

NOTICE AND AGENDA
MONROE CITY COUNCIL MEETING
JULY 28, 2020

Pursuant to §52-4-6(2), UCA, notice is hereby given that the City Council of Monroe City, Sevier County, Utah, will hold a regular council meeting on July 28, 2020 at the City Hall, 10 N Main, commencing at 7:00 p.m. The agenda shall be as follows: (The order of business may be changed as time permits.)

7:00 p.m.

1. Welcome and call to Order: Mayor Johnny Parsons
2. Pledge of Allegiance and Prayer: By invitation
3. Roll Call
4. Consider a motion to approve the minutes of the meeting held July 14, 2020
5. Citizen input
6. Business
 - a. Planning Commission Business: Chairman Bart Lee
 1. Conditional Use License located at 490 E Valley View Lane for “Valley View Garden & Rental” submitted by Kimberly Parsons.
 2. Property line adjustments located at 188 N Main and 60 E 200 N submitted by Alden Forbush.
 3. Accessory building exceeding 1400 sq. feet located on 1-M3A-191 submitted by Val Scott.
 4. Public hearing August 18, 2020 7:00 p.m. for comments on short-term rental ordinance.
 - b. Set date for Public Power Picnic.
7. Other Business
 - a. Staff Reports
 - b. Department Business-Council
8. Adjournment

Posted this 27th day of July, 2020

I hereby certify that the foregoing notice and agenda was posted at the Monroe City Hall, website littlegreenvalley.com, posted on the Utah Public Notice website and personally delivered to each member of the Monroe City Council.

Allison Leavitt, Monroe City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, or assistance during this meeting shall notify Allison Leavitt, City Recorder, at 435-527-4621 at least 24 hours prior to this meeting. Meetings of the Monroe City Council may be conducted by electronic means pursuant to Utah Code Annotated, Section 52-4-207.

MONROE CITY COUNCIL MEETING
July 14, 2020
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Mayor Parsons. A prayer was offered by Councilmember Cartwright.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Dane Buchmiller

Janet Cartwright -phone

Michael Mathie -phone

Perry Payne

Erica Sirrine

Public Works Director Devin Magleby

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meetings held June 23, 2020

Councilmember Payne moved to approve the June 23, 2020 Regular City Council Meeting Minutes as submitted. The motion was seconded by Councilmember Sirrine. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0

5. Citizen input –

Pastor Richard Rodriguez introduced himself to the Council as a member of the Little Green Valley Calvary Chapel. Pastor Rodriguez stated that Pastor Allen Widdows presides over their congregation and they are currently meeting in Joseph with plans to rent a space in Henry Reese's office building located at 10 S. Main, Monroe, UT, for their meetings.

Pastor Rodriguez stated that the Little Green Valley Calvary Chapel is a joint outreach of the Calvary Chapel Sevier Valley in Richfield, UT and Calvary Chapel Monrovia in Monrovia, CA.

41 Their desire is to teach the word of God and love the people in the community.

42
43 Pastor Rodriguez distributed a flyer to the Council which touches on a few highlights of their
44 church and invites all to come and join them in their services.

45
46 Councilmembers welcomed Pastor Rodriguez and Little Green Valley Calvary Chapel members
47 to our City and thanked him for bringing this information to them. Mayor Parsons asked him to
48 leave some flyers with City Recorder Allison Leavitt so that they may be placed on the front
49 counter for residents to see.

50
51 **6. Approval of July 2020 warrant register, June 2020 cash disbursements, adjustment**
52 **journal and utility aging report.**

53
54 **Councilmembers approved and signed the July 2020 warrant register, June 2020 cash**
55 **disbursements, adjustment journal and utility aging report.**

56
57 **7. Business**

58 **a.** Public Hearing to receive public comments concerning disposition of property located
59 at approximately 50 W 100 N.

60
61 Mayor Parsons opened the public hearing at 7:08 p.m. to receive public comments concerning
62 disposition of property located at approximately 50 W 100 N.

