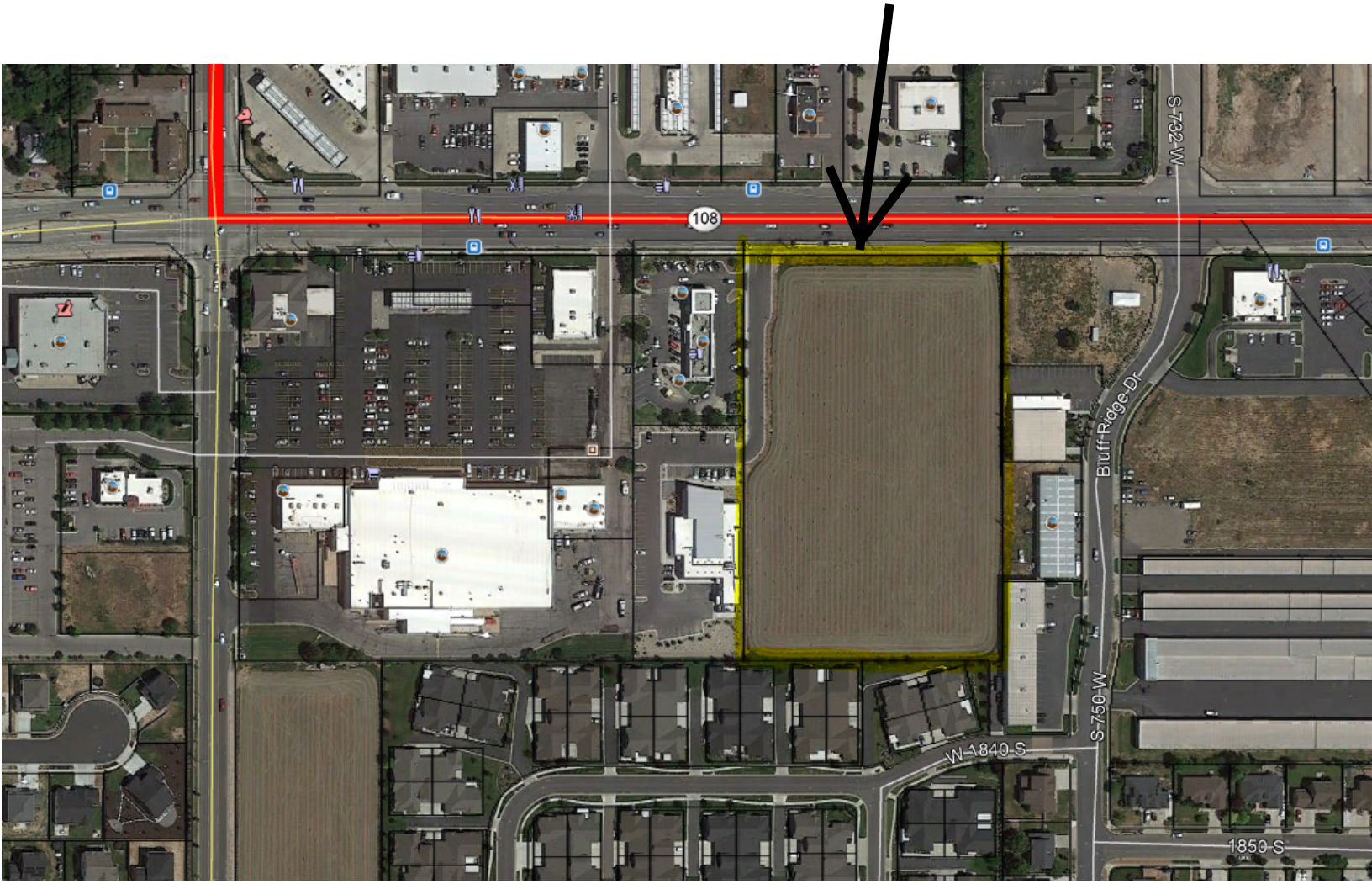
(4) The adequacy of facilities and services intended to serve the subject property, including but not limited to roadways, parks and recreation facilities, police and fire protection, schools, storm water drainage systems, water supplies, and waste water and refuse collection.

(F) Appeal of Decision. Any party adversely affected by a decision of the City Council to amend the text of this title or the zoning map may, within 30 days after such decision, appeal to the District Court as provided in Section 10-9a-801 et seq., Utah Code Annotated 1953, as amended.

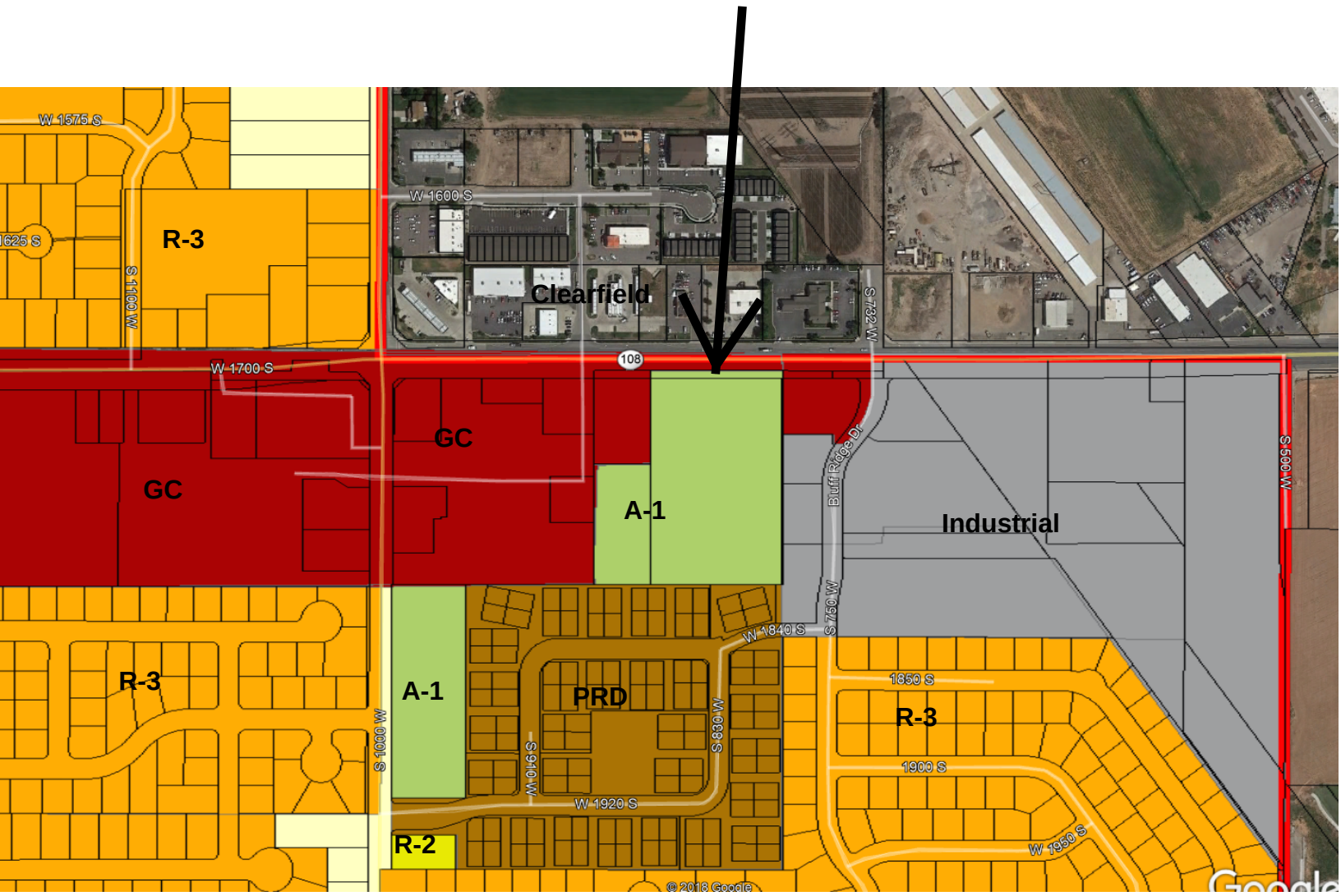
(G) Effect of Approval. Approval of an application to amend the provisions of this title or the zoning map shall not constitute an approval of any conditional use, site plan, or other permit. Obtaining approval of such permits shall be in accordance with applicable provisions of this title.

(H) Effect of Disapproval. City Council denial of an application to amend the provisions of this title or the zoning map shall preclude the filing of another application covering substantially the same subject or property, or any portion thereof, for one year from the date of the disapproval, unless the Planning Commission determines a substantial change in circumstances occurred to merit consideration of the application or the

Vicinity Map



Zoning Map


W 1575 S
R-3
W 1600 S
Clearfield
S 732 W
108
W 1700 S
GC
GC
A-1
Industrial
Bluff Ridge Dr
S 600 W
S 750 W
W 1840 S
R-3
A-1
PRD
1850 S
R-3
S 1000 W
S 930 W
S 910 W
1900 S
W 1920 S
W 1950 S
R-2
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HOUSING

Our housing stock is about 92 percent single-family homes. Very few of those are attached housing units, and most were built prior to 1990. The City's preference is to remain a predominantly bedroom community maintaining the majority of our housing stock as single family dwellings. The city acknowledges that as population increases, a broader diversity of housing types will be needed and desired by our residents. Basement apartments and backyard cottage apartments also known as accessory dwelling units (ADU) are viewed as a preferred way of providing housing options, while also giving a financial boost to the homeowner. Townhomes are another acceptable option but should be limited to locations along arterial roads and major intersections. Townhomes are generally preferred over apartments. Apartments could be an appropriate use if located adjacent to existing commercial, along state highways, or near the West Davis Corridor interchanges. Attached housing is not wanted unless it is well designed to match the architecture and building height of surrounding development.

Moderate-Income Housing

The City sees the need to provide affordable housing options to its residents. As property values increase, so does the cost of houses. This creates a challenge to affordability, even apartments, townhomes, and ADU's can become un-affordable. Oftentimes, households that spend a large percentage of their income for housing struggle to afford adequate healthcare, education, and property maintenance. Also, when budgets are tight, fewer dollars are disposable to spend locally on entertainment and goods. The state requires that each city adopt an affordable housing component in its general plan to address this problem. In an effort to comply with the state affordable housing laws and plan for our future housing needs, an analysis of our housing stock has been provided in appendix 2.

In summary, our analysis found that recent increases in home values mean many of our residents will struggle to purchase a single-family home, even those earning an average wage. The average household brings in $75,961. per year. With that income, the average household could afford a $332,000 home. The average home purchase price in Syracuse in 2019 was $387,450. This of course is higher, meaning that prospective residents either stretch the budget, move elsewhere, or move into attached housing that usually costs less, but is at low supply. Research suggests that the concept of supply and demand is at play here. Syracuse can help alleviate the issue by increasing the supply of housing with the housing types for which there is market demand. Below is the city's preferred strategies chosen from the list of 23 affordable housing action items required by state law 10-9a-403(2)(b)(iii).

Action Items

The following is a list of items to focus on moving forward:

- Study barriers to creating ADU's on single family lots.
- Apply for a TLC grant with Wasatch Front Regional Council to commission a Housing Plan
- Create a mixed-use development zone
- Plan for increased supply and diversity of housing stock



ECONOMIC DEVELOPMENT (cont.)

West Davis Corridor and Antelope Drive

The West Davis Corridor interchange will increase traffic flows in this area, creating opportunities to provide services and products to visitors of Antelope Island State Park and commuters. With the West Davis Corridor providing shorter commute times to Salt Lake International Airport and Salt Lake City, hospitality and regional employment centers become more feasible. These uses should be a priority for this node with medium to high-density housing, highway commercial, and big box retail as secondary priorities. This area will receive pressure to install billboards; these should remain prohibited as they currently are in the adopted Sign Ordinance.

2000 West and Antelope Drive (Town Center)

This focus area is generally accepted as the center of town. As such, it should remain the hub for economic development activities in the city where the highest residential and commercial densities are permitted. This node should become a mixed use area including residential development. Unified architectural and urban design themes reflecting the three themes identified above should be used to create a cohesive sense of place. Pedestrian activity should be prioritized with quality pedestrian amenities. Parking standards should be adjusted to allow for infill development in underused portions of large parking lots. This node should be designed as the best location to congregate for civic and celebratory events like voting, firework shows, parades, and Christmas tree lighting. A vibrant and active center of town contributes to a strong sense of place and identity.

1000 West and Antelope Drive

This focus area is currently anchored by a neighborhood grocery store. This area will likely continue to provide local neighborhood products and services. Commercial activity should be clustered closest to the intersection. Within the Shadow Point commercial development, there is a large, vacant anchor tenant building pad. Incentivizing investment to this under-utilized location should be a priority of the City. The site is shovel-ready and filling this space would likely spur additional investment. The properties further from the intersection should transition to office and commercial space with residential components. Medium-density residential is also appropriate in this node and should be used to provide a buffer where commercial uses and arterial roads are adjacent to single family homes.



Infill commercial development along Antelope Drive.

GENERAL PLAN MAP

The General Plan Map is a guide for future development, identifying areas of the city where housing, business, industry, agriculture, and other land uses may be located. It is not a zoning designation and is not binding on the City Council, nor does it always follow parcel boundaries; parcels may have more than one general plan designation. Where there is a split, the general plan designation that occupies the majority of the parcel is the designation of that parcel, unless otherwise determined by the City Council with a recommendation from the Planning Commission. The General Plan Map designations are broad to include multiple zoning options. *See Table 1.* One designation may allow for multiple zones. Zoning decisions will be informed by the General Plan Map, but final land uses are always determined by the City Council. The following page will contain the General Plan Map.

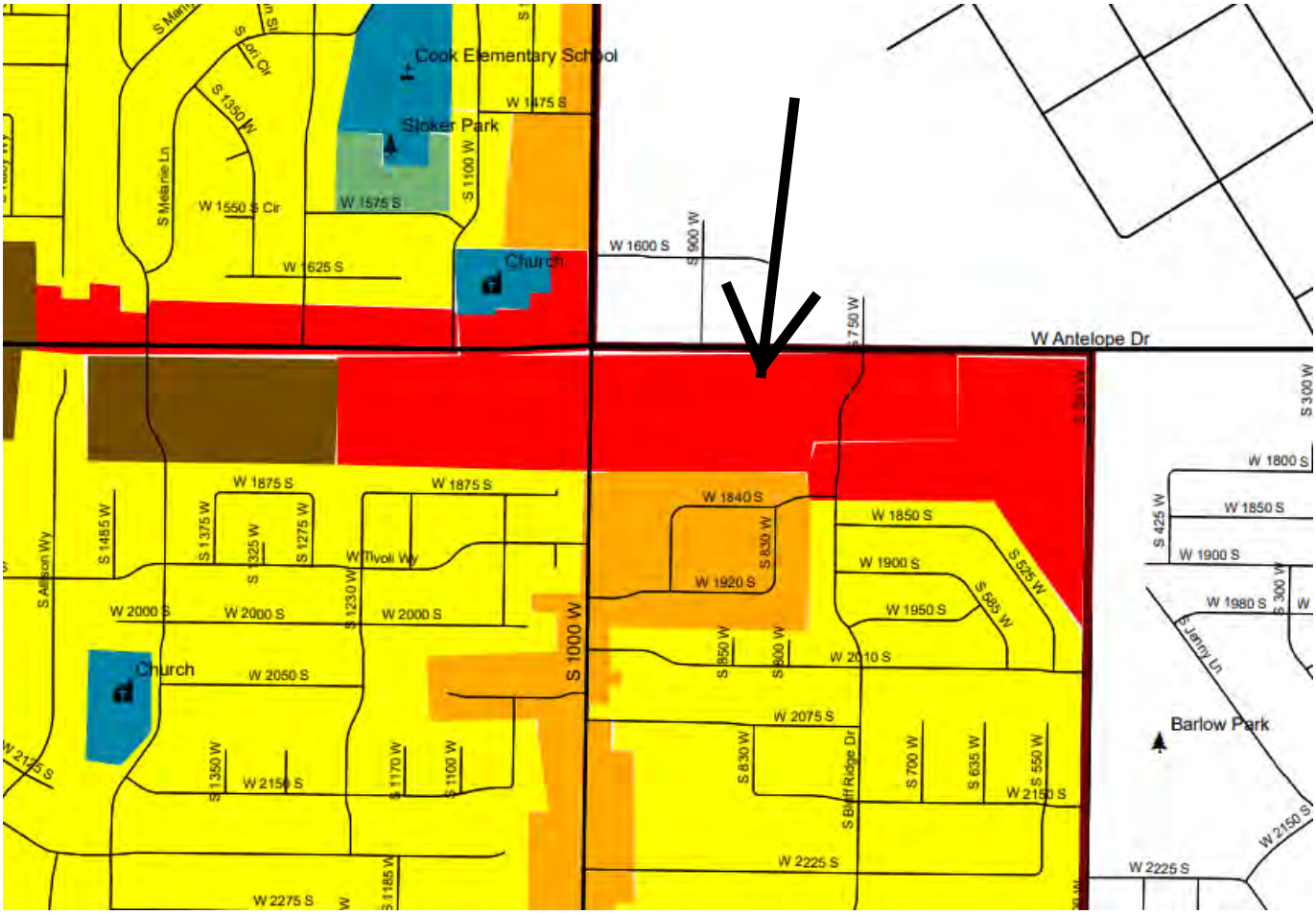
General Plan Designation	Contemplated Zones
Low Density Residential	A-1, R-1, R-2, R-3, Cluster, RPC
Medium Density Residential	Cluster, R-3, RPC, PRD, Neighborhood Services
High Density Residential	R-3, PRD, Neighborhood Services, Mixed Use, G.C., P.O.
Commercial	G.C., P.O., Mixed Use, Neighborhood Services
Industrial	Business Park, Industrial, Research Park, G.C., P.O., Mixed Use
City Parks/Agriculture/Wetland	A-1
Civic	All zones

Table 1 – General Plan Map Designations and Corresponding Zones

Action Items

- Create a mixed-use zoning ordinance.
- Re-evaluate and make adjustments to the General Plan Map during open amendment periods.

General Plan Map



Legend

- Syracuse Municipal Boundary
- Parks, Agriculture, Wetlands (A-1)
- Civic (All Zones)
- Low Denisty Residential (A-1, R-1, R-2, R-3, Cluster, RPC)
- Medium Density Residential (Cluster, R-3, RPC, PRD, Neighborhood Services)
- High Density Residential (R-3, PRD, Neighborhood Services, Mixed Use, G.C., P.O.)
- Commercial (G.C., P.O., Mixed Use, Neighborhood Services)
- Industrial (Business Park, Industrial, Research Park, Mixed Use, G.C., P.

General Plan Map

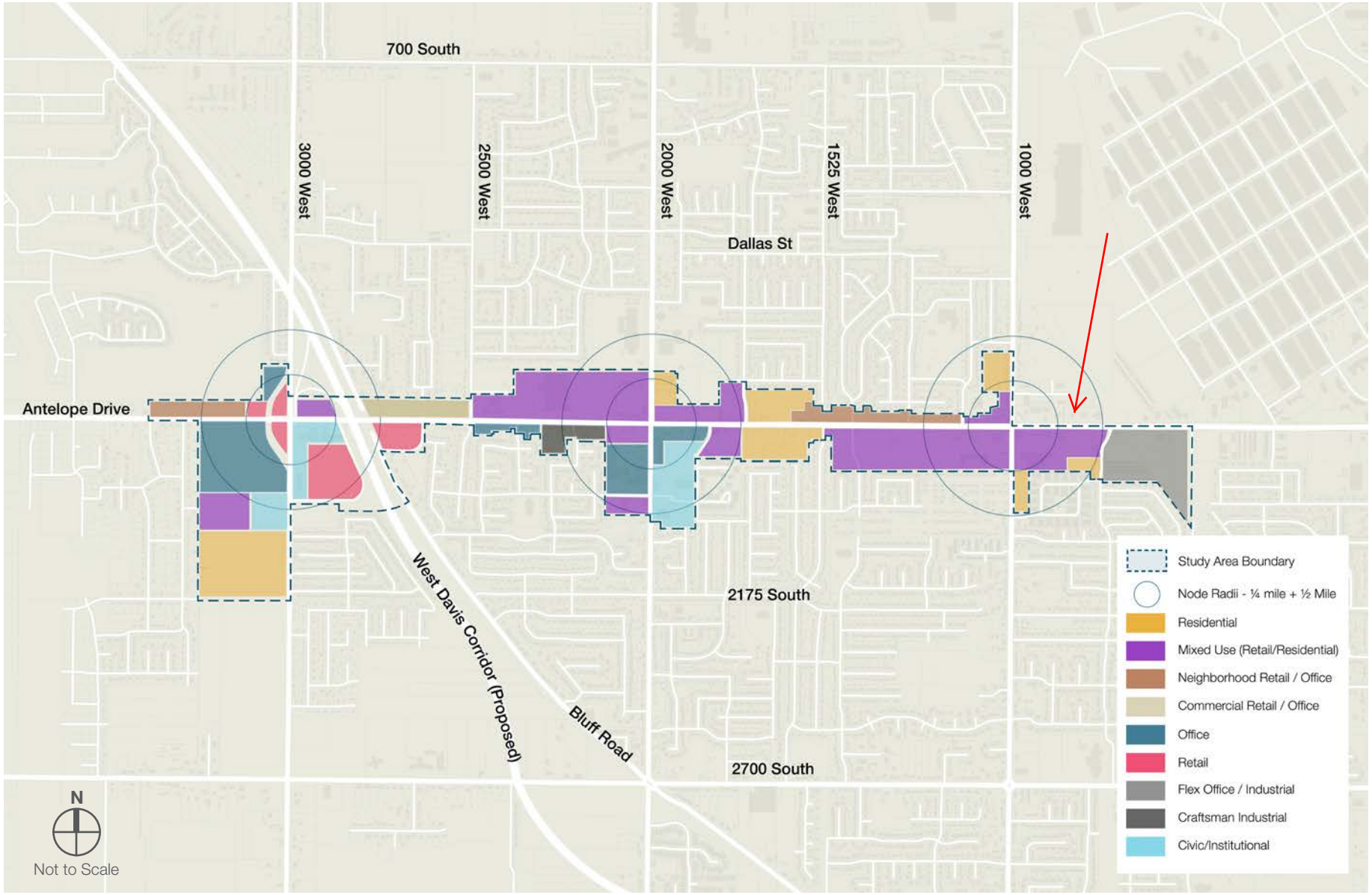
Last Amended: 09/10/19

Legend

- Syracuse Municipal Boundary
- Parks, Agriculture, Wetlands (A-1)
- Civic (All Zones)
- Low Denisty Residential (A-1, R-1, R-2, R-3, Cluster, RPC)
- Medium Density Residential (Cluster, R-3, RPC, PRD, Neighborhood Services)
- High Density Residential (R-3, PRD, Neighborhood Services, Mixed Use, G.C., P.O.)
- Commercial (G.C., P.O., Mixed Use, Neighborhood Services)
- Industrial (Business Park, Industrial, Research Park, Mixed Use, G.C., P.O.,)
- Future West Davis Corridor & SR-193
- Future West Davis Corridor Interchange

N

0 1 Miles

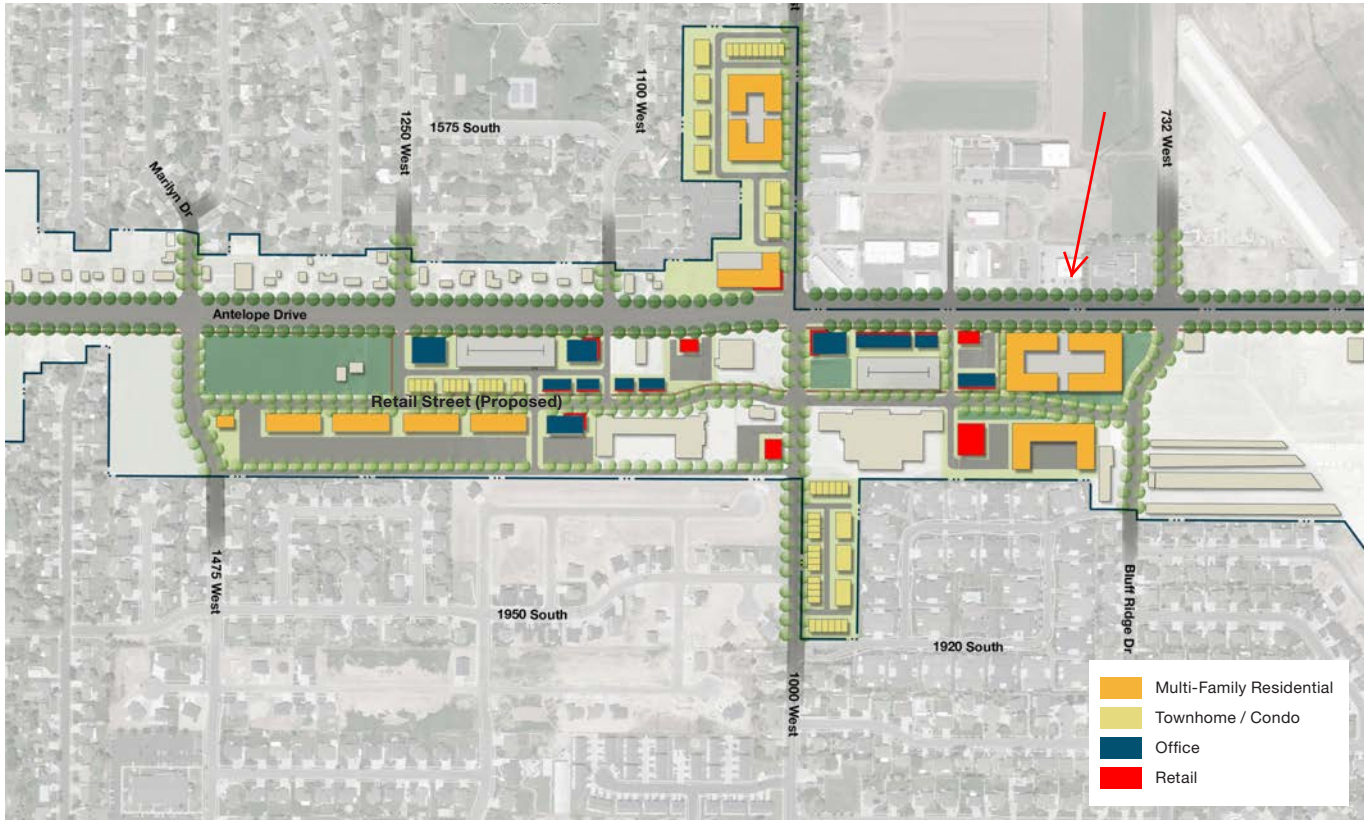

700 South
3000 West
2500 West
2000 West
1525 West
1000 West
Dallas St
Antelope Drive
West Davis Corridor (Proposed)
Bluff Road
2175 South
2700 South
N
Not to Scale
Study Area Boundary
Node Radii - ¼ mile + ½ Mile
Residential
Mixed Use (Retail/Residential)
Neighborhood Retail / Office
Commercial Retail / Office
Office
Retail
Flex Office / Industrial
Craftsman Industrial
Civic/Institutional

East Gateway - Land-Use

INTENT

The land-uses in the East Gateway node are intended to be a mix of uses in order to create a true mixed-use neighborhood. Currently, the majority of land-uses in the area are retail and service uses. In order to complete the neighborhood, office and residential uses should be added, as well as parks and other public open spaces.

Buildings are encouraged to be vertically mixed-use, wherever feasible, with ground floor retail on office and residential buildings. However, focus should be on lining the Retail Street, first and foremost, with Antelope Drive also a secondary priority for creating a walkable retail street.



Chapter 10.92
MIXED USE DEVELOPMENT ZONE (MXD)

Sections:

10.92.010 Purpose.
10.92.020 Permitted uses.
10.92.030 Conditional uses.
10.92.040 Development standards.
10.92.050 Development process.
10.92.060 Off-street parking and loading.
10.92.070 Signs.

10.92.010 Purpose.

To create a zone which will provide traditional neighborhoods where residents can work, play, shop, and live that are strategically designed to create a symbiotic relationship by allowing for a combination of commercial and residential uses. These neighborhoods are meant to boost the city's daytime population, which is anticipated to support local businesses and increase sales tax revenue. This zone will be the most urban atmosphere within the city. Projects within the zone are anticipated to provide context-sensitive architecture, art, entertainment, convenience, alternate housing types, affordability, and active lifestyles through recreation amenities on site and improved sidewalk connections to destinations off site. Residential use may be applied to existing commercial areas, or commercial uses inserted into existing residential areas if the goal is to increase jobs and/or increase sales tax, and the development scale is compatible with its surroundings. [Ord. 19-17 § 1 (Exh. A).]

10.92.020 Permitted uses.

The following uses, and no others, are permitted by right provided the parcel and/or building meet all other provisions of this title and any other applicable ordinances of Syracuse City:

(A) Restaurants, ~~no single tenant/stand-alone;~~
(B) Professional office;
(C) Professional nonretail services;
(D) Retail, no automotive maintenance, gas, or repair;
(E) Churches, synagogues, and temples;
(F) Dwellings, multifamily, up to 24 attached per building;
(G) Dwellings, townhomes, up to six attached per building;
(H) Dwellings, single-family detached;
(I) Household pets;
(J) Public and quasi-public buildings;
(K) Club houses and recreational facilities;
(L) Public parks. [Ord. 19-17 § 1 (Exh. A).]

10.92.030 Conditional uses.
The following, and no others, may be conditional uses permitted after application and approval as specified in SCC 10.20.080:

(A) Minor home occupations (minor);
(B) Accessory dwellings (major, allowed with single-family detached units only);
(C) Temporary commercial uses (see SCC 10.35.050) (minor);
(D) Accessory structures (minor, ~~allowed with single-family detached only~~). [Ord. 19-17 § 1 (Exh. A).]

10.92.040 Development standards.
All lots shall be developed and all structures and uses shall be placed on lots in accordance with the following standards:

(A) Minimum Lot Standards.
(1) Lot width: no minimum or maximum.
(2) Front yard setback: 20 feet minimum, 40 feet maximum. Fifteen feet minimum allowed if adjacent to an enhanced streetscape featuring all of the following: widened sidewalk, on-street parallel parking, and outdoor cafe style seating. Measured from the back of right-of-way or private drive to front building foundation.
(3) Side yard setbacks: as measured from foundation to adjacent property line; 10 feet minimum or as approved by Planning Commission. As measured between building foundations, 16 feet minimum.
(4) Rear yard setback: as measured from foundation to adjacent property line or between buildings, 20 feet.
(B) Density. Unit densities and housing product types shall be distributed on site with extreme sensitivity to adjacent development type and density. Units per acre shall be tapered down when near property boundaries of single-family development. Density is form based, no minimum units per acre.

(C) Mixed Use Required.

1) One hundred percent residential projects are prohibited.
2) Apartment complex sales offices may not be the project's sole commercial space.
3) The development agreement shall require that the commercial component of the project cannot be omitted and shall run with the land.
4) The developer may partner with owners of off-site commercial projects to develop the required commercial square feet of the proposed project. This may be accomplished by building new buildings on empty pad spaces, attracting tenants that sign long term leases in empty building space, enhancing circulation with cross access agreements, or assisting in the enhancement of the partner site in other mutually beneficial ways. City Council, with recommendation from Planning Commission, must find a direct benefit between the proposed residential units and the commercial project to exercise this option. This option is available at the developer's request with the consent, desire, and agreement to partner from the owners of the existing commercial project. The agreed

to enhancements to the partner site in this option must be completed before the first residential unit receives final occupancy. Details of the partnership obligations are to be included in the development agreement and shall be binding.

a) The commercial component of the project may be split on and off-site. The combined total commercial square footage provided shall be greater than or equal to the required square footage of commercial which is based upon the height of the proposed buildings. Distribution of on and off-site commercial square footages shall be based on the assessment of unique site characteristics that lends itself to commercial viability and by the following:

i) Properties within the town center overlay zone may build on and off-site commercial in any combination, but no more than 70% of the required commercial may be located off-site. The partner site must be located next door, sharing a property line with the proposed mixed-use project.

ii) Properties outside the town center overlay may build on and off-site commercial in any combination. The partner site must be within ¼ mile of the proposed mixed-use project.

5) For a space to qualify as counting toward the required commercial square footage, it must not be accessory to the residential units, meaning to have separate utility connections, dedicated parking that is near the business entrance, a separate entrance, separate restroom, and appropriate fire separation between differing uses. Office, medical office, assisted living, retail space, or other uses deemed beneficial by City Council are to be considered commercial. Industrial uses like warehousing or storage units are not considered to be commercial uses. Also, parking areas, trash, outdoor dining, or other outdoor storage areas do not count towards the required commercial square footage.

(D) On-Site Amenities and Landscaping.

(1) Common Space Amenities. The project shall develop common space amenities proportionate to and in relation to the scale and resident demographics of the proposed project. Amenities shall be privately owned and managed by an HOA. Amenities must be chosen from the following list as required in the following table:

Number of Units	Amenities Required
0 – 20	1
20 – 40	2
40 – 60	3
60 – 80	4
80 – 100	5
100 +	6

(2) List of Amenity Examples. Select from list the number required from table above:

(a) Water amenities (for example: pools, hot tubs, steam room);

(b) Sport amenities (for example: tennis, pickleball, lighted basketball courts);

(c) Community gathering amenities (for example: play structure, village green, pavilion, outdoor kitchen);

(d) Other amenities deemed appropriate by the Planning Commission.

(3) Open Space. A minimum of 20 percent of the project area shall be landscaped.

(4) Street Trees. One street tree shall be planted at least every 30 feet along adjacent public street frontages in accordance with the street tree species guide in SCC 10.30.070.

(5) Buffering between land uses as required in SCC 10.30.080.

(6) In-Lieu Fee for Required Open Space or Amenity. An in-lieu fee may be accepted for the development of a nearby City park under the following conditions:

(a) The developer initiates a request to pay a fee in lieu of required common space by petitioning the City at the same time that the concept plan is under review.

(b) The proposed project shall be located within one-half mile (measured in a straight line) of an existing or future Syracuse City park as identified in the adopted parks master plan. Measurement shall be made from the nearest property line of the park to the nearest property line of the development project.

(i) The in-lieu fee shall not be approved if any portion of the proposed development is further than one mile from the nearest receiving park property boundary.

(ii) The park property to receive the fee money shall be identified and approved in conjunction with the concept plan.

(c) Qualification of an off-site location to receive in-lieu-of-common-space fees shall be approved by City Council based upon the development needs and priorities stated in the adopted parks master plan, and such qualification shall be decided at the time that the Council reviews the concept plan.

(d) The spending of in-lieu fees shall be limited to the determined off-site receiving location and for no other civic or private use.

(e) If the City Council does not accept the request for in-lieu fees based off the qualifiers stated herein, the development shall build the on-site common space as required by the MXD zone.

(f) If a fee is accepted in lieu of common space, the project will nevertheless be required to build at a minimum: 15 percent landscaping of the total project land area. All on-site landscaping and common space amenities shall be maintained by an HOA.

(g) The fee money will be due to the City prior to recording of the final subdivision plat proportionate to each phase or prior to accepting a building permit, as applicable.

(h) Development may be allowed on the land that has been accounted for through the collection of in-lieu fees at a density not to exceed the maximum prescribed by the zone.

(i) In-lieu fees shall be calculated on an individual basis. In-lieu fee amount shall be roughly equivalent to the value of forgone on-site common space area(s) and improvements. Fees shall be determined using mutually accepted methods for cost estimating the dollar amount needed to build the equivalent park improvements and acquire the land needed for said park space. Credit for on-site common space developed beyond the minimum 15 percent identified in subsection (D)(6)(f) of this section, and actually built within the development, may be subtracted from the estimated fee due.

(j) The agreed-upon fee amount, percentage of provided on-site and off-site in-lieu fee, and park development cost per square foot shall be included in a development agreement.

(E) Site Design.

(1) Buildings shall be positioned on the site so that all first-floor front doors face the public road or private drive.

(a) Where front and rear frontage to two roads or driveways exists, the road or driveway with the largest width and traffic counts shall be the direction the front door faces.

(b) If frontage to the intersection of two roads or drive aisles exists, the building entrance(s) shall face toward the point of intersection of the two centerlines with a chamfered edge.

(c) Entryways shall not face toward the rear or side lot line of abutting property with single-family residential zoning or use.

(2) Terminating vistas shall be incorporated by centrally and prominently placing public art, landscaped monument signage, or building facades perpendicularly at the visual endpoint of streets and drive aisles.

(3) Garage doors shall not face public roads. Where double frontage exists, the garage door may face the lesser of the two roads or be side-facing.

(4) The development design shall include direct automobile access to a public roadway on a full-width publicly dedicated right-of-way or private drive meeting International Fire Code (IFC) standards.

(5) All building entrances shall be directly connected to the public sidewalk with pedestrian walkways. These walkways must use differing material when crossing driveways. Decorative landscaping shall be included for one and one-half feet on one or both sides of all private walkways leading to front doors and/or residential breezeways.

(6) Cross-access for automobiles and pedestrians to and from abutting properties is required where possible.

(7) On-site and off-site pedestrian sidewalks and shortcuts are required to increase access to adjacent shopping, employment, parks, or other amenities.

(F) Architecture.

(1) Vertical mixed-use motif architecture is required on all buildings within the mixed-use zone.

(2) Vertical mixed-use motif is defined as containing the following elements:

(a) Horizontal and/or vertical variation in wall or roof plane between each unit intended to give the appearance of multiple buildings built over a long period of time;

(b) Varying window size and height with each segment;

(c) Roofs of varying styles with each segment;

(d) Large first floor windows and/or storefronts covered by canopy or trellis;

(e) First floor storefronts with varying styles on each segment such as bay or recessed entries;

(f) Entrance door on chamfered angle when on corner;

(g) A design including similar architectural features to the example image below, but not construed as a requirement to match exactly:



(3) Building Height. ~~A maximum height of 35 feet from ground to the top of the roof structure~~

(a) Maximum allowed height and resulting densities will be allotted based on the provided square feet of leasable commercial space using the ratios below. Calculations for the entire project will be based on the tallest building.

(i) Required Commercial Square Feet to Maximum Height Ratios

i. 1 story/max 15 feet allowed if: 12 sf commercial/1000 sf residential

ii. 2 story/max 30 feet allowed if: 24 sf commercial/1000 sf residential

iii. 3 story/max 40 feet allowed if: 36 sf commercial/1000 sf residential

(b) Buildings located ~~adjacent~~ within 85 feet (measured from foundation to property line) to existing single-family detached homes or one-story attached duplex, triplex, or fourplex, shall be a maximum of two stories and/or 30 feet, whichever is shorter. ~~A bonus height up to 40 feet or three stories, whichever is shorter, is permitted for buildings with leasable first-floor commercial.~~

(c) Non-habitable towers, parapets, or other decorative architectural features, excluding roof structure, shall be allowed, ~~over 35 feet~~ but not to exceed 45 feet.

(4) If commercial spaces have residential above or below, they shall be designed to meet building and fire codes to support the commercial use.

(5) All buildings and project site areas are required to meet the design standards found in Chapter 10.28 SCC.

(6) If no commercial exists on the bottom floor and if the building is directly abutting a road, or is on a corner, its facades shall at a minimum be designed with the mixed-use motif architecture as defined above.

(7) If a building is located on the corner of two roads, the building shall have a prominent tower or architectural feature of greater height than the rest of the building. The tower or feature shall be rotated so the center point of its outer wall faces the point of intersection of the two road centerlines.

(8) Buildings which are entirely residential without leasable commercial space mixed in the same building are only allowed if all the following apply:

(a) Are within ~~800~~ 1320 feet of existing retail or office building(s) measured in a straight line between the closest portion of each building; and

(b) Are connected and accessible to adjacent commercial or office building(s) with a paved ADA-compliant pedestrian walkway; and

~~(c) Are located entirely without any road or corner frontage.~~

(9) On site ~~B~~ buildings which are entirely commercial are permitted only if all of the following apply:

~~(a) Are built as a multi-tenant building with multiple storefronts; and~~

~~(b)~~(a) Are located with frontage on a street or corner, or part of a contiguous block of commercial buildings which do have frontage; and

~~(c)~~ (b) Conform to the vertical mixed-use architectural motif; and

~~(d)~~ (c) Have at least two stories.

(10) Maximum building length is 200 feet.

(11) Horizontal rooflines shall vary at a minimum of every 30 feet. Variation can be accomplished by:

(a) Vertical offset in ridge line;

(b) Gables;

(c) Parapets;

(d) Cornices;

(e) Dormers;

(f) Vegetated terraces;

(g) Trellises; or

(h) Other architectural features such as portals, balconies, or porches.

(12) Buildings designed with completely flat facades and monotone color schemes are not permitted.
(13) All buildings must have articulation of all facades.
(14) At least one significant horizontal facade variation in the wall plane is required at least every 60 feet.
(15) Duplicating building facades adjacent to each other on the same side of the street or in a repeating pattern shall not be allowed. This may be accomplished by varying the number of stories, roof type (including shed, gable, hip, Dutch, dormer roofs, etc.), or ridgeline directions to create variation. Color variation alone is not sufficient.
(16) Architectural variation between each building segment is required.
(17) Garages shall not be the major architectural feature of any building.
(18) All units abutting to a public roadway shall utilize rear or side facing garages.
(19) Entrances shall be pronounced with porticos, awnings, arches, columns, gables, porches, stoops or other three-dimensional architectural features.
(20) Front doors to ground level apartment units shall face the road or front of the building and not towards a shared hallway.
(21) The stairway leading to upper level units shall be located on the front of the building with a prominent architectural storefront creating a welcoming and defined entrance lobby. Window or blade signage located on the storefront should clearly label the building number and project name.
(22) First floor apartment, townhome, and single-family unit entryways shall feature a covered front porch with enough space for two chairs and a walkway.
(23) A minimum of three colors and materials per exterior elevation is required.
(24) Exterior surface materials on every facade shall meet the requirements for front exterior walls found in SCC 10.30.020(B) with the exception that no vinyl siding shall be permitted on any side. [Ord. 19-17 § 1 (Exh. A).]

10.92.050 Development process.
All projects within the mixed-use zone shall enter into a development agreement with the city. The agreement must be approved by City Council concurrently with the rezone request. The agreement shall include the square footage of all proposed uses and the number of proposed residential units. Colored concept plans and exterior elevations shall be included as exhibits in the development agreement.

Upon application for the mixed-use development zone, the developer shall provide colored architectural elevations and colored concept plans showing the architecture and design of the proposed development. Elevation drawings shall include building materials and a table showing the square footage of each material, building height, and the total square footage of each facade. The concept plan shall include the location of each proposed building labeled with use and square footage, parking areas and number of stalls, existing buildings, existing mature trees, proposed amenities, landscape areas, proposed trees, and shrubs. The plan shall also include a table of the total site acreage, total combined building square footage, square footage of each proposed building, square footage of each use in each building, number of residential units in each building, number of commercial and/or office spaces, number of parking spaces, and total square footage of landscape areas. Upon zoning approval, the development plans shall be a binding zoning document that runs with the land.

If zoning is granted, prior to construction all projects shall: submit a site plan application to be reviewed by the Architectural Review Committee and Planning Commission as detailed in SCC 10.20.090, submit a building permit application, and complete a pre-construction meeting with the Building Department. [Ord. 19-17 § 1 (Exh. A).]

10.92.060 Off-street parking and loading.

No off-street parking stalls shall be allowed to be located between the front building facade and the public right-of-way or within any front yard. Enclosed garages are not required for residential units within the mixed-use zone. Parking for residential units shall be provided at a minimum ratio of two stalls per unit – one stall for the resident and one stall for visitors. Resident parking shall be located no further than 100 feet from the unit. Shared parking agreements with adjacent commercial uses for visitor parking are encouraged. Otherwise, off-street parking and loading shall be provided as specified in Chapter 10.40 SCC. [Ord. 19-17 § 1 (Exh. A).]

10.92.070 Signs.

The signs permitted in this zone shall be those allowed in residential or commercial zones as applicable, as specified in Chapter 10.45 SCC. Home occupation businesses shall be limited to first floor window or first floor blade signs not to exceed four square feet. Businesses located in buildings with residential units on upper floors shall not install signage higher than the first floor. [Ord. 19-17 § 1 (Exh. A).]



1
A2.1

NORTH ELEVATION

3/16" = 1'-0"



MATERIAL LEGEND

HARDIE TRIM / CORNICE
TRIM COLOR #3
SW6003 - PROPER GRAY

HARDIE BOARD & BATTEN
FIELD COLOR #4
SW6003 - PROPER GRAY

HARDIE LAP SIDING
FIELD COLOR #3
SW7674 - PEPPERCORN

HARDIE TRIM / CORNICE
TRIM COLOR #2
DARK GRAY/BLACK

HARDIE LAP SIDING
FIELD COLOR #2
SW0038 - LIBRARY PEWTER

HARDIE TRIM / CORNICE
TRIM COLOR #1
SW7018 - DOVETAIL

HARDIE SHAKE
FIELD COLOR #2
SW7018 - DOVETAIL

HARDIE LAP SIDING
FIELD COLOR #1
SW7003 - TOQUE WHITE

INTERSTATE BRICK
COLUMBARD

SYRACUSE CODE

10.92.040.6.

B) VERTICAL MIXED-USE MOTIF IS DEFINED AS CONTAINING THE FOLLOWING ELEMENTS (SEE NOTES ON ELEVATIONS):

1. HORIZONTAL AND/OR VERTICAL VARIATION IN WALL OR ROOF PLANE BETWEEN EACH UNIT INTENDED TO GIVE THE APPEARANCE OF MULTIPLE BUILDINGS BUILT OVER A LONG PERIOD OF TIME,
2. VARYING WINDOW SIZE AND HEIGHT WITH EACH SEGMENT,
3. ROOFS OF VARYING STYLES WITH EACH SEGMENT,
4. LARGE FIRST FLOOR WINDOWS AND/OR STOREFRONTS COVERED BY CANOPY OR TRELLIS,
5. FIRST FLOOR STOREFRONTS WITH VARYING STYLES ON EACH SEGMENT SUCH AS BAY OR RECESSED ENTRIES,
6. ENTRANCE DOOR ON CHAMFERED ANGLE WHEN ON CORNER (BUILDING SHOWN NOT AT CORNER)

C) BUILDING HEIGHT: A MAXIMUM HEIGHT OF 35 FEET FROM GROUND TO THE TOP OF THE ROOF STRUCTURE. BUILDINGS LOCATED ADJACENT TO EXISTING SINGLE-FAMILY DETACHED HOMES SHALL BE A MAXIMUM OF TWO STORIES AND/OR 30 FEET, WHICHEVER IS SHORTER. A BONUS HEIGHT UP TO 40' OR THREE STORIES, WHICHEVER IS SHORTER, IS PERMITTED FOR BUILDINGS WITH LEASABLE FIRST FLOOR COMMERCIAL. NON-HABITABLE TOWERS, PARAPETS, OR OTHER DECORATIVE ARCHITECTURAL FEATURES, EXCLUDING ROOF STRUCTURE, SHALL BE ALLOWED OVER 35 FEET BUT NOT TO EXCEED 45 FEET.

K) HORIZONTAL ROOFLINES SHALL VARY AT A MINIMUM OF EVERY 30 FEET. VARIATION CAN BE ACCOMPLISHED BY:

- VERTICAL OFFSET IN RIDGE LINE;
- GABLES;
- PARAPETS;
- CORNICES;
- DORMERS;
- VEGETATED TERRACES;
- TRELLISES;
- OR OTHER ARCHITECTURAL FEATURES SUCH AS, PORTALS, BALCONIES, OR PORCHES.

O) DUPLICATING BUILDING FACADES ADJACENT TO EACH OTHER ON THE SAME SIDE OF THE STREET OR IN A REPEATING PATTERN SHALL NOT BE ALLOWED. THIS MAY BE ACCOMPLISHED BY VARYING THE NUMBER OF STORIES, ROOF TYPE (INCLUDING SHED, GABLE, HIP, DUTCH, DORMER ROOFS, ETC.), OR RIDGELINE DIRECTIONS TO CREATE VARIATION. COLOR VARIATION ALONE IS NOT SUFFICIENT.

P) ARCHITECTURAL VARIATION BETWEEN EACH BUILDING SEGMENT IS REQUIRED.

S) ENTRANCES SHALL BE PRONOUNCED WITH PORTICOS, AWNINGS, ARCHES, COLUMNS, GABLES, PORCHES, STOOPS OR OTHER THREE-DIMENSIONAL ARCHITECTURAL FEATURES.

V) FIRST FLOOR APARTMENT, TOWNHOME, AND SINGLE-FAMILY UNIT ENTRYWAYS SHALL FEATURE A COVERED FRONT PORCH WITH ENOUGH SPACE FOR TWO CHAIRS AND A WALKWAY.

W) A MINIMUM OF THREE COLORS AND MATERIALS PER EXTERIOR ELEVATION IS REQUIRED.

X) EXTERIOR SURFACE MATERIALS ON EVERY FAÇADE SHALL MEET THE REQUIREMENTS FOR FRONT EXTERIOR WALLS FOUND IN SCC 10.30.020.B WITH THE EXCEPTION THAT NO VINYL SIDING SHALL BE PERMITTED ON ANY SIDE.

10.30.020.B

OPTION 2.
ALL SINGLE-FAMILY DWELLINGS, DUPLEXES, AND DETACHED AND ATTACHED TOWN HOMES SHALL HAVE THE **FRONT EXTERIOR WALLS** CONSTRUCTED WITH A MINIMUM **30 PERCENT** OF BRICK, ROCK, OR STONE AND THE REMAINDER COVERED IN HARDY BOARD OR HARDY PLANK. ON CORNER LOTS, THE STREET SIDE OF THE STRUCTURE SHALL HAVE 50 PERCENT, OR UP TO A MAXIMUM HEIGHT OF FOUR VERTICAL FEET OF WAINSCOT, COMPOSED OF BRICK, ROCK, OR STONE.

THESE COVERAGE REQUIREMENTS SHALL BE CALCULATED BY FIRST DETERMINING SQUARE FOOTAGE OF THE TOTAL WALL AREAS, BASED ON MEASUREMENTS OF THE FRONT AND SIDE ELEVATIONS OF THE STRUCTURE FROM FOUNDATION TO TOP-PLATE LINE OF THE UPPERMOST LEVEL, EXCLUDING OPENINGS FOR WINDOWS AND DOORS, AND MULTIPLYING THAT SQUARE FOOTAGE BY THE APPLICABLE PERCENTAGE. HOMEBUILDERS MAY ONLY INCLUDE BRICK, ROCK, OR STONE IN THESE PERCENTAGE REQUIREMENTS IF CLEARLY SHOWN ON THE CITY-APPROVED, STAMPED SET OF FRONT AND SIDE ELEVATIONS. HIDDEN AREAS, SUCH AS FRONT PORCHES, SHALL NOT QUALIFY TOWARDS THE PERCENTAGE REQUIREMENTS; HOWEVER, CITY STAFF MAY CREDIT GABLES WITH BRICK, ROCK, OR STONE TOWARDS THE PERCENTAGE REQUIREMENTS. THE INSTALLATION OF ALUMINUM OR VINYL SIDING SHALL ONLY BE ALLOWED ON THE REAR OF HOMES.

10.28.110.F

3) PRIMARY MATERIALS: **65%** OF ALL SURFACE MATERIALS, NOT INCLUDING GLASS OR ROOFING MATERIALS, ARE REQUIRED TO INCLUDE A COMBINATION OF BRICK, STONE, CERAMIC TILE, MASONRY MATERIALS, INSULATED METAL PANELS, OR WOOD FIBER/COMPOSITE SIDING. EXPOSED CINDER BLOCK IS NOT PERMITTED, EXCEPT FOR MINIMAL FOUNDATION EXPOSURE. CONCRETE MASONRY UNIT, EXPOSED CONCRETE, STUCCO, VINYL, WOOD SIDING, OR METAL COMPONENTS MAY BE USED AS ACCENT OR SECONDARY MATERIALS ONLY.

FRONT WALL MATERIAL CALCULATION:

FRONT WALL AREA	= **1,917.8 SF**
REQUIRED BRICK, ROCK OR STONE: 1,917.8 SF x 30%	= **575.3 SF**
ACTUAL FRONT WALL BRICK AREA	= **580 SF**

**REMAINDER MATERIAL TO BE FIBER CEMENT SIDING.

A2.1
ELEVATIONS
BRIGGS PROPERTY | SYRACUSE, UT

NOVEMBER 15, 2019

JZW ARCHITECTS

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SYRACUSE CODE

10.92.040.6.

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X) EXTERIOR SURFACE MATERIALS ON EVERY FAÇADE SHALL MEET THE REQUIREMENTS FOR FRONT EXTERIOR WALLS FOUND IN SCC 10.30.020.B WITH THE EXCEPTION THAT NO VINYL SIDING SHALL BE PERMITTED ON ANY SIDE. SECONDARY MATERIALS ONLY

10.30.020.B

OPTION 2.
ALL SINGLE-FAMILY DWELLINGS, DUPLEXES, AND DETACHED AND ATTACHED TOWN HOMES SHALL HAVE THE **FRONT EXTERIOR WALLS** CONSTRUCTED WITH A MINIMUM **30 PERCENT** OF BRICK, ROCK, OR STONE AND THE REMAINDER COVERED IN HARDY BOARD OR HARDY PLANK. ON CORNER LOTS, THE STREET SIDE OF THE STRUCTURE SHALL HAVE 50 PERCENT, OR UP TO A MAXIMUM HEIGHT OF FOUR VERTICAL FEET OF WAINSCOT, COMPOSED OF BRICK, ROCK, OR STONE.

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10.28.110.F

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FRONT WALL MATERIAL CALCULATION:

FRONT WALL AREA	= **3,968 SF**
REQUIRED BRICK, ROCK OR STONE: 3,968 SF x 30%	= **1,190 SF**
ACTUAL FRONT WALL BRICK AREA	= **1,190 SF**

**REMAINDER MATERIAL TO BE FIBER CEMENT SIDING.



1 / A2.0 NORTH ELEVATION
3/16" = 1'-0"

A2.0

CONCEPT ELEVATION

BRIGGS PROPERTY | SYRACUSE, UT

JANUARY 21, 2020

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A2.1

ANTELOPE DRIVE RENDERING

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A2.2

NORTH-EAST RENDERING

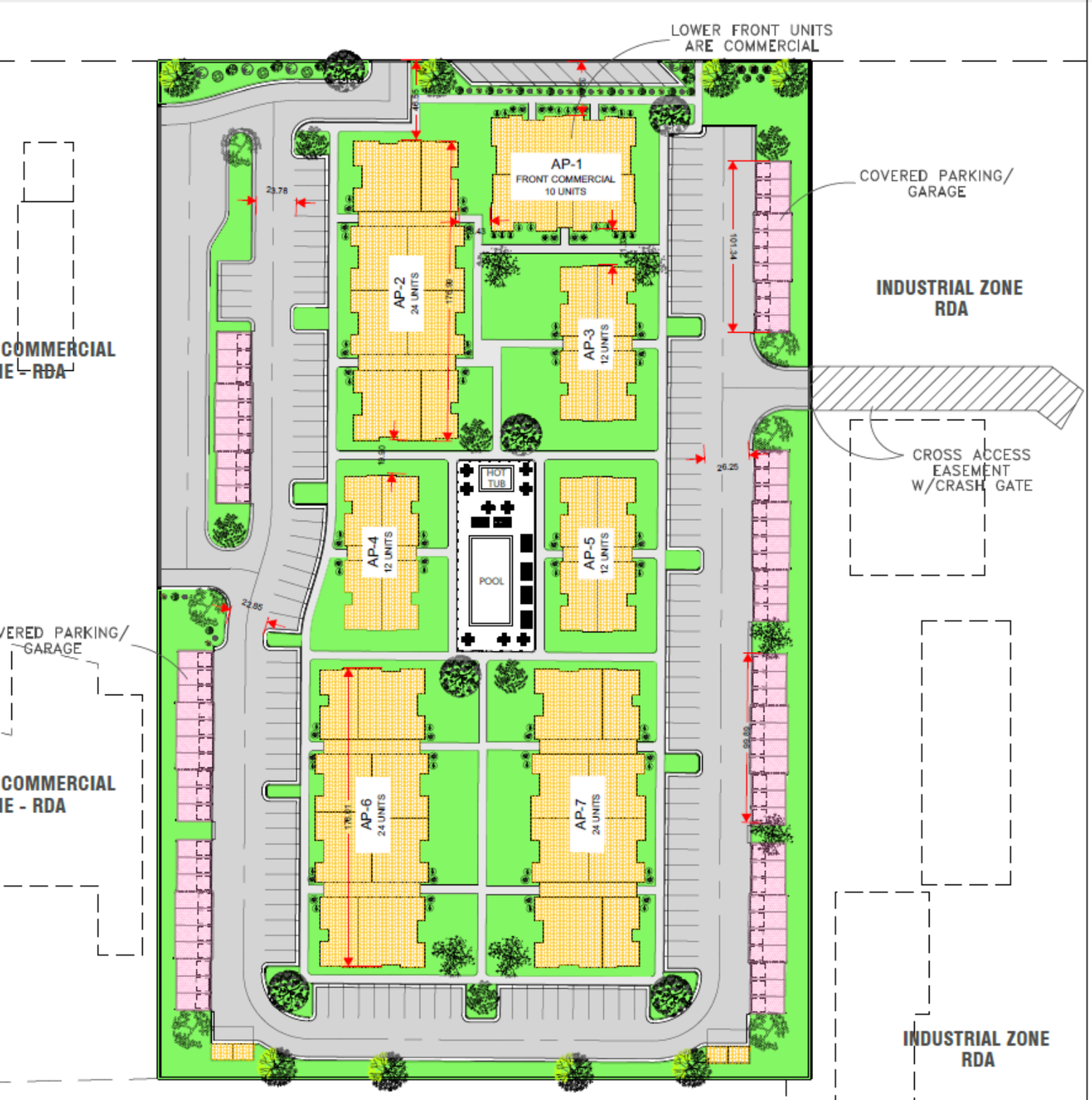
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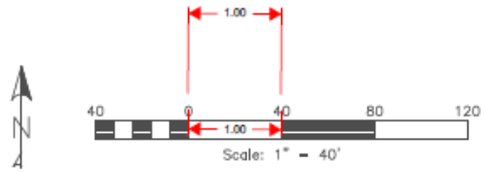
Vicinity Map
NOT TO SCALE

CONCEPT NARRATIVE

LOCATED IN:	SYRACUSE CITY, DAVIS COUNTY	
APARTMENT AREA	5.29 ACRES	
APARTMENT UNITS	122	
APARTMENT DENSITY	23.06 UNITS/ACRE	
OPEN APARTMENT STALLS	134	
GARAGE APARTMENT STALLS	70	
TOTAL APARTMENT PARKING	204	
APARTMENT PARKING DENSITY	1.67 STALLS/UNIT	
BUILDING AREA:	49,050 SF	21.9%
HARD SURFACE AREA:	118,840 SF	51.0%
LANDSCAPE AREA:	62,543 SF	27.1%

AMENITIES:
- POOL
- HOT TUB
- OPEN AREAS

11-19-19 - original proposal



811 Know what's below. Call before you dig.

Notice To Contractors:

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED FROM AVAILABLE INFORMATION PROVIDED BY THE SURVEYOR OR CITY PRODUCED DOCUMENTS. THE LOCATIONS SHOWN ARE APPROXIMATE AND SHALL BE CONFIRMED IN THE FIELD BY THE CONTRACTOR, SO THAT ANY NECESSARY ADJUSTMENT CAN BE MADE. IF ANY CONFLICT/DISCREPENCIES ARISE, PLEASE CONTACT THE ENGINEER OF RECORD IMMEDIATELY. THE CONTRACTOR IS REQUIRED TO CONTACT THE UTILITY COMPANIES AND TAKE PRECAUTIONARY MEASURES TO PROTECT ANY UTILITIES SHOWN OR NOT SHOWN ON THESE PLANS.

