BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, July 28, 2020

6:00 - Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **South Davis Metro Fire Station 81, 255 South 100 West, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, members of the public wishing to attend this meeting are encouraged not to attend in person and to view the meeting online. The link to view the meeting can be found on the Bountiful City website homepage. If there is a public hearing listed on the agenda that you would like to submit a comment for, please email that comment prior to the meeting to info@bountifulutah.gov and indicate in the email if you would like your comment read at the meeting.

AGENDA

6:00 p.m. – Work Session

1. Carbon-free power project update – Mr. Allen Johnson p. 3

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held on July 14, 2020 p. 11
4. Council Reports
5. BCYC Report
6. Consider approval of expenditures greater than $1,000 paid July 6 &13, 2020 p. 23
7. Recognition of Lorna Koci for her years of service as Director of the Bountiful Food Pantry – Mayor Randy Lewis
8. Recognition of Brett Eggett for his years of service at the Bountiful City Water Department – Mayor Randy Lewis
9. Recommended plan for continuing the 2020 Concerts in the Park series – Mr. Galen Rasmussen p. 27
10. Adjourn

Shawna Andrus
City Recorder

City Council Staff Report

Subject: CFPP Amended Budget & Plan of Finance Work Session
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: July 28, 2020

Background

We have been involved for several years working with UAMPS and NuScale to develop a Carbon Free Power Project (CFPP) as a zero carbon emitting power resource option. The CFPP is a Small Scale 720 MW Nuclear Reactor that will be located in Idaho on the Idaho National Laboratory Property near Idaho Falls. The Department of Energy (DOE) has been a key partner in the development of the project. DOE is currently paying 50% of the cost to develop the National Regulatory Commission (NRC) license application for the project.

The City Council on May 22, 2018, approved resolution #2018-06 approving the Power Sales Contract with UAMPS for a total of 5 MW of power from the project.

UAMPS in July 2019, were in negotiations and they had a signed memorandum of understanding with the U.S. Department of Energy (DOE) and Batelle Energy Alliance, to lease and operate the first unit for ten years. The contact was called the "JUMP SMR". This contract was intended to have DOE pay the entire capital cost or 1/12 of the capital costs along with the operational costs for one of the units ten years. It was to have been be utilized by DOE for research and development purposes. The unit would then be available to the members to operate for the remainder of the life for operational costs only.

When the final negotiations were completed for the Lay-off agreements for the JUMP module, Bountiful City would have the option to rescind our election to increase our shares under the JUMP. This was for an additional the additional 1.9 MW's above the original 5 MW's.

The UAMPS board at that time approved a Budget & Plan of Finance to limit the members of UAMPS to a maximum expense of $6,000,000. The $6,000,000 is backed by NuScale and will be repaid to the UAMPS group should the board determine <u>as a whole</u> to drop out of the project.

On December 3, 2019, The City received a notice to amend the budget for an additional $3,000,000. These funds were necessary to continue efforts to de-risk the project in four specific areas. 1. Continuing with the robust subscription process. 2. Continuing with negotiations for the Engineering, Procurement, and Construction Development Agreement with Fluor and NuScale, and the Jump Lease Agreement with DOE.3.

allowing Fluor to refresh the estimates for the key components of the cost estimate and 4. Preserving the DOE and NuScale cost sharing arrangement. These additional funds are anticipated to be spent by September 2020.

Analysis

The UAMPS board approved a notice of Conditional Approval of CFPP Budget and Plan of Finance and we received it on July 16, 2020. This notice is one of the off-ramps that the City has for the project.

The Amended Budget & Plan of Finance for the remainder of the first phase is $129,931,556. DOE is anticipated to provide $105 million and NuScale will be providing $5 million. UAMPS share of this after payment by DOE and NuScale are estimated at $19,933,912. Bountiful City is currently 3.2822% of the project and our estimated costs for the remainder of the first phase is an additional $654,271. These funds are anticipated to cover the project through May, 2023.

There would be two additional off-ramps for the project. The next anticipated off ramp would be in May 2023. The current estimate for the budget for the licensing period form May 2023 through November 2025 is $1,375,150,348. UAMPS share of this is currently at $658,412,474. Bountiful City would be responsible for it percentage share of the project depending on subscription levels. At current subscription, Bountiful's share would be $21,582,400 (paid over the life of the project).

The last off ramp would be in December 2025, before the start of the Construction period would begin. The current estimate for the project is $6,124,293,710. The total incurred UAMPS costs are anticipated to be $4,759,535,481. This is based on a class 4 estimates which could lower by approximately 10% or increase by 30%.

The Joint Use Module Project (Jump) has changed. DOE is planning on putting in additional funds for the project, but will not be operating the first unit for 10 years.

The project currently has 213 of the 720 MW subscribed for the project. This includes the 60 MW's for the Jump program.

The levelized cost of the energy for the project in 2018 dollars is at $55 MWh or $69 MWh in 2029 dollars.

UAMPS has had a Town Hall meeting on July 21, 2020. They are planning on a virtual tour of the NuScale facilities on July 29, 2020. They are also planning on holding two subscription meetings that have not be determined along with the project meetings between now and September 15, 2020.

The City will need to meet on September 8, 2020, to leave the project via the off-ramp provision or continue until the next off-ramp opportunity in 2023.

UAMPS still needs to finalize these items:

1. the new U.S. Department of Energy (DOE) contracts and will still be subject to yearly appropriations.
2. The Development Cost Reimbursement Agreement between UAMPS and NuScale.
3. The Engineering, Procurement and Construction (EPC) Development Agreement between UAMPS and Fluor Corporation.
4. Finalize the Joint Use Module Project (JUMP)

The City has three options at this time.

1. Pass a resolution to officially increase, decrease, or withdraw from the project.
2. Pass a resolution to withdraw from the JUMP program.
3. Do nothing and stay with the project at our current level.

Department Review

The report has been reviewed by the Power Department and the City Manager

Significant Impacts

Developing new power resources is critical for the long-term stability and affordability of Bountiful's power system. But the new resources must also be affordable for Bountiful's rate payers. The technology developed by the CFPP is extremely promising, but the financial risks to the City may be too great, particularly as less than 30% of the project is subscribed currently (and has only increased by 1 MW in the last year).

Recommendation

The Power Commission and Staff are not making a recommendation at this time. We anticipate bringing the Power Commission recommendation and for the Council to make the final determination at the City Council meeting on September 8, 2020.

Attachments

1. Utah Associated Municipal Power Systems Carbon Free Power Plant Project Amended Budget & Plan of Finance, July 14, 2020.
2. Exhibit B Subscription levels

July 16, 2020

RE: Notice of Conditional Approval of CFPP Budget and Plan of Finance

Dear CFPP Participants:

This package serves as notice to the Carbon Free Power Project (CFPP) Participants that the Project Management Committee's conditional approval of the Revised Budget and Plan Finance. Pursuant to the Project Management Committee's resolution and the provisions of the CFPP Power Sales Contracts, each Participant may elect to increase or decrease its Entitlement Share in the CFPP or may elect to withdraw from the CFPP upon the effective date of the Revised Budget and Plan of Finance (October 1, 2020). Any such election must be made within sixty (60) days of the date of this notice letter, which period shall end on September 15, 2020. As discussed during the Project Management Committee, it is recommended that Participants wait to send in any notices of their elections to increase, decrease or withdraw until after the Subscription Strategy Workshops discussed in more detail below.

Participants are encouraged to have the governing bodies participate in the CFPP Town Hall next Tuesday (July 21, 2020). Agenda is enclosed with registration details.

In addition, UAMPS intends to host two Subscription Strategy Workshops for Member Participant Representatives, which will be scheduled to occur after the CFPP Town Hall. Scheduling of these workshops will be forthcoming.

Enclosed in this information package are the following documents: (1) the Revised Budget and Plan of Finance including the Forecasted Participant Development Costs through the end of 1st Phase of the Licensing Period (Remaining); (2) CFPP Development Status and Overview; and (3) Project Management Committee Resolution conditionally approving the Budget and Plan of Finance.