63
64 Councilmember Payne stated selling this property and straightening the east boundary
65 property line will look good and benefit the City in the long term.

66
67 Councilmember Cartwright stated she has heard the fencing at the parking lot property looks
68 good.

69
70 There were no further comments.

71
72 Mayor Parsons closed the public hearing at 7:09 p.m.

73
74 **b.** Consider terms for sale of property located at approximately 50 W 100 N.

75
76 Mayor Parsons explained that due to the size and limited uses for this property it is difficult to
77 set a monetary value. In his opinion he stated \$1,000 is a fair price and these funds could be
78 used to help re-shingle the copula.

79
80 Devin Magleby, owner of property adjacent to this piece, stated he was willing to pay this price
81 if the deed and recording fees could be included in the \$1,000.

Councilmember Cartwright stated this was a fair price and agreed these funds should be used to re-shingle the Copula.

Councilmember Sirrine made a motion to accept \$1,000.00, less deed and recording fees, for property located at approximately 50 W 100 N from Devin Magleby, property owner of adjacent property. Motion was seconded by Councilmember Buchmiller. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Sirrine, Payne, Cartwright, and Mathie. Vote was unanimous. Motion carried 5-0.

8. Other Business

a. Staff Reports

City Recorder Allison Leavitt

*Reviewed Council's 24th of July celebration assignments.

Public Works Director Devin Magleby

*Completed fencing of new parking lot and Copula is in place on wooden poles. Councilmembers stated that it looks very good.

*Talked with representative for the company that paints parking lines for the school district, and he stated that he paints gravel parking lots all the time. Once a bid for painting parking space lines in the new parking lot is received Mr. Magleby will discuss the price with Mayor Parsons.

*Concerns were expressed that private citizens have not been contacted by Staker Parsons for work on their private property. Mr. Magleby will contact Layne Torgersen with Staker Parsons, to inform him these citizens need to be contacted.

*Picked up culvert pipe from Sevier County Road for "Red Hill" road. Work on the "Red Hill" road will begin after the 24th of July celebration.

*Councilmember Sirrine asked about applying the road base by the batting cages, and other problem areas at Mtn. View Park. Mr. Magleby stated this will be completed within a week or two after the 24th of July Celebration.

*Plotter printer has been ordered. If it is not here in time to print posters for the 24th of July celebration, Dane Buchmiller, Full Draw Design, has agreed to print signs needed.

b. Department Business-Council

Monroe City Council

Minutes

7 14 2020

Councilmember Buchmiller -

*UAMPS – Virtual town hall meeting on the Carbon Free Power Plant (CFPP) to be held July 21, 2020 from 9:00 a.m. – 3:00 p.m. Councilmembers received an agenda of the meeting and were encouraged to join the meeting as they could during the day. Public Works Director Devin Magleby will have this projected on the TV at City Hall for those that want to watch it there.

*Encouraged Councilmembers to read articles forwarded from UAMPS regarding opposition to the CFPP.

Councilmember Sirrine –

*Air conditioning bid received for the library was for incorrect equipment. Contractor submitted a bid for a furnace/air conditioner unit including duct work. Public Works Director Devin Magleby has contacted Sevier Heating and they will be getting the City a bid for wall-mounted units.

Councilmember Mathie –

No further business.

Councilmember Cartwright –

*Met with Community Impact Board (CIB) on July 9, 2020 through a Zoom meeting for our application requesting funds to expand the cemetery.

The project has a projected cost of \$280,000, this includes grass, gravel roads, restroom, veteran memorial, and small parking lot. We had requested a \$180,000 grant with \$100,000 cash. CIB approved a motion of \$120,000 cash, \$100,000 loan at .5% interest and \$60,000 grant. Terms are not final until the CIB funding meeting held October 2020.

Councilmember Cartwright and Mayor Parsons felt good with the terms the CIB offered.

*Concern expressed that the delinquent account report does not show penalty being charged on delinquent accounts. City Recorder Allison Leavitt confirmed that penalties are being charged on delinquent accounts and are included in the total amount due shown on report.