Developer Contact:

Briggs Property
817 W. Antelope Drive
Syracuse, UT

Apartment Concept Plan

Revisions	Date

ENGINEERS STAMP

PROJECT INFO.
Engineer: T. HUNT
Drafter: T. HUNT
Start Date: 11/19/2019
Name: BRIGGS CONCEPT

SHEET



Vicinity Map
NOT TO SCALE

CONCEPT NARRATIVE

LOCATED IN:	SYRACUSE CITY, DAVIS COUNTY	
APARTMENT AREA	5.29 ACRES	
APARTMENT UNITS	118	
APARTMENT DENSITY	22.31 UNITS/ACRE	
OPEN APARTMENT STALLS	166	
GARAGE APARTMENT STALLS	70	
TOTAL APARTMENT PARKING	204	
APARTMENT PARKING DENSITY	2.0 STALLS/UNIT	
BUILDING AREA:	50,275 SF	21.8%
HARD SURFACE AREA:	122,360 SF	53.1%
LANDSCAPE AREA:	57,797 SF	25.1%

AMENITIES:
- POOL
- HOT TUB
- GAME ROOM
- OPEN SPACE
- DOG PARK
- TOT LOT

11-27-19 Changes:
45 degree to parallel parking
added crosswalks
added dumpsters 2 to north
added street trees on north
added shrubs & trees on south and around
Added amenities - tot lot, dog park, gameroom

N

40 0 40 80 120
Scale: 1" = 40'

811 Know what's below. Call before you dig.

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Developer Contact:





Vicinity Map
NOT TO SCALE

CONCEPT NARRATIVE

LOCATED IN:	SYRACUSE CITY, DAVIS COUNTY	
APARTMENT AREA	5.29 ACRES	
APARTMENT UNITS	118	
APARTMENT DENSITY	22.31 UNITS/ACRE	
OPEN APARTMENT STALLS	166	
GARAGE APARTMENT STALLS	70	
TOTAL APARTMENT PARKING	204	
APARTMENT PARKING DENSITY	2.0 STALLS/UNIT	
BUILDING AREA:	50,275 SF	21.8%
HARD SURFACE AREA:	122,360 SF	53.1%
LANDSCAPE AREA:	57,797 SF	25.1%

AMENITIES:
- POOL
- HOT TUB
- GAME ROOM
- OPEN SPACE
- DOG PARK
- TOT LOT

1750 SF OF COMMERCIAL SPACE

MAX INTERIOR BUILDING HEIGHT IS 35'

1 BEDROOM UNIT - 935 SF
2 BEDROOM UNIT - 1,200 SF
3 BEDROOM UNIT - 1,565 SF

12-11-19 Changes:
Lengthened 'throat' of entrance
added patio seating/bike parking for commercial
added sf info for units
Relocated garages to south boundary for added buffer
Added more trees to south boundary for buffer
Shifted location of pool/amenities
Rotated southern building

N

40 0 40 80 120
Scale: 1" = 40'

811 Know what's below. Call before you dig.

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Developer Contact:

Spencer Wright
Wright Development Group
1178 W. Legacy Crossing Blvd Ste 100

Briggs Property
817 W. Antelope Drive
Syracuse, UT

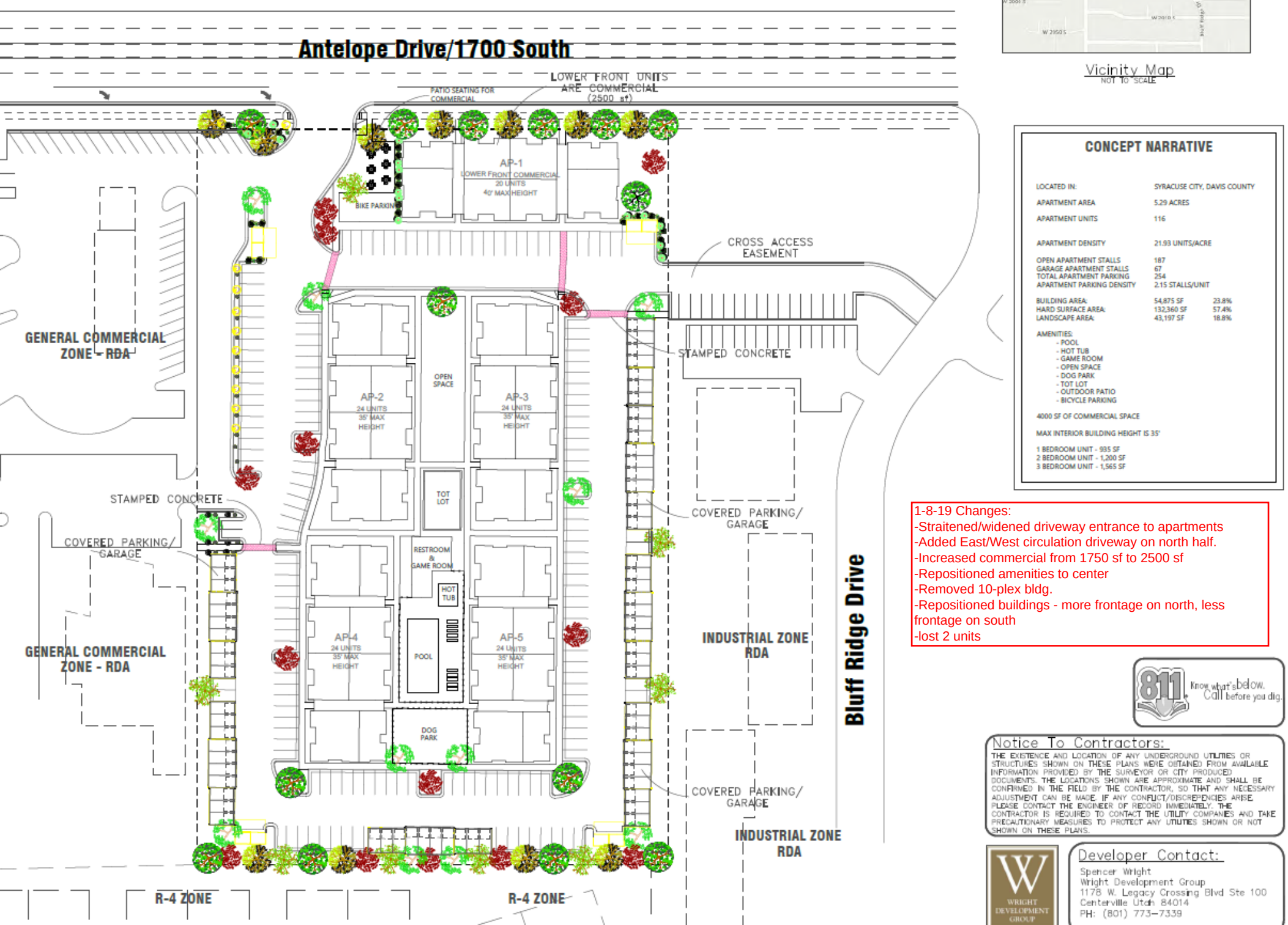
Apartment Concept Plan

Revisions	Date

ENGINEERS STAMP

PROJECT INFO.
Engineer: T. HUNT
Drafter: T. HUNT
Start Date: 11/19/2019
Notes: BRIGGS CONCEPT

SHEET 2 3



Vicinity Map
NOT TO SCALE

CONCEPT NARRATIVE

LOCATED IN:	SYRACUSE CITY, DAVIS COUNTY	
APARTMENT AREA	5.29 ACRES	
APARTMENT UNITS	116	
APARTMENT DENSITY	21.93 UNITS/ACRE	
OPEN APARTMENT STALLS	187	
GARAGE APARTMENT STALLS	67	
TOTAL APARTMENT PARKING	254	
APARTMENT PARKING DENSITY	2.15 STALLS/UNIT	
BUILDING AREA:	54,875 SF	23.8%
HARD SURFACE AREA:	132,360 SF	57.4%
LANDSCAPE AREA:	43,197 SF	18.8%

AMENITIES:
- POOL
- HOT TUB
- GAME ROOM
- OPEN SPACE
- DOG PARK
- TOT LOT
- OUTDOOR PATIO
- BICYCLE PARKING

4000 SF OF COMMERCIAL SPACE

MAX INTERIOR BUILDING HEIGHT IS 35'

1 BEDROOM UNIT - 935 SF
2 BEDROOM UNIT - 1,200 SF
3 BEDROOM UNIT - 1,565 SF

1-8-19 Changes:
-Straitened/widened driveway entrance to apartments
-Added East/West circulation driveway on north half.
-Increased commercial from 1750 sf to 2500 sf
-Repositioned amenities to center
-Removed 10-plex bldg.
-Repositioned buildings - more frontage on north, less frontage on south
-lost 2 units

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WRIGHT DEVELOPMENT GROUP

Developer Contact:

Spencer Wright
Wright Development Group
1178 W. Legacy Crossing Blvd Ste 100
Centerville Utah 84014
PH: (801) 773-7339

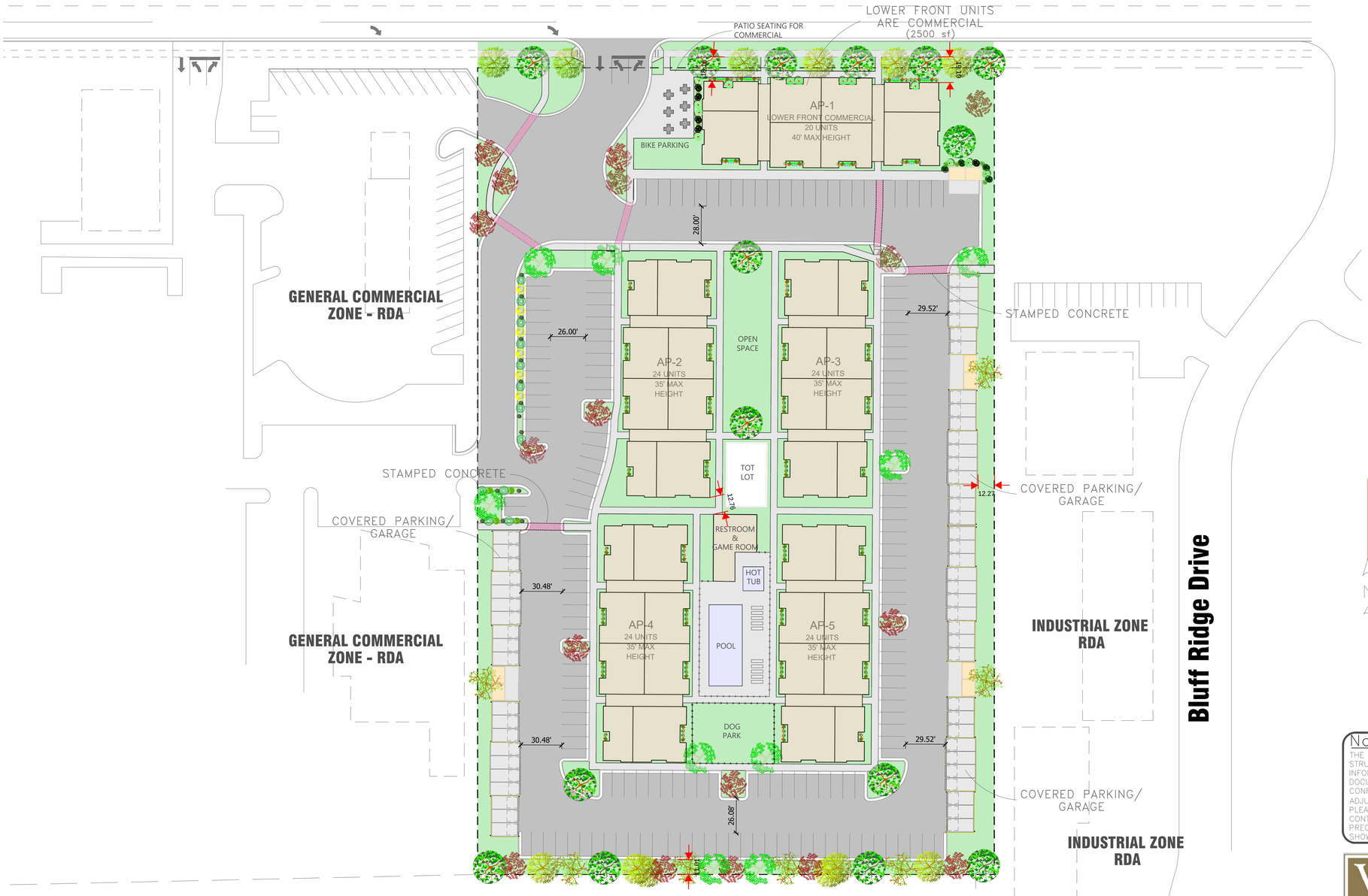
Briggs Property

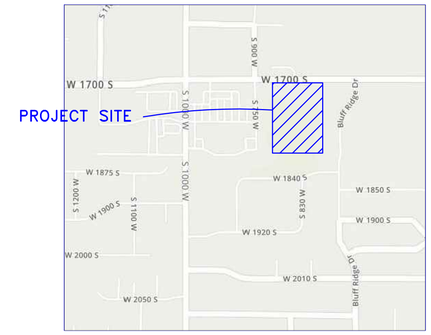
Apartment
Concept Plan

APPROX. ADDRESS: 817 WEST ANTELOPE DRIVE, SYRACUSE, UT

CURRENT ZONE: A-1
PROPOSED ZONE: MIXED USE

LEGAL DESCRIPTION:
ALL OF LOT 2, BRIGGS & SONS SUBDIVISION.
CONTAINS 5.290 ACRES





Vicinity Map
NOT TO SCALE

CONCEPT NARRATIVE

LOCATED IN:	SYRACUSE CITY, DAVIS COUNTY	
APARTMENT AREA	5.29 ACRES	
APARTMENT UNITS	116	
APARTMENT DENSITY	21.93 UNITS/ACRE	
OPEN APARTMENT STALLS	175	
GARAGE APARTMENT STALLS	57	
TOTAL APARTMENT PARKING	235	
APARTMENT PARKING DENSITY	2.00 STALLS/UNIT	
BUILDING AREA:	69,343 SF	30.1%
HARD SURFACE AREA:	117,892 SF	51.1%
LANDSCAPE AREA:	43,197 SF	18.8%

AMENITIES:
- POOL
- HOT TUB
- GAME ROOM
- OPEN SPACE
- DOG PARK
- TOT LOT
- OUTDOOR PATIO
- BICYCLE PARKING

4000 SF OF COMMERCIAL SPACE

MAX INTERIOR BUILDING HEIGHT IS 35'

1 BEDROOM UNIT - 935 SF
2 BEDROOM UNIT - 1,200 SF
3 BEDROOM UNIT - 1,565 SF

1-22-20 Submittal
-new 4 way intersection,
-loss off cross access to east
-removed garages on south

N
40 0 40 80 120
1:00
Scale: 1" = 40'

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WRIGHT DEVELOPMENT GROUP

Developer Contact:

Spencer Wright
Wright Development Group
1178 W. Legacy Crossing Blvd Ste 100
Centerville Utah 84014
PH: (801) 773-7339

Briggs Property
817 W. Antelope Drive
Syracuse, UT

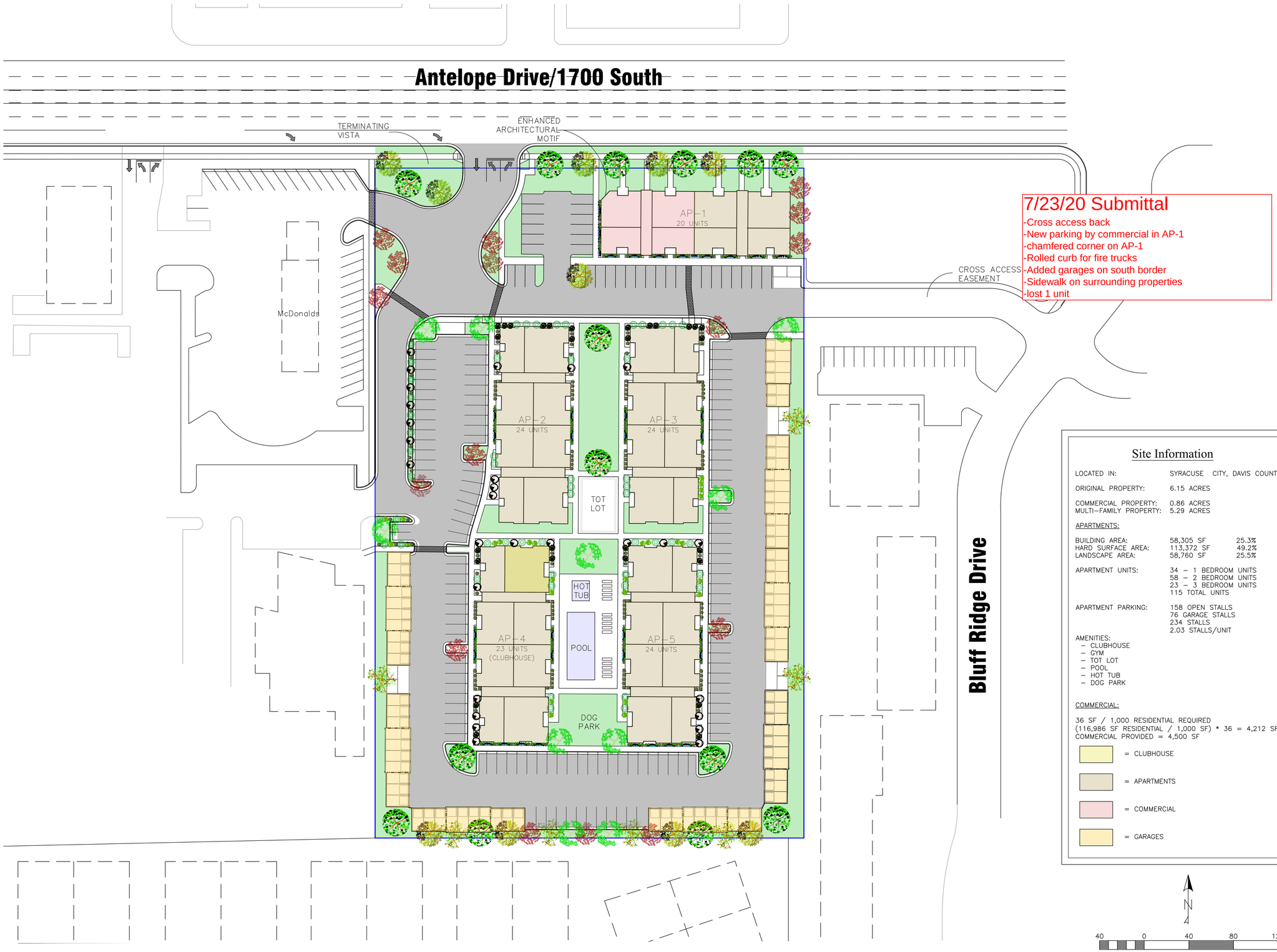
Apartment
Concept Plan

Revisions	Date

ENGINEERS STAMP

PROJECT INFO.
Engineer: T. HUNT
Drafter: T. HUNT
Start Date: 11/19/2019
Name: BRIGOS CONCEPT

SHEET 2 OF 3 SHEETS



7/23/20 Submittal

-Cross access back
-New parking by commercial in AP-1
-chamfered corner on AP-1
-Rolled curb for fire trucks
-Added garages on south border
-Sidewalk on surrounding properties
-lost 1 unit

Site Information

LOCATED IN:	SYRACUSE CITY, DAVIS COUNTY	
ORIGINAL PROPERTY:	6.15 ACRES	
COMMERCIAL PROPERTY:	0.86 ACRES	
MULTI-FAMILY PROPERTY:	5.29 ACRES	
APARTMENTS:		
BUILDING AREA:	58,305 SF	25.3%
HARD SURFACE AREA:	113,372 SF	49.2%
LANDSCAPE AREA:	58,760 SF	25.5%
APARTMENT UNITS:	34 – 1 BEDROOM UNITS 58 – 2 BEDROOM UNITS 23 – 3 BEDROOM UNITS 115 TOTAL UNITS	
APARTMENT PARKING:	158 OPEN STALLS 76 GARAGE STALLS 234 STALLS 2.03 STALLS/UNIT	

AMENITIES:
- CLUBHOUSE
- GYM
- TOT LOT
- POOL
- HOT TUB
- DOG PARK

COMMERCIAL:

36 SF / 1,000 RESIDENTIAL REQUIRED
(116,986 SF RESIDENTIAL / 1,000 SF) * 36 = 4,212 SF REQ'D
COMMERCIAL PROVIDED = 4,500 SF

= CLUBHOUSE

= APARTMENTS

= COMMERCIAL

= GARAGES

N

40 0 40 80 120

Scale: 1" = 40'

HUNT ENGINEERING, LLC
579 West Applewood Dr.
Centerville, UT 84014
C. 801.664.4724
thomas.hunt@hunt-engineering.com

Briggs Property
817 W. Antelope Drive
Syracuse, UT

Landscape Plan

Revisions	Date

ENGINEERS STAMP

PROFESSIONAL ENGINEER
10854988
THOMAS J. HUNT
STATE OF UTAH

PROJECT INFO.

Engineer: T. HUNT
Drafter: T. HUNT
Start Date: 7/14/2020
Name: Briggs Property

SHEET 1 of 1 SHEETS

Staff Review for Compliance with the Mixed-Use Development Zone (MXD) Chapter 10.92

Completed by: Noah Steele
Date Completed: 1/22/20
Plans Reviewed: 1/22/20
Non-compliant items highlighted in yellow

Existing Ordinance	Staff Analysis
10.92.010 Purpose To create a zone which will provide traditional neighborhoods where residents can work, play, shop, and live that are strategically designed to create a symbiotic relationship by allowing for a combination of commercial and residential uses. These neighborhoods are meant to boost the city's daytime population, which is anticipated to support local businesses and increase sales tax revenue. This zone will be the most urban atmosphere within the city. Projects within the zone are anticipated to provide context-sensitive architecture, art, entertainment, convenience, alternate housing types, affordability, and active lifestyles through recreation amenities on site and improved sidewalk connections to destinations off site. Residential use may be applied to existing commercial areas, or commercial uses inserted into existing residential areas if the goal is to increase jobs and/or increase sales tax, and the development scale is compatible with its surroundings. [Ord. 19-17 § 1 (Exh. A).]	The proposed project will place 116 residential units next to the 'Smith's Shopping Center'. It is anticipated that those residents will frequent the businesses locate there boosting sales tax. The project provides a pool, conducive to an active lifestyle. The three-story apartment buildings will be the densest in the city, some have argued that the architecture building height is not context sensitive.
10.92.020 Permitted Uses The following uses, and no others, are permitted by right provided the parcel and/or building meet all other provisions of this title and any other applicable ordinances of Syracuse City: (A) Restaurants, no single tenant/stand-alone; (B) Professional office; (C) Professional nonretail services; (D) Retail, no automotive maintenance, gas, or repair; (E) Churches, synagogues, and temples; (F) Dwellings, multifamily, up to 24 attached per building; (G) Dwellings, townhomes, up to six attached per building;	This is an allowed use in the zone.

(H) Dwellings, single-family detached; (I) Household pets; (J) Public and quasi-public buildings; (K) Club houses and recreational facilities; (L) Public parks. [Ord. 19-17 § 1 (Exh. A).]	
10.92.030 Conditional Uses The following, and no others, may be conditional uses permitted after application and approval as specified in SCC 10.20.080: (A) Minor home occupations (minor); (B) Accessory dwellings (major, allowed with single-family detached units only); (C) Temporary commercial uses (see SCC 10.35.050) (minor); (D) Accessory structures (minor, allowed with single-family detached only). [Ord. 19-17 § 1 (Exh. A).]	n/a
10.92.040 Development Standards All lots shall be developed and all structures and uses shall be placed on lots in accordance with the following standards: (A) Minimum Lot Standards. (1) Lot width: no minimum or maximum. (2) Front yard setback: 20 feet minimum, 40 feet maximum. Fifteen feet minimum allowed if adjacent to an enhanced streetscape featuring all of the following: widened sidewalk, on-street parallel parking, and outdoor cafe style seating. Measured from the back of right-of-way or private drive to front building foundation. (3) Side yard setbacks: as measured from foundation to adjacent property line; 10 feet minimum or as approved by Planning Commission. As measured between building foundations, 16 feet minimum. (4) Rear yard setback: as measured from foundation to adjacent property line or between buildings, 20 feet.	The front setback appears to be only 19'. Ordinance says to get a 15' it needs widened sidewalk, on-street parallel parking, and café seating. Only has café seating. Only 13' between game room and building.
(B) Density. Unit densities and housing product types shall be distributed on site with extreme sensitivity to adjacent development type and density. Units per acre shall be tapered down when near property boundaries of single-family development. Density is form based, no minimum units per acre.	Adjacent development to the south is one story attached senior housing, four per building. Residents have expressed a desire to be 2 story max height.

(C) Mixed Use Required. (1) One hundred percent residential projects are prohibited. (2) Apartment complex sales offices may not be the project's sole commercial space. (3) The development agreement shall require that the commercial component of the project cannot be omitted and shall run with the land.	4,000 sf Commercial proposed on north building.
(D) On-Site Amenities and Landscaping. (1) Common Space Amenities. The project shall develop common space amenities proportionate to and in relation to the scale and resident demographics of the proposed project. Amenities shall be privately owned and managed by an HOA. Amenities must be chosen from the following list as required in the following table: Number of Units: Amenities Required 0 – 20 : 1 20 – 40 : 2 40 – 60: 3 60 – 80: 4 80 – 100: 5 100 +: 6 (2) List of Amenity Examples. Select from list the number required from table above: (a) Water amenities (for example: pools, hot tubs, steam room); (b) Sport amenities (for example: tennis, pickleball, lighted basketball courts); (c) Community gathering amenities (for example: play structure, village green, pavilion, outdoor kitchen); (d) Other amenities deemed appropriate by the Planning Commission. (3) Open Space. A minimum of 20 percent of the project area shall be landscaped.	6 amenities required, 6 provided. Proposed: 1.Pool, 2. hot tub, 3. game room 4. dog park, 5. tot lot 6. open grassy area 18% of the site is landscaped Attached residential next to industrial is buffer E (concrete wall, 20' landscape buffer, 3 trees every 50', 10 shrubs every 50') and attached residential next to attached residential is buffer B (concrete wall, 6' buffer, 1 tree every 50)

(4) Street Trees. One street tree shall be planted at least every 30 feet along adjacent public street frontages in accordance with the street tree species guide in SCC 10.30.070. (5) Buffering between land uses as required in SCC 10.30.080. (6) In-Lieu Fee for Required Open Space or Amenity. An in-lieu fee may be accepted for the development of a nearby City park under the following conditions: (a) The developer initiates a request to pay a fee in lieu of required common space by petitioning the City at the same time that the concept plan is under review. (b) The proposed project shall be located within one-half mile (measured in a straight line) of an existing or future Syracuse City park as identified in the adopted parks master plan. Measurement shall be made from the nearest property line of the park to the nearest property line of the development project. (i) The in-lieu fee shall not be approved if any portion of the proposed development is further than one mile from the nearest receiving park property boundary. ((6) In-Lieu Fee Continued) (ii) The park property to receive the fee money shall be identified and approved in conjunction with the concept plan. (c) Qualification of an off-site location to receive in-lieu-of-common-space fees shall be approved by City Council based upon the development needs and priorities stated in the adopted parks master plan, and such qualification shall be decided at the time that the Council reviews the concept plan. (d) The spending of in-lieu fees shall be limited to the determined off-site receiving location and for no other civic or private use. (e) If the City Council does not accept the request for in-lieu fees based off the qualifiers stated herein, the development shall build the on-site common space as required by the MXD zone.	n/a

(f) If a fee is accepted in lieu of common space, the project will nevertheless be required to build at a minimum: 15 percent landscaping of the total project land area. All on-site landscaping and common space amenities shall be maintained by an HOA. (g) The fee money will be due to the City prior to recording of the final subdivision plat proportionate to each phase or prior to accepting a building permit, as applicable. (h) Development may be allowed on the land that has been accounted for through the collection of in-lieu fees at a density not to exceed the maximum prescribed by the zone. (i) In-lieu fees shall be calculated on an individual basis. In-lieu fee amount shall be roughly equivalent to the value of forgone on-site common space area(s) and improvements. Fees shall be determined using mutually accepted methods for cost estimating the dollar amount needed to build the equivalent park improvements and acquire the land needed for said park space. Credit for on-site common space developed beyond the minimum 15 percent identified in subsection (D)(6)(f) of this section, and actually built within the development, may be subtracted from the estimated fee due. (j) The agreed-upon fee amount, percentage of provided on-site and off-site in-lieu fee, and park development cost per square foot shall be included in a development agreement.	
(E) Site Design. (1) Buildings shall be positioned on the site so that all first-floor front doors face the public road or private drive. (a) Where front and rear frontage to two roads or driveways exists, the road or driveway with the largest width and traffic counts shall be the direction the front door faces. (b) If frontage to the intersection of two roads or drive aisles exists, the building entrance(s) shall face toward the point of intersection of the two centerlines with a chamfered edge.	The sidewalk locations on the site plan make it appear that first floor front doors face a shared breezeway.

(c) Entryways shall not face toward the rear or side lot line of abutting property with single-family residential zoning or use. (2) Terminating vistas shall be incorporated by centrally and prominently placing public art, landscaped monument signage, or building facades perpendicularly at the visual endpoint of streets and drive aisles. (3) Garage doors shall not face public roads. Where double frontage exists, the garage door may face the lesser of the two roads or be side-facing. (4) The development design shall include direct automobile access to a public roadway on a full-width publicly dedicated right-of-way or private drive meeting International Fire Code (IFC) standards. (5) All building entrances shall be directly connected to the public sidewalk with pedestrian walkways. These walkways must use differing material when crossing driveways. Decorative landscaping shall be included for one and one-half feet on one or both sides of all private walkways leading to front doors and/or residential breezeways. (6) Cross-access for automobiles and pedestrians to and from abutting properties is required where possible. (7) On-site and off-site pedestrian sidewalks and shortcuts are required to increase access to adjacent shopping, employment, parks, or other amenities.	No terminating vista provided but may be developed during more detailed site planning process. Meets ordinance (6) access to the west provided. Need cross access driveway stub to east to connect to future development. East cross access is important.
(F) Architecture. (1) Vertical mixed use motif architecture is required on all buildings within the mixed use zone. (2) Vertical mixed use motif is defined as containing the following elements: (a) Horizontal and/or vertical variation in wall or roof plane between each unit intended to give the appearance of multiple buildings built over a long period of time; (b) Varying window size and height with each segment; (c) Roofs of varying styles with each segment; (d) Large first floor windows and/or storefronts covered by canopy or trellis;	Meets ordinance

(e) First floor storefronts with varying styles on each segment such as bay or recessed entries; (f) Entrance door on chamfered angle when on corner; (g) A design including similar architectural features to the example image below, but not construed as a requirement to match exactly:	
	 original  New alternate
(3) Building Height. A maximum height of 35 feet from ground to the top of the roof structure. Buildings located adjacent to existing single-family detached homes shall be a maximum of two stories and/or 30 feet, whichever is shorter. A bonus height up to 40 feet or three stories, whichever is shorter, is permitted for buildings with leasable first-floor commercial. Non-habitable towers, parapets, or other decorative	Roof height is 33', parapet 1 height is 36', Parapet 2 height is 38', and Parapet 3 height is 40'. This meets ordinance. The homes to the south are not single-family homes but fourplexes so two story max height is not applicable. Alternate design is about 43' high and features gabled roofs.

architectural features, excluding roof structure, shall be allowed over 35 feet but not to exceed 45 feet.	
(4) If commercial spaces have residential above or below, they shall be designed to meet building and fire codes to support the commercial use.	Detail not provided at this point
(5) All buildings and project site areas are required to meet the design standards found in Chapter 10.28 SCC.	Detail not provided at this point – will be reviewed with site plan app. if applicable.
(6) If no commercial exists on the bottom floor and if the building is directly abutting a road, or is on a corner, its facades shall at a minimum be designed with the mixed-use motif architecture as defined above.	n/a
(7) If a building is located on the corner of two roads, the building shall have a prominent tower or architectural feature of greater height than the rest of the building. The tower or feature shall be rotated so the center point of its outer wall faces the point of intersection of the two road centerlines.	n/a
(8) Buildings which are entirely residential without leasable commercial space mixed in the same building are only allowed if all the following apply: (a) Are within 800 feet of existing retail or office building(s) measured in a straight line between the closest portion of each building; and (b) Are connected and accessible to adjacent commercial or office building(s) with a paved ADA-compliant pedestrian walkway; and (c) Are located entirely without any road or corner frontage.	The interior buildings to the site will be 100% residential and meet the conditions except – the sidewalk through the liquor store ends in their parking lot, sidewalk to east should connect to Letrono sidewalk.
(9) Buildings which are entirely commercial are permitted only if all the following apply: (a) Are built as a multi-tenant building with multiple storefronts; and (b) Are located with frontage on a street or corner; and	n/a

(c) Conform to the vertical mixed use architectural motif; and (d) Have at least two stories.	
(10) Maximum building length is 200 feet.	Building length is 178’
(11) Horizontal rooflines shall vary at a minimum of every 30 feet. Variation can be accomplished by: (a) Vertical offset in ridge line; (b) Gables; (c) Parapets; (d) Cornices; (e) Dormers; (f) Vegetated terraces; (g) Trellises; or (h) Other architectural features such as portals, balconies, or porches.	Meets ordinance
(12) Buildings designed with completely flat facades and monotone color schemes are not permitted.	Meets ordinance
(13) All buildings must have articulation of all facades.	
(14) At least one significant horizontal facade variation in the wall plane is required at least every 60 feet.	
(15) Duplicating building facades adjacent to each other on the same side of the street or in a repeating pattern shall not be allowed. This may be accomplished by varying the number of stories, roof type (including shed, gable, hip, Dutch, dormer roofs, etc.), or ridgeline directions to create variation. Color variation alone is not sufficient.	Meets ordinance
(16) Architectural variation between each building segment is required.	
(17) Garages shall not be the major architectural feature of any building.	n/a
(18) All units abutting to a public roadway shall utilize rear or side facing garages.	
(19) Entrances shall be pronounced with porticos, awnings, arches, columns, gables, porches, stoops or other three-dimensional architectural features.	

(20) Front doors to ground level apartment units shall face the road or front of the building and not towards a shared hallway.	Unclear on interior buildings. Need more detail to determine.
(21) The stairway leading to upper level units shall be located on the front of the building with a prominent architectural storefront creating a welcoming and defined entrance lobby. Window or blade signage located on the storefront should clearly label the building number and project name.	
(22) First floor apartment, townhome, and single-family unit entryways shall feature a covered front porch with enough space for two chairs and a walkway.	
(23) A minimum of three colors and materials per exterior elevation is required.	Meets ordinance
(24) Exterior surface materials on every facade shall meet the requirements for front exterior walls found in SCC 10.30.020(B) with the exception that no vinyl siding shall be permitted on any side. [Ord. 19-17 § 1 (Exh. A).]	Unclear on interior buildings. Need more detail to determine.
10.92.050 Development Process All projects within the mixed-use zone shall enter into a development agreement with the city. The agreement must be approved by City Council concurrently with the rezone request. The agreement shall include the square footage of all proposed uses and the number of proposed residential units. Colored concept plans and exterior elevations shall be included as exhibits in the development agreement. Upon application for the mixed-use development zone, the developer shall provide colored architectural elevations and colored concept plans showing the architecture and design of the proposed development. Elevation drawings shall include building materials and a table showing the square footage of each material, building height, and the total square footage of each facade. The concept plan shall include the location of each proposed building labeled with use and square footage, parking areas and number of stalls, existing buildings, existing	Developer provided a color elevation of the street side building and colored concept plans

mature trees, proposed amenities, landscape areas, proposed trees, and shrubs. The plan shall also include a table of the total site acreage, total combined building square footage, square footage of each proposed building, square footage of each use in each building, number of residential units in each building, number of commercial and/or office spaces, number of parking spaces, and total square footage of landscape areas. Upon zoning approval, the development plans shall be a binding zoning document that runs with the land. If zoning is granted, prior to construction all projects shall: submit a site plan application to be reviewed by the Architectural Review Committee and Planning Commission as detailed in SCC 10.20.090, submit a building permit application, and complete a pre-construction meeting with the Building Department. [Ord. 19-17 § 1 (Exh. A).]	
10.92.060 Off-street parking and loading No off-street parking stalls shall be allowed to be located between the front building facade and the public right-of-way or within any front yard. Enclosed garages are not required for residential units within the mixed-use zone. Parking for residential units shall be provided at a minimum ratio of two stalls per unit – one stall for the resident and one stall for visitors. Resident parking shall be located no further than 100 feet from the unit. Shared parking agreements with adjacent commercial uses for visitor parking are encouraged. Otherwise, off-street parking and loading shall be provided as specified in Chapter 10.40 SCC. [Ord. 19-17 § 1 (Exh. A).]	Meets parking ratios.
10.92.070 Signs. The signs permitted in this zone shall be those allowed in residential or commercial zones as applicable, as specified in Chapter 10.45 SCC. Home occupation businesses shall be limited to first floor window or first floor blade signs not to exceed four square feet. Businesses located in buildings with residential units on upper floors shall not install signage higher than the first floor. [Ord. 19-17 § 1 (Exh. A).]	No sign info provided.

10.40.030 (C) (3) (3) No one shall develop any portion of a front yard, as required in this title, as a public parking area in conjunction with a permitted multifamily, commercial, or industrial use without approval at site plan review.	Meets ordinance
10.40.060 (B) Spacing. Driveway approaches shall not be located closer to each other than 100 feet in all commercial and industrial zones.	Meets ordinance
(C) Distance from Intersections. …. For commercial and industrial uses and apartments with 17 or more parking spaces, the driveway approach shall be no closer than 40 feet to the intersection of two streets	Meets ordinance
(A) Joint Use Parking Areas. ….. A use may provide a shared parking area for similar adjacent uses as long as the total off-street parking spaces equal the minimum requirement for each individual use. If the common facilities are located on more than one lot, the developer must file a covenant, for the preservation of the parking facilities, with the City.	n/a
10.20.070 Zoning map and text amendments. (E) Approval Standards. A decision to amend the text of this title or the zoning map is a matter of legislative discretion by the City Council and not controlled by any one standard. However, such changes shall be consistent with the current general plan and general plan map, and in making an amendment, the City Council should also consider:	The General Plan map has designated this property as 'Commercial'. A Commercial general plan map designation anticipates multiple possible current zoning options including: G.C., P.O., Mixed Use, Neighborhood Services as zones contemplated to be appropriate within the designation. The housing section of the text of the general plan explains, "Apartments could be an appropriate use if located adjacent to existing commercial, along state highways, or near the West Davis Corridor interchanges. Attached housing is not wanted unless it is well designed to match the architecture and building height of surrounding development." The proposed project is located adjacent to an existing commercial center with Smith's, and along SR-108 also known as Antelope Drive. The words 'well designed' and 'matching' are somewhat subjective and up for interpretation by council. The proposed development features hardy board, brown, grey, and tan, is three stories tall, and has flat roof parapets with first floor storefronts. The surrounding development to the south is single story senior fourplexes with tan stucco and rock. The commercial development to the west is one story featuring stucco and

	brick, and raised seam roof. The development to the east is industrial steel and block buildings. Please refer to pictures below and compare to provided elevation drawings of proposed structures to evaluate if they are 'well designed' or 'matching'.
(1) Whether it would be harmonious with the overall character of existing development in the vicinity of the subject property, or in cases of text amendments, in areas governed by the amended text;	Once again, the word 'harmonious' can be a subjective term up for interpretation by council based off their familiarity with the existing surrounding development. Some have argued that three story adjacent to one story residential is not 'harmonious'
(2) Whether it would be consistent with the standards of any applicable overlay zone and, in cases of text amendments, harmonious with areas governed by the amended text;	This is not part of an overlay zone or part of a text amendment.
(3) The extent to which it may adversely affect adjacent property; and	This project, just like any new residential development, will add traffic, noise, light, and even smells to the neighborhood. Analyzing whether the development will adversely affect the adjacent property is also somewhat subjective, but the effects can be mitigated by landscape buffering and added distance between the new and existing structures. The project is proposing a landscape buffer with 21 trees along the south. There is an existing 6' block wall. The residential building to the southern line is approximately 85 feet away and is a 3-story apartment building.
(4) The adequacy of facilities and services intended to serve the subject property, including but not limited to roadways, parks and recreation facilities, police and fire protection, schools, storm water drainage systems, water supplies, and wastewater and refuse collection.	There have been many concerns expressed over capacity of roads and other city provided services: Roadways – It is anticipated that the vast majority of the project's traffic will utilize the UDOT owned and maintained Antelope Drive which is a 5-lane major arterial that is 110' wide. The 2017 AADT (annual average daily traffic) on Antelope in this section is 26,000 cars per day. According to the Institute of Transportation Engineers 'Trip Generation Manual', residential apartment complex of three stories will generate approximately 5.44 daily trips per unit. The proposed 116 units will add approximately 631 trips per day. While this does add to the traffic on Antelope, there is capacity on the facility to absorb the added trips as it was widened in 2006 with population build out projections in mind.

	The most impacted local roads will be 1000 W and Bluff Ridge Drive. The east connection to the surrounding property is a stub and may take a few years for the corner property to develop before the stub is connected. The eastern connection is important for cross access and to increase traffic safety and may reduce the number of people cutting through roads in Sunset Park Villas trying to get to 1000 w without turning left onto Antelope. Traffic from the project can go west through Smith's, north to Antelope, and eventually east to Bluff Ridge. The project design features a direct driveway to Antelope and a cross access connection to the existing shopping center to the west which will help disperse traffic. The city's transportation master plan can be found online here. https://www.syracuseut.gov/DocumentCenter/View/579/Transportation-IFFP-PDF?bidId= Impact fees would be collected on the project to contribute in bringing the plan into fruition. One thing to consider on the transportation master plan is that 500 W (east of the project) currently dead ends next to Barlow Park. Construction of a 500 W extension north to Antelope is planned to begin in the next year, with completion within two years. This connection will relieve traffic pressure on Bluff Ridge Drive and 1000 W. There will also be a traffic light at the intersection of 500 W and Antelope. Utilities - All required utilities for the project are available in Antelope Drive. It has been reported that there is enough culinary water to serve the project and secondary irrigation water will be required to be dedicated to the city before development occurs. The project will contribute significant amounts of impact fees that can be used towards utility improvements as needed. Parks- The proposed development will be required to provide on site amenities, but the residents will also need access to our city parks and to our recreation programs. The closest park is Barlow Park in Clearfield but of course is not a Syracuse Park. In general, the City's parks are not to

	capacity for average leisure use, but the youth recreation programs has been growing and space on teams and practice space on fields can be competitive. The private on-site amenity package should alleviate some pressure. The project will contribute significant amounts of impact fees that can be used towards our parks. Schools – Education is not under the purview of the city but under the Davis School District. The city meets frequently with their planners to inform them of the high growth areas so they can plan accordingly. The district owns two elementary school sites on 2000 W and will build when the need is justified. Also, there is a junior high site on 700 s that is in West Point, but the south border is shared with Syracuse. It is anticipated that the demographic in this project will include some families, but the majority will be young married, and single adults, resulting in a lower than average percentage of added school aged children compared to single family development. Regardless, this project will add students to the system and the school district will have to plan accordingly. The project includes 3, 2, and 1-bedroom units. Fees – If/When the project applies for a building permit, impact fees will be assessed and charged that can be used to mitigate impacts to our systems. Here is the link to the consolidated fee schedule which lists each fee. https://syracuseut.gov/174/Impact-Fee-Plans . https://www.syracuseut.gov/DocumentCenter/View/147/Consolidated-Fee-Schedule-PDF . There are impact fees that will be collected for parks ($2,393 per household), transportation ($451 per unit), culinary water, secondary water, sewer, storm water, and public safety. In addition to impact fees, there will be connection fees inspection fees, and application fees, all designed to cover the cost of staff time and cost of providing services to the residents and tenants of the project. Fire and Police - The added population will result in added calls to the project for both fire and police. This added burden is planned for in the public safety impact fee facilities plan. The plan can be found here;

	https://www.syracuseut.gov/DocumentCenter/View/574/Public-Safety-IFFP-PDF?bidId= . A public safety impact fee will be assessed with the building permit for the project to help pay for the added costs associated with the growth.








FOOD
Smith's



CITY COUNCIL AGENDA

July 28, 2020

LEGISLATIVE ITEM

Agenda Item #**e3** Rezone/Preliminary Plat for Village at the Bluff

Factual Summation

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

Mike Bastian with Castle Creek Homes has applied to rezone approximately 18 acres located on Bluff Road at about 2750 S. The request is to change from A-1 to PRD. The PRD zone requires that the preliminary plans be provided and approved along with the rezone application. This makes it so the city knows exactly what type of development is proposed prior to approving a rezone. These details are cemented in a development agreement signed by both parties that is also approved with the zoning.

A public hearing was held at Planning Commission on June 2nd, 2020 and was tabled because staff comments had not been addressed. There were a handful of residents from Trailside Park in attendance who expressed opposition to the project.

On June 16, the commission resumed discussion on the item and unanimously approved a motion to recommend approval to City Council.

Staff has reviewed the plans for compliance with adopted land use ordinances and reviews are included in this packet. The applicant has also conducted a geotechnical, traffic and wetland study of the site.

On June 23, 2020 city council reviewed the item in their work session where debate about whether the proposal meets ordinance 10.75.040(I)(2) and (3) concerning duplicating facades and garages not being the 'major architectural feature'. The majority of council felt the item was ready for a vote.

On July 14, 2020 city council continued discussion about the townhome architecture and repeating facades. They asked the applicant to modify the front elevations to provide more variety. They offered examples such as adding garage door windows/hinges, and changing window sizes between units. As of this writing, staff has not recieved updated front elevations. There is however, an updated draft development agreement.

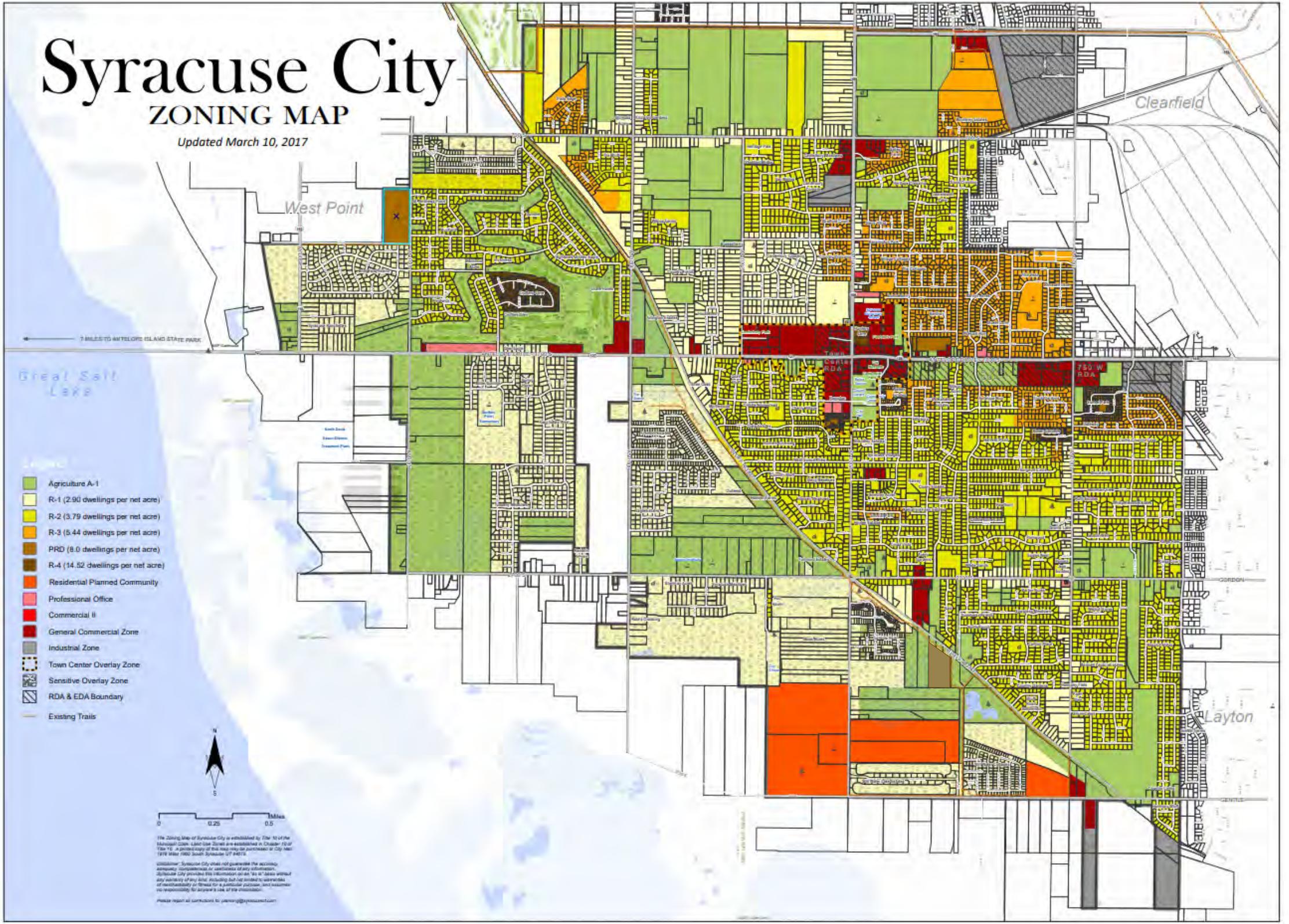
Goals of Discussion

The discussion tonight should be centered around whether A. Should the land be rezoned? (is it the right place for the use, right timing, etc) and B. Do the preliminary plans meet the city's ordinances? The decision is whether to forward this item to the next business meeting for a vote or to table for further discussion at the next work session.

Syracuse City

ZONING MAP

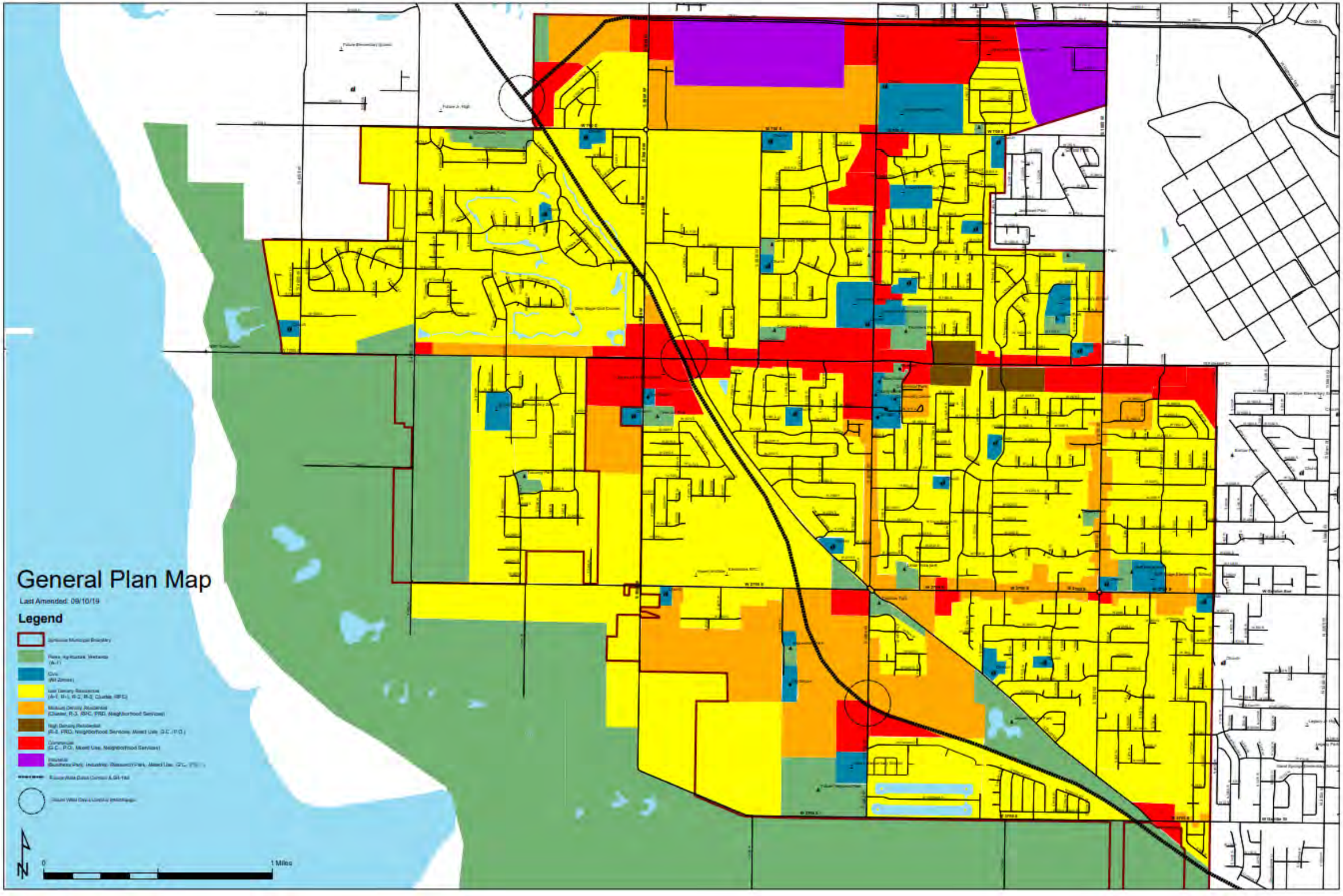
Updated March 10, 2017

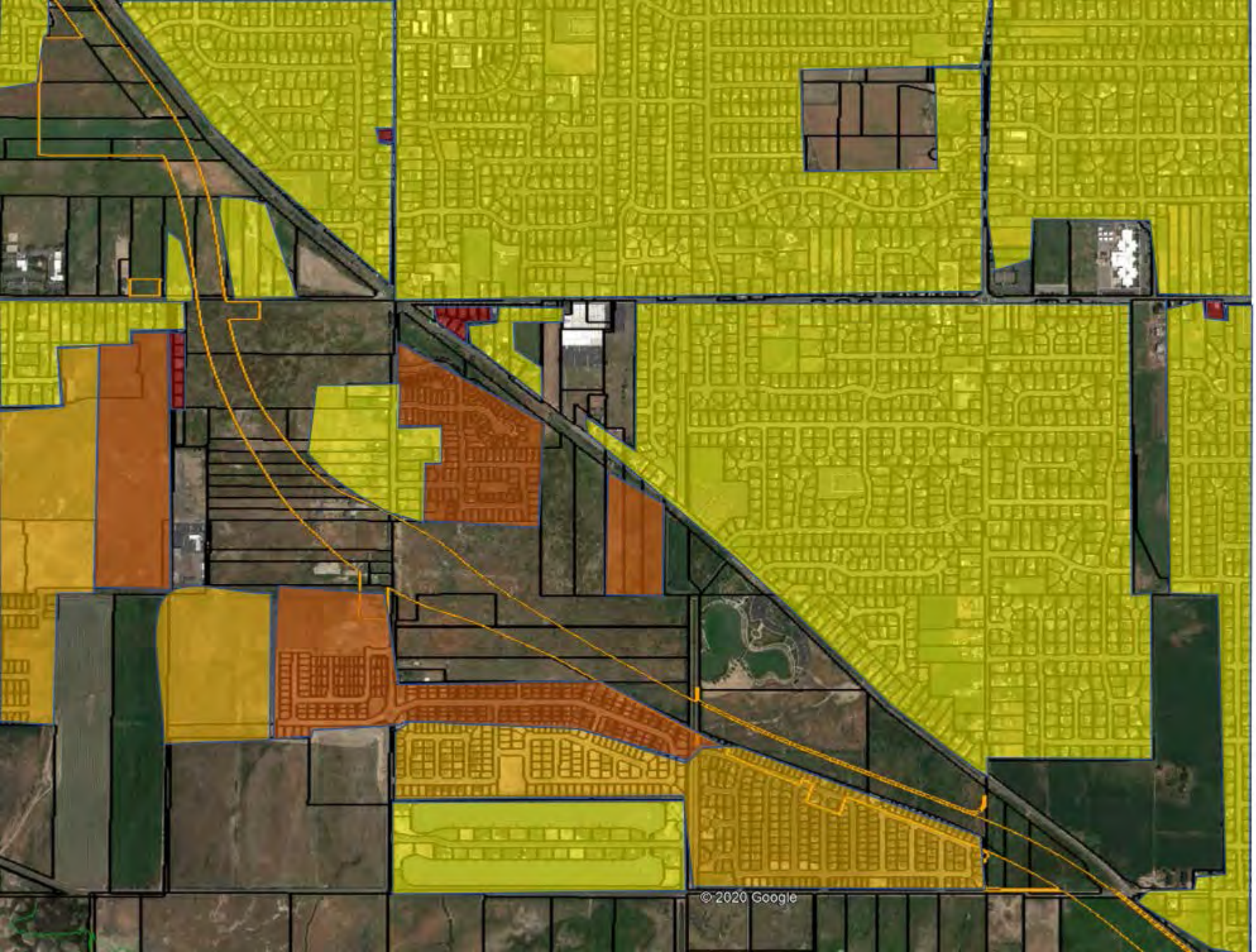


The Zoning Map of Syracuse City is established by Title 10 of the Municipal Code. Land Use Zones are established in Chapter 10 of Title 10. A printed copy of this map may be purchased at City Hall 1979 West 1900 South Syracuse UT 84075.

Disclaimer: Syracuse City does not guarantee the accuracy, adequacy, completeness or usefulness of any information. Syracuse City provides this information on an "as is" basis without any warranty of any kind, including but not limited to warranties of merchantability or fitness for a particular purpose, and assumes no responsibility for anyone's use of the information.

Please report all corrections to: planning@syracuseut.com


General Plan Map
Last Amended: 09/10/19
Legend
0
1 Miles


© 2020 Google


© 2020 Google

CMT ENGINEERING LABORATORIES

January 3, 2020

Mr. Mike Bastian
Castle Creek Homes
1798 West 5150 South, Suite 103
Roy, Utah 84067

Subject: Geotechnical Engineering Study
Proposed Village at the Bluff Development
About 1650 West Bluff Road
Syracuse, Utah
CMT Project No. 13082

Mr. Bastian:

Submitted herewith is the report of our geotechnical engineering study for the subject site. This report contains the results of our findings and an engineering interpretation of the results with respect to the available project characteristics. It also contains recommendations to aid in the design and construction of the earth related phases of this project.

On July 1, 2019, a CMT Engineering Laboratories (CMT) geologist was on-site and supervised the excavation of 11 test pits extending to depths of about 3.0 to 12.5 feet below the existing ground surface. Soil samples were obtained during the field operations and subsequently transported to our laboratory for further testing and observation.

Conventional spread and/or continuous footings may be utilized to support the proposed structures, provided the recommendations in this report are followed. A detailed discussion of design and construction criteria is presented in this report.

We appreciate the opportunity to work with you at this stage of the project. CMT offers a full range of Geotechnical Engineering, Geological, Material Testing, Special Inspection services, and Phase I and II Environmental Site Assessments. With 9 offices throughout Utah, Idaho and Arizona, our staff is capable of efficiently serving your project needs. If we can be of further assistance or if you have any questions regarding this project, please do not hesitate to contact us at (801) 870-6730.

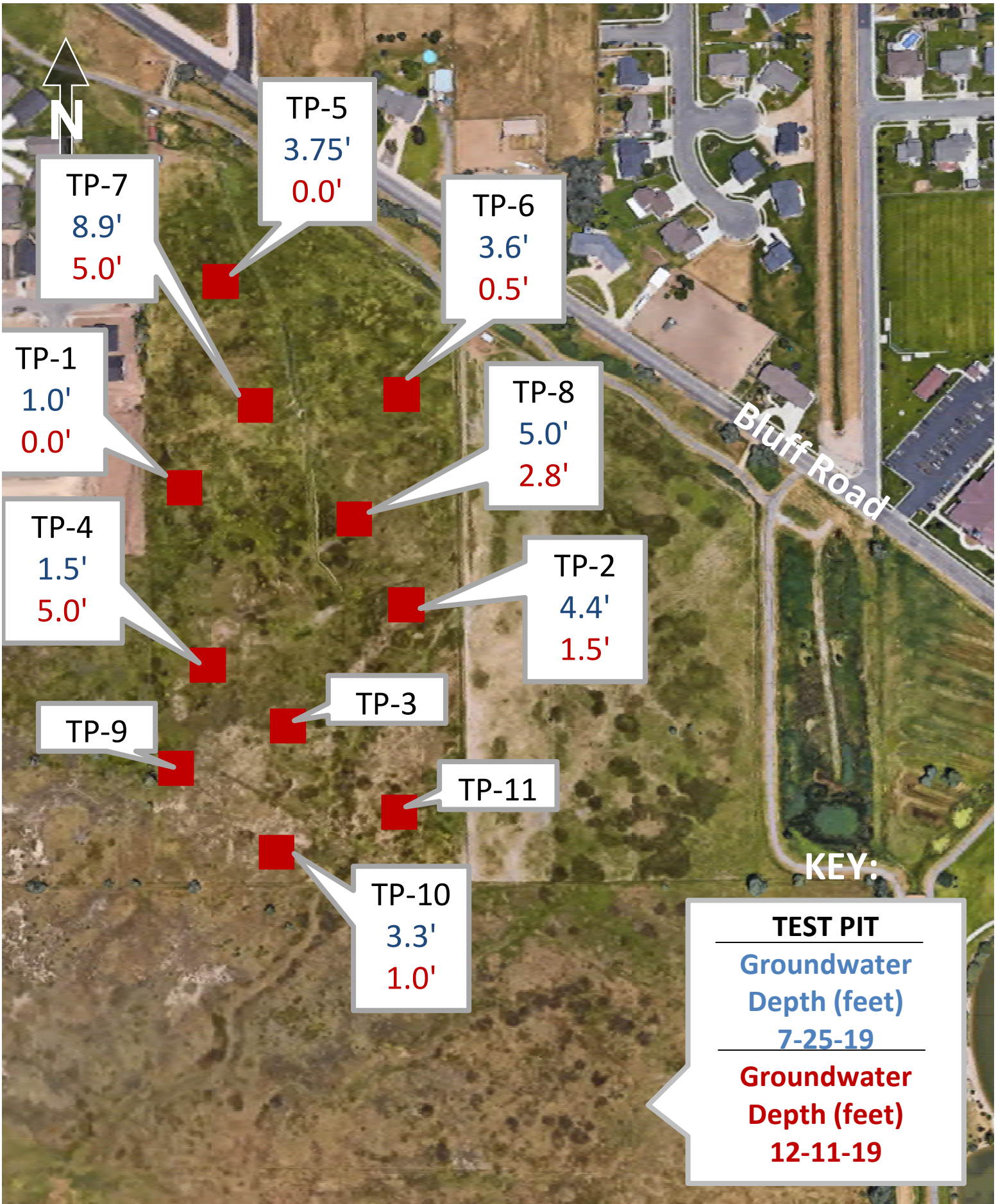
Sincerely,
CMT Engineering Laboratories

LICENSED PROFESSIONAL ENGINEER
374995
JEFFREY J.
EGBERT
1/3/20
STATE OF UTAH

Jeffrey J. Egbert, P.E., LEED A.P., M. ASCE
Senior Geotechnical Engineer

Reviewed by:

Andrew M. Harris, P.E.
Geotechnical Division Manager



The Village at the Bluff

About 1650 West Bluff Road, Syracuse, Utah

CMT ENGINEERING LABORATORIES

Site Plan

Date:	1-Jul-19
Job #	13082

Figure: 1

Reeve & Associates, Inc.

July 11, 2019

Syracuse City Hall
1979 West 1900 South
Syracuse, UT 84075
(801) 825-1477

Re: Village at the Bluff (Approx. 2940 Bluff Rd, Syracuse UT) – Traffic Impact Study

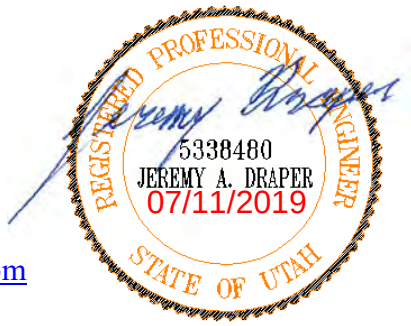
As requested, we are submitting to you this report of the traffic impact study for the proposed residential development located at approximately 2940 Bluff Rd. This land is currently undeveloped and is proposed to locate 64 townhomes and 39 single detached homes totaling in 103 units. A traffic study was performed at the proposed access of Village at the Bluff as directed by Syracuse City to determine the impact the development would have on the existing roadway and traffic patterns.

To perform this study, manual traffic counts were obtained during the AM and PM peak hours. The analysis we performed includes both AM and PM peak hours. This analysis shows the proposed development does not significantly impact the overall Level of Service at any of the studied intersections during the peak hours.

Therefore, it is our professional opinion upon completion of this project, it will not significantly alter the existing traffic patterns and should be permitted per the traffic data contained within this report.

If you have any questions, or we can be of further assistance, please let us know.

Sincerely,



Jeremy Draper, P.E.
Development Manager
jdraper@reeve-assoc.com

Kelsey Eaves,
Engineer In Training
keaves@reeve-assoc.com

Subdivision Preliminary Plan Application

Syracuse City Community Development
1979 West 1900 South, Syracuse, UT 84075
Phone: (801) 825-1477 ext 4 Website: www.syracuseut.com
Fax: (801) 614-9626 Email: planning@syracuseut.com

Updated 7/10/17

Subdivision Property Information:			
Proposed Subdivision Name: Village @ The Bluff		Current Zone: A-1	Total Acreage: 17.99
Approximate Address: 2750 S. Bluff Road		Number of Lots: 103	Concept Review Date:
Applicant\Developer Contact Information:			
Name: Castle Creek Homes			
Address: 1798 W. 5150 S. #103		City: Roy	State: UT ZIP: 84067
Office phone:	Cell phone: 801.645.6735	Email: mike.bastian@gmail.com	
Engineering Firm Contact Information:			
Company name: Reeve & Associates		Engineer: Nate Reeve / Chris Care	
Address: 5160 S. 1500 W.		City: Riverdale	State: UT ZIP: 84405
Office phone: 801.621.3100	Engineer's cell phone: 801.458.8006	Engineer's email: nreeve@reeve-assoc.com	

NOTE: *Applicant shall furnish the information on this form for purposes of identification and expediting the request in full knowledge that it may become public record pursuant to provisions of the Utah State Government Records Access and Management Act (GRAMA). Use of this information will be only for necessary completion and execution of the requested transaction. If applicant so chooses not to supply any requested information, applicant accepts the additional time in processing or inability to process the application at all. If applicant is an "at-risk government employee" as defined in Utah Code Ann. § 63-2-302.5, please inform a member of the Department staff upon submission of the application. Syracuse City does not currently share any private, controlled, or protected information with any other person or government entity.*

Preliminary Plan Guidelines and Checklist

Concept Review: Concept review must be completed no more than 6 months preceding preliminary application.

Meeting Schedules
Planning Commission- 1st and 3rd Tuesday of each month
City Council- 2nd Tuesday business meeting, 4th Tuesday work session meeting

The Community Development Department shall schedule a public hearing within a reasonable time in light of the complexity of the application, the number of other applications received available staff resources, and applicable public notice requirements. Such notice shall be given in accordance with SCC 10.20.050. The Community Development Director shall, if a complete application is not so submitted in a timely manner, postpone scheduling a public hearing for consideration thereof until complete. Applicant, or qualified representative, shall attend all public meetings held by Planning Commission and City Council regarding the proposed Subdivision

Preliminary Plan Requirements
- ☐ 3 sets @ 22"x34" and 1 set @ 11"x17",
- ☐ PDF copy emailed or submitted on CD

All drawings shall be prepared by a civil engineer licensed to practice in the state of Utah and comply with the requirements of the Syracuse City Municipal Code Title VIII and X. Please visit www.syracuseut.com to view the municipal code.

Required General Information
- ☐ The proposed name of the subdivision.
- ☐ The location of the subdivision, including the address of the section, township and range.
- ☐ Date of preparation.
- ☐ The location of the nearest bench mark and monument.
- ☐ The boundary of the proposed subdivision.
- ☐ Legal description of the subdivision and acreage included.
- ☐ Location, width and name of existing streets within 200 feet of the subdivision and of all prior platted streets and other public ways, railroad and utilities rights-of-way, parks and other public open spaces, permanent buildings and

June 11, 2020

Syracuse City, UT

RE: Village at the Bluff

The following is in response to comments on The Village at the Bluff received on May 26, 2020.

Engineering

Plat

1. A plat will be submitted for final approval.

Plans

1. An application has been prepared and submitted to the Bureau of Reclamation for the road and utility crossing the Layton Canal property.
2. The developer is working with the proposed Edgewater Development to provide a connection to the water line in that subdivision, we have been in close contact with their engineer to verify all connections are lined up.
3. The sidewalk has been terminated at the trail.
4. Sewer and storm drain have been adjusted to run between units 35 and 36, a paved access road to maintain the utilities is not required.
5. The RC Willey drainage with be tied into the storm drain on the north side of Bluff Road, there will be no impact to this development.
6. The secondary water line has been extended. A drain line has been tied into the SD Manhole.
7. The secondary main has been adjusted to be half way between the SD and SS
8. The location of the trail crossing has been brought closer to the intersection to improve visibility from those entering the site. Proper signage has been added to the plans.
9. Additional grading details on the open space will be provided with the final plans. Drainage will be directed to the detention basin.
10. We anticipate with the development of the Edgewater subdivision there will be minimal drainage from the east that will be affected by the filling in of the ditch.
11. The connection to the culinary is shown as a tee with valve, connection to the secondary is to be done as a hot tap.
12. An Eclipse 88 sampling station has been called out across from lot 2.
13. The basin is designed with a 3:1 slope and will allow for maintenance.
14. A DVS-72C manhole has be called out on the plans.
15. A typical road cross section has been shown on the plans.

Fire

1. The minimum fire flow for single family residential units of 1,500 gpm will be verified with Syracuse City Engineering Division.
2. The minimum fire flow for townhomes of 2,000 gpm will be verified through Syracuse City Engineering Division.

3. Fire hydrants will be installed and operational prior to the construction of any buildings and will have the required 4 ½" connection for Fire Department Apparatus connection.
4. The hydrant in the cul-de-sac has been adjusted to be between lots 8 and 9.
5. The fire hydrant at the intersection has been relocated to be by lot 4.
6. A fire flow test will be scheduled prior to construction of the buildings.
7. The developer is coordinating with Edgewater for the connection to the subdivision. Fire access will be provided.
8. No grades exceed 10% on the site.

Planning

1. Additional amenities are shown within the detention basin.
2. A trail has been added from Immigrant trail to the workout area.
3. The landscaping plan has been updated to match the current layout of the site.
12. The landscaping plan identifies each common space location, provides proposed tree and ground cover identification, an accessible path is provided to each common space. The common space is connected through a series of trails and creates an open atmosphere for the units to utilize.
13. The landscaping plans provide information on the species of plants to be utilized in the common areas.

Staff Recommendations and Questions

1. Units 59-64 have been reconfigured to minimize driveway interactions.
2. Benches at the tot lot are shown facing the tot lot. Trees have been added to provide some shade.
3. The trail will be a 6' wide asphalt trail.
5. Street trees will be considered but are not shown at this time.
6. Common area calculations are updated.
8. Additional landscaping between driveways have been shown.

Sincerely,

Jeremy Draper, PE
Development Manager
jdraper@reeve-assoc.com

Mayor
Mike Gailey

City Council
Corinne Bolduc
Lisa Bingham
David Maughan
Jordan Savage
Seth Teague

City Manager
Brody Bovero

Preliminary Subdivision Plan Review

5/8/2020

Dear Applicant,

The Syracuse City Community and Economic Development Department has conducted a review of the Village at The Bluff Preliminary Plan for compliance with the city's adopted land use ordinance. Please refer to the following table for items that require additional attention.