UAMPS staff stands ready to answer any questions the Participants may have or participate in any briefings before their governing bodies.

Sincerely,

Douglas O. Hunter
Chief Executive Officer and General Manager

Attachments

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Utah Associated Municipal Power Systems
Carbon Free Power Project
Amended Budget & Plan of Finance
July 14, 2020

This is a Revised Budget and Plan of Finance pursuant to Section 601 of the Power Sales Contracts.

Development Costs anticipated to be incurred through September 30, 2020 net of cost share totaling $3,947,799.

This amendment was conditionally approved by the Project Management Committee on July 14, 2020 and increases the maximum Development Costs as of October 1, 2020 that may be incurred during the Licensing Period – 1st Phase (Remaining) of the Budget and Plan of Finance for the Carbon Free Power Project totaling $129,931,556 which considers a plan of finance based on a revolving Line of Credit at 4.5 APR (LOC) and without regard to any Department of Energy (DOE) cost share. Taking into account DOE and NuScale cost sharing of $109,997,644, UAMPS incurred costs are estimated at $19,933,912 by the end of the first Licensing Period – 1st Phase.

The estimated cost of the Development Phase (Licensing Period Phases 1 & 2) is estimated at $1,375,150,348 which considers a plan of finance being based on a revolving LOC at 4.5 APR and without regard to any DOE cost share. Taking into account DOE and NuScale cost sharing of $716,737,874, UAMPS incurred costs are estimated at $658,412,474.

Acquisition & Construction costs are estimated $6,124,293,710 which considers a plan of finance being based on a revolving LOC at 6.1 APR and without regard to any DOE cost share. Taking into account DOE and NuScale cost sharing of $1,364,758,229, UAMPS incurred costs are estimated at $4,759,535,481.

The CFPP Estimated Timeline for the Development & Construction of Initial Facilities—Section 601(a)(iii) is noted below:

	Start	**Finish**	**# of Mos.**
Interim Period – FY 2018 (PSC Executed)	April 2017	March 2018	**12**
Licensing Period – 1st Phase (COLA Submittal)	April 2018	April 2023	**61**
Licensing Period – 2nd Phase (COLA Issued)	May 2023	November 2025	**31**
Construction Period (Commercial Operation Date)	December 2025	June 2030[1]	**55**

The Price Target (2018$) Estimated range based on the current Budget and Plan of Finance – Section 601(a)(iv) is $55 to $65 per MWh.

Throughout all phases, interest will be capitalized to eliminate any need for cash outlays from the Participants.

[1]The first module is anticipated to come online June 2029. All modules are anticipated to be online by June 2030, which will mark the Commercial Operation Date for the Project, as determined by the Project Management Committee.

Proposed funding and financing arrangements – Licensing Period (Section 601(a)(v))

The financial products that are being considered during the Licensing Period of the Project would be as follows:

Financial Products	Amount	Interest Rate	Term
Bank Line of Credit	$	TBD	Max Limit
Bond Anticipation Note		TBD	
DOE Cost share – COLA		N/A	N/A
NuScale Cost Share – COLA		N/A	N/A
Other		N/A	N/A

Proposed funding and financing arrangements – Construction Period (Section 601(a)(vi)

During the Construction Period, the goal will be to minimize interest cost by utilizing different sources of funding at different times. The LOC, short term debt, long term debt, and DOE Loan Guarantee and accessing the general capital markets will be considered to complete funding. Market conditions will be assessed and ongoing capital needs will impact the total costs.

The long-term capital for the Costs of Acquisition and Construction of the CFPP is anticipated to be fixed rate bonds.

The financial products that are being considered during this phase of the Project would be as follows:

Financial Project	Amount	Interest Rate	Term
Tax Exempt Municipal Bonds	$	TBD	40 year
Variable Rate Demand Obligations		TBD	40 year
DOE Loan Guarantees		TBD	30 year
Bank Line of Credit		TBD	Max Limit
Bond Anticipation Note		TBD	LT Bond
Taxable Municipal Bonds		TBD	40 year
Additional DOE Cost Share		N/A	N/A
Additional NuScale Cost Share		N/A	N/A
Capital Contributions		N/A	N/A
Other		N/A	N/A

This table is anticipated to be completed at the time of Completion of Development and prior to the beginning of the Construction Period.

Forecasted Participant Development Costs

City of Bountiful

The City of Bountiful's maximum Development Costs for Licensing Period – Phase 1 (remaining) are $4,264,613.53 (exclusive of DOE and NuScale cost sharing).

Including DOE and NuScale cost sharing, the City of Bountiful's share of UAMPS' incurred costs for Licensing Period – Phase 1 (remaining) are estimated at $654,270.86. The end of the first Licensing Period – 1st Phase is anticipated in April of 2023.

EXHIBIT B

SCHEDULE I

SCHEDULE OF PARTICIPANTS, ENTITLEMENT SHARES, DEVELOPMENT COST SHARES, CAPITAL CONTRIBUTION PERCENTAGES, DEBT SERVICE PERCENTAGES AND DEBT SERVICE SHARES AS OF JULY 17, 2019*

	KILOWATTS			ENTITLEMENT SHARE	
PARTICIPANT	ORIGINAL	JUMP	TOTAL	ORIGINAL	ADJUSTED
Beaver	2,100	836	2,936	1.3725%	1.3784%
Blanding	2,500	996	3,496	1.6340	1.6413
Bountiful	5,000	1,991	6,991	3.2680	3.2822
Brigham City	15,250	6,073	21,323	9.9673	10.0108
Enterprise	600	239	839	0.3922	0.3939
Ephraim	3,000	1,195	4,195	1.9608	1.9695
Fairview	900	358	1,258	0.5882	0.5906
Fallon	2,000	0	2,000	1.3072	0.9390
Fillmore	3,500	1,394	4,894	2.2876	2.2977
Heber	10,000	3,983	13,983	6.5359	6.5648
Holden	500	199	699	0.3268	0.3282
Hurricane	10,100	4,022	14,122	6.6013	6.6300
Hyrum	10,000	3,983	13,983	6.5359	6.5648
Idaho Falls	10,000	3,983	13,983	6.5359	6.5648
Kanosh	300	115	415	0.1961	0.1948
Kaysville	5,000	1,859	6,859	3.2680	3.2202
Lehi	15,000	5,974	20,974	9.8039	9.8469
LMUD	3,000	1,195	4,195	1.9608	1.9695
Logan	5,000	1,991	6,991	3.2680	3.2822
Los Alamos	8,000	3,186	11,186	5.2288	5.2516
Lost River	1,000	398	1,398	0.6536	0.6563
Monroe	600	239	839	0.3922	0.3939
Morgan	1,000	398	1,398	0.6536	0.6563
Mt. Pleasant	1,800	717	2,517	1.1765	1.1817
Murray	10,250	4,082	14,332	6.6993	6.7286
Oak City	500	199	699	0.3268	0.3282
Paragonah	200	80	280	0.1307	0.1315
Parowan	3,000	1,195	4,195	1.9608	1.9695
Payson	5,000	1,991	6,991	3.2680	3.2822
Salmon River	1,000	398	1,398	0.6536	0.6563
Santa Clara	3,000	1,195	4,195	1.9608	1.9695
SESD	2,000	797	2,797	1.3072	1.3131
Spring City	400	159	559	0.2614	0.2624
Washington	11,000	4,381	15,381	7.1895	7.2211
Weber Basin	500	199	699	0.3268	0.3282
TOTAL	153,000	60,000	213,000	100.0000%	100.0000%

* As of July 17, 2019, the Participants' Development Cost Shares are equal to their Adjusted Entitlement Shares. Capital Contribution Percentages, Debt Service Percentages and Debt Service Shares to be inserted upon the issuance of any Bonds.