Councilmember Payne-

*Our oldest fire truck was needing some repairs to the water tanks. The Department decided to go ahead and make repairs. The fire truck has little cash value due to the age of the truck, and it would be more of an asset to the department as a back-up, rather than selling it.

Mayor Parsons –

*Temporary pictures and short history of the Pavilion will be mounted on the Copula poles for the 24th of July Celebration. A more permanent stand will be constructed for the pictures and history in the future.

*City employee Miles Mathie has been working on cleaning gutters along main street in preparation for the 24th of July Celebration.

*Resident complained about barking dogs. Mayor asked City Recorder Allison Leavitt to contact Sevier County Sheriff department on how barking dog complaints are handled.

*Sheriff Nathan Curtis has informed Mayor Parsons that the Sevier County Sheriff Department will participate in our 24th of July parade as the last float. There have been concerns expressed amongst some area citizens about other participants in our parade. Sheriff Curtis would like to calm public concerns with law enforcement presence throughout our celebration.

*Councilmember Sirrine stated she has received a lot of complaints that the City is moving forward with our annual 24th of July Celebration, Mayor Parsons stated he has received many that are in favor of us holding the annual celebration activities.

9. Adjournment

There being no further business to come before the Council for consideration, Councilmember Payne moved the Regular Council Meeting adjourn at 7:43 p.m. The motion was seconded by Councilmember Sirrine. The vote was unanimous. The motion carried. 5-0

The next regular City Council meeting is scheduled to be held on Tuesday, July 28,2020 starting at 7:00 p.m. at Monroe City Office.

Approved this 28th day of July, 2020

Allison Leavitt

Monroe City Recorder

MONROE CITY

CONDITIONAL USE APPLICATION

Date: June 30, 2020

Applicant: Kimberly Parsons

Address: 490 E. Valley View Lane

Phone: 435-201-1967

Property Owner: Kimberly Parsons
(if not the same as applicant)