1. The detention area is shown as common space, but there are no amenities in this area. Please show amenities if this is to be counted as common space. 20% is required. Wetlands cannot be included as common space because wetlands cannot be disturbed and SCC 10.75.040(B)(1)(a) states that *Be landscaped by the developer with turf, trees, shrubs, ground cover, amenities, and an automatic sprinkling system.*
2. The circulation plan required per SCC 10.75.090(C)(2) shows access from the trail to the workout area but there is no trail or walkway facilitating access. Please show some defined walkway with a durable material from the Immigrant Trail.
3. The landscape plan required per 10.75.090(C)(4) should match the lines on the building and preliminary plat. The driveways and landscape areas are different on each plan.
4. All house plans shall meet the exterior building requirements in SCC 10.30.020 for new residential construction. The Southpoint is the only plan that does.
    a. *(1) Option 1. All single-family dwellings, duplexes, and detached and attached town homes shall have the front exterior walls constructed with a minimum 75 percent of masonry. On corner lots, the street side of the structure shall have a minimum height of four vertical feet of wainscot, composed of masonry. The installation of aluminum or vinyl siding shall only be allowed on the rear of homes.*
    b. *(2) Option 2. All single-family dwellings, duplexes, and detached and attached town homes shall have the front exterior walls constructed with a minimum 30 percent of masonry and the remainder covered in cementitious fiberboard or plank. On corner lots, the street side of the structure shall have a minimum height of four vertical feet of wainscot, composed of masonry. The installation of aluminum or vinyl siding shall only be allowed on the rear of homes.*
    c. *(3) Option 3. Single-family dwellings (excluding townhomes, apartments, and nonresidential structures) may have the front exterior walls constructed with 100 percent cementitious fiberboard or plank or masonry or any combination thereof only if the following qualifying architectural elements are present on the front facade: at least two or more textural variations such as, but not limited to,*

placing shake in the gables or wainscot of vertical battens, and containing a front porch of sufficient size for two seats and a walkway. On corner lots, the street sides of the structure shall have 100 percent cementitious fiberboard or plank or masonry product or combination of the two. The installation of aluminum or vinyl siding shall not be allowed on any side or rear of the home. Stucco shall be limited to rear and side facades.

d. *The requirement for brick, rock, or stone constructed on front and side exterior walls shall apply to any single-family dwelling, duplex, or single-family detached or attached town home planned as part of a development for which the City approved a preliminary plat after August 12, 2003.*
e. *These coverage requirements shall be calculated by first determining square footage of the total wall areas, based on measurements of the front and side elevations of the structure from foundation to top-plate line of the uppermost level, excluding openings for windows and doors, and multiplying that square footage by the applicable percentage. Homebuilders may only include masonry in these percentage requirements if clearly shown on the City-approved, stamped set of front and side elevations. Hidden areas, such as front porches, shall not qualify towards the percentage requirements; however, City staff may credit gables with masonry towards the percentage requirements.*

5. Provide elevations for all townhouse buildings shown on the plan to meet the building variation requirements in SCC 10.75.04(I)(8). Only one building plan has been provided.
6. Horizontal rooflines of all buildings shall vary every 30 feet per SCC 10.75.040.I.(1) *Horizontal rooflines visible from a public street shall feature breaks or variation at a minimum of every 30 feet. Variation can be accomplished by:*
    a. *(a) Vertical offset in ridge line;*
    b. *(b) Gables;*
    c. *(c) False parapets;*
    d. *(d) Exaggerated cornices;*
    e. *(e) Dormers;*
    f. *(f) Vegetated terraces; or*
    g. *(g) Other architectural features such as trellises, cornices, portals or porches. All peak horizontal rooflines on the townhouses are longer than 30 feet.*
7. *SCC 10.75.040.I.(2) Duplicating building facades on the same side of the street shall not be allowed more frequently than every third building or in a repeating pattern.* More townhouse elevations that are varied will be needed to meet this requirement.
8. *SCC 10.75.040.(I)(4) (4) Garages are encouraged to be recessed from the front facade, or be side or rear fed.* The garages on the townhomes are the foremost architectural feature on the ground floor.
9. *SCC 10.75.040.I.(8) Architectural variation between each household unit is required.* Every unit is identical to its mirrored counterpart in the townhouse elevations except for the two central units. Mirrored row-housing is not the intent of the Code.
10. Per SCC 10.30.080(G) fence and landscape buffer requirements may be modified if adjacent to an arterial road. Where Bluff Road is an arterial and the requirement to place a six-foot precast concrete or composite fence is not desired by staff, the

reduction of this buffer to a low split-rail fence, shrubs, or simple landscaping would help preserve the existing open feel of the area.

11. Where will garbage and recycling cans be stored in the townhouse areas? They cannot be stored out front per SCC 10.28.120(C)(3) *Outdoor refuse and garbage collection containers are required to be fully screened from view using the same materials as the building or approved masonry fencing.* The garages are too shallow to facilitate storage inside and it is unreasonable to expect residents to pull cans around the building each week. Increased garage depth is recommended along with HOA restrictions on outdoor garbage and recycling can storage.
12. Provide a map clearly showing which areas are common space. A color-coded or patterned map will suffice. Common space must meet all the following requirements SCC 10.75.040(B)(1):
    a. *(a) Be landscaped by the developer with turf, trees, shrubs, ground cover, amenities, and an automatic sprinkling system.*
    b. *(b) Be equally accessible and distributed for all residents of the HOA community. Access by the general public may be included as agreed upon in a development agreement.*
    c. *(c) Be generally contiguous, not a collection of remnants.*
    d. *(d) Create an open atmosphere where development does not feel overly intense.*
    e. *(e) Not include required front, side, and rear yard areas towards common space acreage.*
    f. *(f) Be administered by an active homeowners' association.*
    g. *(g) Be permanently restricted from future development and shown on the subdivision plat as perpetually common.*
    h. *(h) Include multiple amenities from the following list: club house, tennis court, pickleball court, basketball court, playground, community garden, picnic shelter, swimming pool, park benches, walking trails, outdoor exercise equipment, dog park, or splash pad. City Council shall approve all proposed amenities and may approve an amenity not included in this list.*
    i. *(i) Include approved amenities in each segment of common area; landscaping alone does not qualify a segment as common space.*
    j. *(j) Common spaces shall be installed proportional to the progress of the development. Common space amenities not completed before the recording of the phase that it resides in shall be guaranteed with an escrow agreement amount equivalent to the cost to install said amenity.*
13. Provide greater detail in the landscape plan per SCC 10.20.090(D)(1)(d). Please show all plant sizes, names, and locations. The landscaping should create a consistent theme.

Staff Recommendations and Questions

1. Separate the driveways for lots 61 and 62 to reduce the possibility of collisions.
2. Benches near the tot lot should face the tot lot with pavement or concrete underneath the bench and walkway in front. Trees are recommended on the south of these benches in addition to the trees shown to the west to provide shade.

3. What will be the trail construction material? It appears to be asphalt, but the trail section in the space at the south of the project changes from a solid to dashed line in the landscape plan. Please identify which materials will be used and where they change if needed.
4. Are the garages in the one-car townhomes intended to be isolated from the house? There is no internal door.
5. Street trees are strongly recommended.
6. Remove front, side, and rear yard open space calculations. These are not needed.
7. While front porches in the townhomes technically have room to accommodate two chairs and a walkway per SCC 10.75.040(I)(5), the layout is linear facing the porch interior on the two-car garage units. Staff would prefer that the porches be laid out so all chairs may face the street.
8. Please include more landscaping in the concrete in front of the townhouses to break up the hardscape.

Thank you for your interest in improving our community. Please contact me with any questions concerning this project.

Regards,

Royce Davies
City Planner
(801) 614-9632
rdavies@syracuseut.com

Village at the Bluff

1600 West & Bluff Road

Engineer Preliminary Review

Completed by Brian Bloemen on March 12, 2020

Plat:

1. Submit a plat with final approval.

Plans:

1. Approval must be obtained by the Bureau of Reclamation through Weber Basin water for the road and utilities crossing the Layton Canal property.
2. No more than 15 lots may be constructed off a single culinary water feed. The south end of the development would require the proposed Edgewater Development to the east to be developed in order to meet this criteria.
3. End the sidewalk on the north end of the project at the trail, do not continue it to Bluff Road.
4. Can the sewer going out the south end of the cul-de-sac, go straight east to tie into SSMH #46 if lots 59-61 were shifted north? The same comment for the storm drain. Otherwise the City is going to need a paved access to maintain the manholes in the open space area.
5. RcWilley has been draining storm water on this property. How will this storm water be addressed with this subdivision?
6. End the secondary main at the end of the cul-de-sac with a 6" drain into catch basin #20. Install a 6" secondary drain into catch basin #27.
7. Shift the secondary main so it is half-way in between the sewer and storm drain.
8. The trail crossing shall have proper signage meeting MUTCD and ADA ramps with 10' of truncated dome panel.
9. Show greater detail on the open space grading on the final plans. Add catch basins as necessary to mitigate drainage issues.
10. Indicate what will happen to upstream surface drainage when the ditch on the east side of the property is filled in.
11. The connection to the culinary main in Bluff Road shall have a tee with three valves installed. The secondary connection shall be hot tapped.
12. Add an eclipse 88 sampling station on the east side of the road at station 3+00 (Across from Lot 2 at the north end of the subdivision).
13. The side slopes of the detention basin will be difficult to get vegetation to grow and maintain.
14. A DVS manhole shall be installed prior to connecting to the City's existing system.
15. Include cross sections with the final plans.

If you have any further comments or questions, please feel free to contact me at 801-614-9630.

Sincerely,



Brian Bloemen, P.E.
City Engineer

TO: Community Development, Attention: Royce Davies

FROM: Golden Barrett, Fire Marshal

RE: Village at the Bluff

DATE: 20200228

I have reviewed the site plan dated 20190719 for the above-referenced project. The Fire Prevention Division of this department has the following comments/concerns.

1. The minimum fire flow requirement is 1500 gallons per minute for 120 consecutive minutes for residential one and two-family dwellings. (2018 IFC Appendix B) Fire flow requirements may be increased for residential one and two-family dwellings with a building footprint equal to or greater than 3,600 square feet or buildings other than one and two-family dwellings. Provide documentation that the fire flow has been confirmed through the Syracuse City Engineering Division, Water Model.

2. The minimum fire flow requirement is 2000 gallons per minute for 120 consecutive minutes for the townhomes. (2018 IFC Appendix B) The increased fire flow is based upon the largest townhouse building square footage of 6,378. Provide documentation that the fire flow has been confirmed through the Syracuse City Engineering Division, Water Model.

3. Fire hydrants and access roads shall be installed before the construction of any buildings. All hydrants shall be placed with the 4 ½" connection facing the point of access for Fire Department Apparatus. Provide written assurance that this will be met.

4. The Fire Hydrant, located at the end of the Cul-de-sac will need to be moved. Please relocate it to between lots 8 and 9. This relocation will prevent snow buildup during snow plow operations.

5. The fire hydrant on the corner of the intersection will need to be moved. Please relocate it to the south side of lot 4 facing 2975 South. This relocation will help with a more even hydrant distribution.

6. Prior to beginning construction of any buildings, a fire flow test of the new hydrants shall be conducted to verify the actual fire flow for this project. The Fire Prevention Division of this department shall witness this test and shall be notified a minimum of 48 hours prior to the test. Please contact the fire prevention division at 801-614-9614 to schedule

an appointment.

7. The subdivision will need to tie into the Edgewater park development before any vertical build can start. (2018 IFC remoteness standard D107.2) if this cannot be coordinated, then a temporary fire department access road will need to be installed IAW 2018 IFC Appendix D

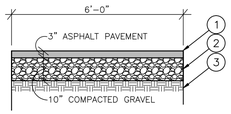
8. If grades exceed 10%, approval from the City Engineer and the Fire Department is required.

These plans have been reviewed for Fire Department requirements only. Other departments must review these plans and will have their requirements. This review by the Fire Department must not be construed as final approval from Syracuse City.

Golden T. Barrett

Fire Marshal
Syracuse City Fire Department

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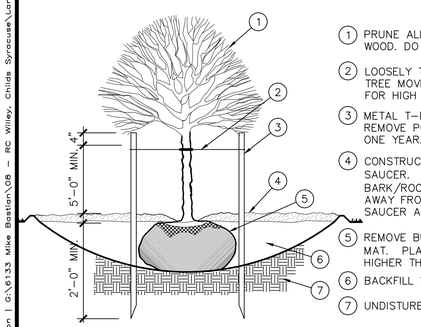
1. 3" ASPHALT PAVEMENT
2. 10" COMPACTED GRAVEL
3. UNDISTURBED OR COMPACTED SUBGRADE

ASPALT TRAIL

NTS

50 0 50 100 150

Scale: 1" = 50'

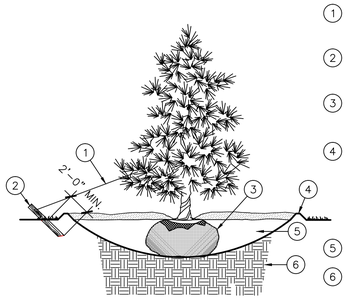


1. PRUNE ALL DEAD AND INJURED WOOD. DO NOT CUT LEADER.
2. LOOSELY TIE TO ALLOW FOR TREE MOVEMENT, BUT SECURED FOR HIGH WIND CONDITIONS.
3. METAL T-POSTS, 2 PER TREE. REMOVE POSTS & TIES AFTER ONE YEAR.
4. CONSTRUCT 4" EARTH BERM SAUCER. FILL WITH 3" BARK/ROCK MULCH. BRUSH AWAY FROM TRUNK. REMOVE SAUCER AFTER ONE YEAR.
5. REMOVE BURLAP/PACKAGING MAT. PLANT TREES 2"-3" HIGHER THAN GRADE.
6. BACKFILL WITH NATIVE SOIL
7. UNDISTURBED SOIL

NOTE: DIG HOLE THREE TIMES THE WIDTH AND AS DEEP AS ROOTBALL, EXCEPT WHERE NOTED.

DECIDUOUS TREE PLANTING

NTS

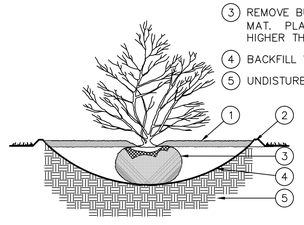


1. LOOSELY TIE TO ALLOW FOR TREE MOVEMENT, BUT SECURED FOR HIGH WIND CONDITIONS
2. 4' x 2" x 2" STAKE AND GUY WIRE (ONE EA. TREE) REMOVE STAKES AFTER ONE YEAR
3. REMOVE BURLAP/PACKAGING MAT. PLANT TREES 2"-3" HIGHER THAN GRADE
4. CONSTRUCT 4" EARTH BERM SAUCER. FILL WITH 3" BARK/ROCK MULCH - BRUSH MULCH AWAY FROM TRUNK. REMOVE SAUCER AFTER ONE YEAR
5. BACKFILL WITH NATIVE SOIL
6. UNDISTURBED SOIL

NOTE: DIG HOLE THREE TIMES THE WIDTH AND AS DEEP AS ROOTBALL, EXCEPT WHERE NOTED.

CONIFEROUS TREE PLANTING

NTS



1. 3" OF BARK/ROCK MULCH. BRUSH AWAY FROM STEM
2. 3" EARTH BERM SAUCER. REMOVE AFTER ONE YEAR
3. REMOVE BURLAP/PACKAGING MAT. PLANT SHRUBS 2"-3" HIGHER THAN GRADE.
4. BACKFILL WITH NATIVE SOIL
5. UNDISTURBED SOIL

NOTE: DIG HOLE THREE TIMES THE WIDTH AND AS DEEP AS ROOTBALL, EXCEPT WHERE NOTED.

SHRUB PLANTING

NTS

PLANT TABLE

TREES

Quantity	Symbol	Scientific Name	Common Name	Size
8		Betula nigra	River Birch	2" cal.
27		Carpinus betulus 'Fastigiata	Pyramidal European Hornbeam	2" cal.
10		Ginkgo biloba 'Princeton Sentry'	Princeton Sentry Ginkgo	2" cal.
5		Gleditsia triacanthos 'Imperial'	Imperial Honey Locust	2" cal.
21		Pyrus calleryana 'Glen's Form'	Chanticlear Flowering Pear	2" cal.
2		Pinus nigra	Austrian Pine	6' Ht

SHRUBS

Quantity	Symbol	Scientific Name	Common Name	Size
28		Salix purpurea nana	Blue Arctic Willow	#5
17		Physocarpus o. 'Summer Wine'	Summer Wine Ninebark	#5
31		Cornus sericea 'Baileyi'	Baileyi Dogwood	#5

OTHER

Symbol	Description	Size/Type
	Turf Grass - Sod Kentucky Bluegrass Mix - 3 Species Minimum	Sod
	Shrub Bed Place shredded bark mulch over 5 ounce Professional weed barrier cloth in all planting beds. Contractor to provide samples to owner for approval prior to delivery.	3" Depth
	Concrete Mow Strip	6"x6"

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REVISIONS

DATE	DESCRIPTION
06-11-2020	NCP City Comments

Village at the Bluff

SYRACUSE CITY, DAVIS COUNTY, UTAH

Landscape Plan

LICENSED LANDSCAPE ARCHITECT
6431651
NATHAN C. PETERSON
06/11/2020
STATE OF UTAH

Project Info.

Landscape Architect: Nathan C. Peterson
Drafter: N. Peterson
Begin Date: MAY 3, 2018
Name: RC WILLEY PROPERTY
Number: 6133-08

Sheet L1 | 1 Sheets

3/26/2019 | npeterson | G:\6133 Mike Bastian\08 - RC Willey, Childs Syracuse\Landscape\Landscape Plan_COLOR_5-28-20.dwg Reeve & Associates, Inc. - Solutions You Can Build On

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VICINITY MAP

SCALE: NONE

NOTES

1. CONTOURS ARE SHOWN WITH ONE FOOT INTERVALS.
2. PROJECT IS IN FLOOD ZONE X PER FEMA FLOOD MAP 49011C0210E, EFFECTIVE 6/18/2007.
3. LOTS 1–9 WILL ONLY BE PATIO HOMES.

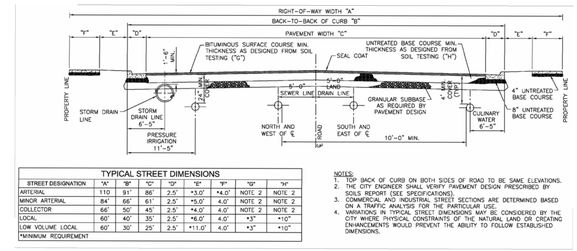
UNIT COUNT

42–2 Car Townhouses
22–1 Car Townhouses
39– Single Family Homes
103– Total Units
Common Area 3.61 acres (20.1%)

BOUNDARY DESCRIPTION

PART OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE & MERIDIAN, U.S. SURVEY. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT, SAID POINT BEING S00°11'36"W 1065.50 FEET AND S89°48'24"E 1326.69 FEET FROM NORTHWEST CORNER OF SAID SECTION 22; THENCE S52°57'49"E 370.70 FEET; S53°00'00"E 354.85 FEET; S00°01'43"W 1129.74 FEET; THENCE S89°53'51"W 580.86 FEET; THENCE N00°01'47"E 658.29 FEET; THENCE S89°54'58"W 1.97 FEET; THENCE N00°11'35"E 659.15 FEET; THENCE N00°20'56"E 250.20 FEET TO THE POINT OF BEGINNING.
CONTAINING 784,049 SQUARE FEET OR 17.999 ACRES MORE OR LESS



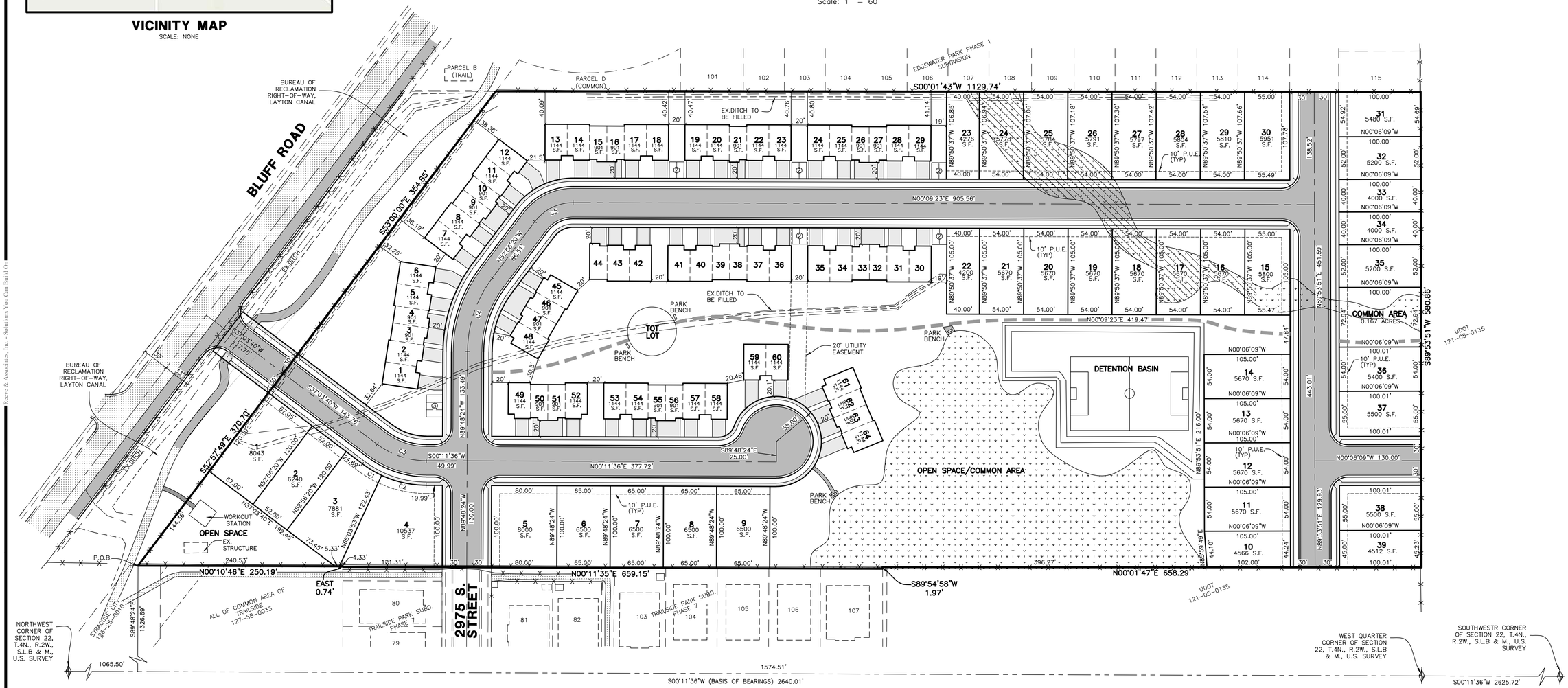
TYPICAL STREET DIMENSIONS

STREET DESIGNATION	"A"	"B"	"C"	"D"	"E"	"F"	"G"	"H"
ARTERIAL	110'	91'	86'	2.5"	*3.0"	*4.0"	NOTE 2	NOTE 2
MINOR ARTERIAL	84'	66'	61'	2.5"	*5.0"	4.0"	NOTE 2	NOTE 2
COLLECTOR	66'	50'	45'	2.5"	*4.0"	4.0"	NOTE 2	NOTE 2
LOCAL	60'	40'	35'	2.5"	*6.0"	4.0"	*3"	*10"
LOW VOLUME LOCAL	60'	30'	25'	2.5"	*11.0"	4.0"	*3"	*10"

*=MINIMUM REQUIREMENT

NOTES:
1. TOP BACK OF CURB ON BOTH SIDES OF ROAD TO BE SAME ELEVATIONS.
2. THE CITY ENGINEER SHALL VERIFY PAVEMENT DESIGN PRESCRIBED BY SOILS REPORT (SEE SPECIFICATIONS).
3. COMMERCIAL AND INDUSTRIAL STREET SECTIONS ARE DETERMINED BASED ON A TRAFFIC ANALYSIS FOR THE PARTICULAR USE.
4. VARIATIONS IN TYPICAL STREET DIMENSIONS MAY BE CONSIDERED BY THE CITY WHERE PHYSICAL CONSTRAINTS OF THE NATURAL LAND OR CREATING ENHANCEMENTS WOULD PREVENT THE ABILITY TO FOLLOW ESTABLISHED DIMENSIONS.

60 0 60 120 180
Scale: 1" = 60'



LEGEND

- = SECTION CORNER
- = BOUNDARY LINE
- = LOT LINE
- = ADJOINING PROPERTY
- = EASEMENTS
- = SECTION TIE LINE
- = PROPOSED ASPHALT TRAIL
- = EXISTING FENCE LINE
- P.U.E. = PUBLIC UTILITY EASEMENT
- = IMPACTED WELTANDS
- = PRESERVED WELTANDS
- = EXISTING STRUCTURE
- = EXISTING ASPHALT SURFACE
- = PROPOSED ASPHALT SURFACE

CURVE TABLE

#	RADIUS	ARC LENGTH	CHD LENGTH	TANGENT	CHD BEARING	DELTA
C1	130.00'	27.51'	27.46'	13.81'	S30°59'53"W	12°07'33"
C2	130.00'	56.14'	55.70'	28.51'	S12°33'51"W	24°44'31"
C3	100.00'	64.35'	63.24'	33.33'	S18°37'38"W	36°52'04"
C4	150.00'	96.52'	94.86'	50.00'	N71°22'22"W	36°52'04"
C5	58.00'	53.75'	51.85'	28.98'	S26°23'29"E	53°05'43"

Village at The Bluff

Syracuse City, Davis County, Utah

DEVELOPER:
Mike Bastian
7721 S. 1750 E.
South Weber, UT. 84405
(801) 645–6735

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REVISIONS
DATE — DESCRIPTION
5–28–20 — City Comments

Village at The Bluff
PART OF THE NW 1/4 OF SECTION 22, T.4N., R.2W., S.L.B & M., U.S. SURVEY
SYRACUSE CITY, DAVIS COUNTY, UTAH

Preliminary Plan

Project Info.
Engineer: N. Reeve
Designer: C. Cave
Begin Date: 7–25–19
Name: VILLAGE AT THE BLUFF
Number: 6133–08

Sheet 1 of 2 Sheets

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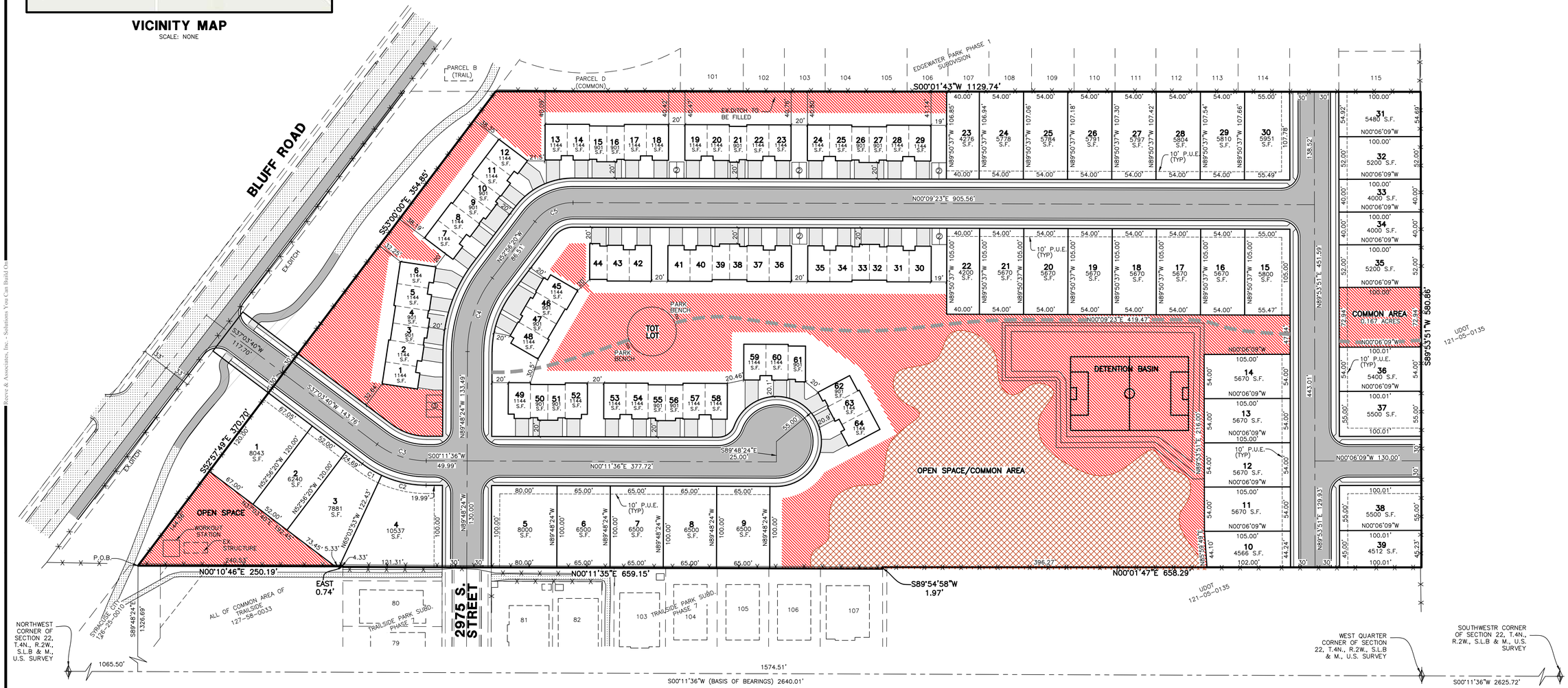
VICINITY MAP
SCALE: NONE

LEGEND

= OPEN SPACE (NOT INCLUDING WETLAND/COMMON AREA)
3.61 ACRES (20.1%)

= OPEN SPACE (INCLUDING WETLAND/COMMON AREA)
5.38 ACRES (30.0%)

60 0 60 120 180
Scale: 1" = 60'



CURVE TABLE

#	RADIUS	ARC LENGTH	CHD LENGTH	TANGENT	CHD BEARING	DELTA
C1	130.00'	27.51'	27.46'	13.81'	S30°59'53"W	12°07'33"
C2	130.00'	56.14'	55.70'	28.51'	S12°33'51"W	24°44'31"
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C4	150.00'	96.52'	94.86'	50.00'	N71°22'22"W	36°52'04"
C5	58.00'	53.75'	51.85'	28.98'	S26°23'29"E	53°05'43"

DEVELOPER:
Mike Bastian
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Village at The Bluff

Syracuse City, Davis County, Utah

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AVIATION ENGINEERS • STRUCTURAL ENGINEERS • LANDSCAPE ARCHITECTS

REVISIONS
DATE | DESCRIPTION

Village at The Bluff
PART OF THE NW 1/4 OF SECTION 22, T.4N., R.2W., S.L.B & M., U.S. SURVEY
SYRACUSE CITY, DAVIS COUNTY, UTAH

Open Space Exhibit

Project Info.
Engineer: N. Reeve
Designer: C. Cave
Begin Date: 7-25-19
Name: VILLAGE AT THE BLUFF
Number: 6133-08

Sheet 1 of 1 Sheets

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A FRONT ELEVATION

1/8" = 1'-0"



B REAR ELEVATION

1/8" = 1'-0"

UNDERGROUND PLANNING
undergroundplanning.com
801-814-8731

THESE PLANS ARE ISSUED FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

PLAN: 6 PLEX - BUILDING 1

DATE: 05.26.2020

STATUS: FOR REVIEW

PROJECT: LOT # 1, VILLAGE AT THE BLUFF
ADDRESS, COALVILLE, UTAH

CLIENT: CASTLE CREEK HOMES

1

SHEET: FRONT AND REAR ELEVATIONS

SCALE: 1/8" = 1'-0"



A FRONT ELEVATION

1/8" = 1'-0"



B REAR ELEVATION

1/8" = 1'-0"

UNDERGROUND PLANNING
undergroundplanning.com
801-541-8773

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PLAN: 6 PLEX - BUILDING 1

DATE: 05.26.2020

STATUS: FOR REVIEW

PROJECT: LOT # 1, VILLAGE AT THE BLUFF
ADDRESS, COALVILLE, UTAH

CLIENT: CASTLE CREEK HOMES

1

SHEET: FRONT AND REAR ELEVATIONS

SCALE: 1/8" = 1'-0"



A FRONT ELEVATION

1/8" = 1'-0"



B REAR ELEVATION

1/8" = 1'-0"

UNDERGROUND PLANNING
undergroundplanning.com
801-413-8731

THESE PLANS ARE ISSUED FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

PLAN: 6 PLEX - BUILDING 3

DATE: 05.26.2020

STATUS: FOR REVIEW

PROJECT: LOT # 1, VILLAGE AT THE BLUFF
ADDRESS, COALVILLE, UTAH

CLIENT: CASTLE CREEK HOMES

1

SHEET: FRONT AND REAR ELEVATIONS

SCALE: 1/8" = 1'-0"

NOTICE AND WARNING:

DO NOT COPY OR DUPLICATE THIS
PLAN WITHOUT WRITTEN AUTHORIZATION



CARNEGIE

PROJECT INFORMATION:

PLAN NAME: CARNEGIE

PROJECT ADDRESS:

LOT # 00, SUBDIVISION

CITY, UTAH

TOTAL SITE AREA (SQ. FT.):
TOTAL AREA USED (SQ. FT.): 2,095

BUILDING INFORMATION:

SQUARE FOOTAGES:

MAIN LEVEL:	875
UPPER LEVEL:	1,440
BASEMENT:	1,060
GARAGE:	1,065
TOTAL FINISHED:	2,315

DRAWING / REVISION DATE:

6.9.2020

DRAWING INDEX:

1	FRONT / REAR ELEVATIONS
2	SIDE ELEVATIONS
3	FOOTING FOUNDATION PLAN
4	BASEMENT WALL FRAMING
5	BASEMENT FLOOR PLAN
6	MAIN FLOOR FRAMING
7	MAIN WALL FRAMING PLAN
8	MAIN FLOOR PLAN
9	UPPER FLOOR FRAMING
10	UPPER WALL FRAMING PLAN
11	UPPER FLOOR PLAN
12	ROOF FRAMING PLAN
13	SECTIONS / DETAILS
N1	IRC NOTES
S-1	ENGINEERING NOTES
S-2	ENGINEERING NOTES

GENERAL CONTRACTOR:

CASTLE CREEK HOMES

CASTLECREEK HOMES

ROY, UTAH

CONSULTING ENGINEER:

KARRAS ENGINEERING, PLLC
PLEASANT VIEW, UTAH

CONTACT: 801.786.0849

DESIGNER:

UNDERGROUND PLANNING
undergroundplanning.com
801•643•8731

CONTACT:

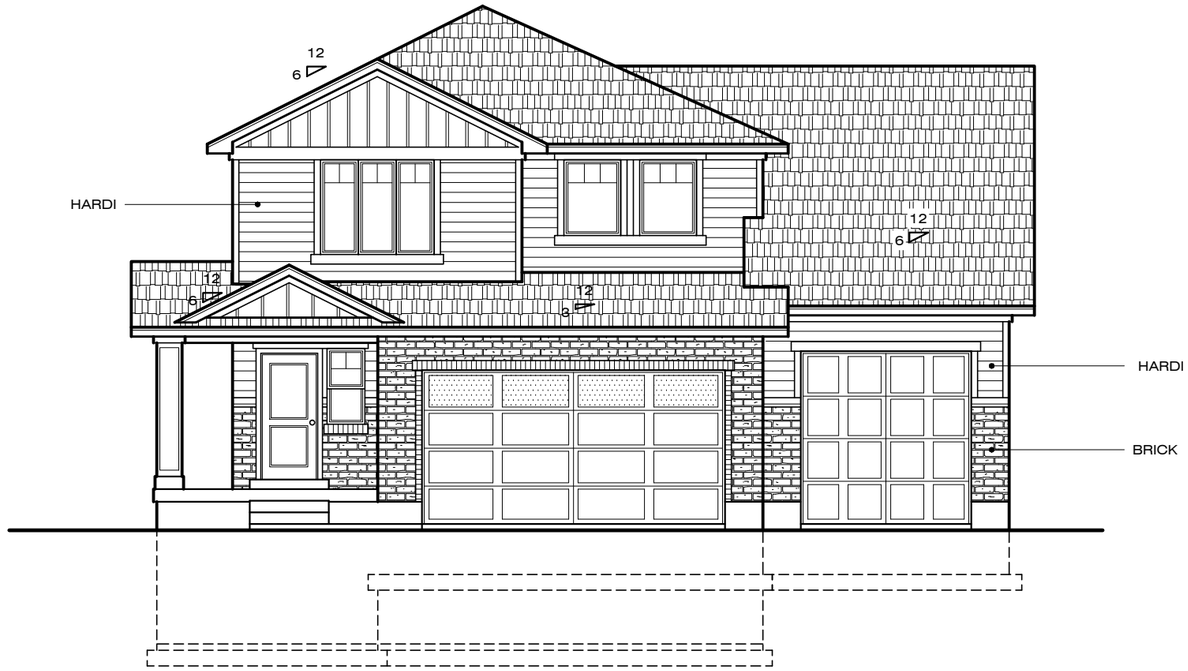
BRENT MITCHELL
801.643.8731

THESE PLANS ARE ISSUED TO:

CASTLECREEK HOMES

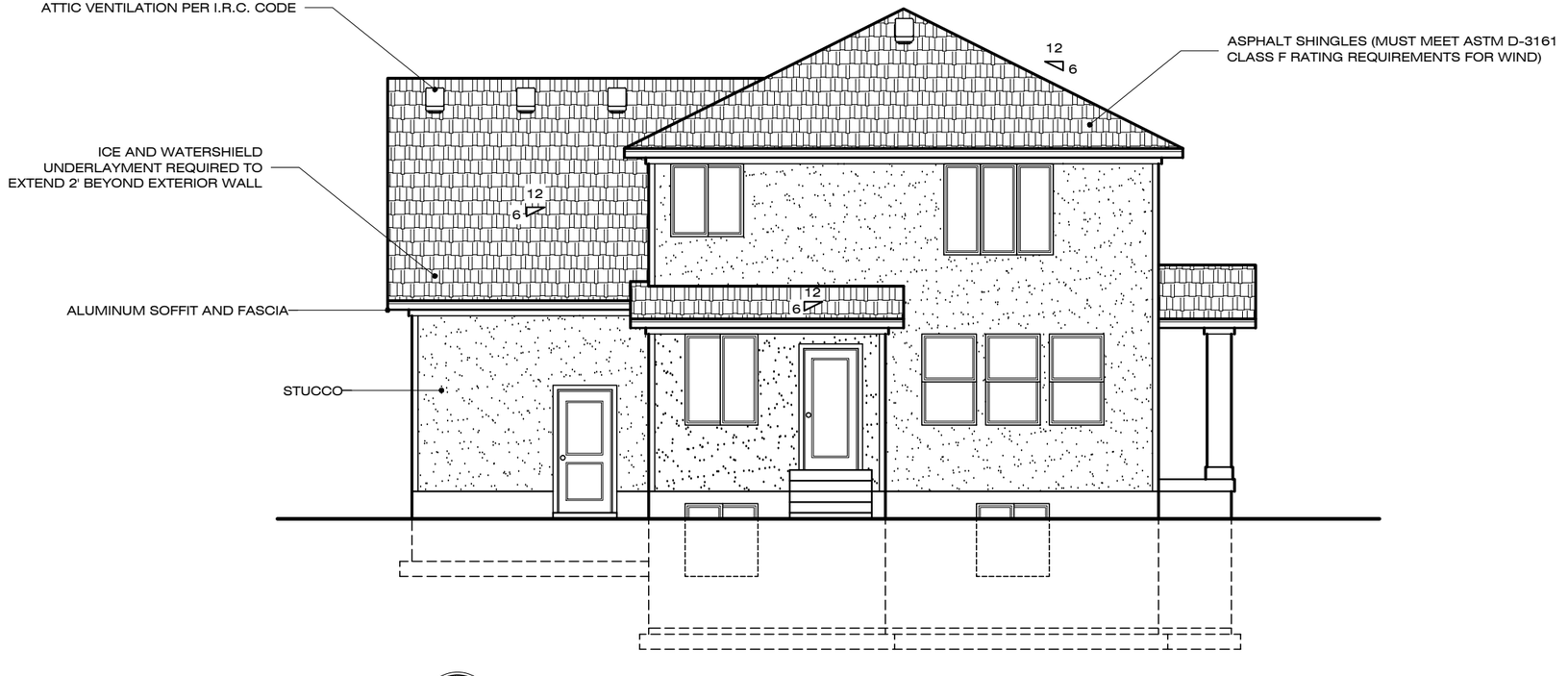
FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT INFORMATION AREA OF THIS PAGE

MASONRY PERCENTAGE		
MATERIAL	AREA	PERCENTAGE
BRICK	140	45%
HARDI	165	55%
TOTALS	305	100%



A FRONT ELEVATION

SCALE: 1/4" = 1'-0"



B REAR ELEVATION

SCALE: 1/4" = 1'-0"

UNDERGROUND PLANNING
undergroundplanning.com
801•631•8731

THESE PLANS ARE ISSUED FOR THE CONSTUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

DATE: 6.9.2020

PROJECT ID: 10-101

PLAN: CARNEGIE

PROJECT: LOT # 00, SUBDIVISION
CITY, UTAH

CLIENT: CASTLECREEK HOMES

1

SHEET: ELEVATIONS

SCALE: 1/8" = 1'-0"

NOTICE AND WARNING:

DO NOT COPY OR DUPLICATE THIS
PLAN WITHOUT WRITTEN AUTHORIZATION



CENTURION-2900

PROJECT INFORMATION:

PLAN NAME: CENTURION-2900

PROJECT ADDRESS:

LOT # 00, SUBDIVISION

CITY, UTAH

TOTAL SITE AREA (SQ. FT.):
TOTAL AREA USED (SQ. FT.): 2,615

BUILDING INFORMATION:

SQUARE FOOTAGES:

MAIN LEVEL:	815
UPPER LEVEL:	1,180
BASEMENT:	880
GARAGE:	965
TOTAL FINISHED:	1,995

DRAWING / REVISION DATE:

6.9.2020

DRAWING INDEX:

1	FRONT / REAR ELEVATIONS
2	SIDE ELEVATIONS
3	FOOTING FOUNDATION PLAN
4	BASEMENT WALL FRAMING
5	BASEMENT FLOOR PLAN
6	MAIN FLOOR FRAMING
7	MAIN WALL FRAMING PLAN
8	MAIN FLOOR PLAN
9	UPPER FLOOR FRAMING
10	UPPER WALL FRAMING PLAN
11	UPPER FLOOR PLAN
12	ROOF FRAMING PLAN
13	SECTIONS / DETAILS
N1	IRC NOTES
S-1	ENGINEERING NOTES
S-2	ENGINEERING NOTES

GENERAL CONTRACTOR:

CASTLE CREEK HOMES

CASTLECREEK HOMES

ROY, UTAH

CONSULTING ENGINEER:

KARRAS ENGINEERING, PLLC
PLEASANT VIEW, UTAH

CONTACT: 801.786.0849

DESIGNER:

UNDERGROUND PLANNING
undergroundplanning.com
801•643•8731

CONTACT:

BRENT MITCHELL
801.643.8731

THESE PLANS ARE ISSUED TO:

CASTLECREEK HOMES

FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT INFORMATION AREA OF THIS PAGE



A FRONT ELEVATION

SCALE: 1/8" = 1'-0"



B REAR ELEVATION

SCALE: 1/8" = 1'-0"

STONE VENEER NOTES:

17 GA. MESH OR EXPANDED METAL DIAMOND MESH REQUIRED BEHIND ALL STONE VENEER APPLICATIONS

NOTE:

REQUIRED HANDRAILS / GAURDRAILS NOT SHOWN FOR CLARITY. SEE IRC NOTES FOR REQUIREMENTS.

MASONRY PERCENTAGE		
MATERIAL	AREA	PERCENTAGE
STUCCO	310	62%
BRICK	190	38%
TOTALS	500	100%

UNDERGROUND PLANNING
undergroundplanning.com
801-458-8731

THESE PLANS ARE ISSUED FOR THE CONSTUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

DATE: 6.9.2020

PROJECT ID: 10-101

PLAN: CENTURION-2900

PROJECT: LOT # 00, SUBDIVISION
CITY, UTAH

CLIENT: CASTLECREEK HOMES

SHEET: FRONT / REAR ELEVATIONS

1

SCALE: 1/8" = 1'-0"

NOTICE AND WARNING:

DO NOT COPY OR DUPLICATE THIS
PLAN WITHOUT WRITTEN AUTHORIZATION



CENTURION-3400

PROJECT INFORMATION:

PLAN NAME: CENTURION-3400

PROJECT ADDRESS:

LOT # 00, SUBDIVISION

CITY, UTAH

TOTAL SITE AREA (SQ. FT.):
TOTAL AREA USED (SQ. FT.): 2,055

BUILDING INFORMATION:

SQUARE FOOTAGES:

MAIN LEVEL:	1,040
UPPER LEVEL:	1,175
BASEMENT:	1,165
GARAGE:	740
TOTAL FINISHED:	2,215

DRAWING / REVISION DATE:

6.9.2020

DRAWING INDEX:

1	FRONT / REAR ELEVATIONS
2	SIDE ELEVATIONS
3	FOOTING FOUNDATION PLAN
4	BASEMENT WALL FRAMING
5	BASEMENT FLOOR PLAN
6	MAIN FLOOR FRAMING
7	MAIN WALL FRAMING PLAN
8	MAIN FLOOR PLAN
9	UPPER FLOOR FRAMING
10	UPPER WALL FRAMING PLAN
11	UPPER FLOOR PLAN
12	ROOF FRAMING PLAN
13	SECTIONS / DETAILS
N1	IRC NOTES
S-1	ENGINEERING NOTES
S-2	ENGINEERING NOTES

GENERAL CONTRACTOR:

CASTLECREEK HOMES

ROY, UTAH

CONSULTING ENGINEER:

KARRAS ENGINEERING, PLLC
PLEASANT VIEW, UTAH

CONTACT: 801.786.0849

DESIGNER:

UNDERGROUND PLANNING
undergroundplanning.com
801•643•8731

CONTACT:
BRENT MITCHELL
801.643.8731

THESE PLANS ARE ISSUED TO:

CASTLECREEK HOMES

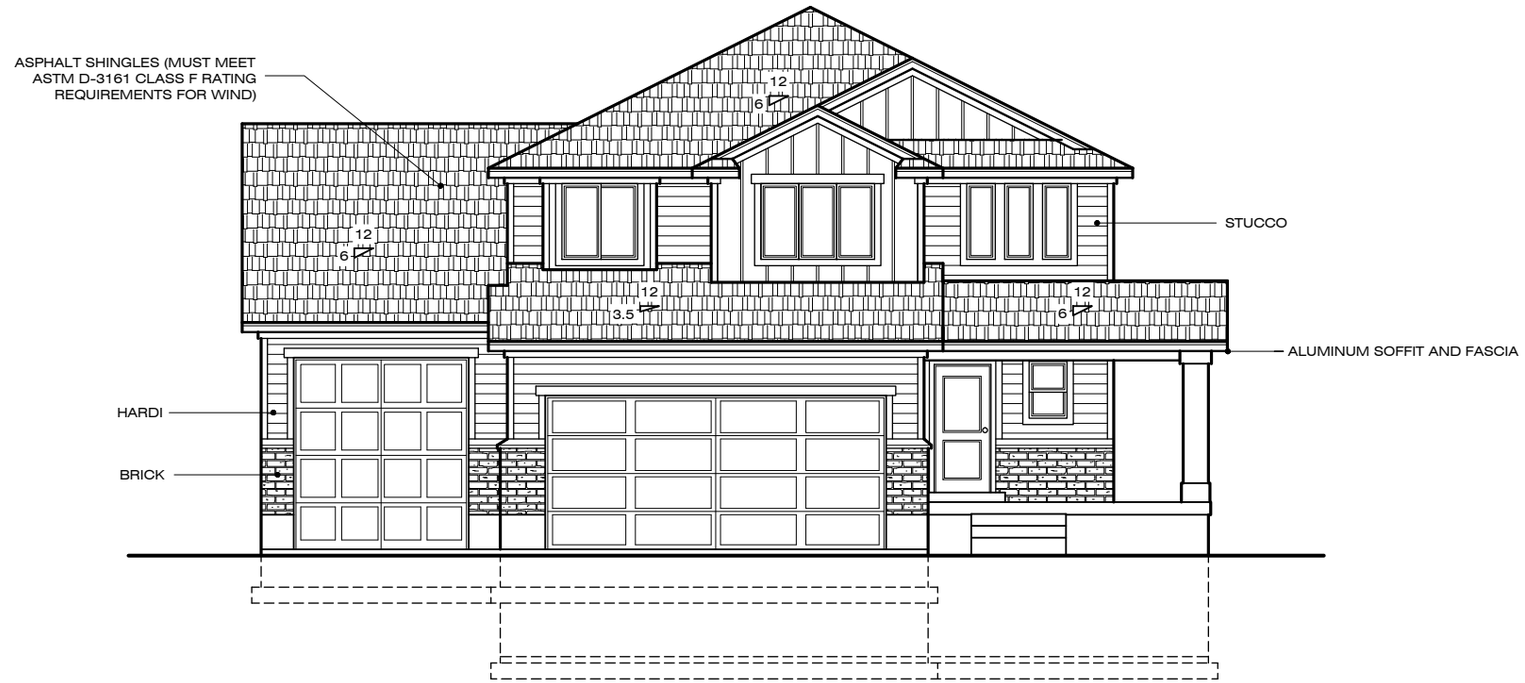
FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT INFORMATION AREA OF THIS PAGE

STONE VENEER NOTES:

17 GA. MESH OR EXPANDED METAL DIAMOND MESH REQUIRED BEHIND ALL STONE VENEER APPLICATIONS

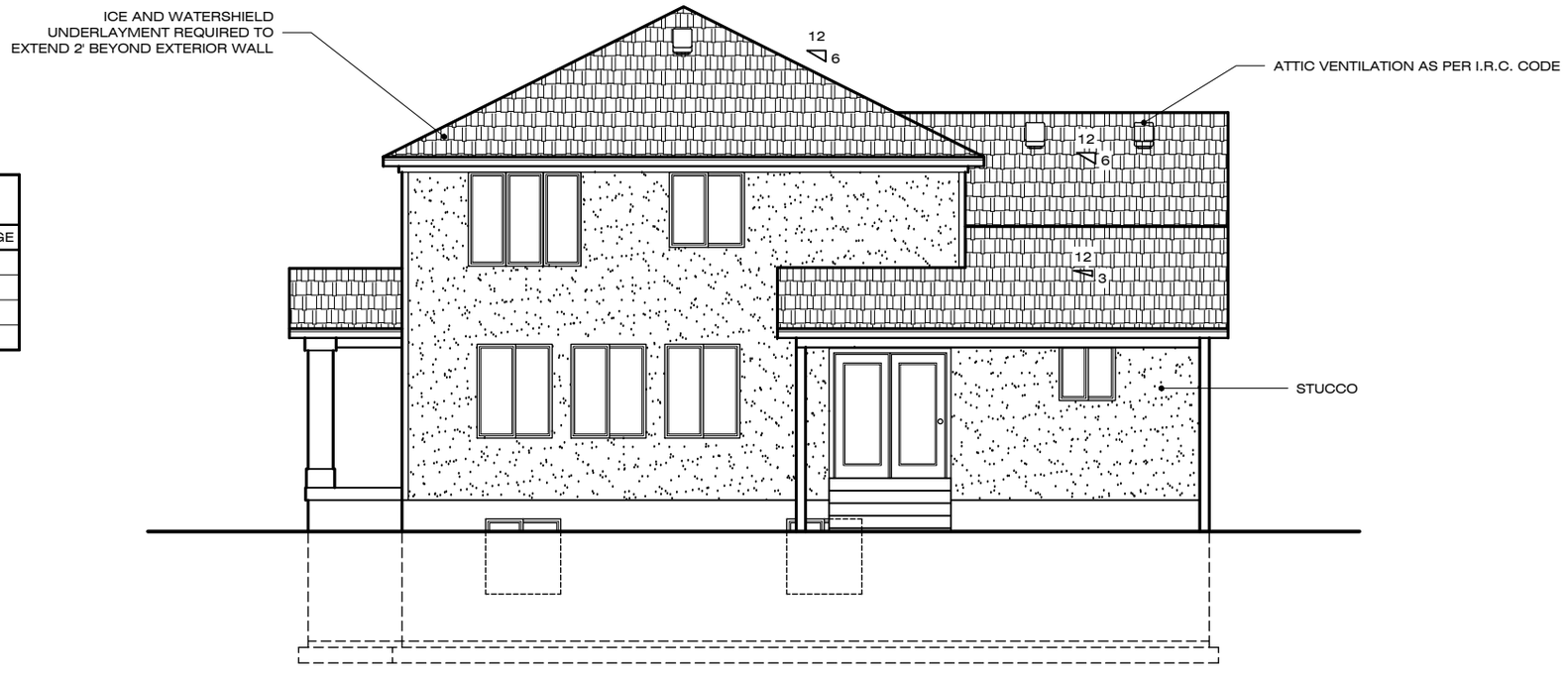
NOTE:

REQUIRED HANDRAILS / GAURDRAILS NOT SHOWN FOR CLARITY. SEE IRC NOTES FOR REQUIREMENTS.



A FRONT ELEVATION

SCALE: 1/8" = 1'-0"



B REAR ELEVATION

SCALE: 1/8" = 1'-0"

MASONRY PERCENTAGE		
MATERIAL	AREA	PERCENTAGE
STUCCO	310	62%
BRICK	190	38%
TOTALS	500	100%

UNDERGROUND PLANNING
undergroundplanning.com
801-439-8731

THESE PLANS ARE ISSUED FOR THE CONSTUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

DATE: 6.9.2020

PROJECT ID: 10-101

PLAN: CENTURION-3400

PROJECT: LOT # 00, SUBDIVISION
CITY, UTAH

CLIENT: CASTLECREEK HOMES

1

SHEET: FRONT / REAR ELEVATIONS

SCALE: 1/8" = 1'-0"

NOTICE AND WARNING:

DO NOT COPY OR DUPLICATE THIS
PLAN WITHOUT WRITTEN AUTHORIZATION



HAMPTON-GABLE

PROJECT INFORMATION:

PLAN NAME: HAMPTON-GABLE

PROJECT ADDRESS:

LOT # 000, SUBDIVISION

CITY, UTAH

TOTAL SITE AREA (SQ. FT.):
TOTAL AREA USED (SQ. FT.): 2,800

BUILDING INFORMATION:

SQUARE FOOTAGES:

MAIN LEVEL:	1,530
BASEMENT:	0,585
GARAGE:	940
TOTAL FINISHED:	1,530

DRAWING / REVISION DATE:

6.9.2020

DRAWING INDEX:

1 FRONT / REAR ELEVATIONS
2 SIDE ELEVATIONS
3 FOOTING FOUNDATION PLAN
4 BASEMENT WALL FRAMING
5 BASEMENT FLOOR PLAN
6 MAIN FLOOR FRAMING
7 MAIN WALL FRAMING PLAN
8 MAIN FLOOR PLAN
9 ROOF FRAMING PLAN
10 SECTIONS / DETAILS
N1 IRC NOTES

S-1 ENGINEERING NOTES
S-2 ENGINEERING NOTES

GENERAL CONTRACTOR:

CASTLE CREEK HOMES

CASTLECREEK HOMES

ROY, UTAH

CONSULTING ENGINEER:

KARRAS ENGINEERING, PLLC
PLEASANT VIEW, UTAH

CONTACT: 801.786.0849

DESIGNER:

UNDERGROUND PLANNING
undergroundplanning.com
801•643•8731

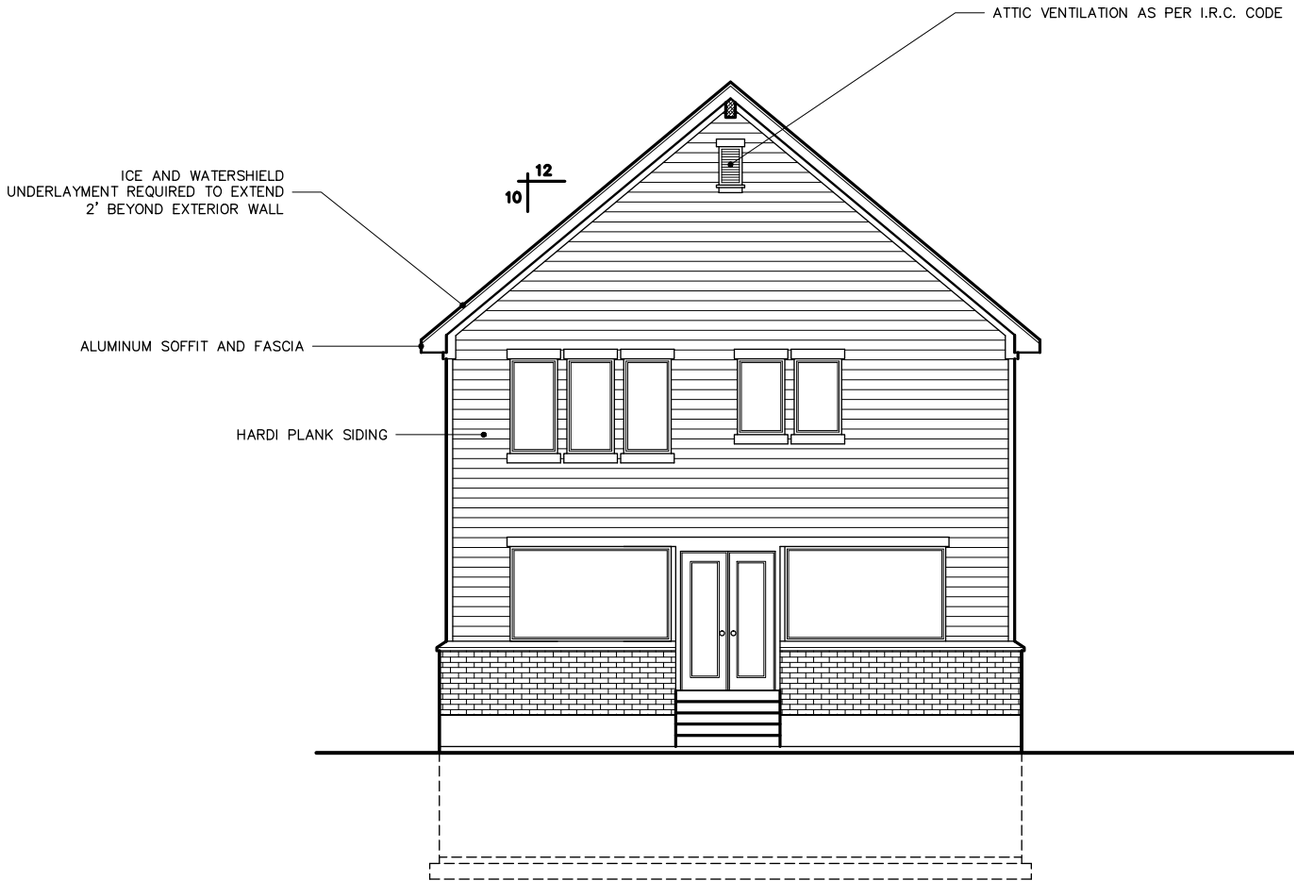
CONTACT:

BRENT MITCHELL
801.643.8731

THESE PLANS ARE ISSUED TO:

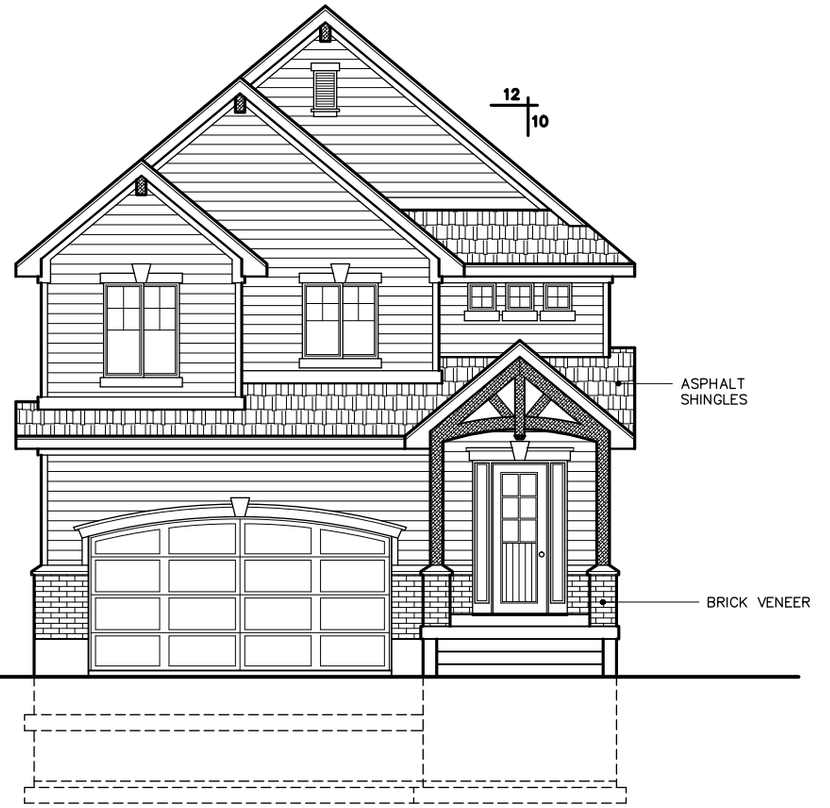
CASTLECREEK HOMES

FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT INFORMATION AREA OF THIS PAGE



B REAR ELEVATION

SCALE: 1/4" = 1'-0"



A FRONT ELEVATION

SCALE: 1/4" = 1'-0"

UNDERGROUND PLANNING
undergroundplanning.com
801•674•8731

THESE PLANS ARE ISSUED FOR THE CONSTUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

DATE: 4.8.2020

PROJECT ID: 10-101

PLAN: OROZCO

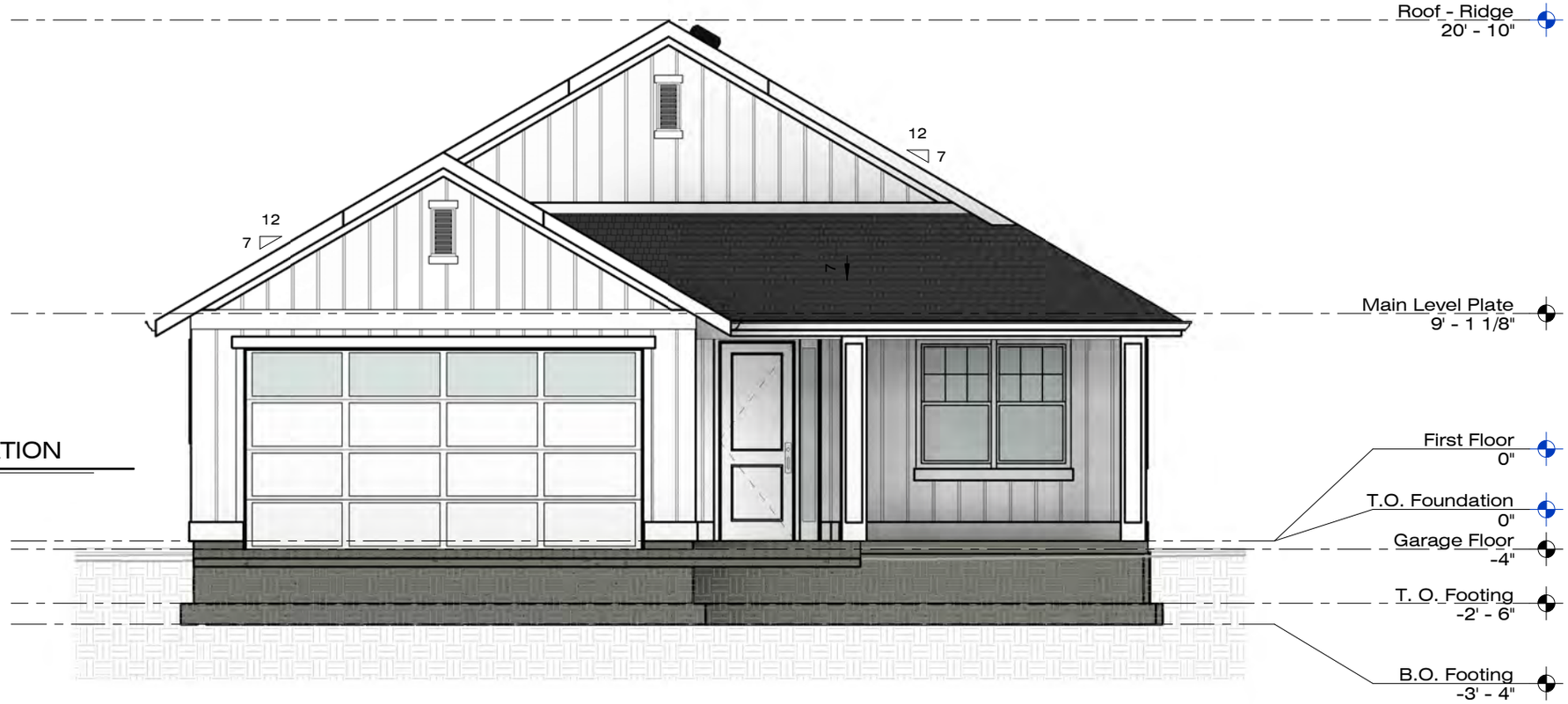
PROJECT: LOT # 00, SUBDIVISION
CITY, UTAH

CLIENT: CASTLECREEK HOMES

1

SHEET: ELEVATIONS

SCALE: 1/8" = 1'-0"



A FRONT ELEVATION

3/16" = 1'-0"



B REAR ELEVATION

3/16" = 1'-0"

UNDERGROUND PLANNING
undergroundplanning.com
801-643-8731

THESE PLANS ARE ISSUED FOR THE CONSTRUCTION OF ONE BUILDING LISTED IN THE PROJECT AREA ON EACH SHEET. PLEASE REPORT UNAUTHORIZED USE.

PLAN: SPEC RESIDENCE

DATE: 04.08.2020

STATUS: FOR CONSTRUCTION

PROJECT: LOT # 00, SUBDIVISION
SYRACUSE, UTAH

CLIENT: CONTRACTOR NAME

1

SHEET: FRONT AND REAR ELEVATIONS

SCALE: 3/16" = 1'-0"

DEVELOPMENT AGREEMENT FOR VILLAGE @ THE BLUFF
LOCATED AT APPROXIMATELY 2900 S BLUFF ROAD, SYRACUSE, UTAH

This Development Agreement ("Agreement") is made and entered into as of this _____ day of _____, 20___, by and between Castle Creek Homes LLC (the "Developer"), and **Syracuse City**, a municipality and political subdivision of the State of Utah (the "City").

RECITALS:

A. The Developer owns approximately 18.47 acres of property located at approximately **2900 S Bluff Road** in Syracuse, Davis County, Utah (parcel ID numbers 12-105-0153 12-105-0048 12-105-0150), as more particularly described in Exhibit A, which is attached hereto and by this reference made a part hereof (the "Property"), proposed to be located in a Planned Residential Development (PRD) Zone, and for which the Developer, through an application submitted on **February 20, 2020**, has proposed development (the "Project") and presented a Development Plan (the "Development Plan"), which is attached hereto as Exhibit B and incorporated by this reference.

B. City code requires the execution of a Development Agreement between the Developer and the City prior to zone change, in order to facilitate orderly development.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Developer and the City hereby agree to the following:

1. **Property Affected by this Agreement.** The legal description of the Property contained within the Project boundaries to which this Agreement applies is attached as Exhibit A and incorporated by reference.

2. **Compliance with Current City Ordinances.** Unless specifically addressed in this Agreement, the Developer agrees that any development of the Property shall be in compliance with city ordinances in existence on the date of execution of this Agreement. If the City adopts different ordinances in the future, Developer shall have the right, but not the obligation, to elect to submit a development application under such future ordinances, in which event the development application will be governed by such future ordinances.

3. **Development Plan.** The Developer shall ensure all development is in conformance with the Development Plan which has been reviewed by the Planning Commission and City Council, and approved by the City Council. The Development Plan is attached to this Agreement as Exhibit B and is incorporated by this reference. Such development plan shall be in conformance with section 10.75.050 of the Syracuse Municipal Code.

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4. **Landscaping.** The Developer shall landscape and improve all open spaces around or adjacent to building lots, as well as common spaces. Developer shall not be required to landscape and improve undisturbed wetlands within the project.

5. **Minimum Lot Standards.** All lots designed for this Project meet or exceed the standards set forth in City Code.

5.1. **Density.** The lots in the Project represent a net density of 5.72 units per acre. The maximum number of lots in the development is 103.

5.2. **Common Space.** The project contains 20.1% of common spaces which are generally contiguous and meet all other applicable standards of the City Code and PRD Zone.

5.3. **Building Height.** Buildings built within the Project shall be limited to a maximum of two stories and no more than 30 feet in height. The buildings to be constructed on Lots 1 – 9 on the Development Plan are limited to a single story and shall be single-family, detached homes.