Minutes of the
BOUNTIFUL CITY COUNCIL

July 14, 2020
5:00 p.m. – Work Session
7:00 p.m. – Regular Session

Present:	Mayor	Randy Lewis
	Councilmembers	Millie S. Bahr (arrived at 5:40 pm), Kate Bradshaw, Kendalyn Harris, Richard Higginson (arrived at 5:59 pm), Chris R. Simonsen
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	City Attorney	Clinton Drake
	Finance Director	Tyson Beck
	Police Chief	Tom Ross
	Asst. Police Chief	Ed Biehler
	Fire Chief	Jeff Bassett
	Power Operations Superintendent	Jess Pearce
	Assistant Streets & Sanitation Director	Charles Benson
	Streets Shop & Fleet Supervisor	Jared Edge
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at the temporary City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 5:00 p.m.
South Davis Metro Fire Station Conference Room

Mayor Lewis called the meeting to order at 5:05 p.m. and welcomed those in attendance.

UTOPIA DISCUSSION – MR. GARY HILL & MR. ROGER TIMMERMAN

Mr. Gary Hill introduced Mr. Roger Timmerman, Executive Director of UTOPIA (Utah Telecommunication Open Infrastructure Agency), to give a presentation on UTOPIA's proposal for service in Bountiful.

Mr. Timmerman gave some background information about UTOPIA and the eventual creation of their partner company Utah Infrastructure Agency (UIA) in 2009 which they now use to finance all of their projects. Since the creation of UIA all of their projects have been successful ventures with subscribers paying for 100% of the project costs. He also explained that their fiber networks are the backbone for many other endeavors; they use them for wildfire detection monitors and air quality monitors all up and down the Wasatch Front.

Mr. Timmerman explained that he was there to talk about two opportunities for Bountiful; the first being the use of CARES Act funds to install fiber to Bountiful's parks, and the second being a "Fiber To The Premises" (FTTP) opportunity for residents of Bountiful.

Mr. Timmerman said that UTOPIA believes providing public internet access in Bountiful's

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parks would be an eligible use of CARES Act funds, and that Bountiful is a great candidate for having a fiber network installed in their City. The estimated cost of the project would be $1.2M. The CARES Act funds must be used by December 30, 2020, and if UTOPIA did not complete the project on time they would complete as much as they could but would not hold the City responsible for the cost of remaining locations. However if the federal government deems the a portion or the entirety of the project an ineligible use of CARES funds afterwards, then the City would be responsible for repaying the money. He added that if that happens, UTOPIA could possibly find a remedy to help the City finance the project over a certain amount of years instead of demanding payment on completion. After installation UTOPIA will own the network and is responsible for maintaining it while the City keeps long term use rights. However, if the City wants to own it, that is an available option as well. The City has full control over where fiber is installed and can choose the locations and routes. UTOPIA would be the internet service provider (ISP) just as they currently are for the service they provide to the City municipal buildings.

Mr. Timmerman then explained what the process to install FTTP would look like. He said that UTOPIA would finance the entire project and there is no cost to the City as long as there is a 35% take rate of subscribers. If a 35% take rate is achieved over a period of up to five years, the entire system pays for itself. This rate is specific to Bountiful and is based off what UTOPIA has estimated it would cost to place fiber throughout the entire City. Due to Bountiful's location and density it is a relatively low cost area for installation, making this project low risk compared to other cities. He also explained that any revenues from businesses or government entities who subscribe will offset that take rate and make it even lower, making the target more realistically 30%. As part of the agreement UTOPIA would automatically install to new areas and developments as they are built and would maintain and refresh the system periodically. The contract would be a 25-year locked-in agreement which means that the cost would decrease over time due to changes in inflation.

For residents, he explained, the contract is month-to-month with no installation fees. On average, residents who subscribe to UTOPIA save $27/month on internet service. Residents can choose from any of the many ISP providers that partner with UTOPIA based on their rates.

Mr. Timmerman explained the financing process, saying that due to the size of the project they would do two separate fundings two years apart. Overall it will be about $31M which UTOPIA bonds for and pays for. It would take about 10 months to complete fiber installation to the first area in Bountiful, at which point they would allow residents in that area to sign up and begin seeing revenue growth. Additional areas or "footprints" would be completed every two to three months after that. He also explained that even using a very conservative growth estimate the take rate will be achieved well before debt service payments are due on the bond.

Mr. Timmerman explained that the next steps would be sending out a survey, then creating a fiber proposal, putting out an RFP for bids, awarding the contract, financing the project through UIA, begin building the project, doing marketing and sales and finally allowing one and a half to two and a half years for project completion. The survey will be an online survey and would be available for two weeks.

The Mayor thanked Mr. Timmerman for his presentation and suggested a short break to allow UTA presenters to set up.

The break began at 6:03 p.m.

The meeting was resumed at 6:12 p.m.

<u>UTA BRT DAVIS-SLC CONNECTOR UPDATE/DISCUSSION – MR. FRANCISCO ASTORGA</u>

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Mayor Lewis turned the time over to Ms. Beth Holbrook and Mr. Hal Johnson from UTA (Utah Transit Authority) to present on the Davis-SLC Bus Rapid Transit (BRT) project.

Ms. Holbrook explained that since meeting with the Council last year they have thought a lot about trying to incorporate cities north of Bountiful (Centerville and Farmington) in the BRT project. Public response revealed that having stops in Farmington would be a popular option for many people.

Mr. Johnson explained that when designing a new transit system in an area they first look at existing bus routes and if there is a need. Currently there are two local routes that connect Weber, Davis and Salt Lake Counties, the 455 bus route and the 470 bus route. These two routes carry around 4,500 people/day, which shows that there is a need for additional investment. In 2018, UTA received funding that has allowed them to continue with the next steps, including performing a NEPA (National Environmental Policy Act) evaluation and doing conceptual engineering to help refine the route for BRT. Last fall they held open houses and found out that the public is very positive about the project and identified Farmington and downtown Salt Lake City as highly desired destinations. They hope to have more public outreach very soon to keep the process moving.

Mr. Johnson explained that BRT is much faster and stays on schedule better than regular bus routes which creates a big benefit for riders and encourages use. The ridership projections show that if a stop is added in Farmington the ridership goes from around 2,500 riders/day to between 2,900 and 4,200 riders/day. The additional cost of adding the Centerville/Farmington section into the project will be around $95,000. UTA pays for half of that cost, and then would like to see if Centerville and Farmington are willing to split the other half of that with Bountiful.

Ms. Holbrook said that they recently met with the Mayors in South Davis County about the project and received positive feedback but have yet to present to the City Councils. They need to get the other cities on board in order to complete the NEPA evaluation.

The Mayor asked about the overall satisfaction with the BRT that was completed in Utah County (Provo-Orem area). Ms. Holbrook said that despite there being initial opposition from residents, the Councils supported it due to the rising population density and it has been a great success. They initially predicted 4,000 to 6,000 riders/day and now they see 12,000 riders/day on average.

Mr. Gary Hill asked if adding the Farmington extension will increase the time to completion and if there will be dedicated lanes between here and Farmington. Mr. Johnson answered that if we decide soon to add the extension it will not add much time to the overall project. He also said about 50% of the Davis-SLC connector will have dedicated lanes, but not the segment between here and Farmington.

The Mayor thanked Ms. Holbrook and Mr. Johnson for their presentation.

<u>SUMMER CONCERT SERIES DISCUSSION – MR. GARY HILL</u>

Mr. Hill asked to use the last few minutes of the Work Session to discuss the Summer Concert Series. He explained that right now the state regulations concerning COVID-19 would require the City to be responsible for contact tracing anyone who attended the concert in addition to requiring masks and social distancing at the event. He also said that no more than 1,000 people are allowed to gather under the “Yellow” phase of COVID-19 regulations.

Mr. Richard Watson of the Community Service Council said that keeping track of people and getting contact information at the concert would be difficult for his committee to do since they are so small. He also added that they generally have about 1,000 people or more come to the concerts. He asked the Council what they thought about holding the concerts.

Mr. Hill said that in order to host the events they would either have to find a lot of volunteers or have City staff participate.

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Councilman Higginson said he was hopeful they could hold the concerts in order to resume some semblance of normalcy.

Councilwoman Bradshaw said she has some concerns about the rising cases of COVID-19 and thinks Governor Herbert's request to wear masks and to forego large events this summer in order to help with case numbers should be followed.