Address: _____

Phone: _____

Address of property covered by this request: _____

Zoning: _____

Existing use of premises: residential

Proposed use of premises: wedding venue

Owner's Signature Kimberly Parsons Date: 6/30/20 ***

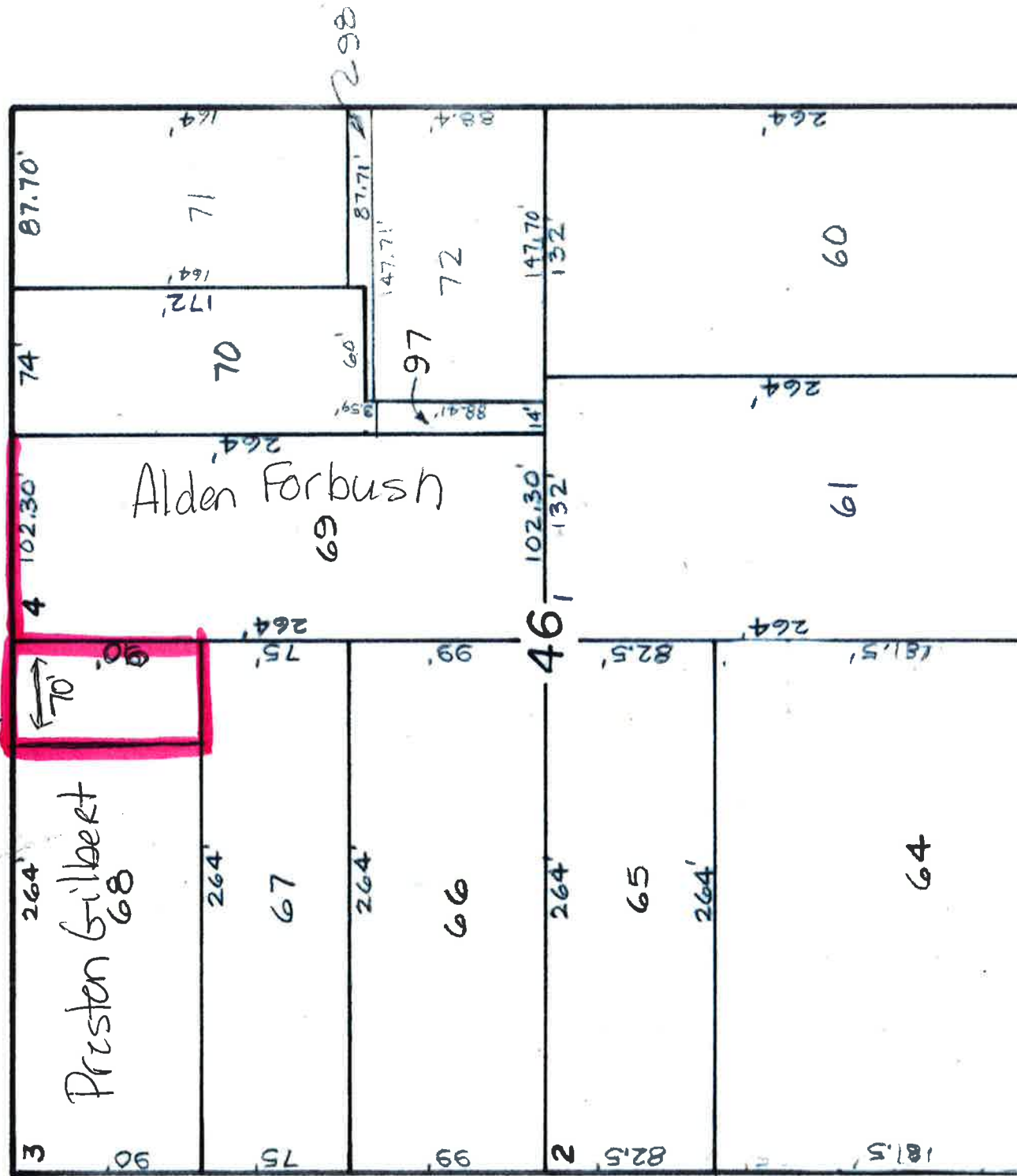
Date of Planning Commission _____ Planning Commission Recommendation: _____

Date of City Council Meeting _____ Decision of City Council: _____

Mayor's Signature _____ Date _____

70' Frontage X 90'
Combining into lot 69

99'



APPLICATION FOR BUILDING PERMIT AND/OR CERTIFICATE OF OCCUPANCY

BUILDING DEPARTMENT - SEVIER COUNTY (435) 893-0420

Application For City Of: Monroe, UT.

Building
Address

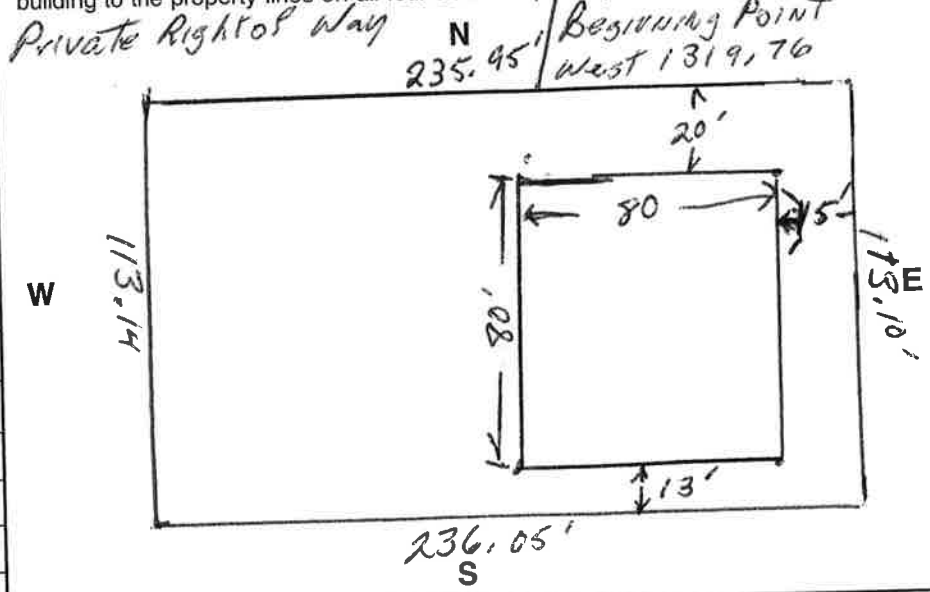
Serial No. (Must be completed)