5.4. **Layout, Circulation and Connectivity.** The layout of the Project as shown in the Preliminary Plat, attached hereto as Exhibit C and incorporated by reference, is approved by the City. However, such layout is contingent upon the construction of roads in abutting development. Nothing in this Agreement obviates or overrides the remoteness requirements of the International Fire Code [IFC]. If such connections are not established, then the number of units for which an occupancy permit may be issued will be limited pursuant to the IFC. All internal roads within the Project will be dedicated as public roadways, which shall be constructed in accordance with applicable City Codes and regulations.

5.5. **Architecture.** All homes and buildings within the Project will meet the architectural standards of the City Code in the PRD Zone. The architectural theme and elevations are attached to this Agreement as Exhibit D and are incorporated into this Agreement by reference. The architectural theme may be reasonably modified by the Developer with the City's consent, which consent will not be unreasonably withheld. The elevations and drawings in Exhibit D are attached as concepts and illustrative themes only and may not comply with all City zoning and building requirements. The Parties acknowledge and agree that, notwithstanding the elevations' inclusion in this Agreement, before any homes are built in the Project, the home plans, elevations an designs must be approved by the City and must comply with all applicable City code requirements.

6. **Homeowner Association.** The Developer warrants and provides assurances that all landscaping, private drives, and amenities located within the Project shall be maintained by a private homeowner's association. The association shall either be created for this Property, or it shall be absorbed by the Village @ The Bluff Homeowners Association. All costs of landscaping, private drive and amenity maintenance, replacement, demolition, cleaning, snow removal, or

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demolition, shall be borne exclusively by the homeowner's association. The City shall have no responsibility in relation to the property owned by the homeowner association but shall plow and maintain public roads that are designated as public on the plat.

7. **Access via Bluff Road.** The development fronts Bluff Road, and the Developer shall be responsible for the improvements of The South Side of Bluff Road along the development, as provided on the City's transportation master plan.

8. **Onsite Improvement.** At the time of final plat recordation for the Project, the Developer shall be responsible for the installation and dedication to the City of all onsite water, sewer, and storm drainage improvements sufficient for the development of the Project in accordance with City Code.

8.1. The existing trail running parallel with Bluff Road shall be preserved, as shown on the Development Plan. At points of intersection between the trail and the new right-of-way, the trail's alteration or re-alignment shall be the responsibility of the Developer, and the trail will be required to meet Americans with Disabilities Act slopes. At points of intersection, the trail shall also be marked with paint and signage as it crosses the new right-of-way. During construction, the trail shall remain open for traffic and use of the public to the maximum extent possible.

8.2. Bluff Road Improvements. The Developer shall be responsible for the installation of curb, gutter, and sufficient asphalt pavement so that the finished pavement width shall be fifty (50) feet from top back of curb to top back of curb. The improvements shall be in accordance with the sixty-six foot right of way cross-section found in Syracuse City's standard specifications and requirements. Due to the trail running parallel to the road, however, the Developer shall not be required to include the sidewalk or park strip portions of the cross-section; the improvements need not extend beyond the curb. The expansion of Bluff Road on the Developer's frontage shall thereafter have sufficient width to accommodate safe turning movements to and from the Development.

8.3. An on-site storm water detention basin shall be constructed by Developer as shown in Exhibit C. The offsite drainage pipe and related infrastructure shall be installed in accordance with city ordinances and standards. Prior to final recordation of the plat for the Project, Developer shall obtain an acceptable arrangement with all necessary parties concerning those easements necessary for the construction and connection to the storm water drainage pipe(s). The on-site storm water detention basin shall be owned by the Homeowner's Association, which shall have responsibility for landscaping and maintenance of the basin.

9. **Wetlands.** The Project shall be developed in compliance with he wetlands delineation and mitigation plans approved by the US Army Corps of Engineers. The City will not take ownership or maintenance of any wetlands, which maintenance shall be come the responsibility of the Homeowner's Association upon its establishment.

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10. **Agreement to Run with the Land.** This Agreement shall be recorded against the Property as described in Exhibit A hereto and shall be deemed to run with the land and shall be binding on all successors and assigns of the Developer in the ownership and development of any portion of the Project.

11. **Vested Rights.** The City and Developer intend that this Agreement be construed to grant the Developer all vested rights to develop the Project in fulfillment of the terms and provisions of this Agreement and the laws and ordinances that apply to the Property as of the effective date of this Agreement. The Parties intend that the rights granted to Developer under this Agreement are contractual and in addition to those rights that exist under statute, common law and at equity. If the City adopts different ordinances in the future, Developer shall have the right, but not the obligation, to elect to submit a development application under such future ordinances, in which event the development application will be governed by such future ordinances. By electing to submit a development application under a new future ordinance, however, Developer shall not be deemed to have waived its right to submit or process other development applications under the City Code that applies as of the effective date of this Agreement.

12. **Assignment.** Neither this Development Agreement nor any of the provisions hereof can be assigned to any other party, individual or entity without assigning the rights as well as the responsibilities under this Development Agreement and without the prior written consent of City, which review is intended to assure the financial capability of any assignee. Such consent shall not be unreasonably withheld.

13. **Integration.** This Development Agreement contains the entire Agreement with respect to the subject matter hereof and integrates all prior conversations, discussions or understandings of whatever kind or nature and may only be modified by a subsequent writing duly executed by the parties hereto.

14. **Severability.** If any part or provision of the Agreement shall be adjudged unconstitutional, invalid or unenforceable by a court of competent jurisdiction, then such a decision shall not affect any other part or provision of this Agreement except that specific part or provision determined to be unconstitutional, invalid or unenforceable. If any condition, covenant or other provision of this Agreement shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

15. **Notices.**

Any notices, requests and demands required or desired to be given hereunder shall be in writing and shall be served personally upon the party for whom intended, or if mailed, be by certified mail, return receipt requested, postage prepaid, to such party at its address shown below.

To Developer:

Castle Creek Homes

DRAFT

1798 W. 5150 S. #103
Roy, UT 84067

To the City:

Syracuse City Attorney
1979 West 1900 South
Syracuse, Utah 84075

With a Copy to:

Syracuse City Manager
1979 West 1900 South
Syracuse, UT 84075

Any party may change its address or notice by giving written notice to the other party in accordance with the provisions of this section.

16. **Amendment.**

The Parties or their successors in interest may, by written agreement, choose to amend this Agreement at any time. The amendment of the Agreement relating to any substantial rights or obligations shall require the prior approval of the City Council.

17. **General Terms and Conditions.**

17.1. Termination. The Parties may, by written Agreement, terminate this Development Agreement by mutual consent. Such termination shall be in writing, including a resolution by the Council agreeing to the termination.

17.2. Default & Limited Remedies. If either the Developer or the City fails to perform their respective obligations under the terms of this Agreement, the party believing that a default has occurred shall provide written notice to the other party specifically identifying the claimed event of default and the applicable provisions of this Agreement that is claimed to be in default. The party shall immediately proceed to cure or remedy such default or breach within sixty (60) calendar days after receipt of such notice. The parties shall meet and confer in an attempt to resolve the default but, in the event they are not able to do so, the parties shall have the rights and remedies available at law and in equity, including injunctive relief and specific performance, but excluding the award or recovery of any damages. Any delay by a Party in instituting or prosecuting any such actions or proceedings or otherwise asserting its rights under this Article shall not operate as a waiver of such rights.

17.3. Non-liability of City Officials or Employees. No officer, representative, agent, or employee of the City shall be personally liable to the Developer or any successor-

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in-interest or assignee of the Developer, in the event of any default or breach by the City or for any amount which may become due, the Developer, or its successors or assignee, for any obligation arising out of the terms of this Agreement.

17.4. Referendum or Challenge. Both Parties understand that any legislative action by the City Council is subject to referral or challenge by individuals or groups of citizens, including approval of development agreements. The Developer agrees that the City shall not be found to be in breach of this Agreement if such a referendum or challenge is successful. In such a case, this Agreement is void at inception.

17.5. Ethical Standards. The Developer represents that it has not: (a) provided an illegal gift or payoff to any officer or employee of the City, or former officer or employee of the City, or to any relative or business entity of an officer or employee of the City; (b) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees of bona fide commercial agencies established for the purpose of securing business; (c) breached any of the ethical standards set forth in Utah Code Ann. § 10-3-1301 et seq. and 67-16-3 et seq.; or (d) knowingly influenced, and hereby promises that it will not knowingly influence, any officer or employee of the City or former officer or employee of the City to breach any of the ethical standards set forth in State statute or City ordinances.

17.6. No Officer or Employee Interest. It is understood and agreed that no officer or employee of the City has or shall have any pecuniary interest, direct or indirect, in this Agreement or the proceeds resulting from the performance of this Agreement. No officer, manager, employee or member of the Developer, or any member of any such persons' families shall serve on any City board or committee or hold any such position which either by rule, practice, or action nominates, recommends, or supervises the Developer's operations, or authorizes funding or payments to the Developer. This section does not apply to elected offices.

17.7. Governing Law & Venue. This Agreement and the performance hereunder shall be governed by the laws of the State of Utah. Any action taken to enforce the provisions of this Agreement shall have exclusive venue in the Second District Court of the State of Utah, Farmington Division.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by and through their respective duly authorized representatives as of the day and year first written above.

(Signatures appear on next page)

- Remainder of page left intentionally blank -

DRAFT

NAME OF DEVELOPER

By: _____
Owner/Manager

_____ _____
Signature Date

STATE OF UTAH)
: ss.
COUNTY OF DAVIS)

On this _____ day of _____, July, 2020, personally appeared before me _____, the authorized signer and trustee of _____**,** whose identity is personally known to me, or proven on the basis of satisfactory evidence, to be the person who executed the Development Agreement on behalf of said company and who duly acknowledged to me that he/she executed the same for the purposes therein stated.

_____
Notary Public

DRAFT

SYRACUSE CITY

By _____
Mike Gailey, Mayor

Attest:

_____
Cassie Z. Brown, MMC
City Recorder

STATE OF UTAH)
: ss.
COUNTY OF DAVIS)

On this _____ day of _____, 2020, personally appeared before me Mayor Mike Gailey, the authorized signer of Syracuse City, whose identity is personally known to me, to be the person who executed the Development Agreement on behalf of Syracuse City, and who duly acknowledged to me that he executed the same for the purposes therein stated.

_____
Notary Public

Approved as to Form:

_____
Paul H. Roberts
City Attorney

DRAFT

EXHIBIT A

BOUNDARY DESCRIPTION

PART OF THE NORTWEST QUARTER OF SECTION 22, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE & MERIDIAN U.S. SURVEY, MORE PARTICUALRLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT BEING 500º 11'36"W 1065.50 FEET AND S89º 48'24"E 1326.69 FEET. FROM NORTHWEST CORNER OF SAID SECTION 22; THENCE S52º57'49"E 370.70 FEET S53º00'00"E 354.85 FEET; S00º01'43"W 1129.74 FEET; THENCE S89º53'51" W581.57 FEET; THENCE N00º01'47"E 858.28 FEET; THENCE S89º54'56"W 1.97 FEET; THENCE N00º11'35"E 659.15 FEET; THENCE N00º20'56"E 250.20 FEET TO THE POINT OF THE BEGINNING

CONTAINING 784,049 SQUARE FEET OR 17.999 ACRES MORE OR LESS

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EXHIBIT B

Development Plan

DRAFT

EXHIBIT C

Preliminary Plat

DRAFT

EXHIBIT D

Architectural Plans and Elevations

DRAFT

CITY COUNCIL AGENDA

July 28, 2020

LEGISLATIVE ITEM

Agenda Item #**e4** **Request to amend the General Plan and Zoning map for Storage Units**

Factual Summation

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

Location:	3500 West 1700 South
Current General Plan:	Low-Density Residential
Proposed General Plan:	Commercial
Current Zoning:	R-1 (Single-Family Residential 2.3 Units per Acre)
Proposed Zoning:	Neighborhood Services
Total Site Area:	3.95 Acres

Summary

Applicant Greg Day would like to build storage units on the subject property, however, the general plan and zoning does not currently allow this use. In turn, he has requested to amend the General Plan map from Low-Density Residential to Commercial. The Commercial General Plan designation list of potential zones includes: General Commercial, Professional Office, Mixed-Use, and Neighborhood Services Zones. Storage Units are permitted in the Neighborhood Services zone as a major conditional use. The applicant has also requested to amend the Zoning Map from R-1 to Neighborhood Services which is contingent on approval of the proposed General Plan map amendment. The general process before any construction could begin on a project of this sort includes general plan/rezone, site plan review, and building permit approval.

The Planning Commission reviewed the item on 6/16/20 and after being tabled, again on 7/7/20. Both meetings included a lot of passionate public comment both for and against the project. The item proved to be a difficult decision for the Planning Commission with commissioners voting both for and against the project. Ultimately a split vote of 4-2 recommending denial of the project is being forwarded to City Council. Greg Day is on the Planning Commission but recused himself and was not present nor participated in discussion or voting on the item.

Goal of Discussion

Decide if this item is ready for a vote on the next business meeting or if it needs more discussion during the next work meeting.

(2) After City staff determines the completeness of an application or prior to a City-initiated general plan amendment proposal, the City shall provide notice of intent to prepare or amend the general plan in accordance with the provisions of SCC 10.20.050. After providing notice of intent to prepare or amend the general plan, the Community Development Department, as the Land Use Administrator, shall prepare a staff report evaluating the proposed amendment.

(3) The Planning Commission, as the Advisory Body, shall schedule and hold a public hearing on the proposed amendment in accordance with the provisions of SCC 10.20.050. After the public hearing, the Planning Commission may modify the proposed amendment before forwarding its recommendation to the City Council.

(4) The City Council may schedule and hold a public hearing on the recommended general plan amendment in accordance with the provisions of SCC 10.20.050.

(E) Approval Standards. A decision to amend the general plan is a matter within the legislative discretion of the City Council. After the public hearing described in subsection (D)(4) of this section, the City Council may make any modifications to the proposed general plan amendment that it considers appropriate. The City Council may then adopt or reject the proposed amendment either as proposed by the Planning Commission or after making said modifications. The City Council may also table the matter for further information, consideration or action.

(F) Appeal. Any person adversely affected by a final decision of the City Council to amend the general plan may appeal that decision to the district court as provided in Section 10-9a-801, Utah Code Annotated 1953, as amended.

(G) Effect of Approval. No one shall deem approval of an application to amend the general plan as an approval of any zone, conditional use, site plan, or other permit. Obtaining approval of a particular zone or permit shall be in accordance with applicable provisions of this title.

(H) Effect of Disapproval. City Council denial of an application to amend the general plan shall preclude a person from filing another application covering substantially the same subject or property, or any portion thereof, for six months from the date of the disapproval. This section shall not limit the City Council, Planning Commission, or authorized City staff from initiating a general plan amendment at any time. [Ord. 20-04 § 1 (Exh. A); Ord. 16-10; Ord. 15-24 § 1 (Exh. A); Ord. 11-02 § 1 (Exh. A); Ord. 10-02 § 1 (Exh. A, B); Ord. 08-07 § 1 (Exh. A); Code 1971 § 10-4-060.]

10.20.070 Zoning map and text amendments.

SHARE

(A) Purpose. This section sets forth procedures for amending the provisions of this title and the zoning map.

shall recommend approval, approval with modifications, or denial of the proposed amendment and submit its recommendation to the City Council for review and decision.

(4) The City Council may schedule and hold a public meeting on the application as provided in SCC 10.20.040 and 10.20.050. At the public meeting the City Council shall approve, approve with modifications, or deny the proposed amendment.

(E) Approval Standards. A decision to amend the text of this title or the zoning map is a matter of legislative discretion by the City Council and not controlled by any one standard. However, such changes shall be consistent with the current general plan and general plan map, and in making an amendment, the City Council should also consider:

(1) Whether it would be harmonious with the overall character of existing development in the vicinity of the subject property, or in cases of text amendments, in areas governed by the amended text;

(2) Whether it would be consistent with the standards of any applicable overlay zone and, in cases of text amendments, harmonious with areas governed by the amended text;

(3) The extent to which it may adversely affect adjacent property; and

(4) The adequacy of facilities and services intended to serve the subject property, including but not limited to roadways, parks and recreation facilities, police and fire protection, schools, storm water drainage systems, water supplies, and waste water and refuse collection.

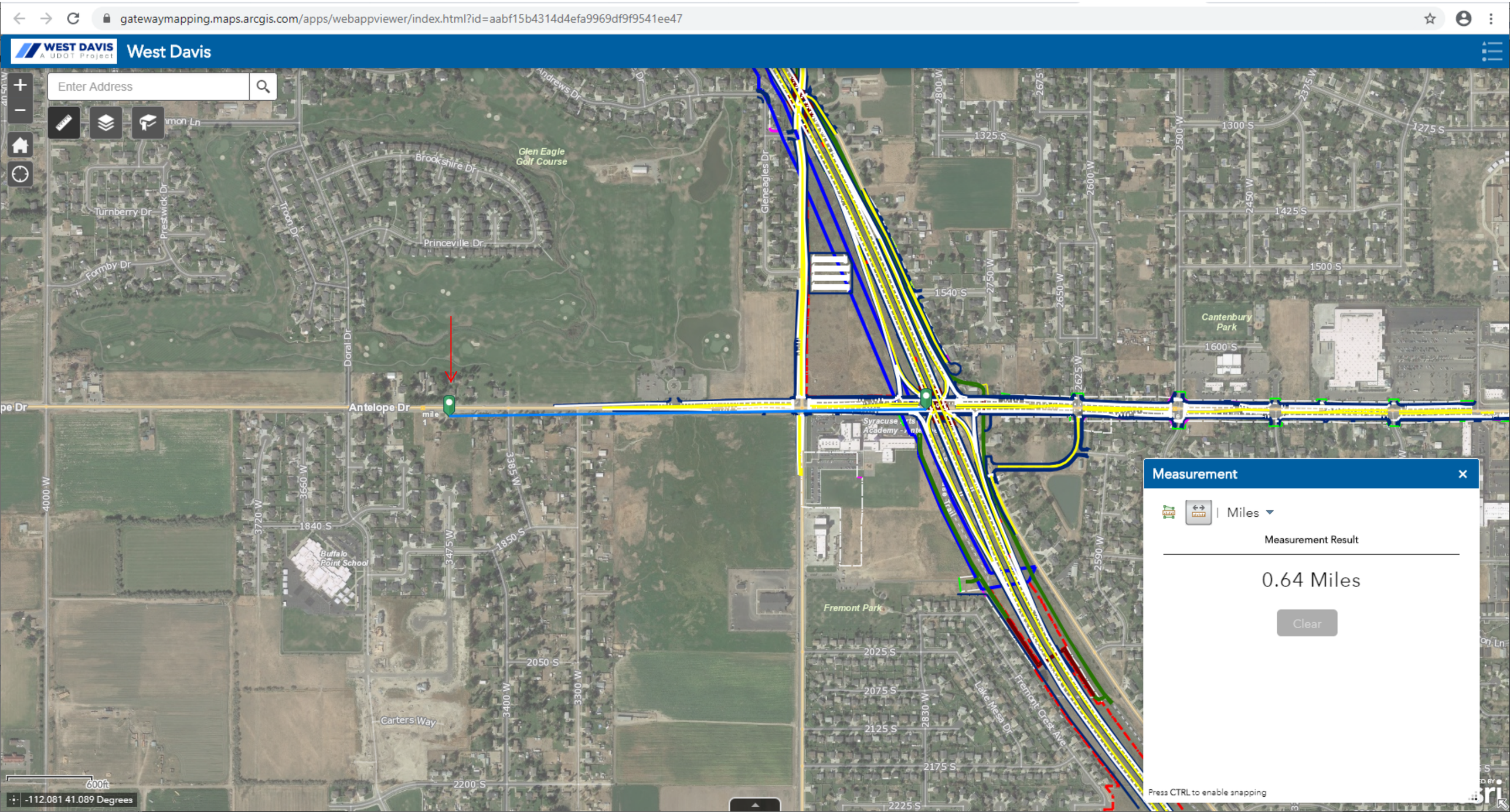
(F) Appeal of Decision. Any party adversely affected by a decision of the City Council to amend the text of this title or the zoning map may, within 30 days after such decision, appeal to the District Court as provided in Section 10-9a-801 et seq., Utah Code Annotated 1953, as amended.

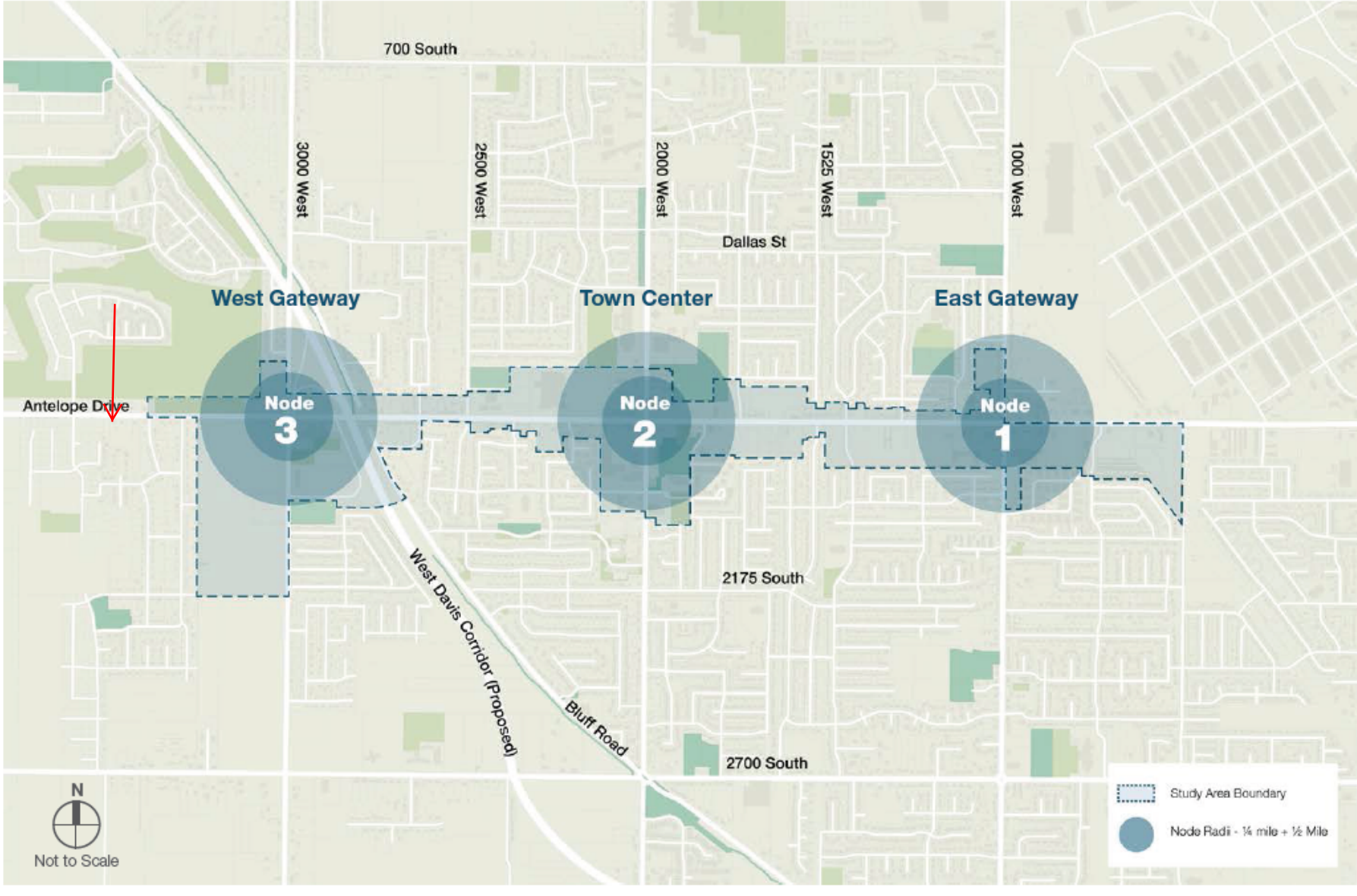
(G) Effect of Approval. Approval of an application to amend the provisions of this title or the zoning map shall not constitute an approval of any conditional use, site plan, or other permit. Obtaining approval of such permits shall be in accordance with applicable provisions of this title.

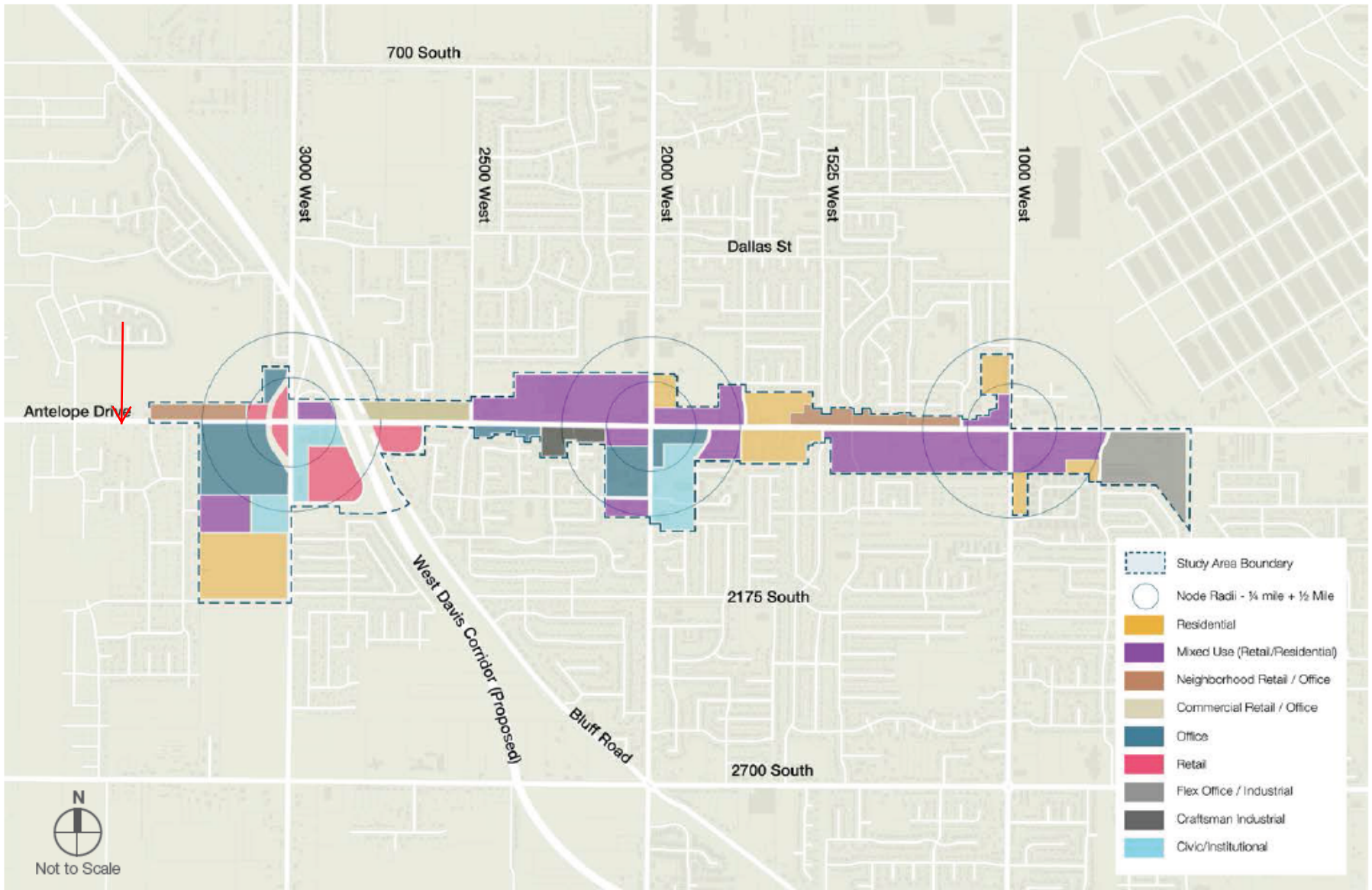
(H) Effect of Disapproval. City Council denial of an application to amend the provisions of this title or the zoning map shall preclude the filing of another application covering substantially the same subject or property, or any portion thereof, for one year from the date of the disapproval, unless the Planning Commission determines a substantial change in circumstances occurred to merit consideration of the application or the

Aerial Map


St Andrews Dr
W 1225 S
Brookshire Dr
Troon Dr
Prestwick Dr
Gleneagles Dr
1540 S
W 1700 S
127
Syracuse Trail
S Bluff Rd
Doral Dr
W 1850 S
W 2050 S
1975 S
W 2025 S
2075 S
W 2125 S
W 2175 S
W 2200 S
W 2225 S
W 2280 S
W 2300
S 3000 W
3000 ft
Google Earth
© 2020 Google


gatewaymapping.maps.arcgis.com/apps/webappviewer/index.html?id=aabf15b4314d4efa9969df9f9541ee47
WEST DAVIS
A UDOT Project
West Davis
Enter Address
Glen Eagle Golf Course
Brookshire Dr
Turnberry Dr
Prestwick Dr
Princeville Dr
Formby Dr
Doral Dr
Gleneagles Dr
Andrews Dr
Antelope Dr
mile 1
1325 S
1300 S
1275 S
1425 S
1500 S
1540 S
1600 S
2800 W
2675
2500 W
2450 W
2600 W
2750 W
2650 W
2625 W
2375 W
Cantenbury Park
Syracuse Arts Academy
Fremont Park
Lake Mesa Dr
Fremont Crest Ave
2025 S
2075 S
2125 S
2175 S
2225 S
2830 W
2590 W
4000 W
3720 W
3660 W
3385 W
3475 W
1840 S
1850 S
Buffalo Point School
2050 S
3400 W
3300 W
Carters Way
2200 S
Measurement
Miles
Measurement Result
0.64 Miles
Clear
Press CTRL to enable snapping
600ft
-112.081 41.089 Degrees


700 South
3000 West
2500 West
2000 West
1525 West
1000 West
Dallas St
West Gateway
Town Center
East Gateway
Antelope Drive
Node 3
Node 2
Node 1
West Davis Corridor (Proposed)
Bluff Road
2175 South
2700 South
N
Not to Scale
Study Area Boundary
Node Radii - ¼ mile + ½ Mile


700 South
3000 West
2500 West
2000 West
1525 West
1000 West
Dallas St
Antelope Drive
West Davis Corridor (Proposed)
Bluff Road
2175 South
2700 South
N
Not to Scale
Study Area Boundary
Node Radii - ¼ mile + ½ Mile
Residential
Mixed Use (Retail/Residential)
Neighborhood Retail / Office
Commercial Retail / Office
Office
Retail
Flex Office / Industrial
Craftsman Industrial
Civic/Institutional

West Gateway - Land-Use

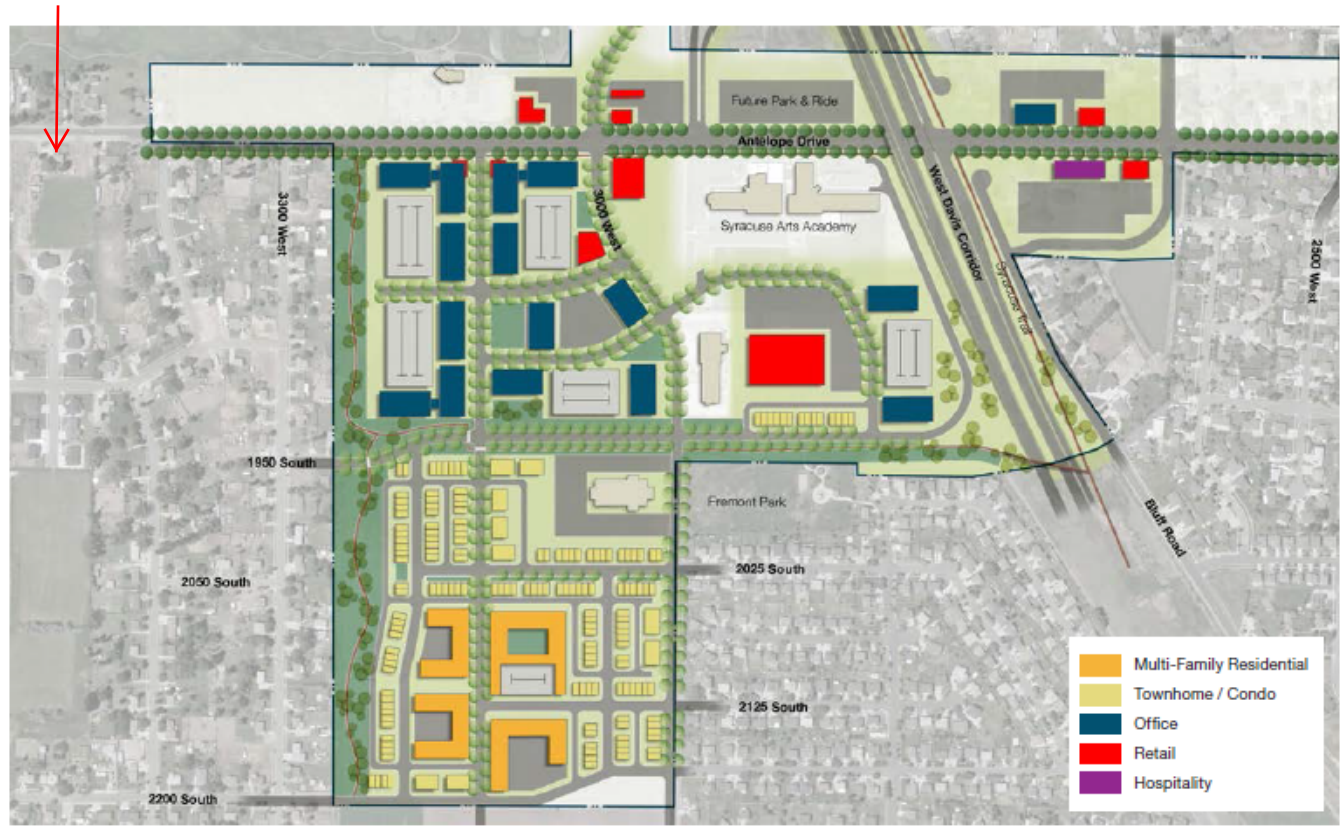
INTENT

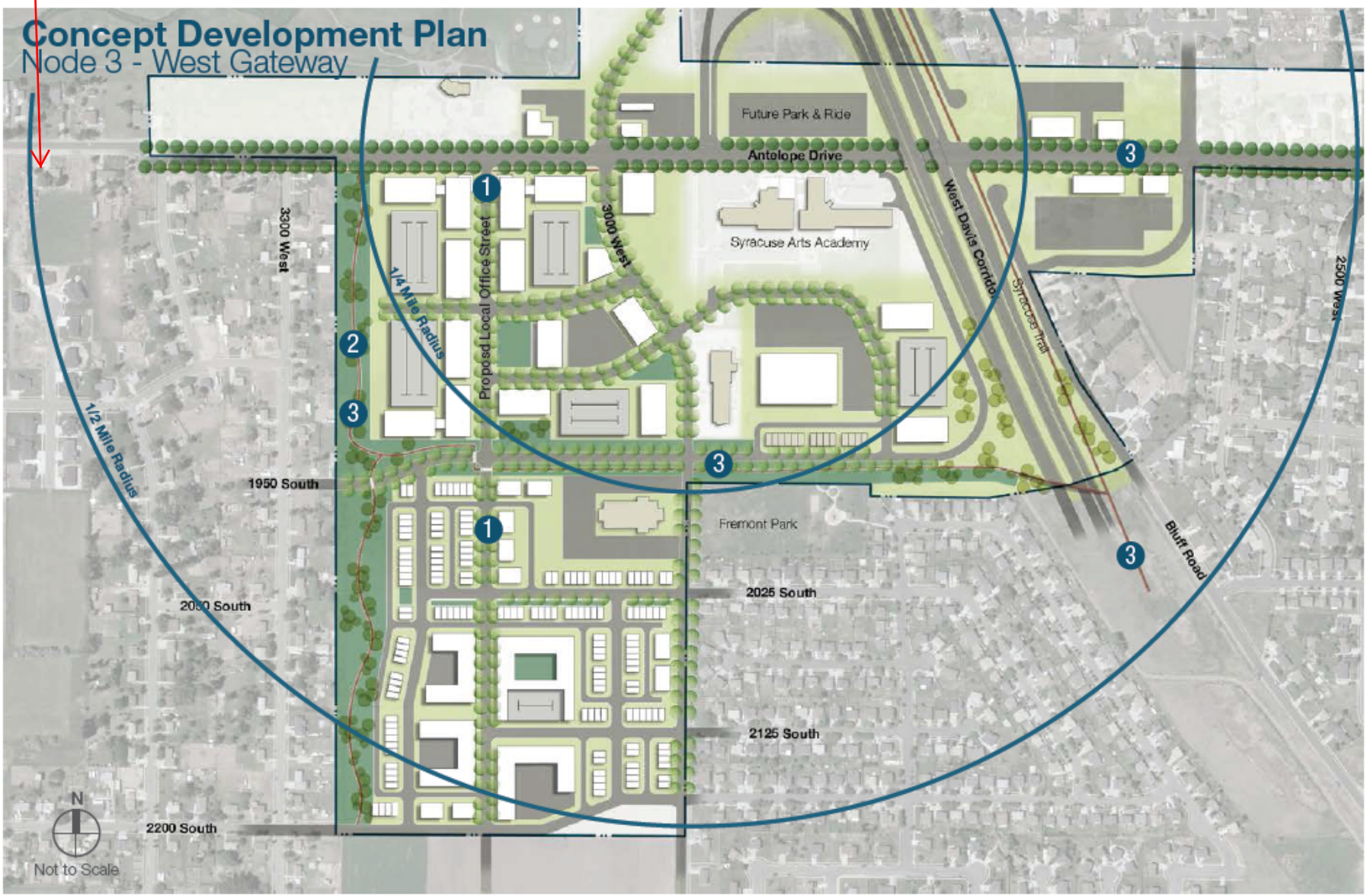
The most significant land-use in this node is the office use that is the heart of the Regional Commerce Center. The uses in this node also allow for a mid-box or big box retailer, as well as other retail.

The southern portion of this node is largely dedicated to residential, with some larger multi-family residential buildings surrounded my moderately dense townhouse and condo buildings.

A hotel is proposed near the West Davis Corridor to capitalize on the visibility and support Syracuse's goal of promoting tourism at Antelope Island.

The concept for the West Gateway allows for a phased approach to realize growth over time. Master planned development will organize structures to accommodate current and future demand.




Concept Development Plan
Node 3 - West Gateway
Future Park & Ride
Antelope Drive
Syracuse Arts Academy
3300 West
3000 West
2500 West
Proposed Local Office Street
1/4 Mile Radius
1/2 Mile Radius
West Davis Corridor
Syracuse Trail
1950 South
2050 South
2025 South
2125 South
2200 South
Fremont Park
Bluff Road
N
Not to Scale

ECONOMIC DEVELOPMENT (cont.)

West Davis Corridor and Antelope Drive

The West Davis Corridor interchange will increase traffic flows in this area, creating opportunities to provide services and products to visitors of Antelope Island State Park and commuters. With the West Davis Corridor providing shorter commute times to Salt Lake International Airport and Salt Lake City, hospitality and regional employment centers become more feasible. These uses should be a priority for this node with medium to high-density housing, highway commercial, and big box retail as secondary priorities. This area will receive pressure to install billboards; these should remain prohibited as they currently are in the adopted Sign Ordinance.

2000 West and Antelope Drive (Town Center)

This focus area is generally accepted as the center of town. As such, it should remain the hub for economic development activities in the city where the highest residential and commercial densities are permitted. This node should become a mixed use area including residential development. Unified architectural and urban design themes reflecting the three themes identified above should be used to create a cohesive sense of place. Pedestrian activity should be prioritized with quality pedestrian amenities. Parking standards should be adjusted to allow for infill development in underused portions of large parking lots. This node should be designed as the best location to congregate for civic and celebratory events like voting, firework shows, parades, and Christmas tree lighting. A vibrant and active center of town contributes to a strong sense of place and identity.

1000 West and Antelope Drive

This focus area is currently anchored by a neighborhood grocery store. This area will likely continue to provide local neighborhood products and services. Commercial activity should be clustered closest to the intersection. Within the Shadow Point commercial development, there is a large, vacant anchor tenant building pad. Incentivizing investment to this under-utilized location should be a priority of the City. The site is shovel-ready and filling this space would likely spur additional investment. The properties further from the intersection should transition to office and commercial space with residential components. Medium-density residential is also appropriate in this node and should be used to provide a buffer where commercial uses and arterial roads are adjacent to single family homes.



Infill commercial development along Antelope Drive.

GENERAL PLAN MAP

The General Plan Map is a guide for future development, identifying areas of the city where housing, business, industry, agriculture, and other land uses may be located. It is not a zoning designation and is not binding on the City Council, nor does it always follow parcel boundaries; parcels may have more than one general plan designation. Where there is a split, the general plan designation that occupies the majority of the parcel is the designation of that parcel, unless otherwise determined by the City Council with a recommendation from the Planning Commission. The General Plan Map designations are broad to include multiple zoning options. *See Table 1.* One designation may allow for multiple zones. Zoning decisions will be informed by the General Plan Map, but final land uses are always determined by the City Council. The following page will contain the General Plan Map.

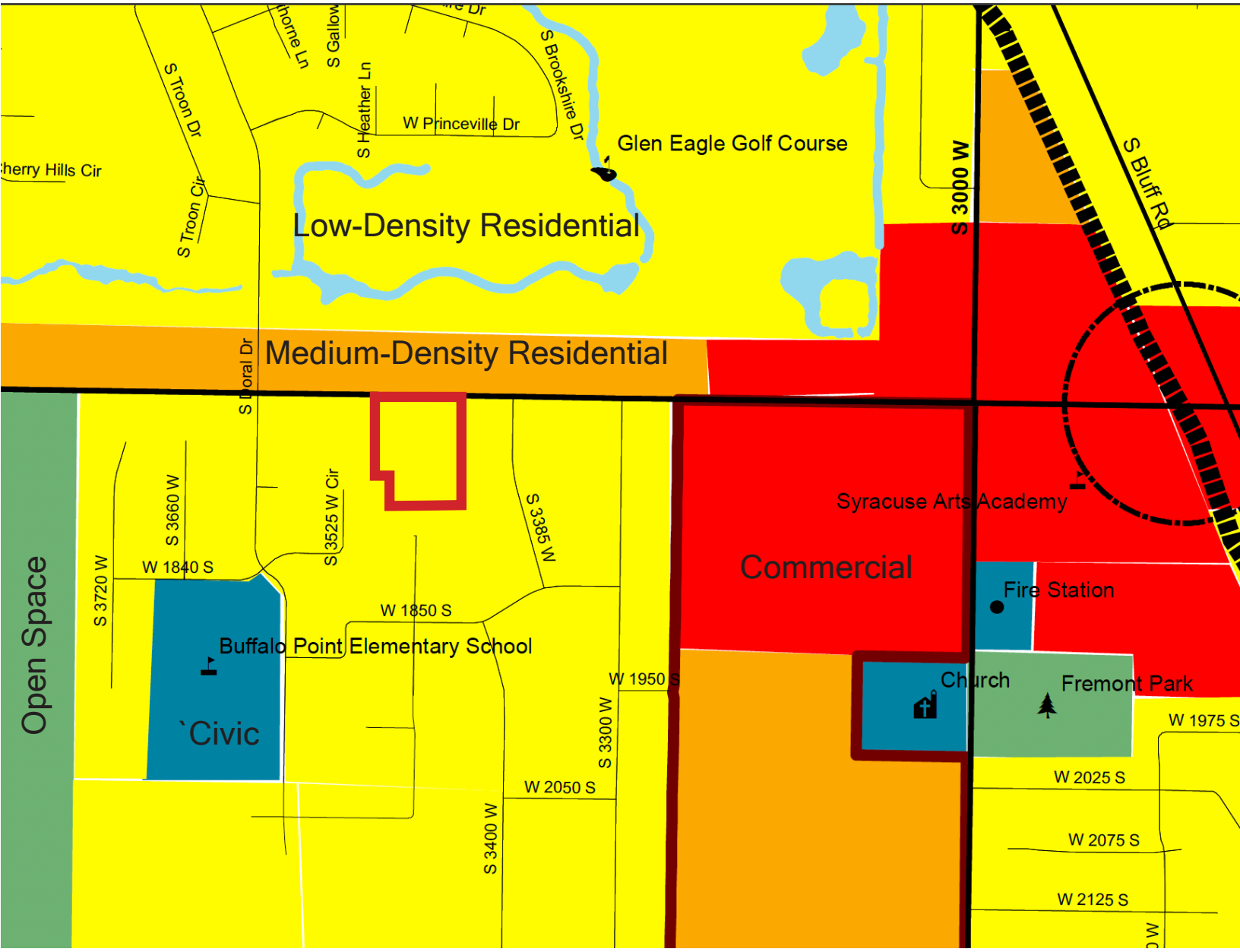
General Plan Designation	Contemplated Zones
Low Density Residential	A-1, R-1, R-2, R-3, Cluster, RPC
Medium Density Residential	Cluster, R-3, RPC, PRD, Neighborhood Services
High Density Residential	R-3, PRD, Neighborhood Services, Mixed Use, G.C., P.O.
Commercial	G.C., P.O., Mixed Use, Neighborhood Services
Industrial	Business Park, Industrial, Research Park, G.C., P.O., Mixed Use
City Parks/Agriculture/Wetland	A-1
Civic	All zones

Table 1 – General Plan Map Designations and Corresponding Zones

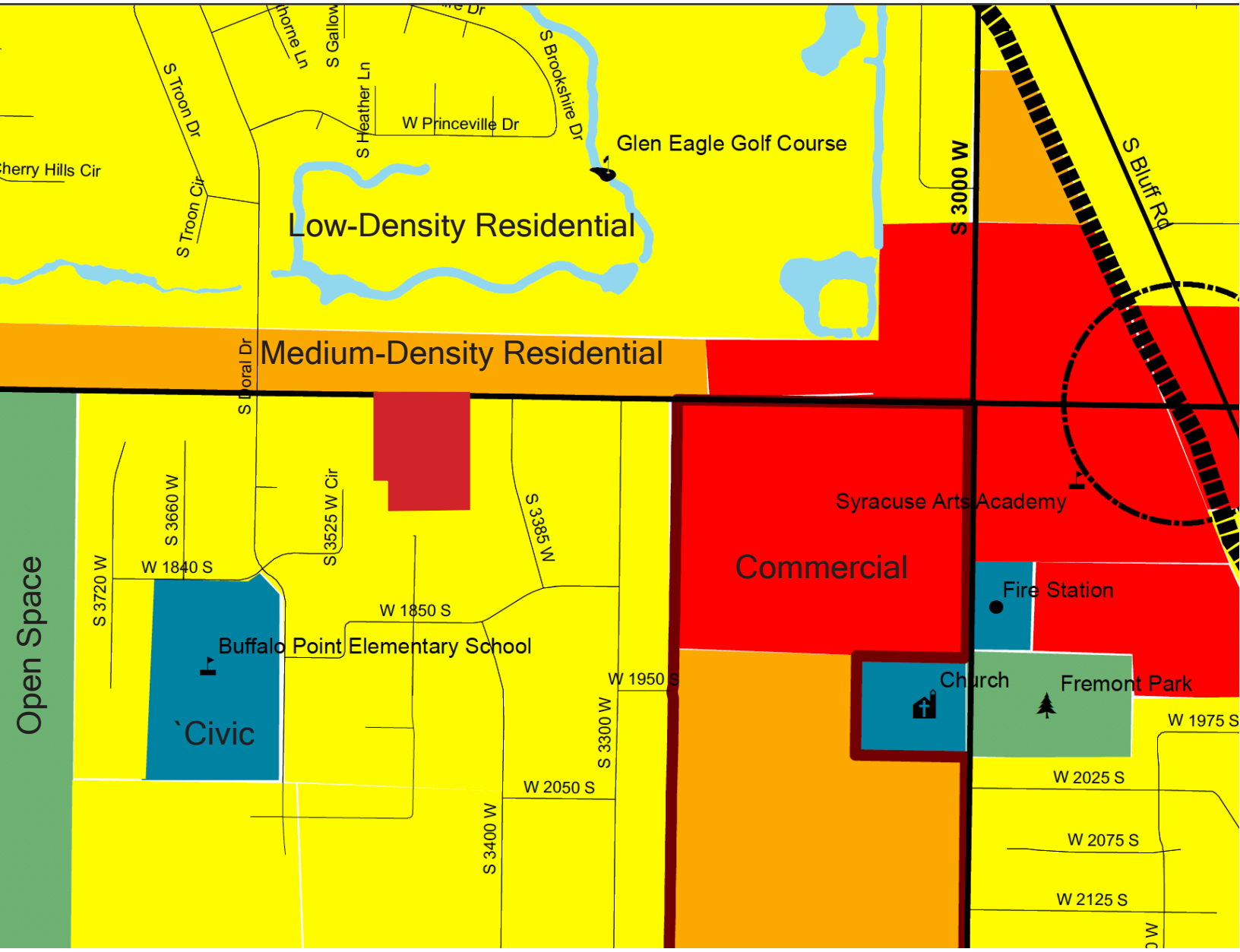
Action Items

- Create a mixed-use zoning ordinance.
- Re-evaluate and make adjustments to the General Plan Map during open amendment periods.

Current General Plan Designation



Proposed General Plan Designation




Rezone-Current Zoning
R-1 (Single-Family Housing 2.3 Units per Acre) to Neighborhood Services
Legend
A-1
General Commercial Zone
Professional Office
R-1
R-2 (3.79 dwellings per net acre)
R-4 (14.52 dwellings per net acre)
W 1225 S
Brookshire Dr
Troon Dr
Prestwick Dr
St Andrews Dr
Glencagle Dr
1540 S
W 2700 S
W 3025 S
600 W
127
W 1700 S
W 3600 S
W 3270 S
Dotal Dr
W 1850 S
W 2050 S
W 2200 S
W 2280 S
W 450
Syracuse Trail
S Bluff Rd
1975 S
W 2025 S
2075 S
W 2125 S
W 2175 S
W 2225 S
W 2300
S 3000 W
W 385
W 40
N
3000 ft
Google Earth
© 2020 Google


Rezone-Proposed Zoning
R-1 (Single-Family Housing 2.3 Units per Acre) to Neighborho
Legend
A-1
General Commercial Zone
Neighborhood Services
Professional Office
R-1
R-2 (3.79 dwellings per net acre)
R-4 (14.52 dwellings per net acre)
St Andrews Dr
W 1225 S
Brookshire Dr
Troon Dr
Gleneagles Dr
1540 S
W 2700 S
127
W 0930 S
W 0970 S
Doral Dr
W 1850 S
W 2050 S
W 2200 S
W 2280 S
S 3185 W
S Doral Dr
W 2400 S
Syracuse Trail
W 0050 S
W 0650 S
S 2590 W
S Bluff Rd
1975 S
W 2025 S
2075 S
W 2125 S
W 2175 S
W 2225 S
W 2300 S
S 3000 W
2940 W
S 2885 W
N
3000 ft
Google Earth
© 2020 Google

Chapter 10.105 - NS - Neighborhood Services Zone

10.105.010 Purpose.

The purpose of this zone is to provide for a range of opportunities specifically identified as providing local neighborhood services. Uses in this zone are not meant to have a large footprint, or be overly invasive to neighboring uses.

10.105.020 Permitted uses.

The following uses, and no others, are appropriate to this zone, compatible with each other, and a permitted right provided that the parcel and buildings meet all other provisions of this title, or any other applicable ordinances of Syracuse City, and receive site plan approval as provided in SCC 10.20.090:

(A) Accessory uses and buildings (under 200 square feet).

(B) Amusement and recreational activities (includes athletic or tennis club).

(C) Animal clinics.

(D) Business services and professional offices.

(E) Repealed by Ord. 18-10.

(F) Churches, synagogues, and temples.

(G) Commercial outdoor recreational activities (family reunion center, outdoor reception facilities, picnic grounds, tennis courts, etc.).

(H) Financial institutions.

(I) Financial planning, investment planning, real estate, and general business offices.

(J) Fruit and vegetable stands.

(K) Greenhouses.

(L) Marriage and family counseling services.

(M) Optical shops.

(N) Preschool centers.

(O) Private parks and recreational activities.

(P) Professional non-retail services.

(Q) Public and quasi-public buildings.

(R) Public parks.

(S) Retail building materials, hardware, and farm equipment.

(T) Uses considered similar and compatible by the land use administrator. 10.105.030 Conditional uses.Share

The following, and not others, may be conditional uses permitted after application and approval as specified in SCC 10.20.080:

(A) Accessory uses and buildings (200 square feet or greater) (minor).

(B) Animal hospitals (major).

(C) Automotive and engine repair services (excluding body repair) (major).

(D) Automobile and truck sales and rental (major).

(E) Automotive retail and routine maintenance services (major).

(F) Cabinetmaking/woodworking (major).

(G) Community or civic services (major).

(H) Contract construction services (major).

(I) Convenience store (major).

(J) Day care centers (major).

(K) Equipment rental, sales, service and repair (major).

(L) Hotels and motels (major).

(M) Light industrial uses (fabrication, assembly, treatment, or packaging operations conducted in a totally enclosed building using previously prepared materials) (major).

(N) Medical and other health facilities (major).

(O) Packaging operations/delivery facility (major).

(P) Precision equipment repair (major).

(Q) Printing and publishing industries (major).

(R) Public utility substations, generating plants, pumping stations, and buildings (major).

(S) Restaurants and fast food services (major).

(T) Retail trade, including equipment sales, service and repair (major).

(U) Schools, professional and vocational (major).

(V) Storage facilities (major).

(W) Temporary commercial uses (see SCC 10.35.050) (minor).

(X) Temporary use of buildings (minor).

(Y) Theaters and amusement facilities (major).

(Z) Wireless communication towers.

10.105.040 Minimum lot standards.
All lots developed and all structures and uses placed on lots shall be in accordance with the following lot standards:

(A) Lot area: maximum of five acres.

(B) Lot width: as required by site plan review.

(C) Front yard: 20 feet.

(D) Side yards: as required by site plan review.

(E) Rear yard: as required by site plan review.

(F) Building size: no greater than 20,000 square feet.

(G) Building Height. Building height shall generally be no greater than 35 feet. However, building heights in excess of 35 feet may be equal to the horizontal distance from the nearest zone boundary line. Buildings within this zone may be no closer than 15 feet from the zone boundary.

(H) Buffer Yards. All lots shall be subject to the general landscape requirements as prescribed in Table 2, Buffer Classification Requirements, found in SCC 10.30.080.

(I) Minimum Lot Standards When Adjacent to Residential or Institutional Zones.

(1) Vehicles. Any new building that is constructed immediately adjacent to a residential zone shall be designed so that the loading and unloading of trucks is screened from that portion of the zone by the building. Dock orientation is prohibited on the side of the building facing the immediately adjacent residential zone.

(2) Lighting. Any outdoor lighting is shielded so that the source is not directly visible from the residential zone and the lighting is directed down and away from the residential zone.

10.105.050 Off-street parking and loading.
Off-street parking and loading shall be provided as specified in Chapter 10.40 SCC unless the Planning Commission requirements exceed those of Chapter 10.40 SCC.

10.105.060 Signs.
Signs permitted in this zone shall be those allowed in industrial zones by Chapter 10.45 SCC.

10.105.070 Special provisions.
(A) Landscaping. All lots, parcels, or sites shall have a minimum 15 percent of the total area landscaped, including all required front yards, and permanently maintained in good condition.

(B) Industrial Performance Standards. The following performance standards are intended to ensure that all in-

dustries will provide reasonable modern control methods to protect the City from hazards and nuisances; to set objective, quantitative standards for the maximum tolerated levels of frequently hazardous or annoying emissions; and to protect any industry from arbitrary exclusion or persecution based solely on the characteristics of that type of industry's past uncontrolled operation.

(1) General.

(a) No land or building devoted to uses authorized by this chapter shall be used or occupied in any manner that violates subsection (B)(2) of this section.

(b) Traditional practices are allowed to support each specific type of business. This includes, but is not limited to, transportation, hours of operation, maintenance, etc.

(c) In addition to meeting other application requirements for site plan approval or a conditional use permit, parties seeking approval for a neighborhood services zone use shall include in the application a description of the proposed machinery, products, and processes to be located at the development. If, in its opinion, the proposed use may violate subsection (B)(2) of this section, the Planning Commission may refer the application for investigation and report to one or more expert consultants qualified to advise as to whether a proposed use will conform to the applicable performance standards specified in subsection (B) of this section. Such consultant shall report as promptly as possible. A copy of such report shall be promptly furnished to the applicant. The cost of such expert report shall be borne by the applicant.

(d) Within 20 days after the Commission receives the aforesaid application or report, if a report was required, or within such period as agreed to by the applicant, the Commission shall determine whether reasonable measures are being employed to assure compliance with the applicable performance standards. On such basis, the Commission may approve or refuse to approve the use or may require a modification of the proposed plans, construction specifications, device or operation, and shall so inform the Building Official.

(e) Any approval so issued shall evidence only that reasonable measures are being taken. It shall not relieve the applicant of the responsibility of meeting such standards when the business is actually in operation; and, in case of a failure to perform in accordance with standards, whatever additional devices or modifications in process shall be necessary to achieve full compliance with the standards shall be the sole responsibility of the applicant.

(f) The Land Use Administrator shall investigate any purported violation of performance standards as set forth in subsection (B)(2) of this section; and, if necessary for such investigation, may request that the Planning Commission employ qualified experts. If, after public hearing and due notice, the Planning Commission finds that a violation has existed or does exist, it shall order the Land Use Administrator to serve notice that compliance with the performance standards must be achieved within a specified period of time or the business will be shut down. Should a violation of performance standards occur, the Planning Commission may order the offending plant to cease operation until proper steps are taken to correct the conditions causing the violation. The service of any qualified experts, employed by the Planning Commission to advise in establishing a violation, shall be paid by the violator if said violation is established, otherwise by the City.

(2) Performance Standards. The determination of the existence of any of the following elements shall be measured at the lot line of the establishment or use.

(a) Noise. No use shall emit or cause the emission of sound from a stationary source or ground transportation creating a ninetieth percentile sound pressure level (L90) for any measured period (not less than 60 minutes) that exceeds 70 dB(a) from 7:00 a.m. to 10:00 p.m. or 55 dB(a) from 10:00 p.m. to 7:00 a.m.

(b) Vibration. No vibration (other than from transportation facilities or temporary construction work) shall be permitted which is discernible without instruments specified in subsection (B)(2) of this section.

(c) Odors. No emission of odorous gases or other odorous matter shall be permitted in such quantities as to be readily detectable when diluted in the ratio of one volume of odorous air to four volumes of clean air at the points of measurement specified in subsection (B)(2) of this section or at the point of greatest concentration. Any process which may involve the creation or emission of any odors shall be provided with a secondary safeguard system, so that control will be maintained if the primary safeguard system should fail.

(d) Glare. No direct or sky-reflected glare, whether from flood lights or from high temperature processes such as combustion or welding or otherwise, shall be permitted to be visible at the points of measurement specified in subsection (B)(2) of this section. This restriction shall not apply to signs or lighting of buildings or grounds for advertising or protection otherwise permitted by the provisions of this chapter.

(e) Fire and Explosion Hazards. All activities involving, and all storage of, flammable and explosive materials shall be provided at any point with adequate safety devices against the hazard of fire and explosion and adequate fire fighting and fire suppression equipment and devices as required by the Uniform Fire Code, Uniform Fire Code Standards, and Life Safety Code.

(f) Air Pollution. No particulate or gaseous pollutants shall be emitted into the air in violation of the Utah Environmental Quality Code, its amendments, or resulting regulations.

(g) Liquid or Solid Wastes. No discharge at any point into a public sewer, public waste disposal system, private sewage system, or stream, or into the ground shall be allowed contrary to the Utah Environmental Quality Code, its amendments, or resulting regulations.

CITY COUNCIL AGENDA

July 28, 2020

ADMINISTRATIVE ITEM

Agenda Item #**e5**

Grayson Ridge West Preliminary Plat

Factual Summation

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

Location:	2050 South Doral Drive
Current General Plan:	Low-Density Residential
Current Zoning:	R-1 (2.3 Units Per Acre)
Total Site Area:	19.84 Acres

Summary

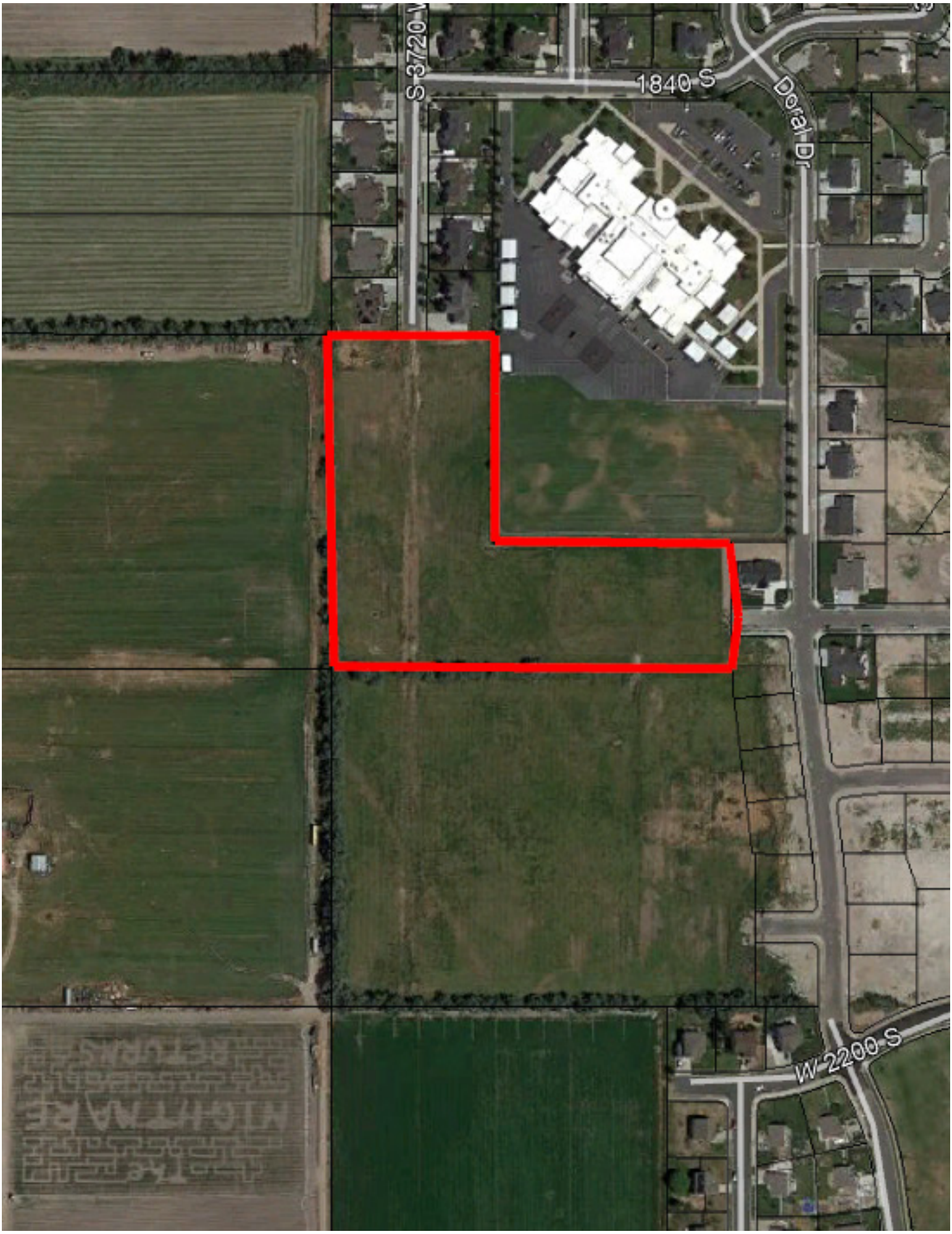
The applicant Brock Loomis with J. Fisher Companies has requested approval of a 19-lot preliminary plat called Grayson Ridge West. This continues the existing Grayson Ridge development to the east.

On July 13, 2020 the Board of Adjustment convened to consider a request for a variance to Syracuse City Code Section 8.15.010.(A) concerning maximum block length. The Miller Springs neighborhood to the north created a block that was almost exactly this length from 1700 South leaving the developer of the subject property to accommodate the block length limitation. The Board of Adjustment unanimously approved the variance request allowing the applicant to stub a road to the west approximately 100 feet south of the maximum block length.

Planning Commission reviewed the item on 7/21/20 and also held a public hearing. A unanimous vote to recommend approval is being forwarded and there were no public comments.

Goal of Discussion

Decide if the item is ready to be moved to a business meeting agenda for a vote or if more discussion in a work session is needed.


S 3720 W
1840 S
Doral Dr
W 2200 S

811 Know what's below. Call before you dig.

CALL BLUESTAKES @ 811 AT LEAST 48 HOURS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION.