The Mayor thanked Mr. Watson and said that the Council would take up the discussion at the end of the night due to time.

The Work Session ended at 7:02 p.m.

Regular Meeting – 7:00 p.m.
South Davis Metro Fire Station Conference Room

Mayor Lewis called the meeting to order at 7:02 p.m. and welcomed those in attendance. Mayor Lewis led the Pledge of Allegiance and Mr. Doug Meredith, High Councilman in the Bountiful Central Stake, offered a prayer.

PUBLIC COMMENT

The public comment section was started at 7:08 p.m.

Boon Huish (Woodmoor Dr.) said he is here representing the skateboarding community of Bountiful and that they are advocating for the construction of a skate park. He believes skate parks are a good contribution to any community as they provide a safe and legal place for skate boarders, roller-bladers, scooterers, bikers and roller skaters to use. He emphasized that there are a large number of residents in Bountiful who participate in these sports and who would benefit from a dedicated park. He suggested the park could be built either at Tolman Park or on the site where Washington Elementary School previously stood. He told the Council that if they would move forward with the purchase of the Washington Elementary land and promise to use a portion for a skate park, they would have the support of the skating community to help pass the bond.

Ron Mortensen (3032 South 400 West) asked that public hearings be properly noticed and that they be held at the time they are noticed. He also reminded the Council that because not all residents of Bountiful are served by the Bountiful Water Department (some use South Davis Water District) the forgiving of the loan from the Landfill Fund to the Water Fund does not equally benefit all residents. He then requested that UTOPIA's request to use our CARES Act money be rejected. He also stated that spending money on a survey to get a predetermined result is an improper use of taxpayer money.

Kevin O'Connell (3616 South Davis Blvd.) explained that two years in a row people have accidentally set the area around his home on fire. He said the signs about fireworks restrictions were placed improperly this year and were thus ineffective at stopping people from setting off fireworks there. He also feels the fireworks restrictions should be moved down to Orchard Drive. He would like to know who is in charge of making the decision about restriction boundaries. He fears someone will get hurt if something isn't done about this now.

Curleen N. Pfeiffer (1079 South Millcrest Circle) wished to offer a Native American point of view concerning the mascot for Bountiful High School (the Braves). She said in general her

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people are not happy with how native people are portrayed. She said feathers have certain meaning for them; they represent people who have gone to war or who should be honored, and also signify a relationship with Deity. She hopes people will understand that it should not be made into a joke, but that native mascots are often portrayed that way.

Allen Clemons (27 Bountiful Blvd) came to advocate for the construction of a skate park in Bountiful. He asked the Council to try and find a site to build a temporary park since things like this can take a very long time to get approved and built. He pledged $10,000 of in-kind donations to help build a temporary park because he feels that giving people fun things to do in a town is a good thing to do.

The public comment section was ended at 7:18 p.m.

Chief Jeff Bassett, South Davis Metro Fire Agency, was invited to explain the process they follow when they create the fireworks restriction policies. He said they follow the State statute that is handed down which gives them the restriction area or the authority to make the restrictions. He evaluates the hillside with the help of the Fire Marshal and the Fire Warden and consults with Chief Tom Ross as well. Once a boundary is decided they take it to the City Council for review and approval. The State has guidelines which specify what they can and cannot impact within the City when deciding those restrictions.

Mr. Hill asked the Chief to explain why the current boundary is where it is.

Chief Bassett answered that the State only allows restrictions in areas that meet specific requirements; land must be in the "wildland urban interface" or have had a minimum of two fires over the last five years. Boundaries must also be based on landmarks that people can easily understand and recognize. He said he encourages residents to talk to our local State representatives if they would like to change the restrictions, because the City doesn't have the power to change the State mandated requirements.

CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD JUNE 14, 2020

Councilwoman Harris made a motion to approve the minutes of the previous meeting held June 16, 2020 and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

COUNCIL REPORTS

Councilwoman Bradshaw did not have a report.

Councilman Simonsen gave an update on the Veteran's Park. He announced that they are ahead of schedule and in addition to planting trees and putting in irrigation and electricity, they will soon be laying sod. He said over 2,000 names have been submitted for the wall, and next they will be adding the monuments. He thanked everyone for their generous support.

Councilwoman Harris did not have a report.

Councilwoman Bahr did not have a report.

Councilman Higginson did not have a report.

CONSIDER APPROVAL OF:

A. EXPENDITURES GREATER THAN $1,000 PAID JUNE 8, 15, 22 & 29, 2020
B. MAY 2020 FINANCIAL REPORT

PENDING

Councilwoman Harris asked how many of the City expenses are being directly impacted by COVID-19. Mr. Hill answered that that information is being tracked and a report can be prepared for the Council on it if they are interested.

Mr. Hill also shared that the sales tax revenues the last two months have been higher than they were during this time last year, which is a nice surprise.

Councilwoman Harris made a motion to approve the expenditures paid June 8, 15, 22 & 29, 2020 and the May 2020 financial report and Councilman Simonsen seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

RECOGNITION OF ADAM FRAISER'S EAGLE SCOUT PROJECT FOR PUBLIC SAFETY – CHIEF TOM ROSS

The Mayor turned the time over to Adam Fraiser from Boy Scout Troop 581 to talk about his Eagle Scout project. Adam explained that with the help of his troop and in partnership with "The Blue Line Ladies" organization, he organized a spaghetti dinner fundraiser. The money from the fundraiser was used to purchase 20 trauma plates (body armor) for the Bountiful City Police Department. He presented Chief Ross with the plates and a check for $500.

Chief Ross thanked Adam and commended him not only for planning and executing a wonderful event, but for being the sort of person who is concerned with the strength of his community and who takes action to help. The Chief presented Adam with a "Citizen Service Award" and a coin in recognition of his service to the City of Bountiful's first responders.

POLICE CHIEF OF THE YEAR PRESENTATION – MR. VAL SHUPE

Mr. Val Shupe, Executive Director of the Utah Chiefs of Police Association (UCOPA), presented Chief Ross with the Chief of the Year Award for a mid-sized city. He read excerpts from Mayor Lewis' nomination letter which highlighted Chief Ross' many contributions to the City and also his tireless work with the state legislature and other organizations. Mr. Shupe said that Chief Ross does a great job and "in these times of turmoil, he's the kind of gentleman you want in there" referring to working with him in the UCOPA organization.

Chief Ross thanked Mr. Shupe for the award and explained that without all the work being done at the City level by Asst. Chief Biehler, he would not be able to do what he does at the state level. He thanked the Mayor, the Council, Mr. Gary Hill and Ms. Shawna Andrus, for their kind words. He expressed the honor and humility he felt at being recognized by his peers and being selected from among many wonderful chiefs throughout the state of Utah. He explained that his family has always been supportive of him and that has allowed him to participate in worthy endeavors in this community. He expressed his love for Bountiful and the community here, and said it has been the most rewarding City to serve. He told of all the love and support that the community has shown for the Police Department over the last few weeks; people have brought cards and food and have made posters to show their support. He explained that Bountiful Police officers work hard to do the right thing and to treat people fairly. This culture existed here before he started working for Bountiful City and it still continues today. With everything going on in the world today he appreciates everything that City leadership does to foster that as well.

CONSIDER APPROVAL OF THE PURCHASE OF NINE POLICE VEHICLES IN THE TOTAL AMOUNT OF $245,844 – ASST. CHIEF ED BIEHLER

Assistant Police Chief Biehler explained that all nine vehicles will be 2021 Dodge Chargers assigned to the patrol division. They are purchasing them from Ken Garff Dodge at the State contracted price. They will not be selling, trading or auctioning any older vehicles until after the new ones have been outfitted for patrol use.

PENDING

Councilwoman Bahr asked if the equipment from the old patrol cars is transferred to the new ones or if they buy new equipment each time.

Asst. Chief Biehler answered that some equipment is reusable and is transferred, but some needs to be installed new.