1-M3A191

PERMITEE	Name	<u>Val & Scott</u>
	Mail Address	<u>185 So. Foothill Dr.</u>
ARCHIT., ENG.	City	<u>Monroe</u> Tel. No. <u>435 527 8886</u>
	Name	
BLDG. CONT.	Mail Address	
	City	
ELECTRICIAN	State License No.	Tel. No.
	Name	
PLUMBER	Mail Address	
	City	
HEATING	State License No.	Tel. No.
	Name	
	Mail Address	
	City	
	State License No.	Tel. No.

1. New ☒	2. Alteration ☐
3. Addition ☐	4. Demolish ☐
5. Repair ☐	6. Move ☐
7. Use of Building <u>Storage</u>	
8. No. of Floors <u>1</u>	9. No. of Rooms
10. Square Footage. Main: <u>6,400</u>	2nd Floor: Basement:
11. Size of Lot <u>.61 Acre</u>	12. Property Located in Flood Hazard Zone? Yes ☐ No ☒
13. Estimated Cost of Construction: <u>\$49,947</u>	

PLOT PLAN In this square area indicate lot dimensions, existing streets, dimensions of new building, location of building on the property, include the distance from the building to the property lines on all four sides. A special plot plan may be required.



SPECIAL APPROVAL

Date _____
Planning Commission

Date _____
Zoning Commission

PERMIT FEES

Rate _____ Permit Fee _____ Plan Review Fee _____
Amount Paid _____ Total _____
County Treasurer _____

APPLICANT PLEASE READ CAREFULLY

I agree to comply with all City, County and State Building Laws and Ordinances, and that the representations in this application for a building permit are true and accurate, and any misrepresentations or errors herein, are the sole responsibility of applicant, and shall in no way incur or accrue liability or obligation to enforcing officers or agents. This permit becomes null and void if work on construction authorized is not commenced with 180 days, or if construction of work is suspended or abandoned for a period of 180 days at any time after work is commenced.

OCCUPANCY OF STRUCTURE IS PROHIBITED UNTIL AFTER FINAL INSPECTION.

I HAVE CHECKED THE SEWER DEPTH OF ABOVE LOT AND WILL TAKE ALL RESPONSIBILITY FOR SETTING BUILDING ACCORDINGLY, I AM ALSO AWARE OF FLOOD PLAIN AND RADON GAS ZONES.

Permittee will be responsible for damage to city streets and curb and gutter during construction. Permittee will also be responsible for water meters not being encased in concrete sidewalks or driveways.

Owner's Signature Val & Scott Date 7/21/2020
(Read reverse side carefully)