BENCHMARK

CENTER OF SECTION 17
TOWNSHIP 4 NORTH, RANGE 2 WEST
SALT LAKE BASE & MERIDIAN
(FOUND)

BM ELEV=4235.18

Catchment Calculations (10-year storm)

Time of Concentration: 15 min
Rainfall Intensity I 2.13 in/hr
Mannings N 0.013

Catchment	Area (SF)	C	Flow (CFS)	Destination
1	672,474	0.350	11.605	SD-1
2	95,629	0.350	1.650	SD-4
3	163,381	0.350	2.819	SD-2
4	17,025	0.350	0.294	SD-2
5	14,732	0.350	0.254	SD-3
6	85,385	0.350	1.473	SD-3
7	529,040	0.350	9.130	SD-5

Pipe Design (10-year storm)

Mannings N (ADS) 0.011 CO
Mannings N (RCP) 0.013

Pipe	Tributary	Surface	Upstream	Pipe Flow	Total	Pipe	Diameter	Pipe Type	Full Flow	% of Full-
SD-1	1	11.605	none	0.000	11.605	0.50%	24	RCP	16.040	72.4%
SD-2	3, 4	3.113	none	0.000	3.113	0.50%	15	RCP	4.580	68.0%
SD-3	5, 6	1.728	SD-2	3.113	4.841	0.50%	18	RCP	7.448	65.0%
SD-4	2	1.650	SD-1,3	16.446	18.096	0.50%	30	RCP	29.082	62.2%
SD-5	7	9.130	SD-4	18.096	27.226	0.50%	30	RCP	29.082	93.6%

S 89°53'49" E 2658.45' RECORD

NORTHWEST CORNER
SECTION 17
T4N, R2W
SLB&M
(NOT FOUND)

NORTH QUARTER
SECTION 17
T4N, R2W
SLB&M
(FOUND)

N 0°10'48" E 2637.59'

NORTH DAVIS COUNTY SEWER DISTRICT 12-069-0114

NORTH DAVIS COUNTY SEWER DISTRICT 12-069-0049

NORTH DAVIS COUNTY SEWER DISTRICT 12-069-0050

N 0°11'28" E 574.80'

3720 WEST STREET

S 0°11'44" W 405.01'

EXIST. WATER VALVE
EXIST. IRR VALVE
EXIST. LDMH
EXIST. SDCO
EXIST. WATER VALVE
LOT 20
EXIST. SSMH
EXIST. IRR VALVE
EXIST. WATER VALVE
EXIST. FIRE HYDRANT
LOT 12
EXIST. WATER VALVE

EXIST. SDCB COMBO
EXIST. SDCB
LOT 17
LOT 14
EXIST 4' LDMH #EXIST 304
EXIST 4' SSMH #EXIST 102
CATCHMENT 1
672,474 s.f.
EXIST. ELEC BOX
EXIST. CABLE BOX
EXIST. TELEPHONE BOX
EXIST. WATER METERS
EXIST. ELEC BOX
EXIST. CABLE BOX
EXIST. TELEPHONE BOX
EXIST 10" PVC-LD
LOT 16
LOT 15
EXIST 4' LDMH #EXIST 305
S 89°53'32" E
319.83'
EXIST 4' SDCO #EXIST 201
PLUG AND BLOCK PIPE TO WEST
EXIST CABLE BOX
CHAIN LINK FENCE
129.83'
EXIST FIRE HYDRANT
130.00'
EXIST ELEC BOX
GATE
LOT 119
14,869 sq.ft.
0.341 acres
LOT 101
13,281 sq.ft.
0.305 acres
CATCHMENT 2
95,629 s.f.
EXIST 10" PVC-SAN SWR
CATCHMENT 2
163,381 s.f.
LOT 102
13,292 sq.ft.
0.305 acres
EXIST CHAIN LINK FENCE ON PL TO BE REPLACED W/ 6' VINYL PRIVACY FENCE ALONG SCHOOL BOUNDARY
INSTALL 24" CLASS III RCP-SD
SD-1
LOT 118
12,933 sq.ft.
0.297 acres
EXIST 4' SSMH #EXIST 103
LOT 103
13,292 sq.ft.
0.305 acres
EXIST 10" PVC-LD
LOT 117
12,981 sq.ft.
0.298 acres
LOT 104
13,292 sq.ft.
0.305 acres
EXIST 10" PVC-SAN SWR
LOT 116
12,980 sq.ft.
0.298 acres
LOT 105
16,327 sq.ft.
0.375 acres
SD-3
LOT 106
14,711 sq.ft.
0.338 acres
LOT 107
14,711 sq.ft.
0.338 acres
LOT 108
14,711 sq.ft.
0.338 acres
LOT 109
14,711 sq.ft.
0.338 acres
INSTALL SDCB #204
INSTALL 15" CLASS III RCP-SD
SD-2
INSTALL 10" PVC-SAN SWR
INSTALL 4' SSMH #105
2050 SOUTH STREET
INSTALL 10" PVC-SAN SWR
INSTALL 4' SSMH #106
LOT 115
12,979 sq.ft.
0.298 acres
INSTALL 5' SSMH #104
INSTALL 5' LDMH #306
EXIST 10" PVC-LD
EXIST 4' LDMH #EXIST 307
INSTALL SD COMBO #202
SD-4
INSTALL SDCB #203
INSTALL 18" CLASS III RCP-SD
LOT 114
12,825 sq.ft.
0.294 acres
LOT 113
12,600 sq.ft.
0.289 acres
LOT 112
12,600 sq.ft.
0.289 acres
INSTALL 10" PVC-LD
INSTALL 4' LDMH #302
LOT 111
12,600 sq.ft.
0.289 acres
INSTALL 10" PVC-LD
LOT 110
12,600 sq.ft.
0.289 acres
INSTALL 4' LDMH #303
N 89°48'16" W
129.79'
WETLANDS AREA
N 0°11'44" E
125.20'
WIRE FENCE TO BE REMOVED
CATCHMENT 6
65,384 s.f.
DITCH
15" RCP IRR PIPE TO BE REMOVED
24" CPP IRR PIPE
24" RCP IRR PIPE TO BE REMOVED
24" CMP IRR PIPE TO BE REMOVED
S 89°45'10" W 663.00'
EXIST 10" PVC-SAN SWR
EXIST 10" PVC-LD
CATCHMENT 7
529,039 s.f.
PARCEL A
INSTALL 30" CLASS III RCP-SD

BUFFALO POINT ELEMENTARY SCHOOL

MILLER SPRINGS SUBDIVISION PHASE 1

LOT 11

EXIST CHAIN LINK FENCE ON PL TO BE REPLACED W/ 6' VINYL PRIVACY FENCE ALONG SCHOOL BOUNDARY

N 89°45'10" E 470.76'

POINT OF BEGINNING

DITCH

CATCHMENT 4
17,025 s.f.
LOT 212

S 0°14'50" E
290.00'

LOT 211

MILLER SPRINGS SUBDIVISION PHASE 2

1925 SOUTH STREET

LOT 219

LOT 101

LOT 102

GRAYSON RIDGE PHASE 1

LOT 103

LOT 104

DORAL DRIVE (3600 WEST)

GRAYSON RIDGE PHASE 2

LOT 213
CATCHMENT 5
14,731 s.f.

LOT 214

EXIST FIRE HYDRANT

LOT 312
GRAYSON RIDGE PHASE 3

LOT 301

SEE SHEET 2 OF 2

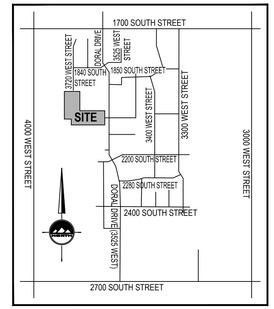
SEE SHEET 2 OF 2

GRAYSON RIDGE WEST PHASE 1 SUBDIVISION

BEGINNING AT THE SOUTHWEST CORNER OF LOT 308, GRAYSON RIDGE EAST PHASE 3 SUBDIVISION, ALSO BEGINNING AT A POINT ON THE NORTH LINE OF TUSCANY MEADOWS SUBDIVISION PHASE 5, SAID POINT BEING NORTH 89°53'09" WEST 488.60 FEET ALONG THE QUARTER SECTION LINE FROM THE CENTER OF SECTION 17, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING;

THENCE NORTH 89°53'09" WEST 839.99 FEET ALONG THE NORTH LINE OF TUSCANY MEADOWS SUBDIVISION PHASE 5 AND BEYOND;
THENCE NORTH 00°11'28" EAST 1319.03 FEET TO THE SOUTHWEST CORNER OF LOT 16, MILLER SPRINGS SUBDIVISION PHASE 1;
THENCE SOUTH 89°53'32" EAST 319.83 FEET ALONG THE SOUTH LINE OF SAID LOT 16, AND EXTENDED TO AND ALONG THE SOUTH LINE AND TO THE SOUTHEAST CORNER OF LOT 15, MILLER SPRINGS SUBDIVISION PHASE 1, SAID POINT ALSO BEING ON THE WEST LINE OF LOT 11, MILLER SPRINGS SUBDIVISION PHASE 1;
THENCE SOUTH 00°11'44" WEST 409.01 FEET ALONG THE WEST LINE AND TO THE SOUTHWEST CORNER OF LOT 11, MILLER SPRINGS SUBDIVISION PHASE 1;
THENCE NORTH 89°45'10" EAST 470.76 FEET ALONG THE SOUTH LINE OF LOT 11, MILLER SPRINGS SUBDIVISION PHASE 1 TO THE NORTHWEST CORNER OF LOT 212, GRAYSON RIDGE EAST PHASE 2 SUBDIVISION;
THENCE SOUTH 00°14'50" EAST 290.00 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 2 SUBDIVISION;
THENCE SOUTH 09°21'23" EAST 18.83 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 2 SUBDIVISION AND TO THE NORTHWEST CORNER OF LOT 312, GRAYSON RIDGE EAST PHASE 3 SUBDIVISION;
THENCE SOUTH 06°49'21" EAST 306.70 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 3 SUBDIVISION;
THENCE SOUTH 89°53'09" EAST 6.28 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 3 SUBDIVISION;
THENCE SOUTH 00°06'51" WEST 115.00 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 3 SUBDIVISION;
THENCE NORTH 89°53'09" WEST 0.03 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 3 SUBDIVISION;
THENCE SOUTH 00°06'51" WEST 185.00 FEET ALONG THE WEST LINE OF GRAYSON RIDGE EAST PHASE 3 SUBDIVISION; TO THE POINT OF BEGINNING.

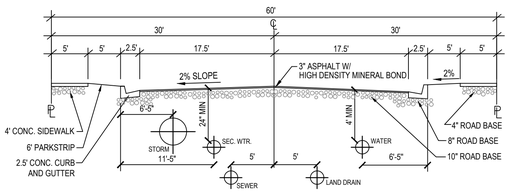
CONTAINS 873,434 SQUARE FEET, 20.051 ACRES, 19 LOTS AND PARCEL A.



VICINITY MAP
NO SCALE
SYRACUSE, DAVIS COUNTY, UTAH

Michael B. Herbst, PLS
License no. 5046930

Date:



1 TYPICAL 60' STREET CROSS SECTION

SCALE: NONE

PHASE 1 LOT TABLE			
AVERAGE LOT SIZE	SMALLEST LOT	LARGEST LOT	TOTAL LOTS
14,010 sq.ft. / 0.322 acres	12,600 sq.ft. / 0.289 acres	16,327 sq.ft. / 0.375 acres	19

DENSITY CALCULATIONS		
DESCRIPTION	AREA	# OF LOTS
PHASE 1	344,396 sq.ft.	19
FUTURE PHASE	529,038 sq.ft.	28
TOTAL	873,434 sq.ft.	47
20.051 acres = 2.34 LOTS/ACRE		

NOTES

TOTAL AREA: 344,395 sq. ft., 7.91 acres
DENSITY: 2.40 LOTS PER ACRE

1. PROPERTY IS ZONED R-1 (2.3 DWELLINGS PER ACRE)
   A. FRONT YARD SETBACK IS 25'
   B. SIDE YARD SETBACKS ARE 10' BOTH SIDES
   C. REAR YARD SETBACK IS 30'
   D. CORNER LOT SIDE YARD SETBACK IS 20' STREET SIDE OF LOT.
2. EXISTING STORM DRAIN TILES DAMAGED THROUGH SEWER DISTRICT PROPERTY SHALL BE REPAIRED.
3. EXISTING IRRIGATION IMPACTED BY INSTALLATION OF STORM DRAIN SHALL BE REPAIRED.
4. INSTALLATION OF STORM DRAIN THOUGH SEWER DISTRICT PROPERTY WILL NEED TO BE COORDINATED WITH THE PROPERTY OWNER AND LESSEE TO NOT DISRUPT FARMING OR BUSINESS OPERATIONS ON THE PROPERTY.
5. ALL EXISTING SEWER AND LAND DRAIN MANHOLES SHALL BE BROUGHT UP TO GRADE. A MINIMUM OF 12" RISERS IS ALLOWED FROM THE RIM TO THE TOP OF THE CONE, OTHERWISE MANHOLE SECTIONS SHALL BE INSTALLED.

KEY NOTES

1. INSTALL FIRE HYDRANT
2. INSTALL 8" PVC CULINARY WATERLINE
3. INSTALL 8" PVC SECONDARY WATERLINE

NORTH

HORIZONTAL GRAPHIC SCALE

60 0 30 60 120
(IN FEET)
HORZ: 1 inch = 60 ft.

LOCATED IN THE NORTH HALF OF SECTION 17 TOWNSHIP 4 NORTH , RANGE 2 WEST SALT LAKE BASE AND MERIDIAN

ENSIGN
THE STANDARD IN ENGINEERING

LAYTON
919 North 400 West
Layton, UT 84041
Phone: 801.547.1100

SALT LAKE CITY
Phone: 801.255.0529

TOOELE
Phone: 435.843.3590

CEDAR CITY
Phone: 435.865.1453

RICHFIELD
Phone: 435.896.2983

WWW.ENSIGNENG.COM

FOR:
BARLOW REALTY CORPORATION
377 NORTH MAIN STREET
LAYTON, UTAH 84041
CONTACT:
DUNCAN BARLOW
PHONE: 801-898-0643

GRAYSON RIDGE WEST SUBDIVISION
PHASE 1 PRELIMINARY PLAT
3600 WEST 2000 SOUTH
SYRACUSE, UTAH

PROFESSIONAL ENGINEER
CAMERON HESS PRESTON
No. 5049039
7-20-2020
STATE OF UTAH

NO.	DATE	REVISION	BY
1	7-20-2020	FOR APPROVAL	MCE
2			
3			
4			
5			
6			
7			
8			

PRELIMINARY PLAT NOT TO BE RECORDED

PROJECT NUMBER: L2352D
PRINT DATE: 7/20/20
DRAWN BY: M.ELMER
CHECKED BY: C.PRESTON
PROJECT MANAGER: C.PRESTON

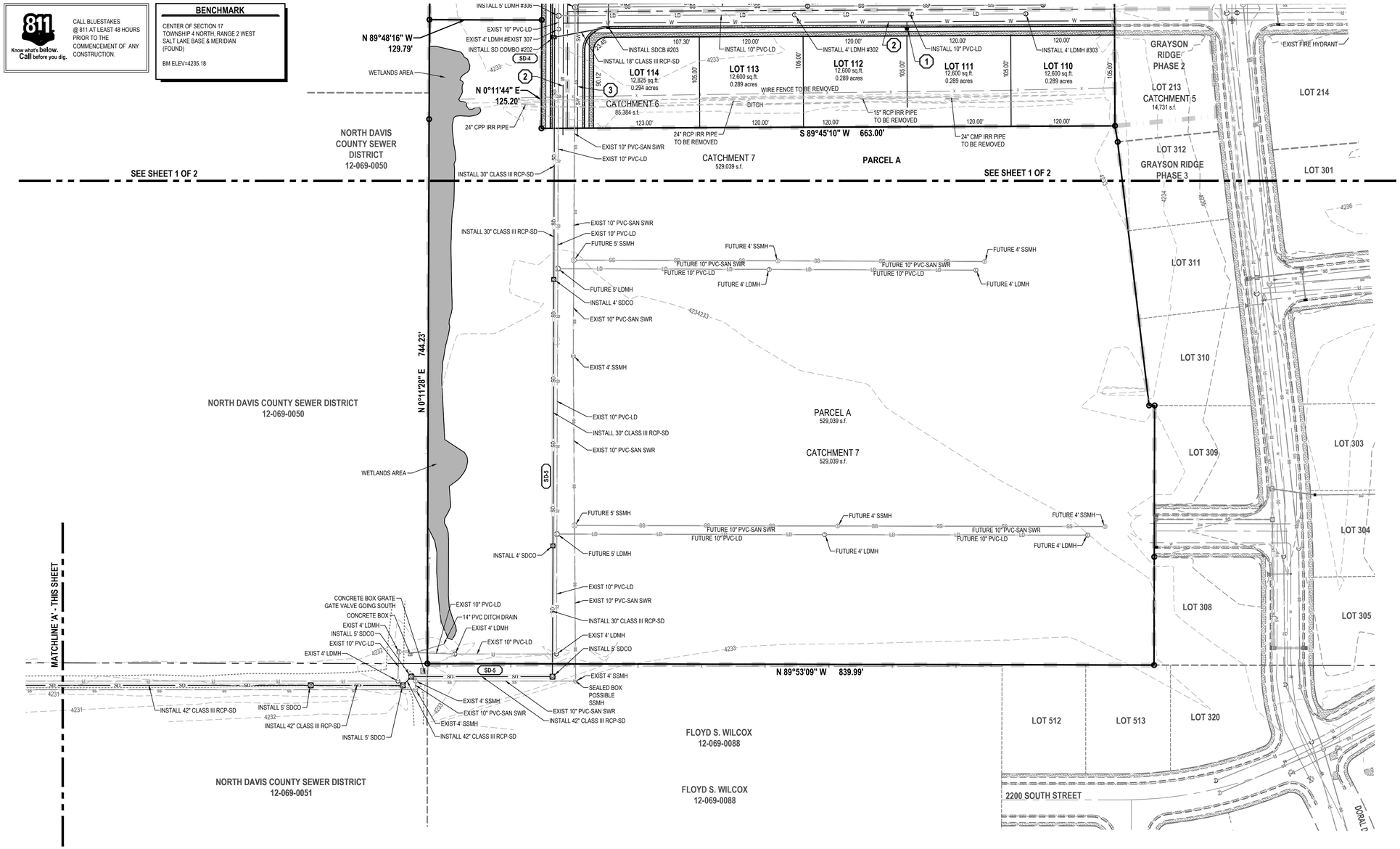
811 Know what's below. Call before you dig.

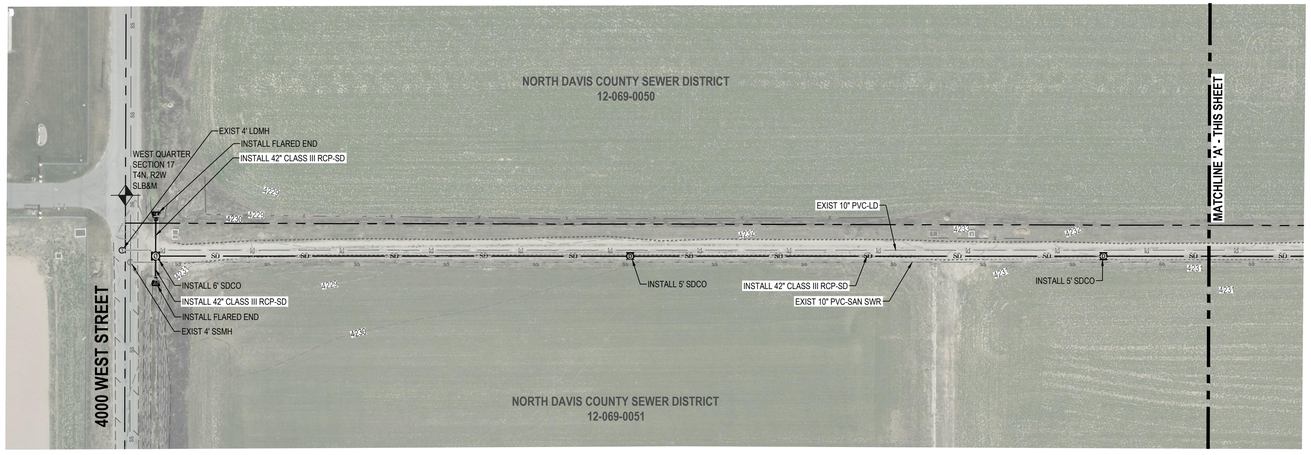
CALL BLUESTAKES @ 811 AT LEAST 48 HOURS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION.

BENCHMARK

CENTER OF SECTION 17
TOWNSHIP 4 NORTH, RANGE 2 WEST
SALT LAKE BASE & MERIDIAN
(FOUND)

BM ELEV=4235.18





LEGEND

- SECTION CORNER
- EXISTING REBAR AND CAP
- SET ENSIGN REBAR AND CAP
- EXISTING WATER METER
- EXISTING WATER MANHOLE
- EXISTING WATER BOX
- EXISTING WATER VALVE
- PROPOSED WATER VALVE
- EXISTING FIRE HYDRANT
- PROPOSED FIRE HYDRANT
- EXISTING SECONDARY WATER VALVE
- PROPOSED SECONDARY WATER VALVE
- EXISTING IRRIGATION BOX
- EXISTING IRRIGATION VALVE
- EXISTING SANITARY SEWER MANHOLE
- PROPOSED SANITARY SEWER MANHOLE
- EXISTING STORM DRAIN CLEAN OUT BOX
- PROPOSED STORM DRAIN CLEAN OUT BOX
- EXISTING STORM DRAIN CATCH BASIN
- PROPOSED STORM DRAIN CATCH BASIN
- EXISTING STORM DRAIN COMBO BOX
- PROPOSED STORM DRAIN COMBO BOX
- EXISTING ELECTRICAL MANHOLE
- EXISTING ELECTRICAL BOX
- EXISTING UTILITY POLE
- EXISTING LIGHT
- PROPOSED LIGHT
- EXISTING TELEPHONE BOX
- EXISTING CABLE BOX
- EXISTING SIGN
- EXISTING EDGE OF ASPHALT
- PROPOSED EDGE OF ASPHALT
- EXISTING FENCE
- PROPOSED FENCE
- EXISTING STORM DRAIN LINE
- PROPOSED STORM DRAIN LINE
- EXISTING SANITARY SEWER
- PROPOSED SANITARY SEWER LINE
- EXISTING CULINARY WATER LINE
- PROPOSED CULINARY WATER LINE
- EXISTING SECONDARY WATER LINE
- PROPOSED SECONDARY WATER LINE
- EXISTING IRRIGATION LINE
- EXISTING OVERHEAD POWER LINE
- EXISTING CONTOURS
- PROPOSED CONTOURS
- EXISTING CONCRETE
- BUILDING TO BE REMOVED
- PROPOSED CONCRETE
- EXISTING BUILDING
- PROPOSED BUILDING

HORIZONTAL GRAPHIC SCALE

60 0 30 60 120

(IN FEET)
HORZ: 1 inch = 60 ft.

ENSIGN
THE STANDARD IN ENGINEERING

LAYTON
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FOR:
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377 NORTH MAIN STREET
LAYTON, UTAH 84041
CONTACT:
DUNCAN BARLOW
PHONE: 801-898-0643

GRAYSON RIDGE WEST SUBDIVISION
PHASE 1 PRELIMINARY PLAT
3600 WEST 2000 SOUTH
SYRACUSE, UTAH

PROFESSIONAL ENGINEER
CHAMPION HESS PRESTON
No. 5049039
7-20-2020
STATE OF UTAH

NO.	DATE	REVISION	BY
1	7-20-2020	FOR APPROVAL	MCE
2			
3			
4			
5			
6			
7			
8			

PRELIMINARY PLAT
NOT TO BE RECORDED

PROJECT NUMBER L2352D
PRINT DATE 7/20/20
DRAWN BY M.ELMER
CHECKED BY C.PRESTON
PROJECT MANAGER C.PRESTON

2 OF 2

CITY COUNCIL AGENDA

July 28, 2020

LEGISLATIVE ITEM

Agenda Item #**e6**

Proposed Text Amendment to 10.90.020

Factual Summation

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

Colby Anderson has submitted and application and paid a fee to request that the city amend the General Commercial zoning ordinance to allow for indoor storage facilities. Currently, storage facilities are permitted uses in only the industrial and neighborhood services zone. See attached for the proposed language which does have some language limiting the location and type of indoor storage facilities that would be allowed. Process for proposed land use ordinance text amendments is for Planning Commission to review, make recommendation, and hold a public hearing and then send to City Council for final approval or denial.

The Planning Commission reviewed the item on 7-7-20 and is unanimously recommending denial of this item in favor of creating a separate zone for the indoor storage use.

Title 10 – Land Use Ordinance Text Amendment Application

Syracuse City Community & Economic Development
1979 West 1900 South, Syracuse, UT 84075
801-825-1477 opt.4 • www.syracuseut.com • planning@syracuseut.com

For Office Use Only:
Received: _____
PC Hearing: _____
Council Hearing: _____

Applicant Contact Information: **Updated: 3/2017**

Name: Colby Anderson	Business Name:		
Phone Number(s):	Mailing Address: (If different from subject property location) 23 North Wellington Dr.		
E-Mail Address:	City: Kaysville	State: UT	Zip Code: 84037
Relationship to Property Owner: Potential buyer			

Property Owner Information: ***(If this information is the same as above, please write 'S/A')***

Name(s): Riverdale Business Park, LLC (Mike Ford)	Mailing Address: (If different from subject property location) 620 East 1700 South		
Phone Number(s):	City: Clearfield	State: UT	Zip Code: 84015
Email Address:			

Section(s) Of Syracuse City Code To Be Amended: ***(Please attach a separate sheet if necessary)***

10.90.020 Permitted Uses

Current Provision(s) Of Text To Be Affected By Proposed Amendment: ***(Please attach a separate sheet if necessary)***

See separate sheet below.

Proposed Wording Of Text Change: ***(Please attach a separate sheet if necessary)***

See separate sheet below.

I hereby certify that the requested Text Amendment would comply with all required conditions and standards of the Syracuse Land Use Ordinance, be harmonious with neighboring uses, fit the goals of the City's General Plan, and impose no insatiable demands for public services. I hereby accept responsibility for meeting all requirements outlined herein, including payment of all fees and attending City Land Use Authority meetings as notified by the Community Development Department, and understand that failure to do so may result in postponement of action by said Authority. I also understand that approval shall not relieve me of the responsibility to comply with applicable local and State zoning, health, building, or fire regulations.

	6/3/20		
Applicant Signature	Date	Business/Property Owner Signature	Date

FOR OFFICE USE ONLY

Date Received and Paid:	Received By:	Receipt #	**Application and Noticing Fees:**
			$200 Application Fee $200.00
Payment Type: ☐ Cash ☐ Credit Card ☐ Check#_____			
Land Use Authority Date:			
City Council Decision and Date:			**Total** $200.00

Proposed Text Amendment(s) are not valid until application fees are submitted and the proposed text amendment(s) are approved by City Council. Once approved a copy will be provided to the applicant.

Current Provisions of text to be affected by Proposed Amendment

10.90.020 Permitted uses.
The following are permitted uses by right provided the parcel and building meet all other provisions of this title or any other applicable ordinances of Syracuse City and receive site plan approval as provided in SCC 10.20.100.

(A) Agriculture.
(B) Amusement and recreational activities.
(C) Animal clinics.
(D) Automotive retail and routine maintenance services.
(E) Car washes, full-service tunnel style.
(F) Churches, synagogues, and temples.
(G) Community or civic services.
(H) Dwellings. (Completed or under construction at the time of adoption of this title. If such dwellings convert to any other permitted or conditional use allowed in this section or SCC 10.85.030, they may not thereafter convert back to residential use without first obtaining a conditional use permit.)
(I) Hotels and motels.
(J) Public and quasi-public buildings.
(K) Professional office buildings (situated on one acre or less).
(L) Public parks.
(M) Restaurants and fast food services.
(N) Retail trade.
(O) Theaters and amusement facilities. [Ord. 14-10 § 1; Ord. 11-02 § 1 (Exh. A); Ord. 08-11 § 1 (Exh. A); Ord. 08-07 § 1 (Exh. A); Ord. 06-27; Ord. 06-17; Ord. 03-18; amended 2001, 1991; Code 1971 § 10-19-020.]

Proposed Wording of Text Change

10.90.020 Permitted uses.
The following are permitted uses by right provided the parcel and building meet all other provisions of this title or any other applicable ordinances of Syracuse City and receive site plan approval as provided in SCC 10.20.100.

(A) Agriculture.
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(D) Automotive retail and routine maintenance services.
(E) Car washes, full-service tunnel style.
(F) Churches, synagogues, and temples.
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(H) Dwellings. (Completed or under construction at the time of adoption of this title. If such dwellings convert to any other permitted or conditional use allowed in this section or SCC 10.85.030, they may not thereafter convert back to residential use without first obtaining a conditional use permit.)
(I) Hotels and motels.
(J) Public and quasi-public buildings.
(K) Professional office buildings (situated on one acre or less).
(L) Public parks.
(M) Restaurants and fast food services.
(N) Retail trade.
(O) Indoor Climate Controlled Storage Units (situated on one acre or less, more than one story, maximum height of 35 feet (not including parapets or other required architectural roof line features), conform with commercial design standards as found in chapter 10.28, no closer than 1 mile to nearest storage facility of any type)
~~**(O)**~~ **(P)** Theaters and amusement facilities. [Ord. 14-10 § 1; Ord. 11-02 § 1 (Exh. A); Ord. 08-11 § 1 (Exh. A); Ord. 08-07 § 1 (Exh. A); Ord. 06-27; Ord. 06-17; Ord. 03-18; amended 2001, 1991; Code 1971 § 10-19-020.]

CITY COUNCIL AGENDA

July 28, 2020

LEGISLATIVE ITEM

Agenda Item #**e7**

Potential Creation of a New Storage Unit Zone

Factual Summation

Please review the following information. Any questions regarding this agenda item may be directed to Noah Steele, Community and Economic Development Director.

The Planning Commission is recommending that a new zone be created just for the proposed climate controlled storage units, rather than amending the GC zone. This idea was to prevent the storage unit from being a permitted use in already zoned GC areas. With a separate zone, the city would have complete control over which locations the use would be allowed. If the use was placed on a conditional use list in a zone, there could be tight conditions placed but the nature of conditional use is that it is considered a permitted use so long as they meet the conditions.

Please see attached a draft ordinance that Planning Commission hase endorsed.

SU - Climate Controlled Indoor Self-Storage Unit Zone

Sections:

10.XXX.010 Purpose.

10.XXX.020 Permitted uses.

10.XXX.030 Minimum lot standards.

10.XXX.040 Off-street parking and loading.

10.XXX.050 Signs.

10.XXX.060 Special provisions.

10.XXX.070 Development Process

10.XXX.010 Purpose.

The purpose of this zone is to regulate the development of indoor climate controlled self-storage facilities. Such facilities should be architecturally similar in design to commercial or office buildings. Traditional single-story sprawling fortress style storage facilities do not belong in this zone. The goal is to provide the needed self-storage use to residents while also increasing property and sales tax revenues for the city above what would be returned with standard storage units. Superior architecture, landscaping, and durable exterior cladding are expected, as well as facilitation of the creation of additional leasable commercial storefront space where feasible. This use is anticipated to be located on sites that are less than prime and ideal for infill.

10.XXX.020 Permitted uses.

The following uses, and no others, are a permitted right provided that the parcel and buildings meet all other provisions of this title, or any other applicable ordinances of Syracuse City, and receive site plan approval as provided in SCC 10.20.090:

(A) Indoor climate-controlled self-storage facilities.
(B) Retail
(C) Office

10.XXX.030 Prohibited Uses

(A) Outdoor storage of RV's, cars, building materials, or other items
(B) Fortress style storage units
(C) Non climate-controlled storage facilities (AC and Heat)

10. XXX.040 Minimum lot standards.

All lots developed and all structures and uses placed on lots shall be in accordance with the following lot standards:

(A) Lot area: maximum of 1.5 acres
(B) Lot width: 200 foot maximum.
(C) Front yard: 30 feet.
(D) Side yards: 15 feet.
(E) Rear yard: 25 feet.
(G) Building Height. 35 feet max. Minimum of 2 stories required.
(H) Buffer Yards. All lots shall be subject to the general landscape requirements as prescribed in the Buffer Classification Requirements, found in SCC 10.30.080.
(I) Landscaping. All lots, parcels, or sites shall have a minimum 15 percent of the total area landscaped, including all required yards, and permanently maintained in good condition.
(J) Other Development Standards.

> (1) Lighting. Any outdoor lighting shall be shielded so that the lighting is directed down and away from surrounding uses. Dark sky lighting is required, and unshielded wall packs are prohibited.
> (2) Architecture. Building and site design shall meet or exceed the standards found in chapter 10.28 for commercial developments.
> (3) Location. The proposed facility shall not be located closer than 1 mile to nearest storage facility of any type.

10. XXX.050 Off-street parking and loading.

Off-street parking and loading shall be provided as specified in Chapter 10.40 SCC.

10. XXX.060 Signs.

Signs permitted in this zone shall be those allowed by Chapter 10.45 SCC.

10. XXX.070 Development Process.

(A) Requests for a rezone, pursuant to SCC 10.20.070, shall be accompanied by conceptual building renderings for all sides and a site plan showing building footprints, pavement/parking, and landscaping locations. This shall be considered concurrently with the rezone request but will not consist of site plan approval.

(B) Zoning approval is contingent on the subsequent site plan application and building permit matching the conceptual plans presented as required in (A) above. Any changes to the plans that differ from the originally presented concept plans shall require approval by city council. Concept plans shall run with the land and if sold, the new owner shall be required to follow the concept plan. If a different plan varying from the original concept plan is desired but city council does not approve it, zoning approval shall be revoked.

Ideal facility - Cottonwood Heights




Ruler
Line
Path
Polygon
Circle
3D path
3D polygon
Measure the distance or area of a geometric shape on the ground
Perimeter:
971.61
Feet
Area:
1.32
Acres
Mouse Navigation
Save
Clear
Hollow Dale Dr
© 2020 Google

COUNCIL AGENDA
July 28, 2020

Agenda Item "f" Proposed Utilization of CARES Act Funding

Background

- Any questions on this item may be directed at City Manager Brody Bovero, Administrative Services Director Stephen Marshall, or City Attorney Paul Roberts.

- The Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, is a $2.2 trillion economic stimulus bill passed by Congress and signed into law by President Donald Trump in March 2020 in response to the economic fallout of the COVID-19 pandemic in the United States.

- Part of the CARES Act funding was directed to state and local governments to combat the effects of the COVID-19 pandemic. Syracuse City is in line to receive approximately $2.7 million in CARES Act funding, divided into three waves of approximately $900k each. The money can be used for City expenses in combating COVID-19, and can be used to assist that have been impacted by the pandemic.

Need for a Plan

- In order to be utilized, the CARES Act funding for the City must be spent by November 30, 2020.
- Davis County has put together a business assistance program that includes loans and grants available to businesses within the County. They have also asked cities to contribute to the County program, using the cities' portion of their CARES Act funding. The County's ask is to contribute 50% of the first wave of funding, which is approximately $450k for Syracuse City. That money would go into a county-wide pool to be disbursed amongst individual businesses in the county.
- Due to the time constraints, narrow scope for the use of the funds, and the request to contribute a portion of the funds to the County, it is imperative that the City devise a plan to use all or a portion of the available CARES Act money.

Proposal for Use of CARES Act Funding

The Administration has discussed possible uses of the funding, and has held discussions with other entities to share ideas. We have also asked City Attorney Paul Roberts for a legal review of several ideas, including those proposed herein.

The following proposal is prepared for the Council's consideration and discussion:

Phase 1: $900,000

1. $450,000 Davis County business assistance program.
2. $120,000 Business grant program (non-county recipients).
3. $250,000 RDA loan forgiveness.
4. $80,000 Hazard pay for public safety.

Phase II: $900,000

1. $180,000 Technology improvements for teleworking functions.
2. $100,000 Reserved for supplies, PPE, and other preventative measures for City staff and customers.
3. $200,000 Improvements to 10 City conference rooms, including Council Chambers to provide functional virtual meetings and trainings.
4. $240,000 Continued assistance for businesses impacted by COVID-19.
5. $65,000 Reserved for potential "full disinfectant" of City buildings.
6. $125,000 Firefighter/AEMT COVID prevention equipment

Phase III: $900,000

1. $ 150,000 Improve CED and administrative transactional processes to better serve public electronically.
2. $ 100,000 Hazard pay for public safety.
3. $ 650,000 Reserve for contingency or return to US Treasury.

Goals of the Discussion

1. Review the proposed use of CARES Act funding received by the City.
2. Provide direction to staff on any changes to the proposed use of funds.

COUNCIL AGENDA

July 28, 2020

Agenda Item **"g"** Discuss proposed edits to the fiscal year '20-2021 wage scale.

Factual Summation

- Please review the proposed changes to the fiscal year 2020 – 2021 wage scale. The recommended changes to the wage scale are highlighted in red. Any questions regarding this item can be directed at City Manager Brody Bovero.

- Part time street maintenance worker and environmental maintenance worker positions are added by way of a conversion from seasonal to part time. The wage scale matches the entry level position for maintenance workers.

- Water Crew Leader position is added. This is an advancement from the Water Maintenance Worker 3 position. The duties are to directly assist the water superintendent with the increasing responsibilities of two water systems rapidly expanding. A benchmark is attached with the packet for the wage scale of a crew leader.

- Adjustment to Asst Parks & Recreation Director is due to error in previous benchmark. Only the scale is adjusted, no wage adjustment is associated with this change.

- Benchmark Adjustments for the following positions, pending a tax rate adjustment in August:

  Police officer III
  Firefighter II
  Fire Captain
  Police Sergeant
  Police Officer II
  Firefighter III
  Police Lieutenant
  Park Maintenance Worker II
  Fire Engineer
  Deputy Fire Chief
  Asst Police Chief
  Police Chief
  Fire Chief
  Crossing Guard
  Rec Site Supervisor
  Event Coordinator

FY 2020 - 2021 Wage Scale

Grade	Status	Position Title		Min	Max
412	Salary	City Manager		$89,500	$144,202
411	Salary	City Attorney		$91,970	$139,996
410	Salary	Administrative Services Director		$83,383	$123,947
409	Salary	Community and Economic Development Director		$81,262	$120,646
408	Salary	Police Chief		$78,073	$116,872
		Fire Chief			
407	Salary	Assistant Police Chief		$78,073	$113,315
406	Salary	Public Works Director		$76,775	$122,553
405	Salary	Deputy Fire Chief		$74,000	$ 103,517
404	Salary	Parks & Recreation Director		$73,331	$109,801
403	Salary	Fire Marshal		$65,333	$92,248
402	Salary	Police Lieutenant		$62,377	$92,709
401	Salary	City Recorder		$58,760	$86,505
335	Full-time	City Engineer		$34.35	$49.91
334	Full-time	Assistant Parks & Recreation Director		$31.97	$47.68
333	Full-time	Building Official		$27.15	$42.11
332	Full-time	Streets Superintendent		$25.82	$37.27
		Water Superintendent			
		Environmental Superintendent			
331	Full-time	Police Sergeant		$25.76	$38.07
330	Full-time	Planner II/Grant Administrator		$24.35	$36.05
329	Full-time	Recreation Manager		$23.45	$33.82
328	Full-time	Public Works Inspector III		$23.06	$33.52
327	Full-time	Building Inspector III		$22.74	$32.82
		Water Maintenance Crew Leader			
326	Full-time	Police Officer III		$22.36	$32.26
325	Full-time	Human Resources Specialist		$22.06	$33.76
324	Full-time	~~Police Officer III~~		$21.92	$31.63
		Public Works Inspector II			
323	Full-time	Public Works Inspector I		$20.90	$30.33
		Building Inspector II			
322	Full-time	Police Officer II		$20.57	$29.05
321	Full-time	Court Clerk Supervisor		$19.78	$29.88
320	Full-time	Parks Maintenance Crew Leader		$19.60	$28.59
319	Full-time	Police Officer I		$19.25	$27.03
		Victim Advocate			
318	Full-time	Planner I/Grants Specialist		$18.94	$27.84
		Detective			
317	Full-time	Fire Captain		$18.74	$26.79

Grade	Status	Position Title		Min	Max
316	Full-time	Code Enforcement Officer		$18.24	$27.11
		Building Inspector I			
		IT Technician			
315	Full-time	Events Coordinator		$18.01	$24.98
314	Full-time	Recreation Program Coordinator		$17.83	$25.74
		Water Maintenance Worker III			
		Environmental Maintenance Worker III			
		Street Maintenance Worker III			
		Utilities Billing Supervisor			
		Faciliites Maintenance Technician			
313	Full-time	Passport Agent / Deputy Recorder		$17.58	$25.53
312	Full-time	Administrative Professional		$17.03	$24.31
311	Full-time	Parks Maintenance Worker III		$17.00	$24.72
310	Full-time	Water Maintenance Worker II		$16.19	$24.48
		Street Maintenance Worker II			
		Environmental Maintenance Worker II			
		Building Permit Technician			
309	Full-time	Fire Engineer		$16.02	$22.90
308	Full-time	Business License Clerk		$15.36	$22.67
		Parks Maintenance Worker II			
		Utilities Billing Clerk			
~~308~~	~~Full-time~~	~~Parks Maintenance Worker II~~		~~$15.01~~	~~$22.39~~
307	Full-time	Fire Fighter III		$14.81	$21.63
306	Full-time	Court Clerk II / Admin Professional		$14.59	$21.31
		~~Fire Fighter III~~			
		Streets Maintenance Worker I			
		Water Maintenance Worker I			
		Environmental Maintenance Worker I			
305	Full-time	Parks Maintenance Worker I		$13.89	$20.63
304	Full-time	Administrative Assistant		$13.63	$17.66
303	Full-time	Fire Fighter II		$13.20	$19.13
302	Full-time	Court Clerk I		$12.50	$17.92
301	Full-time	Fire Fighter I		$11.17	$12.89
220	Part-time	Staff Accountant		$20.14	$29.97
219	Part-time	Events Coordinator		$17.92	$24.86
218	Part-time	Administrative Professional		$17.03	$24.31
217	Part-time	Building Inspector I		$16.82	$24.82
		Code Enforcement Officer			
216	Part-time	Bailiff		$14.81	$21.63
		Fire Figher III			
215	Part-time	~~Fire Figher III~~		$14.59	$21.31
		Facilities Maintenance Technician			
		Streets Maintenance Worker I			
		Environmental Maintenance Worker I			
214	Part-time	Museum Curator		$14.00	$21.00
213	Part-time	Parks Maintenance Worker I		$13.89	$20.63

Grade	Status	Position Title		Min	Max
212	Part-time	Administrative Assistant		$13.63	$17.66
211	Part-time	Assistant Recreation Coordinator I		$13.54	$19.73
210	Part-time	Fire Figher II		$13.20	$19.13
209	Part-time	Court Clerk		$12.50	$17.92
208	Part-time	Mail Clerk		$12.25	$17.36
207	Part-time	Fire Fighter I		$11.17	$12.89
206	Part-time	Site Supervisor		$11.01	$14.41
205	Part-time	Front Desk Receptionist		$10.71	$14.41
204	Part-time	Recreation Assistant III		$9.70	$11.94
203	Part-time	Crossing Guard		$9.27	$11.09
202	Part-time	Recreation Assistant II		$8.60	$10.82
201	Part-time	Recreation Assistant I		$7.46	$7.46
104	Seasonal	Seasonal Fire Fighter		$13.00	$18.85
103	Seasonal	Cemetary Maintenance Worker		$10.25	$13.25
		Meter Reader			
		Gang Mower Operator			
102	Seasonal /Temporary	Streets Maintenance Worker		$10.00	$13.00
		Water Maintenance Worker			
		Environmental Maintenance Worker			
		Land Maintenance Worker			
		Administrative Assistant			
101	Seasonal	Intern		$10.00	$10.00

JOB TITLE	Water Maintenance Crew Leader
REPORTS TO	Water Superintendent

PAY SCALE	RANGE MIN	RANGE MID	RANGE MAX	ACTUAL SALARY	YEARS OF SERVICE WITH CITY	Notes

BENCHMARK COMPARISON	RANGE MIN	RANGE MID	RANGE MAX	ACTUAL SALARY	JOB TITLE	INCUMBENT	
CENTERVILLE	47,916.00	58,457.50	68,999.00	0.00	LEAD WATER MAINTENANCE OPERATOR	0	07/29/2019
KAYSVILLE	37,966.14	49,790.51	61,614.87	0.00	WATER LEADWORKER	0	09/11/2019
LAYTON	38,296.00	45,955.50	53,615.00	0.00	WATER SYSTEM WORKER IV/ PC TECH	0	07/12/2019
BOUNTIFUL	47,439.00	60,473.00	73,507.00	73,507.00	WATER METERING SUPERVISOR	1	02/04/2020
HERRIMAN	56,991.00	71,267.50	85,544.00	64,463.00	Water Operator Foreman	1	07/26/2019
NORTH SALT LAKE	46,883.00	57,819.00	68,755.00	58,294.00	WATER FOREMAN	1	09/27/2018
ROY	41,267.00	51,604.50	61,942.00	59,280.00	WATER FOREMAN	1	08/14/2019
WEST BOUNTIFUL	42,984.00	52,652.50	62,321.00	63,169.00	Water Dept Supervisor	1	07/27/2018
WOODS CROSS	49,025.00	61,589.50	74,154.00	63,475.00	Public Services Supervisor	1	07/15/2019
EAGLE MOUNTAIN	40,340.00	49,215.00	58,090.00	42,848.00	Water System Operator IV	1	02/22/2018
LEHI	47,158.00	57,769.50	68,381.00	65,458.00	WATER SYSTEMS SUPERVISOR	2	09/09/2019
SOUTH JORDAN	45,523.00	55,083.00	64,643.00	57,664.00	Water, Secondary Water Maintenance Lead Workers, Water Quality Tech	4	08/20/2019
60th Percentile	$ 47,048.00	$ 57,799.20	$ 68,605.40	$ 63,413.80			
Hourly rate	$ 22.62	$27.79	$ 32.98	$ 30.49			

COUNCIL AGENDA

July 28, 2020

Agenda Item **"h"** Budget Discussion & TNT Hearing Preparation

Factual Summation

- Any question regarding this agenda item may be directed at Admin. Services Director Stephen Marshall or City Manager Brody Bovero.
- Please review the final budget proposal.

Truth in Taxation Informational Presentation

Prior to accepting public comment at the August 11th Truth in Taxation hearing, City Manager Brody Bovero will provide an informational presentation on the tax proposal being considered by the Council. The following is a draft slide plan for the presentation:

Presentation Slide Plan

1. An understanding of all City revenue sources
    a. Pie chart explaining how the City receives revenue
    b. Distinguish sources from taxpayer's vs other sources

2. Explanation of how property taxes work in Utah
    a. Understand how property taxes automatically move, even without Council action.

3. Explanation of how, without Council action, inflation erodes the City's capability to provide services.
    a. Compare inflation impact of 2010 vs 2020
    b. Explain that property tax from new growth is design to serve new growth, not cover inflation for the entire City.

4. Explanation of where your entire property tax bill goes.
    a. Understand that vast majority of tax bill goes to places other than the City.
    b. Understand the amount an average home in Syracuse pays in property taxes to the City.

5. Gain perspective on the total property tax obligation from the City
    a. Compare property taxes to cost of other consumer or utility goods, such as cable/internet, cell phones, etc.

6. Explain the tax proposal.
    a. Outline the issues, needs, and goals the City will address with the additional revenue.

7. Explain the financial side of the tax proposal.
    a. Outline the rate change.
    b. Outline the amount of revenue to be received by the City.
    c. Outline the estimated additional payment required from the average residence in Syracuse.

8. Explain some of the outstanding issues that the City is facing, which will not be addressed due to the City's concern for moderating the tax burden of citizens.
    a. Emphasize the care and concern the Council has for minimizing taxes on citizens.
9. Understand the City's tax rate versus other Davis County cities.
    a. Emphasize the value citizens receive with lower tax rates and quality services.
    b. Dispel myths about Syracuse taxes being relatively high.

10. Q and A

Truth in Taxation Process

- As required by Utah Code Annotated 10-6-113, the governing body shall establish the time and place of a public hearing to consider its adoption and shall order that notice of the public hearing be published at least seven days prior to the public hearing.

    - This requirement has been met since the City Council adopted the tentative budget on May 12th and set a public hearing on June 9, 2020 to consider adoption of the final budget.

- As required by Utah Code Annotated 10-6-118, "before the last June 22 of each fiscal period, or, **in the case of a property tax increase under Sections 59-2-919 through 59-2-923, before August 17 of the year for which a property tax increase is proposed**, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required under this chapter. A copy of the final budget for each fund shall be certified by the budget officer and filed with the state auditor within 30 days after adoption."

    - The council is considering a truth in taxation process and raising property taxes by $220,000 to fund two firefighters moving to full-time status ~$150,000. The council is also considering benchmark adjustments in the police department ~$46,000. Finally, the council proposes to fund the additional 2.27% URS pickup

for employees in public safety ~ $15,000 and conversion of seasonal position to p/t ~ $10,000 in streets.

- Since the Council is considering increasing the tax rate above the county certified tax rate, it is considered a tax increase under state law and requires a truth in taxation process. The council set the Truth in Taxation public hearing to August 11th to discuss increasing the tax rate.

- The City will be required to advertise in the newspaper once individually and once on a county combined advertisement the intent to increase taxes.

- This increase will be show on the property tax bills sent to all residents during late July. The tax bill will show that a TNT meeting will be held and will give a date and time of the public hearing.

SYRACUSE CITY CORPORATION

FY 2021

Final Budget Proposal

July 1, 2020 through June 30, 2021

Prepared by
Stephen Marshall
Administrative Services
Director

SYRACUSE CITY BUDGET

Fiscal Year Ending June 30, 2021

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SYRACUSE CITY GOVERNMENT

Elected Officials

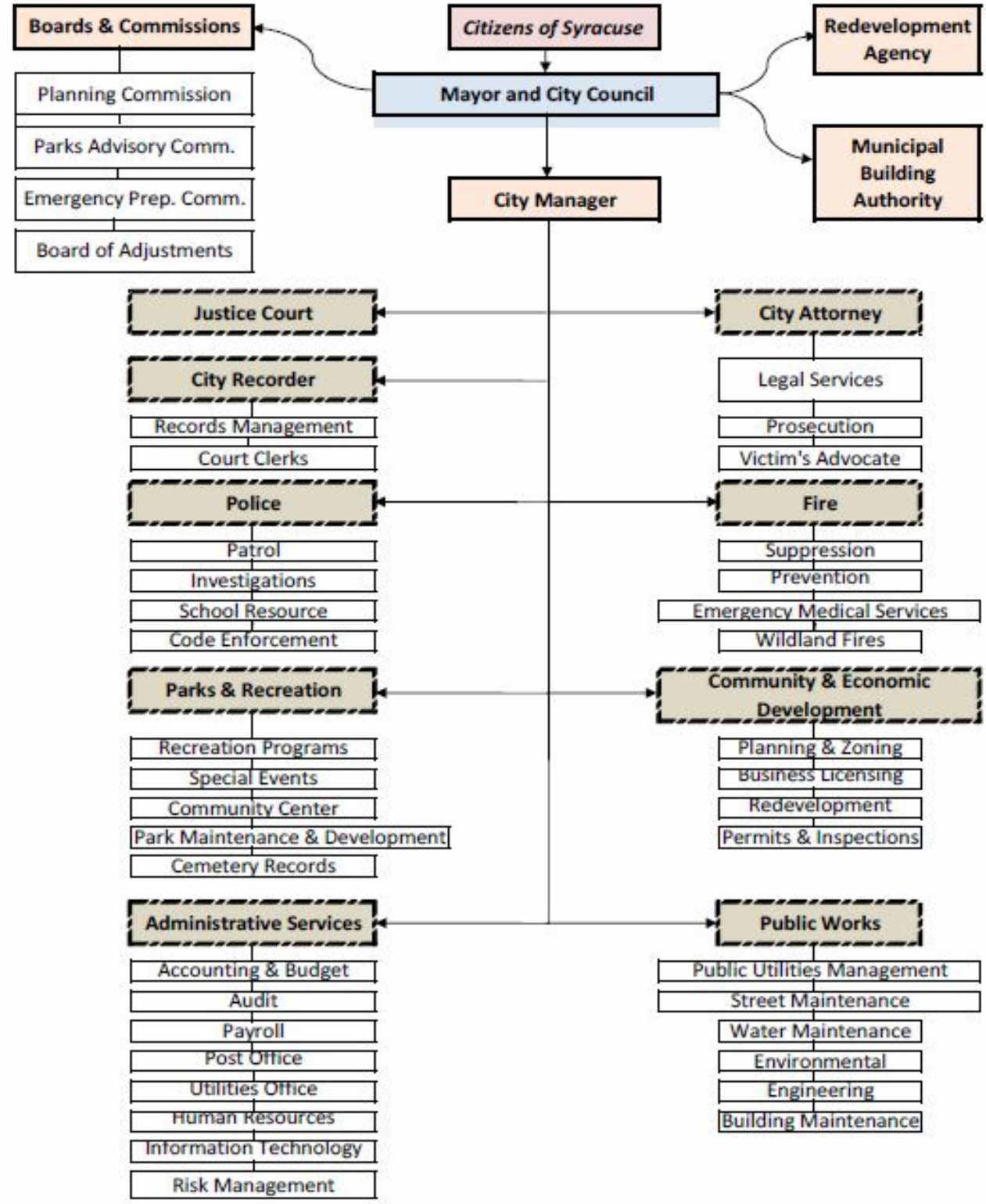
Mike Gailey---------- Mayor
Lisa Bingham---------- City Councilmember
Corinne Bolduc ---------- City Councilmember
Dave Maughan---------- City Councilmember
Seth Teague ---------- City Councilmember
Jordan Savage ---------- City Councilmember

Administrative Personnel

Brody Bovero---------- City Manager
Aaron Byington---------- Fire Chief
Garret Atkin ---------- Police Chief
Noah Steele---------- Community & Economic Development Director
Stephen Marshall---------- Administrative Services Director
Kresta Robinson ---------- Parks & Recreation Director
Robert Whiteley ---------- Public Works Director
Cassie Brown ---------- City Recorder
Paul Roberts ---------- City Attorney

SYRACUSE CITY CORPORATION

Organizational Chart



BUDGET MESSAGE

To the Honorable Mayor and City Council of Syracuse City:

The City Administration is pleased to present the Fiscal Year 2021 budget for your consideration. The budget begins July 1, 2020 and ends June 30, 2021. This document reflects the efforts of the City Manager, department directors, their staff, and each of you.

This year's budget proposal affords the resources necessary to continue to provide quality municipal services to Syracuse residents and businesses. In conjunction with the City Council, this year's budget was designed with the following Mission and Vision Statements:

- Mission Statement: To provide quality, affordable services for its citizens, while promoting community pride, fostering economic development, and preparing for the future.

- 10 Year Vision Statements:
    - We are a City with well-maintained infrastructure, including roads, utilities, and parks, and provide services efficiently.
    - In preparation for future growth of the City, we will make plans to accommodate commercial businesses to serve the residents' needs and to support economic stability of the City
    - We are a financially stable City, balancing the cost of services with the level of services that we provide. The City will have minimal or no debt.
    - The City will incorporate improvements, events, and services that create an overall feeling of connection and pride in the City by its residents.

This year's tentative budget is formed in the context of a deliberate examination of the long-range needs and financial sustainability of the City. A financial model allowed the Council to look at the next 10 years, with the ability to input various scenarios. Based on that discussion, it was apparent that some level of tax increase would be needed to sustain the City, even under a favorable growth scenario. Property values in the city have increased over the prior year, which means the tax rate is scheduled to decrease. This budget proposes an increase in the tax rate to provide needed services to our citizens. It can be argued, however, that the increased tax rate ensures the citizens receive quality service, but still within the realm of being "affordable" as outlined in the City's mission statement.

This year's tentative budget includes a proposal to increase utility fees a total of $0.70 per user per month. We are increasing our garbage utility fee $0.11 for the first black can, $0.04 for the second

black can, and $0.13 for green waste. This fee increase is to cover the increased cost of garbage hauling expense from Robinson Waste.

Additionally, the secondary water rate will increase $0.20 per month due to water irrigation companies increasing their cost of water that the city purchases for its citizens. Also, the culinary water rate will increase $0.39 per month due to Weber Basin Water increasing its cost of water that the city purchases for its citizens These rate increases will become effective in the July 2020 utility bill.

Our local economy is continuing to show signs of strong economic growth. This is evidenced by the 7.0% increase in sales tax revenues over the past 12 months. Another key indicator of economic strength is housing development and new home building permits. Residential building permits continue to show consistent growth. The City issued 315 building permits for new single-family homes in fiscal year 2019. The City has issued 266 building permits for new single-family homes through April 2020 of this fiscal year and anticipates that number will be over 300 building permits by the end of June 2020.

Commercial development continues to show signs of growth with the completion of 7-11 and the county library. New construction also includes the second phase of U.S. Cold Storage over on 1000 West and SR-193. New businesses provide additional tax revenue to the City and help offset costs in the City including costs for new city employees and infrastructure replacement.

We are also seeing major road construction in our city. This includes replacing utility lines and repaving 2000 west south of Maverik all the way to the roundabout. We will also see future construction of the West Davis Corridor in the next 1-2 years along with plans to widen Antelope Drive between 2000 West and 3000 West before the completion of the West Davis Corridor. UDOT also has plans to extend SR-193 from 3000 West to a planned interchange with West Davis Corridor around 3500 West and north of 700 South. These projects are necessary to help with our steady growth in the city.

Home prices increased 5.4% locally over last year and 3.8% nationally. The unemployment rate in Utah is at 3.6% and the national average is also 4.4%. Utah has the 2nd fastest population growth in the nation at 1.7% last year. Overall, Utah's economy is one of the strongest economies in the nation.

Strategic Budgetary Goals

In January 2020, the City Council held a budget retreat at the new Warehouse 22 in Syracuse with the Administration to develop priorities and strategic goals for FY2021. Based on those decisions, the draft budget was designed to accomplish these goals. In addition, a virtual City Council meeting was held in April 2020 to review the draft budget and find a tentative consensus for FY2021. Below is an outline of the major budgetary actions meant to achieve these goals and pursue the 10-year vision statements:

Vision Statement 1: We are a City with well-maintained infrastructure, including roads, utilities, and parks, and provide services efficiently.

Major Budgetary Action 1: Road and Utility Improvement Projects

- Continue Construction of a 3-million-gallon culinary water tank.
- Various road resurfacing projects.
- Radio read equipment installation on culinary meters.
- 500 West Widening (2150 S to 2700 S).
- Bluff Road 18" Secondary Line (Bluff pump house to 2000 West).

Major Budgetary Action 2: Park Maintenance and Improvement

- Construct new park maintenance facility.
- Founders Park Improvement projects, including pickleball courts, restrooms, pavilions, and parking areas.
- Legacy Park central irrigation controller.
- Rebuild Jensen Park #2.

Major Budgetary Action 3: Staffing Investments

- Convert one Environmental Maintenance Worker and one Street Maintenance Worker seasonal positions to part-time.
- Add 2 full-time firefighter positions and eliminate 3 part-time firefighter positions.
- Investments in police officer retention.
- Create crew leader position in Water Division.

Major Budgetary Action 4: IT service enhancement

- Replace 50% of all City computers.
- Add security cameras at Public Works facility.
- Improve audio/visual and communications systems in Council chambers.

Vision Statement 2: In preparation for future growth of the City, we will make plans to accommodate commercial businesses to serve the residents' needs and to support economic stability of the City.

Major Budgetary Action 1: Property Acquisition and Surplus Coordination

- Execute real property trades, purchases, and sales to facilitate city operational needs and local economic development opportunities.

Major Budgetary Action 4: Economic Development Planning

- Planned adoption of an economic development plan.
- Administer COVID-19 Emergency Loans.
- Maintain RDA fund balance to take advantage of incentive opportunities.

Vision Statement 3: We are a financially stable City, balancing the cost of services with the level of services that we provide. The City will have minimal or no debt.

Major Budgetary Action 1: Staffing Investments to maintain quality services

- Convert one Environmental Maintenance Worker and one Street Maintenance Worker seasonal positions to part-time.
- Add 2 full-time firefighter positions and eliminate 3 part-time firefighter positions.
- Investments in police officer retention.
- Create crew leader position in Water Division.

Major Budgetary Action 2: Utility Rate Adjustments

- $0.39 per month increase in culinary water with increased cost of water from Weber Basin Water.
- $0.20 per month increase in secondary water with increased cost of water from water supply companies.
- $0.11 increase on first can per month, $0.04 increase on second can, and $0.13 increase on green waste in the garbage utility to pay for increased cost of garbage hauling services.

Major Budgetary Action 3: Debt Service

- Pay down $907,000 on Lease Revenue Bond for City buildings.
- Pay down $667,000 on utility bond for construction of 3-million-gallon culinary water tank.
- The City plans to convert value in real estate holdings and use cash on hand to pay the cost of a new park maintenance facility.

Major Budgetary Action 4: Tax Rate Adjustments

- Adjust property tax rate by $220,000 or approximately $24 on the average home per year in order to cover the cost of the staffing investments in the Fire and Police Departments.

Vision Statement 4: The City will incorporate improvements, events, and services that create an overall feeling of connection and pride in the City by its residents.

Major Budgetary Action 1: Regional Park Design and Funding

- The City continues work on designing and funding a 50-acre regional park facility.

Major Budgetary Action 2: Museum & Communications Staffing Investments.

- Existing budgeted funds will be transferred from the Administration budget to Parks and Recreation to add hours toward the Museum Curator, who will also take on communications tasks for the City.

Major Budgetary Action 3: Aesthetic and Security Improvements

- Coordinate road projects with UDOT to include separated trail system along major roads.
- Work with neighboring cities to design and apply for grant funding for trail, road widening, and road crossing projects at 500 West and 700 South.
- Aesthetic and security improvement to the Public Works facility to blend in with new residential neighborhood surrounding it.
- Funding for signage plan to bring a cohesive image to City facilities.

Major Budgetary Action 4: Continue to support City and Private/Non-Profit Events

- The City continues to make incremental improvements to the Pumpkin Walk, Easter Egg Hunt, and Syracuse Heritage Days.
- The City provides support to large events such as the Moonlight Bike Ride on Antelope Island, the RC Willey & Make-a-Wish Foundation's Ride for the Kids, and The Goliath Race.
- A new fee waiver/sponsorship policy is planned to take effect for events and charitable fundraisers in the City.

Capital Projects

Administration is continually updating and revising our 5-year capital improvement plan to ensure that the systems are properly maintained in the future. For the fiscal year 2021 budget, Administration is proposing $4,998,000 in capital improvement projects and $2,655,000 in park improvements for a total of $7,635,000 as outlined on the next page:

Capital Improvement Projects - Roads	Estimated Cost	Funding Source
1000 West from 2075 S to 2700 South	630,000	Class C Road Fund
Curb, Gutter, Sidewalk on 4000 West & 800 South	60,000	Class C Road Fund
Public Works Shop Improvements	25,000	Class C Road Fund
2021 Surface Treatments	300,000	Class C Road Fund
500 West Widening (2150 S. to 2700 S.)	273,000	Road Impact Fund
2400 West	58,000	Road Impact Fund
Total	**1,346,000**	

Capital Improvement Projects - Culinary Water	Estimated Cost	Funding Source
1000 West from 2075 S to 2700 South	$ 605,000	Culinary Water Fund
Culinary Water Tank Bond Payments	667,000	Culinary Fund & Impact
Public Works Shop Improvements	35,000	Culinary Water Fund
2021 Culinary Radio Conversion	150,000	Culinary Water Fund
Total	**1,457,000**	

Capital Improvement Projects - Secondary Water	Estimated Cost	Funding Source
1000 West from 2075 S to 2700 South	$ 590,000	Secondary Fund
Bluff Road 18" Line (Bluff Pump House to 2000 West)	$ 1,000,000	Secondary Impact
Public Works Shop Improvements	$ 25,000	Secondary Fund
Total	**1,615,000**	

Capital Improvement Projects - Storm Water	Estimated Cost	Funding Source
1000 West from 2075 S to 2700 South	$ 475,000	Storm Fund
Public Works Shop Improvements	$ 30,000	Storm Fund
Total	**505,000**	

Capital Improvement Projects - Sewer Fund	Estimated Cost	Funding Source
Public Works Shop Improvements	$ 75,000	Sewer Fund
Total	**75,000**	

Capital Improvement Projects - Parks	Estimated Cost	Funding Source
Park Maintenance Facility	$ 2,000,000	Capital Proj. Fund
Founders Park Improvements	**$ 655,000**	Capital and Park Impact
Total	**2,655,000**	

Total Proposed Capital Improvement Projects	**7,653,000**	

General Fund Analysis

Administration's philosophy is to budget conservative on revenues and liberal on expenses. This philosophy has resulted in our general fund balance increasing from a low of 5% in FY2009 to 23.4% at the end of fiscal year 2019. It has also allowed the City to fund additional road projects, payoff our 2005 sales tax bond 5 years early, and purchase new vehicles and equipment. State statute mandates that our general fund balance remain between 5 and 25%. It is important to have a healthy fund balance that acts as a "rainy" day fund in case of any unforeseen circumstances such as economic downturns, etc. The City has an adopted fund balance policy that outlines parameters for our fund balance and describes when and how the City Council may execute and use excess fund balance.

Administration has brought forward a balanced budget for the General Fund, which includes budgeted revenues and expenses of $12,509,387 or an increase from prior year of $771,000. The major change over prior year was a projected increase in the sales tax revenue of approximately $100,000. Property taxes revenue is estimated to increase by $403,000 due to new home development in Syracuse and the City Council raising property taxes in order to cover staffing investments in the police and fire departments. The remainder of the increase in revenues is spread across all the other revenue accounts.

The following table shows a summary of budgets for governmental funds for FY2021:

	Governmental Funds		Govemental/Utility
	General Including Parks Fee, Street Lighting Fee & Class C Roads	Capital Improvement	Impact Fees
Financing sources:			
Taxes and assessments	$ 9,529,438	$ -	$ -
Licenses and permits	761,500		1,976,425
Intergovernmental	1,705,900	81,000	-
Charges for services	2,147,594		
Fines and forfeitures	230,000		
Interest / miscellaneous	118,800	10,000	69,000
Other sources	354,000	10,000	-
Contributions, Allocations, & Transfers	212,460	619,000	222,000
Use of fund balance	268,029	1,965,000	842,925
Total financing sources	15,327,721	2,685,000	3,110,350
Financing uses:			
General government	2,356,614	-	
Public safety	5,936,262	315,000	80,000
Public works	2,688,937	-	1,331,000
Parks & Recreation	2,363,366	2,370,000	-
Debt service	980,000		667,000
Internal Services Allocations	221,542		
Transfer to Other Funds	781,000	-	
Increase in fund balance	-		1,032,350
Total financing uses	15,327,721	2,685,000	3,110,350
Excess (deficiency)	$ -	$ -	$ -

Utility Fund Analysis

The City tracks each of its utilities it provides to citizens separately in its own utility fund. The City has 5 utility funds and 1 internal services fund. Each of these funds is designed to be self-sustainable so as not to rely on another fund or revenue source to cover its costs.

The City has recently increased utility fees because of the increase costs of services in the funds and for capital improvements to the systems.

This year's tentative budget includes a proposal to increase utility fees a total of $0.70 per user per month. We are increasing our garbage utility fee $0.11 for the first black can, $0.04 for the second black can, and $0.13 for green waste. This fee increase is to cover the increased cost of garbage hauling expense from Robinson Waste.

Additionally, the secondary water rate will increase $0.20 per month due to water irrigation companies increasing their cost of water that the city purchases for its citizens. Also, the culinary water rate will increase $0.39 per month due to Weber Basin Water increasing its cost of water that the city purchases for its citizens These rate increases will become effective in the July 2020 utility bill.

The following table shows a summary of budgets for the enterprise and internal service funds for FY2021:

	Utility Enterprise Funds					Internal Service
	Secondary Water	Culinary Water	Sewer	Storm Water	Garbage	Information Technology
Financing sources:						
Charges for services	$ 2,111,375	$ 2,676,652	$ 3,215,100	$ 637,405	$ 1,902,300	$ 330,659
Federal / State Grants			-		-	
Interest / miscellaneous	42,700	288,000	30,000	19,750	15,000	150
Use of fund balance					-	
Total financing sources	2,154,075	2,964,652	3,245,100	657,155	1,917,300	330,809
Financing uses:						
General government						360,659
Public works	2,069,250	2,701,065	3,424,020	716,566	1,897,001	
Total financing uses	2,069,250	2,701,065	3,424,020	716,566	1,897,001	360,659
Excess (deficiency) of revenues over expenses	$ 84,825	$ 263,587	$ (178,920)	$ (59,411)	$ 20,299	$ (29,850)

Long-Term Debt

The following is a summary of outstanding bonds and payoff detail for fiscal year 2021:

Long-term Liabilities				
	Balance July 1, 2020	Payments - Principal	Balance June 30, 2021	Payoff
Governmental activities				
2016 MBA Refunding Bond	7,770,000	907,000	6,863,000	2028
Total Governmental activities	7,770,000	907,000	6,863,000	
Business-type activities				
2019 Wate Revenue Bond	6,047,000	552,000	5,495,000	2030
Total busness-type activities	6,047,000	552,000	5,495,000	
Total long-term liabilities	$ 13,817,000	$ 1,459,000	$ 12,358,000	

This fiscal year, the City will reduce its outstanding debt by $1,459,000. The proposed budget includes $1,723,685 for principal and interest payments on the above bonds. The MBA bonds were secured at low interest rates of 1.9%. The 2019 water revenue bonds were secured at a low rate of 1.98%. The bonds are scheduled to be paid off in 2028 and 2030 respectively.