Councilman Higginson made a motion to approve the purchase of nine police vehicles and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE PURCHASE OF A VACUUM STREET SWEEPER FROM ENVIRO-CLEAN EQUIPMENT IN THE AMOUNT OF $240,000 – MR. CHARLES BENSON

Mr. Charles Benson, Assistant Streets and Sanitation Director, asked the Council to approve the purchase of a new street sweeper vehicle which will aid in keeping the streets clean and which will replace an old sweeper purchased in 2011. He explained that they chose the bid which will be the best value for the City and is under budget.

Councilwoman Harris made a motion to approve the purchase and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE PURCHASE OF A LARGE HAUL TRUCK FROM RASMUSSEN EQUIPMENT IN THE AMOUNT OF $473,575 – MR. CHARLES BENSON

Mr. Benson explained that this purchase is for a 40-ton haul truck that is needed at the Landfill. It will be used for hauling refuse from the public dumping area to the landfill face, placing daily cover material where it is needed and moving green waste grindings to the composting area. The new truck will replace the old current truck and is more than double the capacity. They have chosen the bid that will be the best value for the City and which is also under budget.

Councilwoman Bradshaw made a motion to approve the purchase and Councilman Simonsen seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE PURCHASE OF A SERVICE TRUCK IN THE TOTAL AMOUNT OF $66,000 – MR JARED EDGE

Mr. Jared Edge, Streets Shop & Fleet Supervisor, explained that they need to replace an old service truck that is being used at the Landfill. The new service truck will help service larger pieces of equipment at the landfill, like the compactor and the large haul truck. The service truck also has the ability to retrieve oil and is a big improvement to the safety of the person performing the service work.

CONSIDER APPROVAL OF THE PURCHASE OF A GARBAGE TRUCK IN THE TOTAL AMOUNT OF $262,428 – MR. JARED EDGE

Mr. Edge explained that the second request is for the purchase of a sanitation truck which will replace an older sanitation truck.

CONSIDER APPROVAL OF THE PURCHASE OF TWO PLOW TRUCKS AND SALTERS IN THE AMOUNT OF $467,710 – MR. JARED EDGE

Mr. Edge explained that the third request is for the purchase of two plow truck and salters.

PENDING

He also told the Council that because he had applied for some federal grants that were available through Volkswagen court settlements, Bountiful City has been awarded $390,000 to be used over two years which will be reimbursed after purchases of additional trucks next year.

The Council thanked him for applying for those grants which will save the City money.

Councilman Simonsen made a motion to approve the purchases presented by Mr. Edge (the three items above) and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE PURCHASE OF A TREE TRIMMING TRUCK FROM MOUNTAIN STATES INDUSTRIAL SERVICES IN THE AMOUNT OF $195,480 – MR. JESS PEARCE

Mr. Jess Pearce, Power Operations Superintendent, explained that they need to replace the 2008 Ford truck they use currently for tree trimming. Mountain States Industrial was able to offer a bid that came in even lower than the state contracted price on a new truck. However, due to chassis prices, the tree body prices and COVID-related shipping cost increases, this purchase will be over budget by about $1,000.

Councilman Higginson made a motion to approve the purchase of the tree trimming truck and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE QUOTE FROM AMERICOM TECH FOR DIRECTIONAL BORING IN THE AMOUNT OF $60,270 – MR. JESS PEARCE

Mr. Pearce explained that they bid out a project to replace some burned out street light circuits about two and a half months ago. They chose Americom Tech for that project and in the meantime discovered two more street light circuits that need to be replaced which they would like to add to the contract. They would also like Americom to help move the overhead lines at 3100 South and Orchard Drive underground while they are in town. The total cost for all three projects is $60,270 and they are asking the Council to approve the contract at that price.

Councilman Higginson made a motion to approve the contract with Americom and Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF DANIEL WOOD SQUARE LOCATED AT 410 SOUTH 500 WEST – MR. FRANCISCO ASTORGA

Mr. Francisco Astorga, Planning Director, explained that this is an amended preliminary and final architectural and site plan for a new multi-tenant development. He reminded the Council that they have already approved the plans for this development; however the developer is asking to make a few changes regarding the landscaping. The developer found an opportunity to create a pocket park adjacent to the Daniel Wood cemetery by reducing the landscaping setback on the north, west and south boundaries which would also allow the building to be slightly larger. The Planning Commission has reviewed it and forwards a unanimous positive recommendation along with three specific conditions of approval added.

Councilwoman Bahr made a motion to approve the Daniel Wood Square and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

PUBLIC HEARING – CONSIDER APPROVAL OF ORDINANCE 2020-07 AMENDING THE SIGN CODE IN THE HOSPITAL ZONE – MR. FRANCISCO ASTORGA

PENDING

Mr. Astorga said the Planning Commission recommends the Council review the proposed land use code amendment affecting wall signs in the hospital zone. It proposes to remove the cap area of 64 sq ft on the primary façade and of 32 sq ft on secondary signs (additional faces). Because this is a zoning change it requires a public hearing be held.

The Mayor opened the public hearing at 8:10 p.m.

There were no comments.

The Mayor closed the public at 8:11 p.m.

Councilwoman Bradshaw asked if any neighbors of the Hospital Zone were in attendance at the Planning Commission meeting. Councilwoman Harris answered that yes, there were. They heard from residents and business owners at the meeting.

Councilman Simonsen disclosed that he owns property in the Hospital Zone.

Councilman Higginson made a motion to adopt Ordinance 2020-07 and Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER FINAL ACCEPTANCE OF THE STONE CREEK ESTATES SUBDIVISION PHASE I AND RELEASE OF THE BOND – MR. LLOYD CHENEY

Mr. Lloyd Cheney, City Engineer, explained that Stone Creek Estates Subdivision Phase I has been completed, inspected and deemed ready to be accepted by the City for future maintenance. Staff recommends that the City accept it and release the bond.

Councilman Higginson made a motion to accept the Stone Creek Estates Subdivision Phase I and release the bond and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER FINAL APPROVAL OF THE JOE & BETTE EGGETT SUBDIVISION PHASE 6 – MR. LLOYD CHENEY

Mr. Cheney explained that this is a re-approval of the Joe and Bette Eggett Subdivision Phase 6. Due to personal circumstances and COVID-19 related issues, the Eggetts have been unable to start development of this subdivision, so they are asking for an extension of the approval. They have things in line and are ready to go now. The new approval includes all the same conditions and items included in the original.

Councilwoman Bradshaw made a motion to approve the Joe and Bette Eggett Subdivision Phase 6 and Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF PARAGON CONSTRUCTION'S BID IN THE AMOUNT OF $542,759 FOR 2020 STORM DRAIN PROJECTS – MR. LLOYD CHENEY

Mr. Cheney explained that they are ready to award the contract for storm drain installations and were fortunate to have six proposals to choose from. The low bid was from a new contractor, and after researching them staff feels confident they will do a good job and recommends awarding them the contract.

Councilwoman Bahr made a motion to award the contract to Paragon Construction for the 2020 storm drain projects and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

PENDING

CONSIDER APPROVAL OF RESOLUTION 2020-08 PROVIDING ADDITIONAL BENEFIT TO TIER II PUBLIC SAFETY EMPLOYEES – MR. CLINTON DRAKE

Mr. Drake explained that due to recent State legislation changes, Bountiful City is now required to contribute 14% to the Tier 2 Public Safety Employees' (Police) retirement plans, with an additional 2.27% required by the employee. The City can "pick up" and choose to pay the employee portion of the requirement, which the City will do. This change requires passing a resolution.

Councilwoman Bradshaw said she believes this is the right thing to do for the City's employees and that it will attract and retain good employees as well, which will be a benefit to the City.

Councilwoman Bradshaw made a motion to approve these updates to the Tier 2 Public Safety Retirement plan and Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

Councilman Higginson asked Mr. Hill if perhaps the COLA (cost of living adjustment for employees) could be reconsidered for the FY2021 budget since sales taxes are looking so good right now. Mr. Hill said yes, and recommended looking at the sales tax revenues quarterly to evaluate it.