Contractor's Signature _____ Date _____

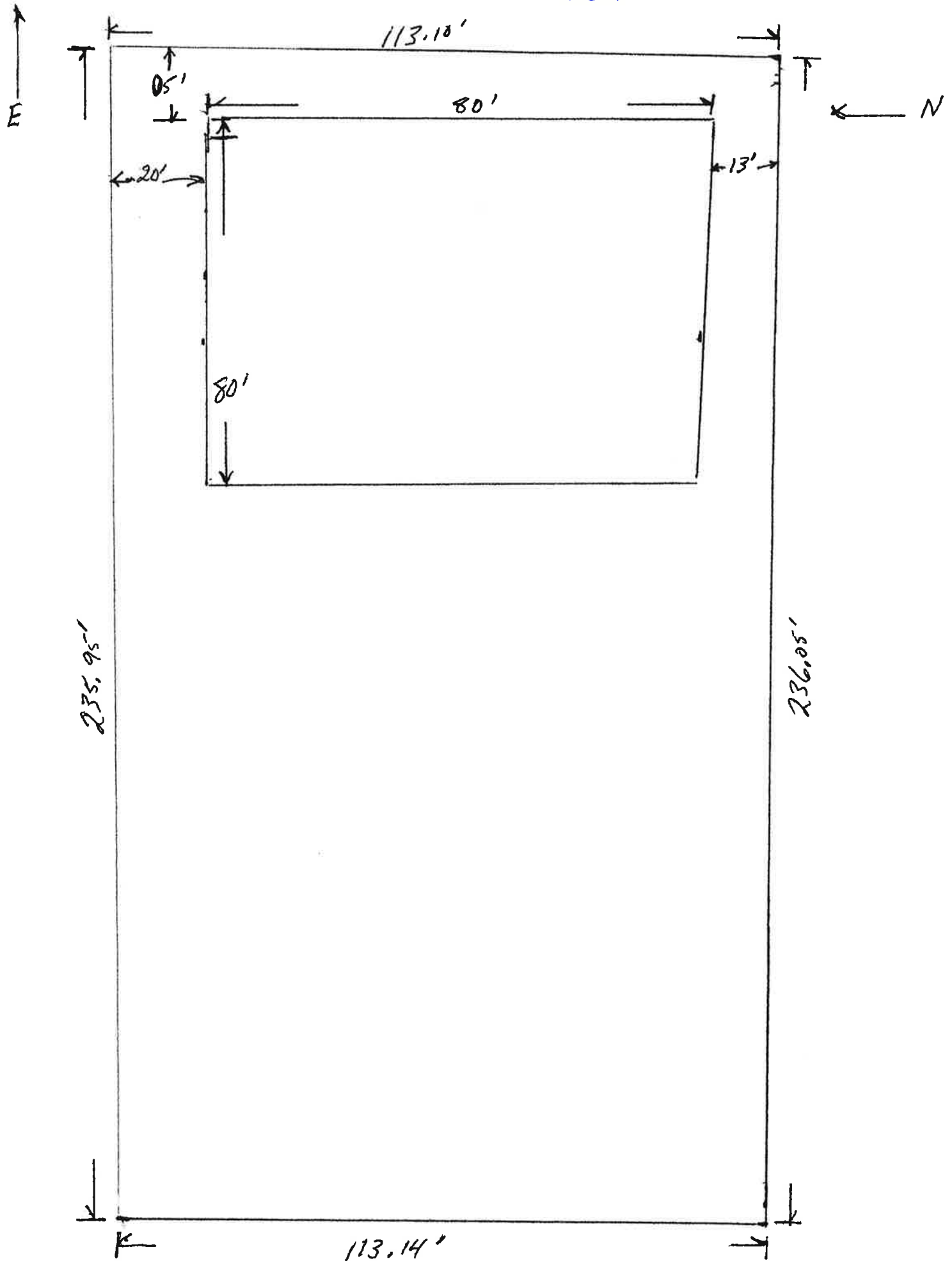
APPROVAL

Building Inspector

Date Issued

Permit Number

Val Scott



1032.77'