The City has a continual challenge of trying to meet the needs of its citizen as the City continues to grow. We are striving to maintain our level of service to our citizens as our resources are stretched over more houses and businesses. This budget identifies the financial operations of each of the City's departments and gives direction to the Department Directors in coordinating the services their departments are providing with the goals and objectives of the City Council. The Administration is pleased to submit a budget that provides quality services and continues to maintain a sense of community for which we all can be proud.

Respectfully submitted,

Brody Bovero
City Manager

Stephen Marshall
Adminstrative Services Director

GENERAL FUND

REVENUE

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
TAXES							
10-31-10	PROPERTY TAXES - CURRENT	2,094,313.64	2,231,193.37	2,590,628.26	2,513,078.00	2,841,731.00	
10-31-15	PROPERTY TAXES - RDA INCREMENT	78,939.89	.00	.00	.00	.00	
10-31-20	DELINQUENT PRIOR YEAR'S TAXES	17,271.40	27,186.33	31,492.29	25,000.00	25,000.00	
10-31-30	SALES & USE TAXES	4,077,890.13	4,337,489.16	4,342,894.02	4,605,000.00	4,702,000.00	
10-31-40	FRANCHISE TAX	1,483,372.30	1,408,833.77	1,297,205.42	1,500,000.00	1,410,000.00	
10-31-70	FEE IN LIEU OF TAXES	191,332.33	194,087.84	191,677.78	200,000.00	210,000.00	
Total TAXES:		7,943,119.69	8,198,790.47	8,453,897.77	8,843,078.00	9,188,731.00	
LICENSES & PERMITS							
10-32-10	BUSINESS LICENSES	43,485.00	42,680.00	40,296.00	40,000.00	45,000.00	
10-32-21	BUILDING PERMITS	862,179.80	739,278.60	888,360.00	715,000.00	715,000.00	
10-32-22	STATE TRAINING SURCHARGE - 1%	1,522.30	1,070.73	1,240.89	1,500.00	1,500.00	
Total LICENSES & PERMITS:		907,187.10	783,029.33	929,896.89	756,500.00	761,500.00	
INTERGOVERNMENTAL REVENUE							
10-33-10	FEDERAL GRANTS	23,093.01	36,891.62	16,095.09	32,600.00	28,200.00	
10-33-20	PRIVATE GRANTS	.00	.00	.00	2,500.00	.00	
10-33-40	STATE GRANTS AND ALLOTMENTS	10,616.62	13,873.61	18,137.15	27,800.00	15,000.00	
10-33-43	MISC POLICE GRANTS	23,684.54	27,710.70	15,232.84	21,000.00	21,000.00	
10-33-45	D.C. POLICE HIRING SUPPLEMENT	71,000.00	71,000.00	71,825.00	71,000.00	71,000.00	
10-33-50	VICTIMS ADVOCATE GRANT	48,733.04	53,876.44	31,745.56	52,700.00	58,039.00	
10-33-58	LIQUOR FUND ALLOTMENT	17,396.45	18,737.45	18,610.06	20,000.00	20,000.00	
Total INTERGOVERNMENTAL REVENUE:		194,523.66	222,089.82	171,645.70	227,600.00	213,239.00	
CHARGE FOR SERVICES							
10-34-10	COMMISSION ON POSTAGE SALES	45,330.56	47,851.77	40,389.41	45,000.00	45,000.00	
10-34-15	PASSPORT SERVICES FEES	67,769.00	89,280.45	70,342.00	110,000.00	110,000.00	
10-34-21	COMMUNITY CENTER USER FEES	29,851.29	36,534.69	25,045.52	35,000.00	35,000.00	
10-34-22	COMMUNITY CENTER RENTAL	5,409.00	13,452.00	7,672.50	10,000.00	10,000.00	
10-34-23	SENIOR PROGRAMS	1,557.00	1,127.00	813.00	2,000.00	2,000.00	
10-34-25	BUILDING INSPECTION FEES	1,040.60	3,000.00	2,020.00	500.00	1,000.00	
10-34-26	FIRE PROTECTION FEES	18,553.90	9,329.27	9,736.65	10,000.00	10,000.00	
10-34-27	WILDLAND FIRE REVENUES	171,192.22	333,168.38	74,201.62	150,000.00	150,000.00	
10-34-30	PLAN CHECK & DEV. REVIEW FEES	427,388.94	484,720.39	558,243.09	490,000.00	500,000.00	
10-34-35	AMBULANCE REVENUE	337,448.17	293,251.46	346,981.29	330,000.00	330,000.00	
10-34-40	SALE OF CEMETERY LOTS	34,068.00	45,345.00	62,910.00	35,000.00	40,000.00	
10-34-41	BURIAL FEES	27,491.75	24,061.00	27,000.00	25,000.00	25,000.00	
10-34-50	POLICE REPORTS & FINGERPRINTS	12,900.70	11,036.30	8,435.85	12,000.00	12,000.00	
10-34-51	TRAFFIC SCHOOL FEES	91.00	94.60	54.60	200.00	200.00	
10-34-58	CODE ENFORCEMENT FINES	3,400.00	.00	800.00	6,500.00	3,000.00	
10-34-60	SPECIAL EVENTS REVENUES	1,308.00	1,430.00	1,360.00	2,000.00	1,500.00	
10-34-61	RECREATION - FOOTBALL	49,985.00	52,140.00	51,984.64	55,000.00	55,000.00	
10-34-62	RECREATION - BASKETBALL	68,051.00	69,493.00	74,114.29	71,000.00	75,000.00	
10-34-63	RECREATION - SOCCER	50,789.00	55,898.00	37,390.50	55,000.00	65,000.00	
10-34-64	RECREATION - BASEBALL	51,108.00	49,821.50	736.00	53,000.00	53,000.00	
10-34-65	RECREATION - TENNIS	4,055.00	3,883.00	5,755.00	3,000.00	3,000.00	
10-34-66	RECREATION - MISC. PROGRAMS	8,941.95	9,331.30	7,422.30	10,000.00	10,000.00	
10-34-67	RECREATION - HERITAGE DAYS	14,781.34	18,932.00	1,200.00	25,000.00	25,000.00	
10-34-68	FARMERS MARKET	3,805.65	1,265.00	1,125.00	2,000.00	1,200.00	
10-34-69	ARTS COUNCIL REVENUES	33,040.33	39,898.36	62,607.97	40,000.00	40,000.00	

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
10-34-70	YOUTH COUNCIL REVENUES	1,104.01	.00	.00	.00	.00	
10-34-71	YOUTH COURT REVENUES	2,230.00	1,710.00	1,503.35	1,000.00	1,500.00	
	Total CHARGE FOR SERVICES:	1,472,691.41	1,696,054.47	1,479,844.58	1,578,200.00	1,603,400.00	
FINES AND FORFEITURES							
10-35-11	COURT FINES	229,078.54	240,359.28	204,482.45	230,000.00	230,000.00	
	Total FINES AND FORFEITURES:	229,078.54	240,359.28	204,482.45	230,000.00	230,000.00	
MISCELLANEOUS REVENUE							
10-36-10	INTEREST INCOME	44,217.74	69,919.19	59,581.57	75,000.00	70,000.00	
10-36-20	1% Cash Back Savings - CC	10,342.32	8,640.25	11,388.77	10,000.00	12,000.00	
10-36-40	SALE OF CAPITAL ASSETS	1,000.00	.00	.00	.00	.00	
10-36-51	SALE OF POST OFFICE SUPPLIES	1,558.36	1,131.09	971.36	1,500.00	1,200.00	
10-36-88	POLICE DEPT MISCELLANEOUS	1,175.05	1,665.00	395.00	500.00	500.00	
10-36-89	FIRE DEPARTMENT MISCELLANEOUS	2,039.09	3,055.00	5,437.56	2,500.00	3,000.00	
10-36-90	SUNDRY REVENUES	14,706.41	5,739.60	30,352.62	34,800.00	15,000.00	
10-36-91	Credit Card CONVENIENCE FEE	10,289.77	10,314.62	9,285.91	10,000.00	11,000.00	
10-36-92	ADVERTISING REVENUES	1,500.00	.00	.00	2,000.00	2,000.00	
	Total MISCELLANEOUS REVENUE:	86,828.74	100,464.75	117,412.79	136,300.00	114,700.00	
OPERATING REVENUE							
10-37-50	CELL TOWER REVENUE	97,718.11	101,541.46	104,369.40	100,000.00	102,000.00	
10-37-60	RENT INCOME	44,170.37	39,017.04	32,909.03	40,000.00	4,000.00	
10-37-70	PARK RESERVATIONS	28,235.00	34,540.00	28,975.00	30,000.00	35,000.00	
	Total OPERATING REVENUE:	170,123.48	175,098.50	166,253.43	170,000.00	141,000.00	
CONTRIBUTIONS AND TRANSFERS							
10-38-31	EDA/RDA MANAGEMENT FEE	30,635.00	37,791.85	43,022.45	38,900.00	43,025.00	
10-38-32	RDA REPAYMENT TO FINANCERS	7,435.00	7,435.00	7,435.00	7,435.00	7,435.00	
10-38-70	CONTR GENERAL FUND SURPLUS	.00	.00	.00	529,568.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	38,070.00	45,226.85	50,457.45	575,903.00	50,460.00	
	Net Grand Totals:	11,041,622.62	11,461,113.47	11,573,891.06	12,517,581.00	12,303,030.00	

GENERAL FUND

EXPENDITURES

City Council

Justice Court

Victim's Advocate

Administration

Building Maintenance

Community & Economic Development

Police

Fire

Streets

Parks & Recreation

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
CITY COUNCIL							
10-41-11	PERMANENT EMPLOYEE WAGES	32,994.00	32,870.64	44,967.00	44,967.00	56,940.00	
10-41-13	EMPLOYEE BENEFITS	2,986.80	3,028.11	3,871.86	3,876.00	4,852.00	
10-41-21	BOOKS, SUBSCRIPTS & MEMBERSHI	5,950.00	21,944.42	23,177.64	24,550.00	24,350.00	
10-41-23	TRAVEL & TRAINING	2,285.69	787.67	2,192.43	4,000.00	4,000.00	
10-41-24	OFFICE SUPPLIES	546.02	202.17	343.60	600.00	600.00	
10-41-54	CONTRIBUTIONS	4,500.00	4,005.16	3,388.86	6,000.00	8,000.00	
10-41-59	SUNDRY	2,581.30	1,556.36	2,134.31	2,200.00	2,200.00	
10-41-60	YOUTH COUNCIL	1,120.82	385.99	423.46	1,000.00	1,000.00	
10-41-90	INTERFUND REIMBURSEMENT	13,736.00-	13,989.00-	15,269.00-	15,269.00-	25,553.00-	
Total CITY COUNCIL:		39,228.63	50,791.52	65,230.16	71,924.00	76,389.00	
Net Grand Totals:		39,228.63-	50,791.52-	65,230.16-	71,924.00-	76,389.00-	

CITY COUNCIL
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-41-21 Books, subscriptions & memberships			
Prior year budget, as modified			$ 24,550
Current estimates:			
Utah League of Cities and Towns	$ 16,800	$ 16,800	$ 16,800
Economic Development Corp of Utah Fees	7,500	7,500	7,500
Utah Taxpayers Association	50	50	50
Total budget for account	$ 24,350	$ 24,350	$ 24,350
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (200)	$ (200)	$ (200)
10-41-23 Travel & training			
Prior year budget, as modified			$ 4,000
Current estimates:			
City Council Training	$ 4,000	$ 4,000	$ 4,000
Total budget for account	$ 4,000	$ 4,000	$ 4,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-41-24 Office supplies			
Prior year budget, as modified			$ 600
Current estimates:			
	600	600	600
Total budget for account	$ 600	$ 600	$ 600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CITY COUNCIL
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-41-54 Contributions			
Prior year budget, as modified			$ 6,000
Current estimates:			
Arts Council	$ 3,000	$ 3,000	$ 3,000
Miss Syracuse pageant	2,500	2,500	2,500
Museum	500	500	500
Syracuse & Clearfield High School Graduation	1,000	1,000	1,000
High School Scholarship	-	1,000	1,000
Total budget for account	$ 7,000	$ 8,000	$ 8,000
Amount changed from request			$ 1,000
Increase/(decrease) from prior year modified budget	$ 1,000	$ 2,000	$ 2,000
10-41-59 Sundry			
Prior year budget, as modified			$ 2,200
Current estimates:			
Council of Governments meeting	$ 500	$ 500	$ 500
Budget and Goals Retreat	1,000	1,000	1,000
Lunch with the Mayor	700	700	700
Total budget for account	$ 2,200	$ 2,200	$ 2,200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-41-60 Youth Council			
Prior year budget, as modified			$ 1,000
Current estimates:	1,000	1,000	1,000
Total budget for account	$ 1,000	$ 1,000	$ 1,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CITY COUNCIL
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-41-90 Interfund Reimbursements			
Prior year budget, as modified			$ (15,269)
Current estimates:			
Council wages & oper. reimb. from Utility Funds	$ (25,553)	$ (25,553)	$ (25,553)
Total budget for account	$ (25,553)	$ (25,553)	$ (25,553)
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (10,284)	$ (10,284)	$ (10,284)
Total expenditures			
Prior year budget, as modified			$ 38,350
Total budget for expenditures	$ 39,150	$ 40,150	$ 40,150
Amount changed from request			$ 1,000
Increase/(decrease) from prior year modified budget	$ 800	$ 1,800	$ 1,800

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
JUSTICE COURT							
10-42-10	OVERTIME	510.71	311.43	13.68	.00	.00	
10-42-11	PERMANENT EMPLOYEE WAGES	96,952.82	100,803.10	113,697.50	116,823.00	116,643.00	
10-42-12	PART-TIME WAGES	12,947.91	12,208.80	15,217.68	13,729.00	15,725.00	
10-42-13	EMPLOYEE BENEFITS	44,726.22	45,920.69	49,096.95	50,792.00	51,341.00	
10-42-21	BOOKS, SUBSCRIPTS & MEMBERSHI	.00	25.00	25.00	100.00	100.00	
10-42-23	TRAVEL & TRAINING	1,555.49	2,271.97	659.67	2,000.00	2,000.00	
10-42-24	OFFICE SUPPLIES	1,692.46	1,818.42	2,778.51	2,300.00	2,300.00	
10-42-37	PROFESSIONAL & TECH SERVICES	12,152.39	13,335.00	9,840.00	15,000.00	15,000.00	
10-42-50	JUROR & WITNESS COSTS	456.54	204.64	222.02	500.00	500.00	
10-42-60	YOUTH COURT	5,699.80	4,191.79	4,383.49	5,500.00	5,500.00	
Total JUSTICE COURT:		176,694.34	181,090.84	195,934.50	206,744.00	209,109.00	
Net Grand Totals:		176,694.34-	181,090.84-	195,934.50-	206,744.00-	209,109.00-	

JUSTICE COURT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-42-21 Books, subscriptions & memb.			
Prior year budget, as modified			$ 100
Current estimates:			
Misc.	100	100	100
Total budget for account	$ 100	$ 100	$ 100
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -
10-42-23 Travel & training			
Prior year budget, as modified			$ 2,000
Current estimates:			
BCI & Court Clerk conference	$ 1,000	$ 1,000	$ 1,000
Judge conference	1,000	1,000	1,000
Total budget for account	$ 2,000	$ 2,000	$ 2,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -
10-42-24 Office supplies			
Prior year budget, as modified			$ 2,300
Current estimates:			
Forms, Stamps, Paper, Misc	$ 2,300	$ 2,300	$ 2,300
Total budget for account	$ 2,300	$ 2,300	$ 2,300
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -

JUSTICE COURT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-42-37 Professional & technical services			
Prior year budget, as modified			$ 15,000
Current estimates:			
Public defender fees	$ 3,500	$ 3,500	$ 3,500
Bailiff Contract Services	11,500	11,500	11,500
Total budget for account	$ 15,000	$ 15,000	$ 15,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -
10-42-60 Youth Court			
Prior year budget, as modified			$ 5,500
Current estimates:			
Youth Court Expenses	$ 1,750	$ 1,750	$ 1,750
Youth Court Training	3,750	3,750	3,750
Total budget for account	$ 5,500	$ 5,500	$ 5,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -
10-42-50 Juror & witness costs			
Prior year budget, as modified			$ 500
Current estimates:			
Juror & witness fees	$ 500	$ 500	$ 500
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -

JUSTICE COURT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-42-70 Capital Outlay			
Prior year budget, as modified			$ -
Current estimates:			
	$ -	$ -	
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 25,400
Total budget for expenditures	$ 25,400	$ 25,400	$ 25,400
Amount changed from request			$ -
Increase/(decrease) from prior year modified budge	$ -	$ -	$ -

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
VICTIM SERVICES							
10-43-11	PERMANENT EMPLOYEE WAGES	30,302.40	39,366.18	42,136.38	42,714.00	43,061.00	
10-43-13	EMPLOYEE BENEFITS	14,009.71	18,012.71	12,814.44	11,442.00	19,445.00	
10-43-23	TRAVEL & TRAINING	1,896.57	2,793.60	806.47	2,395.00	2,395.00	
10-43-24	OFFICE SUPPLIES	2,236.24	1,184.89	465.18	1,460.00	1,260.00	
10-43-28	COMMUNICATIONS	827.18	541.45	481.74	550.00	550.00	
Total VICTIM SERVICES:		49,272.10	61,898.83	56,704.21	58,561.00	66,711.00	
Net Grand Totals:		49,272.10-	61,898.83-	56,704.21-	58,561.00-	66,711.00-	

VICTIM'S SERVICES DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-43-23 Travel & training			
Prior year budget, as modified			$ 2,395
Current estimates:			
Utah Domestic Violence Coalition Annual Conf	520	520	520
Annual Crime Victim Conference	525	525	525
CJC Symposium	450	450	450
SWAVO (multiple trainings)- Per diem & Mileage	800	800	800
Travel to police stations, trainings, support in court	100	100	100
Total budget for account	$ 2,395	$ 2,395	$ 2,395
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-43-24 Office supplies			
Prior year budget, as modified			$ 1,460
Current estimates:			
Postage, Envelopes, Paper, Boxes, Pens Etc.	$ 400	$ 400	$ 400
Victim Outreach - Booth, items, pamphlets	$ 500	$ 500	$ 500
Annual License Fee - VS Tracking	$ 360	$ 360	$ 360
Total budget for account	$ 1,260	$ 1,260	$ 1,260
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (200)	$ (200)	$ (200)
10-43-28 Communications			
Prior year budget, as modified			$ 550
Current estimates:			
Cell Phone Allowance (1 employee)	$ 550	$ 550	$ 550
Total budget for account	$ 550	$ 550	$ 550
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 4,405
Total budget for expenditures	$ 4,205	$ 4,205	$ 4,205
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (200)	$ (200)	$ (200)

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
ADMINISTRATION							
10-44-10	OVERTIME	675.76	838.46	875.60	.00	.00	
10-44-11	PERMANENT EMPLOYEE WAGES	492,118.81	513,210.72	586,458.50	606,245.00	628,415.00	
10-44-12	PART-TIME WAGES	53,659.43	90,656.32	88,430.83	95,692.00	80,782.00	
10-44-13	EMPLOYEE BENEFITS	229,387.93	243,155.44	263,379.14	283,140.00	277,871.00	
10-44-21	BOOKS, SUBSCRIPTS & MEMBERSHI	5,069.09	9,430.75	6,675.38	9,159.00	9,204.00	
10-44-22	PUBLIC NOTICES	5,783.22	5,417.95	6,909.59	6,000.00	7,500.00	
10-44-23	TRAVEL & TRAINING	11,072.69	11,846.50	5,057.61	15,954.00	16,797.00	
10-44-24	OFFICE SUPPLIES	13,801.20	11,834.33	15,818.89	17,000.00	14,000.00	
10-44-25	PASSPORT SUPPLIES & POSTAGE	2,853.41	4,627.08	3,258.89	3,500.00	7,000.00	
10-44-26	VEHICLE EXPENSE	948.44	841.57	803.48	1,050.00	1,050.00	
10-44-27	UTILITIES	1,219.00	1,285.00	1,334.00	1,334.00	1,344.00	
10-44-28	COMMUNICATIONS	5,123.09	4,647.60	4,461.85	4,470.00	4,566.00	
10-44-37	PROFESSIONAL & TECH SERVICES	39,313.37	90,486.69	52,230.07	47,300.00	45,380.00	
10-44-38	LEGAL FEES	.00	5,592.50	1,416.00	3,000.00	4,000.00	
10-44-39	ELECTION EXPENSES	39,073.30	.00	18,450.68	23,000.00	.00	
10-44-42	COVID-19 EXPENSES	.00	.00	11,657.05	15,000.00	.00	
10-44-51	INSURANCE	160,705.30	166,763.00	179,365.83	178,000.00	203,000.00	
10-44-55	EMPLOYEE INCENTIVE PROGRAM	7,247.62	8,022.86	8,211.15	16,000.00	16,000.00	
10-44-57	TUITION ASSISTANCE	6,651.67	9,474.45	6,468.25	10,000.00	10,000.00	
10-44-58	CITY MAGAZINE & ADVERTISING	19,385.97	9,185.30	10,030.80	12,800.00	12,200.00	
10-44-59	CASH OVER/SHORT	12.14-	.34-	50.02	50.00	50.00	
10-44-60	SUNDRY EXPENSE	4,344.63	7,550.62	7,455.15	8,750.00	8,750.00	
10-44-70	CAPITAL OUTLAY	7,700.00	.00	.00	.00	.00	
10-44-90	INTERFUND REIMBURSEMENT	373,484.00-	391,193.00-	410,031.00-	410,031.00-	421,316.00-	
Total ADMINISTRATION:		732,637.79	803,673.80	868,767.76	947,413.00	926,593.00	
Net Grand Totals:		732,637.79-	803,673.80-	868,767.76-	947,413.00-	926,593.00-	

ADMINISTRATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-44-21 Books, subscriptions & memberships			
Prior year budget, as modified			$ 9,159
Current estimates:			
City Manager:			
ICMA Membership	$ 920	$ 920	$ 920
Utah Benchmarking System	500	500	500
GFOA Membership	250	250	250
UCMA Membership	100	100	100
Attorney:			
Lexis Nexis Research	3,840	3,840	3,840
Bar Dues - Professional Licensing	550	550	550
Recorder:			
UMCA, DWMRA, IIMC	400	400	400
Finance:			
AGA Membership	210	210	210
GFOA Membership	325	325	325
GFOA Financial Award Submission	530	530	530
AICPA Membership	275	275	275
Utah Safety Council	225	225	225
Payroll:			
American Payroll Association	220	220	220
HR:			
SHRM Membership and Certification	209	209	209
Technology Net - Benchmarking	350	350	350
NUHRA Membership	150	150	150
PHR Membership	150	150	150
Total budget for account	$ 9,204	$ 9,204	$ 9,204
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 45	$ 45	$ 45
10-44-22 Public notices			
Prior year budget, as modified			$ 6,000
Current estimates:			
Advertisements for council meetings	$ 2,500	$ 2,500	$ 2,500
Advertisements for RFP's	2,500	2,500	2,500
Advertisements for job openings	2,500	2,500	2,500
Total budget for account	$ 7,500	$ 7,500	$ 7,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,500	$ 1,500	$ 1,500

ADMINISTRATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-44-23 Travel & training			
Prior year budget, as modified			$ 15,954
Current estimates:			
City Manager / General Admin:			
ICMA /UCMA/ GFOA Conferences (Spring and Fall)	$ 2,855	$ 2,855	$ 2,855
ULCT Conferences	1,000	1,000	1,000
CPE Trainings	1,000	1,000	1,000
Attorney:			
UMAA Conference	930	930	930
UPC - Spring Conference	146	146	146
Land Use Conference	417	417	417
UPAA Annual Conference	570	570	570
Other	100	100	100
Recorder:			
UMCA Conference	750	750	750
IIMC Conference	1,500	1,500	1,500
Other (recorder meetings, seminars)	500	500	500
Finance:			
Caselle Software Annual Training	1,100	1,100	1,100
GFOA Conferences (spring and summer)	4,030	4,030	4,030
AGA Conference	600	600	600
Human Resource:			
Cross Roads Conference	399	399	399
HR Web/Day Trainings (3-4)	400	400	400
Payroll :			
Payroll Web/Day Trainings (3-4 per year)	400	400	400
Benefits Training	100	100	100
Total budget for account	$ 16,797	$ 16,797	$ 16,797
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 843	$ 843	$ 843
10-44-24 Office supplies			
Prior year budget, as modified			$ 14,000
Current estimates:			
Postage, Envelopes, Paper, Boxes, Pens Etc.	$ 4,500	$ 4,500	$ 4,500
Ink/Toner, Business cards, printing jobs	2,500	2,500	2,500
Technology - copier contracts, batteries, etc	4,000	4,000	4,000
Post Office Supplies - receipt paper -	3,000	3,000	3,000
(See revenue acct 10-34-10 for fees collected to cover this expense)			
Total budget for account	$ 14,000	$ 14,000	$ 14,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

ADMINISTRATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-44-25 Passports			
Prior year budget, as modified			$ 3,500
Current estimates:			
Postage, overnight express mail	$ 5,000	$ 5,000	$ 5,000
Ink/Toner, paper, photo stock, etc	1,000	1,000	1,000
Technology - copier contracts, batteries, etc	1,000	1,000	1,000
Total budget for account	$ 7,000	$ 7,000	$ 7,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 3,500	$ 3,500	$ 3,500
10-44-26 Vehicle expense			
Prior year budget, as modified			$ 1,050
Current estimates:			
Fuel	$ 850	$ 850	$ 850
Oil Changes	100	100	100
Tires & Misc repairs	100	100	100
Total budget for account	$ 1,050	$ 1,050	$ 1,050
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-44-27 Utilities Expense			
Prior year budget, as modified			$ 1,334
Current estimates:			
Utilities for City Hall (See memo for calculation)	$ 1,344	$ 1,344	$ 1,344
Total budget for account	$ 1,344	$ 1,344	$ 1,344
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 10	$ 10	$ 10
10-44-28 Communications			
Prior year budget, as modified			$ 4,470
Current estimates:			
Verizon Wireless (Cell Phones)	$ 1,056	$ 1,056	$ 1,056
Cell Phone Allowance (4 employees)	$ 3,450	$ 3,510	$ 3,510
Total budget for account	$ 4,506	$ 4,566	$ 4,566
Amount changed from request			$ 60
Increase/(decrease) from prior year modified budget	$ 36	$ 96	$ 96

ADMINISTRATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-44-37 Professional & technical services			
Prior year budget, as modified			$ 48,300
Current estimates:			
Code Updates and Maintenance	$ 3,000	$ 3,000	$ 3,000
Background checks & drug screens	6,000	6,000	6,000
Document Imaging System Annual Fee	4,400	4,400	4,400
Financial Audit Fee	10,000	10,000	10,000
FlashVote Survey Service	6,000	6,000	6,000
Informational Media Content Production	5,000	-	-
NBS - Flex Admin Fee	600	600	600
Health Equity - HSA Admin Fee	1,800	1,800	1,800
Cintas - Shredding Services	1,980	1,980	1,980
Consulting - General	4,000	4,000	4,000
HR Hiring Software	2,100	2,100	2,100
Chase Paymentech Fees - CPU	5,000	5,000	5,000
Website Photography	500	500	500
Total budget for account	$ 50,380	$ 45,380	$ 45,380
Amount changed from request			$ (5,000)
Increase/(decrease) from prior year modified budget	$ 2,080	$ (2,920)	$ (2,920)
10-44-38 Legal fees			
Prior year budget, as modified			$ 3,000
Current estimates:			
Consultation/Coverage (as needed)	$ 4,000	$ 4,000	$ 4,000
Total budget for account	$ 4,000	$ 4,000	$ 4,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,000	$ 1,000	$ 1,000
10-44-39 Election expenses			
Prior year budget, as modified			$ 25,000
Current estimates:			
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (25,000)	$ (25,000)	$ (25,000)

ADMINISTRATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-44-51 Insurance			
Prior year budget, as modified			$ 178,000
Current estimates:			
General Liability Insurance	129,150	139,000	139,000
Property Insurance	31,500	32,000	32,000
Auto Insurance	25,200	31,000	31,000
Bonds for employees	1,000	1,000	1,000
Total budget for account	$ 186,850	$ 203,000	$ 203,000
Amount changed from request			$ 16,150
Increase/(decrease) from prior year modified budget	$ 8,850	$ 25,000	$ 25,000
10-44-55 Employee Incentive Program			
Prior year budget, as modified			$ 16,000
Current estimates:			
Incentive Program	$ 7,500	$ 7,500	$ 7,500
Emergency Supplies Reimbursement	7,500	7,500	7,500
Safety Incentive Program	1,000	1,000	1,000
Total budget for account	$ 16,000	$ 16,000	$ 16,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-44-57 Tuition assistance			
Prior year budget, as modified			$ 10,000
Current estimates:			
Tuition assistance	$ 10,000	$ 10,000	$ 10,000
Total budget for account	$ 10,000	$ 10,000	$ 10,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-44-58 City Magazine			
Prior year budget, as modified			$ 12,800
Current estimates:			
City magazine monthly (850* 12)	$ 10,200	$ 10,200	$ 10,200
Utility Bill Advertisements	2,000	2,000	2,000
(See revenue acct 10-36-92 for fees collected to cover this expense)			
Total budget for account	$ 12,200	$ 12,200	$ 12,200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (600)	$ (600)	$ (600)

ADMINISTRATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-44-59 Cash over/short			
Prior year budget, as modified			$ 50
Current estimates:			
	$ 50	$ 50	$ 50
Total budget for account	$ 50	$ 50	$ 50
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-44-60 Sundry			
Prior year budget, as modified			$ 8,750
Current estimates:			
Christmas Party	$ 4,000	$ 4,000	$ 4,000
Summer Party	3,000	3,000	3,000
Miscellaneous	750	750	750
Employee Awards	1,000	1,000	1,000
Total budget for account	$ 8,750	$ 8,750	$ 8,750
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-44-90 Interfund Reimbursements			
Prior year budget, as modified			$ (410,031)
Current estimates:			
Admin wages & oper. reimb. from Utility Funds	$ (421,316)	$ (421,316)	$ (421,316)
Total budget for account	$ (421,316)	$ (421,316)	$ (421,316)
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (11,285)	$ (11,285)	$ (11,285)
Total expenditures			
Prior year budget, as modified			$ 357,367
Total budget for expenditures	$ 349,631	$ 360,841	$ 360,841
Amount changed from request			$ 11,210
Increase/(decrease) from prior year modified budget	$ (7,736)	$ 3,474	$ 3,474

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
BUILDING MAINTENANCE							
10-51-10	OVERTIME	729.13	243.12	447.53	1,500.00	1,500.00	
10-51-11	PERMANENT EMPLOYEE WAGES	40,040.01	42,100.41	47,177.31	49,444.00	49,412.00	
10-51-12	PART-TIME WAGES	14,309.61	16,979.18	13,059.98	17,601.00	18,967.00	
10-51-13	EMPLOYEE BENEFITS	31,658.84	33,030.35	33,649.82	35,371.00	35,744.00	
10-51-15	UNIFORMS	319.91	1,003.98	374.71	1,000.00	1,000.00	
10-51-23	TRAVEL & TRAINING	400.00	100.00	297.50	1,600.00	1,600.00	
10-51-26	VEHICLE MAINTENANCE	4,231.81	3,169.67	3,005.81	4,500.00	5,500.00	
10-51-27	UTILITIES	139,815.86	134,791.39	135,294.80	140,000.00	140,000.00	
10-51-28	COMMUNICATIONS	1,947.08	1,530.36	1,055.53	1,650.00	1,650.00	
10-51-30	BUILDING & GROUND MAINTENANCE	122,528.16	63,384.47	134,860.83	123,500.00	138,500.00	
10-51-37	PROFESSIONAL & TECH SERVICES	57,039.52	33,040.00	31,007.50	47,000.00	47,000.00	
10-51-60	SUNDRY	.00	.00	.00	400.00	400.00	
10-51-90	INTERFUND REIMBURSEMENT	85,587.00-	68,980.00-	69,690.00-	69,690.00-	65,385.00-	
Total BUILDING MAINTENANCE:		327,432.93	260,392.93	330,541.32	353,876.00	375,888.00	
Net Grand Totals:		327,432.93-	260,392.93-	330,541.32-	353,876.00-	375,888.00-	

BUILDING MAINTENANCE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-51-15 Uniforms			
Prior year budget, as modified			$ 1,000
Current estimates:			
Uniforms (2 employees)	200	200	200
Work Boots (150 X2)	300	300	300
Hard hats (50 X 2)	100	100	100
Personnel Protective Equipment	400	400	400
Total budget for account	$ 1,000	$ 1,000	$ 1,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-51-23 Travel & Training			
Prior year budget, as modified			$ 1,600
Current estimates:			
Facility Maintenance Trainings	$ 1,600	$ 1,600	$ 1,600
Total budget for account	$ 1,600	$ 1,600	$ 1,600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-51-26 Vehicle Maintenance			
Prior year budget, as modified			$ 4,500
Current estimates:			
Fuel	$ 1,000	$ 1,000	$ 1,000
Repairs, Oil Changes, Maintenance, Tires	$ 4,500	$ 4,500	$ 4,500
Total budget for account	$ 5,500	$ 5,500	$ 5,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,000	$ 1,000	$ 1,000

BUILDING MAINTENANCE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-51-27 Utilities			
Prior year budget, as modified			$ 140,000
Current estimates:			
Utilities - RMP and Questar for all buildings	$ 140,000	$ 140,000	$ 140,000
Total budget for account	$ 140,000	$ 140,000	$ 140,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-51-28 Communications			
Prior year budget, as modified			$ 1,650
Current estimates:			
Cell Phones	1,400	1,400	1,400
Phone Replacement	250	250	250
Total budget for account	$ 1,650	$ 1,650	$ 1,650
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-51-30 Building & grounds maintenance			
Prior year budget, as modified			$ 123,500
Current estimates:			
Public Works site modifications	30,000	30,000	30,000
Carpet Replacement in City Hall (Phase One)	30,000	-	-
General building maintenance	62,000	62,000	62,000
Generator Maintenance	7,000	7,000	7,000
Parking Lot Maintenance - Museum	15,000	15,000	15,000
Parking Lot salt	1,000	1,000	1,000
Fire supression systems (all buildings)	6,000	6,000	6,000
Generator Fuel	1,000	1,000	1,000
Grounds Maintenance Supplies	3,000	3,000	3,000
Security and Fire Alarm Monitoring	5,500	5,500	5,500
Backflow inspections/ repairs	1,500	1,500	1,500
Overhead door inspections	1,500	1,500	1,500
FD specialty HVAC inspection	2,000	2,000	2,000
City Hall HVAC compressor replacement	3,000	3,000	3,000
Total budget for account	$ 168,500	$ 138,500	$ 138,500
Amount changed from request			$ (30,000)
Increase/(decrease) from prior year modified budget	$ 45,000	$ 15,000	$ 15,000

BUILDING MAINTENANCE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-51-37 Professional & technical services			
Prior year budget, as modified			$ 47,000
Current estimates:			
Janitorial services	32,000	32,000	32,000
Contract for lawn care around buildings (100k sf),	15,000	15,000	15,000
Total budget for account	$ 47,000	$ 47,000	$ 47,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-51-60 Sundry			
Prior year budget, as modified			$ 400
Current estimates:	400	400	400
Total budget for account	$ 400	$ 400	$ 400
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-51-90 Interfund Reimbursements			
Prior year budget, as modified			$ (69,690)
Current estimates:			
Building wages & oper. reimb. from Utility Funds	$ (65,385)	$ (65,385)	$ (65,385)
Total budget for account	$ (65,385)	$ (65,385)	$ (65,385)
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 4,305	$ 4,305	$ 4,305
Total expenditures			
Prior year budget, as modified			$ 319,650
Total budget for expenditures	$ 365,650	$ 335,650	$ 335,650
Amount changed from request			$ (30,000)
Increase/(decrease) from prior year modified budget	$ 46,000	$ 16,000	$ 16,000

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
COMMUNITY&ECONOMIC DEVELOPMENT							
10-52-10	OVERTIME	5,835.13	14,452.22	5,416.95	5,000.00	5,000.00	
10-52-11	PERMANENT EMPLOYEE WAGES	448,302.26	380,304.70	416,103.81	433,514.00	445,331.00	
10-52-12	PART-TIME WAGES	8,258.13	7,488.05	9,127.03	14,275.00	14,275.00	
10-52-13	EMPLOYEE BENEFITS	248,746.98	202,239.79	216,737.55	231,224.00	229,484.00	
10-52-15	UNIFORMS	.00	.00	1,083.45	1,500.00	1,500.00	
10-52-21	BOOKS, SUBSCRIPTS & MEMBERSHI	5,915.02	2,591.56	2,814.45	7,825.00	7,650.00	
10-52-22	PUBLIC NOTICES	4,073.07	6,372.75	4,578.25	5,000.00	5,000.00	
10-52-23	TRAVEL & TRAINING	14,955.16	7,753.44	4,496.96	16,575.00	11,575.00	
10-52-24	OFFICE SUPPLIES	4,882.36	4,960.99	3,504.58	4,820.00	4,820.00	
10-52-25	EQUIPMENT SUPPLIES & MAINT	9,561.53	6,109.34	12,484.08	13,400.00	10,500.00	
10-52-26	VEHICLE EXPENSES	6,763.78	5,496.42	3,594.15	5,825.00	5,825.00	
10-52-28	COMMUNICATIONS	6,732.72	4,473.55	3,891.13	4,320.00	4,320.00	
10-52-29	ORDINANCE ENFORCEMENT	3,055.89	514.81	326.85	6,500.00	3,000.00	
10-52-37	PROFESSIONAL & TECH SERVICES	21,865.98	45,314.77	42,182.06	83,000.00	48,500.00	
10-52-40	FARMERS MARKET	5,437.17	3,434.06	1,008.70	5,100.00	3,600.00	
10-52-60	SUNDRY	75.96	397.83	345.63	400.00	700.00	
10-52-65	GRANT FUNDED EXPENSES	.00	2,500.00	.00	5,000.00	10,000.00	
10-52-90	INTERFUND REIMBURSEMENT	103,244.00-	97,322.00-	82,604.00-	82,604.00-	86,845.00-	
Total COMMUNITY&ECONOMIC DEVELOPMENT:		691,217.14	597,082.28	645,091.63	760,674.00	724,235.00	
Net Grand Totals:		691,217.14-	597,082.28-	645,091.63-	760,674.00-	724,235.00-	

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMEI
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-52-15 Uniforms			
Prior year budget, as modified			$ 1,500
Current estimates:			
Clothing/Uniform (3 inspectors)	1,500	1,500	1,500
Total budget for account	$ 1,500	$ 1,500	$ 1,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-52-21 Books, subscriptions & memberships			
Prior year budget, as modified			$ 7,825
Current estimates:			
Code books	3,500	3,500	3,500
Building memberships	1,125	1,125	1,125
UBLA/UCMA memberships	100	100	100
APA membership (N & R, & Planning Comm.)	1,000	1,000	1,000
APA membership (new planner)	300	-	-
Licenses for State of Utah/Certs	300	300	300
Davis Chamber Dues	575	575	575
Building Inspector Certifications	1,050	1,050	1,050
Total budget for account	$ 7,950	$ 7,650	$ 7,650
Amount changed from request			$ (300)
Increase/(decrease) from prior year modified budget	$ 125	$ (175)	$ (175)
10-52-22 Public notices			
Prior year budget, as modified			$ 5,000
Current estimates:			
Public Hearings - Planning Commission - newspaper ads, stamps, noticing lists	$ 5,000	$ 5,000	$ 5,000
Total budget for account	$ 5,000	$ 5,000	$ 5,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMEI
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-52-23 Travel & training			
Prior year budget, as modified			$ 16,575
Current estimates:			
ULCT annual conference (Staff & 2 PC Member)	$ 700	$ 700	$ 700
UAPA conference (Staff & 2 PC Members)	700	700	700
UAPA conference (new planner)	350	-	-
Mileage	500	500	500
CD Training-AICP/UBLA/UCMA (5 individuals)	2,000	2,000	2,000
IAEI conference (electrical)	675	675	675
Icc conference (building)	3,500	3,500	3,500
Building Inspector Training-local	1,500	1,500	1,500
Promotion of city - banners, etc	2,000	2,000	2,000
Total budget for account	$ 11,925	$ 11,575	$ 11,575
Amount changed from request			$ (350)
Increase/(decrease) from prior year modified budget	$ (4,650)	$ (5,000)	$ (5,000)
10-52-24 Office supplies			
Prior year budget, as modified			$ 4,820
Current estimates:			
Desktop printer ink cartridges	$ 200	$ 200	$ 200
General office supplies	1,900	1,900	1,900
Postage - business licenses, correspondance, not public hearings	2,220	2,220	2,220
Office equipment	500	500	500
Total budget for account	$ 4,820	$ 4,820	$ 4,820
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-52-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 13,400
Current estimates:			
Misc. equipment	1,500	1,500	1,500
Computer & Software (new planner)	2,000	-	-
Software programs for department	1,000	1,000	1,000
IWORQ's System - add additional services	11,000	8,000	8,000
Total budget for account	$ 15,500	$ 10,500	$ 10,500
Amount changed from request			$ (5,000)
Increase/(decrease) from prior year modified budget	$ 2,100	$ (2,900)	$ (2,900)

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMEI
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-52-26 Vehicle maintenance			
Prior year budget, as modified			$ 5,825
Current estimates:			
Fuel (3 inspectors/Code Enforcement)	$ 4,500	$ 4,500	$ 4,500
Maint & repairs (Oil change, tires, etc)	1,325	1,325	1,325
Total budget for account	$ 5,825	$ 5,825	$ 5,825
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-52-28 Communications			
Prior year budget, as modified			$ 4,320
Current estimates:			
Cell phones	$ 2,880	$ 2,880	$ 2,880
Tablet hotspots - inspectors, code enfor.	$ 1,440	$ 1,440	$ 1,440
Total budget for account	$ 4,320	$ 4,320	$ 4,320
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-52-29 Ordinance enforcement			
Prior year budget, as modified			$ 6,500
Current estimates:			
Weed Clearing, Snow removal, etc	3,000	3,000	3,000
(See revenue acct 10-34-58 for fees collected to cover this expense)			
Total budget for account	$ 3,000	$ 3,000	$ 3,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (3,500)	$ (3,500)	$ (3,500)

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMEI
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-52-37 Professional & technical services			
Prior year budget, as modified			$ 74,000
Current estimates:			
County Charges - database access	$ 1,000	$ 1,000	$ 1,000
Davis County - Dispatch Fees for Code Enforcement	$ 2,500	$ 2,500	$ 2,500
Economic Development Plan - plan to be complete in august - carry over	$ 25,000	$ 25,000	$ 25,000
Signage Plan	$ 15,000	$ 15,000	$ 15,000
Cemetery Land - Survey, Title, Marketing	$ 5,000	$ 5,000	$ 5,000
Total budget for account	$ 48,500	$ 48,500	$ 48,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (25,500)	$ (25,500)	$ (25,500)
10-52-40 Farmer's Market			
Prior year budget, as modified			$ 5,100
Current estimates:			
Marketing / Talent	3,000	3,000	3,000
EBT Wireless Service	100	100	100
Supplies	500	500	500
Total budget for account	$ 3,600	$ 3,600	$ 3,600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (1,500)	$ (1,500)	$ (1,500)
10-52-60 Sundry			
Prior year budget, as modified			$ 400
Current estimates:			
Planning commission supplies	$ 400	$ 400	$ 400
ARC Supplies	$ 200	$ 200	$ 200
BOA Supplies	$ 100	$ 100	$ 100
Total budget for account	$ 700	$ 700	$ 700
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 300	$ 300	$ 300

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMEI
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-52-65 Grant Funded Expenditures			
Prior year budget, as modified			$ 5,000
Current estimates:			
TLC - Grant Match - Regional Trail Plan	5,000	5,000	5,000
TLC - Grant Match - Regional WDC Land	5,000	5,000	5,000
Total budget for account	$ 10,000	$ 10,000	$ 10,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 5,000	$ 5,000	$ 5,000
10-52-70 Capital outlay			
Prior year budget, as modified			$ (82,604)
Current estimates:			
			$ -
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 82,604	$ 82,604	$ 82,604
10-52-90 Interfund Reimbursements			
Prior year budget, as modified			$ (82,604)
Current estimates:			
DCED wages & oper. reimb. from Utility Funds	(86,845)	(86,845)	(86,845)
Total budget for account	$ (86,845)	$ (86,845)	$ (86,845)
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (4,241)	$ (4,241)	$ (4,241)
Total expenditures			
Prior year budget, as modified			$ 61,061
Total budget for expenditures	$ 121,140	$ 115,490	$ 115,490
Amount changed from request			$ (5,650)
Increase/(decrease) from prior year modified budget	$ 60,079	$ 54,429	$ 54,429

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
POLICE DEPARTMENT							
10-53-10	OVERTIME	106,757.87	100,897.90	78,207.86	112,000.00	112,000.00	
10-53-11	PERMANENT EMPLOYEE WAGES	1,372,728.31	1,454,182.02	1,461,964.89	1,538,634.00	1,605,977.00	
10-53-12	PART-TIME WAGES	109,059.18	131,480.43	128,086.90	120,535.00	132,000.00	
10-53-13	EMPLOYEE BENEFITS	1,021,063.66	1,086,304.87	1,048,545.24	1,111,180.00	1,158,065.00	
10-53-15	UNIFORMS	16,659.29	17,394.45	17,733.05	17,580.00	25,300.00	
10-53-21	BOOKS, SUBSCRIPTS & MEMBERSHI	36,346.14	40,656.67	34,179.37	37,122.00	44,167.00	
10-53-23	TRAVEL & TRAINING	28,010.03	20,765.01	25,092.80	28,400.00	28,400.00	
10-53-24	OFFICE SUPPLIES	16,493.00	17,019.72	11,221.11	15,700.00	15,100.00	
10-53-25	EQUIPMENT SUPPLIES & MAINT	33,906.73	26,214.02	15,726.64	19,200.00	41,900.00	
10-53-26	VEHICLE MAINTENANCE	52,347.14	55,440.54	48,964.08	58,650.00	61,650.00	
10-53-27	UTILITIES	809.00	870.00	908.00	908.00	915.00	
10-53-28	COMMUNICATIONS	23,465.29	19,380.85	18,134.14	24,050.00	24,050.00	
10-53-37	PRO & TECH - ANIMAL CONTROL	66,080.73	74,591.89	74,974.19	86,100.00	94,000.00	
10-53-38	PRO & TECH - DISPATCH	46,591.90	52,578.00	49,651.25	55,000.00	58,224.00	
10-53-65	LIQOUR FUND EXPENDITURES	.00	1,780.70	24,351.81	36,818.00	20,000.00	
10-53-69	GRANT FUNDED EXPENDITURES	9,384.27	14,493.74	5,575.43	13,200.00	17,100.00	
Total POLICE DEPARTMENT:		2,939,702.54	3,114,050.81	3,043,316.76	3,275,077.00	3,438,848.00	
Net Grand Totals:		2,939,702.54-	3,114,050.81-	3,043,316.76-	3,275,077.00-	3,438,848.00-	

POLICE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-53-15 Uniforms			
Prior year budget, as modified			$ 17,580
Current estimates:			
Clothing allowance (25 @ $1,000)	$ 25,000	$ 25,000	$ 25,000
Clothing Allowance New Officers (2 @$1,000)	$ 2,000	$ -	$ -
Volunteers	300	300	300
Total budget for account	$ 27,300	$ 25,300	$ 25,300
Amount changed from request			$ (2,000)
Increase/(decrease) from prior year modified budget	$ 9,720	$ 7,720	$ 7,720
10-53-21 Books, subscriptions & memberships			
Prior year budget, as modified			$ 37,122
Current estimates:			
Spillman annual fee	$ 15,150	$ 15,150	$ 15,150
DARE materials	8,100	8,100	8,100
Criminal Code books (4 X$25.00)	-	-	-
RMIN	100	100	100
Utah Chiefs / DCLEAA / FBI Assoc/radKids	1,000	1,000	1,000
Pawn Access Fee	72	72	72
Pawn Access Fee (2 new officers)	6	-	-
Lexipol (Policy/Procedures/DTBs)	7,250	7,250	7,250
New hire polygraphs	200	200	200
New hire polygraphs (2 new officers)	200	-	-
IACP	1,650	1,650	1,650
Line of Duty Death Benefit - Membership Part.	2,280	2,280	2,280
New hire LOD Death Benefit (2 new officers)	190	-	-
Schedule Anywhere Subscription	500	500	500
Live Scan Maintenance Agreement	750	750	750
Body Camera/In-Car Camera Programs	7,115	7,115	7,115
Accreditation - Utah Chiefs of Police Association	-	-	-
Total budget for account	$ 44,563	$ 44,167	$ 44,167
Amount changed from request			$ (396)
Increase/(decrease) from prior year modified budget	$ 7,441	$ 7,045	$ 7,045

POLICE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-53-23 Travel & training			
Prior year budget, as modified			$ 28,400
Current estimates:			
Firearms training/supplies	$ 7,800	$ 7,800	$ 7,800
Firearms for new officers (2 new officers)	$ 650	$ -	$ -
Patrol Training	8,500	8,500	8,500
Administration Training	6,500	6,500	6,500
Support Services Training	3,800	3,800	3,800
SWAT Training	1,800	1,800	1,800
Traffic Unit Training	1,000	-	-
New Officer Certification Training (2 new officers)	3,000	-	
Total budget for account	$ 33,050	$ 28,400	$ 28,400
Amount changed from request			$ (4,650)
Increase/(decrease) from prior year modified budget	$ 4,650	$ -	$ -
10-53-24 Office supplies			
Prior year budget, as modified			$ 15,700
Current estimates:			
Office materials	$ 5,000	$ 5,000	$ 5,000
Postage	500	500	500
Paper	750	750	750
Literature & public outreach	1,250	1,250	1,250
Literature & public outreach (Citizens' Academy)	600	600	600
Literature & public outreach (radKIDS)	1,500	1,500	1,500
Awards & plaques	3,000	3,000	3,000
Printed forms & letterhead	500	500	500
Night Out Against Crime	2,000	2,000	2,000
Total budget for account	$ 15,100	$ 15,100	$ 15,100
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (600)	$ (600)	$ (600)

POLICE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-53-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 19,200
Current estimates:			
Crossing guard equipment	$ 1,150	$ 1,150	$ 1,150
General Equipment	10,500	10,500	10,500
Vehicle cameras misc. repairs	1,800	1,800	1,800
Taser Maintenance	20,200	20,200	20,200
K9 Equipment and Care	2,000	2,000	2,000
VFAST/SWAT	2,000	2,000	2,000
Prescription Drug Box Supplies	250	250	250
New Officer Equipment (2 new officers)	18,875	-	-
Traffic Unit Equipment/Radar Recertifications	4,000	4,000	4,000
Total budget for account	$ 60,775	$ 41,900	$ 41,900
Amount changed from request			$ (18,875)
Increase/(decrease) from prior year modified budget	$ 41,575	$ 22,700	$ 22,700
10-53-26 Vehicle maintenance			
Prior year budget, as modified			$ 58,650
Current estimates:			
Fuel	$ 40,000	$ 40,000	$ 40,000
New Officers Fuel (2 new officers)	$ 3,500	$ -	$ -
Repairs	18,000	18,000	18,000
Preventative Maintenance (Oil Changes)	3,650	3,650	3,650
New Officers Preventative Maintenance (2 new officers)	450	-	-
Total budget for account	$ 65,600	$ 61,650	$ 61,650
Amount changed from request			$ (3,950)
Increase/(decrease) from prior year modified budget	$ 6,950	$ 3,000	$ 3,000

POLICE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-53-27 Utilities Expense			
Prior year budget, as modified			$ 908
Current estimates:			
Utilities for Police Station	$ 915	$ 915	$ 915
Total budget for account	$ 915	$ 915	$ 915
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 7	$ 7	$ 7
10-53-28 Communications			
Prior year budget, as modified			$ 24,050
Current estimates:			
Cell phone & Cradle Point	$ 23,500	$ 23,500	$ 23,500
Satellite Text Machine for EOC	$ 550	$ 550	$ 550
Total budget for account	$ 24,050	$ 24,050	$ 24,050
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-53-37 Professional & tech - Animal Control			
Prior year budget, as modified			$ 86,100
Current estimates:			
Davis County	$ 94,000	$ 94,000	$ 94,000
Total budget for account	$ 94,000	$ 94,000	$ 94,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 7,900	$ 7,900	$ 7,900

POLICE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-53-38 Professional & tech - Dispatch			
Prior year budget, as modified			$ 55,000
Current estimates:			
Davis County	$ 58,224	$ 58,224	$ 58,224
New Officer Dispatch Fees (2 new officers)	4,860	-	
Total budget for account	$ 63,084	$ 58,224	$ 58,224
Amount changed from request			$ (4,860)
Increase/(decrease) from prior year modified budget	$ 8,084	$ 3,224	$ 3,224
10-53-65 Liquor Fund Expenses			
Prior year budget, as modified			$ 36,818
Current estimates:			
	$ 20,000	$ 20,000	$ 20,000
Total budget for account	$ 20,000	$ 20,000	$ 20,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (16,818)	$ (16,818)	$ (16,818)

POLICE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-53-69 Grant funded expenditures			
Prior year budget, as modified			$ 12,200
Current estimates:			
Bullet Proof Vests - 4 @ 900 each	$ 3,600	$ 3,600	$ 3,600
Bullet Proof Vests (2 new officers)	$ 1,800	$ -	$ -
JAG Grant - Equipment Expense	5,000	5,000	5,000
SAFG Grant	2,500	2,500	2,500
ICAC Grant	6,000	6,000	6,000
Total budget for account	$ 18,900	$ 17,100	$ 17,100
Amount changed from request			$ (1,800)
Increase/(decrease) from prior year modified budget	$ 6,700	$ 4,900	$ 4,900
10-53-70 Capital outlay			
Prior year budget, as modified			$ -
Current estimates:			
4 replacement marked vehicles	225,000	move to CIP	move to CIP
2 new vehicles for traffic unit	130,000	remove	remove
Total budget for account	$ 355,000	$ -	$ -
Amount changed from request			$ (355,000)
Increase/(decrease) from prior year modified budget	$ 355,000	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 391,728
Total budget for expenditures	$ 822,337	$ 430,806	$ 430,806
Amount changed from request			$ (391,531)
Increase/(decrease) from prior year modified budget	$ 430,609	$ 39,078	$ 39,078

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
FIRE EXPENDITURES							
10-55-10	OVERTIME	118,429.01	125,911.21	79,184.92	100,000.00	100,000.00	
10-55-11	PERMANENT EMPLOYEE WAGES	701,713.49	731,645.88	777,661.75	860,083.00	1,004,314.00	
10-55-12	PART-TIME WAGES	218,454.74	363,689.69	341,957.65	348,808.00	310,209.00	
10-55-13	EMPLOYEE BENEFITS	411,395.78	465,679.68	467,746.69	560,901.00	621,975.00	
10-55-15	UNIFORMS	15,444.54	18,499.39	15,452.78	17,300.00	18,508.00	
10-55-21	BOOKS, SUBSCRIPTS & MEMBERSHI	6,932.10	13,220.29	12,994.50	15,786.00	16,256.00	
10-55-23	TRAVEL & TRAINING	23,723.58	20,462.03	16,083.35	26,102.00	26,602.00	
10-55-24	OFFICE SUPPLIES	5,022.68	6,360.49	5,947.80	6,950.00	7,930.00	
10-55-25	EQUIPMENT SUPPLIES & MAINT	42,476.61	39,581.88	28,329.19	47,390.00	49,890.00	
10-55-26	APPARATUS MAINTENANCE	52,773.79	57,286.93	53,822.82	54,600.00	56,600.00	
10-55-27	UTILITIES	885.00	946.00	984.00	984.00	991.00	
10-55-28	COMMUNICATIONS	9,885.87	9,237.91	9,455.61	10,510.00	11,910.00	
10-55-29	FIRE PREVENTION & EDUCATION	5,143.23	4,037.72	3,127.73	6,900.00	6,900.00	
10-55-37	PRO & TECH - PARAMEDICS	22,757.10	21,725.25	23,817.17	49,900.00	42,000.00	
10-55-38	PRO & TECH - AMBULANCE BILLING	54,040.94	43,367.28	28,919.58	49,400.00	49,400.00	
10-55-39	PRO & TECH - DISPATCH	25,408.04	27,749.16	27,451.93	29,950.00	31,731.00	
10-55-40	WILDLAND FIRE EXPENSE	.00	25,203.47	5,431.25	12,800.00	12,800.00	
10-55-41	PRO & TEC - PLANS REVIEW	.00	.00	.00	1,000.00	1,000.00	
10-55-43	MEDICAL SUPPLIES	39,923.74	48,403.85	49,095.23	50,520.00	55,120.00	
10-55-60	SUNDRY	723.27	727.35	1,042.50	1,200.00	1,200.00	
10-55-61	GRANT FUNDED EXPENSES	.00	.00	3,714.57	3,800.00	4,500.00	
10-55-90	INTERFUND REIMBURSEMENT	38,176.00-	41,740.00-	47,019.00-	47,019.00-	50,956.00-	
Total FIRE EXPENDITURES:		1,716,957.51	1,981,995.46	1,905,202.02	2,207,865.00	2,378,880.00	
Net Grand Totals:		1,716,957.51-	1,981,995.46-	1,905,202.02-	2,207,865.00-	2,378,880.00-	

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-15 Uniforms			
Prior year budget, as modified			$ 17,300
Current estimates:			
Duty Uniform Full-Time (13)	$ 8,000	$ 8,000	$ 8,000
Duty Uniform Full-Time (3)	$ 1,846	$ 1,846	$ 1,846
Duty Uniform Part-Time (24)	7,500	7,500	7,500
Duty Uniform Part-Time (-3)	(938)	(938)	(938)
Badges/Nameplates/Insignia/Credentials	600	600	600
Badges/Nameplates/Insignia/Credentials	300	300	300
Part-Time Turnover	1,200	1,200	1,200
Total budget for account	$ 18,508	$ 18,508	$ 18,508
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,208	$ 1,208	$ 1,208
10-55-21 Books, subscriptions & memberships			
Prior year budget, as modified			$ 15,786
Current estimates:			
NFPA Membership	$ 265	$ 265	$ 265
Training manuals - ISO requirement	800	800	800
Utah State Firefighter's Association Dues	814	814	814
Utah State Firefighter's Association Dues	45	45	45
North Davis Fire Library Participation	400	400	400
Davis County Fire Officers Association	300	300	300
International Association Fire Chiefs	280	280	280
ICC Membership	55	55	55
Utah State Fire Chiefs Association	200	200	200
Utah Fire Investigator Association	100	100	100
Utah State Fire Marshall's Association	50	50	50
Magazines & publications	100	100	100
NAFI Membership x3	225	225	225
IAAI membership x3	390	390	390
AHA Course Materials	300	300	300
Crewsense Scheduler	1,850	1,850	1,850
Crewsense Scheduler	140	140	140
Lexipol Policy Manual	4,625	4,625	4,625
Line of Duty Death Benefit - Membership Part.	1,132	1,132	1,132
Line of Duty Death Benefit - Membership Part.	285	285	285
Target Solutions Training	3,900	3,900	3,900
Total budget for account	$ 16,256	$ 16,256	$ 16,256
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 470	$ 470	$ 470

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-23 Travel & training			
Prior year budget, as modified			$ 26,102
Current estimates:			
Live Fire Training Supplies	1,000	1,000	1,000
PALS/ACLS/BLS Recertification	800	800	800
Training supplies (CPR Courses/Cards)	1,700	1,700	1,700
New Employee Drug Screen/Fitness Test (4)	1,100	1,100	1,100
EMS Conference x6/yr @150	$1,500	$1,500	$1,500
National/Regional Conferences/ENGB	2,000	2,000	2,000
Winter Fire School	2,100	2,100	2,100
Hazmat Refresher x 14/yr @25	450	450	450
Travel costs Fire/EMS/NFA/ENGB	2,000	2,000	2,000
State Fire Chief Conference	1,000	1,000	1,000
IAFC Fire-Rescue Med Conference	2,000	2,000	2,000
Davis County Fire Officers Meeting (Host)	300	300	300
EMS Instructor Conference	500	500	500
Imagetrend Training Conference	600	600	600
EMT Recertification Fees (6)	762	762	762
Utah IAAI Conference (3)	1,750	1,750	1,750
Vehicle Extrication Training	750	750	750
Annual FD Physical (WorkMed)	6,290	6,290	6,290
Total budget for account	$ 26,602	$ 26,602	$ 26,602
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 500	$ 500	$ 500
10-55-24 Office supplies			
Prior year budget, as modified			$ 6,950
Current estimates:			
Copier contract (LOC)	$ 1,200	$ 1,200	$ 1,200
UShredIt	$ 480	$ 480	$ 480
Office materials	1,300	1,300	1,300
Postage/Shipping	400	400	400
Paper	250	250	250
Printing	350	350	350
Calendars & Scheduling Supplies	200	200	200
IT/Comm/Electrical	1,500	1,500	1,500
Christmas Cards	50	50	50
Annual Awards Banquet (86x$25)	2,200	2,200	2,200
Total budget for account	$ 7,930	$ 7,930	$ 7,930
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 980	$ 980	$ 980

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 47,390
Current estimates:			
SCBA Posi-check & Fit testing Calibration	$ 1,600	$ 1,600	$ 1,600
Fill station air sampling lab work / supplies	800	800	800
Testing & Maint of SCBA compressor/Fill Stn	2,000	2,000	2,000
SCBA spare parts & supplies	100	100	100
Batteries (Lithium SCBA HUD/Comm)	500	500	500
Technical Rescue PPE	500	500	500
Structural PPE (6 sets)	14,000	14,000	14,000
Structural PPE	2,500	2,500	2,500
Structural Boots PPE	1,500	1,500	1,500
Hoods, Structural gloves, Helmets & repairs	2,300	2,300	2,300
PPE Identification (Fire Coat/Pants/Shield)	1,000	1,000	1,000
PPE Repair	2,300	2,300	2,300
Exhaust System Maintenance	1,200	1,200	1,200
Hazmat Equipment Cal Gas	1,000	1,000	1,000
HazMat Chemical Supplies (Spills Clean-up)	1,000	1,000	1,000
Gas Detector Sensor Replace	1,000	1,000	1,000
CO Detector Badge	800	800	800
HazMat Clean-up Absorbent	300	300	300
Small Engine Maintenance	500	500	500
Smoke Det/Flashlight/Helmet Batteries	700	700	700
Rehab Water/Gatorade	400	400	400
Fire Tools (Axes, Haligan, Pike)	700	700	700
AFFF Foam (50 gal)	1,100	1,100	1,100
Hydrant Pitot/Valves/Wrench)	600	600	600
Tool Maintenance/Shop Supplies	400	400	400
Fire Hose (Replace Obsolete/Damaged)	2,000	2,000	2,000
Ice Rescue Equipment Maint	2,000	2,000	2,000
Exercise/Fitness Equipment	600	600	600
Exercise Room Equipment Maintenance	600	600	600
Fire Alarm monitoring (ST31 Only)	440	440	440
Misc. Incidental Supplies	800	800	800
Mattress Purchase (2 replacements)	750	750	750
Appliance Replacement	2,000	2,000	2,000
Weed Control	400	400	400
Fire Investigation Equipment	500	500	500
Fire House Cleaning/Maintenance Supplies	1,000	1,000	1,000
Total budget for account	$ 49,890	$ 49,890	$ 49,890
Amount changed from request			
Increase/(decrease) from prior year modified budget	$ 2,500	$ 2,500	$ 2,500

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-26 Apparatus maintenance			
Prior year budget, as modified			$ 54,600
Current estimates:			
Cleaning Supplies	600	600	600
Minor repairs	$ 7,000	$ 7,000	$ 7,000
Major repairs	20,000	20,000	20,000
Pump tests	900	900	900
Fuel	17,000	17,000	17,000
Ladder Testing & Maintenance	2,100	2,100	2,100
State Inspection and Emissions	4,500	4,500	4,500
Tire Replacement and Repairs	4,500	4,500	4,500
Total budget for account	$ 56,600	$ 56,600	$ 56,600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 2,000	$ 2,000	$ 2,000
10-55-27 Utilities Expense			
Prior year budget, as modified			$ 984
Current estimates:			
Utilities for Fire Station	991	991	991
Total budget for account	$ 991	$ 991	$ 991
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 7	$ 7	$ 7
10-55-28 Communications			
Prior year budget, as modified			$ 10,510
Current estimates:			
Pager & Radio Maintenance	1,500	1,500	1,500
Cell Phone/Mobile Wi-Fi	7,500	7,500	7,500
Active911 Paging	500	500	500
Pager/Radio batteries	800	800	800
MS Surface Pro Tablet Replacement / Repair	1,500	1,500	1,500
Satellite Text Machine Annual Service	110	110	110
Total budget for account	$ 11,910	$ 11,910	$ 11,910
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,400	$ 1,400	$ 1,400

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-29 Fire prevention & education			
Prior year budget, as modified			$ 6,900
Current estimates:			
CERT training (40 participants)	1,800	1,800	1,800
CERT trailer equipment	700	700	700
Bike helmet program (100% Reimbursement)	$ 800	$ 800	$ 800
Public Education In-House	500	500	500
Fire Prevention Media (Videos, workbooks)	500	500	500
Fire Prevention Week Open-House	1,500	1,500	1,500
Heritage Days/Santa Parade Candy	500	500	500
Hydrant Painting Supplies	600	600	600
Total budget for account	$ 6,900	$ 6,900	$ 6,900
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-55-37 Professional & technical - paramedics			
Prior year budget, as modified			$ 49,900
Current estimates:			
ALS DCSO ($200.00 x 210 calls)	42,000	42,000	42,000
Total budget for account	$ 42,000	$ 42,000	$ 42,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (7,900)	$ (7,900)	$ (7,900)
10-55-38 Professional & technical - ambulance billing			
Prior year budget, as modified			$ 49,400
Current estimates:			
First Professional Services Corp	34,000	34,000	34,000
Image Trend RMS	2,900	2,900	2,900
Utah DOH Medicaid Assessment	12,500	12,500	12,500
Total budget for account	$ 49,400	$ 49,400	$ 49,400
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-39 Professional & technical - dispatch			
Prior year budget, as modified			$ 29,950
Current estimates:			
Dispatch fees (5 yr Avg @ 1007 Incidents - $31.51)	31,731	31,731	31,731
Total budget for account	$ 31,731	$ 31,731	$ 31,731
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,781	$ 1,781	$ 1,781
10-55-40 Wildland Fire Expenses			
Prior year budget, as modified			$ 12,800
Current estimates:			
Wildland Fire Training & Certification	$ 500	$ 500	$ 500
Travel costs Wildland Deployment	5,000	5,000	5,000
Wildland PPE	4,000	4,000	4,000
Wildland Fire Shelters (8)	2,600	2,600	2,600
Wildland Tents/Cot/Coolers	700	700	700
Total budget for account	$ 12,800	$ 12,800	$ 12,800
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-55-41 Professional & technical - Third Party Plans Review			
Prior year budget, as modified			$ 1,000
Current estimates:			
Fire Inspection Plans review	1,000	1,000	1,000
Total budget for account	$ 1,000	$ 1,000	$ 1,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

		Requested	City Manager/Council Recommendation	Adopted Budget
10-55-43 Medical supplies				
Prior year budget, as modified				$ 50,520
Current estimates:				
	Ambulance Licensing Fees (BEMS)	600	600	600
	O2 Tank Rental	1,200	1,200	1,200
	Ambulance Medical Supplies	27,600	27,600	27,600
	Required TB Test (8x$15)	120	120	120
	Medical Director Fee	10,000	10,000	10,000
	Physio Control Service Contract	4,600	4,600	4,600
	Stryker Gurney Batteries	400	400	400
	EMSAR Stryker Gurney Service	2,500	2,500	2,500
	Gurney Belt Replacement	2,000	2,000	2,000
	Vendnovation Med Monitoring	1,500	1,500	1,500
	AED Supplies (City Buildings)	1,000	1,000	1,000
#1	Active Shooter Safety Equip (helmet, vests, packs)	3,600	3,600	3,600
Total budget for account		$ 55,120	$ 55,120	$ 55,120
Amount changed from request				$ -
Increase/(decrease) from prior year modified budget		$ 4,600	$ 4,600	$ 4,600
10-55-60 Sundry				
Prior year budget, as modified				$ 1,200
Current estimates:				
	Firefighter Awards	600	600	600
	Peer Support Expenses	400	400	400
	Misc. Lunches/Refreshments	200	200	200
Total budget for account		$ 1,200	$ 1,200	$ 1,200
Amount changed from request				$ -
Increase/(decrease) from prior year modified budget		$ -	$ -	$ -
10-55-61 Grant funded expenditures				
Prior year budget, as modified				$ -
Current estimates:				
	EMS Bureau Grant	4,500	4,500	4,500
	Active Shooter Equipment	14,000	0	0
Total budget for account		$ 18,500	$ 4,500	$ 4,500
Amount changed from request				$ (14,000)
Increase/(decrease) from prior year modified budget		$ 18,500	$ 4,500	$ 4,500

FIRE DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-55-90 Interfund Reimbursements			
Prior year budget, as modified			$ (47,019)
Current estimates:			
Fire wages & oper. reimb. from Utility Funds	(50,956)	(50,956)	(50,956)
Total budget for account	$ (50,956)	$ (50,956)	$ (50,956)
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (3,937)	$ (3,937)	$ (3,937)
Total expenditures			
Prior year budget, as modified			$ 381,292
Total budget for expenditures	$ 407,338	$ 393,338	$ 393,338
Amount changed from request			$ (14,000)
Increase/(decrease) from prior year modified budget	$ 26,046	$ 12,046	$ 12,046

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
STREETS							
10-60-10	OVERTIME	6,691.46	7,717.00	7,592.86	11,500.00	11,500.00	
10-60-11	PERMANENT EMPLOYEE WAGES	265,736.66	285,007.19	334,256.85	344,039.00	353,279.00	
10-60-12	PART-TIME WAGES	9,488.03	5,583.34	.00	10,920.00	18,967.00	
10-60-13	EMPLOYEE BENEFITS	174,495.09	183,108.74	224,794.82	231,993.00	237,446.00	
10-60-15	UNIFORMS	2,215.43	2,197.40	2,497.03	3,000.00	3,000.00	
10-60-23	TRAVEL & TRAINING	1,757.56	4,005.00	986.29	4,325.00	3,500.00	
10-60-24	OFFICE SUPPLIES	445.50	634.69	358.22	600.00	600.00	
10-60-27	UTILITIES	961.00	1,022.00	1,060.00	1,060.00	1,067.00	
10-60-28	COMMUNICATIONS	3,832.02	3,201.33	3,668.15	6,456.00	6,456.00	
10-60-60	SUNDRY	143.43	665.28	216.84	400.00	400.00	
Total STREETS:		465,766.18	493,141.97	575,431.06	614,293.00	636,215.00	
Net Grand Totals:		465,766.18-	493,141.97-	575,431.06-	614,293.00-	636,215.00-	

STREETS DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-60-15 Uniforms			
Prior year budget, as modified			$ 3,000
Current estimates:			
Shirts with Logo ($200 X 6)	$ 1,200	$ 1,200	$ 1,200
Work Boots ($150 X 6)	$ 900	$ 900	$ 900
Hard hats, vests, gloves, etc ($150 X 6)	$ 900	$ 900	$ 900
Total budget for account	$ 3,000	$ 3,000	$ 3,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-60-23 Travel & training			
Prior year budget, as modified			$ 4,325
Current estimates:			
Tymco Training (2)	$ 1,700	$ 1,700	$ 1,700
Flagging Certification (3)	-	-	-
UAPA Asphalt Training (3)	600	600	600
LTAP Training (7)	1,000	1,000	1,000
Snow fighter conference	$ 200	$ 200	$ 200
Total budget for account	$ 3,500	$ 3,500	$ 3,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (825)	$ (825)	$ (825)
10-60-24 Office supplies			
Prior year budget, as modified			$ 600
Current estimates:			
Postage, Plan Sets, Paper, First Aid, Etc.	120	120	120
Ink/Toner	280	280	280
Technology	200	200	200
Total budget for account	$ 600	$ 600	$ 600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

STREETS DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-60-27 Utilties Expense			
Prior year budget, as modified			$ 1,060
Current estimates:			
Utilities for Public Works Building	$ 1,067	$ 1,067	$ 1,067
Total budget for account	$ 1,067	$ 1,067	$ 1,067
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 7	$ 7	$ 7
10-60-28 Communications			
Prior year budget, as modified			$ 6,456
Current estimates:			
Cell Phones (6)	3,040	3,040	3,040
GPS simcard (2)	1,416	1,416	1,416
Cradle Point	1,000	1,000	1,000
Replacements	1,000	1,000	1,000
Total budget for account	$ 6,456	$ 6,456	$ 6,456
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-60-60 Sundry			
Prior year budget, as modified			$ 400
Current estimates:			
	400	400	400
Total budget for account	$ 400	$ 400	$ 400
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 15,841
Total budget for expenditures	$ 15,023	$ 15,023	$ 15,023
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (818)	$ (818)	$ (818)

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
PARKS & RECREATION							
10-64-10	OVERTIME	18,289.74	23,753.88	23,604.39	20,000.00	20,000.00	
10-64-11	PERMANENT EMPLOYEE WAGES	411,339.10	448,082.61	484,036.08	524,672.00	533,981.00	
10-64-12	PART-TIME WAGES	206,008.57	231,722.19	227,712.24	234,750.00	256,687.00	
10-64-13	EMPLOYEE BENEFITS	254,913.09	273,883.29	294,293.69	355,521.00	300,676.00	
10-64-15	UNIFORMS	990.29	817.55	926.01	1,550.00	2,000.00	
10-64-21	BOOKS, SUBSCRIPTS & MEMBERSHI	6,512.00	7,441.58	3,428.16	5,309.00	5,309.00	
10-64-23	TRAVEL & TRAINING	4,350.68	5,145.78	6,648.72	6,750.00	7,050.00	
10-64-24	OFFICE SUPPLIES	5,232.30	4,150.61	2,275.73	5,900.00	4,050.00	
10-64-25	EQUIPMENT SUPPLIES & MAINT	132,970.57	121,812.56	104,815.27	155,060.00	146,663.00	
10-64-26	VEHICLE EXPENSES	1,453.12	1,237.75	1,085.63	3,400.00	5,600.00	
10-64-27	UTILITIES	1,219.00	1,285.00	1,334.00	1,334.00	1,344.00	
10-64-28	COMMUNICATIONS	5,608.03	4,271.30	5,065.40	3,890.00	5,070.00	
10-64-29	BUILDING MAINTENANCE	9,759.60	19,462.59	35,268.68	34,150.00	36,550.00	
10-64-30	OFFICIALS	28,127.00	33,989.50	22,982.00	40,420.00	44,075.00	
10-64-31	CEMETARY MAINTENANCE	10,374.58	4,531.63	3,253.40	3,815.00	17,315.00	
10-64-37	PROFESSIONAL & TECH SERVICES	.00	.00	10,736.66	13,500.00	13,500.00	
10-64-40	SPECIAL DEPT. MATERIALS & SUPP	7,611.00	10,515.59	9,699.36	20,000.00	12,000.00	
10-64-42	SENIOR PROGRAMS	1,882.18	1,787.23	1,385.96	2,500.00	2,500.00	
10-64-45	SYRACUSE HERITAGE DAYS	23,779.17	23,565.08	3,559.98	33,250.00	33,250.00	
10-64-50	ARTS COUNCIL	23,668.41	43,354.16	32,151.60	40,000.00	40,000.00	
10-64-70	CAPITAL OUTLAY	5,817.64	.00	.00	.00	.00	
Total PARKS & RECREATION:		1,159,906.07	1,260,809.88	1,274,262.96	1,505,771.00	1,487,620.00	
Net Grand Totals:		1,159,906.07-	1,260,809.88-	1,274,262.96-	1,505,771.00-	1,487,620.00-	

PARKS & RECREATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-64-15 Uniforms			
Prior year budget, as modified			$ 1,550
Current estimates:			
Staff Uniforms			
5-P/T Front Desk, (5 Front Desk) @$50 (2 shirts @$ 25)	$ 250	$ 250	$ 250
5-F/T @ $100 (2 shirts @ $25, 1 Hoodie $50)	$ 500	$ 500	$ 500
40 Rec Asst. @ $20 (2 shirts @ $10)	$ 800	$ 800	$ 800
2 Recreation Program Coordinators @ $100.00 (Safety Toe Shoes)	$ 200	$ 200	$ 200
3FT Staff PPE @ $50 (Gloves, Safety Glasses, etc)	$ 150	$ 150	$ 150
P/T Facility Maintenance @ $100.00 (2 Shirts @ $25.00, Gloves, Safety Glasses, etc @ $50)	$ 100	$ 100	$ 100
Total budget for account	$ 2,000	$ 2,000	$ 2,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 450	$ 450	$ 450
10-64-21 Memberships & Subscriptions			
Prior year budget, as modified			$ 5,309
Current estimates:			
Davis County Health Permit	$ 275	$ 275	$ 275
NRPA Membership (2 Emp. @ $175/Emp)	300	300	300
URPA Membership ($210/Staff)	210	210	210
WFFL team fees (15 teams @ $70.00)	1,050	1,050	1,050
QuickScores	3,000	3,000	3,000
Website Domain Name	144	144	144
When 2 Work Software	330	330	330
Total budget for account	$ 5,309	$ 5,309	$ 5,309
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-64-23 Travel & training			
Prior year budget, as modified			$ 6,750
Current estimates:			
First Aid Certifications ($5/Cert for 20 Emp)	$ 100	$ 100	$ 100
NRPA Conference *(Conf. Fee, Travel, Room/Board for 1.5 Emp @ $2500/Emp)*	3,750	3,750	3,750
URPA Conference *(Conf. Fee, Travel, Room/Board for 3.5 Emp)*	2,800	2,800	2,800
NFHS Certifications (Officiating)	400	400	400
Total budget for account	$ 7,050	$ 7,050	$ 7,050
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 300	$ 300	$ 300

PARKS & RECREATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-64-24 Office supplies			
Prior year budget, as modified			$ 5,900
Current estimates:			
Community Center Supplies	$ 3,050	$ 3,050	$ 3,050
(Paper ($500) Pens, Tape, Post-its, Folders, etc. ($600) CC Wristbands ($600) Batteries ($100) Printer ink/Maintenance ($1000), Kleenex and Hand Sanitizer ($250),			
Registration Forms	600	600	600
Postage (Heritage Days, Pumpkin Walk, Cemetery, Receipts etc.)	400	400	400
Total budget for account	$ 4,050	$ 4,050	$ 4,050
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (1,850)	$ (1,850)	$ (1,850)
10-64-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 155,060
Current estimates:			
Football (See revenue acct 10-34-61 for fees collected to cover this expense)			
Football Helmets	$ 4,260	$ 4,260	$ 4,260
Shoulder Pads/Pants	3,285	3,285	3,285
Coaches Shirts/Kits/Certifications	2,400	2,400	2,400
Field Equipment	300	300	300
Football jerseys (350 @ $40.00)	14,000	14,000	14,000
Soccer (See revenue acct 10-34-63 for fees collected to cover this expense)			
Soccer Uniforms Fall (600 @ $19.00)	11,400	11,400	11,400
Soccer Uniforms Spring (900 @ $19.00)	17,100	-	-
Soccer Equipment (Balls, Nets, Goalie Shirts, 3rd/4th Grade Goals)	4,000	4,000	4,000
Baseball/Softball (See revenue acct 10-34-64 for fees collected to cover this expense)			
Baseball/Softball Uniforms (1100 @ $20.00)	22,000	22,000	22,000
Coaches Uniforms	3,200	3,200	3,200
Baseball/Softball Equipment (Catchers Gear, Helmets, Bats, Balls, etc)	5,000	5,000	5,000
Pitching Machine (1-Baseball)	1,500	1,500	1,500
Portable Silent Generator	1,000	1,000	1,000
Basketball (See revenue acct 10-34-62 for fees collected to cover this expense)			
Basketball Jerseys (1385 @ $18.85)	26,108	26,108	26,108
Basketball Balls and 2 Racks	1,000	1,000	1,000
Tennis (See revenue acct 10-34-65 for fees collected to cover this expense)			
Equipment (Balls, Nets, Racquets)	600	600	600
Program T-Shirts (130 @ $12.00)	1,560	1,560	1,560
Flag Football			
Fall Uniforms w/Jersey & Flags (350 @ $25.00)	8,750	8,750	8,750
Spring Uniforms w/Jersey & Flags (350@ $25.00)	8,750	8,750	8,750
	2,500	2,500	2,500
Clinic Supplics			
Equipment (Balls)	300	300	300
Camp Syracuse			
Supplies (Snacks, Activity Materials, etc)	1,500	1,500	1,500

PARKS & RECREATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

		Requested	City Manager/Council Recommendation	Adopted Budget
Pickleball				
	Replacement Nets, Paddles,Balls	1,000	1,000	1,000
Misc.	**(See revenue acct 10-34-61 through 10-34-65 for fees collected to cover this expense)**			
	Background Checks	5,500	5,500	5,500
	Sportsmanship & League Awards	2,000	2,000	2,000
	Whistles, Stopwatches, Scorebooks	400	400	400
	First Aid Supplies @ Program Sites	200	200	200
	Christmas Party for Recreation Assistants	400	400	400
	Advertising Budget	1,200	1,200	1,200
	Officiating/Umpiring Equipment & Jerseys	1,200	1,200	1,200
	4 Replacement Ipads For Scorekeeping	2,000	2,000	2,000
	ASL Interperter	2,100	2,100	2,100
	Athletic Field Prepartion Materials	3,750	3,750	3,750
	Paint & Supplies ($3,200), Airasol ($400), Stencil ($150)			
	All-Star Uniforms and League Fees	3,500	3,500	3,500
Total budget for account		$ 163,763	$ 146,663	$ 146,663
Amount changed from request				$ (17,100)
Increase/(decrease) from prior year modified budget		$ 8,703	$ (8,397)	$ (8,397)

10-64-26 Vehicle expenses				
Prior year budget, as modified				$ 3,400
Current estimates:				
	Fuel, Oil Changes, etc.	$ 3,400	$ 3,400	$ 3,400
	Tires	$ 1,200	$ 1,200	$ 1,200
	Misc. Repairs	1,000	1,000	1,000
Total budget for account		$ 5,600	$ 5,600	$ 5,600
Amount changed from request				$ -
Increase/(decrease) from prior year modified budget		$ 2,200	$ 2,200	$ 2,200

10-64-27 Utilities Expense				
Prior year budget, as modified				$ 1,334
Current estimates:				
	Utilities for Community Center	$ 1,344	$ 1,344	$ 1,344
Total budget for account		$ 1,344	$ 1,344	$ 1,344
Amount changed from request				$ -
Increase/(decrease) from prior year modified budget		$ 10	$ 10	$ 10

10-64-28 Communications				
Prior year budget, as modified				$ 3,890
Current estimates:				
	Cell phones (5 FT @ $65.00)	$ 3,900	$ 4,680	$ 4,680
	Stipend (Building Maintenance)	390	390	390
Total budget for account		$ 4,290	$ 5,070	$ 5,070
Amount changed from request				$ 780
Increase/(decrease) from prior year modified budget		$ 400	$ 1,180	$ 1,180

PARKS & RECREATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-64-29 Building equipment, supplies and maintenance			
Prior year budget, as modified			$ 34,150
Current estimates:			
General Building Maintenance	$ 10,000	$ 10,000	$ 10,000
Community Center Floor Finish	10,000	10,000	10,000
Misc. Cleaning Supplies (Gym wipes, Gum remover, Disinfectant)	2,500	2,500	2,500
Equipment Replacement	3,500	3,500	3,500
Misc. Snow Removal (Ice melt (20 Bags), Snow Blower Maintenance)	850	850	850
Misc. First Aid Supplies	300	300	300
Track Cleaning	2,000	2,000	2,000
Exercise Room Window Shades	800	800	800
Carpet Replacement	30,000	-	-
Paint (Classrooms ($2000), Hallway($1700), Arts & Craftroom ($900)	4,600	4,600	4,600
Classroom Replacement Chairs	2,000	2,000	2,000
Total budget for account	$ 66,550	$ 36,550	$ 36,550
Amount changed from request			$ (30,000)
Increase/(decrease) from prior year modified budget	$ 32,400	$ 2,400	$ 2,400

10-64-30 Contract officials			
Prior year budget, as modified			$ 40,420
Current estimates: **(See revenue acct 10-34-61 through 10-34-65 for fees collected to cover this expense)**			
Youth football (WFFL)			
Founders - 5 games/week @ $200/game = $1000/week x 7 weeks = ($7000)	$ 7,000	$ 7,000	$ 7,000
Bluffridge - 3 games/week @ $200/game = $600/week x 7 weeks = ($4200)	4,200	4,200	4,200
Jr. Jazz basketball (5th grade & up)			
5th: 7 games/week @ $50/game = $350/week x 9.5 weeks = ($3325)	3,325	3,325	3,325
6th: 7 games/week @ $50/game = $350/week x 9.5 weeks = ($3325)	3,325	3,325	3,325
7th: 6 games/week @ $50/game = $300/week x 9.5 weeks = ($2850)	2,850	2,850	2,850
8th: 6 games/week @ $50/game = $300/week x 9.5 weeks = ($2850)	2,850	2,850	2,850
7th/9th: 6 games/week @ $50/game = $300/week x 9.5 weeks = ($2850)	2,850	2,850	2,850
9th: 6 games/week @ $50/game = $300/week x 9.5 weeks = ($2850)	2,850	2,850	2,850
10-12th: 7 games/week @ $50/game = $350/week x 9 weeks = ($3325)	3,325	3,325	3,325
Baseball/Softball (Jr. High)			
7-9th: 6 games/week @ $90/game = $540/week x 4.5 weeks = ($2430)	2,430	2,430	2,430
Fall Flag Football (7th grade & up)			
7th/9th: 6 games/week @ $50/game = $300/week x 5 weeks = ($1500)	3,000	3,000	3,000
10th/12th: 6 games/week @ $50/game = $300/week x 5 weeks = ($1500)			
Spring Flag Football (7th grade & up)			
7th/9th: 6 games/week @ $50/game = $300/week x 5 weeks = ($1500)	$ 3,000	$ 3,000	$ 3,000
10th/12th: 6 games/week @ $50/game = $300/week x 5 weeks = ($1500)			
Mandatory Athletic Trainer (WFFL)	$ 1,330	$ 1,330	$ 1,330
Arbiter Fee			
580 games @ $3.00	$ 1,740	$ 1,740	$ 1,740
Total budget for account	$ 44,075	$ 44,075	$ 44,075
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 3,655	$ 3,655	$ 3,655

PARKS & RECREATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-64-31 Cemetery Maintenance and Operations			
Prior year budget, as modified			$ 3,815
Current estimates:			
Cemify (Cemetery Software Annual Fee)	$ 790	$ 790	$ 790
Turf Materials (Fertilizer, Herbicide, Top Dressing, Sod, etc.)	2,200	2,200	2,200
Irrigation 'Smart' Controller Contract	225	225	225
Equipment (Trimmer, Marking Supplies, etc.)	600	600	600
Jack Hammer Tamp	1,500	1,500	1,500
Fence Replacement (Materials and Labor)	12,000	12,000	12,000
Total budget for account	$ 17,315	$ 17,315	$ 17,315
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 13,500	$ 13,500	$ 13,500
10-64-37 Professional & Technical			
Prior year budget, as modified			$ 13,500
Current estimates:			
Global Payment Fees - Civic Rec	$ 9,000	$ 9,000	$ 9,000
Civic Rec Annual Fees	$ 4,500	$ 4,500	$ 4,500
Total budget for account	$ 13,500	$ 13,500	$ 13,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-64-40 Special dept. materials & supplies			
Prior year budget, as modified			$ 12,000
Current estimates: **(See revenue acct 10-34-60 for fees collected to cover this expense)**			
Pumpkin Walk	$ 5,000	$ 5,000	$ 5,000
Easter Egg Hunt	4,500	4,500	4,500
Winter Event	2,500	2,500	2,500
Total budget for account	$ 12,000	$ 12,000	$ 12,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

PARKS & RECREATION DEPARTMENT
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
10-64-42 Senior Programs			
Prior year budget, as modified			$ 2,500
Current estimates: **(See revenue acct 10-34-23 for fees collected to cover this expense)**			
Senior Citizen Activities	$ 2,500	$ 2,500	$ 2,500
Total budget for account	$ 2,500	$ 2,500	$ 2,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-64-45 Syracuse Days			
Prior year budget, as modified			$ 33,250
Current estimates: **(See revenue acct 10-34-67 for fees collected to cover this expense)**			
Fireworks	$ 10,500	$ 10,500	$ 10,500
Heritage Day Expenses	22,750	22,750	22,750
Total budget for account	$ 33,250	$ 33,250	$ 33,250
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
10-64-50 Arts Council			
Prior year budget, as modified			$ 40,000
Current estimates: **(See revenue acct 10-34-69 for fees collected to cover this expense)**			
Includes: Theater Committee Budget, Orchestra Committee Budget, Fundraising, Sponsorships, Technology	$ 40,000	$ 40,000	$ 40,000
Total budget for account	$ 40,000	$ 40,000	$ 40,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 349,328
Total budget for expenditures	$ 422,596	$ 376,276	$ 376,276
Amount changed from request			$ (46,320)
Increase/(decrease) from prior year modified budget	$ 73,268	$ 26,948	$ 26,948

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GENERAL FUND							
INTRA-INTER GOVERNMENT EXPENDI							
10-80-40	MBA LEASE PAYMENT	994,000.00	988,939.20	988,000.00	988,000.00	980,000.00	
10-80-46	INTERNAL SERVICE CHARGE - IT	208,706.00	182,402.08	166,037.17	221,383.00	221,542.00	
10-80-48	TRANSFERS TO OTHER FUNDS	1,490,939.89	1,340,000.00	806,000.00	806,000.00	781,000.00	
	Total INTRA-INTER GOVERNMENT EXPENDI:	2,693,645.89	2,511,341.28	1,960,037.17	2,015,383.00	1,982,542.00	
	Net Grand Totals:	2,693,645.89-	2,511,341.28-	1,960,037.17-	2,015,383.00-	1,982,542.00-	

Recreation, Arts, and Parks Tax

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
RECREATION, ARTS, & PARKS TAX							
TAXES							
11-31-30	RECREATION, ARTS, & PARK TAXES	50,840.18	200,627.06	150,730.79	210,000.00	220,500.00	
Total TAXES:		50,840.18	200,627.06	150,730.79	210,000.00	220,500.00	
MISCELLANEOUS REVENUE							
11-36-10	INTEREST INCOME	45.75	1,306.76	2,284.84	1,000.00	2,000.00	
Total MISCELLANEOUS REVENUE:		45.75	1,306.76	2,284.84	1,000.00	2,000.00	
CONTRIBUTIONS AND TRANSFERS							
11-39-45	Contributions	.00	.00	17,435.55	90,000.00	.00	
11-39-50	Use of Fund Balance	.00	.00	.00	.00	204,700.00	
Total CONTRIBUTIONS AND TRANSFERS:		.00	.00	17,435.55	90,000.00	204,700.00	
RECREATION, ARTS, & PARKS							
11-40-21	BOOKS, SUBSCRIPTS & MEMBERSHI	.00	.00	.00	700.00	700.00	
11-40-25	EQUIPMENT SUPPLIES & MAINT	.00	.00	389.00	500.00	.00	
11-40-45	SYRACUSE DAYS	1,385.00	1,805.26	.00	1,500.00	1,500.00	
11-40-70	CAPITAL OUTLAY	908.23	164,331.15	.00	180,000.00	425,000.00	
11-40-90	CONTRIBUTION TO FUND BALANCE	.00	.00	.00	118,300.00	.00	
Total RECREATION, ARTS, & PARKS:		2,293.23	166,136.41	389.00	301,000.00	427,200.00	
Net Grand Totals:		48,592.70	35,797.41	170,062.18	.00	.00	

RAP Tax Fund
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counci Recommendation	Adopted Budget
Recreation Arts and Parks Tax:			
11-40-21 Books, subscriptions, & memberships			
Prior year budget, as modified			$ 700
Current estimates:			
Museum Software - Annual Fee	$ 700	$ 700	$ 700
Total budget for account	$ 700	$ 700	$ 700
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
11-40-45 Syracuse Days			
Prior year budget, as modified			$ 1,500
Current estimates:			
Photo Contest	$ 500	$ 500	$ 500
Bird House Contest	1,000	1,000	1,000
Total budget for account	$ 1,500	$ 1,500	$ 1,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
11-40-70 Capital Outlay			
Prior year budget, as modified			$ 150,000
Current estimates:			
Founders Park West Parking Lot	$ 150,000	$ 150,000	$ 150,000
Founders Park Restroom - East	$ 200,000	$ 200,000	$ 200,000
Founders Park Playground - East	$ 75,000	$ 75,000	$ 75,000
		-	-
Total budget for account	$ 425,000	$ 425,000	$ 425,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 275,000	$ 275,000	$ 275,000

PARKS MAINTENANCE FEE FUND

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
PARKS MAINTENANCE FUND							
MISCELLANEOUS REVENUE							
17-36-10	INTEREST EARNINGS	2,019.23	3,177.08	1,934.02	1,000.00	1,000.00	
17-36-40	SALE OF CAPITAL ASSETS	.00	.00	.00	.00	21,000.00	
17-36-90	SUNDRY REVENUES	11,535.17	.00	2,143.00	2,143.00	.00	
Total MISCELLANEOUS REVENUE:		13,554.40	3,177.08	4,077.02	3,143.00	22,000.00	
OPERATING REVENUES							
17-37-10	PARK MAINTENANCE FEE	282,489.34	325,155.93	290,096.16	388,588.00	403,788.00	
Total OPERATING REVENUES:		282,489.34	325,155.93	290,096.16	388,588.00	403,788.00	
FUND BALANCE							
17-39-50	USE OF FUND BALANCE	.00	.00	.00	15,695.00	4,435.00	
Total FUND BALANCE:		.00	.00	.00	15,695.00	4,435.00	
PARK MAINTENANCE FUND							
17-40-15	UNIFORMS	1,918.15	2,684.44	1,673.25	3,050.00	3,500.00	
17-40-21	BOOKS, SUBSCRIPTS & MEMBERSHI	1,550.00	1,910.25	1,135.00	7,180.00	8,095.00	
17-40-23	TRAVEL & TRAINING	6,270.00	7,397.04	8,287.71	8,525.00	11,300.00	
17-40-25	EQUIPMENT SUPPLIES & MAINT	15,759.86	11,811.35	7,640.27	13,600.00	13,600.00	
17-40-26	VEHICLE EXPENSE	25,174.43	29,774.25	17,763.49	33,450.00	33,450.00	
17-40-27	UTILITIES	37,383.08	38,330.68	9,903.33	36,728.00	36,728.00	
17-40-28	COMMUNICATIONS	2,947.28	3,397.29	2,603.89	3,900.00	4,500.00	
17-40-30	OPEN SPACE & FIELD MANG.	84,965.68	105,263.80	49,103.58	94,343.00	92,200.00	
17-40-35	TREE / ARBOR MANAGEMENT	10,673.52	12,672.93	12,681.30	19,000.00	18,500.00	
17-40-40	IRRIGATION SUPPLIES & REPAIRS	9,627.74	9,170.37	43,151.36	63,000.00	48,000.00	
17-40-45	TRAIL & PARKING LOT MAINT	59,958.93	29,353.89	28,915.46	42,250.00	32,950.00	
17-40-50	RESTROOM & PLAYGROUND MAINT.	55,665.59	41,127.23	12,657.22	36,500.00	75,100.00	
17-40-70	CAPITAL OUTLAY	36,966.60	15,187.00	40,272.70	45,900.00	52,300.00	
Total PARK MAINTENANCE FUND:		348,860.86	308,080.52	235,788.56	407,426.00	430,223.00	
Net Grand Totals:		52,817.12-	20,252.49	58,384.62	.00	.00	

PARKS MAINTENANCE FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
17-40-15 Uniforms			
Prior year budget, as modified			$ 3,050
Current estimates:			
Staff Uniform(s)	$ 2,400	$ 2,400	$ 2,400
6-F/T Staff @ $350/Emp. (Boots ($150), 4-Shirts ($100), 2-Hoodie/Jacket ($100))			
10-Seasonal Staff @ $30/Emp. (1 Shirt/Vest ($30))			
Staff PPE	$ 1,100	$ 1,100	$ 1,100
6-F/T Staff @ $100/Emp. (Hard Hat, Vest, Gloves, Safety Glasses, Ear Protection)			
10-Seasonal Staff @ $50/Emp. (Gloves, Safety Glasses, Ear Protection)			
Total budget for account	$ 3,500	$ 3,500	$ 3,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 450	$ 450	$ 450
17-40-21 Memberships & Subscriptions			
Prior year budget, as modified			$ 7,180
Current estimates:			
DWR Payment Jensen Park Fishery	$ 5,000	$ 5,000	$ 5,000
Weather Trak ($250/Each for 9 Controllers)	$ 2,250	$ 2,250	$ 2,250
NRPA/STMA ($175/membership for 3.5 Emp.)	$ 620	$ 620	$ 620
URPA/IMSTMA ($225/Staff)	$ 225	$ 225	$ 225
Total budget for account	$ 8,095	$ 8,095	$ 8,095
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 915	$ 915	$ 915
17-40-23 Travel & Training			
Prior year budget, as modified			$ 8,525
Current estimates:			
NRPA/STMA Conference	$ 6,250	$ 6,250	$ 6,250
(Conf. Fee, Travel, Room/Board for 2.5 Emp. @ $2500/Emp.)			
URPA/IMSTMA Conference	$ 2,800	$ 2,800	$ 2,800
(Conf. Fee, Travel, Room/Board for 3.5 Emp. @ $800/Emp.)			
CEU's - Turf Management, Pesticides, Playgrounds	$ 600	$ 600	$ 600
(6 Emp. @ $100/Emp.)			
CPO/LPO Certification	$ 500	$ 500	$ 500
(2 Emp. @ $250/Emp.)			
CPSI Certification & Exam	$ 1,150	$ 1,150	$ 1,150
(2 Emp. @ $575/Emp.)			
Total budget for account	$ 11,300	$ 11,300	$ 11,300
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 2,775	$ 2,775	$ 2,775

PARKS MAINTENANCE FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
17-40-25 Equipment Supplies & Repairs			
Prior year budget, as modified			$ 13,600
Current estimates:			
Equipment Maintenance & Repair	$ 11,500	$ 11,500	$ 11,500
(i.e. Oil, Filters, Tools, Mower/Tractor/Excavator Repair(s), etc.)			
Trimmer(s) (3 @ $300/each)	$ 900	$ 900	$ 900
Walk Behind Mower Replacement (1)	$ 1,200	$ 1,200	$ 1,200
Total budget for account	$ 13,600	$ 13,600	$ 13,600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
17-40-26 Vehicle Expenses			
Prior year budget, as modified			$ 33,450
Current estimates:			
Fuel	$ 26,450	$ 26,450	$ 26,450
Vehicle Repairs & Preventative Maintenance	$ 7,000	$ 7,000	$ 7,000
(i.e. Oil Changes, Tire Replacement(s)/Repairs, etc.)			
Total budget for account	$ 33,450	$ 33,450	$ 33,450
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
17-40-27 Utilities			
Prior year budget, as modified			$ 36,728
Current estimates:			
Power for Parks	$ 10,000	$ 10,000	$ 10,000
Utilities for Parks	$ 26,728	$ 26,728	$ 26,728
Total budget for account	$ 36,728	$ 36,728	$ 36,728
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

PARKS MAINTENANCE FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
17-40-28 Communications			
Prior year budget, as modified			$ 3,900
Current estimates:			
Cell Phones	$ 4,500	$ 4,500	$ 4,500
(6 Emp. @ $65/Month)			
Total budget for account	$ 4,500	$ 4,500	$ 4,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 600	$ 600	$ 600
17-40-30 Open Space & Athletic Field Management			
Prior year budget, as modified			$ 94,343
Current estimates:			
Athletic Field Prepartion Materials	$ 9,000	$ 9,000	$ 9,000
Infield Mix/Conditioners/Clay ($9000)			
Turf & Weed Management Materials	$ 37,500	$ 37,500	$ 37,500
Nutrients - Fertilizer/Agents ($29,000) & Top Dress ($3,000)			
Weed/Pest Control - Pesticides & Herbicides ($5,500)			
Maintenance Contract (Community Center, Detention Basins & Entry Ways)	$ 35,000	$ 35,000	$ 35,000
Miscellaneous Improvements	$ 6,700	$ 6,700	$ 6,700
Volunteer Projects	$ 4,000	$ 4,000	$ 4,000
Total budget for account	$ 92,200	$ 92,200	$ 92,200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (2,143)	$ (2,143)	$ (2,143)
17-40-35 Tree/Arbor Management			
Prior year budget, as modified			$ 19,000
Current estimates:			
Tree Initiative Program	$ 3,000	$ 3,000	$ 3,000
Tree Maintenance Program	$ 10,000	$ 10,000	$ 10,000
(Founders Park - $10,000)			
Miscellaneous Trimming/Removal	$ 3,500	$ 3,500	$ 3,500
Tree Ring Maintenance/Herbicide	$ 2,000	$ 2,000	$ 2,000
Total budget for account	$ 18,500	$ 18,500	$ 18,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (500)	$ (500)	$ (500)

PARKS MAINTENANCE FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
17-40-40 Irrigation Supplies & Repairs			
Prior year budget, as modified			$ 63,000
Current estimates:			
Irrigation Maintenance & Repairs	$ 11,000	$ 11,000	$ 11,000
(Tools, Replacement Controllers, Transmitters, Valve Boxes, Valves, Sprinkler Replacements/Parts, Filters)			
Legacy Park Irrigation Controller (Replacement)	$ 22,000	$ 22,000	$ 22,000
Jensen Park Irrigation Pump - North (Rebuild)	$ 15,000	$ 15,000	$ 15,000
Total budget for account	$ 48,000	$ 48,000	$ 48,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (15,000)	$ (15,000)	$ (15,000)
17-40-45 Trail(s), Sidewalk(s) & Parking Lot(s) Maint.			
Prior year budget, as modified			$ 42,250
Current estimates:			
Parking Lot Maintenance - Crack Seal & High Density Mineral Bond	$ 26,000	$ 26,000	$ 26,000
(Founders Park East Parking Lot - $26,000)			
Trail Underpass Pump Replacement	$ 3,200	$ 3,200	$ 3,200
Salt/Ice Melt - (Comm. Center, Trail, Parks Parking Lots)	$ 3,750	$ 3,750	$ 3,750
Total budget for account	$ 32,950	$ 32,950	$ 32,950
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (9,300)	$ (9,300)	$ (9,300)
17-40-50 Park Restroom(s), Playground(s) & Fac. Maint.			
Prior year budget, as modified			$ 36,500
Current estimates:			
Playground Equipment Repair/Replacement	$ 3,500	$ 3,500	$ 3,500
Playground Surface Material Refill(s)	$ 11,000	$ 11,000	$ 11,000
Park Restroom & Facility Maintenance Supplies/Repairs	$ 14,000	$ 14,000	$ 14,000
(Cleaning Supplies, Toilet Paper, Garbage Liners, Vandalism Repairs, etc.)			
Portable Restroom Rentals	$ 1,600	$ 1,600	$ 1,600
Table/Bench/Garbage Receptacle Replacement(s)/Addition(s)	$ 5,000	$ 5,000	$ 5,000
Founders Park Playground Equipment (Replacement)	$ 40,000	$ 40,000	$ 40,000
Total budget for account	$ 75,100	$ 75,100	$ 75,100
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 38,600	$ 38,600	$ 38,600

PARKS MAINTENANCE FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
17-40-70 Capital Outlay			
Prior year budget, as modified			$ 45,900
Current estimates:			
Toro Grandstand (w/snow removal attachment)	$ 14,900	$ 14,900	$ 14,900
Debris Collection System (Versa Vac/Rake-O-Vac)	$ 26,000	$ 26,000	$ 26,000
Park Maintenance Facility	$ -	capital fund	capital fund
Total budget for account	$ 40,900	$ 40,900	$ 40,900
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (5,000)	$ (5,000)	$ (5,000)
Total expenditures			
Prior year budget, as modified			$ 407,426
Total budget for expenditures	$ 418,823	$ 418,823	$ 418,823
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 11,397	$ 11,397	$ 11,397

STREET LIGHTING FEE FUND

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
STREET LIGHTING FUND							
MISCELLANEOUS REVENUE							
18-36-10	INTEREST EARNINGS	401.45	954.41	748.22	100.00	100.00	
18-36-90	Sundry Revenue	18,680.26	21,836.30	14,954.65	25,000.00	25,000.00	
	Total MISCELLANEOUS REVENUE:	19,081.71	22,790.71	15,702.87	25,100.00	25,100.00	
OPERATING REVENUES							
18-37-10	STREET LIGHTING FEE	125,010.80	130,498.66	101,356.83	135,400.00	140,406.00	
	Total OPERATING REVENUES:	125,010.80	130,498.66	101,356.83	135,400.00	140,406.00	
NON-OPERATING REVENUE							
18-38-85	STREET LIGHT PARTICIPATION	222,736.88	130,245.00	46,612.50	150,000.00	150,000.00	
	Total NON-OPERATING REVENUE:	222,736.88	130,245.00	46,612.50	150,000.00	150,000.00	
FUND BALANCE							
18-39-50	USE OF FUND BALANCE	.00	.00	.00	21,900.00	34,094.00	
	Total FUND BALANCE:	.00	.00	.00	21,900.00	34,094.00	
STREET LIGHTING FUND							
18-40-25	STREET LIGHT MAINTENANCE	14,211.42	27,684.39	33,685.76	30,600.00	30,600.00	
18-40-27	STREET LIGHT UTILITIES	16,466.32	16,812.75	12,697.36	19,000.00	19,000.00	
18-40-33	STREET LIGHT INSTALLATION	230,619.19	132,527.29	66,305.72	180,000.00	150,000.00	
18-40-40	CAPITAL LEASE REPAYMENT	95,112.06	98,849.02	102,775.04	102,800.00	.00	
18-40-70	CAPITAL OUTLAY	.00	.00	.00	.00	150,000.00	
	Total STREET LIGHTING FUND:	356,408.99	275,873.45	215,463.88	332,400.00	349,600.00	
	Net Grand Totals:	10,420.40	7,660.92	51,791.68-	.00	.00	

STREET LIGHTING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
18-40-25 Street light maintenance			
Prior year budget, as modified			$ 30,600
Current estimates:			
Repair of broken lights, panels, etc	$ 5,600	$ 5,600	$ 5,600
Vehicle strikes	25,000	25,000	25,000
Total budget for account	$ 30,600	$ 30,600	$ 30,600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
18-40-27 Street light utilities			
Prior year budget, as modified			$ 19,000
Current estimates:			
Power for Street Lighting	$ 19,000	$ 19,000	$ 19,000
Total budget for account	$ 19,000	$ 19,000	$ 19,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
18-40-33 Street light installation			
Prior year budget, as modified			$ 180,000
Current estimates:			
Street light deficiencies (defer to next budget)	$ 120,000	$ -	$ -
New street light in developments	$ 150,000	$ 150,000	$ 150,000
Total budget for account	$ 270,000	$ 150,000	$ 150,000
Amount changed from request			$ (120,000)
Increase/(decrease) from prior year modified budget	$ 90,000	$ (30,000)	$ (30,000)

STREET LIGHTING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
18-40-40 Capital Lease Repayment			
Prior year budget, as modified			$ 102,800
Current estimates:			
Capital Lease Payment			
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (102,800)	$ (102,800)	$ (102,800)
18-40-70 Capital Outlay			
Prior year budget, as modified			$ -
Current estimates:			
Bucket Truck Purchase	$ -	$ 150,000	$ 150,000
	-		-
		-	-
Total budget for account	$ -	$ 150,000	$ 150,000
Amount changed from request			$ 150,000
Increase/(decrease) from prior year modified budget	$ -	$ 150,000	$ 150,000
Total expenditures			
Prior year budget, as modified			$ 332,400
Total budget for expenditures	$ 319,600	$ 349,600	$ 349,600
Amount changed from request			$ 30,000
Increase/(decrease) from prior year modified budget	$ (12,800)	$ 17,200	$ 17,200

CLASS “C” ROADS FUND

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
CLASS "C" ROAD FUND							
INTERGOVERNMENTAL REVENUE							
20-33-50	CONTRIBUTIONS - COUNTY	300,377.48	324,073.10	272,748.42	335,000.00	358,000.00	
20-33-56	CLASS "C" ROAD FUND ALLOTMENT	1,014,400.31	1,123,758.24	719,865.23	1,070,000.00	1,140,000.00	
Total INTERGOVERNMENTAL REVENUE:		1,314,777.79	1,447,831.34	992,613.65	1,405,000.00	1,498,000.00	
CHARGE FOR SERVICES							
20-34-35	ROAD CUT PERMITS	16,392.94	19,169.29	16,252.34	15,000.00	15,000.00	
Total CHARGE FOR SERVICES:		16,392.94	19,169.29	16,252.34	15,000.00	15,000.00	
MISCELLANEOUS REVENUE							
20-36-10	INTEREST INCOME	13,528.48	31,218.83	19,310.70	1,000.00	1,000.00	
20-36-90	SUNDRY REVENUES	2,596.37	1,303.00	1,069.21	2,000.00	2,000.00	
Total MISCELLANEOUS REVENUE:		16,124.85	32,521.83	20,379.91	3,000.00	3,000.00	
FUND BALANCE							
20-39-40	TRANSFERS FROM OTHER FUNDS	162,000.00	162,000.00	162,000.00	162,000.00	162,000.00	
20-39-50	USE OF FUND BALANCE	.00	.00	.00	1,176,800.00	24,800.00	
Total FUND BALANCE:		162,000.00	162,000.00	162,000.00	1,338,800.00	186,800.00	
EXPENDITURES							
20-40-25	EQUIPMENT SUPPLIES AND MAINTEN	34,872.86	31,752.32	31,549.89	45,450.00	61,450.00	
20-40-26	VEHICLE EXPENSES	44,610.14	39,963.44	31,054.71	45,850.00	45,850.00	
20-40-37	PROFESSIONAL & TECH SERVICES	3,843.54	8,292.86	3,808.90	10,500.00	10,500.00	
20-40-44	SPECIAL HIGHWAY PROJECTS	108,644.33	107,469.17	48,077.76	115,000.00	115,000.00	
20-40-70	CAPITAL PROJECTS	538,373.51	1,183,545.92	1,129,459.13	2,545,000.00	1,415,000.00	
20-40-75	CAPITAL EQUIPMENT	11,673.10	11,473.88	.00	.00	55,000.00	
Total EXPENDITURES:		742,017.48	1,382,497.59	1,243,950.39	2,761,800.00	1,702,800.00	
Net Grand Totals:		767,278.10	279,024.87	52,704.49-	.00	.00	

CLASS C ROADS FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
20-40-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 45,450
Current estimates:			
Salt Shed cover replacement	$ 16,000	$ 16,000	$ 16,000
Plow blades	$ 13,000	$ 13,000	$ 13,000
Asphalt rakes/tools	$ 250	$ 250	$ 250
Salt spreader repairs	$ 2,500	$ 2,500	$ 2,500
Shovels	$ 200	$ 200	$ 200
Concrete finishing tools/stakes/forms	$ 1,500	$ 1,500	$ 1,500
Paint - long line, crosswalk, speed bump	$ 25,000	$ 25,000	$ 25,000
Safety signs/barracades	$ 600	$ 600	$ 600
Sweeper Brooms	$ 2,400	$ 2,400	$ 2,400
Total budget for account	$ 61,450	$ 61,450	$ 61,450
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 16,000	$ 16,000	$ 16,000
20-40-26 Vehicle expenses			
Prior year budget, as modified			$ 45,850
Tires - 2011 F350	$ 1,500	$ 1,500	$ 1,500
Tires - 2013 F150	$ 1,200	$ 1,200	$ 1,200
Oil changes/Hydraulic Changes	$ 5,600	$ 5,600	$ 5,600
Fuel	$ 22,550	$ 22,550	$ 22,550
Misc Plow, sweeper, truck repairs	$ 15,000	$ 15,000	$ 15,000
Total budget for account	$ 45,850	$ 45,850	$ 45,850
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CLASS C ROADS FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
20-40-37 Professional & technical services			
Prior year budget, as modified			$ 10,500
Current estimates:			
Grant Writing	$ 6,000	$ 6,000	$ 6,000
Software: Benley Open Roads Designer Select	$ 2,000	$ 2,000	$ 2,000
GIS license	$ 1,300	$ 1,300	$ 1,300
Trimble Business Center setup and annual renewal	$ 1,200	$ 1,200	$ 1,200
Professional Road Assessment	$ 50,000	$ -	-
Total budget for account	$ 60,500	$ 10,500	$ 10,500
Amount changed from request			$ (50,000)
Increase/(decrease) from prior year modified budget	$ 50,000	$ -	$ -
20-40-44 Special highway projects			
Prior year budget, as modified			$ 115,000
Current estimates:			
Road salt	$ 35,000	$ 35,000	$ 35,000
Flex for crack seal	$ 30,000	$ 30,000	$ 30,000
ADA Sidewalk ramp compliance	$ 21,000	$ 21,000	$ 21,000
Street Signage Retro reflectivity Requirements (feds)	$ 8,000	$ 8,000	$ 8,000
Small failed area/Pot Hole Repair	$ 15,000	$ 15,000	$ 15,000
Sidewalk/trip hazard repair	$ 6,000	$ 6,000	$ 6,000
Total budget for account	$ 115,000	$ 115,000	$ 115,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CLASS C ROADS FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
20-40-70 Capital projects			
Prior year budget, as modified			$ 2,545,000
Current estimates:			
Projects			
1000 West (2075 S to 2700 S)	$ 630,000	$ 630,000	$ 630,000
Public Works shop modifications	$ 25,000	$ 25,000	$ 25,000
Curb, Gutter, Sidewalk on 4000 West & 800 South	$ 60,000	$ 60,000	$ 60,000
Surface Treatments			
2021 Surface Treatments	$ 300,000	$ 300,000	$ 300,000
2020 Road Improvement Project	400,000	400,000	400,000
Total budget for account	$ 1,415,000	$ 1,415,000	$ 1,415,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (1,130,000)	$ (1,130,000)	$ (1,130,000)
20-40-75 Capital equipment			
Prior year budget, as modified			$ -
Current estimates:			
Bobcat Miniex (1/2 cost share with culinary)	$ 25,000	$ 25,000	$ 25,000
Asphalt sealcoat spray trailer	30,000	30,000	30,000
Total budget for account	$ 55,000	$ 55,000	$ 55,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 55,000	$ 55,000	$ 55,000
Total expenditures			
Prior year budget, as modified			$ 2,761,800
Total budget for expenditures	$ 1,752,800	$ 1,702,800	$ 1,702,800
Amount changed from request			$ (50,000)
Increase/(decrease) from prior year modified budget	$ (1,009,000)	$ (1,059,000)	$ (1,059,000)

CAPITAL IMPROVEMENT FUND

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
CAPITAL IMPROVEMENT FUND							
INTERGOVERNMENTAL REVENUE							
80-33-10	FEDERAL GRANTS	4,199.00	.00	.00	92,500.00	81,000.00	
	Total INTERGOVERNMENTAL REVENUE:	4,199.00	.00	.00	92,500.00	81,000.00	
MISCELLANEOUS REVENUE							
80-36-10	INTEREST INCOME	22,755.37	10,699.60	11,899.94	5,000.00	10,000.00	
80-36-40	SALE OF CAPITAL ASSETS	17,549.50	44,075.00	684,307.50	10,000.00	10,000.00	
80-36-90	SUNDRY REVENUE	.00	.00	125,750.00	.00	.00	
	Total MISCELLANEOUS REVENUE:	40,304.87	54,774.60	821,957.44	15,000.00	20,000.00	
CONTRIBUTIONS AND TRANSFERS							
80-39-40	TRANSFERS FROM OTHER FUNDS	1,250,000.00	1,178,000.00	644,000.00	644,000.00	619,000.00	
80-39-50	USE OF FUND BALANCE	.00	.00	.00	524,000.00	1,965,000.00	
	Total CONTRIBUTIONS AND TRANSFERS:	1,250,000.00	1,178,000.00	644,000.00	1,168,000.00	2,584,000.00	
CAPITAL IMPROVEMENTS FUND							
80-40-41	CAPITAL LEASE REPAYMENT	104,212.64	104,212.65	.00	.00	.00	
80-40-48	TRANSFER TO OTHER FUNDS	750,000.00	.00	.00	.00	.00	
80-40-70	CAPITAL EQUIPMENT	1,420,589.55	1,232,656.21	597,070.59	1,275,500.00	2,685,000.00	
	Total CAPITAL IMPROVEMENTS FUND:	2,274,802.19	1,336,868.86	597,070.59	1,275,500.00	2,685,000.00	
	Net Grand Totals:	980,298.32-	104,094.26-	868,886.85	.00	.00	

CAPITAL IMPROVEMENT FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

		Requested	City Manager/Council Recommendation	Adopted Budget
80-40-70	***Capital equipment***			
Prior year budget, as modified				$ 1,275,500
Current estimates:				
Fire	Ambulance Load System	90,000	90,000	90,000
Fre	Mechanical CPR Device	16,000	0	0
PW	Bucket Truck	150,000	0	0
Parks & Recreation	Founders Park West Pavilion Replacement	150,000	150,000	150,000
Parks & Recreation	Founders Park West Parking Lot Repair	80,000	80,000	80,000
Parks & Recreation	Park Maintenance Facility	2,000,000	2,000,000	2,000,000
Parks & Recreation	Stoker Park Tennis Court Renovation	70,000	70,000	70,000
Parks & Recreation	New Dump Truck	70,000	70,000	70,000
Police	Police Vehicle	65,000	0	0
Police	Police Vehicle	65,000	0	0
Police	Police Vehicle	45,000	45,000	45,000
Police	Police Vehicle	45,000	45,000	45,000
Police	Police Vehicle	45,000	45,000	45,000
Police	Police Vehicle	45,000	45,000	45,000
Police	Police Vehicle	45,000	45,000	45,000
Total budget for account		$ 2,981,000	$ 2,685,000	$ 2,685,000
Amount changed from request				$ (296,000)
Increase/(decrease) from prior year modified budget		$ 1,705,500	$ 1,409,500	$ 1,409,500
Total expenditures				
Prior year budget, as modified				$ 1,275,500
Total budget for expenditures		$ 1,705,500	$ 1,409,500	$ 1,409,500
Amount changed from request				$ (296,000)
Increase/(decrease) from prior year modified budget		$ 430,000	$ 134,000	$ 134,000

Utility Enterprise Funds

Secondary Water Utility Fund

Culinary Water Utility Fund

Sewer Utility Fund

Storm Water Utility Fund

Garbage Utility Fund

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
SECONDARY WATER OPERATING FUND							
INTERGOVERNMENTAL REVENUE							
30-33-15	STATE GRANTS & REIMBURSEMENTS	171,611.90	59,994.00	141,985.80	142,000.00	.00	
	Total INTERGOVERNMENTAL REVENUE:	171,611.90	59,994.00	141,985.80	142,000.00	.00	
CHARGE FOR SERVICES							
30-34-25	SERVICE FEE - SECONDARY WATER	1,586,456.41	1,674,789.24	1,835,573.82	1,828,000.00	1,934,000.00	
	Total CHARGE FOR SERVICES:	1,586,456.41	1,674,789.24	1,835,573.82	1,828,000.00	1,934,000.00	
MISCELLANEOUS REVENUE							
30-36-10	INTEREST INCOME	27,728.10	52,717.30	46,725.05	30,000.00	40,000.00	
30-36-40	SALE OF ASSETS	.00	10,750.00	.00	.00	.00	
30-36-90	SUNDRY REVENUE	2,404.25	3,332.42	2,700.00	1,000.00	2,700.00	
	Total MISCELLANEOUS REVENUE:	30,132.35	66,799.72	49,425.05	31,000.00	42,700.00	
OPERATING REVENUE							
30-37-60	CONNECTION FEES, SEC. WATER	108,400.00	94,825.00	209,536.00	177,375.00	177,375.00	
	Total OPERATING REVENUE:	108,400.00	94,825.00	209,536.00	177,375.00	177,375.00	
CONTRIBUTIONS AND TRANSFERS							
30-39-45	CONTRIBUTIONS FROM SUBDIVISION	2,216,455.44	1,156,268.64	.00	.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	2,216,455.44	1,156,268.64	.00	.00	.00	
SECONDARY WATER OPERATING FUND							
30-40-08	SOURCE OF SUPPLY	366,557.13	396,146.77	437,838.99	448,500.00	504,000.00	
30-40-10	OVERTIME	5,492.63	2,591.28	2,932.01	5,000.00	5,000.00	
30-40-11	PERMANENT EMPLOYEE WAGES	142,186.08	148,365.54	191,230.42	198,902.00	206,378.00	
30-40-12	PART-TIME WAGES	11,945.10	11,934.34	14,814.82	23,088.00	25,522.00	
30-40-13	EMPLOYEE BENEFITS	98,682.01	101,332.94	117,137.60	136,125.00	126,345.00	
30-40-14	GASB 68 PENSION EXPENSE	2,001.00	10,115.00	.00	.00	.00	
30-40-15	UNIFORMS	762.43	458.99	1,975.05	2,000.00	2,000.00	
30-40-24	OFFICE SUPPLIES	502.01	1,238.45	544.12	1,500.00	1,500.00	
30-40-25	EQUIPMENT SUPPLIES AND MAINTEN	2,675.79	2,101.83	1,359.14	3,500.00	3,500.00	
30-40-26	VEHICLE EXPENSES	14,663.98	16,180.22	15,075.16	20,000.00	20,000.00	
30-40-27	UTILITIES	143,832.20	133,501.01	146,135.84	150,000.00	150,000.00	
30-40-28	COMMUNICATIONS	3,343.92	2,866.32	2,668.77	2,540.00	2,540.00	
30-40-36	INTERNAL SERVICES ALLOCATION	199,173.00	195,294.00	223,673.00	223,673.00	231,456.00	
30-40-37	PROFESSIONAL & TECH SERVICES	29,127.94	2,572.58	.00	25,000.00	25,000.00	
30-40-45	SECONDARY SYSTEM MAINTENANCE	95,976.69	95,482.34	125,029.88	235,375.00	250,375.00	
30-40-50	DEPRECIATION	442,990.98	470,220.95	471,814.50	515,000.00	515,000.00	
30-40-60	SUNDRY	179.61	417.85	158.38	500.00	500.00	
30-40-70	CAPITAL OUTLAY	.00	.00	.00	2,159,000.00	1,115,000.00	
30-40-71	MOVE CAPITAL TO BALANCE SHEET	.00	.00	.00	2,159,000.00-	1,115,000.00-	
30-40-94	RETAINED EARNINGS	.00	.00	.00	187,672.00	84,959.00	
	Total SECONDARY WATER OPERATING FUND:	1,560,092.50	1,590,820.41	1,752,387.68	2,178,375.00	2,154,075.00	
	Net Grand Totals:	2,552,963.60	1,461,856.19	484,132.99	.00	.00	

SECONDARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
30-40-08 Source of supply			
Prior year budget, as modified			$ 448,500
Current estimates:			
Secondary Water Supply - 10% increase for growth			
- Weber Basin Water	$ 45,000	$ 45,000	$ 45,000
- Layton Canal	170,000	170,000	170,000
- Davis and Weber Canal	240,000	240,000	240,000
- Clearfield Irrigation	5,500	5,500	5,500
- West Branch Irrigation	13,000	13,000	13,000
- Hooper Irrigation Co	20,500	20,500	20,500
Rent Shares	10,000	10,000	10,000
Total budget for account	$ 504,000	$ 504,000	$ 504,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 55,500	$ 55,500	$ 55,500
30-40-15 Uniforms			
Prior year budget, as modified			$ 2,000
Current estimates:			
Shirts with Logo	$ 800	$ 800	$ 800
Work Boots	600	600	600
Hard hats, vests, gloves, etc	600	600	600
Total budget for account	$ 2,000	$ 2,000	$ 2,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
30-40-24 Office supplies			
Prior year budget, as modified			$ 1,500
Current estimates:			
Postage, Plan Sets, Paper, First Aid, Etc.	$ 300	$ 300	$ 300
Ink/Toner	700	700	700
Technology	500	500	500
Total budget for account	$ 1,500	$ 1,500	$ 1,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SECONDARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
30-40-25 Equipment & Supplies			
Prior year budget, as modified			$ 3,500
Current estimates:			
Hand Tools (wrenches, sockets, drivers, mallet, etc)	$ 500	$ 500	$ 500
Power Tools / Batteries	450	450	450
Concrete Tools	100	100	100
Brooms, shovels, rakes	300	300	300
Water pumps, hand pumps, torch, propane	600	600	600
Valve keys	150	150	150
Leak Tools, Clamps, Detection Equipment	400	400	400
Diamond saw blades	350	350	350
Misc (electrical, pipe lube, muck boots, ladder, etc)	650	650	650
Total budget for account	$ 3,500	$ 3,500	$ 3,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
30-40-26 Vehicle expenses			
Prior year budget, as modified			$ 20,000
Current estimates:			
Fuel	$ 10,000	$ 10,000	$ 10,000
Maintenance	5,000	5,000	5,000
Backhoe replacement (1/2)	5,000	5,000	5,000
Total budget for account	$ 20,000	$ 20,000	$ 20,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
30-40-27 Utilities			
Prior year budget, as modified			$ 150,000
Current estimates:			
Rocky Mountain Power - secondary water pumps	$ 150,000	$ 150,000	$ 150,000
Total budget for account	$ 150,000	$ 150,000	$ 150,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SECONDARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
30-40-28 Communications			
Prior year budget, as modified			$ 2,540
Current estimates:			
Cell Phones	2,040	2,040	2,040
Replacements	500	500	500
Total budget for account	$ 2,540	$ 2,540	$ 2,540
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
30-40-36 Internal services allocation			
Prior year budget, as modified			$ 223,673
Current estimates:			
General Fund	$ 198,188	$ 198,188	$ 198,188
Information Technology	33,268	33,268	33,268
Total budget for account	$ 231,456	$ 231,456	$ 231,456
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 7,783	$ 7,783	$ 7,783
30-40-37 Professional & technical services			
Prior year budget, as modified			$ 25,000
Current estimates:			
SCADA / Water System Support	5,000	5,000	5,000
Water Quality Study	20,000	20,000	20,000
Total budget for account	$ 25,000	$ 25,000	$ 25,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SECONDARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
30-40-45 Secondary system maintenance			
Prior year budget, as modified			$ 235,375
Current estimates:			
System Repairs, Valve Replacements, Blowoff's	$ 65,000	$ 65,000	$ 65,000
Vertical Turbine rebuilds	$ 75,000	$ 75,000	$ 75,000
Water Quality Recommendation	$ 10,000	$ 10,000	$ 10,000
Secondary Water Meters - state mandate	$ 100,375	$ 100,375	$ 100,375
Total budget for account	$ 250,375	$ 250,375	$ 250,375
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 15,000	$ 15,000	$ 15,000
30-40-50 Depreciation			
Prior year budget, as modified			$ 515,000
Current estimates:			
Depreciation	$ 515,000	$ 515,000	$ 515,000
Total budget for account	$ 515,000	$ 515,000	$ 515,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SECONDARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
30-40-60 Sundry			
Prior year budget, as modified			$ 500
Current estimates:			
	500	500	500
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 1,627,588
Total budget for expenditures	$ 1,705,871	$ 1,705,871	$ 1,705,871
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 78,283	$ 78,283	$ 78,283

SECONDARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2020
Capital Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
30-1605 Water Shares			
Prior year budget, as modified			$ 500,000
Current estimates:			
Purchase Water Shares	$ 500,000	$ 500,000	$ 500,000
Total budget for account	$ 500,000	$ 500,000	$ 500,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
30-1651 Machinery & Equipment			
Prior year budget, as modified			$ 30,000
Current estimates:			
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (30,000)	$ (30,000)	$ (30,000)
30-1671 Water system			
Prior year budget, as modified			$ 1,601,000
Current estimates:			
1000 West (2075 S to 2700 S)	590,000	590,000	590,000
Public Works Shop modificaitons	25,000	25,000	25,000
			$ -
			$ -
Total budget for account	$ 615,000	$ 615,000	$ 615,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (986,000)	$ (986,000)	$ (986,000)
Total expenditures			
Prior year budget, as modified			$ 2,131,000
Total budget for expenditures	$ 1,115,000	$ 1,115,000	$ 1,115,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (1,016,000)	$ (1,016,000)	$ (1,016,000)

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
STORM WATER OPERATING FUND							
MISCELLANEOUS REVENUE							
40-36-10	INTEREST INCOME	9,817.68	15,809.72	7,645.34	8,000.00	6,000.00	
40-36-90	SUNDRY REVENUES	2,670.41	10,600.00	22,500.00	22,275.00	13,750.00	
Total MISCELLANEOUS REVENUE:		12,488.09	26,409.72	30,145.34	30,275.00	19,750.00	
OPERATING REVENUE							
40-37-10	STORM WATER USER FEES	557,811.90	593,102.59	615,770.76	615,805.00	637,405.00	
Total OPERATING REVENUE:		557,811.90	593,102.59	615,770.76	615,805.00	637,405.00	
CONTRIBUTIONS AND TRANSFERS							
40-39-40	TRANSFERS FROM OTHER FUNDS	200,000.00	.00	.00	.00	.00	
40-39-43	USE OF FUND BALANCE	.00	.00	.00	64,096.00	59,352.00	
40-39-45	CONTRIBUTIONS FROM SUBDIVISION	803,288.56	730,242.37	.00	.00	.00	
Total CONTRIBUTIONS AND TRANSFERS:		1,003,288.56	730,242.37	.00	64,096.00	59,352.00	
STORM WATER OPERATING FUND							
40-40-10	OVERTIME	2,385.67	1,507.89	2,715.08	5,000.00	5,000.00	
40-40-11	PERMANENT EMPLOYEE WAGES	81,546.92	85,038.92	89,215.32	93,013.00	95,617.00	
40-40-12	PART-TIME WAGES	2,101.62	5,311.25	.00	10,516.00	10,516.00	
40-40-13	EMPLOYEE BENEFITS	48,272.54	57,744.97	66,739.41	69,132.00	73,129.00	
40-40-14	GASB 68 PENSION EXPENSE	1,270.00	6,424.00	.00	.00	.00	
40-40-15	UNIFORMS	.00	406.98	177.98	1,000.00	1,000.00	
40-40-23	TRAVEL & TRAINING	740.00	2,087.43	5,134.60	5,570.00	1,650.00	
40-40-24	OFFICE SUPPLIES	452.34	480.16	209.45	500.00	500.00	
40-40-25	EQUIPMENT SUPPLIES AND MAINT	2,596.92	2,969.69	3,977.37	4,100.00	8,500.00	
40-40-26	VEHICLE EXPENSE	16,564.73	7,079.29	5,445.30	10,000.00	10,000.00	
40-40-28	COMMUNICATIONS	1,644.91	1,460.36	880.29	1,560.00	1,560.00	
40-40-36	INTERNAL SERVICES ALLOCATION	134,441.00	131,825.00	120,785.00	120,785.00	124,985.00	
40-40-37	PROFESSIONAL & TECH SERVICES	19,483.01	22,620.91	23,185.27	26,800.00	26,850.00	
40-40-45	STORM WATER SYSTEM MAINTENAN	11,772.71	17,268.75	22,922.36	25,000.00	30,000.00	
40-40-50	DEPRECIATION	266,837.78	296,968.40	301,246.62	337,000.00	327,000.00	
40-40-60	SUNDRY	69.07	.00	47.84	200.00	200.00	
40-40-70	CAPITAL PROJECTS	.00	.00	.00	515,000.00	510,000.00	
40-40-71	MOVE CAPITAL TO BALANCE SHEET	.00	.00	.00	515,000.00-	510,000.00-	
Total STORM WATER OPERATING FUND:		590,179.22	639,194.00	642,681.89	710,176.00	716,507.00	
Net Grand Totals:		983,409.33	710,560.68	3,234.21	.00	.00	

STORM WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
40-40-15 Uniforms			
Prior year budget, as modified			$ 1,000
Current estimates:			
Shirts with Logo	400	400	400
Work Boots	300	300	300
Hard hats, vests, gloves, etc	300	300	300
Total budget for account	$ 1,000	$ 1,000	$ 1,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
40-40-23 Travel & training			
Prior year budget, as modified			$ 5,570
Current estimates:			
Registered Stormwater Inspector	450	450	450
APWA/Utah Floodplain Manager	400	400	400
Rural Water Association of Utah Fall Conf (2)	800	800	800
Total budget for account	$ 1,650	$ 1,650	$ 1,650
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (3,920)	$ (3,920)	$ (3,920)
40-40-24 Office supplies			
Prior year budget, as modified			$ 500
Current estimates:			
Postage, Plan Sets, Paper, First Aid, Etc.	100	100	100
Ink/Toner	230	230	230
Technology	170	170	170
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

STORM WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
40-40-25 Equipment and supplies			
Prior year budget, as modified			$ 4,100
Current estimates:			
Hand tools, smoke, dye, hose, nozzle	$ 3,500	$ 3,500	$ 3,500
Manhole lifter	5,000	5,000	5,000
Total budget for account	$ 8,500	$ 8,500	$ 8,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 4,400	$ 4,400	$ 4,400
40-40-26 Vehicle expenses			
Prior year budget, as modified			$ 10,000
Current estimates:			
Fuel	$ 6,000	$ 6,000	$ 6,000
oil changes, inspections, misc. repairs	$ 4,000	$ 4,000	$ 4,000
Total budget for account	$ 10,000	$ 10,000	$ 10,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
40-40-28 Communications			
Prior year budget, as modified			$ 1,560
Current estimates:			
Service	$ 1,360	$ 1,360	$ 1,360
Replacement	200	200	200
Total budget for account	$ 1,560	$ 1,560	$ 1,560
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

STORM WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
40-40-36 Internal services allocation			
Prior year budget, as modified			$ 120,785
Current estimates:			
General Fund	$ 107,021	$ 107,021	$ 107,021
Information Technology	17,964	17,964	17,964
Total budget for account	$ 124,985	$ 124,985	$ 124,985
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 4,200	$ 4,200	$ 4,200
40-40-37 Professional & technical services			
Prior year budget, as modified			$ 26,800
Current estimates:			
Oil/grit trap cleaning and disposal (3 sites, 2/yr)	$ 4,000	$ 4,000	$ 4,000
Drying Bed landfill dump fees	8,000	8,000	8,000
Coalition Fee	5,500	5,500	5,500
Modeling software annual fee	1,550	1,550	1,550
UPDES Storm water permit	1,800	1,800	1,800
Mowing costs - Detention Basins	6,000	6,000	6,000
Total budget for account	$ 26,850	$ 26,850	$ 26,850
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 50	$ 50	$ 50
40-40-45 Storm water system maintenance			
Prior year budget, as modified			$ 25,000
Current estimates:			
System Repairs	$ 30,000	$ 30,000	$ 30,000
Total budget for account	$ 30,000	$ 30,000	$ 30,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 5,000	$ 5,000	$ 5,000

STORM WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counc Recommendation	Adopted Budget
40-40-50 Depreciation			
Prior year budget, as modified			$ 327,000
Current estimates:			
Depreciation	$ 327,000	$ 327,000	$ 327,000
Total budget for account	$ 327,000	$ 327,000	$ 327,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
40-40-60 Sundry			
Prior year budget, as modified			$ 200
Current estimates:	200	200	200
Total budget for account	$ 200	$ 200	$ 200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 522,515
Total budget for expenditures	$ 532,245	$ 532,245	$ 532,245
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 9,730	$ 9,730	$ 9,730

STORM WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Capital Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
40-1651 Machinery & equipment			
Prior year budget, as modified			$ 25,000
Current estimates:			
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (25,000)	$ (25,000)	$ (25,000)
40-1671 Storm water system			
Prior year budget, as modified			$ 140,000
Current estimates:			
Public Works site modifications	$ 30,000	$ 30,000	$ 30,000
1000 West (2075 S to 2700 S)	475,000	475,000	475,000
Total budget for account	$ 505,000	$ 505,000	$ 505,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 365,000	$ 365,000	$ 365,000
Total expenditures			
Prior year budget, as modified			$ 305,000
Total budget for expenditures	$ 505,000	$ 505,000	$ 505,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 200,000	$ 200,000	$ 200,000

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
CULINARY WATER OPERATING FUND							
INTERGOVERNMENTAL REVENUE							
50-33-10	FEDERAL GRANTS	.00	55,000.00	.00	.00	.00	
50-33-15	STATE GRANTS & REIMBURSEMENTS	359,795.98	.00	.00	.00	.00	
	Total INTERGOVERNMENTAL REVENUE:	359,795.98	55,000.00	.00	.00	.00	
CHARGE FOR SERVICES							
50-34-60	WATER CONNECTION FEES	119,622.00	151,996.00	153,268.00	153,375.00	177,375.00	
	Total CHARGE FOR SERVICES:	119,622.00	151,996.00	153,268.00	153,375.00	177,375.00	
MISCELLANEOUS REVENUE							
50-36-10	INTEREST INCOME	22,137.16	25,445.10	16,932.26	12,000.00	12,000.00	
50-36-40	SALE OF ASSETS	36,250.66	20,647.60	.00	129,500.00	125,000.00	
50-36-84	PENALTIES ON UTILITY BILL	160,638.18	154,693.98	126,208.82	150,000.00	150,000.00	
50-36-90	SUNDRY REVENUES	5,364.22	10,125.00	2,066.40	1,000.00	1,000.00	
	Total MISCELLANEOUS REVENUE:	224,390.22	210,911.68	145,207.48	292,500.00	288,000.00	
OPERATING REVENUE							
50-37-10	WATER REVENUE	1,924,251.78	2,186,795.96	2,392,224.22	2,384,407.00	2,489,277.00	
	Total OPERATING REVENUE:	1,924,251.78	2,186,795.96	2,392,224.22	2,384,407.00	2,489,277.00	
CONTRIBUTIONS AND TRANSFERS							
50-39-45	CONTRIBUTION FROM SUBDIVISIONS	1,321,172.79	974,033.89	.00	.00	.00	
50-39-95	TRANSFER FROM OTHER FUNDS	320,000.00	.00	.00	.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	1,641,172.79	974,033.89	.00	.00	.00	
CULINARY WATER OPERATIONS							
50-40-08	SOURCE OF SUPPLY	479,612.25	510,130.25	559,183.00	560,000.00	600,000.00	
50-40-10	OVERTIME	5,287.26	5,679.94	4,444.29	9,780.00	9,780.00	
50-40-11	PERMANENT EMPLOYEE WAGES	213,550.81	217,897.03	254,974.37	265,112.00	276,229.00	
50-40-12	PART-TIME WAGES	8,491.01	2,501.00	.00	10,660.00	10,660.00	
50-40-13	EMPLOYEE BENEFITS	118,499.96	122,634.57	135,450.49	142,363.00	151,144.00	
50-40-14	GASB 68 PENSION EXPENSE	3,253.00	16,444.00	.00	.00	.00	
50-40-15	UNIFORMS	1,294.89	1,128.44	878.61	2,000.00	2,000.00	
50-40-21	BOOKS, SUBSCRIPTS & MEMBERSHI	3,842.02	5,835.15	4,984.64	5,000.00	5,050.00	
50-40-23	TRAVEL & TRAINING	2,749.23	2,940.32	7,027.07	9,000.00	9,000.00	
50-40-24	OFFICE SUPPLIES	4,068.70	4,921.77	4,461.60	4,500.00	4,500.00	
50-40-25	EQUIP SUPPLIES & MAINT	1,891.83	1,329.00	1,434.95	3,500.00	3,500.00	
50-40-26	VEHICLE EXPENSES	22,835.13	20,961.53	18,354.80	25,000.00	25,000.00	
50-40-27	UTILITIES	17,036.52	17,725.72	17,442.49	20,000.00	20,000.00	
50-40-28	COMMUNICATIONS	2,744.47	2,459.01	3,251.10	4,200.00	4,200.00	
50-40-36	INTERNAL SERVICES ALLOCATION	224,069.00	219,708.00	246,042.00	246,042.00	254,600.00	
50-40-37	PROFESSIONAL & TECH SERVICES	2,825.75	5,392.63	7,404.55	12,500.00	7,500.00	
50-40-45	CULINARY SYSTEM MAINTENANCE	118,482.20	127,663.89	194,021.93	194,000.00	154,000.00	
50-40-50	DEPRECIATION	609,701.34	677,240.30	692,092.37	758,000.00	758,000.00	
50-40-60	SUNDRY	435.74	509.92	458.46	500.00	500.00	
50-40-70	CAPITAL OUTLAY	.00	.00	.00	1,388,500.00	944,500.00	
50-40-71	MOVE CAPITAL TO BALANCE SHEET	.00	.00	.00	1,388,500.00-	944,500.00-	
50-40-81	TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	222,000.00	
50-40-94	RETAINED EARNINGS	.00	.00	.00	390,325.00	262,889.00	

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
Total CULINARY WATER OPERATIONS:		1,840,671.11	1,963,102.47	2,151,906.72	2,662,482.00	2,780,552.00	
UTILITIES OFFICE							
50-41-23	TRAVEL & TRAINING	450.00	450.00	.00	.00	1,100.00	
50-41-24	OFFICE SUPPLIES	60,141.85	64,800.26	64,487.04	66,000.00	71,000.00	
50-41-25	EQUIP SUPPLIES & MAINTENANCE	.00	.00	.00	2,500.00	2,500.00	
50-41-37	PROFESSIONAL & TECH SERVICES	94,466.30	94,724.62	87,330.85	99,300.00	99,500.00	
Total UTILITIES OFFICE:		155,058.15	159,974.88	151,817.89	167,800.00	174,100.00	
Net Grand Totals:		2,273,503.51	1,455,660.18	386,975.09	.00	.00	

CULINARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-40-08 Source of supply			
Prior year budget, as modified			$ 560,000
Current estimates:			
Weber Basin Water - 8% increase	$ 600,000	$ 600,000	$ 600,000
Total budget for account	$ 600,000	$ 600,000	$ 600,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 40,000	$ 40,000	$ 40,000
50-40-15 Uniforms			
Prior year budget, as modified			$ 2,000
Current estimates:			
Shirts with Logo	750	750	750
Work Boots	600	600	600
Hard hats, vests, gloves, etc	650	650	650
Total budget for account	$ 2,000	$ 2,000	$ 2,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-21 Books, subscriptions, & memberships			
Prior year budget, as modified			$ 5,000
Current estimates:			
Infowater Software License Renewal	$ 1,550	$ 1,550	$ 1,550
UCEA, APWA Membership	$ 1,000	$ 1,000	$ 1,000
ARC GIS Support & Updates	$ 1,000	$ 1,000	$ 1,000
Rural Water Association of Utah	$ 1,500	$ 1,500	$ 1,500
Total budget for account	$ 5,050	$ 5,050	$ 5,050
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 50	$ 50	$ 50

CULINARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-40-23 Travel & training			
Prior year budget, as modified			$ 9,000
Current estimates:			
CEU Training, Certificate Training (includes travel and Conf. fees)	9,000	9,000	9,000
Total budget for account	$ 9,000	$ 9,000	$ 9,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-24 Office supplies			
Prior year budget, as modified			$ 4,500
Current estimates:			
Postage, Plan Sets, Paper, First Aid, Etc.	950	950	950
Ink/Toner	2,000	2,000	2,000
Technology	1,550	1,550	1,550
Total budget for account	$ 4,500	$ 4,500	$ 4,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-25 Equipment & Supplies			
Prior year budget, as modified			$ 3,500
Current estimates:			
Hand Tools (wrenches, sockets, drivers, mallet, etc)	$ 500	$ 500	$ 500
Power Tools / Batteries	600	600	600
Concrete Tools	100	100	100
Brooms, shovels, rakes	300	300	300
Water pumps, hand pumps, torch, propane	600	600	600
Valve keys, hydrant keys, hydrant valve	300	300	300
Leak Tools, Clamps, Detection Equipment	500	500	500
Diamond saw blades	350	350	350
Misc (electrical, pipe lube, muck boots, ladder, etc)	250	250	250
Total budget for account	$ 3,500	$ 3,500	$ 3,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CULINARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-40-26 Vehicle expenses			
Prior year budget, as modified			$ 25,000
Current estimates:			
Fuel	$ 10,000	$ 10,000	$ 10,000
Oil, misc. repairs & Tire Replacement	$ 10,000	$ 10,000	$ 10,000
Lease on Back Hoe (1/2)	$ 5,000	$ 5,000	$ 5,000
Total budget for account	$ 25,000	$ 25,000	$ 25,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-27 Utilities			
Prior year budget, as modified			$ 20,000
Current estimates:			
Utilities for CW Pump Station	20,000	20,000	20,000
Total budget for account	$ 20,000	$ 20,000	$ 20,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-28 Communications			
Prior year budget, as modified			$ 4,200
Current estimates:			
Cell Phone Communication	3,000	3,000	3,000
Replacements	1,200	1,200	1,200
Total budget for account	$ 4,200	$ 4,200	$ 4,200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-36 Internal services allocation			
Prior year budget, as modified			$ 246,042
Current estimates:			
General Fund	$ 218,006	$ 218,006	$ 218,006
Information Technology	36,594	36,594	36,594
Total budget for account	$ 254,600	$ 254,600	$ 254,600
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 8,558	$ 8,558	$ 8,558

CULINARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-40-37 Professional & technical services			
Prior year budget, as modified			$ 12,500
Current estimates:			
SCADA / GIS Water System Support	7,500	7,500	7,500
Source Protection Plan Update	-		
Total budget for account	$ 7,500	$ 7,500	$ 7,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (5,000)	$ (5,000)	$ (5,000)
50-40-45 Culinary system maintenance			
Prior year budget, as modified			$ 154,000
Current estimates:			
Repairs, Routine Samples, Maintenance, Monitoring	$ 100,000	$ 100,000	$ 100,000
Radios on new development	$ 44,000	$ 44,000	$ 44,000
(See 503460 for revenue for new development and new meters)			
UCMR Sampling	$ 10,000	$ 10,000	$ 10,000
Total budget for account	$ 154,000	$ 154,000	$ 154,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-50 Depreciation			
Prior year budget, as modified			$ 758,000
Current estimates:			
Depreciation	$ 758,000	$ 758,000	$ 758,000
Total budget for account	$ 758,000	$ 758,000	$ 758,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CULINARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-40-60 Sundry			
Prior year budget, as modified			$ 500
Current estimates:	500	500	500
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
50-40-81 Transfer to Other Funds			
Prior year budget, as modified			$ -
Current estimates:			
Transfer for bond payment on new water tank	$ 222,000	$ 222,000	$ 222,000
Total budget for account	$ 222,000	$ 222,000	$ 222,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 221,500	$ 221,500	$ 221,500
Total expenditures			
Prior year budget, as modified			$ 1,804,242
Total budget for expenditures	$ 1,847,850	$ 1,847,850	$ 1,847,850
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 43,608	$ 43,608	$ 43,608

CULINARY WATER OPERATING FUND - UTILITIES OFFICE
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-41-23 Travel & Training			
Prior year budget, as modified			$ -
Current estimates:			
Caselle Annual Software Training (2 Staff)	$ 1,100	$ 1,100	$ 1,100
Total budget for account	$ 1,100	$ 1,100	$ 1,100
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,100	$ 1,100	$ 1,100
50-41-24 Office supplies			
Prior year budget, as modified			$ 66,000
Current estimates:			
Utility bills, etc. (8900 * .53* 12)	$ 66,200	$ 66,200	$ 66,200
Envelopes, Paper, etc.	1,500	1,500	1,500
Doorhangers, Welcome Packets	2,000	2,000	2,000
Postage for shutoff	1,300	1,300	1,300
Total budget for account	$ 71,000	$ 71,000	$ 71,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 5,000	$ 5,000	$ 5,000
50-41-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 2,500
Current estimates:			
Equipment repairs, meter reader equip.	$ 2,500	$ 2,500	$ 2,500
Total budget for account	$ 2,500	$ 2,500	$ 2,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

CULINARY WATER OPERATING FUND - UTILITIES OFFICE
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-41-37 Professional & technical services			
Prior year budget, as modified			$ 99,300
Current estimates:			
Xpress Billpay Fees	$ 38,400	$ 38,400	$ 38,400
Paymentech Fees - Utilities	25,200	25,200	25,200
Paymentech Fees - Syracuse City	14,400	14,400	14,400
Caselle annual support contract	20,000	20,000	20,000
Sage Fixed Asset - Annual Fee	1,500	1,500	1,500
Total budget for account	$ 99,500	$ 99,500	$ 99,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 200	$ 200	$ 200
Total expenditures			
Prior year budget, as modified			$ 167,800
Total budget for expenditures	$ 173,000	$ 173,000	$ 173,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 5,200	$ 5,200	$ 5,200

CULINARY WATER OPERATING FUND
Fiscal Year Ending June 30, 2021
Capital Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
50-1651 Machinery & equpment			
Prior year budget, as modified			$ 129,500
Current estimates:			
Bobcat Miniex (1/2 cost share with culinary)	$ 25,000	$ 25,000	$ 25,000
Front End Loader	129,500	129,500	129,500
Total budget for account	$ 154,500	$ 154,500	$ 154,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 25,000	$ 25,000	$ 25,000
50-1671 Water System			
Prior year budget, as modified			$ 948,000
Current estimates:			
Culinary Meter Conversion	$ 150,000	$ 150,000	$ 150,000
Public Works site modifications	$ 35,000	$ 35,000	$ 35,000
1000 West (2075 S to 2700 S)	$ 605,000	$ 605,000	$ 605,000
Total budget for account	$ 790,000	$ 790,000	$ 790,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (158,000)	$ (158,000)	$ (158,000)
Total expenditures			
Prior year budget, as modified			$ 1,077,500
Total budget for expenditures	$ 944,500	$ 944,500	$ 944,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (133,000)	$ (133,000)	$ (133,000)

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
SEWER OPERATING FUND							
CHARGE FOR SERVICES							
53-34-82	SEWER CONNECTION FEES	106,200.00	92,400.00	93,385.00	92,500.00	82,500.00	
	Total CHARGE FOR SERVICES:	106,200.00	92,400.00	93,385.00	92,500.00	82,500.00	
MISCELLANEOUS REVENUE							
53-36-10	INTEREST INCOME	28,530.92	26,509.10	21,253.05	20,000.00	20,000.00	
53-36-90	SUNDRY REVENUES	12,807.00	11,232.00	11,304.00	9,000.00	10,000.00	
	Total MISCELLANEOUS REVENUE:	41,337.92	37,741.10	32,557.05	29,000.00	30,000.00	
OPERATING REVENUE							
53-37-30	SEWER REVENUE	2,829,249.14	2,921,428.04	3,023,004.14	3,026,835.00	3,132,600.00	
	Total OPERATING REVENUE:	2,829,249.14	2,921,428.04	3,023,004.14	3,026,835.00	3,132,600.00	
CONTRIBUTIONS AND TRANSFERS							
53-39-45	CONTRIBUTION FROM SUBDIVISIONS	979,482.94	762,715.43	.00	.00	.00	
53-39-50	USE OF RETAINED EARNINGS	.00	.00	.00	188,915.00	178,709.00	
53-39-95	TRANSFER FROM OTHER FUNDS	230,000.00	.00	.00	.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	1,209,482.94	762,715.43	.00	188,915.00	178,709.00	
SEWER OPERATING FUND							
53-40-10	OVERTIME	1,836.06	3,901.73	2,318.50	5,000.00	5,000.00	
53-40-11	PERMANENT EMPLOYEE WAGES	146,416.78	153,217.09	169,324.83	173,389.00	176,321.00	
53-40-12	PART-TIME WAGES	5,160.00	.00	.00	10,660.00	18,967.00	
53-40-13	EMPLOYEE BENEFITS	89,187.03	97,908.32	98,762.28	100,290.00	107,586.00	
53-40-14	GASB 68 PENSION EXPENSE	1,757.00	8,883.00	.00	.00	.00	
53-40-15	UNIFORMS	607.43	.00	337.74	1,450.00	1,450.00	
53-40-18	SEWAGE DISPOSAL FEES	2,123,901.08	2,198,680.32	2,269,032.63	2,271,800.00	2,357,100.00	
53-40-23	TRAVEL & TRAINING	125.00	500.00	300.00	2,000.00	2,000.00	
53-40-24	OFFICE SUPPLIES	257.77	499.40	217.10	500.00	500.00	
53-40-25	EQUIP SUPPLIES & MAINT	4,581.03	9,841.84	4,388.35	7,500.00	7,500.00	
53-40-26	VEHICLE EXPENSES	12,043.68	6,361.92	9,194.06	13,000.00	13,000.00	
53-40-28	COMMUNICATIONS	1,850.94	1,480.92	1,006.23	2,876.00	1,400.00	
53-40-36	INTERNAL SERVICES ALLOCATION	134,442.00	131,825.00	120,785.00	120,785.00	124,985.00	
53-40-37	PROFESSIONAL & TECH SERVICES	2,343.92	1,952.00	4,360.50	18,500.00	3,500.00	
53-40-45	SEWER SYSTEM MAINTENANCE	1,051.66	1,186.70	4,849.06	16,000.00	16,000.00	
53-40-50	DEPRECIATION	535,958.94	553,329.99	538,466.70	593,000.00	588,000.00	
53-40-60	SUNDRY	.00	363.99	.00	500.00	500.00	
53-40-70	CAPITAL OUTLAY	.00	.00	.00	408,000.00	86,000.00	
53-40-71	MOVE CAPITAL TO BALANCE SHEET	.00	.00	.00	408,000.00-	86,000.00-	
	Total SEWER OPERATING FUND:	3,061,520.32	3,169,932.22	3,223,342.98	3,337,250.00	3,423,809.00	
	Net Grand Totals:	1,124,749.68	644,352.35	74,396.79-	.00	.00	

SEWER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
53-40-15 Uniforms			
Prior year budget, as modified			$ 1,450
Current estimates:			
Shirts with Logo	$ 600	$ 600	$ 600
Work Boots	$ 450	$ 450	$ 450
Hard hats, vests, gloves, etc	$ 400	$ 400	$ 400
Total budget for account	$ 1,450	$ 1,450	$ 1,450
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
53-40-18 Sewage disposal fees			
Prior year budget, as modified			$ 2,266,800
Current estimates:			
North Davis Sewer fees (8700 conn* $ 21.5)	$ 2,244,600	$ 2,244,600	$ 2,244,600
Excess Commercial Gallons ($4000*12)	$ 48,000	$ 48,000	$ 48,000
New Homes (275)	$ 64,500	$ 64,500	$ 64,500
Total budget for account	$ 2,357,100	$ 2,357,100	$ 2,357,100
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 90,300	$ 90,300	$ 90,300
53-40-23 Travel & training			
Prior year budget, as modified			$ 2,000
Current estimates:			
Training/CEU	$ 2,000	$ 2,000	$ 2,000
Total budget for account	$ 2,000	$ 2,000	$ 2,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SEWER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
53-40-24 Office supplies			
Prior year budget, as modified			$ 500
Current estimates:			
Postage, Plan Sets, Paper, First Aid, Etc.	100	100	100
Ink/Toner	230	230	230
Technology	170	170	170
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
53-40-25 Equipment & Supplies			
Prior year budget, as modified			$ 7,500
Current estimates:			
Misc. hand tools	$ 1,500	$ 1,500	$ 1,500
Bump Tester and Calibrator for oxygen sensor	$ 600	$ 600	$ 600
Camera Maintenance	2,500	2,500	2,500
Jet Nozzle	2,900	2,900	2,900
Total budget for account	$ 7,500	$ 7,500	$ 7,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
53-40-26 Vehicle expenses			
Prior year budget, as modified			$ 13,000
Current estimates:			
Fuel	$ 8,000	$ 8,000	$ 8,000
oil, inspections, misc. repairs	5,000	5,000	5,000
Total budget for account	$ 13,000	$ 13,000	$ 13,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SEWER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
53-40-28 Communications			
Prior year budget, as modified			$ 2,876
Current estimates:			
Verizon Wireless	$ 2,676	$ 1,200	$ 1,200
Replacements	200	200	200
Total budget for account	$ 2,876	$ 1,400	$ 1,400
Amount changed from request			$ (1,476)
Increase/(decrease) from prior year modified budget	$ -	$ (1,476)	$ (1,476)
53-40-36 Internal services allocation			
Prior year budget, as modified			$ 120,785
Current estimates:			
General Fund	$ 107,021	$ 107,021	$ 107,021
Information Technology	17,964	17,964	17,964
Total budget for account	$ 124,985	$ 124,985	$ 124,985
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 4,200	$ 4,200	$ 4,200
53-40-37 Professional & technical services			
Prior year budget, as modified			$ 18,500
Current estimates:			
Lateral video inspection	$ 2,000	$ 2,000	$ 2,000
IT Pipes Software annual	1,500	1,500	1,500
Total budget for account	$ 3,500	$ 3,500	$ 3,500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (15,000)	$ (15,000)	$ (15,000)

SEWER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
53-40-45 Sewer system maintenance			
Prior year budget, as modified			$ 16,000
Current estimates:			
Dump fees - emergency help	$ 2,500	$ 2,500	$ 2,500
System Repairs	$ 7,500	$ 7,500	$ 7,500
Replace Manhole Lids/ Collars	6,000	6,000	6,000
Total budget for account	$ 16,000	$ 16,000	$ 16,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
53-40-50 Depreciation			
Prior year budget, as modified			$ 588,000
Current estimates:			
Depreciation	$ 588,000	$ 588,000	$ 588,000
Total budget for account	$ 588,000	$ 588,000	$ 588,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

SEWER OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
53-40-60 Sundry			
Prior year budget, as modified			$ 500
Current estimates:	500	500	500
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 3,037,911
Total budget for expenditures	$ 3,117,411	$ 3,115,935	$ 3,115,935
Amount changed from request			$ (1,476)
Increase/(decrease) from prior year modified budget	$ 79,500	$ 78,024	$ 78,024

SEWER OPERATING FUND
Fiscal Year Ending June 30, 2021
Capital Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
53-1651 Machinery & equipment			
Prior year budget, as modified			$ -
Current estimates:			
Vangard Pathogen Protection System	$ 11,000	$ 11,000	$ 11,000
Total budget for account	$ 11,000	$ 11,000	$ 11,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 11,000	$ 11,000	$ 11,000
53-1670 Construction in progress			
Prior year budget, as modified			$ 1,370,000
Current estimates:			
Public Works site modifications	$ 75,000	$ 75,000	$ 75,000
Total budget for account	$ 75,000	$ 75,000	$ 75,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (1,295,000)	$ (1,295,000)	$ (1,295,000)
Total expenditures			
Prior year budget, as modified			$ 1,370,000
Total budget for expenditures	$ 86,000	$ 86,000	$ 86,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (1,284,000)	$ (1,284,000)	$ (1,284,000)

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
GARBAGE UTILITY OPERATING FUND							
MISCELLANEOUS REVENUE							
55-36-10	INTEREST INCOME	9,159.51	15,448.85	10,284.85	15,000.00	15,000.00	
55-36-90	SUNDRY REVENUES	225.91	.00	.00	.00	.00	
Total MISCELLANEOUS REVENUE:		9,385.42	15,448.85	10,284.85	15,000.00	15,000.00	
OPERATING REVENUE							
55-37-70	WASTE COLLECTION REVENUE	1,248,435.28	1,268,146.75	1,341,389.16	1,602,400.00	1,677,500.00	
55-37-71	GREEN WASTE RECYCLING	159,637.32	175,114.79	158,935.68	180,400.00	197,300.00	
55-37-75	GARBAGE CAN PURCHASE FEE	35,000.00	30,600.00	26,080.00	27,500.00	27,500.00	
Total OPERATING REVENUE:		1,443,072.60	1,473,861.54	1,526,404.84	1,810,300.00	1,902,300.00	
GARBAGE OPERATING FUND							
55-40-11	PERMANENT EMPLOYEE WAGES	.00	.00	763.28	.00	.00	
55-40-12	PART-TIME WAGES	12,304.70	11,260.95	9,422.94	13,894.00	14,175.00	
55-40-13	EMPLOYEE BENEFITS	956.50	876.89	785.29	1,071.00	1,093.00	
55-40-15	UNIFORMS	.00	.00	.00	25.00	25.00	
55-40-23	TRAVEL & TRAINING	450.00	450.00	.00	.00	.00	
55-40-24	OFFICE SUPPLIES	.00	.00	.00	200.00	200.00	
55-40-30	GARBAGE COLLECTION EXPENSE	1,141,615.75	1,188,107.36	1,144,468.53	1,527,208.00	1,603,330.00	
55-40-31	GARBAGE CAN PURCHASES	49,952.00	77,209.74	40,575.80	68,000.00	70,000.00	
55-40-36	INTERNAL SERVICES ALLOCATION	24,896.00	24,412.00	16,776.00	22,368.00	23,146.00	
55-40-40	GREEN WASTE COLLECTION FEES	139,080.50	150,607.50	121,927.00	156,000.00	175,032.00	
55-40-41	GREEN WASTE CAN PURCHASES	7,938.00	7,695.00	9,690.00	10,000.00	10,000.00	
55-40-94	RETAINED EARNINGS	.00	.00	.00	26,534.00	20,299.00	
Total GARBAGE OPERATING FUND:		1,377,193.45	1,460,619.44	1,344,408.84	1,825,300.00	1,917,300.00	
Net Grand Totals:		75,264.57	28,690.95	192,280.85	.00	.00	

GARBAGE OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
55-40-15 Uniforms			
Prior year budget, as modified			$ 25
Current estimates:			
Uniforms	$ 25	$ 25	$ 25
Total budget for account	$ 25	$ 25	$ 25
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
55-40-23 Travel & training			
Prior year budget, as modified			$ -
Current estimates:			
	$ -	$ -	
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
55-40-24 Office supplies			
Prior year budget, as modified			$ 200
Current estimates:			
General office supplies	$ 200	$ 200	$ 200
Total budget for account	$ 200	$ 200	$ 200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -

GARBAGE OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
55-40-30 Garbage collection expense			
Prior year budget, as modified			$ 1,527,208
Current estimates:			
Wasatch integrated ((8800+3950)*7.20*12)	$ 1,101,600	$ 1,101,600	$ 1,101,600
Waste Collection ((8800*4.07)+(3950*1.37))*12)	494,730	494,730	494,730
Dumpsters in City ($250 * 12 months)	4,000	4,000	4,000
Miscellanous Trips to Landfill	3,000	3,000	3,000
Fuel Surcharge			
Total budget for account	$ 1,603,330	$ 1,603,330	$ 1,603,330
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 76,122	$ 76,122	$ 76,122
55-40-31 Garbage can purchases			
Prior year budget, as modified			$ 68,000
Current estimates:			
Black Can Purchase	$ 70,000	$ 70,000	$ 70,000
Total budget for account	$ 70,000	$ 70,000	$ 70,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 2,000	$ 2,000	$ 2,000
55-40-36 Internal services allocation			
Prior year budget, as modified			$ 22,368
Current estimates:			
General Fund	19,819	19,819	19,819
Information Technology	3,327	3,327	3,327
Total budget for account	$ 23,146	$ 23,146	$ 23,146
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 778	$ 778	$ 778

GARBAGE OPERATING FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
55-40-40 Green waste collection fees			
Prior year budget, as modified			$ 156,000
Current estimates:			
Wasatch integrated (2200*2*12)	$ 52,800	$ 52,800	$ 52,800
Waste Company (4.63*2200*12)	122,232	122,232	122,232
Fuel Surcharge			
Total budget for account	$ 175,032	$ 175,032	$ 175,032
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 19,032	$ 19,032	$ 19,032
55-40-41 Green waste can purchases			
Prior year budget, as modified			$ 10,000
Current estimates:			
Green waste can purchase	10,000	10,000	10,000
Total budget for account	$ 10,000	$ 10,000	$ 10,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 1,783,801
Total budget for expenditures	$ 1,881,733	$ 1,881,733	$ 1,881,733
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 97,932	$ 97,932	$ 97,932

Information Technology Internal Service Fund

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
INFORMATION TECHNOLOGY FUND							
MISCELLANEOUS REVENUE							
63-36-10	INTEREST INCOME	1,461.35	2,234.93	2,128.17	150.00	150.00	
63-36-40	SALE OF ASSETS	.00	.00	106.00	.00	.00	
	Total MISCELLANEOUS REVENUE:	1,461.35	2,234.93	2,234.17	150.00	150.00	
SPECIAL FUND REVENUE							
63-39-50	USE OF FUND BALANCE	.00	.00	.00	615.00	29,805.00	
63-39-91	DEPARTMENTAL CHARGES	311,500.00	272,242.08	330,423.00	330,423.00	330,659.00	
	Total SPECIAL FUND REVENUE:	311,500.00	272,242.08	330,423.00	331,038.00	360,464.00	
OPERATING EXPENDITURES							
63-40-10	OVERTIME	277.50	.00	178.81	.00	.00	
63-40-11	PERMANENT EMPLOYEE WAGES	103,913.08	.00	41,460.02	42,311.00	44,632.00	
63-40-12	PART-TIME WAGES	25,197.00	27,587.90	616.96	.00	.00	
63-40-13	EMPLOYEE BENEFITS	36,682.17	2,541.29	24,168.96	26,587.00	19,665.00	
63-40-14	GASB 68 PENSION EXPENSE	1,398.00	7,070.00	.00	.00	.00	
63-40-21	BOOKS, SUBSCRIPTS & MEMBERSHI	1,423.28	.00	4,590.00	4,525.00	5,200.00	
63-40-23	TRAVEL & TRAINING	510.00	309.00	.00	1,000.00	1,000.00	
63-40-24	OFFICE SUPPLIES	54.99	19.98	.00	75.00	75.00	
63-40-25	EQUIPMENT SUPPLIES & MAINT	107,937.75	28,397.23	90,700.28	90,400.00	121,400.00	
63-40-26	VEHICLE MAINTENANCE	232.05	81.95	197.61	550.00	550.00	
63-40-28	COMMUNICATIONS	62,981.25	62,361.65	41,609.03	43,740.00	31,392.00	
63-40-37	PROFESSIONAL & TECH SERVICES	54,727.42	113,512.22	115,326.67	121,500.00	136,200.00	
63-40-60	SUNDRY	5.99	.00	.00	500.00	500.00	
	Total OPERATING EXPENDITURES:	395,340.48	241,881.22	318,848.34	331,188.00	360,614.00	
	Net Grand Totals:	82,379.13-	32,595.79	13,808.83	.00	.00	

INFORMATION TECHNOLOGY FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
63-40-21 Books, subscriptions & memberships			
Prior year budget, as modified			$ 4,525
Current estimates:			
Domain .Gov Registration	$ 800	$ 800	$ 800
Civic Plus Annual Fees	$ 4,200	$ 4,200	$ 4,200
Other technical books	200	200	200
Total budget for account	$ 5,200	$ 5,200	$ 5,200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 675	$ 675	$ 675
63-40-23 Travel & training			
Prior year budget, as modified			$ 1,000
Current estimates:			
IT Training / Certification	$ 1,000	$ 1,000	$ 1,000
Total budget for account	$ 1,000	$ 1,000	$ 1,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
63-40-24 Office supplies			
Prior year budget, as modified			$ 75
Current estimates:			
General office supplies	$ 75	$ 75	$ 75
Total budget for account	$ 75	$ 75	$ 75
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
63-40-25 Equipment, supplies & maintenance			
Prior year budget, as modified			$ 71,400
Current estimates:			
Server Repair	3,000	3,000	3,000
Software Purchases	3,500	3,500	3,500
Monitor Replacement (10 @ 200)	2,000	2,000	2,000
Security Cameras - Phase 3 PW	20,000	20,000	20,000
Shoretel Replacement Phones (10 @ 300)	3,000	3,000	3,000
Council Chambers Audio System	25,000	25,000	25,000
Cloud Backup Service	1,200	1,200	1,200
IPAD refresh	5,000	5,000	5,000
Access Control System - PW and Comm. Center	-	25,000	25,000
Computer replacement - city wide	50,000	25,000	25,000
Laptop / Computer Replacements	1,200	1,200	1,200
Sophos Firewall Software Renewal	1,500	1,500	1,500
Sophos Firewall & Intercept Fees	6,000	6,000	6,000
Total budget for account	$ 121,400	$ 121,400	$ 121,400
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 50,000	$ 50,000	$ 50,000

INFORMATION TECHNOLOGY FUND
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
63-40-26 Vehicle Maintenance			
Prior year budget, as modified			$ 550
Current estimates:			
Gas	$ 500	$ 500	$ 500
Maintenance, Oil Change	$ 50	$ 50	$ 50
Total budget for account	$ 550	$ 550	$ 550
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
63-40-28 Communications			
Prior year budget, as modified			$ 63,740
Current estimates:			
Utopia and Comcast Internet	19,032	19,032	19,032
Comcast - PRI Trunk Lines	4,800	4,800	4,800
Analog Lines	4,800	4,800	4,800
Verizion - Cell Phones	1,740	1,740	1,740
First Digital	1,020	1,020	1,020
Total budget for account	$ 31,392	$ 31,392	$ 31,392
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (32,348)	$ (32,348)	$ (32,348)
63-40-37 Professional & technical services			
Prior year budget, as modified			$ 121,500
Current estimates:			
Emergency service calls	10,000	10,000	10,000
ShoreTel annual contract	4,000	4,000	4,000
ShoreTel Licenses	1,000	1,000	1,000
Office 365	30,000	30,000	30,000
Adobe Licenses	1,200	1,200	1,200
IT Contract - Outsource	87,000	87,000	87,000
Windows or Other Licenses	3,000	3,000	3,000
Total budget for account	$ 136,200	$ 136,200	$ 136,200
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 14,700	$ 14,700	$ 14,700
63-40-60 Sundry			
Prior year budget, as modified			$ 500
Current estimates:	500	500	500
Total budget for account	$ 500	$ 500	$ 500
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 263,290
Total budget for expenditures	$ 296,317	$ 296,317	$ 296,317
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 33,027	$ 33,027	$ 33,027

Syracuse City Redevelopment Agency

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
REDEVELOPMENT AGENCY							
MISCELLANEOUS REVENUE							
65-36-10	INTEREST INCOME	17,327.58	29,550.35	18,805.74	30,000.00	25,000.00	
65-36-15	OTHER REVENUE	4,834.88	4,834.83	1,758.12	878.00	30,000.00	
65-36-20	TAX INCREMENT	241,663.44	377,918.00	426,513.00	378,000.00	426,500.00	
	Total MISCELLANEOUS REVENUE:	263,825.90	412,303.18	447,076.86	408,878.00	481,500.00	
CONTRIBUTIONS AND TRANSFERS							
65-39-40	TRANSFERS FROM OTHER FUNDS	35,740.56	.00	.00	.00	.00	
65-39-50	USE OF FUND BALANCE	.00	.00	.00	26,006.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	35,740.56	.00	.00	26,006.00	.00	
REDEVELOPMENT AGENCY							
65-40-36	MANAGEMENT FEE	13,870.20	18,895.90	21,325.65	18,900.00	21,325.00	
65-40-37	PROFESSIONAL AND TECHNICAL SER	31,834.00	2,037.50	1,450.00	2,000.00	7,000.00	
65-40-41	REPAYMENT TO FINANCERS	195,586.00	190,168.00	148,984.00	148,984.00	145,552.00	
65-40-65	TENANT OUTREACH	.00	.00	220,000.00	30,000.00	30,000.00	
65-40-70	CAPITAL OUTLAY	.00	.00	225,195.00	235,000.00	.00	
65-40-90	CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	277,623.00	
	Total REDEVELOPMENT AGENCY:	241,290.20	211,101.40	616,954.65	434,884.00	481,500.00	
	Net Grand Totals:	58,276.26	201,201.78	169,877.79-	.00	.00	

REDEVELOPMENT AGENCY
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
65-40-36 Management fee			
Prior year budget, as modified			$ 18,900
Current estimates:			
Syracuse City Management Fee (5% of total tax increment)	$ 21,325	$ 21,325	$ 21,325
Total budget for account	$ 21,325	$ 21,325	$ 21,325
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 2,425	$ 2,425	$ 2,425
65-40-37 Professional & technical services			
Prior year budget, as modified			$ 2,000
Current estimates:			
Year End Report	$ 2,000	$ 2,000	$ 2,000
Town Center Land - Survey, Title Marketing	$ 5,000	$ 5,000	$ 5,000
Legal or other misc.			
Total budget for account	$ 7,000	$ 7,000	$ 7,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 5,000	$ 5,000	$ 5,000
65-40-41 Repayment to financers			
Prior year budget, as modified			$ 148,984
Current estimates:			
Strategic Credit Partners Contract	$ 59,544	$ 59,544	$ 59,544
City Portion - Investment Reimbursement	7,435	7,435	7,435
Fun Center - Contract	78,573	78,573	78,573
Total budget for account	$ 145,552	$ 145,552	$ 145,552
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (3,432)	$ (3,432)	$ (3,432)

REDEVELOPMENT AGENCY
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
65-40-65 Tenant Outreach			
Prior year budget, as modified			$ 30,000
Current estimates:			
Misc.	$ 30,000	$ 30,000	$ 30,000
Total budget for account	$ 30,000	$ 30,000	$ 30,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
65-40-70 Capital outlay			
Prior year budget, as modified			$ 235,000
Current estimates:			
Total budget for account	$ -	$ -	$ -
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (235,000)	$ (235,000)	$ (235,000)
Total expenditures			
Prior year budget, as modified			$ 434,884
Total budget for expenditures	$ 203,877	$ 203,877	$ 203,877
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (231,007)	$ (231,007)	$ (231,007)

Syracuse City Economic Development Agency

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
ECONOMIC DEVELOPMENT AREA							
MISCELLANEOUS REVENUE							
66-36-10	INTEREST INCOME	544.93	848.82	560.79	50.00	50.00	
66-36-20	TAX INCREMENT	292,096.67	377,918.00	433,936.00	400,000.00	434,000.00	
	Total MISCELLANEOUS REVENUE:	292,641.60	378,766.82	434,496.79	400,050.00	434,050.00	
CONTRIBUTIONS AND TRANSFERS							
66-39-40	TRANSFERS FROM OTHER FUNDS	43,199.33	.00	.00	.00	.00	
66-39-50	USE OF FUND BALANCE	.00	.00	.00	280.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	43,199.33	.00	.00	280.00	.00	
ECONOMIC DEVELOPMENT AREA							
66-40-36	MANAGEMENT FEE	16,764.80	18,895.95	21,696.80	20,000.00	21,700.00	
66-40-41	REPAYMENT TO FINANCERS	319,001.82	359,563.15	412,238.96	320,330.00	351,841.00	
66-40-65	TENANT OUTREACH	.00	.00	.00	60,000.00	60,000.00	
66-40-90	CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	509.00	
	Total ECONOMIC DEVELOPMENT AREA:	335,766.62	378,459.10	433,935.76	400,330.00	434,050.00	
	Net Grand Totals:	74.31	307.72	561.03	.00	.00	

SR-193 ECONOMIC DEVELOPMENT AGENCY
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
66-40-36 Management fee			
Prior year budget, as modified			$ 20,000
Current estimates:			
Syracuse City Management Fee	$ 21,700	$ 21,700	$ 21,700
Total budget for account	$ 21,700	$ 21,700	$ 21,700
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 1,700	$ 1,700	$ 1,700
66-40-41 Repayment to financers			
Prior year budget, as modified			$ 320,330
Current estimates:			
US Cold - Tenant Outreach	$ 63,841	$ 63,841	$ 63,841
Ninigret (remainder)	$ 288,000	$ 288,000	$ 288,000
Total budget for account	$ 351,841	$ 351,841	$ 351,841
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 31,511	$ 31,511	$ 31,511
66-40-65 Tenant Outreach			
Prior year budget, as modified			$ 60,000
Current estimates:			
Antelope Business Park - Rent Incentive	$ 60,000	$ 60,000	$ 60,000
Total budget for account	$ 60,000	$ 60,000	$ 60,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (260,330)	$ (260,330)	$ (260,330)
Total expenditures			
Prior year budget, as modified			$ 340,330
Total budget for expenditures	$ 433,541	$ 433,541	$ 433,541
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 93,211	$ 93,211	$ 93,211

Municipal Building Authority of Syracuse City

Account Number	Account Title	2017-18 Prior year 2 Actual	2018-19 Prior year Actual	2019-20 Current year Actual	2019-20 Current year Budget	2020-21 Recommended Budget	Council Approved Budget
MUNICIPAL BUILDING AUTHORITY							
MISCELLANEOUS REVENUE							
67-36-10	INTEREST INCOME	187.02	225.81	1,518.48	50.00	50.00	
	Total MISCELLANEOUS REVENUE:	187.02	225.81	1,518.48	50.00	50.00	
OPERATING REVENUE							
67-37-60	CITY LEASE PAYMENTS	994,000.00	988,939.20	988,000.00	988,000.00	980,000.00	
	Total OPERATING REVENUE:	994,000.00	988,939.20	988,000.00	988,000.00	980,000.00	
CONTRIBUTIONS AND TRANSFERS							
67-39-40	TRANSFER FROM OTHER FUNDS	66,000.00	68,000.00	75,000.00	75,000.00	80,000.00	
67-39-50	USE OF FUND BALANCE	.00	.00	.00	920.00	.00	
	Total CONTRIBUTIONS AND TRANSFERS:	66,000.00	68,000.00	75,000.00	75,920.00	80,000.00	
MUNICIPAL BUILDING AUTHORITY							
67-40-40	BOND PRINCIPAL PAYMENTS	857,000.00	876,000.00	894,000.00	894,000.00	907,000.00	
67-40-52	BOND INTEREST PAYMENTS	199,002.00	182,753.20	167,359.60	167,360.00	149,685.00	
67-40-54	BOND FEES	2,610.00	2,620.00	500.00	2,610.00	2,610.00	
67-40-90	CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	755.00	
	Total MUNICIPAL BUILDING AUTHORITY:	1,058,612.00	1,061,373.20	1,061,859.60	1,063,970.00	1,060,050.00	
	Net Grand Totals:	1,575.02	4,208.19-	2,658.88	.00	.00	

MUNICIPAL BUILDING AUTHORITY
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Council Recommendation	Adopted Budget
67-40-40 Bond principal payments			
Prior year budget, as modified			$ 894,000
Current estimates:			
2016 Lease Revenue Bonds	$ 907,000	$ 907,000	$ 907,000
Total budget for account	$ 907,000	$ 907,000	$ 907,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 13,000	$ 13,000	$ 13,000
67-40-52 Bond interest payments			
Prior year budget, as modified			$ 167,360
Current estimates:			
2016 Lease Revenue Bonds	$ 149,685	$ 149,685	$ 149,685
Total budget for account	$ 149,685	$ 149,685	$ 149,685
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (17,675)	$ (17,675)	$ (17,675)
67-40-54 Bond fees			
Prior year budget, as modified			$ 2,610
Current estimates:			
2016 Annual Trustee Fee	2,100	2,100	2,100
2016 Agent Fee	500	500	500
MBA Corp Renewal	10	10	10
Total budget for account	$ 2,610	$ 2,610	$ 2,610
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ -	$ -	$ -
Total expenditures			
Prior year budget, as modified			$ 1,063,970
Total budget for expenditures	$ 1,059,295	$ 1,059,295	$ 1,059,295
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ (4,675)	$ (4,675)	$ (4,675)

Impact Fees

Parks, Trails, & Recreation

Public Safety

Transportation

Culinary Water

Secondary Water

Storm Water

IMPACT FEES / RAP TAX
Revenues & Cost Allocation Detail

Account Description	Recreation, Arts & Parks Tax	Parks, Trails, & Recreation	Public Safety	Transportation	Secondary Water	Storm Water	Culinary Water
Estimated beginning balance:	$ 205,000	$ 2,930,000	$ 135,000	$ 214,000	$ 1,430,000	$ 600,000	$ 1,240,000
Revenue:							
Impact fees / RAP Tax	$ 220,500	$ 658,075	$ 75,075	$ 280,500	$ 312,400	$ 319,275	$ 331,100
Interest	2,000	50,000	2,000	4,000	3,000	5,000	5,000
Federal Grants / State Grants							
Transfer from other funds		-	-	-	-	-	222,000
Reimbursements / Contributions							
Sub-total revenue	$ 222,500	$ 708,075	$ 77,075	$ 284,500	$ 315,400	$ 324,275	$ 558,100
Expenditures:							
Salary and Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Books, subscriptions, & memberships	700	-	-	-	-	-	-
Equipment, supplies & maintenance	-	-	-	-	-	-	-
Professional and technical	-	-	-	-	-	-	-
Syracuse Days	1,500						
Impact Fee Study Plan				-	-	-	-
Bond Principal and Interest Pmt							667,000
Transfer to other funds - Debt		-	80,000	-	-	-	-
Capital projects/ Park Develop	425,000	-		331,000	1,000,000	-	667,000
Sub-total expenditures	$ 427,200	$ -	$ 80,000	$ 331,000	$ 1,000,000	$ -	$ 1,334,000
Total activity	$ (204,700)	$ 708,075	$ (2,925)	$ (46,500)	$ (684,600)	$ 324,275	$ (775,900)
Estimated ending balance:	$ 300	$ 3,638,075	$ 132,075	$ 167,500	$ 745,400	$ 924,275	$ 464,100

Impact Fee Fund
Fiscal Year Ending June 30, 2021
Line Item Detail

	Requested	City Manager/Counci Recommendation	Adopted Budget
Public Safety Impact Fee:			
13-40-48 Tranfser to Other Funds			
Prior year budget, as modified			$ 68,000
Current estimates:			
Transfer to MBA Fund for Debt Payment	$ 80,000	$ 80,000	$ 80,000
Total budget for account	$ 80,000	$ 80,000	$ 80,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 12,000	$ 12,000	$ 12,000
Transportation Impact Fee:			
21-40-70 Capital Projects			
Prior year budget, as modified			$ 89,400
Current estimates:			
500 West Widening - 2150 S to 2700 S	$ 273,000	$ 273,000	$ 273,000
2400 West - Public Works upgrade	$ 58,000	$ 58,000	$ 58,000
Total budget for account	$ 331,000	$ 331,000	$ 331,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 241,600	$ 241,600	$ 241,600
Secondary Water Impact Fee:			
31-40-70 Capital Projects			
Prior year budget, as modified			$ 281,250
Current estimates:			
Bluff Road 18" Secondary (bluff pump to 2000 W)	$ 1,000,000	$ 1,000,000	$ 1,000,000
Total budget for account	$ 1,000,000	$ 1,000,000	$ 1,000,000
Amount changed from request			$ -
Increase/(decrease) from prior year modified budget	$ 718,750	$ 718,750	$ 718,750
Culinary Water Impact Fee:			
51-40-20 Bond Payment			
Prior year budget, as modified			$ -
Current estimates:			
Bond Payment	$ 445,000	$ 667,000	$ 667,000
Total budget for account	$ 445,000	$ 667,000	$ 667,000
Amount changed from request			$ 222,000
Increase/(decrease) from prior year modified budget	$ 445,000	$ 667,000	$ 667,000

Fiscal Year 2020-2021 Capital Projects Proposal

CAPITAL PROJECTS PROPOSED BUDGET SUMMARY FOR FISCAL YEAR 2021

Project	Class C Capital 204070	Culinary 501670	Secondary 301670	Storm Drain 401670	Sewer Capital 531670	Road Impact Fee 21-40-70	Culinary Impact Fee 51-40-70	Secondary Impact Fee 31-40-70	Recreation, Arts, & Parks Tax 11-40-70	Capital Fund 80-40-70	**Project Total**
Bond Payment 3 MG Culinary Tank		$222,000					$445,000				**$667,000**
1000 West 2075 S to 2700 S & 2300 S 1000 W to 850 W Cul/Sec/Land Drain/Road	$630,000	$605,000	$590,000	$475,000							**$2,300,000**
500 West Widening (2150 S to 2700 S) - 7% of $3.9 million WFRC Grant						$273,000					**$273,000**
Curb, Gutter, Sidewalk on 4000 West & 800 South	$60,000										**$60,000**
Public Works Shop Improvements	$25,000	$35,000	$25,000	$30,000	$75,000						**$190,000**
2400 West						$58,000					**$58,000**
Bluff Road 18" Secondary (Bluff pump house to 2000 West)								$1,000,000			**$1,000,000**
2021 Culinary Radio Conversion		$150,000									**$150,000**
2021 Surface Treatments	$300,000										**$300,000**
Parks Maintenance Facility										$2,000,000	**$2,000,000**
Founder's Park Improvements									$425,000	$230,000	**$655,000**
FY2021	**$1,015,000**	**$1,012,000**	**$615,000**	**$505,000**	**$75,000**	**$331,000**	**$445,000**	**$1,000,000**	**$425,000**	**$2,230,000**	**$7,653,000**

5 Year Capital Projects Tentative Plan

Future Capital Projects List - Tentative 1-5 Year Replacement Plan

Ending FY2020 Cash Balance - Current Year	($290,404)	$818,191	$645,340	$273,998	$0	$792,168	$213,744	$1,239,399	$1,434,484	$268,681	
FY2021 Project Year											
Bond Payment 3 MG Culinary Tank		$222,000						$445,000			$667,000
1000 West 2075 S to 2700 S & 2300 S 1000 W to 850 W Cul/Sec/Land Drain/Road	$630,000	$605,000	$590,000	$475,000	-	-	-	-	-	-	$2,300,000
500 West Widening (2150 S to 2700 S) - 7% of $3.9 million WFRC Grant	-	-	-	-	-	-	$273,000	-	-	-	$273,000
Curb, Gutter, Sidewalk on 4000 West & 800 South	$60,000										$60,000
Public Works Shop Improvements	$25,000	$35,000	$25,000	$30,000		$75,000					$190,000
2400 West							$58,000				$58,000
Expand Freeport Reservoir	-	-	-	-	-	-	-	-	?	-	$0
Bluff Road 18" Secondary (Bluff pump house to 2000 West)	-	-	-	-	-	-	-	-	$1,000,000	-	$1,000,000
2021 Culinary Radio Conversion	-	$150,000	-	-	-	-	-	-	-	-	$150,000
2021 Surface Treatments	$300,000	-	-	-	-	-	-	-	-	-	$300,000
Ending FY2021 Cash Balance - Year 1	$109,796	$974,516	$591,012	$43,502		$1,116,253	$132,744	$1,125,499	$749,484	$593,681	
FY2022 Project Year											
Bond Payment 3 MG Culinary Tank		$222,000						$445,000			$667,000
**Bluff Road Improvements (3000 West to Antelope)	$600,000	$300,000	$221,000	-	-	$400,000	-	-	$299,000	-	$1,820,000
**Antelope Secondary Replacement (2000 West To 3000 West)	-	-	$1,000,000	-	-	-	-	-	-	-	$1,000,000
**Antelope Culinary Replacement (Bluff To 3385 West)	-	$750,000	-	-	-	-	-	-	-	-	$750,000
**Huckleberry Land Drain To Bluff Pond	-	-	$150,000	-	-	-	-	-	-	-	$150,000
**Antelope Sewer Replacement (2000 West To Bluff Road)	-	-	-	-	-	$650,000	-	-	-	-	$650,000
**3000 West Road Widening (Bluff Road to Antelope)	$250,000	-	-	-	-	-	-	-	-	-	$250,000
**Various Storm Drain Improvements For West Davis Corridor	-	-	-	?	-	-	-	-	-	?	$0
**New Secondary Pond Improvements	-	-	-	-	-	-	-	-	?	-	$0
1200 South Improvements (Criddle to 4500 West)-Wait for West Point	$300,000	$150,000	$150,000	-	-	-	-	-	-	-	$600,000
2022 Surface Treatments	$200,000	-	-	-	-	-	-	-	-	-	$200,000
2022 Culinary Radio Conversion	-	$150,000	-	-	-	-	-	-	-	-	$150,000
Ending FY2022 Cash Balance - Year 2	$174,996	$570,841	$80,684	$318,006		$465,338	$382,744	$1,011,499	$1,064,484	$918,681	
FY2023 Project Year											
Bond Payment 3 MG Culinary Tank		$222,000						$445,000			$667,000
Kristalyn Gardens	$130,000	$325,000	$325,000	-	-	$297,500	-	-	-	-	$1,077,500
2400 South (1950 West to 1850 West)	$156,000	$157,500	$210,000	-	-	$240,000	-	-	-	-	$763,500
1250 West Street (1525 South South To 1350 South)	$130,000	$175,000	$165,000	$180,000	-	$200,000	-	-	-	-	$850,000
Dallas St(1925 W to Banbury)/1350 S/1300 S/1800 W/1925 W (Dallas to 1350 S)	$402,500	-	-	-	-	-	-	-	-	-	$402,500
Heritage Lane/1975 South/1840 W/1800 W/1900 W/2100S/2025 S	$679,075	-	-	-	-	-	-	-	-	-	$679,075
2023 Culinary Radio Conversion	-	$150,000	-	-	-	-	-	-	-	-	$150,000
Ending FY2023 Cash Balance - Year 3	$92,621	$709,666	$391,356	$412,510		$426,923	$632,744	$897,499	$1,379,484	$1,243,681	
FY2024 Project Year											
Bond Payment 3 MG Culinary Tank		$222,000						$445,000			$667,000
1100 South (2000 West to 2100 West) & 2100 West	$350,000	$650,000	$600,000	$400,000	-	$700,000	-	-	-	-	$2,700,000
Doral Drive (2700 South to 2200 South)	$400,000	-	-	-	-	-	-	-	-	-	$400,000
2920 South (1000 West to 1200 West)	$193,200	-	-	-	-	-	-	-	-	-	$193,200
2920 South (1000 West to 800 West)	$237,590	-	-	-	-	-	-	-	-	-	$237,590
2800 South (1000 West to 800 West)	$180,090	-	-	-	-	-	-	-	-	-	$180,090
3450 South (930 West to End)	$115,000	-	-	-	-	-	-	-	-	-	$115,000
Harmony Bluff Overlay	$72,000	-	-	-	-	-	-	-	-	-	$72,000
2425 South (1475 West to End)	$150,000	-	-	-	-	-	-	-	-	-	$150,000
2500 South (1000 West to 1475 West)	$402,500	-	-	-	-	-	-	-	-	-	$402,500
1200 West (3000 South to 2700 South)	$200,000	-	-	-	-	-	-	-	-	-	$200,000
Gleneagles Overlay	$85,000	-	-	-	-	-	-	-	-	-	$85,000
2024 Surface Treatments	$500,000	-	-	-	-	-	-	-	-	-	$500,000
2024 Culinary Radio Conversion	-	$150,000	-	-	-	-	-	-	-	-	$150,000
Sunset Farms Culinary & Secondary	$586,750	$472,500	$432,000	-	-	-	-	-	-	-	$1,491,250
4000 West Overlay (Sewer District to Antelope)	$90,000	-	-	-	-	-	-	-	-	-	$90,000

Future Capital Projects List - Tentative 1-5 Year Replacement Plan

Stoker Lane Culinary	$198,000	$352,000	$330,000	-	-	-	-	-	-	-	$880,000
Concrete 1000 West 2700 South Roundabout	$250,000	-	-	-	-	-	-	-	-	-	$250,000
700 South 4000 West Roundabout (50% West Point/50% Syracuse)	-	-	-	-	-	-	$350,000	-	-	-	$350,000
2700 South 3000 West Roundabout	-	-	-	-	-	-	$600,000	-	-	-	$600,000
Syracuse Meadows Overlay	$170,000	-	-	-	-	-	-	-	-	-	$170,000
Ending FY2024 Cash Balance - Year 4	($2,672,309)	$181,491	$40,028	$287,014		$426,008	($67,256)	$783,499	$1,694,484	$1,568,681	
FY2025 Project Year											
2025 Culinary Radio Conversion	-	$150,000	-	-	-	-	-	-	-	-	$150,000
1100 West Culinary	$240,000	$375,000	$330,000	$365,000	-	$375,000	-	-	-	-	$1,685,000
1525 West 12" Culinary Transmission Line	$288,000	$450,000	-	-	-	-	-	-	-	-	$738,000
Dallas/1290 South 12" Culinary	$95,000	$250,000	-	-	-	-	-	-	-	-	$345,000
2025 Surface Treatments	$500,000	-	-	-	-	-	-	-	-	-	$500,000
1900 South (2000 West to 2590 West) & Everything N to Antelope	$890,130	-	-	-	-	-	-	-	-	-	$890,130
Ending FY2025 Cash Balance - Year 5	($3,270,239)	$274,816	$720,700	$196,518		$750,093	$182,744	$1,114,499	$2,009,484	$1,893,681	
Estimated 1 to 5 Year Capital Projects Total	**$10,055,835**	**$6,685,000**	**$4,528,000**	**$1,450,000**	**$0**	**$2,937,500**	**$1,281,000**	**$1,780,000**	**$1,299,000**	**$0**	**$25,708,205**

**Projects recommended with UDOT West Davis Corridor construction/Antelope widening from 2000 West to 3000 West/SR-193 extension from 3000 West to West Davis Corridor (Timing may vary based on UDOT's schedule)

5 Year Vehicle and Building Plan

Vehicle and Building Expenses - 5 Year Plan

Category	Department	Description	Cost Estimate	FY2021	FY2022	FY2023	FY2024	FY2025
Vehicle	Public Works	Bobtail Gray Cab	$ 200,000				$ 200,000	
Vehicle	Public Works	Bobtail Orange Cab	$ 200,000				$ 200,000	
Vehicle	Public Works	F350 Streets	$ 65,000				$ 65,000	
Vehicle	Public Works	F-150	$ 40,000					$ 40,000
Vehicle	Public Works	F150 Crew Cab	$ 40,000					$ 40,000
Vehicle	Public Works	Bucket Truck	$ 150,000	$ 150,000				
Vehicle	Fire	Pierce Ladder Truck	$ 800,000		$ 1,100,000			
Vehicle	Fire	Ambulance Load System	$ 90,000	$ 9,000				
Vehicle	Fire	Ford F-150 (301)	$ 40,000			$ 40,000		
Vehicle	Fire	Chevy Silverado (302)	$ 40,000			$ 40,000		
Vehicle	Fire	Polaris Ranger 6x6 700 EFI (U-31)	$ 15,000				$ 15,000	
Vehicle	Fire	Ford F350 Ambulance (A-33)	$ 250,000					$ 250,000
Equipment	Fire	Mechanical CPR Device	$ 16,000		$ 16,000			
Vehicle	Parks & Recreation	Dodge Ram Hemi 1500	$ 40,000			$ 40,000		
Pavilion	Parks & Recreation	Founders Park West Pavilion Replacement	$ 150,000	$ 150,000				
Facility	Parks & Recreation	Founders Park West Parking Lot	$ 80,000	$ 80,000				
Building	Parks & Recreation	Park Maintenance Facility	$ 2,000,000	$ 2,000,000				
Vehicle	Parks & Recreation	Stoker Park Tennis Court Renovation	$ 70,000	$ 70,000				
Vehicle	Parks & Recreation	Replace Backstops @ Founders Park (Field 1@2)	$ 50,000			$ 50,000		
Vehicle	Parks & Recreation	New Dump Truck	$ 70,000	$ 70,000				
Vehicle	Police	Police Vehicle	$ 45,000	$ 45,000				
Vehicle	Police	Police Vehicle	$ 45,000	$ 45,000				
Vehicle	Police	Police Vehicle	$ 45,000	$ 45,000				
Vehicle	Police	Police Vehicle	$ 45,000	$ 45,000				
Vehicle	Police	Police Vehicle	$ 45,000	$ 45,000				
Vehicle	Police	Police Vehicle	$ 45,000		$ 45,000			
Vehicle	Police	Police Vehicle	$ 45,000		$ 45,000			
Vehicle	Police	Police Vehicle	$ 45,000		$ 45,000			
Vehicle	Police	Police Vehicle	$ 45,000			$ 45,000		
Vehicle	Police	Police Vehicle	$ 45,000			$ 45,000		
Vehicle	Police	Police Vehicle	$ 45,000			$ 45,000		
Vehicle	Police	Police Vehicle	$ 45,000				$ 45,000	
Vehicle	Police	Police Vehicle	$ 45,000				$ 45,000	
Vehicle	Police	Police Vehicle	$ 45,000				$ 45,000	
		Total		$ 2,754,000	$ 1,251,000	$ 305,000	$ 615,000	$ 330,000
		Budget		$ 550,000	$ 550,000	$ 550,000	$ 550,000	$ 550,000
		Difference		**$ (2,204,000)**	**$ (701,000)**	**$ 245,000**	**$ (65,000)**	**$ 220,000**
		Cash Balance		$ 768,402	$ 67,402	$ 312,402	$ 247,402	$ 467,402

COUNCIL AGENDA

July 28, 2020

Agenda Item **"i"** Annual Fraud Risk Assessment and Review

Factual Summation

- Any questions regarding this item can be directed at Admin. Services Director Stephen Marshall.
- Please review Fraud Risk Summary.
- Please review the Internal Control Checklist.

Discussion Goals

The following items outline the goals of this discussion:

1. Review the framework for annual fraud risk assessment and evaluate our current fraud risk assessment score.

    - Current score of 330. Low risk. We improved our score from 307 to 330 by implementing new policies and doing the ethical pledge form.
    - This form will be signed and submitted to the State Auditor's Office each year.
    - It must be presented to the City Council and reviewed by the City Council prior to submission.

OFFICE OF THE
STATE AUDITOR

Questionnaire

Revised March 2020

Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking "Yes" on each of the questions below.
- Total the points of the questions marked "Yes" and put on the "Total Points Earned" line below.
- Using the points earned, circle the risk level on the "Risk Level" line below.

Total Points Earned: 330 Risk Level:

Very Low	Low	Moderate	High	Very High
> 355	316-355	276-315	200-275	< 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	195	200
2. Does the entity have written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified expert as part of its management team? (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO)	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all of the board members completed the State Auditor online training at least once in the last four years? Complete the trainings separately from SAO training materials. Includes OPMA and GRAMA training.	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	0	20
8. Does the entity have a formal internal audit function?	0	20
9. Does the entity have a formal audit committee?	0	20

Certified By: _____ Certified By: _____

* MC = Mitigating Control

Basic Separation of Duties

See page 2 of this questionnaire for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A". Utility clerks collect payments and can make adjustments. However, all customer account adjustments are reviewed by Admin. Services Dir.		X	X	
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A". All credit card statements are reviewed by Staff Accountant and Admin Services Director. However, city manager does not review department heads cc and no review by Mayor. We will implement changes to address this issue by having the Mayor review City Manager's credit card and having Brody review department heads credit cards. Card will also still be reviewed in Finance Department.		X	x	
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

OFFICE OF THE
STATE AUDITOR

Questionnaire

Revised March 2020

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered "Yes" or "No" with mitigating controls ("MC") in place, or "N/A," the entity has achieved adequate basic separation of duties.

☹ If any of the questions were answered "No," and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties.

Definitions:

Board Chair is the elected or appointed chairperson of an entity's governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of governments.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity's place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.

COUNCIL AGENDA

July 28, 2020

Agenda Item **"j"** Council announcements

Factual Summation

- Mayor Gailey asked that the attached flyer be provided to the entire Council and be made available for public dissemination.

Illumination and the EveryDay Strong framework

- Illumination is a virtual event and in-person firework show to provide **education to youth and families about what they can do to help prevent anxiety and depression in youth**
- Brief virtual breakout sessions for youth will be held in the afternoons/evenings of Monday, August 31 to Wednesday, September 2
- A virtual workshop for parents will be offered Tuesday, September 1
- Hank Smith will speak virtually on Wednesday, September 2 and fireworks will launch immediately afterward
- Families will be invited to watch the fireworks from their homes or drive-in style to ensure physical distancing