Councilman Higginson asked how the City is planning on using the CARES Act money received. Mr. Hill answered that staff is still working on coming up with eligible options to bring to the Council. They are being cautious because any uses that are deemed ineligible by the federal government after the fact will be the responsibility of the City to repay. Staff estimates that direct costs in COVID-19 prevention and abatement will amount to around $100,000, but they are also looking into using the money for first responders' salaries, a possible business loan/grant program, and giving money to Davis County and other potential partners who will not receive any CARES Act funds of their own. He welcomed any direction from Council as they try to find good options.

Concerning the "Concerts in the Park" event series discussion from the Work Session, Mr. Hill told the Council that staff will find a way to hold them if that's the direction they decide to go in. The Council discussed it further and voted on whether or not to hold the concerts this summer. Councilmembers Bahr, Higginson and Simonsen voted for holding the concerts, and Councilmembers Bradshaw and Harris voted against it. Staff was asked to figure out how to hold the concerts while adhering to the state requirements for crowd restrictions (1,000 people or less), social distancing, mask wearing and gathering contact information for contact tracing.

Mr. Hill informed the Council that both he and Chief Ross will be out of town for the next Council meeting on July 28th and asked if they would like to keep the Deer Abatement agenda item or move it to the following meeting. They all agreed that waiting to make a decision on the Deer Abatement program could wait until the September 13th meeting.

Mr. Hill told the Council that the Y2 Analytics focus group results and a rough draft of the survey were ready for review. He asked them to please respond with any comments or suggestions to the survey by the following day at noon.

Councilwoman Bradshaw asked that in the City's considerations of contracting for fiber Century Link, Google Fiber and other competitors are allowed to be part of the discussion. Mr. Hill agreed that can be done.

ADJOURN

Councilwoman Harris made a motion to adjourn the meeting and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

PENDING

The regular session of City Council was adjourned at 8:43 p.m.

_____

Mayor Randy Lewis

_____

City Recorder

PENDING

City Council Staff Report

Subject: Expenditures for Invoices > $1,000 paid July 6 & 13, 2020
Author: Tyson Beck, Finance Director
Department: Finance
Date: July 28, 2020

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding $1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding $1,000 paid June 6 & 13, 2020.

Expenditure Report for Invoices (limited to those outlined in staff report) >$1,000.00
Paid July 6, 2020

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT		ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
11962	AIRGRONOMICS	Golf Course	555500	426100	Special Projects	3,500.00	216237	1070	Initial payment for Air2G2 Service
1078	ALL STAR STRIPING, L	Streets	104410	448000	Operating Supplies	48,070.66	216319	5114	Road Striping
1178	APPLIED GEOTECHNICAL	Streets	454410	472100	Buildings	4,450.00	216322	1200330-01	Geotechnical Investigation
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632	Distribution	4,806.32	216323	66P28020	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632	Distribution	5,474.80	216323	66P27920	Tree Trimming
11636	BLACK FOREST PAVING	Streets	454410	473500	Road Reconstruction	115,972.00	216324	1	100 North Recenstruction Project
1415	BOUNTIFUL DAVIS ARTS	RAP Tax	838300	492020	RAP Tax Grant Award Payments	26,972.00	216244	07012020	FY 2020-2021 RAP Tax Grant Award
1428	BOUNTIFUL IRRIGATION	Legislative	454110	473100	Improv Other Than Bldgs	3,500.00	216325	03-2066	Service Line and Meters for Stoker ParkandCemetery
7669	Centerpoint Theatre	RAP Tax	838300	492020	RAP Tax Grant Award Payments	20,000.00	216247	07012020	
1716	CMT ENGINEERING LABO	Legislative	454110	473100	Improv Other Than Bldgs	2,537.50	216328	87576	Acct# CB600- Project013133 Bntfl City Hall Remodel
11961	COMPLETE ICE ARENA	Legislative	454110	473100	Improv Other Than Bldgs	84,890.00	216331	1832	Olympia Mini E
1883	DAVIS CHAMBER OF COM	Legislative	104110	421000	Books Subscr & Mmbrshp	2,500.00	216250	2117057	Annual City Dues Investment
11525	GOLDSTREET DESIGNS	Water	515100	431000	Profess & Tech Services	1,212.06	216335	2163	Qualtiy Report
2501	HOGAN & ASSOCIATES C	Legislative	454110	473100	Improv Other Than Bldgs	43,574.29	216338	16-2019	Project Down Town Plaza- Work done in June
2501	HOGAN & ASSOCIATES C	Light & Power	535300	473140	Dist Street Lights	6,377.08	216338	16-2019	Project Down Town Plaza- Work done in June
11418	HUMDINGER EQUIPMENT	Landfill	575700	425000	Equip Supplies & Maint	1,378.20	216261	24014	Compactor Parts
5196	INTELLICHOICE, INC.	Police	104210	425500	Terminal Maint & Queries	44,508.00	216266	1230150	2nd Yr. Forward Annual License and Supprt Fees
2605	INTERFORM	Light & Power	535300	445202	Uniforms	3,976.00	216342	264193	FR Work Pants w/ Logo
2605	INTERFORM	Light & Power	535300	445202	Uniforms	5,054.50	216342	264192	FR Shirts and Sweatshirts w/ Logo
2719	JMR CONSTRUCTION INC	Streets	104410	473400	Concrete Repairs	8,418.10	216345	06292020	Work Completd in June 2020
2719	JMR CONSTRUCTION INC	Storm Water	494900	441250	Storm Drain Maintenance	10,800.95	216345	06292020	Work Completd in June 2020
2719	JMR CONSTRUCTION INC	Storm Water	494900	441260	Wtrway Replcment-Concrete Rpr	11,801.88	216345	06292020	Work Completd in June 2020
2719	JMR CONSTRUCTION INC	Water	515100	461300	Street Opening Expense	2,135.43	216345	06292020	Work Completd in June 2020
2719	JMR CONSTRUCTION INC	Redevelopment Agency	737300	426100	Special Projects	3,215.00	216345	06302020	Landscaping Parking Lot 200 South 50 East
2763	JOY FOUNDATION	RAP Tax	838300	492020	RAP Tax Grant Award Payments	10,000.00	216268	07062020	FY 2020-2021 RAP Tax Grant Award
2931	LES OLSON COMPANY	Engineering	104450	425000	Equip Supplies & Maint	1,563.51	216348	EA935569	Maintenance - Customer # 01-BOUCI
2931	LES OLSON COMPANY	Planning	104610	431000	Profess & Tech Services	1,563.51	216348	EA935569	Maintenance - Customer # 01-BOUCI
11730	LINE 29 ARCHITECTURE	Streets	454410	472100	Buildings	24,480.00	216349	1008	Bountiful City Car Wash
2983	M & M ASPHALT SERVIC	Streets	104410	473210	Road Recondition & Repair	70,000.00	216350	I19179_02	Road Slurry Completed in 2020
8404	MAIN STREET INVESTME	Legislative	454110	472100	Buildings	8,779.50	216275	07012020	July 2020 Rent for City Hall
3193	MOUNTAIN STATES INDU	Light & Power	535300	474600	Vehicles	34,925.00	216351	1412-MSL	Body for Substation Service Truck
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint	1,168.09	216353	S103622078.004	Misc.Parts and Supplies
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint	3,043.01	216353	S103622078.003	Brass Saddle Misc.Parts and Supplies
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint	3,893.64	216353	S103622078.002	Setters
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint	8,100.00	216353	S103622069.001	Pipes
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint	9,823.34	216353	S103622078.001	Pipe and Misc.Parts and Supplies
11558	NICHOLSON PROFESS	Legislative	454110	473100	Improv Other Than Bldgs	164,048.39	216357	1825-9	Project # 1825 Bountiful City Hall
3375	OLYMPUS INSURANCE AG	Legislative	104110	451100	Insurance & Surety Bonds	5,947.01	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Legal	104120	451100	Insurance & Surety Bonds	3,203.46	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Executive	104130	451100	Insurance & Surety Bonds	2,632.68	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Human Resources	104134	451100	Insurance & Surety Bonds	1,883.73	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Information Technology	104136	451100	Insurance & Surety Bonds	4,569.86	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Finance	104140	451100	Insurance & Surety Bonds	5,754.68	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Treasury	104143	451100	Insurance & Surety Bonds	4,822.78	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Police	104210	451100	Insurance & Surety Bonds	64,809.24	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Streets	104410	451100	Insurance & Surety Bonds	35,681.34	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Engineering	104450	451100	Insurance & Surety Bonds	6,346.34	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Parks	104510	451100	Insurance & Surety Bonds	8,863.06	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Planning	104610	451100	Insurance & Surety Bonds	2,902.10	216290	15424	FY 2020-2021 Insurance Premiums

3375	OLYMPUS INSURANCE AG	Storm Water	494900	451100	Insurance & Surety Bonds	8,221.91	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Water	515100	451100	Insurance & Surety Bonds	30,331.76	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Light & Power	535300	448613	Plant	70,148.00	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Light & Power	535300	448627	Echo Hydro	15,890.10	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Light & Power	535300	448628	Pineview Hydro	11,000.35	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Light & Power	535300	448631	Hyrdo Transmission	16,297.75	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Light & Power	535300	451100	Insurance & Surety Bonds	149,292.91	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Golf Course	555500	451100	Insurance & Surety Bonds	13,164.92	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Landfill	575700	451100	Insurance & Surety Bonds	10,774.29	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Sanitation	585800	451100	Insurance & Surety Bonds	7,698.09	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Cemetery	595900	451100	Insurance & Surety Bonds	3,808.66	216290	15424	FY 2020-2021 Insurance Premiums
3375	OLYMPUS INSURANCE AG	Workers' Comp Insurance	646400	451000	W/C Reinsurance Premiums	54,695.00	216290	15424	FY 2020-2021 Insurance Premiums
10820	PEAK ASPHALT, LLC	Streets	104410	473200	Road Materials - Overlay	1,284.25	216361	8-434787	Tach Oil
3541	PRECISION CONCRETE C	Streets	104410	473400	Concrete Repairs	37,780.59	216362	UT59763JT	Hazard Removal
11960	PROFESSIONAL TREE	Legislative	104110	466000	Contingency	2,200.00	216364	06182020	3 Pine Trees Cut and Haul off
3791	RUSH TRUCK CENTER-SA	Streets	104410	425000	Equip Supplies & Maint	2,602.75	216370	3019812167	Auto Parts
3938	SKM INC.	Water	515100	431000	Profess & Tech Services	1,593.75	216371	19205	Project # 001612.P- June 2020 Engineering Radio
3938	SKM INC.	Water	515100	431000	Profess & Tech Services	14,284.40	216371	19192	Project #001747.P - Bountiful Eggett Booster
3982	SOUTH DAVIS METRO FI	Fire	104220	431000	Profess & Tech Services	535,676.00	216306	07012020	Fiscal 2020-2021 25% Fire Services
4051	STATE OF UTAH	Landfill	575700	431300	Environmental Monitoring	8,783.63	216374	06302020	Landfill Solid Waste Qtr Fee- 2Q2020
4171	THATCHER COMPANY	Water	515100	448000	Operating Supplies	1,606.75	216376	1497798	Flouride
4171	THATCHER COMPANY	Water	515100	448000	Operating Supplies	2,601.25	216376	1497810	Flouride
11529	THOMAS COBURN	Legislative	104110	492080	Community Events-BntflComServC	3,000.00	216309	07012020	Final Installment forConcert in the Park on7/31/20
4450	VERIZON WIRELESS	Light & Power	535300	448641	Communication Equipment	1,623.14	216381	9857727549	June 2020 Cell Ph- Acct # 371517689-00001
4450	VERIZON WIRELESS	Light & Power	535300	448641	Communication Equipment	1,920.26	216381	9855684658	May Cell Ph- Acct # 371517689-00001
8325	WESTERN WATER WORKS	Water	515100	448400	Dist Systm Repair & Maint	8,567.00	216383	575001-00	Misc.Parts and Supplies
8325	WESTERN WATER WORKS	Water	515100	448400	Dist Systm Repair & Maint	16,690.40	216383	574998-00	Hydrants
					TOTAL:	1,985,466.95			

Expenditure Report for Invoices (limited to those outlined in staff report) >$1,000.00
Paid July 13, 2020

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT		ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
1121	AMERICAN ENVIRONMENT	Light & Power	535300	448614	Plant Equipment Repairs	7,500.00	216453	1262	Turbines Compliance
6959	JANI-KING OF SALT LA	Light & Power	535300	424002	Office & Warehouse	1,775.00	216485	SLC07200065	July 2020 Custodial Cleaning
8404	MAIN STREET INVESTME	Legislative	454110	472100	Buildings	8,779.50	216489	07012020a	August 2020 Rent for City Hall
3129	MILSOFT UTILITY SOLU	Light & Power	535300	429300	Computer	10,702.60	216494	20203066	1 Year Milsoft IVR Support for Aug 2020-2021
5553	PURCELL TIRE AND SER	Streets	104410	425000	Equip Supplies & Maint	2,314.00	216503	2801725	Tires Service - Acct # 2801867
3985	SOUTH DAVIS SEWER DI	Police	104210	427000	Utilities	1,080.00	216513	07012020N	Sewer Acct # 30884-00
4229	TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	1,118.15	216523	0310382	DEF and Oil
4229	TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	13,373.50	216523	0310137	Fuel
4231	TONY DIVINO TOYOTA	Police	454210	474500	Machinery & Equipment	26,283.00	216524	07142020	2020 Toyota Rav4 Hybrid VIN # 2T3LWRFV0LW091273
4815	WESTERN STATES CIRCU	Light & Power	535300	448639	Substation	2,750.00	216530	2758-20S	Westinghouse VCP Push Rods installed circuit break
4815	WESTERN STATES CIRCU	Light & Power	535300	448639	Substation	3,950.00	216530	2682-20RA	Recon Air Frame
10269	YAMAHA MOTOR FINANCE	Golf Course	555500	425100	Special Equip Maintenance	41,937.73	216532	708999	2020 Golf Cart Yearly Lease- Lease # M18089009
5368	ACE DISPOSAL INCORPO	Recycling	484800	431550	Recycling Collectn Service	36,066.33	216386	07012020	June 2020 Recycling Service
1043	ADVANCED TRAFFIC PRO	Streets	104410	441300	Street Signs	2,408.00	216388	27092	Repair Ped Buttons
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632	Distribution	5,366.38	216392	67H90520	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300	448632	Distribution	5,474.80	216392	67H90620	Tree Trimming
1447	BP ENERGY COMPANY	Light & Power	535300	448611	Natural Gas	93,363.89	216396	21078794	Natural Gas - Contract # 23191
1550	CALL CLIMATE	Light & Power	535300	448639	Substation	8,600.00	216397	17420	Air Conditioning Unit
1836	CUSTOM FENCE CO.	Cemetery	595900	473100	Improv Other Than Bldgs	2,553.00	216405	K2759	Vinyl Fence for Cemetery completed in June 2020
1889	DAVIS COUNTY GOVERNM	Police	104210	431600	Animal Control Services	10,390.92	216406	107804	June 2020 Animal Control Services

1920	DELCO WESTERN	Government Buildings	104160	425000	Equip Supplies & Maint		1,384.85	216407	20-1247	Misc. Parts and Tools
5281	DOMINION ENERGY UTAH	Police	104210	427000	Utilities		1,337.82	216409	07012020H	Acct # 3401140000
5281	DOMINION ENERGY UTAH	Light & Power	535300	448611	Natural Gas		25,063.89	216409	07012020D	Acct # 6056810000
5549	JRCA ARCHITECTS,INC	Legislative	454110	473100	Improv Other Than Bldgs		9,019.06	216418	18034-12	Project 18034 Bountiful City Hall Remodel
3195	MOUNTAINLAND SUPPLY	Water	515100	448400	Dist Systm Repair & Maint		12,514.25	216424	S103575646.001	Brass Saddles & Couplers
5429	PERFORMANCE FORD LIN	Police	454210	474500	Machinery & Equipment		33,180.00	216428	187525	2020 Ford Explorer// Vin # 1FM5K8AB0LGC35147
10033	PINETOP ENGINEERING	Streets	104410	441300	Street Signs		5,500.00	216429	3462	Replaced 2 Cabinets, Parts and Labor
3549	PREMIER VEHICLE INST	Police	104210	425430	Service & Parts		1,745.00	216432	33553	Police Vehicle Accessories and Essentials
11060	PRIME FIELD SERVICE	Light & Power	535300	448627	Echo Hydro		39,745.00	216433	021936	Turbin Wheel for Echo Hydro Turbine
11959	RITZ SAFETY, LLC	Light & Power	535300	445202	Uniforms		4,504.52	216436	34797	FR Work Shirts
10586	ROCKY MOUNTAIN RECYC	Recycling	484800	431550	Recycling Collectn Service		12,198.15	216438	1038059	Recycling Fees
8518	VCBO ARCHITECTURE	Redevelopment Agency	737300	426100	Special Projects		4,250.00	216447	20210-4	Professional Services from 6/1-6/30/2020BNTFL Park
4450	VERIZON WIRELESS	Police	104210	428000	Telephone Expense		2,147.38	216448	9857220365	Acct # 771440923-00001
						TOTAL:	438,376.72			

City Council Staff Report

Subject: 2020 Concerts in the Park
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: July 28, 2020

Background

Bountiful City hosts a series of free concerts in the park at 400 North during the summer season each year for residents and visitors. This year, with impacts from the COVID-19 pandemic, concerts have been cancelled to this point as a result of performer requests or health and safety concerns of sponsoring organizations. At the July 14th City Council Meeting, a request was made of staff to review options for continuing the concert series in the midst of COVID-19 and report back on July 28th.

Analysis

On July 20th Gary Hill, City Manager, Galen Rasmussen, Assistant City Manager, Brock Hill, Parks Director, and Richard Watson, Community Service Council Representative, met to discuss the concert series. During that meeting consideration was given to COVID-19 challenges in holding concerts and various options were discussed to facilitate a healthy and safe environment that would be compliant with state and local regulations. From these discussions a plan was decided upon for continuing the concert series subject to City Council approval.

As a basis for discussions and decisions regarding the ability to hold a concert series this year, staff conducted a thorough review of the document entitled, "Phased Guidelines Version 4.8" developed by the Governor's Office under the framework of the "Utah Leads Together 4.0" initiative. It is of note that Version 4.8 provides new guidance for outdoor concerts. As Davis County in currently classified by the state of Utah as being in a Yellow (Low Risk) phase of the COVID-19 pandemic period we focused our review on the requirements for this low risk area of the guidelines. Further, the section of the guidelines pertaining to concerts and similar events was used as a basis for evaluating options and structuring a recommended plan for moving the concerts forward for the remainder of the season.

Staff recommendations for a plan to hold future concerts during COVID-19 include the following:

- Providing notice to the public of the concert series to include a brief summary of the health department's cautions and guidelines for keeping concert participants safe while attending. Notices would be posted on the City website, social media sites, and the Davis County Clipper.
- Posting signs at four locations in the 400 North Park on concert dates to remind participants of six foot physical distancing requirements.

- Marking of sitting and standing areas that surround the stage for participant use.
- Provision of an early entrance time for those participants who are classified as "Higher-Risk" under health department guidelines. The early entrance time would be 6:15 p.m.
- Performers and any vendors will be required to assume responsibility for their own compliance with applicable health and safety guidelines and restrictions.
- An Event Management Plan (as required by the Phased Guidelines Version 4.8) will be prepared for each concert date and will be available on-site for inspection by the local health department upon request. Richard Watson will maintain access to these plans on-site at each concert. A blank Event Management Plan is included for your reference).
- A series of concert announcements will be made audibly by Bountiful Community Service Council representatives at the start of the concert and at the intermission. A sample copy of health and safety related announcements is attached.

Department Review

This staff report has been reviewed by, and received the concurrence of the City Manager.

Recommendation

Staff offers the foregoing plan of operation for the Concerts in the Park series in 2020 for City Council consideration of adoption.

Significant Impacts

None.

Attachments

- Event Management Plan Template
- Announcements sheet for concert nights

COVID-19 EVENT PLANNING TEMPLATE

In accordance with Governor Herbert's Executive Order, event size can exceed 50 individuals if organizational oversight can be provided that ensures guidelines are followed. Formal organizations are required to complete the following event management template to assist their efforts to plan a safe event. This document must be kept and available for inspection by the local health officer or their designee.

Event Details:

Event Name:			
Event Location:	*Address*	*City*	*Zip*
Party Responsible for Organizational Oversight:	*Address*	*City*	*Zip*
	Email Address		*Phone*
Event Dates:	*Start Date*	*End Date*	
Anticipated Number of Attendees:	*Per Day Total*	*Grand Total*	
Event Type	❑ Static: *events where the attendees primarily enter, watch and depart* ❑ Interactive: *events where attendees create a traffic flow and interact with each other* ❑ Participant: *events where attendees primarily participate in an activity or production* ❑ Community: *events with many activities and populations centers and likely a random traffic pattern*		

Employees, Volunteers, Players, Performers, Actors, Etc.

Checklist:

- ❑ Symptom checking symptoms checked (checklist or verbal), including temperature checks when feasible
- ❑ Face coverings are worn in settings where other social distancing measures are difficult to maintain
- ❑ Ensure that face coverings are available
- ❑ Provide accommodations to high-risk employees & volunteers; minimize face-to-face contact, assign tasks that allow these individuals to maintain a 6-foot distance from other employees or customer
- ❑ Comply with distancing and hygiene guidelines

Keep a record of Attendees:

Please describe how you will record the name and contact information for each attendee, along with seating assignments or designated sitting/standing areas, to help identify and contact potential exposures

Social Distancing

A 6-foot distance must be maintained between household groups at all times including while seated, limiting the number of people in a confined area to enable adequate distancing at all times, and congregating at any point is not allowed. Please describe your plan to maintain appropriate social distancing throughout the event.

High-Risk Attendees

Set an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues, please describe your plan to accommodate high-risk attendees.

Signage

Maintain signage to remind and help individuals stand or sit at least 6 feet apart, please describe your plan to maintain signage including the number of anticipated signs as well as locations.

Payment Options

Encourage contactless payment; disinfect between transactions at facility stores/gift shops and comply with other retail recommendations, please describe your plan for payment.

Hygiene & Sanitization

Dedicated staff for sanitizing high-touch areas, please describe your plan to provide hygiene and regular sanitization throughout the event.

Concessions

Checklist:

- ❑ Serving and seating protocols consistent with restaurant guidance
- ❑ Any concessions/restaurant seating is compliant with restaurant dine-in guidance
- ❑ Encourage contactless payment
- ❑ To the extent reasonable, serve grab-and-go food items
- ❑ Maintain 6-foot distancing for all lines

Additional Safeguards

Please share any additional planned safeguards or measures being enacted at the event.

Signature

Please provide the signature of the organizational representative that will be responsible for ensuring event oversight.

Printed Name	*Title*
Signature	*Date*

2020 CONCERTS IN THE PARK

PROPOSED ANNOUNCEMENTS

- Please take note of signs which are located throughout the park with encouragement for participants to maintain a 6 foot physical distance from other individuals and household groups.
- Early entrance for the concert is allowed starting at 6:15 p.m. for higher-risk individuals.
- Participants will not be allowed on or near the stage or to come in contact with the performers for the protection of all involved in the event.
- The area surrounding the stage has been marked with locations where individuals and households can stand or sit during the event. These marked areas will aid participants in maintaining a physical distance of 6 feet from other household groups.
- When appropriate physical distancing cannot be maintained concert participants are advised to wear a face covering.
- To help slow the spread of COVID 19 and protect ourselves and those around us, participants are encouraged to use the "Healthy Together – COVID 19" mobile app. This app is available for download on mobile devices from either the iOS or Google Play stores.
- If you or other members of your household or group are experiencing symptoms of COVID 19 you are invited not to attend. This is a precaution and protection for yourself, the performers, and other participants.