433. CA
73
S 55° 40' 08" E 341.76' N
37° 28' 51" E 249.9

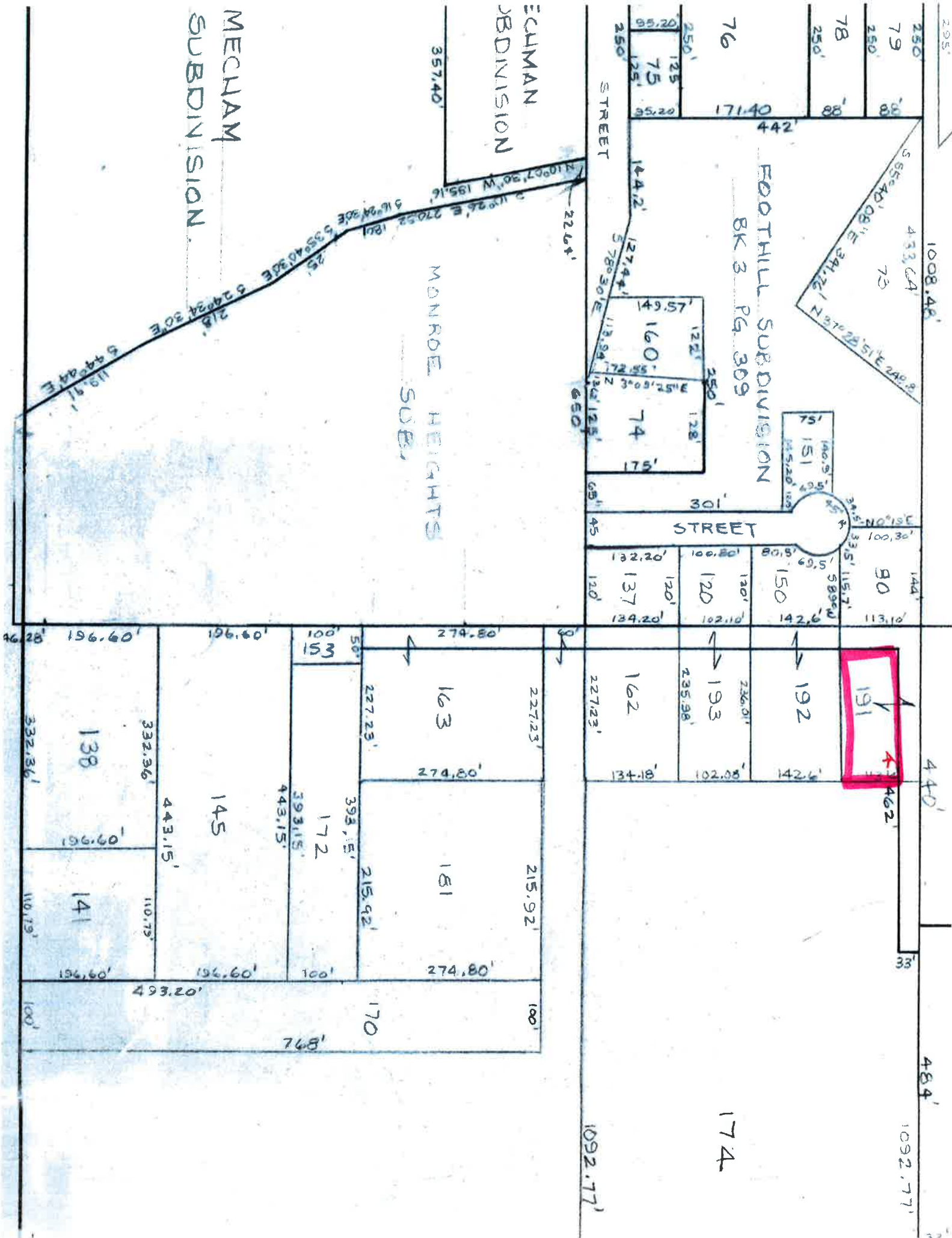
174

BK 3 Pg. 309

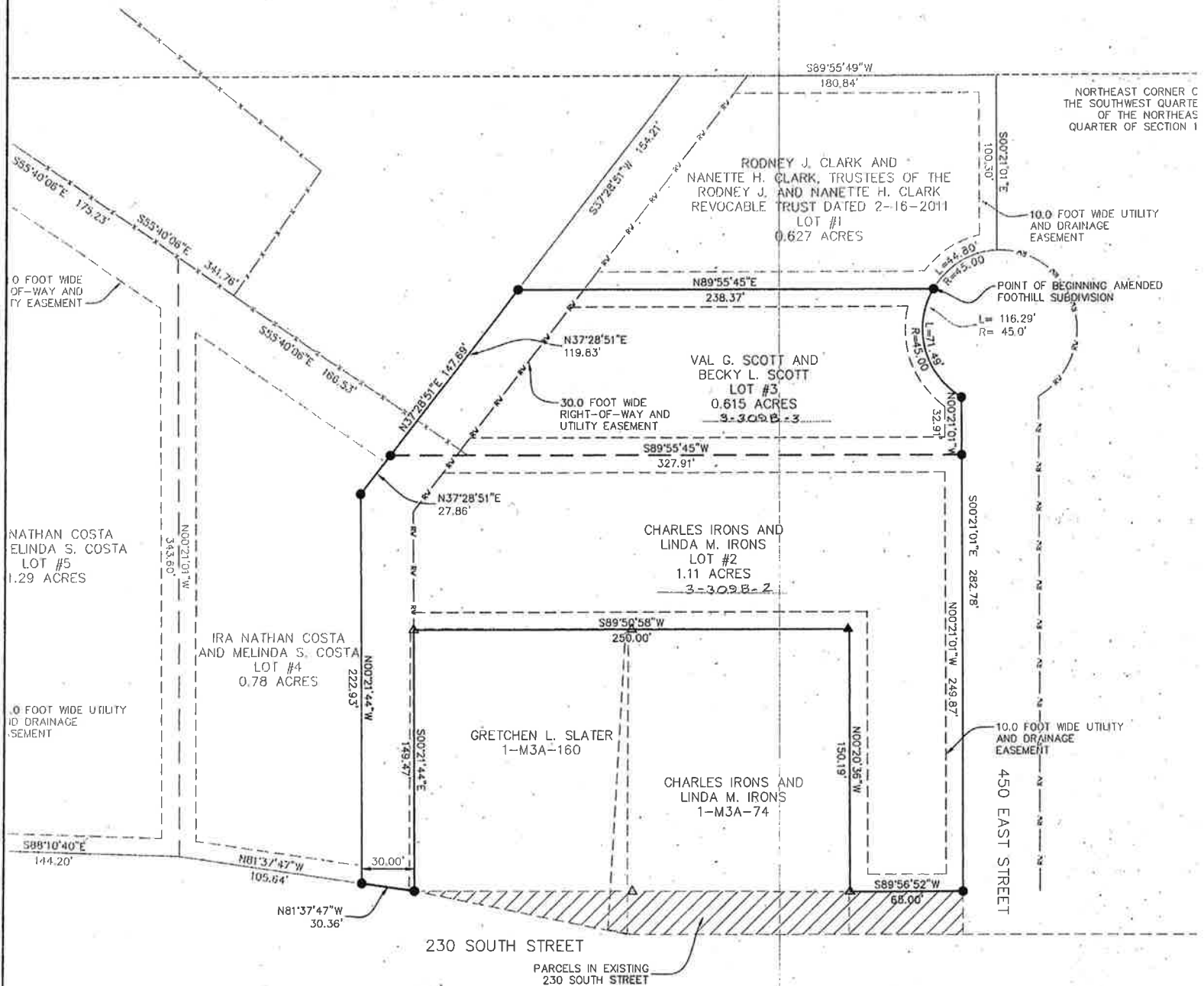
STREET

MONROE HEIGHTS
SUBD.

SUBDIVISION.



Amended Foothill Subdivision
Section 15, T.25 S., R.3 W., S.L.B. & M.
Sevier County, Utah



NOTE: SUBDIVISION WAS AMENDED TO CHANGE THE LAYOUT OF LOTS 2 & 3 AND TO INCLUDE TAX PARCEL 1-M3A-151.

REVISIONS INITIAL AND DATE

NOTES

U.S.T.C.
approval
Date:

PLAT DEPARTMENT
SEVIER COUNTY, UTAH

Section 15, T.25 S., R.3 W.

drawn by: T.G. date: